

**BOARD OF SELECTMEN MEETING
MONDAY, DECEMBER 17, 2012
7PM AT THE TOWN OFFICE BUILDING**

PRESENT: Selectmen Robert J. Boilard (presiding), James E. Thompson, Robert W. Russell, Robert A. Weitz, Town Administrator and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS

PLEDGE OF ALLEGIANCE

Chairman Boilard welcomed all who were in attendance. He then led the group in the Pledge of Allegiance. Chairman Boilard asked for a moment of silence for the families and children of Sandy Hook Elementary School in Newton, Connecticut. After a moment of silence, he announced that donations for the victims and families of Sandy Hook Elementary School can be sent to the Sandy Hook School Support Fund, c/o Newton Savings Bank, 39 Main Street, Newtown, CT 06470. Chairman Boilard also shared that any messages of condolence for Newtown, CT can be sent to P.O. Box 3700, Newtown, CT 06470.

APPOINTMENTS WITH THE BOARD

License Hearing – 2000 Boston Road Food Court, Inc. d/b/a Johnny Black

Chairman Boilard opened the liquor license hearing for 2000 Boston Road Food Court, Inc. d/b/a Johnny Black Pub and Grill. He then announced that some of the hearing notices were not sent out to abutters. Therefore, the hearing for this liquor license application will be postponed.

MOTION: Made (Thompson) and seconded (Russell) to postpone this hearing regarding a new restaurant liquor license for 2000 Boston Road Food Court, Inc. d/b/a Johnny Black Pub & Grill, 2000 Boston Road, until December 31, 2012. Approved 3-0.

Materials Referenced: Liquor License application, received on 11-30-12, from 2000 Boston Road Food court, Inc. d/b/a Johnny Black Pub & Grill with accompanying documents.

OPEN SESSION

Town Administrator's Report

Town Administrator Weitz announced that two companies have offered the Town proposals to put into operation solar panels at the Disposal and Recycle Center. The Town does not have all the specifics as of yet regarding these proposals; however, the companies will be making a detailed presentation to the Town soon. Town Administrator Weitz created a taskforce on this matter. Chairman Boilard has agreed to serve on the taskforce as has Edmond Miga, Jr., Director of Public Works and Ed Cenedella, who is in charge of maintenance at Hampden-Wilbraham Regional School District.

Town Administrator Weitz pointed out that the grant monies for the forest cutting plans are currently being utilized. He informed the Selectmen that the logging projects have begun; as one can see, right behind Town Hall. He also mentioned that the Selectmen will be asked tonight to approve another related forest cutting plan for a parcel off of Pease and Main Streets.

Town Administrator Weitz announced that there is a Regional Board of Selectmen's Meeting scheduled for January 10, 2013. East Longmeadow is hosting the meeting this time. He encouraged the Board of Selectmen to attend the upcoming meeting.

Board of Selectmen updates

Selectman Thompson asked if Town Administrator Weitz could inquire whether or not one of the Selectmen from Wilbraham will need to serve as a representative during the upcoming Hampden-Wilbraham Regional School District's teacher contract negotiations. Town Administrator Weitz will check on this matter and get back to the Selectmen.

Citizens Open Forum

No citizen spoke up during the open forum.

OLD BUSINESS

There were no agenda items under this category.

NEW BUSINESS

Sewer Abatements

Chairman Boilard asked if there were any questions. The Selectmen had no questions. A motion was made.

MOTION: Made (Thompson) and seconded (Russell) to approve a Sewer Abatements totaling \$2,035.69 as listed in a memo from E. Miga, Director of DPW/Town Engineer, dated December 17, 2012. Approved 3-0.

Materials Referenced: Memo, dated December 17, 2012, from E. Miga, Jr., Town Engineer and Director of Department of Public Works, regarding sewer abatements.

Forest Cutting Plan

Although Town Administrator Weitz mentioned the forest cutting plan earlier in the meeting, he added that the Department of Public Works will be bringing more of the forest cutting plans to the Selectmen for review and approval as the forest cutting projects progress. The Selectmen had no questions.

MOTION: Made (Thompson) and seconded (Russell) to approve the Forest Cutting Plan for Off Pease Street (landing) and Main Street as submitted by the Department of Public Works. Approved 3-0.

Materials Referenced: Forest Cutting Plan for Off of Pease Street and Main Street as submitted by T. Basch, Assistant Town Engineer, Department of Public Works.

LICENSING AND OTHER APPROVALS

Licensing votes: all other business licensing/permits

Chairman Boilard announced the next item of business. He informed the audience that this is the annual renewal of businesses' licenses and permits. Whereas there are so many applicants for renewal, the Board of Selectmen approves all the licenses and permits for each category by combining the businesses together so that the approvals can be done at the same time. Chairman Boilard offered a list for viewing of the businesses to anyone who wishes to have that information.

MOTION: Made (Thompson) and seconded (Russell) to approve renewal of licenses as listed on documents titled *2013 Renewals List* for the following types and categories:

- Food Establishment (all types),
- Common Victualer,
- Retail Tobacco Sales,
- Local Entertainment,
- Sunday Entertainment,
- Auto Sales Class One and Two,
- Amusement Devices (games),
- Amusement Devices (juke box),
- Billiard Tables,
- Public and Semi-public Swimming Pools,
- Motels,
- Tanning Facilities and Equipment,
- Retail Sales of Milk and Cream,
- Frozen Dessert Manufacturing, and
- Pasteurization,

said licenses expiring December 31, 2013. Approved 3-0.

Materials Referenced: 2013 Renewals List of Businesses' applying for renewal of their licenses and permits, as submitted by C.O. Gaumont, Administrative Assistant of the TA/BOS.

Application for Annual Food Establishment Permit (2012; renewal 2013) – Common Grounds Café (New owner)

The Board of Selectmen had no questions related to this application. The Board of Selectmen collectively wished the new owners good luck on their business endeavor.

MOTION: Made (Thompson) and seconded (Russell) to approve an Annual Food Establishment Permit to Common Grounds Café, 2341 Boston Road, for the 2012 and, renewal of, 2013 permits, pending inspection by the Health Inspector. Approved 3-0.

Materials Referenced: Application for Annual Food Establishment Permit, received on December 14, 2012, from Raymond Muise and Liane Comeau, owners of Common Grounds Café; Completed Workers' Compensation Business Affidavit form and related insurance certificate.

Application for Section 14: Special Alcohol Service License – Brenda Willard, Children’s Tumor Foundation

Chairman Boilard asked if there were any questions. The Selectmen offered no questions.

MOTION: Made (Thompson) and seconded (Russell) to grant a one-day alcohol service license to Brenda Willard, 4 Pease Street, Wilbraham, on behalf of the Children’s Tumor Foundation, for sale of wine and malt beverages at a public Dinner/Dance Fundraiser to Benefit the LaBarbera Family and the Children’s Tumor Foundation event on February 2, 2013, at St. Cecilia’s Church, Parish Hall, between the hours of 6:30pm and 11:00pm. Approved 3-0.

Materials Referenced: Special Alcohol Service; Section 14 application, dated December 11, 2012, submitted by B. Willard, with accompanying materials.

Request for Use of Public Property for Special Event: Granby Regional Horse Council & Romp Riders of McDonalds Preserve

Chairman Boilard announced the next agenda item. He commented that he believed that this event is the third annual event. Others agreed it was an annual event. Chairman Boilard asked the other Selectmen if they had any questions about this application. The Selectmen had no questions.

MOTION: Made (Thompson) and seconded (Russell) to grant permission to Granby Regional Horse Council and Romp Riders of McDonald Preserve for the use of public ways for an event on October 20, 2013, (rain date: October 27, 2013,) from 8am to 4pm at McDonalds Nature Preserve and that the event notice be forwarded to public safety officials for review and comment. Approved 3-0.

Materials Referenced: Request for Use of Public Property for Special Event application, dated November 30, 2012, submitted by Granby Regional Horse council and Romp Riders of McDonalds Preserve, with accompanying documents.

Application for Temporary Food Establishment Permit – Krazy Jakes

Chairman Boilard announced that the Selectmen would review an application for a temporary food establishment permit submitted by Krazy Jakes’ to serve food at Crane Park during 250th Anniversary Committee’s First Night festivities. Selectman Thompson said that last week the Board had met with the 250th Anniversary Committee. The Committee updated the Selectmen about the activities planned for First Night. He mentioned that there will be several happenings hosted in several venues along Main Street and ice sculptures during First Night festivities. Selectman Thompson also said that the fireworks are scheduled for 8pm that night; and Krazy Jake’s will be providing food at the event.

MOTION: Made (Thompson) and seconded (Russell) to grant a temporary food establishment permit to Stawco, LLC d/b/a Krazy Jake’s for a one-day public, 250th

Anniversary Committee's First Night event at Crane Park, Wilbraham, Massachusetts on December 31, 2012, between the hours of 2:30 PM and 9:30 PM, pending inspection by the Health Inspector and fee payment. Approved 3-0.

Materials Referenced: Application for Temporary Food Establishment Permit, dated December 12, 2012, submitted by Scott Stawas of Stawco, LLC d/b/a Krazy Jake's.

MINUTES OF MEETINGS

December 10, 2012

Selectman Thompson mentioned that he spoke with Administrative Assistant Gaumond earlier in the day regarding some corrections, which have been already made.

Administrative Assistant Gaumond confirmed that the minutes present tonight include the edits requested. The Selectmen had no other changes for the minutes.

MOTION: Made (Thompson) and seconded (Russell) to accept the minutes of December 10, 2012, as submitted. Approved 3-0.

Materials Referenced: Draft minutes of December 10, 2012, as submitted by C. O. Gaumond, Administrative Assistant to the TA/BOS.

Before the Selectmen made a motion to go into executive session, Selectman Thompson inquired if any of the high school students presents at tonight's meeting had any questions. A student spoke up and asked if the Selectmen ever have anything to do with school security. Selectman Thompsons answered, no, the Hampden-Wilbraham School District Committee handles matters about the school. It is Selectman Thompson's understanding that police officers are hired to ensure security at the school.

Another student asked if the Selectmen ever disagree on a renewal of a tobacco or alcohol licenses. Chairman Boilard answered, no. However, if there is some disagreement it will perhaps prolong a vote for a week or two on the matter. Selectman Thompsons explained the process of how the Board makes motions and votes.

One more student asked if the Selectmen were aware of the motions before the meeting. Selectman Thompson answered, yes. He further stated that the Selectmen receive all the information and paperwork related to the agenda items on the Friday before the Monday night meeting. Therefore, the Selectmen are aware of what will be discussed at the meeting. Chairman Boilard added that sometimes the Selectmen do adjust the motions during the meeting.

The Selectmen asked the students to ask their teacher, Mr. Metzger, if they could attend his class. The Selectmen would like to attend Mr. Metzger's class the first week in January. The students agreed to pass along the message to Mr. Metzger.

EXECUTIVE SESSION

Real Estate Negotiations and Criminal Matters

MOTION: Made (Thompson) and seconded (Russell) to go to executive session for the purpose of considering the filing of criminal charges and to discuss strategy with respect to real estate negotiations; and to reconvene to open session for adjournment. Approved by a roll call vote; all Selectmen voting affirmatively. Approved 3-0.

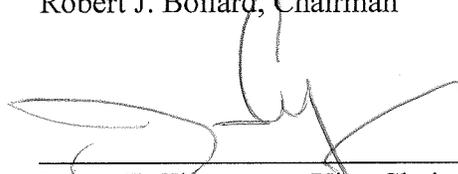
Selectmen returned from executive session at 7:56 PM. Having no further business, the meeting adjourned at 7:57PM.



Candace Ouillette Gaumont
Administrative Assistant to TA/BOS



Robert J. Boilard, Chairman



James E. Thompson, Vice Chairman



Robert W. Russell, Clerk