

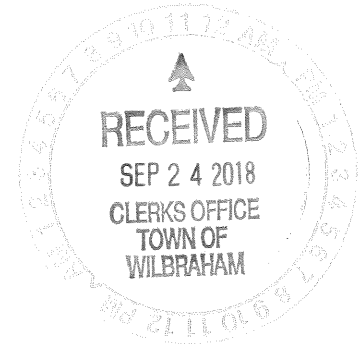
Board of Cemetery Commissioners

- Adams Cemetery
- East Wilbraham Cemetery
- Glendale Cemetery



**TOWN OF WILBRAHAM**  
 TOWN OFFICE BUILDING  
 240 Springfield Street Wilbraham, MA 01095

**Meeting**  
**September 10, 2018**



**1. MEETING CALLED TO ORDER:**

Called to order 6:30 PM

**2. ATTENDANCE:** George Gordon, Donald Bourcier, Wilfred Renaud

**3. PREVIOUS MINUTES:**

Minutes of June 4, 2018 were accepted as recorded. Don motioned to accept, George 2nd. Voted unanimously.

**4. BUDGET/FINANCIAL:**

The financial report as of July 31 was distributed and reviewed. (copy attached)

**5. OLD BUSINESS:**

Projects at Adams: cut growth along fence, overgrowth of spikey plants and trim bushes and shrubs are on hold. Tree at west side still to be removed. The walkway in front of shed is completed.

**6. NEW BUSINESS:**

The records for East Wilbraham are being updated and will be placed in the files at the Town Hall.

Don gave a presentation of the record keeping of the Glendale files and the use of the Field Book. Records of Glendale will be placed at the Town Hall.

Burial Permits from at least 13 recent burials at Adams have not been placed in the proper folders at the Town Hall. The Burial Permits are the legal documents (and part of the legal paper trail following a death) that indicates that the burial has taken place in our cemetery. George said he has them at his home. We are concerned that the longer the permits are not in the proper folders the more that are apt to become misplaced or lost. In the past we have asked the all permits be brought to the Town Hall. After much pinpointing for a timetable, he agreed that "within the month" the permits and Certificates will be in the files.

**7. ADJOURNMENT:**

The meeting was adjourned at 7:50 P.M.

Respectfully submitted,

Wilfred R. Renaud  
 Secretary

**NEXT SCHEDULED MEETINGS**  
**6:30 PM**

**December 3, 2018**  
**March 4, 2019**