



Town of Wilbraham

Board of Water Commissioners
240 Springfield Street
Wilbraham, Massachusetts 01095

Wilbraham Board of Water Commissioners

Minutes of Meeting
March 4, 2021

Present by phone: Commissioners Douglas Hutcheson and Rik Alvarez; and Guest, Jim Murphy.

Physically Present: Tonya Basch, DPW Director; Donna Daviau, Administrative Assistant and Annette Grasso, Engineering Clerk.

This meeting is conducted in compliance with Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c 30A §20 (attached) signed March 12, 2020.

Announcement Per MGL c.36(a), 2020

The DPW Director stated the following: In accordance with Mass. General Law Chapter 30(a), section 20, I announce that this meeting of the Wilbraham Board of Water Commissioners is being recorded by the Engineering/DPW Office; and asked if there is anyone present who is also recording this meeting. No one was recording and the minutes reflect that one indicated that they are recording this meeting.

The DPW Director announced that this meeting is conducted in Compliance with Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, §20 signed March 12, 2020. Most participants of this meeting are attending electronically.

CALLED MEETING TO ORDER:

*Meeting was called to order at 8:51 a.m.

MINUTES:

Motion was made and unanimously voted to accept the Minutes of the February 4, 2021 meeting with one correction, Commissioner Hutcheson did not agree with the Old Farm Road decision.

BUDGET:

The budget must be presented to the Finance Committee and the Board of Selectmen. The DPW has a Capital Request. Looking at a maintenance truck with a lift gate to service the DPW Fleet. All DPW Departments will be contributing.

MWRA:

The flows are right in line with the previous years.

WATER DEPARTMENT BUSINESS:

Review of Abatement. Commissioners Alvarez and Hutcheson to stop by office to sign Abatement.

The outstanding balance is \$48,688.63. This figure is through March 2, 2021 and does not include Friendly's bankruptcy \$105,264.64.

Glenn Drive. The Board had inquired as to whether letters will be sent out, along with cost to connect in. Vinnie Pafumi, Water Superintendent, indicated that it would be well into April, before we notify residents.

Tank inspection. We will be contacting other vendors. It is believed that drone will do the inspection as opposed to a diver. Tank inspection to be place on the next meetings Agenda.

Water Regulations. Rik went over the Regulations and he requested that Doug e-mail him his notes.

Vulnerability Emergency Response Plan (Resiliency Plan). We already have an emergency response plan in place. Will notify Risk Resilience Assessment (RRA).

Other Business:

Sewer Commission. Discussion to place relative to the Water Commission also become the Sewer Commission. Tonya to follow up with Town Counsel and Board of Selectmen.

McIntosh pump station. We are looking to modify and investigate a Booster Skid System. We will have to get quotes. There is money in the operating budget. Will wait until the end of the Fiscal Year. We'll request quotes the beginning of next week and it will take about 2 weeks to get them. With the quotes we will also be looking for referrals. It will take 8 to 10 weeks to build the skid. It will begin in June and could go in to July. A bypass will be put in when we are ready to put the skid in. The cost for the bypass is minimal, a few hours of a plumber's time and some copper tubing. Residents could be without water for a couple of hours.

NEXT MEETING:

The next meeting is scheduled for April 8, 2021 at 8:45a.m.

Motion was made and seconded to adjourn at 9:34 a.m.

Respectfully submitted,

Donna E. Daviau
Administrative Asst.