



# Town of Wilbraham Meeting Notice

Committee Name: Library Board of Trustees

Date of Meeting: September 18, 2018

Time of Meeting: 5:30 p.m.

Location of Meeting: Brooks Room, Library

Posted by: Karen Demers

Date of posting: September 13, 2018

Please note that Saturday, Sunday or holidays do not count in the 48 hour requirement. MGL 30A, s18-25

## Meeting Agenda:

Call to order

Approval of Minutes

Chairman's report

- Director Evaluation subcommittee

Library Director's report

- Disaster Plan
- Upcoming programs
- FY18 4<sup>th</sup> Quarter Financials
- Strategic Planning - SOAR exercise
- Self-check kiosks
- State Financial Report
- FY20 Budget preparation
- Staffing
- Children's Department Survey

Friends report

Buildings/Renovations

- Lighting update
- Brooks Room HVAC
- Ceiling repair/painting
- Basement shelving

LIFT

- Status of account
- Recent donations

Miscellaneous/unforeseen events

Next meeting is Tuesday, October 16, 2018, 5:30 p.m.