

WILBRAHAM HOUSING AUTHORITY  
SCHEDULED BOARD MEETING  
**AUGUST 20, 2019 7:00PM**  
**THE PINES DEVELOPMENT**  
**88 STONY HILL ROAD**

A. **Notice to Town Clerk**

A notice of the August 20, 2019 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on August 15, 2019 and posted at the Town Hall.

B. **Roll Call**

C. **Minutes**

July 9, 2019 minutes (enc., vote)

D. **Executive Director's Report**

1. The Congregate Project is stalled due to the emergency lighting outside the doors.
2. The Miles Morgan Siding Project is complete. We have received final paperwork.
3. The Family Bulkhead Project has been delayed until this month.
4. DHCD has sent a reminder that all board members must complete their training.
5. Currently working on Annual Rent Recertifications.
6. DHCD was on site to perform the Annual PMR (Performance Management Review)
7. Current boilers at the Pines have exceeded their life span. We are currently working with RCAT to replace them.

E. **Unfinished Business**

1. Resolution #19-558 Change Order #6 for the Congregate Conversion.

F. **New Business**

1. Vote on the Certificate of Substantial and Final Completion of Sovereign Builders, Inc. for the Siding project at Miles Morgan Court. (enc., vote)
2. Signature of Bank cards
3. Review Scope of Services and payment for Services to replace Original Gas Fires Boilers at the Pines.

G. **Treasurer's Reports, Bills, and Communications**

1. Treasurer's Reports date July 31, 2019 (enc., vote)
2. Invoices and Checks (vote)
3. Communications  
-MassNahro newsletter- emailed

H. **Close Regular Meeting**

**NEXT MEETING; 7:00 P.M. SEPTEMBER 10, 2019**  
**88 STONY HILL ROAD**