



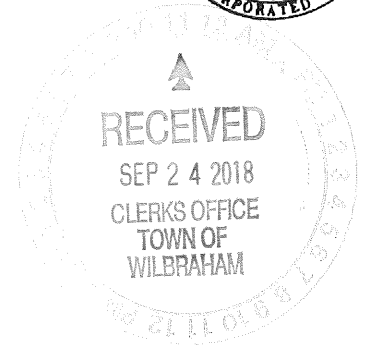
**Board of Cemetery Commissioners**

- Adams Cemetery
- East Wilbraham Cemetery
- Glendale Cemetery



**TOWN OF WILBRAHAM**  
 TOWN OFFICE BUILDING  
 240 Springfield Street Wilbraham, MA 01095

**Meeting**  
**June 4, 2018**



**1. MEETING CALLED TO ORDER:**

Called to order 6:35 PM

**2. ATTENDANCE:** Don Bourcier, George Gordon and Wilfred Renaud.

**3. ELECTION OF OFFICERS:** George nominated himself as Chairman, seconded by Don. Wilfred abstained.  
 George nominated Wilfred as Secretary/Treasurer, seconded by Don. Wilfred abstained.  
 Don becomes Vice Chairman.

**4. PREVIOUS MINUTES:**

Minutes of March 4, 2017 were accepted as recorded.

**5. BUDGET/FINANCIAL:**

As no financial report was received from Accounting, the current budget balances was distributed, as well as the new FY '19 budget of \$30,972.(copies attached)

**5. OLD BUSINESS:**

Report on progress of Adams Cemetery projects: SEE ATTACHED COPY FOR REFERENCE

#2.-work orders sent	#4 -in the works	#6 -done	#7 -one done 3 more to be done
#8 -waiting to be done	\$10 -almost done	#12 -work order sent	#13 -work order sent

**6. NEW BUSINESS:**

Several complaints about the mowing for Memorial Day. The mowing was done on Tuesday—but Memorial Day was observed on Monday. May 30th was Wednesday. Anthony was contacted about this. The reasoning was "Memorial Day is May 30". The new mowing contract has been changed to avoid any future misunderstandings.

The "burn can" found in Adams has been placed in the shed until the owner claims it. A full can of beer was found in the burn can. Adams is in close proximity to Minnechaug High School and alcohol does not belong in the cemetery.. When released to the owner, if it appears back in Adams the police and fire departments will be notified and will be asked to confiscate the burn can.

The Rules and Regulations booklets are ready for the printer and should be available by the end of June.

**7. ADJOURNMENT:**

The meeting was adjourned at 8:25 P.M.

Respectfully submitted,

Wilfred R. Renaud  
Secretary

**NEXT SCHEDULED MEETINGS**  
**6:30 PM**

September 10, 2018  
 December 3, 2018  
 March 4, 2019

	Original Budget	Expended	Balance
5209 Travel/Auto	300	0	300
5220 Snow Removal	1500	1145	355
5224 Supplies	950	739.73	190.27
5236 Contract Services	26915	21689.72	5525.28
5242 Monument Repairs	1000	1580	-1930
<b>Balance June 30, 2018</b>	<b>30665</b>		



**Maintenance items to consider for Adams.**

- 1 re seed all full body gravesites for past two/Three years.
- 2 add mulch to the two large pine trees ( we have some mulch)
- 3 replace walking tour signs (I have found four and still looking for the last one)
- 4 Cut down all growth along N,S & E. Fence line with Lewellyn's permission.
- 5 Get rid of grubs east of storage shed.
- 6 Cut down overgrown arborvitaes on grave in NE corner near fence.
- 7 Some stones are overgrown with a spikey plant-cut down or remove
- 8 I believe we have two dead trees that need to be removed next spring
- 9 Fence areas outside of Adams and along Timken Rd. needs attention. Possibility adding stones, additional shrubs , ground cover or replant flower beds Pirority should be given to new east and area in front of historical section.
10. Trim all bushes and shrubs.
11. Need to find a way to clean inside of fence along Timken Rd. (could be a tax work off project)
- 12 Walkway stones in front of shed need to be raised and leveled-I can most likely take this on)
13. Large pine tree may need to be removed. Located near west fence in historic section. Should tree fall, potential is there to damage many gravestones. Back side of tree shows damage from rot and appears to be hollow.