

BOARD OF SELECTMEN MEETING
WEDNESDAY, MAY 1, 2019
3:00 PM AT TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM
240 SPRINGFIELD STREET, WILBRAHAM, MA
MINUTES

PRESENT: Chairman Robert J. Boilard (presiding); Selectmen Susan C. Bunnell; Selectmen Robert W. Russell, Town Administrator Nick Breault and Heather Kmelius, Administrative Assistant to the Board of Selectmen and Town Administrator. The meeting was called to order at 3:00 PM.

PLEDGE OF ALLEGIANCE

Chairman Boilard asked all to join the Selectmen in saying the Pledge of Allegiance. He then announced, in accordance with Mass. General Law Chapter 30(A), section 20, that the Selectmen's meeting was being recorded by the Board of Selectmen's Office. Chairman Boilard asked if there was anyone present in the audience also recording the meeting today. No one present in the audience was recording.

OPEN SESSION (*for topics not reasonably anticipated 48 hours in advance of meeting such as:*)

Town Administrator's Report

Town Administrator (TA) Breault announced an upcoming Green Communities event on May 2, 2019 at the Westhampton Town Hall with five communities present. Selectmen Bunnell stated that Katie Theohardis, Minnechaug graduate and former Peach Queen who was recently appointed to Governor Baker's cabinet may be present at the event. TA Breault stated that the Annual Town Meeting (ATM) is scheduled on May 13, 2019 and Community Fest will take place on the same day starting at 5:30pm. TA Breault asked the Board to plan on having a brief meeting right before the start of the ATM. TA Breault stated that next Monday, May 6, 2019, the Board will likely have a 4:30p Executive Session meeting before Open Session agenda begins at 7:00pm. This Open Session meeting includes an ATM Prep Meeting with the Town Moderator and others. TA Breault also stated that the Board has a meeting scheduled on May 15, 2019 at 5:00pm starting with a public hearing for a new liquor license application for Delaney's Market.

TA Breault stated that the Selectmen's Office has received a general request from Pafumi's, the selected Spec Pond Concession stand vendor. Parks and Recreation Director Bryan Litz will present this proposal at the Recreation Commission meeting tomorrow and he will report back to TA Breault with the meeting results. The Board agreed to address the issue formally at the next meeting.

Board of Selectmen Updates

The Board did not have any updates.

Citizens Open Forum

Bob Tourville, Ridge Road resident, was present and discussed broadband issues. He stated that there is money that has been promised to rural communities for the development of broadband. Mr. Tourville also stated that he is personally bringing Mr. Jeff Christenson of Ted Talks to Wilbraham from Utah on May 16, 2019 for a broadband presentation at the Selectmen's Meeting Room. Mr. Tourville stated that the Broadband Committee is scheduled to meet tomorrow night but he does not think that a quorum will be present making it too late for the Broadband Commission to meet and approve and endorse this broadband presentation. Mr. Tourville asked that the Selectmen endorse the event. The Board stated that it does not want to undermine the authority of the Broadband Committee and its members. The Board also stated that it is difficult to endorse speakers that it is not familiar with. Mr. Tourville would like press releases to go out soon and he is not sure how to properly address the event regarding sponsorship. Discussion ensued about Mr. Tourville's next steps in this process. The Board agrees that it will review this matter on May 6, 2019 to consider how Mr. Tourville should proceed.

NEW BUSINESS

Election Workers: Consideration for Special Municipal Employees Designation

HR Coordinator Herta Dane was present and stated that the Town has historically treated Election Workers as contractors but the IRS treats Election Workers as employees. Since the Town has several election workers who are employed in other municipal positions, HR Coordinator Dane explained that she is asking the Board of Selectmen to designate the positions of Election Officers as "special municipal employees" according to MGL Chapter 268A Section 20, to invoke the available exemption from the Conflict of Interest Law for certain positions. The Board agreed.

MOTION (Bunnell, Russell): Move to designate the positions of Election Officers as "Special Municipal Employees" under MGL Chapter 268A Section 20. Approved (3-0).

OLD BUSINESS

Selectmen's Motions for Annual Town Meeting

TA Breault confirmed that the Board members would each present three motions at a time throughout the Annual Town Meeting warrant.

Materials Referenced: Draft Document titled "May 13, 2019 – Annual Town Meeting Anticipated Motions" (15 pages).

LICENSING AND OTHER APPROVALS

Approval of 2019 Wilbraham Grown Farmers Market, 500 Main Street

Farmers' Market Manager Alice Coleman was present. Ms. Coleman stated that they are moving the Farmers Market to the Wilbraham United Church location as it is a better location with improved parking. The Board was supportive.

MOTION (Bunnell, Russell): Move to approve the Wilbraham Grown Farmers' Market located at 500 Main Street for the 2019 Season from June through September every Monday, 2:00pm to 6:00pm. Approved (3-0).

Application for Seasonal Food Establishment Permit (Amendment for 4/22/19)

- Wickedly Wild Gourmet Sauces (Wilbraham Grown Farmers Market)

This motion is an amendment to the location and dates of the Wilbraham Grown Farmers' Market.

MOTION (Bunnell, Russell): Move to amend the motion from April 22, 2019 to grant a seasonal Food Establishment Permit to Wickedly Wild Gourmet Sauces to serve and sell prepared sauces and food at the Wilbraham Grown Farmers' Market, located at 500 Main Street, every Monday, for the 2019 Season from June to September, from 2:00pm to 6:00pm; and pending the Health Inspector's approval. Approved (3-0)

Materials Referenced: Application to Operate a Food Establishment – Seasonal, Town of Granby Residential Kitchen License, ServSafe Certificate and Allergen Awareness Certificate received by the Selectmen's Office on April 8, 2019 via US Mail.

Application for Temporary Food Establishment Permit

- Community Garden (12th Annual "Plowing the Community Garden 5/5/19)
- Colleen F. Nadeau dba Creative Cakes by Colleen (12th Annual "Plowing the Community Garden 5/5/19)

The following applications were tabled because the Selectmen's Office was notified that this event has been cancelled due to weather. TA Breault explained that the events cannot be rescheduled as the horses are reserved at other events this spring. The Community Garden will attempt to plan a Fall 2019 event.

Application and Notice for Charitable or Non-Profit event

- Wilbraham Children's Museum (Town Wide Tag Sale 5/11/19)

MOTION: (Bunnell, Russell): Move to grant permission to the Wilbraham Children's Museum to host the Town Wide Tag Sale, a non-profit event on May 11, 2019 from 7:00am to 2:00pm at the following locations: 678 Main Street; 240 Springfield Street parking lot, 883 Tinkham Road, and various locations throughout Town; and to allow the sale of Tag Sale Maps on town property, and that the event notice be forwarded to public safety officials for review. Approved (3-0).

Materials Referenced: Application and Notice for Charitable or Non-Profit event received from E. Roy of the Wilbraham Children's Museum by the Selectmen's Office on April 23, 2019 via email.

Request to Place Banners and Signs

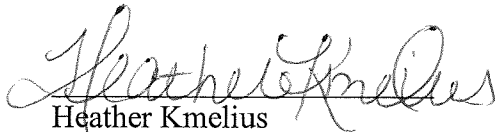
- Wilbraham Children's Museum (Town Wide Tag Sale 5/11/19)

MOTION: Move to grant permission for the placement of signs at the following locations: Bruer Pond; Springfield/Faculty Street (Hoover Park), Town Office Building, Disposal and Recycling Center, Memorial School, 16 Main Street (former Police Station), Crane Park; and the intersections of: Main Street and Boston Road (triangle); Springfield Street and Stony Hill Road, and East Longmeadow Road and Stony Hill Road, to be installed on May 1, 2019, and removed by May 11, 2019, after the Wilbraham Children's Museum's Town Wide Tag Sale has concluded. Approved (3-0).

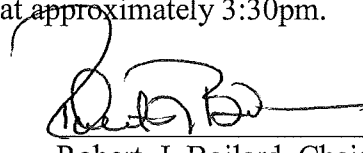
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MINUTES OF MEETING

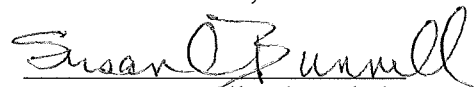
Having no further business, the Board of Selectmen adjourned at approximately 3:30pm.



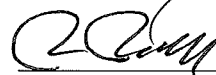
Heather Kmelius
Administrative Assistant to the TA/BOS



Robert J. Boilard, Chairman



Susan C. Bunnell, Vice Chairman



Robert W. Russell, Clerk