



OFFICE OF PLANNING & COMMUNITY DEVELOPMENT

TOWN OF WILBRAHAM

240 Springfield Street, Wilbraham, Massachusetts 01095

413-596-2800 x203

planning@wilbraham-ma.gov

WILBRAHAM PLANNING BOARD

APPLICATION FOR RIDGELINE & HILLSIDE DISTRICT SITE PLAN REVIEW

Date: _____

Applicant:

Name: _____

Mailing Address: _____

Telephone Number: _____ Email: _____

Applicant is (*check one*): owner tenant licensee prospective purchaser

Property Owner:

Name: _____

Mailing Address: _____

Telephone Number: _____ Email: _____

Property Information

Location of Property (Address): _____

Assessors Parcel ID#: _____

Deed Reference (Book/Page) _____

Zoning District: _____

Parcel Size (Total Lot Area): _____ Frontage: _____

Total Usable land (non-wetland) area: _____

Maximum Building Height from mean elevation at building perimeter (feet): _____

Project Narrative (nature & description of development):

Narrative should address the requirements of Section 9.3, Ridgeline & Hillside District

Please attach (as applicable): Provide 8 paper copies except where noted

- Site Plan
- Architectural Renderings
- View Points
- Erosion & Sedimentation Control Information (**2 copies**)
- Landscaping Master Plan
- Other supporting materials
- Waiver Requests ¹
- Digital/.pdf copy of all application materials²
- Fees³

¹Waivers:

For waiver requests, please include a detailed written statement with reasons for the request. See Section 9.3.10 of the Zoning Bylaw for more information.

²Digital/Electronic Submittal

All application materials (application form, plan, any other documents), **must be submitted electronically in .pdf format via email to planning@wilbraham-ma.gov prior to paper submittal**, or on a USB drive submitted simultaneously with paper copies.

[All files should have logical file names that identify file contents (e.g. Mike’s Sporting Goods Application Form 5-2023, Mike’s Sporting Goods Site Plan 5-2023, etc.). If separate plan sheets are submitted as separate files, file names must be numbered so that electronic plans are in the same order as paper copies.]

³Fees

Application must be accompanied by a fee of **\$200.00** payable to the Town of Wilbraham.

The undersigned hereby request a meeting for site plan review with the Wilbraham Planning Board acting as the Ridgeline & Hillside District Review Board with reference to the above noted application in accordance with the requirements of Section 9.3 of the Wilbraham Zoning By-Law.

Signed _____

Printed Name: _____

Title _____

[If the applicant is not the owner of the property, the owner must also consent to the application in writing.]