

WILBRAHAM HOUSING AUTHORITY
SCHEDULED BOARD MEETING
Tuesday November 12, 2019 7:00PM
THE PINES DEVELOPMENT
88 STONY HILL ROAD

A. **Notice to Town Clerk**

A notice of the November 12, 2019 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on November 7, 2019 and posted at the Town Hall.

B. **Roll Call**

C. **Minutes**

October 8, 2019 minutes (enc., vote)

D. **Executive Director's Report**

1. New Administrative Assistant started Monday November 4th. Bernice Bassilakis-Wegrzynek.
2. The Family Bulkhead Project started and 4 out of 8 are installed.
2. FISH No. 339083 Door Replacement at MMC.– Bid Docs, plans and specs are 95% complete.
3. Ongoing Board Member Training.
4. AUP Audit was on October 23 and went without any findings.
5. DHCD 2019 Facility Condition Assessment on site Thursday 11/7/2019

E. **Unfinished Business**

Executive Director's Contracts are in Boston under review.

F. **New Business**

1. Vote on 5 year Capital Improvement Plan (handed out at last meeting, vote)
2. Discuss Purchasing Back Up Generators, Security Cameras?

G. **Treasurer's Reports, Bills, and Communications**

1. Treasurer's Reports dated October 31, 2019 (enc., vote)
2. Invoices and Checks (vote)

H. **Close Regular Meeting**

NEXT MEETING; 7:00 P.M. December 10, 2019
88 STONY HILL ROAD