

**BOARD OF SELECTMEN'S MEETING**  
**Monday, October 15, 2007**  
**7:00 PM AT TOWN OFFICE BUILDING**

PRESENT: Selectmen James E. Thompson (presiding), Patrick J. Brady, and David W. Barry, Town Administrator Robert A. Weitz and Pamela E. Beall, secretary.

**I. APPOINTMENTS**

Housing Authority

Selectmen met with Housing Authority member Peter Manolakis and Earl Hermance for the purpose of making appointments to two vacancies on the authority.

Wallace Kisiel: Candidate for Housing Authority

Mr. Kisiel spoke of his professional background and long employment with the Springfield Housing Authority (SHA). He spoke candidly about the past few years of investigations and corruption charges at the SHA. He stated that he was not involved in the wrong doing there.

He spoke of his family and community ties to Wilbraham and answered questions asked by selectmen.

Rosemary Dutilly: Candidate for Housing Authority

Ms. Dutilly spoke of her current residency at Miles Morgan, one of the Housing Authority properties. She noted that she has lived in subsidized housing in other nearby towns. She is a trained LPN, is disabled, and has worked in other professional jobs in the financial world.

She spoke of concerns of residents at Miles Morgan and frustration with the response of the Housing Authority. She would like to be able to give residents a voice on the WHA.

Ms. Dutilly responded to selectmen's questions.

The interviews being closed, selectmen and the housing members generally discussed preferences among the candidates and a procedure for making the appointments.

**NOMINATION: Mr. Brady nominated Wallace Kisiel for a term to the next annual election. Seconded by Mr. Manolakis. On roll call, five votes in favor (Barry, Thompson, Brady, Hermance and Manolakis), none opposed.**

**NOMINATION: Mr. Brady nominated Rosemary Dutilly for a term to the next annual election. Seconded by Mr. Manolakis. On roll call, five votes in favor (Barry, Thompson, Brady, Hermance and Manolakis), none opposed.**

Stephen Killian: Candidate for Sewer Advisory Board

Mr. Killian addressed the board regarding his background and interest in serving on the Sewer Advisory Board. He spoke of his professional career, which resulted in a move to Wilbraham about five years ago. His background is in construction and he believes he can bring valuable perspective to the kinds of projects being undertaken for town sewers.

**MOTION: I move to appoint Stephen Killian to the Sewer Advisory Board for a**

**partial term expiring May 2009. (BRADY, BARRY) Approved 3-0.**

Joe Holden: Candidate for Finance Committee

Mr. Holden addressed the board regarding his background and interest in serving on the Finance Committee. He is a long time resident, and active in community groups.

His professional career is in financial management. He described his ideas of good leadership and management.

Robert Murner: Candidate for Finance Committee

Mr. Murner addressed the board regarding his background and interest in serving on the Finance Committee. His professional background is in business management. He has lived in Wilbraham about six years and was a member of the special Financial Planning Committee. He noted that that committee did not look at departmental budgets *per se*.

He has discussed the work of the Finance Committee with members and with individual selectmen. He acknowledged that he does travel for business and would be able to keep up with the committee's business using e-mail and the internet.

Chairman Thompson expressed appreciation to both volunteer candidates and indicated the board would make a decision later in October.

**II. CITIZEN'S OPEN FORUM**

Allan Kinney addressed the board about some of the issues and concerns raised during interviews for the Housing Authority. He noted that the tenants at **Miles Morgan** have issues with the gardens, sidewalks, and laundry facilities among other things.

**III. TOWN ADMINISTRATOR'S REPORT**

Mr. Weitz reported that a working group opened the **public safety staffing** qualification statements and ranked three at the top. The group has asked the proposers for interviews and presentations on Monday, October 22, in the morning.

The **actuarial study (GASB 45)** is ready to award. The review group recommends that the contract be awarded to Segal, as offering the lowest price of those deemed qualified.

**MOTION: To award the actuarial study RFP to Segal, in the value of \$8000.**

Mr. Weitz reported that the **permit for retail sales of oleomargarine**, which the selectmen inquired about at the previous meeting, can be discontinued, as the statute was repealed in the 1970s.

The board discussed the field visit to **Hollow Road** on Saturday. They agreed to meet at the Town Office Building at 8:45.

**IV. SELECTMEN'S UPDATES**

Patrick J. Brady

Mr. Brady asked that the question about continuation of the **Financial Planning Committee** be resolved. Mr. Thompson noted that it could be discussed with the Finance Committee on October 17. Mr. Weitz reported that most of the towns which had such committees only kept them until specific assignments were completed. The item will be on the agenda of October 22.

**V. OLD BUSINESS**

Appointments to Board and Committees

**MOTION: To appoint Michael Mazucca to the Fair Housing Committee for a term expiring May 2008. (BRADY, BARRY) Approved 3-0.**

Award and Agreement for Air Duct Upgrades

**MOTION: To award the project for upgrades to the air cooling system at the police station to Rene L. Cote Sons, Inc. of Holyoke Massachusetts and approve an agreement for the work in the value of \$9,950.00, with the work to be completed as soon as possible, and that the chairman be authorized to sign on the board's behalf. (BRADY, BARRY) Approved 3-0.**

License and Permit Fee Review

In reviewing the permit fee structure for 2008, Mr. Thompson asked for additional time to review the fees. Mr. Brady proposed that the board "knock off" some of them for the sake of efficiency and asked for recommendations from Mr. Weitz. The item will be on the agenda of October 22.

**VI. NEW BUSINESS**

The Gardens

The board discussed the invitation from The Gardens to hold one of their meeting at the facility. Chairman Thompson proposed to schedule the November 5<sup>th</sup> meeting there, and to consider an additional neighborhood meeting in the spring.

Lumberjack Club

Mr. Thompson and Mr. Barry accepted the invitation from the Lumberjack Club to judge a pancake-eating contest in November. Mr. Brady expressed some interest too.

Recycling Coordinator

Selectmen discussed the position of the Recycling Coordinator and the request from the DPW that the tasks involved be assigned to an existing part-time staff member, increasing the part-time commitment by five hours for Kryss Viess.

**MOTION: To approve Kryss Viess as Recycling Coordinator. (BRADY, BARRY) Approved 3-0.**

Soccer Club Lease

Chairman Thompson requested that action on the Wilbraham Soccer Club lease be held over, in order to review with Town Counsel.

**VII. LICENSING, OTHER APPROVALS**

Pasteurization License, Friendly's

**MOTION: To grant an annual permit for the pasteurization of milk to Friendly's Ice Cream Corporation, expiring September 30, 2008. (BRADY, BARRY) Approved 3-0.**

Amusement Devices, Interskate 91

**MOTION: To amend the license for operation of amusement devices, granted previously to Wheely-Funn Inc., to cover an additional three games, said license expiring December 31, 2007. (BRADY, BARRY) Approved 3-0.**

Wilbraham Arts League signs

**MOTION: To grant permission to the Wilbraham Arts League to place four signs on town property, as outlined in the groups application and upon receipt of a signed acknowledgement from the organization. (BRADY, BARRY) Approved 3-0.**

Natural Gas Contract Pricing

**MOTION: To enter into a contract agreement with Hess Corporation of Woodbridge, NJ to supply natural gas to town-owned buildings for a period of three years commencing November 1, 2007, and to designate the Lower Pioneer Valley Educational Collaborative as the town's administrative representative for the duration of the contract. (BRADY, BARRY) Approved 3-0.**

**VIII. MINUTES**

**MOTION: To accept the minutes of September 24 as corrected, September 24 Executive Session as submitted and October 1 as corrected. (BRADY, BARRY) Approved 3-0.**

**IX. OTHER CORRESPONDENCE, SIGNATURES**

Correspondence signed at the meeting is itemized in Attachment A.

**X. EXECUTIVE SESSION**

**MOTION: To go into executive session for the purpose of discussing strategy with respect to real estate negotiations, and labor negotiations, because discussion in open session may have a detrimental affect on the position of the town, and that the board return to open session to adjourn without further business. (BRADY, BARRY) Approved 3-0.**

The Executive Session commenced at 9:00 PM and ended at 9:20 PM.

Having no further business, the meeting was adjourned at 9:20 PM.

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Town Administrator

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James E. Thompson, Chairman

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Patrick J. Brady

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David W. Barry

### **ATTACHMENT A**

The Board of Selectmen signed the following documents at their meeting on Monday, October 15, 2007:

1. Appreciation letter and certificate to Peter Ablondi for long service on the Board of Cemetery Commissioners.
2. Letter to Joseph Chessey, giving notice of non-renewal of alcohol license (Indulgence, Boston Road).
3. Letter to Paul Kellner, giving notice of non-renewal of alcohol license (Riverbend Steak and Ale, Boston Road).
4. Letters to Senator Gale D. Candaras and Representative Angelo Puppolo, inviting them to attend the Regional Boards of Selectmen meeting October 25, 2007.
5. Letter of condolence to Daniel and Jacqueline Carr on the death of father Edward Carr.
6. Alcohol license certificate to Papa Gino's, changing manager to Luke Bednarz.
7. Amended license certificate to Interskate 91 for three additional games.
8. Pasteurization of Milk license to Friendly Ice Cream Corporation, for 2008.
9. Commendation for Philip Pin, on earning rank of Eagle Scout.
10. Two copies of agreement with Hess Corporation, for supplies of natural gas.
11. Five copies of agreement with Rene L. Cote Sons, Inc., for installation of air duct upgrades at Police Station.