



Town of Wilbraham

Board of Water Commissioners
240 Springfield Street
Wilbraham, Massachusetts 01095

Wilbraham Board of Water Commissioners

Minutes of Meeting
September 9, 2020

Present by phone: Chairman, James Dunbar; Commissioner Rik Alvarez; Commissioner Douglas Hutcheson; Vinnie Pafumi, Water Superintendent.

Physically Present: Tonya L. Basch, DPW Director, Donna E. Daviau – Administrative Assistant and Annette Grasso – Engineering Clerk.

This meeting is conducted in compliance with Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c 30A §20 (attached) signed March 12, 2020.

Announcement Per MGL c.36(a), 2020

The DPW director stated the following: In accordance with Mass. General Law Chapter 30(a), section 20, I announce that this meeting of the Wilbraham Board of Water Commissioners is being recorded by the Engineering/DPW Office; and asked if there is anyone present who is also recording this meeting. No one was recording and the minutes reflect that one indicated that they are recording this meeting.

The DPW Director announced that this meeting is conducted in Compliance with Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, §20 signed March 12, 2020. Most participants of this meeting are attending electronically.

CALLED MEETING TO ORDER:

Meeting was called to order at 8:50 a.m.

MINUTES:

Motion was made and unanimously voted to accept Minutes of the August 20, 2020 meeting.

BUDGET:

Nancy Johnson, the Town Accountant had advised that we have certified retained earnings of \$53,037.00.

We will be looking at Budgets in November.

MWRA:

The Daily Flows for the Town of Wilbraham are steady. We are pumping as much as 2 million gallons per day. Not as high as previous months.

There is no need for restrictions. Quabbin is currently at 95% capacity.

WATER DEPARTMENT BUSINESS:

37 Brainard Road, Wilbraham, MA. Board reviewed draft letter to be sent to resident. The Board made motion and unanimously voted to send the draft letter of their findings as is.

8 Nokomis Rd. The Board of Selectmen signed off on the Sewer Abatement, along with the waiver of late fees. The Board had further discussions on this matter, as to an Abatement on Water. The Board made motion and unanimously voted that the water portion of the bill stands. The Board further made motion and unanimously voted to waive the late fees and interest on the water portion of the bill. Donna is to contact resident with the findings.

Outstanding balance for the May 2020 water bill is under \$2,000.00. Friendly's bankruptcy amount is no included in this amount.

Westwood Drive resident. The Board unanimously voted to waive late fees and interest and that the resident's bill be based on the reading or picture of the actual meter head that he forwarded to the Department.

Commissioners to stop by office to sign the Abatement.

Meter reading. They are moving quick and smoothly. A few meter change outs are taking place.

Glenn Drive. Was put on hold, as we are reading the meters. Expect to resume once meter readings have been completed.

Other Business:

William Brunner is the new Water/DPW laborer. He is ready to begin work. He needs to receive a pre-work physical. He worked for Monson Mechanical, has landscaping experience and a mechanic. He has his Class A CDL license.

NEXT MEETING:

The next meeting is scheduled for October 8, 2020 at 8:45a.m.

Motion was made and seconded to adjourn at 9:05 a.m.

Respectfully submitted,

Donna E. Daviau
Administrative Assistant