

**BOARD OF SELECTMEN MEETING
TUESDAY, JULY 9, 2019
TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM
240 SPRINGFIELD STREET, WILBRAHAM, MA**

MINUTES

PRESENT: Chair Susan C. Bunnell (presiding); Selectmen Robert W. Russell; Herta Dane - Human Resource Coordinator and Heather Kmelius - Administrative Assistant to the Board of Selectmen and Town Administrator. The meeting was called to order at 3:42 PM.

Selectmen Robert J. Boilard arrived at approximately 3:54 P.M. following the adjournment of the initial Open Session and arrived prior to the start of the Executive Session and was present for the second Open Session. Chair Bunnell noted that the meeting's agenda would be taken out of order for this reason.

NOT PRESENT: Nick Breault - Town Administrator.

PLEDGE OF ALLEGIANCE

Chair Bunnell asked all to join the Selectmen in saying the Pledge of Allegiance. She then announced, in accordance with Mass. General Law Chapter 30(A), section 20, that the Selectmen's meeting was being recorded by the Wilbraham Public Access and the Board of Selectmen's Office. Chair Bunnell asked if there was anyone present in the audience also recording the meeting. No one present in the audience was recording. (*Wilbraham Public Access was not present at this meeting and did not record this meeting.*)

APPOINTMENTS WITH THE BOARD

No appointments today.

OLD BUSINESS

NEW BUSINESS

Authorization to hire Firefighter

MOTION (Russell, Bunnell): Move to approve the replacement hire of a Firefighter. Approved (2-0).

Materials Referenced: Authorization to Hire Form presented by H. Dane, HR Coordinator for review.

Sewer Abatements

MOTION: Made (Bunnell) to approve the Sewer Abatements as presented in a Memo dated July 15, 2019 and received by the Selectmen's Office on July 2, 2019 from Ed Miga, Sewer Department/DPW Director.

Selectmen Russell so moved to approve the Sewer Abatements as presented in a Memo dated July 15, 2019 and received by the Selectmen's Office on July 2, 2019 from Ed Miga, Sewer Department/DPW Director. Chair Bunnell seconded the motion. Approved (2-0).

Materials Referenced: Memo dated 7.15.19 from Ed Miga, Sewer Department/DPW Department received by the Selectmen's Office on July 2, 2019.

LICENSING AND OTHER APPROVALS

Application for a Temporary Food Establishment Permit

- Little Mark's Big BBQ

MOTION (Russell, Bunnell): Move to approve a Temporary Food Establishment Permit to George Giotsas of Giotsas Restaurant LLC dba Little Mark's Big BBQ for food preparation and service at a Lax Plus Club Lacrosse event held at Minnechaug Regional High School, located at 621 Main Street, to be held on Saturday July 13, 2019, between the hours of 7:00AM and 4:00PM, pending the health inspector's favorable inspection. Approved (2-0).

Materials Referenced: Application for a Temporary Food Establishment Permit packet received via email by the Selectmen's Office from G. Giotsas of Little Mark's Big BBQ on June 29, 2019.

EXECUTIVE SESSION

Chair Bunnell stated the following at approximately 3:45 P.M. As Chair of the Board of Selectmen I hereby announce the Board of Selectmen will hold an executive session for the following purposes: Per M.G.L. c. 30A, § 21(a) (3) to discuss strategy with respect to collective bargaining--UPSEU Local 424M whereas discussion an open session may have a detrimental effect on the bargaining and negotiating positions of the Board of Selectmen, and as the Chairman I so declare; and that the Board of Selectmen shall reconvene in open session.

Selectmen Russell so moved to hold an executive session for the following purposes: Per M.G.L. c. 30A, § 21(a) (3) to discuss strategy with respect to collective bargaining--UPSEU Local 424M whereas discussion an open session may have a detrimental effect on the bargaining and negotiating positions of the Board of Selectmen, and the Chairman so declares and that the Board of Selectmen shall reconvene in open session. Roll call vote: (Chair Bunnell – yes, Selectmen Russell – yes).

The Board of Selectmen resumed Open Session at approximately 4:07 P.M.


NEW BUSINESS



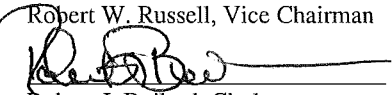
Authorization to hire Administrative Assistant - Police Department

MOTION: (Russell, Boilard): Move to approve the replacement hire of an Administrative Secretary for the Police Department. Approved (3-0).

Materials Referenced: Authorization to Hire Form presented by H. Dane, HR Coordinator for review.

Having no further business, the Board of Selectmen adjourned at 4:07 PM.


Heather Kmelius
Administrative Assistant to the TA/BOS


Susan C. Bunnell, Chair

Robert W. Russell, Vice Chairman

Robert J. Boilard, Clerk