

## Board of Library Trustees Policy Subcommittee Minutes

Meeting date: April 3, 2025

Present: Amelia Holstrom, Karen Grycel, Cheryl Wesolowski.

The meeting began at 3:32 pm.

### Safe Child Policy Discussion

- A. Holstrom provided a draft of the Safe Child Policy that included potential revisions discussed at March 6 meeting and the Committee reviewed during the meeting.
- Discussed feedback from Library Director regarding children ages 7-10. Discussed modifying policy to address allowing caregivers to use other sections of the library while children ages 7-10 utilize the children's section.
- Discussed procedures for handling children who remain unaccompanied after the library has closed. Discussed language related to children who are not picked up from the library at closing. C. Wesolowski suggested the policy say that staff will only wait with an unattended child for a maximum of 20 minutes and that the police "will", rather than "may," be called when a child is left unattended. A. Holstrom and K. Grycel agreed.
- A. Holstrom reported that we can obtain staff feedback by circulating the draft policy to the staff.
- A. Holstrom made edits to the policy and before the conclusion of the meeting a draft policy was sent to the Library Director to gather feedback from the staff. Requested staff feedback by April 11, 2025.
- Next meeting set for April 14, 2025 at 3:30 pm.

Meeting ended at 4:49 pm.