



# COMMISSION ON DISABILITY Wilbraham, Massachusetts

Town Hall  
240 Springfield Street  
Wilbraham, MA 01095

## **Meeting Minutes of Thursday, 1/16/20**

**Members in Attendance:** Maureen James, Barbara Harrington, Jered Sasen, Deborah Cook, Paula Euber, Kate Green, Diane DaSilva

**Town Staff in Attendance:** Lance Trevallion

Maureen James called the meeting to order at 4:34pm.

### **Approval of Minutes:**

Review of minutes from December 18, 2019.

Diane motioned to approve the minutes. It was seconded by Kate. All in favor.

### **Update of financial account and pending projects:**

\$2,243.39 is COD current balance.

\$4,025 in gift account plus potential interest.

### **Update on status of COD funds:**

Maureen will email grant application draft to the group for final review. Suggestion to add checkboxes for scholarship and grant requests.

Marylou spoke to Nick and it would be a courtesy to go before the Board of Selectmen regarding our grant process, with hopes of then putting the application online.

Deb emailed Needham about their process but has not heard back from them.

### **Discussion regarding Cup to Pint 2020:**

Cup to Pint is scheduled for June 13, 2020. Miriam is planning to come to next COD meeting to discuss, with anticipated enhancement of a shuttle from the end of the race to the party.

Jered stated he is going to start reaching out the same sponsors from last year with hopes of them again participating.

### **Discussion of other fundraising opportunities:**

Jered reached out to Rice's regarding doing an event in the spring (i.e. a Meet and Greet/coffee or a "Dine Out" fundraising type of event). He has not heard back yet, and will reach out again.

Barbara suggested a wine tasting night and is going to look into this.

**Topics Not Reasonably Anticipated 48 Hours Before Meeting:**

COD table cover: Jered suggested we look to procure a banner/table skirt with COD logo for when the COD participates in or hosts community events. Maureen will email Jered the logo and he will get a quote (potentially a white or black background).

Secretary position transfer: Maureen motioned to approve. Kate seconded.

Annual report draft: Add - COD sponsored the Children's Museum ramp and interior renovations (doorway widening and bathroom renovations).

**Next Public Meetings:**

February 20<sup>th</sup> at 4:30 p.m., Town Hall, 240 Springfield Street, Wilbraham

**Adjournment**

Motion to adjourn the meeting by Kate Green. Seconded by Deb Cook. All in Favor. Meeting Adjourned at 5:07p.m.

Minutes submitted by Deborah Cook.

Approved 2/20/20