

**BOARD OF SELECTMEN MEETING  
MONDAY, NOVEMBER 26, 2012  
7PM AT THE TOWN OFFICE BUILDING**

**PRESENT:** Selectmen Robert J. Boilard (presiding), James E. Thompson, Robert W. Russell, Robert A. Weitz, Town Administrator and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS

**PLEDGE OF ALLEGIANCE**

Chairman Boilard welcomed the group in attendance to the Selectmen's meeting. He then led everyone in the Pledge of Allegiance.

**APPOINTMENTS WITH THE BOARD**

Richard Butler, Wilbraham representative Commissioner-PVPC & Dean Stroshine, Alternate representative Commissioner-PVPC – Report on Pioneer Valley Planning Commission (PVPC)

Chairman Boilard welcomed Richard Butler, Town's representative Commissioner to the Pioneer Valley Planning Commission (PVPC) and Dean Stroshine, Town's Alternate representative Commissioner to the PVPC. Chairman Boilard asked Mr. Butler to clarify his and Mr. Stroshine's roles with the PVPC. Mr. Butler handed out to the Selectmen a packet of information about the PVPC. He then responded by providing a brief history of the PVPC. Mr. Butler said that the mission of the PVPC is to maintain and enhance the quality of life of our region. The Commission has been part of western Massachusetts for fifty years. He continued by explaining that the planning agencies were authorized in the 1950's as an approach to finding solutions to regional planning problems collectively as a regional community groups. The PVPC came into existence in 1962. Mr. Butler explained that there are two forms of regional planning agencies: council of governments and planning commissions. Mr. Butler responded to Chairman Boilard's initial request for clarification by saying that the Planning Board elects a Commissioner and an Alternate Commissioner to represent its community. The Alternate Commissioner, by law, is appointed by the chief elected officials of the community. The role of the Alternate Commissioner is to be available as a back up if the elected Commissioner is unavailable to attend or vote at a PVPC meeting. Mr. Stroshine attends the PVPC meetings regularly but often is a non-voting observer; whereas, Mr. Butler is present.

Mr. Butler stated that the PVPC is not an arm of government but a consortium of local governments that have banded together to look at regional issues. He claimed that the PVPC Commissioners are all volunteers. He also described that the funding for the PVPC comes from grants and administrative fees from administrative projects requested of the PVPC. The PVPC provides technical assistance to communities. The PVPC's receives an assessment of \$90,000 for the region. Mr. Butler claimed that the assessment monies are returned to the communities. He added that the PVPC's role is to advise, assist and administer grants as requested. PVPC is also an advocate for lots of things, such as the Connecticut River.

Mr. Butler then spoke about the Transportation Improvement Plan. All the federal and state monies that come into the region for transportation infrastructure is administered by the PVPC. This funding structure was set up by the government. The PVPC is metropolitan planning organization, regional planning group and an economic development district as a result this is how federal and state monies are administered into the district for such funding projects.

Mr. Butler highlighted a new interesting project, which he referred to as the Leadership Pioneer Valley. He stated that there is a need for volunteers to fill government jobs and, or roles. The program provides a year long training session to interested candidates so as to be able to provide skilled leadership for these shorthanded, governmental roles.

Mr. Butler informed the Selectmen that there are currently thirteen regional planning districts in Massachusetts. PVPC is the only one that does historic planning. However, he did mention that the PVPC does not have regulatory powers as does the Planning Commission located in Cape Cod.

Mr. Butler suggested to the Selectmen that there be bi-monthly meetings between the Selectmen, himself and Mr. Stroshine so as to better facilitate communication about the happenings of the PVPC. Mr. Butler also offered to pass along legislative updates pertinent to planning and regionalization—legislation of interest to the PVPC. He also mentioned that the PVPC is holding a roundtable on solid waste on December 6, 2012; and at the next meeting of the PVPC on December 11, 2012, Representative Steve Kulik will be speaking about the legislation being proposed to streamline the CPA program and zoning reform. Chairman Boilard asked for a copy of the legislative update. Mr. Butler agreed to provide copies to the Selectmen.

Selectman Thompson agreed with Mr. Butler's idea to meet regularly with Mr. Butler and Mr. Stroshine about the PVPC. Mr. Butler offered to invite Tim Brennan, Director of the PVPC, to a Selectmen's meeting in the future as well.

Selectman Russell suggested that if people come up with ideas about regionalization that a person should check with PVPC first to see if there is already work being done on the particular form of regionalization. Mr. Butler agreed. Selectman Russell asked for an example of a direct PVPC service offered to the Town. Mr. Butler spoke about traffic counts being performed on Glenn Drive and other roads, too. Chairman Boilard also mentioned the work that the PVPC is doing with the Wilbraham Department of Public Works related to storm water management. Mr. Butler also mentioned the tornado damage assistance program that was offered to residents in the Town of Wilbraham.

Mr. Stroshine praised the PVPC. The Selectmen thanked Mr. Butler and Mr. Stroshine for attending the meeting and providing an update.

### Unveiling of the Wilbraham Hill Climb Sign

Chairman Boilard announced that there is a historic plaque that has recently been restored. The plaque was located at the base of Monson Road. In 1908, as the sign indicates, there was a hill climbing race held on Monson Road. The winner of the race was Charles Basle, who drove a 48.8 horse power Knox Giant. He climbed the hill in one minute and eight seconds. Chairman Boilard added that Monson Road was a dirt road in 1908. He also informed that in 1905, there was only one registered car in Town of Wilbraham. However, in 1908, seventy machines competed in the hill climb contest.

The Wilbraham Hill Climb Committee presented a power point presentation. Paul McGuire, committee member, presented on behalf of the group. Mr. McGuire explained a little history about the sign and race while using the power point presentation. The power presentation illustrated for the audience the historic hill climb of September 11, 1908 by showing photos of the hill climb contest. It also highlighted before and after photos of the hill climb sign and post. Mr. McGuire mentioned that the sign was restored back in 1992. He acknowledged the gentleman who repaired the sign in 1992; who was present in the audience. Mr. McGuire further explained that due to the wear and tear, the sign needed to be repaired again. He also noted that due to fear of the sign being stolen or further fall into disrepair, the original sign will be placed in a granite rock and maintained at Town Hall's lobby for residents to view. Also, on display will be the original trophy from the 1908 hill climb contest. A replica of the sign will be placed where the original sign stood on Monson Road.

Mr. McGuire informed the Selectmen that his committee would like to recreate the hill climb contest next year. He then introduced Joan Paris, committee member. Ms. Paris explained the committee's plans to hold a commemorative hill climb reenactment event. According to Ms. Paris, the Hill Climb Reenactment Committee will meet with the 250<sup>th</sup> Anniversary Committee to try and incorporate the reenactment event with the Town's 250<sup>th</sup> anniversary celebration. She added that members of the 250<sup>th</sup> Anniversary Committee seem positive about the idea. The Hill Climb Committee will also raise funds to support the reenactment event. Ms. Paris explained that the Hill Climb Committee wanted to come before the Selectmen tonight to ensure the confidence of the Board in this endeavor, prior to moving forward with the project. Ms. Paris offered to answer any questions.

Selectman Thompson praised the idea of the 1908 hill climb reenactment; whereas it's such a significant historical event in Wilbraham. Ms. Paris mentioned that the group met with Police Chief Tucker to review public safety needs during the proposed event. Ms. Paris mentioned that police detail would be hired. Mr. McGuire also mentioned that Monson Road would be closed for three hours during the actual event. He also stated that he received approval to utilize the Minnechaug Regional High School parking lot so as to offer parking for spectators. Mr. McGuire and Ms. Paris shared with the Selectmen that they will be meeting with Limerock Car Club, who has vintage cars-pre-World War

II, to coordinate the use of the vintage cars for the event. Ms. Paris noted that Limerock is a practiced car club that is country-wide.

At this point in the presentation, Mr. McGuire unveiled the historical and newly restored sign as well as its replica to the audience and Selectmen. The Wilbraham Hill Climb Committee members thanked the Selectmen for their time.

At this time, as oppose to later in the meeting, the Selectmen decided to take up the agenda item related to the Wilbraham Hill Climb Reenactment Committee's request for use of public property for the proposed event discussed during their presentation.

**MOTION: Made (Thompson) and seconded (Russell) to grant permission to the Wilbraham Hill Climb Reenactment Committee to hold a 3-hour event, titled *Reenactment of the Town's 1908 Hill Climb on September 8, 2013 (rain-date September 15, 2013) on Monson Road to Ridge Road; and to forward the application to public safety officials for review and comment. Approved 3-0.***

*Materials Referenced: Application to Request for Use of Public Property for Special Event, dated 11-16-12, and accompanying documents, as submitted by the Wilbraham Hill Climb Reenactment Committee*

Tonya Basch, DPW - Forest Cutting Plans for Storm Recovery Clean Up

Tonya Basch, Assistant Town Engineer, reviewed the forest cutting plans with the Selectmen. Mrs. Basch is requesting the Selectmen, as landowners, to authorize the Forest Cutting Plans by signing the signature page of both of the Forest Cutting Plan packets. She explained that the Forest Cutting Plans stemmed from the grant the Town received this past June, which was highlighted at a press event at the Children's Museum. The Town received \$286,000 from this grant. According to Mrs. Basch a portion of the grant monies, \$50,000, was used for stump grinding. However, the remainder of the grant monies will be used for clean up that was not covered by the FEMA funding the Town received. Mrs. Basch stated that the selected parcels were reviewed with the Selectmen in the past. The Forest Cutting Plans are required for the Massachusetts Department of Conservation and Recreation as part of the grant process. She informed the Selectmen that one of the Forest Cutting Plans is for Town Hall. The majority of the area designated for clean up in this plan is Town property. However, there is a section owned by the golf course. Mrs. Basch noted that she has already met with the management of the Country Club and received authorization and approval for the Forest Cutting Plan.

Chairman Boilard asked for clarification if the Tinkham parcel would also be cleaned up. Mrs. Basch replied, yes. She further added that the parcel is owned by the Wilbraham Conservation Trust. The Trustees are authorizing the Forest Cutting Plan. This will be the first parcel to be cleaned. The Department of Public Work's plan is to clean up the Tinkham Road parcel first, then Town Hall or Brookside Circle. Lastly, Mrs. Basch mentioned that a few of the parcels are under the jurisdiction of the Conservation

Commission, too. For this reason, Mrs. Basch will be meeting with the Conservation Commission as well to make sure the Conservation Commission is approving of the plans.

The Selectmen had no further questions for Mrs. Basch.

**MOTION: Made (Thompson) and seconded (Russell) to approve the Forest Cutting Plans for 240 Springfield Street and 38V Tinkham Road as submitted by the Department of Public Works. Approved 3-0.**

*Materials referenced: Forest Cutting Plans for 240 Springfield Street and 38V Tinkham Road as submitted by T. Basch, Assistant Town Engineer, Department of Public Works.*

Continuation of Entertainment Licenses (2) Hearing (Sunday; Monday thru Saturday)  
2000 Boston Rd. Corp. d/b/a Johnny Black

Chairman Boilard took up the matter of the Entertainment Licenses Hearing for Johnny Black prior to Interskate 91's request agenda item.

Michael B'Shara and Catherine Kelly from 2000 Boston Rd. Corporation d/b/a Johnny Black presented the floor plan and menu for the proposed facility, Johnny Black, to the Selectmen. The group reviewed the floor plan and menu.

Selectman Thompson asked about the capacity of the facility. Ms. Kelly answered, eighty-five. Selectman Thompson also asked about what type of entertainment would be at the facility. Ms. Kelly replied TV, music piped in and an occasional guitar player. Ms. Kelly stated that there would be no jukebox. Selectman Thompson asked who was managing the facility. Ms. Kelly said she would be managing Johnny Black. Mr. B'Shara stated Victor Murray will be managing, too. A brief discussion pursued about who would be managing Michael's Pasta in the Pan and Johnny Black. Selectman Thompson inquired as to when Johnny Black is proposed to be open. Mr. B'Shara stated that he was hoping for February, 2013.

**MOTION: Made (Thompson) and seconded (Russell) to grant an entertainment license to 2000 Boston Road Corporation d/b/a Johnny Black, 2000 Boston Road, Wilbraham, Massachusetts, between the hours 12:00AM and 11:59PM on Sundays for TV and recorded music. There shall be no dance floor, no dancing by patrons, and occupancy shall comply with the Fire and Safety Act; and subject to Wilbraham's "Licensing Policies and Procedures"; and to forward this application to the Massachusetts Department of Public Safety for approval; and pending proper approvals from the Wilbraham Zoning Board of Appeals. Approved 3-0.**

**MOTION: Made (Thompson) and seconded (Russell) to grant an entertainment license to 2000 Boston Road Corporation d/b/a Johnny Black, 2000 Boston Road, Wilbraham, Massachusetts, between the hours 11:00AM and 12:00AM on Mondays through Saturday for TV, recorded music and live music, (limited to one performer-vocalist and acoustic.) There shall be no dance floor, no dancing by patrons, and occupancy shall comply with the Fire and Safety Act; and subject to Wilbraham's**

**“Licensing Polices and Procedures;” and pending proper approvals from the Wilbraham Zoning Board of Appeals. Approved 3-0.**

**MOTION: Made (Thompson) and seconded (Russell) to grant a food establishment permit and common victualer license to 2000 Boston Road Corporation d/b/a Johnny Black, 2000 Boston Road, Wilbraham, Massachusetts for calendar year 2012; pending inspection by the Health Inspector and proper approvals from the Wilbraham Zoning Board of Appeals. Approved 3-0.**

*Materials referenced: Application for an Entertainment License for Monday through Saturday and an application for an Entertainment License on Sunday as submitted by 2000 Boston Road Corporation d/b/a Johnny Black on October 29, 2012; Application for Annual Food Establishment Permit and Cover Sheet as submitted by 2000 Boston Road Corporation d/b/a Johnny Black on October 29, 2012.*

Entertainment License Hearing: Interskate 91 – 12/31/12 to 1/1/13 – Extended hours for the Annual New Year’s Eve Party

Mr. Robert Gould, General Manager of Interskate 91, asked the Selectmen for permission for Interskate 91 to operate beyond normal hours on New Year’s Eve so the business can hold its Annual New Year’s Eve Party. According to Mr. Gould, the business will be conducting a balloon drop at the start of the new year. Interskate 91 will also offer a pizza bash, which provides unlimited pizza to the customers during the New Year’s Eve Party. All activities and pizza are offered within the price of admission. Mr. Gould expected attendance to the Party to be around 150-200 customers that night. He also noted that the appropriate amount of police detail will be hired for the event.

Selectman Thompson asked how Interskate 91 is advertising for the upcoming event. Mr. Gould handed the Selectmen a postcard advertisement, which is being distributed for the event. The post card will be mailed and emailed to age-appropriate customers and handed out to customers at the rink. Selectman Thompson asked if this is similar advertising methods as used in 2011 and 2010 for this event. Mr. Gould stated that Interskate 91 is not using any new advertising strategies for this event.

The Selectmen discussed the number of attendees to this event the past couple of years. The Selectmen expressed a desire to see another police officer on duty during the event because of concern regarding previous years’ number of attendees to this event. Chairman Boilard asked what the attendance count needed to be for two officers. Mr. Gould stated three hundred. Mr. Gould offered to hire a second officer on staggered hours, such as from 9pm to 1am. He said that the rink would hire one police officer for the entire night and then another police officer for the staggered hours.

**MOTION: Made (Thompson) and seconded (Russell) to amend the entertainment license for Wheely-Funn, Inc. d/b/a Interskate 91 for an annual New Year’s Eve, themed event with extended hours of operation on Monday, December 31, 2012, from 8:00 PM to 12:00 AM; and on Tuesday, January 1, 2013; from 12:00 AM to 1:00 AM. Approved 3-0.**

*Materials referenced: Application for Entertainment License, received from Wheely Funn, Inc. d/b/a Interskate 91, with accompanying material*

## **OPEN SESSION**

### Town Administrator's Report

Town Administrator Weitz announced that the Town's new website will go live on Friday. He also commented that the website looks great.

### Board of Selectmen updates

The Board of Selectmen had no updates at this time.

### Citizens Open Forum

Charles Phillips, from 8 Drumlin Circle, shared information about upcoming media events involving the Wilbraham Vision Task Force. He announced that the Task Force would be providing an interview on Thursday at 3pm at WGBY TV. He inquired if any of the Selectmen could attend. All of the Selectmen expressed a conflict for that day and time. Mr. Phillips also announced that the Task Force would be taping a public access television show with Representative Angelo Puppolo on Friday at 5pm. Mr. Phillips asked if Chairman Boilard would be available to tape a quick promo about the Task Force's upcoming *Imagine Wilbraham Day* event with public access. Chairman Boilard agreed to do so. Mr. Phillips offered to coordinate the taping of the promo. Mr. Phillips concluded with making an announcement about the Task Force's upcoming *Imagine Wilbraham Day* event, scheduled for December 8, 2012, from 9:00 AM to 12:00 PM, at Minnechaug Regional High School. The public is welcome.

## **OLD BUSINESS (WAS TAKEN UP PRIOR TO OPEN SESSION)**

### Special Legislation – Special Police Officers

Chairman Boilard explained that at the last Town Meeting, Wilbraham residents authorized a home rule petition to be filed as legislation to create a special police officer force for the Town of Wilbraham. However, while in the legislative process, there came up an issue with Section 10 of the legislation, with regards to unemployment. The legislature decided that the legislation can not move forward with Section 10 included. Chairman Boilard stated that if the legislation moved forward without Section 10, it would not be the legislation as voted by the Wilbraham residents at the last Town Meeting. For this reason, and others, it can not move forward in the process.

Selectman Thompson explained that the legislation without Section 10 was not authorized by the Wilbraham residents. He agreed that the legislation can't move forward. He also said that questions came up at Town Meeting about whether or not this legislation would have a cost. At the time, the residents were informed that it would not have a cost. However, omitting Section 10 of the legislation could create costs for the Town. Additionally, Selectman Thompson added that Section 10 violates federal law with regard to unemployment insurance. The state would not move the legislation forward as a result of this violation.

Edward Lennon, President of the Police Union, spoke up to ask if he could add further information pertaining to this issue. Sgt. Lennon believes that the concern pertain to Section 10 resulted from a single incident that occurred in another community. He explained that a retired police officer, hired under similar legislation, applied for unemployment after reaching his \$15,000 limit. The Town appealed the unemployment filing; and the police officer withdrew his

claim. Sgt. Lennon agreed that this was an abuse of the system. However, he claimed that this only occurred once in the eastern part of the State.

Sgt. Lennon stated that there is currently a legislative committee, consisting of union members, personnel professionals and legislators, who is looking to change certain areas of the unemployment law so as to avoid similar occurrences or abuses of the system. The unions support reforming unemployment and this work is being done.

Sgt. Lennon is requesting the Board of Selectmen to continue their support of this legislation. He offered that if the legislation gets passed into law without Section 10, the Town could take a risk of hiring a special police officer who may apply for unemployment, or the Town does not have to appoint any one to be a special police officer until legislation to reform the unemployment laws is passed resolving this issue.

Chairman Boilard expressed being concerned about the Town of Wilbraham opening itself up to liability. He stated that if the legislation passes, there is a chance that Wilbraham could be the second community to be faced with this problem and be liable. However, for the Town to wait for the reform to occur may be a long time. He felt that this legislation could put the Town at risk. Chairman Boilard said that he wanted to protect the Town and make it safe.

Selectman Thompson wants to think about the matter a bit first. He would like to see the matter investigated as to the possibility of allowing the legislation to move forward but put a clause in that it would only be implemented if Section 10 was reinstated. He felt that we are asking Senator Candaras and Representative Puppolo to get the legislation passed; and if there is no hope of ever getting the legislation implemented with Section 10, Selectman Thompson expressed being unsure if he wants to ask them to do that.

Selectman Russell agrees with Chairman Boilard and Selectman Thompson. There ought to be a solution to this. Sgt. Lennon said, yes, there is a solution to this; however, its two to three years down the line. Sgt. Lennon further added that this is a good program. For this reason, he wanted to share the police officers/union's position of the legislation. He also noted that the union does not support a person abusing the system in this way.

Chairman Boilard asked if the Selectmen wanted to postpone the motion. Selectman Thompson wanted to know if a clause could be incorporated in the legislation to include Section 10, perhaps only in Wilbraham. Town Administrator Weitz explained that the Town received a call informing that the legislation will not move forward with Section 10 included. Town Administrator Weitz did confirm that there is pending legislation to deal with the unemployment situation with regards to part time employees. However, the legislation has died in committee, but will be reintroduced in the next legislative session. Sgt. Lennon stated that the legislation died in committee because it was very limited. It was clear to the legislators that several professions (i.e. special police officers, teachers) fall into the same category so it was decided that the legislation would be worked on to included all categories that applied so that this problem could be solved in its entirety.

Selectman Thompson wondered about the process of the legislation and how it would impact the special police officer legislation being discussed. Town Administrator Weitz responded by

saying that the legislature has two years to go through the legislative process. If it doesn't pass in that time frame, the Town would have to go back to Town Meeting for approval.

Administrative Assistant Gaumond provided information about the legislation and its status in the legislative process. Currently, the legislation is a new draft. This new draft does not include Section 10. The legislation currently resides in the Committee on Third Reading. Selectman Thompson asked if the legislation could sit in Third Reading until the legislation that Sgt. Lennon was referring to becomes law. Administrative Assistant Gaumond responded that if the legislation Sgt. Lennon is referring to becomes law in the same legislative session then, yes. However, if not, the legislation would have to be re-filed in January, during the new legislative session and start the process again.

Selectman Thompson articulated being uncomfortable moving forward and piece mailing this process. The Selectmen decided that they were uncomfortable with Section 10 being omitted. The Selectmen decided to have Senator Candaras contacted so as to inform her that they did not want the bill to move out of third reading during this legislative session. No motion was made.

#### Award of Grange Hall Bid

Chairman Boilard announced the next agenda item.

**MOTION: Made (Thompson) and seconded (Russell) to award the bid for the Grange Hall bid to Joseph LaFreniere, ReVampit, LLC, in the amount of \$50,555 and to authorize the issuance of notice to said bidder; and to enter into a purchase and sale agreement for said property. Approved 3-0.**

*Materials referenced: Grange Hall Bid proposal, received November 19, 2012, as submitted by Joseph LaFreniere of ReVampit, LLC.*

#### **NEW BUSINESS**

##### Resident Request to Waiver Late Fee on Sewer Bill

Chairman Boilard announced the next agenda item. He inquired as to what the dollar value of the late fee is. Town Administrator Weitz stated that he believed it was \$25 to \$50. Selectman Thompson expressed not wanting to penalize someone who got laid off and was trying to make an effort to pay his/her sewer bill.

**MOTION: Made (Thompson) and seconded (Russell) to accept the request to waive the late fees on R. Hughes' sewer bill pending the establishment of an arranged payment plan with the Department of Public Works; and should that payment plan not be met the late fees should be reinstated. Approved 3-0.**

*Materials referenced: Letter of request, received 11-19-12, from R. Hughes as submitted by DPW.*

#### **LICENSING AND OTHER APPROVALS**

Request to Approve an Annual Food Establishment Permit/Common Victualer License - 2000 Boston Rd. Corp. d/b/a Johnny Black

This agenda item was taken up earlier in the meeting during 2000 Boston Rd. Corp. d/b/a Johnny Black's entertainment licenses hearing. A motion to approve the license and permit was made at that time.

*Materials referenced: Application for Annual Food Establishment Permit and Cover Sheet as submitted by 2000 Boston Road Corporation d/b/a Johnny Black on October 29, 2012.*

Request for Use of Public Property for Special Event – Wilbraham Hill Climb Reenactment Committee

This agenda item was taken up earlier in the meeting following the Wilbraham Hill Climb Reenactment Committee's presentation of the unveiling of the historic sign. A motion to approve the request for public property use was made at that time.

*Materials referenced: Application to Request for Use of Public Property for Special Event, dated 11-16-12, as submitted by the Wilbraham Hill Climb Reenactment Committee*

Request to Place Sign on Town Properties – Wilbraham Vision Task Force

Applicant, Susan Burk, on behalf of the Wilbraham Vision Task Force, asked the Selectmen if signs could also be placed on corners of public properties that are not listed on the application. Selectman Russell asked Ms. Burk how many sites would you like. Ms. Burk stated that there are eight signs left. She also inquired about placing signs at the Athenaeum Society and Glendale Cemetery properties. Selectman Thompson stated permission to place a sign at the Athenaeum Society would require permission from the Athenaeum Society as well. He also articulated being uncomfortable with a sign at Glendale Cemetery. Chairman Boilard stated that he would be okay with the sign placement at the Athenaeum Society if the Chair of the Athenaeum Society was agreeable. He also mentioned that the Cemetery Commission would also have to authorize placement of signs at Glendale Cemetery. Ms. Burk informed that the signs would only be up for ten days. Mr. Phillips mentioned that the signs would be up until December 15 if the 8<sup>th</sup> was cancelled due to snow. Selectman Thompson offered a suggestion of the Task Force placing more signs up at the Disposal and Recycle Center and also a few signs running along the front of the Town hall property for better viewing.

**MOTION: Made (Thompson) and seconded (Russell) to approve the placement of signs at the following locations: Bruer Pond, Town Office Building, Springfield/Faculty (Hoover Park) and the Recycling Center; and to be installed on November 27, 2012 by the Wilbraham Vision Task Force to promote "Imagine Wilbraham Day" event scheduled for December 8, 2012; and to be removed immediately after the event has concluded. Approved 3-0.**

*Materials referenced: Application to Request to Place Banners or Sign, received 11-19-12, from the Wilbraham Vision Task Force and accompanying material.*

**MINUTES OF MEETINGS**

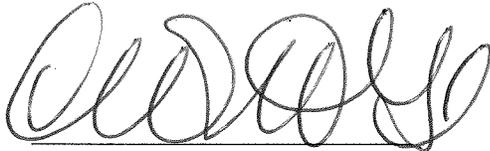
Selectman Thompson mentioned that the drafted minutes originally had a misquote. He explained that a statement was said that was Selectman Russell and not himself. Administrative Assistant Gaumont corrected the minutes earlier in the day at Selectman's Thompson direction.

**MOTION: Made (Thompson) and seconded (Russell) to accept the minutes and the executive session minutes of November 19, 2012 as submitted. Approved 3-0.**

*Materials referenced: Draft of the minutes and executive session minutes as submitted by C.O. Gaumont, Administrative Assistant to the TA/BOS*

**EXECUTIVE SESSION**

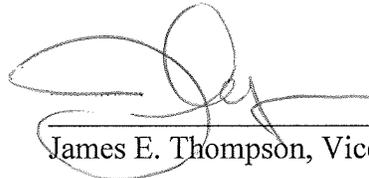
The Selectmen did not meet in executive session. The Selectmen and Town Administrator discussed having executive session next week at 6:15pm, prior to the regularly scheduled regular session.



Candace Ouillette Gaumont  
Administrative Assistant to TA/BOS



Robert J. Boilard, Chairman



James E. Thompson, Vice Chairman



Robert W. Russell, Clerk