

Town of Wilbraham
240 Springfield Street
Wilbraham, Massachusetts 01095

Broadband Advisory Committee
Tony Colapietro
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BROADBAND ADVISORY COMMITTEE
Tuesday, August 27, 2019-7:00 pm
MINUTES

Present: R. Tourville, B. Williams, T. Colapietro, C. Goonan, T. Newton. R. Russell (BOS), J. Christensen
Meeting started at 7:05 pm per Chair

I. New Business-

J. Christensen speaks/shows the town broadband website and survey approved by BOS. T. Newton/T. Colapietro will control the website as web master. Upload pictures of Wilbraham by T. Colapietro. Structure and cost, interest in learning more and inputting your information categories on the website. R. Russell wants to add what this project IS NOT. Clarify getting local channels through this service. R. Russell wants to make clear it is a choice for each customer. R. Tourville outlines that this needed to be separate due to security issues through the town website. J. Christensen shows the spread sheet how variables to take rate matters. If we drive take rate the project becomes feasible. R. Tourville wants to make sure we have an assured take rate. Getting aggregated fee after the take rate. Two things to be depended on is the estimate and take rate. R. Tourville rate is 20 year term might be seen as a betterment which will affect taxes. R.

Russell mentioned regional school system including one school in Hampden should we be working with Hampden so it is incorporated into the loop. Aerial vs Buried some difference in cost when expanded over 20 years.

Maintenance needs to be included. This is a long term investment.

How to get survey to everyone: 1. Link on the website 2. The Times with an article and a link 3. WPL- a computer set up for logging in for the survey 4. Senior Center-R. Russell will speak with P. Dubord 5. Email those we have 6. Blackboard Direct 7. Schools-flyers. T. Colapietro to work on survey and action plans.

Timeline: Aug. -strategic goals Sept. closer look to business model of broadband out there. Look at market analysis create community engagement plan. Get survey done by Sept. RFP template to get actual cost. RFP to build out the network. R. Russel reports a warrant needed to be prepared by Feb. for what money will be needed for the initial bill. B. Williams reports that the business on Boston Road will be on board.

J. Christensen reports an action plan is better than a feasibility study because the feasibility study has less value. Need to laser focus on what we need for information for cost. R. Russell will offer T. Colapietro to help to distribute the survey.

Sept. we will meet weekly.

Domain site to be discussed at next meeting.

Patrice: on the right path getting the survey is key.

Wording on marketing about what fiberoptic is to be on the website including J. Bush/ J. George from FOS. C. Bovino questions about the website events to be posted-yard signs emphasize the website.

Need to reach out IT Director of HWRSD. C. Goonan

J. Christensen will be back early Oct. to do a public presentation.

II. Old Business -

May 14 Minutes: Motion to accept B. Williams T. Newton unanimously accepted.

May 21 Minutes: Motion to accept T. Newton second by B. Williams unanimously accepted.

July 9 Minutes: Motion to accept T. Colapietro second B. Williams unanimously accepted by committee-amended notes added motion to accept T. Newton second B. Williams unanimously accepted.

July 23 Minutes: Motion to accept T. Newton second B. Williams unanimously accepted.

III. Citizen's Open Forum

K. Jurgen in attendance.

Having no further business, the meeting was adjourned by unanimous consent at 9:10 pm. The Committee will reconvene in on 09 /03/19.

Submitted:
Christine Goonan – Secretary
Date :08/27/19

Approved as to form and content:
Christine Goonan –Secretary
Date:08/27/19