

**BOARD OF SELECTMEN'S MEETING  
MONDAY, JANUARY 9, 2012  
6:40 PM AT THE TOWN OFFICE BUILDING**

PRESENT: Selectmen Patrick J. Brady, presiding, Robert J. Boilard and James E. Thompson, Town Administrator Robert A. Weitz, and Pamela E. Beall, selectmen's secretary.

**I. EXECUTIVE SESSION**

**MOTION made (Boilard) and seconded (Thompson) to go into executive session discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual. Approved on roll call vote, each voting affirmatively, 3-0.**

The executive session commenced at 6:40 PM and adjourned at 6:52 PM. Regular business commenced at 6:55 PM.

**II. APPOINTMENTS**

Scantic Valley Health Benefits Trust: Action on Chapter 32B

Selectmen met with Town Treasurer Thomas Sullivan and HR Coordinator Herta Dane regarding the legislation of 2011 which allows health plan design changes and expedited negotiations with labor units. The plan changes have been proposed by SVHBT and will involve increased values for copayments and deductibles, resulting in premium changes. Part of the savings on the town's side must be redistributed to employees through negotiations. Ms. Dane noted that the SVHBT will meet this week to set the plans and premiums and that all employees and groups would be notified. In response to a question from Chairman Brady, Mr. Sullivan noted that the town plans are comparable to the state health plan (GIC) and will meet all the requirements. If any town were to drop out of SVHBT to switch to the GIC, the SVHBT would be disbanded.

**MOTION made (Boilard) and seconded (Thompson) that the Town of Wilbraham elects to engage in the process to change health insurance benefits under Massachusetts General Laws chapter 32B, sections 21-23. Approved 3-0.**

*Materials referenced: explanatory materials from SVHBT, plan outlines*

250<sup>th</sup> Anniversary Committee

Selectmen met with Kevin Moriarty and Patti Diotolavi, co-chairman of the 250<sup>th</sup> Anniversary Planning Committee, along with members Charles Bennett, Helene Pickett, Richard Eisold and Roberta Albano.

Ms. Diotolavi displayed a color rendering of a logo which was selected for anniversary use in a recent contest for residents. The winning logo includes several pictograms which are symbols of Wilbraham's past. The committee has also endorsed use of a slogan, which is "Celebrating the Past while Looking to the Future." She and others are concerned with financial questions as there are considerable upfront costs, such as deposits with event venue, payments to parade marching units, fireworks contracts, printing of calendars and souvenirs. The committee has been very busy with appeals to local businesses, but is finding some resistance, since so many gave so generously to meet human needs during the weather disasters in 2011. Mr. Moriarty stated that money is an issue that has plagued the early planning stages, since no one anticipated how much money would be needed so early. He hopes that town will be able to subsidize the

costs of special fire and police details at the major events, such as First Night, the parade and two fireworks displays.

The committee distributed a calendar of the many events that are planned. Some dates are certain and others have yet to be settled.

*Materials referenced: sample of anniversary logo and tentative calendar of events in 2013*

#### Fire Station Building Committee

Selectmen met with Lance Trevallion, chairman, and Captain David Bourcier from the Fire Station Building Committee and design architect Jeff McElravy from Tecton Architects of Hartford. Mr. McElravy presented a floor plan of the proposed addition, which will be wrapped around the existing footprint of the original utility building. Also presented was a construction budget using previously committed funds from the capital plan with a priority list of alternatives which could be introduced as bid pricing allows.

*Materials referenced: PowerPoint presentation by architect consultant with floor plan proposal and alternatives for adding in bid options according to budget.*

#### Town Clerk: Dog Licensing

The Town Administrator has coordinated dog licensing concerns with the Town Clerk, with no action required by the Board of Selectmen.

## **II. TOWN ADMINISTRATOR'S REPORT**

Mr. Weitz reported that budget review was moving along with all departments. He anticipates a review with selectmen on January 23 and a meeting with the Finance Committee on February 13.

## **III. SELECTMEN'S UPDATES**

## **IV. CITIZENS OPEN FORUM**

## **V. OLD BUSINESS**

### Appointments to Boards and Committee: Shelter Study Subcommittee

Selectmen took up the school department request for members of a subcommittee to plan for an emergency shelter at the new high school. Selectmen agreed that Chief Nothe and Captain Bourcier would be better informed representatives to the subcommittee and Mr. Thompson proposed that these two serve as the selectmen's designees plus Lance Trevallion be forwarded to the school committee for consideration.

**MOTION made (Boilard) and seconded (Thompson) to recommend Fire Chief Nothe, Fire Captain David Bourcier, and Building Inspector Lance Trevallion to a Regional School District subcommittee formed for the purpose of planning for an emergency shelter at Minnechaug Regional High School. Approved 3-0.**

## **VI. NEW BUSINESS**

### Reserve Fund: Veterans Services

**MOTION made (Boilard) and seconded (Thompson) to request to transfer the sum of \$16,000 to veterans aid #01-543-5308 for documented assistance and benefits for veterans. Approved 3-0.**

*Materials referenced: Reserve Fund request form*

### Sewer Abatements

**MOTION made (Boilard) and seconded (Thompson) to abate sewer charges in the amount of \$1943.20 for 8 users for the reasons summarized by the DPW Director in a memorandum dated January 9, 2012. Approved 3-0.**

*Materials referenced: summary list of individual abatements, from DPW Director*

### Indemnification

**MOTION made (Boilard) and seconded (Thompson) to indemnify Captain Raymond Kallaugher according to MGL Chapter 41 Section 111F for 120 hours lost between December 11 and 31, 2011, due to his injury on duty of November 2011. Approved 3-0.**

*Materials referenced: memorandum summarizing the lost time for this injury.*

### Memorial School

Chairman Brady initiated discussion of the ongoing use of Memorial School, relative to the lease provision with the Regional School District. The lease is subject to review and modification or renewal in a couple of years. He stated that there were many potential uses of the vacant structure and the town should have a sense of the best use and public purpose. Mr. Thompson and Mr. Boilard agreed and suggested that a study group be formed to become familiar with the building and potential for future use.

## **VII. LICENSING AND OTHER APPROVALS**

### O'Driscoll's Entertainment

The selectmen's secretary commented on the application from O'Driscoll's Irish Pub for expanded entertainment on January 20, 2012. She stated that O'Driscoll's has requested a larger musical group from time to time for special events, and this has been granted by selectmen.

Building Inspector Lance Trevallion and Captain David Bourcier, fire inspector, were present to comment on the status of the structure since the December 4 kitchen fire.

Mr. Trevallion reports that the kitchen is a substantial rebuilding project and thus far only an emergency roof repair has been accomplished. The structure is sound in the public areas (dining room and bar) and the alarm systems are functioning. He and the fire inspector need access to the upstairs to examine the common areas (hallway, stairs) for fire and building safety concerns. Captain Bourcier expressed deep concern that what has not been inspected could be compromising public safety.

On the matter of food, the liquor license granted at this location is for a common victualler restaurant is obligated to have facilities for the preparation and service of food. Selectmen would like to know more about what food is being offered, given there is no functional kitchen.

After some discussion selectmen took no action on the entertainment application and set an emergency meeting Tuesday, January 17 to see if the proprietors will cooperate on the inspector's concerns. Selectmen also agreed to advertise a formal license violation hearing on January 23 to look ongoing issues that need resolution.

*Materials referenced: application for expanded entertainment on January 20, 2012*

**VIII. MINUTES OF MEETING**

**MOTION made (Boilard) and seconded (Thompson) to accept the meeting minutes of December 12, 19 and 29 as submitted, and the December 19 Executive Session as submitted. Approved 3-0.**

**Approved 3-0.**

**IX. EXECUTIVE SESSION**

An executive session was held at 6:40 PM in accordance with the posted agenda. There was no additional executive session.

Having no further business, the meeting was adjourned at 8:23 PM.

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Town Administrator

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Patrick J. Brady, Chairman

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Robert J. Boilard, Vice Chairman

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James E. Thompson, Clerk