

WILBRAHAM HOUSING AUTHORITY
ANNUAL BOARD MEETING
JUNE 11, 2019 7:00PM
THE PINES DEVELOPMENT
88 STONY HILL ROAD

A. **Notice to Town Clerk**

A notice of the June 11, 2019 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on June 6, 2019 and posted at the Town Hall.

B. **Roll Call**

C. **Minutes**

May 14, 2019 minutes (enc., vote)

D. **Executive Director's Report**

1. The Congregate Project is almost finished. Emergency lighting needs to be installed outside of the main exit doors.
2. The Miles Morgan Siding Project is progressing on buildings 1- 4.
3. A new board member was elected in the May town elections. Welcome to Ms. Karen Rucks.
4. The MassNAHRO Conference was very informative. The most popular session was for CHAMP now that it is live to the public. Many issues were addressed during this session. One of the complaints is that local resident applicants are no longer at the top of the list due to the amount of emergency applicants. DHCD are still working on annual plans and tenant board members. A town hall style meeting was held to answer various questions from Executive Director Contracts to Procurement. I went to roundtable meetings for small/medium and another for medium/large housing authorities. Another informative session was on Legal Issues and Pitfalls.
5. The office will be closed on July 4 and 5.

E. **Unfinished Business**

F. **New Business**

1. Vote on Change Order #6 for the Congregate Conversion- FISH #339064. (at meeting, vote)
2. Annual Meeting (enc., vote)
 - Chairperson
 - Vice-Chairperson
 - Treasurer
 - Assistant Treasurer

G. **Treasurer's Reports, Bills, and Communications**

1. Treasurer's Reports date May 31, 2019 (enc., vote)
2. Invoices and Checks (vote)
3. Communications
 - MassNahro newsletter- emailed

H. **Close Regular Meeting**

NEXT MEETING; 7:00 P.M. JULY 9, 2019
88 STONY HILL ROAD