



COMMUNITY PRESERVATION COMMITTEE
TOWN OF WILBRAHAM
240 Springfield Street
Wilbraham, Massachusetts 01095

MINUTES OF THE COMMUNITY PRESERVATION COMMITTEE
January 14, 2021 at 6:00pm

Per Governor Baker's Order: Meeting held virtually through GoToMeeting.

Six members present: John Broderick, Chairman; Tracey Plantier, Vice Chairman; Brian Fitzgerald; Dave Trebbe; Dave Proto and Gordon Allen. We have a quorum.

6:08 p.m. - John B. opens the meeting and announces that it will be recorded. No one else indicates the meeting is being recorded.

1. No one took advantage of Open Forum.
2. Old Business:
 - We now have a firm figure of \$725,700 to use for funding this year's project requests.
 - Carole Tardiff, Town Clerk, has reported that her annual funding request for the restoration and preservation of Town records will continue. Last year's work has been completed and she will submit a new request for this year.
 - Tracey reports on the Twelve Mile Brook bridge project. Construction is close to completion, and while the appearance of the bridge is different, it will be much safer. Bits and pieces of the old bridge will be used at other Open Space venues.
 - Gordie comments on the Spec Pond storage building project and notes that exterior sheet metal is complete, trench drain installed and is ready for concrete floor to be poured.
 - Sign Talk – There is general agreement that going forward, projects funded through CPA should be recognized with signs provided by CPC.
 - Update on CPC recording secretary search. There are three applicants to be interviewed. Funds from our Admin. Account will be used to purchase a laptop for administrative use.
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3. New Business:
 - 186V Tinkham Road. Many irons in this fire and questions. Possibly a Town purchase of the property with possible subdivision. CPA funds the purchase of property. CPC does not own property. Can property be transferred between entities within Town? For now, it appears the best avenue is to extend the deadline on a decision. John B. suggests extending our deadline on project submissions to February 19, 2021. Tracey moves that “CPC move the application deadline to Friday, February 19, 2021 at the close of Town business.” Dave T. seconded the motion. By roll call vote, all members present voted “in favor.”
 - John B. had a query from the owner of property on Weston Street as to whether it would be historical and eligible for CPA funding. Owner has not followed up.
 - Administrative Account: By law, we can designate up to 5% of funds to this account. Year after year, \$7,500 has been designated for this but CPC has never exhausted available funds. Unused funds revert to the non-committed fund balance at fiscal yearend. Should we increase the amount to \$11,000 - \$12,000 based on the hiring of a recording secretary, possible unexpected acquisition costs in a land purchase or other administrative costs. Discussion to continue.

4. **Next Meeting: Jan. 28, 2021 at 6 p.m. Future meetings: Feb. 11 and 25.** Move to adjourn at 7:08 p.m. by Tracey. Brian seconded. All in favor.

Submitted by: Gordon Allen

Date: Jan. 21, 2021