

**BOARD OF SELECTMEN MEETING
MONDAY, SEPTEMBER 24, 2012
6:30PM AT THE TOWN OFFICE BUILDING**

PRESENT: Selectmen Robert J. Boilard (presiding), James E. Thompson, Robert W. Russell, Robert A. Weitz, Town Administrator and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS

Chairman Boilard opened the meeting and announced that the Board of Selectmen were going to go into an executive session but would reconvene once the executive session concluded.

EXECUTIVE SESSION

MOTION made (Thompson) and seconded (Russell) to go into executive session for the purpose of considering the filing of criminal complaints and, or strategy with respect to litigation and to reconvene to open session at the conclusion. Each Selectman voted affirmatively in a roll call vote. Approved 3-0.

REGULAR SESSION

The Board of Selectmen returned to regular session at 7:08pm.

PLEDGE OF ALLEGIANCE

Chairman Boilard led the group in the Pledge of Allegiance.

APPOINTMENTS WITH THE BOARD

Entertainment Licenses (2) Hearing (Sunday, Monday thru Saturday) – Paddywagon, Inc.
Chairman Boilard invited the party representing Paddywagon, Inc., up to the front of the room. Introductions were made. In attendance on behalf of Paddywagon, Inc. was Mr. & Mrs. Santaniello and Attorney Daniel Kelly. Attorney Kelly explained that the group was before the Selectmen tonight to apply for entertainment licenses. (Attorney Kelly also provided the Selectmen with an updated and revised menu.) He informed that Paddywagon, Inc would be looking to have a DJ, karaoke, music, jukebox, TV and live music. He noted that the live music, DJ and karaoke would only occur on the weekends. The restaurant's kitchen would be open to close of the restaurant at 2am on Thursdays, Fridays and Saturdays. The rest of the week the restaurant's kitchen would close at 10pm. The restaurant will not have a dance floor. Attorney Kelly clarified that the entertainment (i.e. DJ, karaoke, live music) would stop at 12am on Sundays and 1am on other nights as specified.

Selectman Thompson asked what type of live music would be offered. Mr. Santaniello stated that the restaurant would only have 2 or 3-piece band. Music being played would be from the 1970-80's period. Selectman Russell inquired about the restaurant's timetable for renovation and opening. Mr. Santaniello stated that things are progressing along. The restaurant has all new flooring. The bathrooms are all updated and finished.

According to Mr. Santaniello, everything is up to date and plumbing has been inspected. He also mentioned that the restaurant will have garage doors to provide outdoor eating with out being actually outside the facility. Currently, the Santaniello's are waiting for the restaurant's furniture to be delivered. They are hoping to open the restaurant by the middle of October. Chairman Boilard asked about the kitchen's hours. Attorney Kelly read what the hours of the restaurant would be to the group. It was also clarified that a doorman would be working from 9pm to close on Thursdays' to Saturdays' evenings.

Chairman Boilard asked if there was any public comment about the restaurant. Hearing none, the Selectmen made a motion.

MOTION made (Thompson) and seconded (Russell) to grant an entertainment license to Paddywagon, Inc., d/b/a Tap Room Grill, 2823 Boston Road, Wilbraham, Massachusetts, between the hours 1:00PM and 11:59PM on Sundays, for TV, jukebox, live music, (performers limited up to a three-piece band only,) and recorded music, (DJ, jukebox and karaoke) There shall be no dance floor, no dancing by patrons, and occupancy shall be limited to not more than 99 patrons in the establishment; and to forward this application to the Massachusetts Department of Public Safety for approval. Approved 3-0.

MOTION made (Thompson) and seconded (Russell) to grant an entertainment license to Paddywagon, Inc., d/b/a Tap Room Grill, 2823 Boston Road, Wilbraham, Massachusetts, between the hours 11:00AM and 2:00AM on Mondays through Saturdays, for TV, jukebox, live music, (performers limited up to three piece band between the hours 11:00AM and 1:00AM only,) and recorded music, (DJ and karaoke, between the hours 11:00AM and 1:00AM only.) There shall be no dance floor, no dancing by patrons, and occupancy shall be limited to not more than 99 patrons in the establishment. Approved 3-0.

Materials referenced: Application for a Monday-Saturday Entertainment License submitted by Paddywagon, Inc. on September 10, 2012; Application for a Sunday Entertainment License submitted by Paddywagon, Inc. on September 10, 2012.

Interview with Candidates for Boards/Committees - Cable TV Advisory Committee

- George L. Reich

Chairman Boilard announced that the interview of candidate, George L. Reich would be tabled to until a later date; whereas, Mr. Reich was currently out of the country.

- Daniel J. Kelley

Chairman Boilard invited Daniel Kelley to the front of the room to join the Selectmen. Mr. Kelley lives in Wilbraham and has been in the field of telecommunications for the past twenty years. He claimed to have built the first competitive fiber optic network in western Massachusetts. He currently owns a wireless network company in the Berkshires. Mr. Kelley also claimed to have developed a telecommunications business plan for the town of Greenfield.

Selectman Thompson asked why Mr. Kelley was interested in volunteering for this Committee. Mr. Kelley stated that he saw the advertisement in the newspaper and thought it would be great a fit for him. He told the Selectmen about his volunteer and community participation background in variety of other organizations, such as being on the Board of Directors for Springfield Technical Community College. Selectman Thompson asked a few questions pertaining to some of his work experience at Veritech in East Longmeadow as well as whether or not he had any preconceived ideas about the Cable TV Advisory Committee. Mr. Kelley responded to the Veritech questions and said that he did not have any preconceived ideas about the committee.

There were no further questions. The Board of Selectmen thanked Mr. Kelley for his interest and interview. A motion was made.

MOTION made (Thompson) and seconded (Russell) to appoint Daniel J. Kelley to the Cable TV Advisory Committee for a term of three years. Approved 3-0.

Materials referenced: Daniel J. Kelley's letter of interest, dated July 5, 2012, and accompanying resume; George L. Reich's letter of interest, dated June 26, 2012, and accompanying resume.

Harold Porter – Woodland Dell Cemetery

Chairman Boilard invited Harold "Bud" Porter, Superintendent of the Woodland Dell Cemetery Association, to join the Selectmen at the front of the room. Mr. Porter requested the Board of Selectmen approve the installment of a small sign, to state Woodland Dell Cemetery, on top of the Woodland Dell Road sign to show the direction of the Woodland Dell Cemetery. Mr. Porter said that the Woodland Dell Cemetery Association would pay for the sign. Selectmen had no questions and moved to approve the installment of the sign.

MOTION made (Thompson) and seconded (Russell) to approve the placement of a directional sign for Woodland Dell Cemetery to be placed on the Woodland Dell Road's Street Sign Post; Said Sign to be the same dimensions and font size as the Woodland Dell Road's Street Sign. Approved 3-0.

Materials referenced: Copied photo of the proposed Woodland Dell Cemetery Sign as submitted by Harold Porter.

OPEN SESSION -- for topics not reasonably anticipated 48 hours in advance of meeting, such as

Town Administrator's Report

Town Administrator Weitz reported that he has been meeting with the Police Chief and Town Accountant to draft a policy that would address some of the items, relative to old police outside detail bills, indicated on the Auditor's report. Town Administrator Weitz informed the Selectmen that the policy would be forthcoming to the Board shortly.

He also stated that the Town received notice about its free cash certification. The free cash certification is very health; it is over \$2,000,000.

Board of Selectmen updates

Chairman Boilard thanked Selectman Russell for representing the Board of Selectmen at the ribbon cutting ceremony held at the Minnechaug Regional High School this past Saturday. Selectmen Russell gave praise about how nice the new high school is.

Citizens Open Forum

No citizen offered to speak.

OLD BUSINESS

DRC Abatements

After Chairman Boilard announced that this item was a continuation from the last Board of Selectmen's meeting, Selectman Thompson stated that he felt comfortable with the proposal to use the real estate tax exemptions' guidelines for the basis of determining financial hardship. All the Selectmen concurred. Motion made.

Set up Financial Hardship exemptions:

MOTION made (Thompson) and seconded (Russell) to require that abatements of the solid waste fee, for valid financial hardship be based on the Town of Wilbraham's real estate tax exemptions qualification requirements. Approved 3-0.

Materials referenced: Memo, dated July 19, 1990, to the Board of Selectmen from Melvin A. Kleckner, former Town Administrator, regarding Policy Exemptions – Solid Waste Availability Fee; Memo, dated November 20, 2000, to Town Counsel, Michael Hassett, from Joan D. Paris, Assistant Town Administrator, regarding Developing Guidelines for Financial Hardship Abatement of Landfill Accessibility Fee; An Excerpt from the Minutes of the July 24, 1990 Board of Selectmen's Meeting which refers to the Solid Waste Fee and Financial Hardship.

NEW BUSINESS

Approval of Travel & Attendance of Police Officer to Paraben's Forensic Innovation Training

Chairman Boilard announced the next agenda item to be a request for approval of travel and attendance of Police Officer Jeffrey Rudinski to receive some information technology training at Paraben's Forensic Innovation Training. Chairman Boilard felt that sending Officer Rudinski would be beneficial for the Town. Selectman Russell noted that he is the School Resource Officer. He also asked if Officer Rudinski could share the knowledge learned at the training with the rest of the Town, such as other municipal departments.

MOTION made (Thompson) and seconded (Russell) to approve the travel and attendance of School Resource Officer, Patrolman Jeffrey Rudinski at the Paraben's Forensic Innovations training held in Park City, Utah, from November 2-7, 2012. Approved 3-0.

Materials referenced: Memo, dated September 5, 2012, to the Board of Selectmen submitted by Police Chief Roger W. Tucker regarding Out of State Travel, with accompanying documents relative to Officer J. Rudinski and the Paraben's Forensic Innovations training.

Approval of Town Clerk's Request for an allocation of funds from the Technology & Efficiency Fund – Software

Chairman Boilard explained that the Town has a line item of \$30,000 in its budget for technological improvements. Municipal departments can request monies from this line item to improve the services in the Town through technological upgrades. Chairman Boilard announced that there are three requests for monies from this line item. Today, the Board of Selectmen will review and consider two of the forthcoming requests.

Chairman Boilard invited Beverly Litchfield, Town Clerk, to join the Selectmen for the discussion regarding her request for monies from this line item. Town Clerk Litchfield informed the Board of Selectmen that she is requesting \$6,525 to purchase Softright Software for the Town Clerk's Office. The Town Clerk's current system is antiquated. After much research, Softright Software, (noted as also being used by the Accounting Department,) would improve the efficiency in the Town Clerk's office for providing information quickly, automatic updating of information, processing routine tasks, and tracking data, such as dog licenses and payments. The system will also coordinate the Clerk's Office with overlapping tasks performed with the Accounting department through the software program. Town Clerk Litchfield stated that the request for monies will pay for the software and six months of technical support from the software company.

Chairman Boilard excused himself from the meeting whereas he has a brother who works for the software company. Chairman Boilard left the room. The other Selectmen had no questions about the request. A motion was made.

MOTION made (Thompson) and seconded (Russell) to approve the allocation of \$6,525 from the Technology & Efficiency Fund to the Town Clerk's Office for the purchase of Softright Software for said Office. Approved 3-0.

Materials referenced: Email, dated September 13, 2012, from Nancy Johnson regarding the Finance Committee's recommendation to fund the Town Clerk's request for monies from the Technology & Efficiency Fund; Letter, dated September 4, 2012, to the Finance Committee from B. Litchfield, Town Clerk, regarding her request for Technology & Efficiency Funds

Approval of DPW's Request for an allocation of funds from the Technology & Efficiency Fund – Sign Machine

Chairman Boilard announced the next request for funding from the Technology and Efficiency Fund. He stated that this request was from the Department of Public Works to purchase a sign machine in the amount of \$15,000. Chairman Boilard noted that this request has been discussed for many years and has gone before the Capital Planning and Finance Committees in the past. Chairman Boilard asked if this request had gone before the Finance Committee prior to the Selectmen reviewing it. Town Administrator Weitz confirmed that the Finance Committee reviewed this request and recommended its approval.

MOTION made (Thompson) and seconded (Russell) to approve the allocation of \$15,000 from the Technology & Efficiency Fund to the Department of Public Works for the purchase of a Sign Machine for said Town Department. Approved 3-0.

Materials referenced: Email, dated September 13, 2012, from Nancy Johnson regarding the Finance Committee's

recommendation to fund the Department of Public Work's request for monies from the Technology & Efficiency Fund; Memo, dated September 11, 2012, from E. Miga, Jr., Director of Public Works and Town Engineer, to the Capital Planning Committee regarding a request for funding for a sign machine.

Chapter 61A & 61B: Right of 1st Refusal

Chairman Boilard explained the process of Chapter 61A and 61B's Right of First Refusal. He stated that if land is classified under this status, then land is designated as agricultural and, or recreational land and can receive a tax lien. If the classified land is in the process of a purchase and sale, the Town has the Right of First Refusal to purchase the land. Chairman Boilard confirmed that the Board of Selectmen has heard responses back from the Planning Board, Department of Public Works and Open Space and Recreation Committee regarding their position about this land. None of the abovementioned committees are interest in purchasing the lands. The Board of Selectmen have not heard from the Community Preservation Committee or Agriculture Committee as of yet. Additionally, the Conservation Commission is meeting tonight and these items are on their agenda.

There are two Rights of First Refusals being reviewed tonight. The Board of Selectmen decided to hear from all parties requesting the Town to waive their right. However, the Board of Selectmen decided that a decision would not be made until the Conservation Commission took up the item on their agenda and made a decision.

▪ 757 Main Street (Rice Fruit Farm) (61A & 61B)

Attorney John Gallagher, lawyer representing the buyer, and Mr. Maloni, buyer and principal of the newly formed LLC, Rice Fruit Farm, LLC, introduced themselves to the Board of Selectmen. Attorney Gallagher announced that Mr. Maloni is purchasing the land referred to as the old Rice Fruit Farm. He also mentioned that Mr. Maloni is going to be continuing to conduct the same business, in large measure, that was there before. Attorney Gallagher then described the relevance of Chapter 61A and 61B with the land being purchased. Administrative Assistant Gaumond clarified the status of the land as described from the Assessor's Office. Attorney Gallagher clarified some more.

Mr. Maloni explained that this would be a family business. The operation would be kept closely to what it was before, which is an orchard that offers the produce, ice cream and baked goods. Attorney Gallagher informed that Mr. Maloni has a similar operation in Granby, Massachusetts, that has been successful for some years.

Mr. Maloni said that the family is currently trying to make some renovations to the place that is needed. They were hoping to be ready for opening by this fall; however, it took longer than anticipated to receive the necessary approvals and to complete the appropriate processes. The family is now hoping to open by December.

Selectman Russell asked about the vacant little white house on the property. Mr. Maloni stated that the family is still weighing what to do with the building, whether to tear it down or reconstruct the building. Mr. Maloni noted that he is prioritizing the addressing or renovation of the buildings. The little white house will be addressed after the barn,

main house, two family house and machine shop. Attorney Gallagher did mention that Mr. Maloni is going to be hiring the former baker, Georgia.

Shortly thereafter, the Conservation Commission announced their decision and informed the Board of Selectmen that the Commission voted to not want the land referred to as 757 Main Street.

MOTION made (Thompson) and seconded (Russell) to waive the town's first refusal option under the provisions of Massachusetts General Laws, Chapter 61A, Section 14, and Chapter 61B, Section 9, for property owned by Jesse L. Rice Revocable Trust, Winifred C. Rice Special Marital Trust and Winifred C. Rice Family Trust, located at 757 Main Street described in a Notice of Intent, dated September 12, 2012. Approved 3-0.

Materials referenced: Letters, dated September 19, 2012 and September 12, 2012, from Attorney John F. Gallagher, regarding Rice Fruit Farm properties....751-753, 757 and 765 Main Street, Wilbraham, MA; Purchase and Sale Agreement for Properties 751-753, 757 and 765 Main Street, between Jesse L. Rice Revocable Trust, Winifred C. Rice Special Marital Trust and Winifred C. Rice Family Trust and Anthony and Cynthia Maloni; Copy of the Agricultural or Horticultural Land Tax Lien for 757 Main Street; Copy of the Classified Forest-Agricultural or Horticultural-Recreational Land Tax Lien for 757 Main Street; Assessor's Map of 751-753,757 and 765 Main Street, Wilbraham, Ma ; Email, dated September 17, 2012, from E. Miga, Jr., Director of DPW; Email, dated September 20, 2012, from C. Phillips, Chair of the Open Space and Recreation Committee; and Memo, dated September 21, 2012, from the Planning Board-all documents regarding the Right of 1st Refusal for 757 Main Street.

▪ **6 Hitching Post Lane (61A)**

Chairman Boilard invited Mr. Gary Lenox to join the Selectmen for the discussion regarding 6 Hitching Post Lane. Chairman Boilard asked Mr. Lenox if he was the gentleman moving to New Hampshire. Mr. Lenox confirmed this to be true and explained his situation to the Selectmen. There were some setbacks for starting this process with the Board of Selectmen. As a result, the purchase and sale has been delayed. The Lenox family is now living in both states and there is immense pressure to move forward with completing the purchase and sale transaction. For this reason, Mr. Lenox is requesting the Board of Selectmen to act upon the Right of First Refusal so that the Lenox family may close on this agreement a week from today.

Selectman Thompson asked who the buyer of the property was. Mr. Lenox responded that Timothy Lavoie was purchasing the property. Mr. Lenox also offered that Mr. Lavoie is committed to keeping the land the same use, a horse farm. Selectman Thompson asked if this could be obtained in writing from Mr. Lavoie. Mr. Lenox offered that he could get a letter from Mr. Lavoie by tomorrow stating as such.

Shortly thereafter, the Conservation Commission announced that they voted to not have any interest in the land known as 6 Hitching Post Lane. Selectmen made the motion.

MOTION made (Thompson) and seconded (Russell) to waive the town's first refusal option under the provisions of Massachusetts General Laws, Chapter 61A, Section 14, for property owned by Susan (f/k/a Susan Ann Toole) and Gary Lenox, located at 6 Hitching Post Lane, described in a Notice of Intent, dated September 17, 2012.

Approved 3-0.

Materials referenced: Letter, dated September 17, 2012, submitted by Gary and Susan Lenox, requesting the BOS to waive the Town's Right of 1st Refusal for 6 Hitching Post Lane; Purchase and Sale Agreement, dated August 6, 2012, between Gary and Susan Lenox and Timothy C. Lavoie; Copy of the Agricultural or Horticultural Land Tax Lien for 6 Hitching Post Lane; Copy of the Outclaim Deed for 6 Hitching Post Lane; Assessor's Map of 6 Hitching Post Lane, Wilbraham, Ma; Email, dated September 20, 2012, from C. Phillips, Chair of the Open Space and Recreation Committee; and Memo, dated September 21, 2012, from the Planning Board-all documents regarding the Right of 1st Refusal for 6 Hitching Post Lane.

Recommendations of the Traffic Safety Team

Chairman Boilard asked for Town Administrator Weitz to brief the Selectmen about the Traffic Safety Team's meeting and recommendations to the Board. Town Administrator Weitz explained that there were three issues discussed at the last Traffic Safety Team meeting. Those issues were Old Boston Road, Dumaine Street and Stony Hill Road intersection and village center crosswalk.

Town Administrator Weitz said that the group discussed putting a four way stop at the intersection of Old Boston Road and Stony Hill Road. The Traffic Safety Team felt that a four way stop would create too much of a traffic jam in that area. Therefore, the group did not make any recommendations for this intersection. The only suggestion would be to improve the signage, south on Stony Hill Road.

The Traffic Safety Team did make recommendations for Dumaine Street intersection at Stony Hill Road and the village center crosswalk.

- Stop Sign – Dumaine Street at Stony Hill Road

Town Administrator Weitz informed that Dumaine Street is a short street that comes off of Stony Hill Road and runs to Boston Road. This is a two-way traffic street. There is no stop sign if you are coming from Dumaine Street to Stony Hill Road. The Traffic Safety Team recommends painting lane lines and putting up a stop sign at the end of Dumaine Street before entering onto Stony Hill Road.

Chairman Boilard questioned Dumaine Street being two-way traffic street. Town Administrator Weitz confirmed that this is a two-way traffic road. Chairman Boilard questioned if the road was wide enough to handle two-way traffic. Town Administrator Weitz confirmed that it is. The Selectmen felt it was a good idea to make the safety improvements to the road.

MOTION made (Thompson) and seconded (Russell) to approve the recommendation of the Traffic Safety Team contained in the memo, dated September 21, 2012, which includes the Placement of a Stop Sign on Dumaine Street. Approved 3-0.

- Village Center Crosswalk

Town Administrator Weitz explained the Team's concern regarding the location of village center crosswalk. The crosswalk is a safety hazard. It requires pedestrians to step

out into a road that is adjacent to parked vehicles. It provides a false sense of security. It also does not comply with the state's Uniform Manual on Traffic Control Devices. The Traffic Safety Team discussed moving the crosswalk; however, there is another crosswalk just 75 feet to the south of the village center crosswalk. Therefore, the Traffic Safety Team recommends eliminating the village center crosswalk.

Chairman Boilard agreed that the current village center crosswalk is not ideal. However, he felt that people driving, see the crosswalk and slow down. He expressed some concern about eliminating the crosswalk altogether for this reason. Town Administrator Weitz said that if the crosswalk was to remain it would have to be relocated, which could require the business losing part of its parking lot. The Selectmen viewed the photos of this area and discussed the possibilities of relocating the crosswalk. Town Administrator Weitz clarified that the parking was too close for a crosswalk and created a safety hazard by way of drivers unable to see the pedestrian prior to entering the travel lane in the crosswalk. Town Administrator Weitz emphasized that the crosswalk was illegal unless the parking lot was eliminated.

Discussion pursued amongst the Board of Selectmen and Town Administrator. The Board of Selectmen was questioning the elimination of the crosswalk as opposed to the relocation of the crosswalk to the north side of the parking lot, extended to the corner of the bank parking lot, on the other side of Village Store's driveway. Chairman Boilard questioned if Village Store could provide an opinion about this matter and the potential elimination of a parking space. The Board of Selectmen decided to table the topic until more information can be gathered about the crosswalk's possible relocation option.

Materials referenced: Memo, dated September 1, 2012, to the Board of Selectmen submitted by R. Weitz, Town Administrator, regarding the Traffic Safety Team Recommendations and accompany material regarding Village Center Crosswalk and Dumaine Street intersection; Memo, dated September 19, 2012, submitted by E. Miga, Jr., regarding Dumaine Street.

LICENSING AND OTHER APPROVALS

Request to Approve Balise's Amendment to Its Auto Sales License to Reflection Temporary Location to 2045 Boston Road

Chairman Boilard asked for more information pertaining to this item. Administrative Assistant Gaumond explained that Balise will be rebuilding and renovating their current building. For this reason, Balise is requesting amending language to their current auto sales license to reflect the temporary business relocation to 2045 Boston Road, the old Medeiros lot, from October 1, 2012 until June, 2013. The Selectmen had no questions.

MOTION made (Thompson) and seconded (Russell) to approve amending the Auto Sales License-Class 1 for Balise FOW, Inc. d/b/a Balise Ford of Wilbraham temporarily from October 1, 2012 to June 1, 2013 to reflect licensed to purchase and sell vehicles at 2045 Boston Road, Wilbraham, Massachusetts conditional upon the terms of any special permit and the zoning bylaws of the Town of Wilbraham. Approved 3-0.

Materials referenced: Letter, dated September 17, 2012, from Attorney Paul D. Barry, regarding Balise Ford of

Wilbraham-Temporary Amendment to Auto Sales License; Copy of the Planning Board's September 5, 2012 Notice of Decision for Special Permit Application

Request to Approve Special Alcohol License Section 14 (1 day license) – Great Grapes/Great Divine (for MRHS Class of '82 Reunion; 10/6/12)

Chairman Boilard announced the next agenda item. Whereas the Selectmen had no questions, a motion was made.

MOTION made (Thompson) and seconded (Russell) to grant a Special Alcohol Service Section 14 License, referred to as a 1 day alcohol license, to Kathleen Delaney of Great Grapes/Great Divine for sale of wine and malt beverages at a private event, Minnechaug Regional High School Class of '82 Reunion, to be held on October 6, 2012 at Brownstone Bed and Breakfast, 651 Main Street, between the hours of 6:00PM and 10:00PM. Approved 3-0.

Materials referenced: Application for a Section 14 Special Alcohol Service, dated September 11, 2012, submitted by Kathleen Delaney of Great Grapes/Great Divine.

Request to Approve Temporary Food Establishment Permit – Great Grapes/Great Divine (for MRHS Class of '82 Reunion; 10/6/12)

Chairman Boilard announced the next item relates to the last agenda item.

MOTION made (Thompson) and seconded (Russell) to grant a temporary food establishment permit to Kathleen Delaney of Great Grapes/Great Divine for a one-day, private event, Minnechaug Regional High School Class of '82 Reunion, at Brownstone Bed and Breakfast, 651 Main Street, Wilbraham, Massachusetts on October 6, 2012, between 6:00PM and 10:00PM; pending inspection by the Health Inspector. Approved 3-0.

Materials referenced: Application for a Temporary Food Establishment Permit and accompanying material submitted on September 11, 2012 by Kathleen Delaney of Great Grapes/Great Divine.

Review and Approve an Outdoor Event – Becker Street Block Party (10/6/12; rain date 10/7/12)

Chairman Boilard announced the next agenda item. The Selectmen verbalized their delight at the number of recently scheduled block parties in the various neighborhoods. There were no questions about this agenda item.

MOTION made (Thompson) and seconded (Russell) to grant permission to the residents of Becker Street neighborhood for the use of a public way, Becker Street, for a neighborhood Block Party to be held on October 6, 2012, (rain date October 7, 2012) between the hours of 1:00PM and 8:00PM; and to forward this application to public safety officials and the highway department for review and comment. Approved 3-0.

Materials referenced: Request for Review of Event in Outdoors (Private Property) Application, dated September 5, 2012, submitted by Jennifer Johnson on behalf of the Becker Street neighborhood-Becker Street Block Party

Request to Approve an Annual Food Establishment Permit/Common Victualer License – Paddywagon, Inc.

The Selectmen had no questions.

MOTION made (Thompson) and seconded (Russell) to grant a food establishment permit and common victualer license to Paddywagon, Inc. d/b/a Tap Room Grill at 2823 Boston Road, Wilbraham, Massachusetts for calendar year 2012; pending inspection by the Health Inspector. Approved 3-0.

Materials referenced: Application for a Food Establishment Permit and Common Victualer license and accompanying material, dated September 7, 2012, submitted by Paddywagon, Inc.

Request to Review and Approve an Application and Notice for a Charitable Walking or Running Event – Thanksgiving Day Wilbraham Turkey Trot (11/22/12)

Chairman Boilard inquired as to who the person in charge of this event was.

Administrative Assistant Gaumond announced that Dr. Gary Rockwell was the person in charge. There were no questions about this event. It was acknowledged as being an annual event. A motion was made.

MOTION made (Thompson) and seconded (Russell) to approve the use of public ways and sidewalks on November 22, 2012 for the purpose of a charitable road race, Thanksgiving Day Wilbraham Turkey Trot, sponsored by Gary Rockwell of Wilbraham Turkey Trot and to forward the application to public safety officials for review. Approved 3-0.

Materials referenced: Letter, dated September 15, 2012, submitted by Gary F. Rockwell on behalf of the Wilbraham Turkey Trot; Application and Notice for Charitable Walking or Running Event, dated September 15, 2012, submitted Gary Rockwell of the Wilbraham Turkey Trot.

Request for Sunday Entertainment License (for Bounce House) – Wilbraham Park and Recreation Dept. (9/30/12)

The Selectmen had no questions and made a motion.

MOTION made (Thompson) and seconded (Russell) to grant an entertainment license for a bounce house to the Wilbraham Parks and Recreation Department for use on Sunday, September 30, 2012 at Spec Pond Recreational Complex between the hours of 12:00PM and 4:00PM. Approved 3-0.

Materials referenced: Application for License for Public Entertainment on Sunday and accompanying material, dated September 19, 2012, submitted by Bryan Litz of the Wilbraham Parks and Recreation Department.

MINUTES OF MEETINGS

September 10, 2012

September 10, 2012 Executive Session

Chairman Boilard asked if there were any changes, editions or deletions to the minutes being reviewed. Hearing none, a motion was made.

MOTION made (Thompson) and seconded (Russell) to accept the minutes of September 10, 2012, as submitted and the executive session minutes of September 10, 2012, as submitted. Approved 3-0.

Materials referenced: Draft of the Minutes from September 10, 2012 and the Executive Session Minutes from September 10, 2012 as submitted by C. O. Gaumont, Administrative Assistant to the TA/BOS

Having no further business; the meeting was adjourned at 8:19pm.

Candace Ouillette Gaumont
Administrative Assistant to TA/BOS

Robert J. Boilard, Chairman

James E. Thompson, Vice Chairman

Robert W. Russell, Clerk