

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

Roger J. Roberge II, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor



Manuel D. Silva, Principal Assessor

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MINUTES OF MEETING
WEDNESDAY, MARCH 20, 2019

Chairman Roger Roberge II, called the meeting to order at 5:45 pm. Assessor Lawrence LaBarbera, Principal Assessor Manuel Silva and Assistant Administrator Cathy Barnes were in attendance.

UPCOMING EVENTS

- **2019 Vision National User Group, May 13th – 15th at The Equinox Resort in Manchester Village Vermont.**

NEW BUSINESS:

- **The Board reviewed the *Minutes of February 27, 2019 Meeting:***
MOTION: Made (LaBarbera) and seconded (Roberge) to approve the *Minutes of February 27, 2019* as submitted. Approved 2-0
- **The Board reviewed and discussed the Vision 8 Conversion proposal:**
MOTION: Made (LaBarbera) and seconded (Roberge) to approve the Vision 8 Conversion for \$24,500. The proposal includes the conversion (included 5 years PRC's to PDF's), additional static database conversions and 4 additional years of PRC's to PDF's.
- **The Board reviewed and signed the *Accounting Report for February 2019***
- **The Board reviewed ant year to date *FY19 Expenditure Report***
- **The Board reviewed, approved and signed the following FY19 R.E. Exemptions:**

<u>DESCRIPTION</u>	<u>CLAUSE</u>	<u>TOTAL # OF APPL</u>	<u># NEW APPL</u>	<u>REAL ESTATE EXEMPTION</u>	<u>CPA EXEMPTION</u>
Veterans	22	14	1	5,600.00	84.00
Veterans	22E	6	0	6000.00	90.00
CPA	Surcharge	3	0	0.00	132.86
<i>TOTALS</i>		<i>23</i>	<i>1</i>	<i>11,600.00</i>	<i>306.86</i>

- **The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements*:**
 - 1) 2019 Motor Vehicle and Trailer Abatements
 - Report #1 – Cert. #8936 - #8975 & #8979 - #9002 (64 Certs) in the amount of . . \$ 6,427.03
 - Report #2 – Certificate #9009 thru #9018 (10 Certs) in the amount of \$ 1,047.08
 - Report #3 – Certificate #9003 only (01 Cert) in the amount of \$ 752.50
 - 2) 2018 Motor Vehicle and Trailer Abatements
 - Report #1 – Certificate #9006 thru #9008 (04 Certs) in the amount of \$ 247.51
 - Report #2 – Certificate #9004 only (01 Cert) in the amount of \$ 243.55

- **The Board reviewed and discussed the Senior Administrative Clerk’s job description and grade. The Board request additional documentation and information to be reviewed at the next meeting.**

CORRESPONDENCE

The Board reviewed the following correspondence:

- 1) Zoning Board of Appeals, Public Hearing – April 4, 2019 (2)

The Board scheduled the next meeting for Wednesday, April 10, 2019 at 5:45 p.m. at the Town Hall in the Assessors Office.

Having no further business, the meeting was adjourned at 6:36 p.m.

Submitted By:

Approved By:

Cathy A. Barnes, Assistant Administrator

