

Town of Wilbraham - Cable TV Advisory Committee

Minutes from November 18, 2016 Meeting

Meeting called to order at 9:00 am - Present: Committee members - Dan Kelley, Chair; Tom Magill, Vice Chair; George Reich, Secretary. Town Staff - Anthony Aube, WPA Executive Director. Other: Bill August - Counsel; Tom Cohan - Charter Communications

1. Dan Kelley, Chairman, Opened the meeting.
2. Reviewed October 26, 2016 minutes. G Reich moved to accept minutes; T Magill seconded; Minutes approved, unanimously.
3. Bill August noted that Charter has been taking considerable time in reviewing and approving license language changes proposed by Towns. Bill will send his recommended changes to the Committee for its input.
4. The Committee and Tom Cohan discussed Charter's proposals for the WPA Operating Budgets and Capital Budgets. After much discussion and compromise, the Committee (and Tom on behalf of Charter) agreed to recommend the following:
 - a. WPA Operating budget contribution: 4.0% years 1 thru 5; 4.5% years 6 thru 10
 - b. WPA Capital Budget contribution: \$100,000 year 1; \$100,000 year 6
 - c. I net buyout: Charter to contribute \$25,000 to WPA to purchase an encoder and decoder
 - d. Charter will provide a line between Town Hall and The Little Red School House which will be capable of at least 100mb down and up. Charter will submit language in the agreement which limits the use of this line to PEG purposes, only.
5. Tom Cohan will provide an updated License agreement with the terms noted, above, by December 7, 2016.
6. The Committee, Anthony Aube, and Bill August agreed to meet again on December 14, 2016 at 9:00.
7. T Magill moved to adjourn; G Reich seconded; Adjourned at 10:00 am.

Respectfully submitted by:

George Reich