

**WILBRAHAM CAPITAL PLANNING COMMITTEE
MEETING MINUTES
TOWN OFFICE BUILDING
THURSDAY, FEBRUARY 12, 2009
7:00P.M.**

Present: Bob Quintin, Marc Ducey, John Strandberg, Bob Boilard
Absent: Mike Mazzuca

Facility Maintenance Supervisor Ron Rauscher reported on the status of the FY2008 and FY2009 projects. The committee thanked Ron for the work he has done on completing the projects in a timely manner and in many instances under budget.

Ron said it will not be necessary to allocate \$125,000 for windows at Stony Hill and Mile Tree school. Last year, Capital Planning was made aware of windows that could not be opened at the two schools. Ron Rauscher located the manufacturer and was able to obtain hardware that would allow the windows to open more easily. Ron had a couple of windows at each school repaired on a trial basis. So far it seems to be doing the job. The cost to repair all the windows will be \$29,000 rather than the \$125,000 scheduled in FY2010.

The members received a capital project request report from Library Director Christine Bergquist. The committee reviewed the list and will meet with Christine within the next few weeks to discuss her requests.

The committee discussed the proposed FY2010 capital project list. Bob Quintin had spoken to Town Administrator Bob Weitz regarding the direction the committee should go in due to the uncertain economic times. Bob Weitz recommended the committee go forward with projects on the Roy Brown Report.

Bob Quintin reviewed the vehicle replacement report with the members. Bob suggested the committee meet with the departments to discuss the possibility of moving some of the vehicles out to future years. There are more building repairs needed at this time and the money allocated next fiscal year could be well spent. Bob stated the times are changing and they may need to re-adjust the vehicle replacement list.

Ron Rauscher reported there will be surplus from previous projects. The committee will identify future projects at a later date.

Meeting schedule

2/19 at the Highway Department
3/12 at the Main Fire Department

Meeting adjourned at 8:05p.m.

Nancy Johnson
Assistant Town Accountant

