

**CAPITAL PLANNING COMMITTEE
MEETING MINUTES
TOWN OFFICE BUILDING
THURSDAY, APRIL 16, 2009
7:00P.M.**

Present: Bob Quintin, Marc Ducey, Mike Mazucca, John Strandberg and Bob Boilard
Also present: Tom Sullivan-Treasurer, Ron Rauscher-Facility Maintenance Supervisor

At 7:00p.m., the committee members went with Town Engineer Ed Miga on a tour of Main Street to get a better idea of the drainage problem on Woodland Dell.

They returned at 7:30p.m.

Motion: To approve the minutes of April 2, and April 9. Seconded, voted unanimously

Bob Quintin reviewed the newly revised vehicle replacement list. Several revisions were made to the retirement dates for trucks and vehicles.

The committee began reviewing projects for FY2010. They discussed funding the Main Street drainage project. Ed Miga had told the committee the total cost for the project would be \$300,000 but \$50,000 could buy materials to begin the project and the work would be done in house.

Motion: To approve an authorization in the amount of \$50,000 for the drainage project on Main Street. Seconded, voted unanimously

The committee was informed that the school needed more maglocks. Earlier this year, Ron Rauscher had contacted Mike Messier to ask him to make a list of school projects from the Roy Brown report for the Capital Planning Committee to review. To-date Mike had not responded to Ron Rauscher.

Ron was in contact with Gina Kahn who is responsible for the Save Our Schools Grant. There are three projects for Soule Road School on the Roy Brown list that Ron was able to get included in the SOS Grant; intercom system, re-key door locks and security cameras in computer room. These projects total \$20,000 but the town will receive reimbursement for half of the total project.

Motion: To authorize debt in the amount of \$20,000 for Soule Road school projects that include intercom system, re-key door locks and security cameras in the computer room. Seconded, voted unanimously

Spec Pond - The Roy Brown Report lists various small projects that need to be completed at Spec Pond. The committee discussed the remaining projects and decided to complete all the projects in the amount of \$5,600.

Motion: To authorize debt in the amount of \$5,600 to complete projects at Spec Pond in FY2010. Seconded, voted 4 in favor and 1 against

Police Dept. – Ron Rauscher gave an update regarding on-going projects at the Police Station. In FY2008, \$7,500 was allocated for Spare Radio Parts and has not been expended to-date. In FY2007, funds were allocated for renovations to the Dispatch area. The project has not been completed to-date. Ron is working with architect Roy Brown on a plan to complete the renovations. In FY2009 \$12,000 was allocated for an air conditioning system in the Dispatch area. Ron Rauscher is preparing to include this project in with other air conditioning projects this month.

The committee adopted a policy that projects should be completed within a two year window of the date of authorization. Otherwise, funds remaining will be reviewed by the committee for other like projects such as remodeling or vehicles depending on the particular authorization.

FY2010 Projects

After much discussion and deliberating, the committee is recommending the following projects for authorization to borrow in FY2010 in the amount of \$335,000.

Vehicles and Equipment - \$165,000

Fire – Replace rescue boat \$20,000
Highway - #45 Catch Basin \$145,000

Storm Drain Repair – Woodland Dell/Main Street - \$50,000

Remodeling Public Buildings - \$120,000

Window Repair Project –Mile Tree and Stony Hill	\$59,400
Little Red School House – Air-conditioning	10,000
Library – Cooling system in staff area	10,000
Town Hall Window Replacements	15,000
Soule Rd School – Intercom system	12,500
Soule Rd. School – Re-key door locks	5,000
Soule Rd. School – Security Cameras Computer Rm	2,500
Spec Pond- various projects	5,600

Motion: To recommend authorizing debt for Vehicles and Equipment-\$165,000, Drainage - \$50,000 and Remodeling \$120,000 in FY2010. Seconded, voted unanimously

Meeting adjourned at 8:30p.m.

Nancy Johnson

Assistant Town Accountant

