

**TOWN OF WILBRAHAM**  
240 Springfield Street  
Wilbraham, Massachusetts 01095

**ADVISORY BOARD OF HEALTH**

Frank Barbaro, Chairman  
Teri Brand  
Dr. Thomas S. Gould  
Catherine Jurgens  
Dr. Thomas G. Magill  
Loralee Nelson  
Timothy O'Neil



**HEALTH INSPECTOR**

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**ADVISORY BOARD OF HEALTH**

**WEDNESDAY, June 12, 2019**

**5:00PM at TOWN OFFICE BUILDING, CONFERENCE ROOM 1  
MINUTES**

**Present:** Chairman Francis Barbaro (presiding); Teri Brand RN, Catherine Jurgens RN, Loralee Nelson RN, Lorri McCool, Health Agent, Dr. Thomas S. Gould, Jill Conselino RN, Public Health Nurse

**Absent:** Members: Dr. Thomas G. Magill, Timothy O'Neil

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Upon confirming a quorum, Chairman Barbaro called the meeting to order at 5:00 p.m. Chairman Barbaro reviewed the origin of meeting planning and thanked Teri Brand, Clerk

**I. Approval of Minutes from 06/13/18**

Review of the minutes, hard copies disseminated.

**MOTION:** Made (Nelson) and seconded (Jurgens) to accept the minutes of June 06/13/18 as submitted.

Approved 5-0.

**II. Reorganization – Annual Reorganization of the ABOH**

Reminder of annual obligation to reorganize on an annual basis after the annual town meeting to nominate and approve a Chairman, Vice Chairman, and Clerk, brief discussion ensued.

**MOTION:** Made (Jurgens) and seconded (Dr. Gould) to elect:

Chair – Frank Barbaro

Vice Chair – Doctor Magill

Clerk – Teri Brand

Approved 5-0.

**III. Sharps Collection/Disposal for town residents**

Jill Conselino, RN, Wilbraham Public Health Nurse reported out on her investigation of companies that manage sharps disposal. Handouts with specifics and illustrations of receptacles from Stericycle and Advowaste were distributed. The ABOH may make recommendation to the BOH (BOS) and formally communicate based on this identified need.

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The following points were discussed by the group:

- Verified need recognized by Jill and Lorri. Both receive regular inquiries from Town residents on how to safely and appropriately dispose of sharps (needles, syringes, lancets) Heather Kmelius, Administrative Assistant to the BOS also receiving calls. Jill advises residents to take their sharps to Ludlow or Baystate Hospital as there is no disposal available in our town.
- Must comply with current 105 CMR 480.000 –Minimum Requirements of the Management of Medical or Biological Waste (State Sanitary Code)
- Initially, Jill did this research for Nick Breault, Town Administrator and Senator Lesser’s priority for towns
- Each town that has a program has a slightly different set up and process. Ludlow requires about 2 pick-ups per year There are free standing receptacles in Monson (located outside of the PD) and West Springfield
- Review of types of collection receptacles, pricing of receptacles and disposal fees, handouts available from J. Conselino to review the vendors. Majority of members prefer the Advowaste vendor’s collection receptacle
- At this time, the Police Department has declined to house a sharps disposal receptacle. The PD has the permanent 24 hr. drug disposal collection receptacle. Discussion regarding location of the receptacle, pros and cons of various locations.

Members made a decision to move forward with a formal recommendation to the BOH for a permanent sharps disposal collection disposal for town residents preferably at the Town Hall, with Jill Conselino, Public Health Nurse as the contact person, and a contract with a vendor to manage the pickup and disposal process. Committee Clerk, Teri Brand will contact Heather Kmelius to inquire about the formal process of submitting the recommendation letter.

#### **IV. Measles Update/DPH Advisory**

DPH Advisory handout from J. Conselino, Town Public Health Nurse. There has been 1 confirmed case of measles in MA. Wilbraham had a suspect case but not confirmed. Local suspect case that Pediatric and Adolescent Medicine assessed was a non-resident child seen at their practice. Jill described the MAVEN, MA system to track reportable communicable disease with real time tracking information. Jill reviewed her role and ongoing communication and relationship with the school department through the District Nurse Leader.

#### **V. Enactment of Wilbraham Tobacco Regulations 08/13/2018**

Hand out from Wilbraham website announcing the adoption of tobacco regulations, also posted in the newspaper.

#### **VI. ABOH process**

Conversation between Chair, Frank Barbaro with Heather Kmelius – how items are brought to the ABOH, she will speak with Nick Breault to investigate process within the town government, would like some clarity about expectations from the BOH. The members discussed our general role and responsibilities to include the recognition of health matters requiring evaluation these matters may be brought to our attention through our committee members or we may receive a directive from BOH on a specific issue, or by the enactment and required implementation of a state regulation. The ABOH may make recommendations to the BOH (BOS). The group decided to meet two times a year at a minimum.

#### **VII. Future Agenda Items**

Sharps Disposal: meet possibly in the fall depending on the BOH (BOS) response

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Sale of flavored tobacco products in town of Wilbraham – review of town tobacco regulations and local compliance and enforcement.

Emergency preparedness - Medical Reserve Corps (MRC) – Hampden Wilbraham joined the Hampden County MRC, members may choose to serve only Wilbraham needs or may respond to outside needs if willing as emergencies arise.

**VIII. Next Meeting Date**

It was determined that the next Advisory Board of Health meeting will be scheduled based on the BOH (BOS) response to the ABOH recommendation concerning Town sharps disposal.

Having no further business, the ABOH adjourned at 6:15 p.m.

MOTION: Made (Gould) and seconded (Nelson) to adjourn the meeting. Approved 5-0.

Respectfully submitted,

Approved by the Board on September 26, 2019

Teri Brand  
Clerk, Advisory Board of Health

Frank Barbaro  
Chairman, Advisory Board of Health