



Town of Wilbraham Meeting Notice

Committee Name: Library Board of Trustees

Date of Meeting: **Tuesday, September 24, 2019**

Time of Meeting: **5:30 p.m.**

Location of Meeting: Staff Break Room, Library

Posted by: Karen Demers

Date of posting: September 18, 2019

Please note that Saturday, Sunday or holidays do not count in the 48 hour requirement. MGL 30A, s18-25

Meeting Agenda:

Call to order

Approval of Minutes

Chairman's report

- Welcome Cheryl

Library Director's report

- Upcoming programs
- Staff training – Friday October 4th, 9:00-12:00
- ARSL, NELA
- Strategic Plan
- Staffing update
- State aid /Financial report/Reserve transfer
- Loft and adults policy discussion
- FY2021 Budget preparation

Friends report

Buildings/Renovations

- Lighting update
- Brooks Room HVAC
- Painting follow-up
- Progress on quotes for Thread System, NLR for collection storage, and carpeting for future.

LIFT

- Status of account
- Recent donations
- Files

Miscellaneous/unforeseen events

Next meeting is Tuesday, October 15, 2019, 5:30 p.m.