

Wilbraham Public Library/Board of Trustees

June 19, 2018

Attendance: Karen Demers, Jim Jurgens, Linda Moriarty, Linda Dagradi, Marjorie Williams, Karen Grycel

Call to order: 5:32 p.m.

Minutes: May minutes approved on a motion by Marjorie and Linda D

Chairman's Report:

1. At this time board members opted to keep the positions they currently held
2. Linda Dagradi presented a new director evaluation form which board members read and discussed; we need to decide when to use it – possibly spring 2019

Library Director's Report:

1. Upcoming programs: Summer Reading Club starts on June 23 and there is a list of activities; a Learn to Play the Ukulele is offered on June 26; a discussion of "A Doll's House" is on June 27; there is a teen movie, "Love, Simon" on July 10; Henna Rocks on July 12; a Harry Potter birthday celebration on August 1
2. Strategic Planning: Staff and board members will be doing a SOAR exercise
3. RFID (Reading Frequency Identification) is coming; it is another way for patrons to check books in and out; there will be state money available to help with the conversion
4. Disaster Plan: completed by Mary – board members will read the manual

Friends Report: Not available

Building/Renovations:

1. Lighting update: need Jeff Hover to install wiring; still deciding on new lights
2. Brooks Room HVAC: no update
3. Basement Shelving: Karen is interested in shelving by Donnegan Systems, Inc.; watching for mold; need electrician to take a look

LIFT: \$58,000 in account

Misc: No more money for library for DVD fines; new magazine program on computer

Next meeting: Tuesday, Sept. 18, 2018 at 5:50 p.m.