



**Town of Wilbraham  
Historical Commission**

**Meeting Minutes**

**Date:** Tuesday, November 27, 2018

**Time:** 7 pm

**Location:** Wilbraham Town Hall, Conference Room 1

**Summary of Meeting:**

1. Wilbraham Public Library

The Wilbraham Public Library would like to receive funding from the town's Community Preservation Committee (CPC) since it is celebrating its 50<sup>th</sup> anniversary at its present location. The Historical Commission members will meet with library director, Karen Demers, on Friday, December 7, 2018 to discuss ways in which the Commission can help the library celebrate this milestone anniversary.

2. Signs in center village of Wilbraham

The Historical Commission has been involved in creating a historic designation of the town's center. The Commission would like to have signs placed on the north end of the village center, near the present Flo-Design company building, and at the south end of the village center near the Children's Museum.

\$3000 in funds has already been allotted by the town to create signs for the north & south ends of the village center. This money has been rolled over to be used in the present fiscal year for signage. The Commission expects to obtain more money for the sign project once a cost estimate is acquired. Jeff Smith, vice-chair of the CPC and an employee at New England Promotional Marketing (NEPM), will be contacted by a Commission member about the cost of creating these signs. Cost estimates will be obtained from more than one sign-making company.

The wording on the sign will be presented to both the town's Selectmen and the CPC. Wording such as: "Entering the Town of Wilbraham's Historic District Center" is under consideration. Our town's official seal from the 1963 celebration will be on the sign, as well as the date of the town's founding, 1763.

The DPW will need to be contacted regarding installation of the signs in these locations. Lance Trevallion will likely be involved in these signage decisions, such as the correct posts to select.

Diane Testa will contact Wilbraham-Monson Academy about their historical signage to find out which company produced their signs. The Historical Commission would like the town's signs to be complementary to WMA's historical signs.

The Historical Commission would like to invite Sto Smead from the CPC and Jeff Smith from NEPM to a future meeting, to get their input on the signage project.

### 3. Results of voting on development of Center Village

The Historical Commission assisted Anthony Carnevale of the 6 Burt Lane, LLC Company in preparing information for the town presentations about the new development of the Center Village building. The building project has been approved, and development of the property will begin at some unknown point in the coming year.

### 4. Planning for upcoming projects in 2019

Diane Testa will contact Brett Smith, former chair of the Historical Commission, to obtain any information he has regarding the signage project. In particular, he may have a summary of the project that was previously submitted to the Selectmen and a list of federal guidelines regarding historic districts.

A summary of the signage project, including a fact sheet, will be submitted to the Selectmen for approval. If the signage project meets their approval, several sign companies will be contacted to obtain cost estimates of the proposed signs.

### 5. Other business

Ted Mallace will be joining the Historical Commission as a new member.

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