



Town of Wilbraham

Board of Water Commissioners
240 Springfield Street
Wilbraham, Massachusetts 01095

Minutes of Meeting January 10, 2019

The Wilbraham Board of Water Commissioners called the meeting to order at 8:48AM at the Wilbraham Town Hall. Commissioners present were: James Dunbar, Chairman and Tom Pilarcik. Also present were Ed Miga, DPW Director and Vincent Pafumi, Water Superintendent.

MINUTES:

Motion was made and unanimously voted to accept Minutes of the November 8, 2018 meeting.

BUDGET:

We are preparing Articles to present at Town meeting. Currently have \$200,757.00 in retained earnings. We are requesting \$20,000.00 for the Brookmont Pump Station. Also looking to purchase another truck. Looking at electric trucks. We put in \$50,000.00 request for the truck. The remainder is to be put towards the new auto meters. The MWRA increase has not been taken in account as we do not have the figures yet.

Anna Levine of the finance committee and our liaison is scheduled to go over the budget on January 30, 2019.

MWRA: Reviewed flows – Typical of the previous couple of years.

WATER DEPARTMENT BUSINESS:

Demand Water bills have been printed and gone out. The due date on the Demand bill is January 21, 2019. Shut off notices will begin to be delivered on February 1, 2019.

Signed Abatement.

Reviewed hardships.

Brookmont Pump Station. It has been sheet rocked, painted and a heater has been put in. Spray foam had been put in to hold the heat. Pump 1 has been re-pressurized. We need to replace the panel.

Hydrant flushing. Did light flushing. We purchased a new flush box. Note, that we do most of this work at night. We do give a public notice when performing hydrant flushing.

Outstand balance on Water bills \$154,393.79. There was 500 Demand bills sent. We are in the process of implementing a Cross Connection Program. Have developed a flyer and putting the finishing touches on it. This flyer will go out in the next round of bills.

New Business: Executive Session (Budget/Employee appropriation).

Old Business: Nothing

NEXT MEETING:

The next meeting is scheduled for February 13, 2019.

Motion was made and seconded to adjourn the meeting.

Respectfully submitted,

Donna E. Daviau
Administrative Assistant