

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

**Roger J. Roberge II, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor**



Manuel D. Silva, Principal Assessor

Phone: (413) 596-2800 Ext 209

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MINUTES OF MEETING
WEDNESDAY, JANUARY 16, 2019

Chairman Roger Roberge II, called the meeting to order at 5:45 pm. Assessors John Wesolowski and Lawrence LaBarbera, Principal Assessor Manuel Silva and Assistant Administrator Cathy Barnes were in attendance.

NEW BUSINESS:

- **The Board reviewed the *Minutes of December 19, 2018 Meeting:***
MOTION: Made (Wesolowski) and seconded (LaBarbera) to approve the *Minutes of December 19, 2018* as submitted. Approved 3-0
- **The Board reviewed and signed the FT19 Assessors Oath**
- **The Board reviewed and signed the Personal Property Forms of List FY19 Assessors Notice**
- **The Board discussed the conversion timeline for Vision 8 software. The Board instructed Principal Assessor, Manuel Silva, to schedule the conversion.**
- **The Board reviewed and signed the *Accounting Report for December 2018***
- **The Board reviewed, approved and signed the following *Assessors Special Warrants to Collect:***
 - 1) Owner Alice Herder, property located at 5 Gary Drive in the amount of \$ 3,390.06
 - 2) Owner Susana Aguero, property located at 729 Monson Road in the amount of \$ 3,725.32
- **The Board reviewed, approved and signed the following *FY19 R.E. Abatements:***
 - 1) 611V Glendale Road
 - 2) 636 Stony Hill Road
 - 3) 652 Stony Hill Road
 - 4) 658 Stony Hill Road
- **The Board reviewed, approved and signed the following *FY19 Notice of Apportionment of Tax:***
 - 1) 19V Belli Drive
 - 2) 611V Glendale Road

- The Board reviewed, approved and signed the following FY19 R.E. Exemptions:

<u>DESCRIPTION</u>	<u>CLAUSE</u>	<u>TOTAL # OF APPL</u>	<u># NEW APPL</u>	<u>REAL ESTATE EXEMPTION</u>	<u>CPA EXEMPTION</u>
Veterans	22	47	4	18,800.00	282.00
Veterans	22A	2	0	1,500.00	22.50
Veterans	22D	5	0	27,393.88	247.41
Veterans	22E	22	2	22,000.00	330.00
Veterans	22F	3	0	28,191.76	324.78
Blind	37A	7	1	3,500.00	49.77
Police	42	2	0	14,388.00	150.42
Senior	17D	2	0	350.00	5.26
Senior	41C	5	0	3,750.00	152.42
<u>TOTALS</u>		<u>95</u>		<u>119,873.64</u>	<u>1,564.56</u>

- The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements*:

- 1) 2018 Motor Vehicle and Trailer Abatements
 - Report #1 – Certificate #8710 thru #8718 (09 Certs) in the amount of \$ 507.10
 - Report #2 – Certificate #8709 only (01 Cert.) in the amount of \$ 52.50
 - Report #3 – Certificate #8708 only (01 Cert.) in the amount of \$ 244.58

- The Board reviewed, approved and signed the following *Payment Vouchers*:

- 1) Vision Government Solutions (Web Hosting 01.01.2019 thru 12.31.2019) \$ 2,750.00
- 2) Vision Government Solutions (Software Maintenance 01.01.2019 thru 12.31.2019) \$ 5,840.00

CORRESPONDENCE

The Board reviewed the following correspondence:

- 1) Planning Board Notice of Decision (1)

The Board scheduled the next meeting for Wednesday, February 6, 2019 at 5:45 p.m. at the Town Hall in the Assessors Office.

Having no further business, the meeting was adjourned at 6:36 p.m.

Submitted By:

Approved By:

Cathy A. Barnes, Assistant Administrator

