

TOWN OF WILBRAHAM

2009

TOWN REPORT



**Minnechaug Regional High School
Proposed Model School Concept**



2010

ANNUAL TOWN REPORT

TOWN OF WILBRAHAM



**This Town Report is available in alternate formats
(large print, CD-R, etc.) upon request**

**Please direct your request to
Selectmen's Office
240 Springfield Street,
Wilbraham, MA 01095
or call (413) 596-2800**

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FOREWORD

Minnechaug Regional High School



In 2009, the town voted to move forward with the construction of a new high school to serve the Hampden-Wilbraham Regional School District. More than 5000 people (41%) went to the polls to vote on the yes-or-no question in October. The vote passed with a significant majority, just over two votes in favor to every one vote opposed.

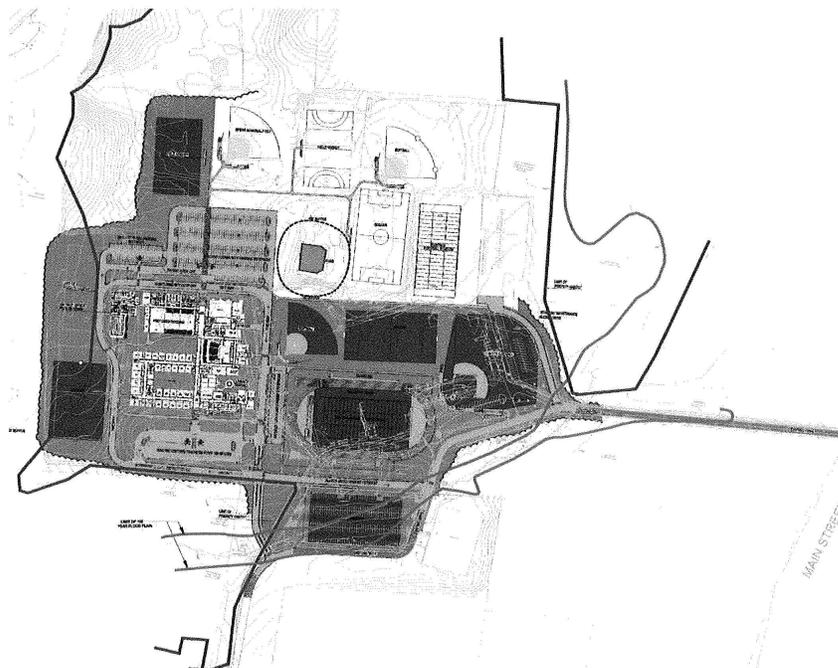
The building project was many years in the making and involved many, many people. From the identification of needs and the articulation of the goal by School Superintendent Dr. Paul Gagliarducci and the elected H-W Regional School Committee, to the tireless efforts of the initial Blue Ribbon Facility Task Force in 2004, to the next Facility Study Committee, and ultimately a School Building Committee, and the efforts of volunteers in the

Wilbraham Spirit organization, the vision was nurtured through an awesome array of state approvals, design options, funding questions, and legal procedures.

As the next year progresses, a variety of town officials will be involved in reviewing site development issue, building plans, and construction oversight. The Department of Public Works, the Planning Board, the Conservation Commission, the Fire Department, the Police Department, and all of the inspectors from the Building Department will have roles to play.

While citizens may have different ideas about how best to provide for educational functions, there is common ground and agreement about the community's obligation to provide for the education of its youth. The town has endorsed the path of new construction to serve the youth of Wilbraham. It is a worthwhile endeavor that speaks to the future and the hopes we share for our children's education.

Site Plan Development



COMMENDATIONS AND APPRECIATION

During the past year, the Board of Selectmen was pleased to honor the following residents, businesses, and community organizations:

Wilbraham Community Association Executive Board (Charles Higgins, Tom Duquette, Jen Nowak, Cate Duquette, Lou Curto and Barbara Warren)

Appreciation and recognition for exemplary and long-term service to the Peach Festival.

Charles Labarge, Patricia Serra, Jack Luttrell

Appreciation for dedicated volunteer service to the Peach Festival

Andrea Cordis, Nicole Murdoch, Kathleen Roebuck

Appreciation for leadership and volunteer service the Peach Parade, 2010

Tad Duquette, Johnston Swdyka, Patrick Douglass, and Tyler O'Neil

Boy Scouts of Troops 359: recognition for achieving Eagle Rank

Wilbraham-Hampden Rotary Club

Recognition and appreciation for its civic projects on the occasion of its 35th anniversary year

Dr. Paul Gagliarducci

Appreciation for his service as Superintendent of Hampden-Wilbraham Regional School District.

Friends of Mike Farrell

Appreciation to friends of the late Michael J. Farrell for fundraising efforts in his name to benefit recreation programs

Laurence Fountain

Congratulations and appreciation for town service on occasion of 90th birthday

Jesse Rice

Congratulations and appreciation for town service on occasion of 90th birthday

Jay Braskie, Tom Counos, Ivy Ward, Sue Bennett, William Massidda, Ted Stevenson

Appreciation for service on town boards and committees

Fresh Acres, Papa Gino's and Red Robin

Appreciation for contribution of incentive gifts for employees food drive

Employee food drive collected 770+ pounds of food for Community Survival Center, in lieu of holiday luncheon in December.



EMPLOYEE SERVICE RECOGNITIONS

30 Years

Scott Facey – Fire Department

20 Years

Beverly Litchfield – Town Clerk
Russell Mitchell – Fire Department
Robert Gibson – Dept. of Public Works
Daniel Carr – Police Department
Kevin Shaw – Dept. of Public Works
Mark Paradis – Police Department
Lena McCaffrey – Fire Department

10 Years

Lorri McCool – Health Agent
Anthony Cerini – Fire Department
Tonya Basch – Dept. of Public Works
Linda Ely – Central Dispatch
Mary Bell – Library
Michell Opalinski – Dept. of Public Works
Janet Costa – Treasurer/Collector
Patricia McCollum – Library
Merrie Kaye – Recreation Department
Douglas Cutler Jr – Dept. of Public Works

BEST WISHES TO RETIREES

Christopher Doyle - Police Department
Don Bouchard – Police Department
Dorothy Hooper – Elder Affairs/Senior Center

School retirements can be found on page 109

IN MEMORIAM

Shirley T. Collette

1929-2010

Police Department - Dispatch

Charles J. Kace, Jr.

1948-2010

Recreation Programs

George B. King

1925-2010

Fire Department Volunteer
Election Worker

Joseph S. Motyl

1923-2010

Crane Park Memorial Committee

Richard A. Petzold

1920-2010

Finance Committee

Barbara R. Schmidt

1936-2010

Volunteer Senior Center

WILBRAHAM QUICK FACTS

Settled: 1731
Incorporated: June 15, 1763
County: Hampden County
Area: 22 Square Miles
Mileage of Town Public Ways: 128+
Highest Altitude: Mount Chapin 937 feet

Form of government: Open Town Meeting, Board of Selectmen, Town Administrator
Fiscal Year: The current fiscal year (FY 2010) runs from July 1, 2010 to June 30, 2010

2010 Population: 14,868
2010 Registered Voters: 10,273
2010 Dwellings: 5472 occupied units

FY 2010 (current) Value of Assessed Property (all classes): \$1,693,563,000.
FY 2010 (current) Tax Rate: \$16.19
Moody's Bond Rating: A1

PUBLIC SCHOOLS

Grade Pre-K-1 Mile Tree School (596-6921)
Grade 2-6 Memorial School (596-6821)
Grade 2-6 Stony Hill School (599-1950)
Grade 2-6 Soule Road School (596-9311)
Grade 7-8 Middle School (596-9061)
Grade 9-12 Minnechaug Regional High School (596-9011)

CHURCHES

Christ the King (Lutheran) – 758 Main Street
Church of the Epiphany (Episcopal) – 20 Highland Avenue
Evangel Assembly of God (Pentecostal) – 348 Stony Hill Road
Grace Union Church (Congregational) – Chapel Street
New Life Community Church – 4 Stony Hill Road
St. Cecilia Church (Roman Catholic) – 64 Main Street
Wilbraham United Church (Congregational Methodist) – 500 Main Street

PRIVATE SCHOOLS

Wilbraham & Monson Academy - 423 Main Street

WILBRAHAM ON THE INTERNET

With links to town
departments and divisions
www.wilbraham-ma.gov

Friends of Public Television
www.friendsofwpa.org

Public Television
www.wpatv.org

Public Library
www.wilbrahamlibrary.org

Regional School District
www.hwrsd.org

DEPARTMENT DIRECTORS

Town Administrator
Robert A. Weitz

Town Clerk
Beverly Litchfield

Treasurer/Collector
Thomas P. Sullivan

Town Accountant
JoAnne DeGray

Assistant Assessor
Manuel Silva

Police Chief
Allen M. Stratton

Fire Chief
Francis W. Nothe

Director, Central Dispatch
Thomas Cortis

Director, DPW, Town Engineer
Edmond W. Miga Jr.

Assistant Director, DPW-Wastewater
Ronald Lavoie

Superintendent of Streets
Frank Shea

Director, Water Department
Michael Framarin

Director, Planning Department
John Pearsall

Director, Information Technology
Nathan DeLong

Building Inspector/Zoning Officer
Lance Trevallion

Director, Recreation Department
Bryan Litz

Director, Library
Christine Bergquist

Director, Public Access TV
Caroline Cunningham

Director, Senior Center
Dorothy Hooper (retired)
Paula Dubord (acting)

Sanitarian & Inspector (Health Agent)
Lorri McCool



DIRECTORY: DEPARTMENTS AND SERVICES

Accounting	596-2800 X 210
Ambulance, Non-emergency business	596-2273
Board of Appeals (Zoning)	596-2800 X 203
Assessors	596-2800 X 209
Building Department	596-2800 X 204
Inspection Appointments (structures)	596-2800 X 204
Inspection Appointments (plumbing & gas)	596-2800 X 228
Inspection Appointments (electrical)	596-2800 X 229
Conservation	596-2800 X 204
Dog Officer (Animal Control)	599-1253
DPW , Engineering	596-2800 X 208
Fire Department, Non-emergency business	596-3122
Housing Authority	543-1700
Human Resources	596-2800 X 100
Library	596-6141
Planning & Community Development	596-2800 X 203
Police Department, Non-emergency business	596-3837
Police Rape Reporting Only	596-2100
Public Access Television	599-0940
Charter Communications (cable subscriber services)	1-888-438-2427
Recreation	596-2816
Coach Information	596-2402
School, Superintendent	596-3884
Selectmen/Town Administrator	596-2800 X 101
Senior Center	596-8379
Tax Collector	596-2800 X 206
Town Clerk	596-2800 X 200
Trash Bags & Recycling	596-2800 X 225
Treasurer	596-2800 X 207
Veterans Services	596-2800 X 100

MASSACHUSETTS CITIZEN HELP

Citizen Information: Secretary of the Commonwealth
1-800-392-6090

Commonwealth on the Web: www.mass.gov

FEDERAL AND STATE DELEGATION

U.S. SENATOR

John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

304 Russell Senate Office Building
Washington, DC 20510
Phone: 1-202-224-2742

1550 State Street (Suite 304)
Springfield, MA 01103
Phone: 413-785-4610

U.S. SENATOR

Scott Brown (R)
J.F.K. Building, Suite 2400
55 New Sudbury Street
Boston, MA 02203
Phone: 1-617-565-3170

Senate Russell Courtyard 1
Washington, DC 20510
Phone: 1-202-224-4553

U.S. REPRESENTATIVE **2nd Congressional District**

Richard E. Neal (D)
300 State Street (suite 200)
Springfield, MA 01105
Phone: 413-785-0325

2208 Rayburn House Office Building
Washington, DC 20515
Phone: 1-202-225-5601

GOVERNOR

Deval L. Patrick (D)
State House Room 360
Boston, MA 02133
Phone: 1-617-725-4005
Within Massachusetts (888) 870-7770
goffice@state.ma.us

REPRESENTATIVE

12th Hampden District
Angelo J. Puppolo, Jr. (D)
2341 Boston Road (Suite 437)
Wilbraham, MA 01095
Phone: 413-596-4333

State House, Room 437
Boston, MA 02133
Phone: 1-617-722-2425
rep.angelopuppolo@hou.state.ma.us

SENATOR

1st Hampden District
Gale D. Candaras (D)
17 Main Street
Wilbraham, MA 01095
Phone: 413-599-4785
State House Room 213B
Boston, MA 02133
Phone: 1-617-722-1291
gale.candaras@state.ma.us

ELECTED OFFICIALS 2010-2010

Board of Selectmen & Board of Health

David W. Barry (D) 2010
 James E. Thompson (D) 2011
 Patrick J. Brady (U) 2012

Town Clerk

Beverly J. Litchfield (D) 2012

Moderator

Anthony J. Scibelli (D) 2012

Board of Assessors

John M. Wesolowski (R) 2011
 Lawrence G. LaBarbera (R) 2012
 Richard J. Howell (R) 2010

Regional School Committee

Peter Salerno (R) 2011
 D. John McCarthy (R) 2011
 William J. Bickley, Jr. (R) 2012
 Gilles E. Turcotte (D) 2012
 Marianne Desmond (R) 2010

Tree Warden

Richard C. Swain (R) 2012

Cemetery Commissioners

Philip J. Hamer (R) 2010
 Donald Bourcier (R) 2012
 Wilfred R. Renaud Jr (D) 2011

Water Commissioners

Thomas Pilarcik (U) 2011
 James B. Dunbar (R) 2012
 Alan R. Burch (R) 2010

Board of Library Trustees

Elyse M. Dunbar (R) 2011
 (resigned)
 Steve Allosso
 (appointed partial term to 2010)
 Llewellyn S. Merrick (R) 2011
 Justin McCarthy (R) 2012
 Jean Canosa-Albano (D) 2012
 William R. Massidda (R) 2010
 (resigned)
 Mary McCarthy

(appointed partial term to 2010)

James S. Jurgens (R) 2010

Planning Board

Richard E. Butler (R) 2010
 Frederic W. Fuller III (R) 2011
 Dean E. Stroshine (R) 2012
 Edward T. Stevenson (R) 2013

(resigned)

John R. Boudreau

(appointed partial term to 2010)

Adam Basch (U) 2014

Housing Authority

Peter N. Manolakis (R) 2010
 Judy L. Cezeaux (R) 2011
 Wallace Kisiel (R) 2012
 Anne Turcotte (D) 2013
 R. Earl Hermance (R) 2014
 (state appointee)

Poundkeeper

Michael H. Masley 2010

Surveyors of Lumber

Edward P. Lindsay Jr. 2010
 William H. Garvey 2010

Measurers of Wood & Bark

William H. Garvey 2010

Field Drivers

John J. Garvey 2010

Weighers of Grain

VACANCY 2010
 (Jesse Rice declines)

APPOINTED BOARDS AND COMMITTEES

Agricultural Commission

Dave Sanders	May 2011
Maura Lessard	May 2011
Linda Cloutier	May 2010
Edna Colcord	May 2012
Rob Anderson	May 2012

Ambulance Oversight

Claudia Considine	May 2011
John Liebel	May 2010
John Rigney	May 2010
Larry Robbins	May 2012
Paula Chevrier	May 2012

Animal Inspector

Dorsie R. Kovacs, DMV	April 2010
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Animal Control – Dog Officer

Michael Masely	May 2010
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Board of Appeals

Mark J. Albano	May 2010
H. Clark Abott	May 2012
Edward E. Kivari	May 2012

Bd of Appeals Associates

Betsy Johnsen	May 2012
Charles A. Pelouze	May 2011

Board of Registrars

Kirk Burkins (R)	May 2010
Thomas Mango (D)	May 2010
John Shea (resigned) (R)	May 2011

Building Committee – MRHS

Patrick J. Brady	open term
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Cable TV Advisory Committee

Tom Newton	May 2010
Linda K. Fuller	May 2010
Carolyn H. Zawacki	May 2010
Roy Scott	May 2010
Richard Scott	May 2010
Daniel Cochran	May 2010
Thomas Magill	May 2010

Capital Planning

Robert L. Quintin	May 2010
Marc Ducey (by Fin Comm)	May 2010
John Strandberg	May 2011
Robert Boilard (by Fin Comm)	May 2012
Michael Mazzuca	May 2012

Commission on Disabilities

Lance Trevallion (town official)	May 2010
Edward White	May 2010
Devin Moriarty	May 2010
Diane DaSilva	May 2011
M. Ben Hogan	May 2011
Evelyn O'Brien	May 2011
Steven Fratoni	May 2012
Elaine Scott	May 2012
Barbara Venneri	May 2012

Community Preservation Committee

Planning Bd: Eric Fuller	May 2011
Housing: Peter Manolakis	May 2011
Recreation: Stanley Soja	May 2011
Conservation: Stoughton Smead	May 2010
At large: Frank A. Everton	May 2010
Open Space: James Mauer	May 2010
Hist Comm: Robert Kelliher	May 2012
At large: Justin McCarthy	May 2012
At large: Dave Proto	May 2012

Conservation Commission

Christopher J. Brown	May 2010
Stoughton L. Smead	May 2010
James Roberts	May 2011
Robert McMaster	May 2011
Karen Leigh	May 2012
George Reich	May 2012
Thomas R. Reavey	May 2012

Council on Aging

Kate Vanderscoff	May 2010
Giles Turcotte	May 2010
Robert Page	May 2012
M. Trant Campbell	May 2012
Maria Valentine	May 2011
Theresa B. Munn	May 2011
Edward H. Crawford	May 2011
Optional Pastor Advisor [non-voting]	

Cultural Council
 VACANCY 3 YR
 Margaret Kelliher May 2012
 Cynthia Nazzaro May 2011
 Deb Alm May 2011
 Lucy Pelland May 2010
 Carolyn Zawacki May 2010
 Mary J. Reilly May 2010

Constable
 Ed Lennon May 2010
 Peter Litchfield May 2010

Electrical Inspector
 Paul Shepardson May 2010

Fence Viewer
 VACANCY May 2010

Finance Committee
 Robert Russell July 2010
 Marc Ducey July 2010
 Daniel Miles July 2010
 Robert Boilard July 2011
 David Parke July 2011
 Van Gothner July 2011
 Susan Bunnell July 2012
 Roger Fontaine July 2012
 Rob Murner July 2012

Board of Fire Commissioners
 Ed Rigney May 2010
 Ralph Guyer May 2011
 Gary Petzold May 2012

Advisory Board of Health
 Catherine Jurgins May 2010
 Francis Barbaro May 2010
 Thomas G. Magill May 2010
 Lorelee Nelson May 2010
 Tim O'Neil May 2010
 Kristine Clark May 2010
 VACANCY May 2010

Advisor, Board of Health
 Walter J. Pacosa May 2010

Historical Commission
 Lucy Pelland May 2012
 Patricia Gardner May 2010
 Carol M. Albano May 2010

Walter Clark May 2011
 Robert Kelliher May 2011
 Katrin Weir May 2011
 VACANCY May 2012

Historic District Study Committee
 Greg Eaton (RE rep) May 2010
 Sandra Sanders (Hist Society rep) May 2010
 Gerda Trzeciak May 2010
 Llewellyn Merrick May 2010
 Walter J. Pacosa May 2010
 Paul Murray May 2010
 VACANCY (Architect rep) May 2010

Fair Housing Committee
 James Barrett May 2010
 VACANCY May 2010
 VACANCY May 2010

Insurance Advisory Committee
 John Kirchof (retiree rep)
 Dan Corliss (fire union)
 Mark Paradis (police union)
 Melissa Graves (municipal union)
 Paul Maquire (municipal union)
 VACANCY (non-union rep)
 Lynne Frederick
 JoAnne DeGray

Retiree Health Insurance Liability Study Committee
 Robert Boilard (terms for FY 10)
 John Broderick
 Daniel Fitzgerald
 Allan Johnson
 Pat Kendall
 Joe Lawler
 Charles Muse

Local Emergency Planning
 Allen M. Stratton May 2010
 Robert A. Rusczyk May 2010
 Caroline Cunningham May 2010
 Ralph Guyer May 2010
 Edmond J. Miga May 2010
 Lorri McCool May 2010
 Ed Genedella May 2010
 VACANCY (seniors) May 2010
 VACANCY (conservation) May 2010
 David W. Barry May 2010
 Robert A. Weitz May 2010

Thomas Cortis	May 2010
Fran Nothe	May 2010
David Boucier	May 2010
Raymond Kallaugher	May 2010
David Pasquini	May 2010

Open Space and Recreation Plan Comm.

Raymond Burk	May 2010
Margaret Connell	May 2010
Charles Phillips	May 2010
Joseph Calabrese	May 2010
Judith Theocles	May 2011
Steve Lawson	May 2011
Jeff Smith	May 2011
VACANCY	May 2011
James Mauer	May 2012
Jason Burkins	May 2012
Cathy Callaghan	May 2012
Walter H. Damon	May 2012

Park Commissioner & Pest Control

Richard Swain	May 2010
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Parking Clerk

Pamela E. Beall	May 2010
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Personnel Board

Camie Lamica (resigned)	May 2010
Paul Lemieux	May 2010
Joan D. Paris	May 2012
David Tranghese	May 2011
Mark Brannigan	May 2011

Planning Board Associate

John Boudreau	Dec 2010
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Playground and Recreation Comm.

Kevin Burnham	May 2010
Donna Borchers	May 2010
Bonnie Drumheller	May 2011
Stanley Soja	May 2011
Mark Jones	May 2011
Joseph Desmond	May 2012
David Patterson	May 2012

Plumbing and Gas Inspector

Bernard Sears	May 2010
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Public Access TV Committee

Selectmen's ad hoc com.; open membership

Mary Ripley	May 2010
Kurt Moore	May 2010
Richard Scott	May 2010
Sandra Belcastro	May 2010
Linda K. Fuller	May 2010
Edward J. Chapman	May 2010
William J. Fogarty	May 2010

Public Safety Building Committee

Allen M. Stratton	to completion
Ed Rigney	to completion
William J. Fogarty	to completion
David W. Barry	to completion
Susan Bunnell	to completion
Ralph Guyer	to completion
James Burke	to completion
Jeffrey Wilcox	to completion
John Doleva	to completion

PVPC Alternate Commissioner

Dean Stroshine

PVPC Joint Transportation

Tonya Basch	May 2010
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PVTA Advisory Board

Jack Flaherty	May 2011
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Scantic Valley Health Trust (voting delegate)

Thomas Sullivan	July 1, 2010
Robert A. Weitz (alternate)	July 1, 2010

Sealer of Weights and Measures

William H. Garvey	May 2010
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Sewer Advisory Committee

Thomas Dean	May 2010
James V. Dowd	May 2011
Frank Pychewicz	May 2011
Joseph R. Kakley	May 2012
Stephen Killian	May 2012

Solid Waste Advisory Committee

Selectmen's ad hoc committee; open membership

Kevin Dorsey	May 2010
Roy Scott	May 2010
Russell Garrison	May 2010
Kevin Davis	May 2010

Storm Water Permit Committee

Lance Trevallion May 2010
John Pearsall May 2010
Caroline Cunningham May 2010
Tonya Basch May 2010
Ronald Lavoie May 2010
Frank Shea May 2010
Dena Grochmal May 2010

Tax Title Custodian

Tom Sullivan May 2010

Technology Committee

Selectmen's ad hoc committee; open membership

Mary Baker May 2010
Marc Ducey May 2010
Paul Malandrinos May 2010
Allan Campbell May 2010
Pawel Widor May 2010
Patrick Fogarty May 2010
Michael Rozolski May 2010
Will Caruana May 2010

Traffic Safety Team

Management working group

David W. Barry (BOS rep) May 2010
Allen Stratton
Edmond Miga
Thomas Korzec
John Pearsall
Robert Weitz
Frank Shea

Assistant Town Accountant

Nancy Johnson June 2010

Assistant Town Clerk

Carole Tardiff May 2010

Veterans' Agent

Richard J. Prochnow May 2010

Veterans' Graves Officer

William H. Garvey May 2010

Democratic Town Committee

Elected March, 2008

David Barry
Virginia Barry
Laurie Ely-Bongiorni
Gale Candaras
Daniel Driscoll
Joseph Falzone

Judith M. Falzone
Madeline Flanagan
Michael Flynn
Roger Fontaine Jr.
Edward Irla, Sr.
Mark F. Jones
Lisa Jones
Edward Kivari, Jr.
Beverly Litchfield
Peter Litchfield
Barbara Los
Dana-Lee Luzi
Todd Luzi
Thomas Mango
Russell Mitchell
Patricia Nordstrom
Claire O'Connor
John F. O'Connor
James Thompson
Arthur Wolf
Carolyn Zawacki

Republican Town Committee
Elected March, 2008

Steven Schreiner
Roy Scott
George L. Reich
John Wesolowski
Law. G. LaBarbera
Robert Boilard
Cheryl Malandrinos
Thomas Reavey
Peter Manolakis
Deborah Reavey
James Jurgens
Catherine Labine
Richard Howell
Pamela Burch
Alan Burch
Richard Labine
Barbara Bourcier
Donald Bourcier
Tanja Olson
Anthony Vecchio
Constance Sattler
Susan Crocker
Anita LaBarbera
R. Earl Hermance
James Dunbar

ADMINISTRATION

TOWN CLERK

SPECIAL TOWN MEETING

May 11, 2009

Attendance Total 156

Precinct A: 56

Precinct B: 24

Precinct C: 46

Precinct D: 30

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 11, 2009. At 7:10 PM Moderator Anthony Scibelli noted a quorum was present and called the meeting to order after recessing from the Annual Town Meeting. The call of the meeting was then read by Town Clerk Beverly J. Litchfield.

ARTICLE 1. Funding Transfers FY 2009. Finance Committee Recommends - Pursuant to Section 33B of Chapter 44 of the General Laws, Passing by a majority vote that the Town transfer the sums of:

- \$192,000 from previously appropriated but unexpended funds in the FY09 Budget #122 Selectmen Salaries (\$40,000), #420 Highway Salaries (\$16,500), #154 Information Technology Salaries (\$40,000), #194 Group Insurance (\$70,000), #210 Police Salaries (\$20,000), and #137 Assessors Salaries (\$5,500) to budget #420 Highway Expense.
- \$600 from #137 Assessors Salaries (\$600) to budget #134 Accounting Salaries.

ARTICLE 2. Ambulance Fund transfer. Finance Committee Recommends – Passing by a majority vote that the town appropriate \$25,000 from Receipts reserved for Appropriation for Ambulance to the FY 09 Ambulance Budget to cover overtime.

ARTICLE 3. Wastewater Enterprise Fund transfer. Finance Committee Recommends – Passing by a majority vote to transfer \$100,893 from the Wastewater Enterprise Fund retained earnings to the FY 2009 Wastewater Enterprise Fund.

ARTICLE 4. Water Enterprise Fund transfer. Finance Committee Recommends – Passing by a majority vote to transfer \$40,000 from the Water Enterprise Fund retained earnings to the FY 2009 Water Enterprise Fund.

ARTICLE 5. Washington Road (Coleman) Land Purchase. Finance Committee & Community Preservation Committee Recommend – Passing by a declared 2/3rd vote by the Moderator, following the approval of an amendment to this article, that \$400,000 is appropriated for the acquisition by gift, purchase, eminent domain or otherwise of all or a portion of the following described land for conservation, open space and passive recreational use under the care and control of the Conservation Commission pursuant to G.L. c.40, §8C and G.L. c.44B, otherwise known as the Community Preservation Act: the property known as 72 Manchonis Road and 12V Washington Road, consisting of 28.92 acres, more or less, and adequate legal access in, to and over Washington Road and all rights and ways appurtenant thereto and identified more specifically in the Purchase and Sale Agreement dated March 30, 2009 between and among Marlene Helena McDonald Coleman, Walter P. Coleman and the Town, which agreement is on file in the office of the Town Clerk; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen,

is authorized to borrow \$400,000 under G.L. c.44 and G.L. c.44B or any other enabling authority, with the intent that, although any bonds or notes issued hereunder shall be general obligations of the Town, the debt service on any such bonds or notes will be paid from annual revenues in the Community Preservation Fund to the extent not paid from federal or state aid, private donations or other amounts available for the project as described below; that the Town, acting through the Conservation Commission, is authorized to apply for funding from the Commonwealth of Massachusetts Local Acquisitions for Natural Diversity (LAND) grant program; that the Board of Selectmen and the Conservation Commission are authorized to apply, contract for and expend any other federal or state aid and any private donations available for the project, provided that the amount of the borrowing authorized under this vote shall be reduced by any federal or state aid or private donations received prior to the issuance of any bonds or notes hereunder; that the Board of Selectmen and the Conservation Commission are authorized to grant a conservation restriction meeting the requirements of G.L. c.184 on said property to the Minnechaug Land Trust or any other non-profit land trust or similar entity; that the Board of Selectmen and the Conservation Commission are authorized to take any action necessary , appropriate or expedient to carry out this project; and that the land, or the interests therein, to be acquired pursuant to this vote, shall be held under the care, custody, management and control of the Conservation Commission on behalf of the Town.

As soon as original article was read there was amendment from Attorney Hassett to insert "Washington Road" into the article following these words "legal access in, to and over". Amendment passed by a majority vote.

Following the amendment vote, Town Planner John Pearsall gave a brief presentation concerning the article to those in attendance. It was mentioned that the piece of land would be named "McDonald Nature Preserve" in memory of Alton and Helen McDonald.

Steve Lawson gave a presentation for the Minnechaug Land Trust in favor of this article. This piece of property would be owned by the town but managed by the Minnechaug Land Trust if this article passed. Mr. Lawson gave a slide presentation which included maps showing the land layout and areas surrounding it.

A question and answer session followed the presentations. Questions asked referred to development of this property, placement of a second access road, parking, marked trails, and hours of use, rubbish and hunting.

Another amendment was attempted by Robert Anderson of 84 Washington Road. This amendment would lock in the area for the second access road. Attorney Hassett stated that all of that has already been considered and placed in the agreement. This amendment failed to pass by a majority.

Mr. Lawson then thanked Town Planner John Pearsall for all of his hard work to make this happen. A motion was made and seconded to reconsider this article. Motion failed to carry by a majority vote.

Motion made and seconded to adjourn the meeting. Motion passed by unanimous vote.
Meeting adjourned at 8:00 PM.

Respectfully,
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

ANNUAL TOWN MEETING

May 11, 2009

Attendance Total 294

Precinct A: 89
Precinct B: 56
Precinct C: 94
Precinct D: 55

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 11, 2009. At 7:00 PM Moderator, Anthony Scibelli noted a quorum was present and called the meeting to order. The Pledge of Allegiance was then recited followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

At 7:08 PM a motion was made by Selectman Barry and seconded to continue the annual town meeting to June 15, 2009 at 7:00 PM at Minnechaug Regional High School Auditorium to conduct action on all articles in the posted warrant. Motion carried by a majority vote.

On June 15, 2009, noting a quorum was present at 7:00 PM; Town Moderator Scibelli reopened the annual town meeting. He asked for a moment of silence in honor of those who had passed since our last annual town meeting. He proceeded with reading each name out loud for those in attendance. This was followed by his announcing the process that would be followed for the meeting.

Moderator Scibelli introduced Boy Scout Troop 359 who posted colors and lead all in the Pledge of Allegiance.

The Moderator welcomed all and commenced with an explanation of the process concerning the "Consent Agenda." The articles included in the consent agenda were then read, one at a time by the Moderator. The Consent Articles were 1, 2, 20, 21, 22, 23, 24, 25, 26 and 27. Each article is listed separately in these minutes.

ARTICLE 1. Choosing Miscellaneous Officials (consent agenda). Passing by a majority vote that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Michael H. Masley
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood and Charcoal	William H. Garvey
Field Drivers	John J. Garvey

ARTICLE 2. Hearing Reports (consent agenda). Passing by a majority vote that the town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Parliamentary procedures. Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 3, Exhibit A," on file with the Town Clerk.

ARTICLE 4. Medicare Extension Plans for All Eligible Retirees – Statute Acceptance. Finance Committee Recommends. Failing to pass (Yes – 96, No – 144) by a majority vote to accept Section 18 of Chapter 32B of the General Laws, the effect of which would be to require that all Town retirees, their spouses and dependents who are enrolled in or eligible to be enrolled in Medicare Part A at no cost to them, their spouse or dependents, enroll in a Medicare health benefits supplement plan offered by the

Town.

This motion was followed by a lengthy discussion. Some of the questions were answered by the Town Labor Counsel. A member of the GASB 45 review board tried to explain the issues at hand. After noting how close the raised hand count was, tellers were called in to do a manual hand count.

ARTICLE 5. Authorization to Make Payment of Subsidiary or Additional Rate for Insurance for Retired Employees – Statute Acceptance. Finance Committee Recommends. Passing by a majority vote to indefinitely postpone action under Article 5.

ARTICLE 6. Petition Article. Finance Committee does not Recommend. Following amendment, article passed by a majority vote to postpone action under article 6.

This article was amended to postpone action until another time. This amendment came about after brief presentations made by a few residents.

ARTICLE 7. Petition Article. Passing by a majority vote to indefinitely postpone action under Article 7.

ARTICLE 8. Petition Article. Passing, as amended, by a majority vote that the Town petition its elected representatives in General Court to file legislation on the Town’s behalf which shall enable the Town to reimburse all medical insurance deductibles and co-payments incurred under MGL Ch32B for Christopher J. Doyle.

ARTICLE 9. Annual Community Preservation Program budget. Passing by unanimous vote that the town appropriate or reserve from the Community Preservation Fund annual revenues or available funds in the following amounts recommended by the Community Preservation Committee for debt service and community preservation projects in FY 2010, with each item to be considered a separate appropriation.

Purpose:

Dues, Community Preservation Coalition (non-committed)	\$1,500.00
Administrative Costs – Survey, Studies, Assessments (non-committed) ..	\$15,000.00
Coleman Property Purchase (open space)	\$200,000.00
Sawmill Stream Study (open space)	\$20,000.00
Spec Pond Aquatic Vegetation Management (open space)	\$13,447.42
(non-committed)	\$17,352.58
Community Gardens Invasive Plant Control (open Space)	\$5,010.00
Field and Road Preservation at Rice Nature Preserve (open space)	\$2,250.00
Hayfield Reclamation (open space)	\$1,000.00
Village Center Sidewalk Improvement with Handicap Detection (historic Preservation)	\$20,000.00
Restoration to Original Colonial-type fence at Glendale Cemetery (historic preservation)	\$1,453.99
(non-committed)	\$13,546.01
Historic Properties Inventory (historic preservation)	\$10,000.00
Records Preservation (historic preservation)	\$4,350.00

Reserves

Affordable Housing	\$33,540.00
Non-committed	\$6,588.50

ARTICLE 10. Compensation for elected town officials. Finance Committee Recommends. Passing by unanimous vote that the Town fix the compensation for all elected Town Officers for the fiscal year

beginning July 1, 2009 and ending June 30, 2010, as follows: Assessors, chairman, \$3,261, members, \$2,954 each, per year; Town Clerk, \$62,224 per year (all fees revert to the Town treasury); Moderator, \$200 Annual Town Meeting, \$50 Special Town Meeting; Selectmen, \$4,276 per year, chairman \$4,989 per year; Tree Warden, \$8,820 per year; Water Commissioners, \$150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 11. Budget Appropriations. Finance Committee Recommends. Passing by a majority vote that the Town accept the report of the Finance Committee and raise and appropriate \$30,429,196, transfer \$47,493 from Free Cash, transfer \$45,000 from the Overlay Surplus, and transfer \$25,000 from offset receipts (for the Dog Officer budget) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2010 per appropriations listed separately in the Finance Committee and incorporated herein by reference, with the exception of the Reserve Fund and Enterprise Fund Budgets, which will be voted on separately in subsequent Articles.

Presentations were made by Sue Bunnell, Chairman of the Finance Committee and Superintendent of Schools Paul Gagliarducci. Superintendent Gagliarducci was recognized for his dedicated years of service to the schools. He will be retiring on June 25th, 2009. A strong round of applause was offered to him.

ARTICLE 12. Water Enterprise Fund Budget. Finance Committee Recommends. Passing by a majority vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, \$350,256; Expenses, \$904,978; Non-recurring, \$90,000, and that \$1,345,234 be raised as follows: \$1,258,170 from Water Department receipts and \$87,064 from retained earnings.

ARTICLE 13. Wastewater Enterprise Fund Budget. Finance Committee Recommends. Passing by a majority vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, \$172,497; Expenses: \$846,170, and that \$1,018,667 be raised as follows: \$1,018,667 from Wastewater Department receipts and \$0 from retained earnings.

ARTICLE 14. Solid Waste Enterprise Fund Budget. Finance Committee Recommends. Passing by a majority vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, \$152,482; Expenses, \$306,612, and that \$459,094 be raised as follows: \$436,101 from Solid Waste receipts and \$22,993 from retained earnings.

At this time, William Massidda took the mike and thanked the Selectmen and the Finance Committee for all of their hard work and due diligence. Applause rang out in favor of this announcement.

ARTICLE 15. Receipts reserved for appropriation for ambulance. Passing by a majority vote that the Town appropriate \$526,700 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 16. Appropriation for ambulance depreciation account. Passing by a majority vote that the Town appropriate \$35,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Sections 5 and 5F of Chapter 40 of the General Laws.

ARTICLE 17. Receipts reserved for appropriation for cemeteries. Passing by a majority vote that the town appropriate \$15,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 18. Reserve Fund: Finance Committee Recommends. Passing by a majority vote that the town transfer \$200,000 from the Stabilization Fund and to raise and appropriate \$25,000 for a Fiscal Year 2010 Reserve Fund.

ARTICLE 19. -Authorization to Borrow for Capital Outlays: Finance Committee Recommends. Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator that the town borrow \$335,000 for the following purposes:

- in accordance with Section 7(3A) of Chapter 44 of the General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the town, including original equipment and landscaping, paving and other site improvements, \$120,000; and
- in accordance with Section 7(9) of Chapter 44 of the General Laws for the cost of departmental equipment, \$165,000; and
- in accordance with section 7(1) of Chapter 44 of the Massachusetts General Laws for the construction or reconstruction of surface drains, sewers, sewerage systems and sewage treatment and disposal facilities \$50,000

Capital Committee Chairman Robert Quintin gave a brief presentation to the voters. Following the presentation he thanked Nancy Johnson, Tom Sullivan, Lance Trevallion and Ron Rauscher for all of their hard work.

ARTICLE 20. Council on Aging Revolving Fund (consent agenda). Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals, organizations and events; memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events; repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2009 revolving fund to the FY 2010 revolving fund. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of \$10,000 in FY 2010. The balance in the revolving account shall not exceed \$10,000.

ARTICLE 21. Compost Bin Revolving Fund (consent agenda). Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2009 revolving fund to the FY 2010 revolving fund. Expenditures authorized by the Recycling Coordinator, not exceeding a total of \$5,000 in FY 2010. The balance in the revolving account shall not exceed \$5,000.

ARTICLE 22. Cemetery Revolving Fund (consent agenda). Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2009 revolving fund to the FY 2010 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of \$20,000 in FY 2010. The balance in the revolving account shall not exceed \$20,000.

ARTICLE 23. Community Gardens Revolving Fund (consent agenda). Passing by a majority vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2009 revolving fund to the FY 2010 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of \$6,000 in FY 2010. The balance in the revolving account shall not exceed \$6,000.

ARTICLE 24. Authorization to enter into lease/purchase agreements (consent agenda). Passing by a majority vote that the town authorizes the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 25. Authorization to dispose of surplus equipment (consent agenda). Passing by a majority vote that the Town authorizes the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 26. Grants Authorization (consent agenda). Passing by a majority vote that the Town authorizes the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received there from in accordance with the terms of said grants.

ARTICLE 27. Rescind unissued debt authorization (consent agenda). Finance Committee Recommends. Passing by a majority vote to rescind the \$1,050,000 of unissued debt authorized under Article 7 of the warrant for the May 16, 2005 Annual Town Meeting for the acquisition of all or a portion of, and/or an agricultural preservation restriction in, the property referred to as the "orchard 90 ac." for open space conservation purposes pursuant to Section 8C of Chapter 40 and Chapter 44B of the Massachusetts General Laws (the Massachusetts Community Preservation Act).

ARTICLE 28. Acceptance of deeds. Passing by unanimous vote to indefinitely postpone action under Article 28.

ARTICLE 29. Authorization to Borrow Capital Outlay for the Water Corrosion Control Facility. Finance Committee Recommends. Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator that the town transfer \$62,660 from Water Enterprise Fund Retained Earnings and, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$90,000 under chapter 44 of the Massachusetts General Laws or any other enabling authority and that, although any borrowing would be a general obligation of the Town, the debt service related to any such borrowing shall be paid through water charges, for construction or enlargement of reservoirs, and the construction of filter beds, standpipes, buildings for pumping stations including original pumping station equipment, and buildings for water treatment, including original equipment therefor, and the acquisition of land or any interest in land necessary in connection with any of the foregoing, and that the Board of Water Commissioners be authorized to take any other action necessary to carry out this project.

ARTICLE 30. Water Main Project. Finance Committee Recommends. Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator to appropriate \$1,200,000 for design, bidding, and laying of water mains on various town streets; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$1,200,000 under chapter 44 of the Massachusetts General Laws or any other enabling authority and that although any borrowing would be a general obligation of the Town, the debt service related to any such borrowing shall be paid through water charges and that the Board of Water Commissioners be authorized to take any other action necessary to carry out this project.

ARTICLE 31. Water Department Vehicles. Finance Committee Recommends. Passing by a majority vote to transfer \$45,000 from Water Enterprise Fund Retained Earnings for the purpose of purchasing Pickup Trucks for the Water Department.

ARTICLE 32. Drainage and Access Easements. Requiring a 2/3rds vote, passing by a declared 2/3rd

vote by the Moderator, that pursuant to the authority found in Massachusetts General Laws, Chapter 79 and/or other legal authority, to acquire drainage and utility easements by gift, purchase and/or eminent domain in areas of the town designated in Exhibit A hereto, which is on file with the Office of the Town Clerk, for the purpose of having timely and adequate legal access to private property in order to maintain uninterrupted flow in the town's waterways, so they will not back up and cause flooding due to blockages obstructing the flow of water during certain storm events known as 50- and 100-year storms, which cause local flooding, damage to real estate and the threat of serious harm to town residents.

ARTICLE 33. Unpaid Bills from Prior Fiscal Years. Requiring 4/5ths vote, passing by declared 4/5ths by the Moderator (only one opposed) to transfer \$1,188 from free cash to pay unpaid bills incurred in prior years and remaining unpaid from Attorney Dennis Tully and the Lower Pioneer Valley Planning Commission.

ARTICLE 34. Authorization to Dispose of Municipal Property. Requiring a 2/3rd vote, failing to pass by a 2/3rd vote to authorize the Board of Selectmen to dispose of two adjacent town-owned parcels of land, to wit: a 1.26 acre parcel of land identified on the Assessors maps as 181 Manchonis Road and, a 5,545 square foot parcel of land identified on the Assessors Maps as 4V Mohawk Street, all in accordance with General Laws Chapter 30B, at such time as the board declares said property as surplus.

ARTICLE 35. Designation of certain parcels for Open Space use. Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator to designate as open space for passive recreation purposes, the parcel of land shown on the Assessors Maps as 27V Tinkham Glen, which contains 4.61 acres, more or less, and which was given on an unrestricted basis for municipal purposes to the Town of Wilbraham by U. Francis Florian and Angelo A. Liquori by deed recorded in the Hampden Registry of Deeds Book 3877, Page 41.

ARTICLE 36. Zoning By-Law Amendment – Maximum Building Coverage Requirement in the I-POP-GB Zoning District: Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator to amend section 7.4 of the Wilbraham Zoning By-Law by changing the Maximum Building Coverage requirement listed in the Dimensional Regulations table from “25 percent” to “30 percent.”

ARTICLE 37. Zoning By-Law Amendment – Maintenance of Non-conforming Signs: Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator to amend section 12.12.2 of the Wilbraham Zoning By-Law by deleting the following words from the first sentence: “reworded (other than in the case of cinema or theater signs, or signs with automatically changing messages).”

ARTICLE 38. Zoning By-Law Amendment – Planning Board Authority to Adopt Rules & Regulations: Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator to amend section 15.4 of the Wilbraham Zoning By-Law by adding a new section 15.4.3 to read as follows: “The Planning Board shall adopt, and may periodically amend by majority vote after a public hearing, Rules and Regulations as may be necessary to carry out its administrative responsibilities under this By-Law including the establishment of reasonable administrative fees and application fees as well as project review fees as authorized by M.G.L. Chapter 44 Section 53G to defray the cost of hiring outside consultants when needed for the technical review of site plan approvals, special permits and ridgeline and hillside reviews. A copy of said Rules and Regulations shall be filed with the Town Clerk.”

ARTICLE 39. Zoning By-Law Amendment – Board of Appeals Authority to Adopt Rules & Regulations: Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator to amend section 15.5 of the Wilbraham Zoning By-Law by adding a new section 15.5.3 to read as follows: “The Board of Appeals shall adopt, and may periodically amend by majority vote after a public hearing, Rules and Regulations as may be necessary to carry out its administrative responsibilities under this By-Law including

SELECTMAN – 3 YRS.

Patrick J. Brady U 457*
William R. Caruana U 422

TOWN CLERK – 3 YRS.

Beverly J. Litchfield D 688*

MODERATOR – 3 YRS.

Anthony J. Scibelli D 651*

ASSESSOR – 3 YRS.

Lawrence G. LaBarbera R 618*

REG. SCHOOL COMMITTEE – 3 YRS.

William J. Bickley, Jr R 583*
Gilles E. Turcotte D 549*

TREE WARDEN – 3 YRS.

Richard C. Swain R 667*

CEMETERY COMMISSIONER – 3 YRS

Donald R. Bourcier R 640*

WATER COMMISSIONER – 3 YRS

James B. Dunbar R 638*

LIBRARY TRUSTEE – 3 YRS

Jean Canosa-Albano D 560*
Justin R. McCarthy R 555*

PLANNING BOARD – 5 YRS

Adam J. Basch U 617*

PLANNING BOARD – 3 YRS.

Dean E. Stroshine R 624*

ATTEST: *Beverly J. Litchfield*, MMC, CMMC
Town Clerk

2009 SPECIAL TOWN MEETING

October 5, 2009

Attendance Total 1485

Precinct A: 324
Precinct B: 345
Precinct C: 396
Precinct D: 420

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, October 5, 2009. At 7:00 PM Moderator Anthony Scibelli noted a large line still at check in and delayed convening the meeting until all were processed. At 8:05 PM the Moderator noted the quorum was present and called the meeting to order. Moderator Scibelli explained the purpose and the process to be used for this evening and asked all to join in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Litchfield.

It is noted that due to the very large turnout, a second seating area was used in the green gym. It had live feed from the main auditorium and those persons who had questions were invited to the auditorium to use the microphones.

ARTICLE 1. Finance Committee Recommends. Passing by a majority vote (Yes – 1093, No – 205) that the Town hereby approve the **\$82,271,129** borrowing authorized by vote of the Hampden-Wilbraham Regional School District on August 25, 2009, for the purpose of paying costs of designing, constructing, originally equipping and furnishing a new District High School, to be located at 621 Main Street, Wilbraham, Massachusetts, including the payment of all other costs incidental and related thereto (the “High School Project”), , including site work, and designing, constructing and equipping a swimming pool and District administrative offices, which school facility shall have an anticipated useful life as an educational facility, for the instruction of school children, of at least 50 years, said sum to be expended at the direction of the School Building Committee. Said vote provides as follows:

I. Elements of the High School Project Eligible for Grant Funding:

\$76,796,379 of the total amount authorized to be borrowed by this vote is expected to be expended to pay costs of High School Project elements for which the District may be eligible to receive a grant from the Massachusetts School Building Authority (“MSBA”) to pay a portion of such costs, the District acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the High School Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; any grant that the District may receive from the MSBA on account of the High School Project shall not exceed the lesser of (1) 61.73 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the total amount of the borrowing authorized by this vote shall be reduced by any amounts received from the MSBA prior to the issuance of any bonds or notes authorized under this vote, and

II. Elements of the High School Project Not Eligible for Grant Funding:

\$5,474,750 of the total amount authorized to be borrowed by this vote is expected to be expended to pay costs of High School Project elements not eligible for grant funding, involving site work, and designing, constructing and equipping a swimming pool and District administrative offices. The District acknowledges that the costs described in this paragraph shall be the sole responsibility of the District and its member towns, and that the District is not eligible to receive financial assistance from The Commonwealth of Massachusetts or the MSBA to defray any portion of such costs.

The Town’s approval of the debt authorized by the District for the High School Project shall not be effective, however, until the Town shall have voted to exclude the amounts necessary to pay its allocable share of the District’s debt issued for the High School Project from the limitations of Chapter 59, Section 21C of the General Laws (also known as Proposition 2 ½).

Hampden/Wilbraham Regional School Committee Chairman, Peter Salerno, spoke on behalf of the school committee. He thanked all for attending and was very pleased to see such a large turnout.

Superintendent of Schools, Marty O’Shea, gave a brief presentation on how we got where we were this evening. He thanked all who helped get this project to this point. He proceeded to highlight the main items from the forums that were conducted recently. He also gave a slide presentation to demonstrate his comments.

A question and answer session followed both presentations. Very few questions followed which was surprising due to the number of persons in attendance.

A motion was made and seconded to move the question. The motion carried by unanimous vote.

Motion made and seconded to adjourn the meeting. Motion passed by unanimous vote.

Meeting adjourned at 9:36 PM.

Respectfully,
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

**2009 SPECIAL TOWN ELECTION
October 20, 2009**

	Voted by Precinct	Total Registered
Total Registered Voters 10,215	Precinct A – 999	2572
Total Vote Cast 4174	Precinct B – 967	2538
% Voted 41%	Precinct C – 977	2536
	Precinct D – 1231	2569

* denotes winner

QUESTION:

Shall the Town of Wilbraham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town’s allocable share of the bond issued by the Hampden-Wilbraham Regional School District for the purpose of paying costs of designing, constructing, originally equipping and furnishing a new District High School, to be located at 621 Main Street, Wilbraham, Massachusetts, including the payment of all other costs incidental and related thereto?

YES – 2790* NO - 1384

ATTEST: *Beverly J. Litchfield*, MMC, CMMC
Town Clerk of Wilbraham

**SPECIAL STATE PRIMARY
December 8, 2009**

	Voted by Precinct	Total Registered
Total Registered Voters 10,256	Precinct A – 423	2575
Total Vote Cast 1634	Precinct B – 336	2549
% Voted 16 %	Precinct C – 336	2545
	Precinct D – 539	2587

DEMOCRATIC BALLOT

Voted by Precinct Total 1115
Precinct A - 296 Precinct C - 224
Precinct B - 223 Precinct D -372

SENATOR IN CONGRESS

Michael E. Capuano 288
Martha Coakley 545
Alan Khazel 75
Stephen G. Pagliuca 201
Write Ins 2
Blanks 4

REPUBLICAN BALLOT

Voted by Precinct Total 518
Precinct A – 127 Precinct C – 112
Precinct B – 113 Precinct D – 166

SENATOR IN CONGRESS

Scott P. Brown 415
Jack E. Robinson 99
Write-ins 4

LIBERTARIAN BALLOT

Voted by Precinct Total 1
Precinct A – 0 Precinct C – 0
Precinct B – 0 Precinct D – 1

SENATOR IN CONGRESS

Write In 1

ATTEST: *Beverly J. Litchfield*, MMC, CMMC
Town Clerk of Wilbraham

VOTER REGISTRATION BY PRECINCTS
As of December 31, 2009

Precinct	Republican	Democrat	Unenrolled	Libertarian	Interdependent	Green/Rainbow	Green/USA	Conservative	Total
A	490	866	1215	2	0	3	0	0	2576
B	569	739	1234	7	0	0	0	0	2549
C	604	684	1262	7	0	4	1	1	2563
D	554	776	1249	1	1	3	1	0	2585
Total	2217	3065	4960	17	1	10	2	1	10273

VITAL STATISTICS

	2007	2008	2009
BIRTHS – Males	44	37	30
Females	41	35	36
Total	85	72	66
MARRIAGES Total	46	42	45
DEATHS - Males	93	110	86
Females	147	161	121
Total	240	271	207 (11-30-09)

FINANCIAL SUMMARY
Statement of Receipts and Disbursements
 July 1, 2008 – June 30, 2009

RECEIPTS

FY '09 DOG LICENSES	\$25,161.00
FY '09 DOG FINES & FEES	\$3,250
FY '09 FISH & WILDLIFE LICENSES	\$12,044.25
FY '09 MISCELLANEOUS CLERK'S FEES	\$30,286.99
TOTAL FY '09 RECEIPTS	\$72,392.24

DISBURSEMENTS

TOWN TREASURER: FY '09 DOG ACCOUNT	\$28,411.00
FY '09 DIVISION OF FISHERIES & WILDLIFE	\$11,814.15
TOWN TREASURER: FY '09 CLERK'S FEES	\$32,167.09
TOTAL DISBURSEMENTS	\$72,392.24

ATTEST: *Beverly J. Litchfield*, MMC, CMMC
 Town Clerk of Wilbraham

BOARD OF SELECTMEN

Following the Town Election in May, the board reorganized with David W. Barry as chairman, James E. Thompson as vice chairman and Patrick J. Brady as clerk. The board generally meets on a weekly basis, except during June, July and August, when the Board generally meets twice a month. During calendar year 2009, the Board tackled a number of short-term and long-term issues. The following is a sampling of some of the more significant items addressed:

Projects and Issues During 2009

Finances and the FY 2010 Budget Process. Calendar year 2009 marked a year of downsizing town government as state aid and local receipts both saw dramatic reductions caused by a severe national recession. Through layoffs, reorganizations and attrition, 10.5 full-time employee positions were eliminated during the year. Compounding the reduction in state aid was the uncertainty of FY10 state aid funding during the next budget development cycle. As a result of this uncertainty, and the constantly changing fiscal picture, the board postponed the deliberations of the Annual Town Meeting to the end of June.

Senior Tax Work-off Program. In an effort to ease the tax burden for our senior citizens, the board decided to increase the number of Senior Tax Work-off positions from 15 to 19. This program allows senior citizens to work up to 93 hours for the town in exchange for a property tax abatement of up to \$750.

Regional Dispatch Study. The town joined a consortium of nine towns in studying the feasibility of having public safety dispatch performed on a regional basis. The public agencies in this consortium are: Amherst (lead), Hadley, Belchertown, Ludlow, East Longmeadow, Pelham, South Hadley, Ware, and UMass. The firm of CTA Communications of Lynchburg, Virginia was hired by Amherst, the lead community, to conduct this study and as of this writing we are awaiting a final report.

Coleman Property. The town, in partnership with the Minnechaug Land Trust, purchased the 29-acre McDonald farm property on Washington Road for conservation purposes with funding from the Community Preservation Fund and the state LAND grant program. The McDonald Nature Preserve, the town's newest conservation area, has been permanently protected from development and will provide residents of Wilbraham with public access to an important open space and recreation resource area. The McDonald Nature Preserve features two fields and a tobacco-style barn for agricultural use as hayfields or community gardens. The remaining property is undeveloped forest land & wildlife habitat and includes an existing trail system that connects to surrounding town open space in the Cedar Swamp greenbelt and provides improved opportunities for passive recreation use and nature study.

Casinos. We continue to monitor legislative activity relative to casinos and specifically action that might lead to a resort casino in a nearby community. John Pearsall, Wilbraham's town planner, participates on behalf of the board on the Western Massachusetts Casino Task Force which is tasked with identifying regional impacts of any proposed casino and seeking to have any such impacts addressed through enabling legislation or the siting process.

79 East Longmeadow Rd. The town owns a parcel of land on East Longmeadow Road which was donated many years ago as a wildlife sanctuary. On this property, the town, for many years, rented out a small cottage. When the cottage became vacant in May, the Building Inspector advised the board that the cost of bringing the dwelling up to code for continued use would be far more expensive than the value of cottage justified. Given that, the board decided to have the cottage demolished. Thanks to the Highway Division, the cottage was taken down at minimal cost.

Old Meeting House. The board developed a new agreement with the Atheneum Society whereby the society will serve as the manager of the town building at 450 Main Street and the town will pay the society for such management, an amount equal to the rent of the apartment at said location. The society will provide maintenance of the property and the town will pay for capital repairs.

Retiree Health Insurance Costs and GASB 45. Following completion of the town's first actuarial study of its liability for retiree health insurance benefits (as now required by the Government Accounting Standard Board), the Board of Selectmen formed a task force to review the study and make recommendations to the board on how to proceed (see 2008 Annual Report). In June, the board voted to reduce the town's contribution to retiree health insurance plans to 60%, effective January 1, 2010. Also in June, the Board proposed to town meeting the adoption of Section 18, which was not approved. In October, the board formed a second committee to review the issue and develop a public communication plan for future changes to reduce the town's unfunded liability.

New Regional High School. In October, a Special Town Meeting attended by a record number of voters, approved funding for the construction of a new regional high school. A Special Town Meeting in Hampden, held on the same day and time, also approved this project. Two weeks later, both towns went to the polls to vote on a Proposition 2½ debt exclusion, which was approved by substantial majorities in both towns. The proposed high school will be designed under the state's Model School Program, minimizing design costs, as the new school will be essentially the same design as Ashland (Mass.) High School.

In closing, the board wishes to thank town board and committee members, volunteers and town employees for the excellent service that they perform on behalf of the town. The board wishes to recognize the exceptional and substantial efforts of the H-W Regional School Committee, the School Building Committee and the school administrative staff for their comprehensive and careful planning for the new school construction project.

David W. Barry, Chairman
Patrick J. Brady
James E. Thompson

PERSONNEL BOARD

The Personnel Board held three public meetings during 2009. The board reviewed the position of Data Collector/Assistant Administrator in the Assessor's Office for placement-in-grade on the management compensation plan, after the position was successfully bargained out of the union.

The board reviewed an updated policy on Family and Medical Leave (FMLA), to incorporate the provisions of the National Defense Authorization Act ("NDAA") Section 585(a) which amends the FMLA to include a new leave entitlement of up to 26 weeks of leave to care for a spouse, son, daughter, parent, or next of kin of a covered service member who is recovering from a serious illness or injury sustained in the line of duty on active duty. Additionally, the board recommended to change the 12-month period which is used to measure eligibility for FMLA from a fixed fiscal year period (July – June) to a 12-month rolling period, measured from the first day an employee uses FMLA. This was done to avoid the possibility of much more than 12 weeks of continuous leave at the end and beginning of a fiscal year.

The board further reviewed two policies, one on "Sexual Harassment" and one on "Protected Class Harassment," which replaced our old policy entitled "Anti-Harassment, Discrimination, Prohibited

Retaliation and Sexual Harassment in the Workplace.” The Board of Selectmen approved the recommendations and updated policies of the Personnel Board in all instances.

In October 2009, Camica Lamica resigned from her appointment to the Personnel Board after more than eight years of exemplary service. Camie’s spreadsheet, budgeting, and professional presentation skills were instrumental in the implementation of the Bennett Compensation and Classification Study, which was completed for non-union and management positions in June of 2002. We owe a world of thanks to Camie for her guidance, and her willingness to freely share her time and talent in bringing this huge project to completion.

Herta Dane, Human Resources Coordinator
Camie Lamica, Chairperson (resigned)
James Braskie (resigned)

Joan D. Paris
Paul Lemieux
Mark Brannigan
David Traghese

INFORMATION TECHNOLOGY

The IT Department went through a transition of IT directors in the spring of 2009. The bulk of the new IT Director’s time in 2009 was spent learning about existing technology systems and associated processes, decommissioning of legacy systems, emergency preparedness, and general support. Specific examples can be found in the list below:

- Performed audits at town buildings to identify systems that fall under the IT Department’s management and support. Created basic documentation and network diagrams (maps) to facilitate ease of supporting the town’s IT.
- Implemented open-source software-based documentation system (wiki) for use in writing employee technology training “cheat-sheets” as well as summarizing the network and systems for troubleshooting and historical purposes.
- Supported all town department printers, network devices, workstations, servers, software and other “IT-like” systems. Due to IT Department staffing levels, this took up the majority of the department’s time. Consultants were leveraged when possible to try to stay ahead of the curve.
- Implemented work order (ticket) tracking system for IT Department to keep track of all work. The system facilitates better prioritization and reporting for the department.
- Implemented the “paperless” initiative that the selectmen requested upon the new IT Director’s arrival. Prior to this initiative, the selectmen would be prepared for their meetings with paper “packets” (stacks) prior to meetings. The new system leveraged a virtual private network (VPN), netbook computers, and a network-based scanner that allow the selectmen’s staff to prepare all agenda materials in digital form and post it to the “Selectmen’s Documents” storage area. The selectmen can securely access their documents at any time (prior to and during their meetings), from anywhere in the world that has an Internet connection. Feedback from the selectmen indicates this system has become invaluable to them.
- Shut down data portion of the legacy INET system that was once used to connect all municipal buildings, including buildings now operated by Hampden-Wilbraham Regional School District. Documented the INET system and moved it to a storage area that will allow it to be reactivated as a backup network in an emergency situation.

- Collected and properly recycled 4,400 pounds (11 skids) of electronic waste found in municipal buildings through an “E-Steward” accredited Massachusetts business.
- Reworked town data backup strategy to remove many manual processes. Changed critical systems (Police, Fire and Assessor’s) from a weekly backup to a nightly backup. Added fire and water resistant safes for proper on- and off-site storage of data backup tapes and hard drives.
- Upgraded “core building-to-building” network demarcation points (where the cable/telephone lines meet the buildings and equipment) to use upgraded battery backups. This will ensure continued operation in power outage scenarios.
- Implemented modern firewall and network security systems at Town Office Building using a mix of free and open source software as well as proprietary solutions. Town Internet and network usage polices can be better enforced using these new systems. Secure remote access (VPN) to Town resources is now possible.
- Implemented paging system at Fire Department to modernize their method of contacting staff. Began implementation of the same system at Police Department.
- Implemented significant updates to the Police Department’s information management system (IMC), including database engine upgrades and disk space reclamation. The updates resulted in much improved performance for staff and extended the useful life of the police server by at least 1-2 years.
- Added 1TB of redundant archival storage capacity to Town Office Building using commodity hardware and open source software. Total cost of system (including external backup drive and battery backup) was less than \$1000.
- Implemented MySeniorCenter software at Senior Center which greatly automates the task of keeping track of facility usage and resident’s activities.
- Implemented battery backup solution at Public Access Television to ensure that all three channels stay online in the event of a power outage. Prior to this, simple brown-outs would take the entire broadcast system off-line. Installing the upgraded battery capacity enabled us to switch the entire “public facing” systems over to the Wastewater Department’s mobile generator for over 10 hours when the Little Red School House was having it’s electrical panel upgraded.
- Worked with Charter Communications to replace all cable modems with “business class” modems and upgrade the software in all of their “VPN devices” (which facilitate building-to-building communication). During this process, the municipal network was moved from Charter’s “legacy residential network” to a more modern, properly segmented network.
- Linked Town Office Building HVAC monitoring and control system into the Library to enable Facilities Supervisor to keep an eye on building temperature and HVAC systems status.
- Upgraded memory in many departments existing workstations to defer replacement cost and extend their useful life.

Nathan DeLong, IT Director

FINANCE

TREASURER/COLLECTOR

The Treasurer/Collector's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 cafeteria plan. As treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process, in addition to planning, designing, developing, and implementing new computerized applications for the Treasurer's Office, Collector's Office and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham, charged with the care, custody, management, and control of all property acquired by the foreclosure of tax titles.

The Treasurer/Collector's office is also responsible for the timely billing and collection of 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

The Treasurer/Collector's Office has been working on three very important projects.

The first is the financing of the Main Street Sewer Expansion Project. We have bonded \$ 3,834,310 through the Massachusetts Water Pollution Abatement Trust for the project. This debt will be repaid over a 20-year period. We have borrowed an additional \$ 600,000 and expect to permanently finance this amount through the Trust in the spring of 2010. This project has been completed. The residents and organizations that benefited from the Main Street Sewer Expansion Project have been assessed for their portion of the costs.

The second is the GASB 45 study, which has been completed. This study contains the amount of the unfunded liability for future retiree health insurance costs. This study resulted in a committee being established to develop suggestions on how to minimize the impact of these future costs.

The third is the conversion to new financial software. The department is currently running parallel with the new and old software; we are looking to go live with the new software in the spring of 2010.

The goal of the Treasurer/Collector's Office is to perform the duties required by the town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the efforts of a great and friendly staff. I wish to thank Lynne, Janet, Diane, and Amy for their outstanding customer service and the work that they do for the town.

I also wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee and other boards and departments for their continued support and cooperation. Lastly, if you have any questions about the department or its operations, please feel free to stop in and say "Hi" or call me at 596 – 2800 X 130 You can also check us out on the web at www.wilbraham-ma.gov.

Thomas P. Sullivan CMMC, CMMT

BANK BALANCES AS OF JUNE 30, 2009

BANK OF WESTERN MA	GENERAL	\$7,814.79
BANK OF WESTERN MA	COMMUNITY PRES ACT FUND	\$0.00
COUNTRY BANK	GENERAL	\$0.00
BANK OF AMERICA	CASH MANAGEMENT	\$503,847.65
BANK OF AMERICA	CULTURAL COUNCIL	\$4,981.21
BANK OF AMERICA	DOCUMENTARY HERITAGE GT	\$0.00
BANK OF AMERICA	POLICE	\$0.00
BANK OF AMERICA	PAYROLL	\$221,844.11
CITIZENS	RECREATION	\$73,337.54
MMDT	CONSERVATION	\$30,989.80
MMDT	COMMUNITY PRES ACT FUND	\$72,796.34
MMDT	CEMETERY CARE	\$37,880.82
MMDT	GENERAL	\$1,967.26
MMDT	STABILIZATION	\$4,573.18
MMDT	STABILIZATION-CAPITAL PROJECTS	\$5,207.93
MMDT	PEAK ROAD FUND	\$1,329.96
MMDT	DEACON WARRINER SCH FUND	\$818.23
MMDT	PHLOE BLISS STEBBINS FUND CHARIT'	\$1,701.54
MMDT	BLISS STEBBINS FUND-LIBRARY	\$1,698.73
MMDT	TERCENTARY OBSERVANCE FUND	\$1,399.29
MMDT	SCHOOL LOT FUND	\$787.29
MMDT	SOLDIERS MONUMENT PK FUND	\$1,359.86
MMDT	CRANE PARK MEMORIAL FUND	\$4,221.67
MMDT	LIBRARY DOC HERITAGE GT	\$0.00
PEOPLES SAVING BANK	GENERAL FUND	\$2,807,742.64
PEOPLES SAVING BANK	LIBRARY ACCOUNT	\$1,000.00
PEOPLES SAVING BANK	PARK & RECREATION DEPT	\$10,267.72
PEOPLES SAVING BANK	STABILIZATION	\$1,329,476.69
PEOPLES SAVING BANK	DEA ASSET FUND	\$20,585.17
PEOPLES SAVING BANK	POLICE DRUG TRUST	\$62,379.47
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	\$690,044.03
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	\$383,597.47
STATE STREET	GOVERNMENT INVESTMENT	\$0.00
TD BANKNORTH	MONEY MARKET	\$7,138.24
TD BANKNORTH	VENDOR	\$107.55
UNIBANK	GENERAL	\$751,176.06

TOTAL BANK ACCOUNTS		\$7,042,072.24
		\$0.00

TOTAL CASH		\$7,042,072.24
		=====

CASH REPORT COLLECTOR/TREASURER JULY 1, 2008 TO JUNE 30, 2009

TAXES:	CASH - PAID						
	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1994	2,660						2,660
1995	2,888						2,888
1996	2,611						2,611
1997	2,442						2,442
1998	3,058						3,058
1999	2,804			96			2,708
2000	2,600			198			2,402
2001	2,414			76			2,338
2002	358						358
2003	914						914
2005	280						280
2006	385						385
2007	1,139						1,139
2008	5,141			3,435			1,706
2009		478,816	724	472,178	706		6,656
REAL ESTATE						TAX TITLE	
1990	616						616
1991	8,387						8,387
1992	993						993
2006	64,271	1,976		65,003		1,243	0
2007	165,551	1,380	495	85,316	3,564	1,189	77,357
2008	398,127	1,414	8,028	221,756	8,028	10,616	167,169
2009	-28,958	26,064,734	47,180	25,482,298	112,129	10,136	478,393
2010	-58,515						-58,515
CPA							
2006	488			488			0
2007	1,424			786		32	606
2008	3,531		120	2,024		120	1,437
2009	-167	270,676	104	263,582	2,466	160	4,404
2010				346			-346
PAYMENT IN LIEU OF TAXES - 2001	2,476			2,476			0
MOTOR VEHICLE EXCISE							
PRIOR YEARS	0						0
2001	0						0
2002	4,441				4,441		0
2003	2,898			70			2,828
2004	4,112			781			3,331
2005	7,444			667			6,777
2006	12,340		631	3,117	631		9,223
2007	22,639	4,280	4,388	14,887	4,413		12,007
2008	68,248	222,143	21,038	273,438	22,898		15,093
2009		1,555,772	14,455	1,493,619	30,303		46,305
FARM ANIMAL EXCISE							
2008		484		484			0
APPORTIONED SEWER							
PAID IN ADVANCE	0	0					0
BETTERMENTS ADDED TO TAXES - SEWER							
2006	110			110			0
2007	290			290			0
2008	219						219
2009		5,095		5,042			53

DEBT REPORT

PAGE ONE		TOWN		DEBT SERVICE		WILBRAHAM										
DEBT SERVICE SCHEDULE		LONG-TERM		DEBT SERVICE		WILBRAHAM										
NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	BALANCE 6/30/2017
MULTI-PURPOSE BOND	REMODELING 6/14/94	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	2,000 30	\$2,000 \$30									0
MULTI-PURPOSE BOND	SEWER 5/07/95	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	11,000 315	\$6,000 \$240	\$5,000 \$75								0
MULTI-PURPOSE BOND	REMODELING 6/28/97	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	2,000 30	\$2,000 \$30									0
MULTI-PURPOSE BOND	REMODELING 5/03/99	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	90,000 2,700	\$45,000 \$2,025	\$45,000 \$875								0
MULTI-PURPOSE BOND	REMODELING 5/01/2000	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	190,000 5,700	\$95,000 \$4,275	\$95,000 \$1,425								0
MULTI-PURPOSE BOND	REMODELING 5/07/2001	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	80,000 14,600	\$10,000 \$3,200	\$10,000 \$2,800	\$10,000 \$2,400	\$10,000 \$2,000	\$10,000 \$1,600	\$10,000 \$1,200	\$10,000 \$800	\$5,000 \$400	\$5,000 \$200	0
MULTI-PURPOSE BOND	REMODELING 5/13/2003	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	190,000 36,600	\$25,000 \$7,600	\$25,000 \$6,600	\$20,000 \$5,600	\$20,000 \$4,800	\$20,000 \$4,000	\$20,000 \$3,200	\$20,000 \$2,400	\$20,000 \$1,600	\$20,000 \$800	0
MULTI-PURPOSE BOND	PAVING 5/13/2003	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	50,000 2,000	\$50,000 \$2,000									0
MULTI-PURPOSE BOND	EQUIPMENT 5/13/2003	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	200,000 24,000	\$40,000 \$5,400	\$40,000 \$4,600	\$40,000 \$3,200	\$40,000 \$2,800	\$40,000 \$2,400	\$40,000 \$2,000	\$40,000 \$1,600	\$40,000 \$1,200	\$40,000 \$800	0
MULTI-PURPOSE BOND	REMODELING 6/17/2004	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	250,000 48,000	\$30,000 \$10,000	\$30,000 \$8,800	\$30,000 \$7,600	\$30,000 \$6,400	\$30,000 \$5,200	\$30,000 \$4,000	\$30,000 \$2,800	\$30,000 \$1,600	\$30,000 \$800	0
MULTI-PURPOSE BOND	PAVING 5/17/2004	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	100,000 6,000	\$50,000 \$4,000	\$50,000 \$2,000								0
MULTI-PURPOSE BOND	EQUIPMENT 5/17/2004	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	75,000 4,400	\$40,000 \$3,000	\$40,000 \$1,400								0
MULTI-PURPOSE BOND	REMODELING 5/16/2005	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	425,000 83,000	\$50,000 \$17,000	\$50,000 \$15,000	\$50,000 \$13,000	\$50,000 \$11,000	\$50,000 \$9,000	\$50,000 \$7,200	\$50,000 \$5,400	\$50,000 \$3,600	\$50,000 \$1,800	0
MULTI-PURPOSE BOND	EQUIPMENT 5/16/2005	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	130,000 10,200	\$45,000 \$5,200	\$45,000 \$3,400	\$40,000 \$1,600							0
MULTI-PURPOSE BOND	REMODELING 5/15/2006	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	360,000 72,000	\$40,000 \$14,400	\$40,000 \$12,800	\$40,000 \$11,200	\$40,000 \$9,600	\$40,000 \$8,000	\$40,000 \$6,400	\$40,000 \$4,800	\$40,000 \$3,200	\$40,000 \$1,600	0
MULTI-PURPOSE BOND	EQUIPMENT 5/15/2006	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	20,000 1,400	\$10,000 \$800	\$5,000 \$400	\$5,000 \$200							0
MULTI-PURPOSE BOND	COMPUTER HARDWARE 5/15/2006	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	95,000 11,600	\$15,000 \$3,800	\$15,000 \$3,200	\$15,000 \$2,600	\$15,000 \$2,000						0
MULTI-PURPOSE BOND	WATER MAINS - COTTAGE ST BRIDGE	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	155,000 29,000	\$20,000 \$6,200	\$20,000 \$5,400	\$20,000 \$4,600	\$20,000 \$3,800	\$20,000 \$3,000	\$20,000 \$2,400	\$20,000 \$1,800	\$20,000 \$1,200	\$20,000 \$600	0
MULTI-PURPOSE BOND	SEWER - CLAIFER COVERS	1-Dec-06	CORBYP CAPITAL MARKETS	4%	PRINCIPAL INTEREST	235,000 45,600	\$30,000 \$9,400	\$30,000 \$8,200	\$30,000 \$7,000	\$30,000 \$5,800	\$30,000 \$4,600	\$30,000 \$3,400	\$30,000 \$2,200	\$30,000 \$1,000	\$30,000 \$0	0
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR																
3,057,175 706,200 618,675 355,600 333,800 262,400 201,200 189,000 182,000																

BOARD OF ASSESSORS

The Board of Assessors is comprised of three members each elected for a three-year term. This past year chairman Richard J. Howell and board member John M. Wesolowski congratulated board member Lawrence G. LaBarbera on his re-election. The daily functions of the Assessor's Office are managed by Assistant Assessor Manuel Silva, MAA, and three staff members: Cathy Barnes, Katherine Bruno and Karen Benoit.

The Massachusetts Department of Revenue (DOR) requires that all property be within 10% of full and fair market value as of January 1st each year. For Fiscal Year 2010 the assessors analyzed market conditions, as mandated by the DOR, and determine all property values based on 2008 sales. Adjustments were needed to maintain equitable property values and reflect market values within 10%. Some property values have increased while others decreased in value depending on several analyzed factors. These factors include but are not limited to the type, age, location, style, and size of property. All of the residential valuation work was completed by in-house staff. This resulted in saving tax dollars for the community. Contractual service was obtained for commercial, industrial and personal property valuation by Bishop & Associates. In addition to the revaluation, the cyclical inspection program continued throughout the year. This will continue into the current fiscal year to fulfill the DOR requirement that all property is inspected at least once every nine years.

The assessors and the staff continued their responsibilities this past year relating to the Community Preservation Act and the Senior Work-Off Program. Both programs allow some taxpayers, who meet certain eligibility requirements, to receive an exemption or abatement on their annual taxes. The processing of the paperwork relating to exemptions for both of the programs is considerable and is ably handled by the assessors' staff.

In fiscal year 2010 the taxable value for the town decreased by \$42,276,900 (2.4%). This results in a total taxable value for real and personal property of \$1,693,563,000. The decrease was due to the real estate market values in 2008. New construction and renovation resulted in new growth of \$16,246,966. This shall produce \$248,416 in new tax dollars. The Massachusetts Department of Revenue approved the single tax rate for fiscal year 2010 at \$16.19 per \$1,000 of assessment. The new rate is an increase of \$0.90 from last years rate of \$15.29. This tax rate applies to all classes of real and personal property. This is in accordance with the vote of the selectmen at the classification hearing held on November 9, 2009.

In summary, our goal and primary concern is to provide the town with a professional service completed by a professional and competent staff. This is to assure that there is a fair and equitable valuation of properties. This also assures the distribution of the property taxes that finance the services provided by other departments in town.

Richard J. Howell, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
OF
WILBRAHAM
City / Town / District**

FISCAL 2010

I. TAX RATE SUMMARY

la. Total amount to be raised (from IIe) \$ 35,285,465.46
 lb. Total estimated receipts and other revenue sources (from IIIe) 7,866,680.50
 lc. Tax levy (Ia minus Ib) \$ 27,418,784.96
 ld. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	89.4414%	24,523,745.13	1,514,745,810	16.19	24,523,734.66
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.0290%	1,927,266.39	119,040,590	16.19	1,927,267.15
Net of Exempt					0.00
Industrial	1.6393%	449,476.14	27,762,900	16.19	449,481.35
SUBTOTAL	98.1097%		1,661,549,300		26,900,483.16
Personal	1.8903%	518,297.29	32,013,700	16.19	518,301.80
TOTAL	100.0000%		1,693,563,000		27,418,784.96

Board of Assessors of WILBRAHAM MUST EQUAL IC
 City / Town / District

NOTE : The information was Approved on 12/02/2009.

Manuel D Silva, Principal Assessor, Wilbraham, 413-596-2800 11/24/2009 8:52 AM I am authorized to sign. BOA signatures are o...
 Assessor Date (Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By James Podolak
Date : 02-DEC-09
Approved : Dennis Mountain
Director of Accounts


 (Gerard D. Perry)

TAX RATE RECAPITULATION

FISCAL 2010

WILBRAHAM

City / Town / District

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(e) from page 4)	\$	34,804,575.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes		0.00
2. Debt and interest charges not included on page 4		0.00
3. Final court judgements		0.00
4. Total overlay deficits of prior years		0.00
5. Total cherry sheet offsets (see cherry sheet 1-ER)		16,488.00
6. Revenue deficits		0.00
7. Offset receipts deficits Ch. 44, Sec. 53E		0.00
8. Authorized Deferral of Teachers' Pay		0.00
9. Snow and ice deficit Ch. 44, Sec. 31D		0.00
10. Other (specify on separate letter)		9,719.45
TOTAL Ilb (Total lines 1 through 10)		26,207.45
Ilc. State and county cherry sheet charges (C.S. 1-EC)		235,683.00
Ild. Allowance for abatements and exemptions (overlay)		219,000.01
Ile. Total amount to be raised (Total Ila through Ild)	\$	35,285,465.46

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	\$	1,405,842.00
2. Massachusetts school building authority payments		0.00
TOTAL IIIa		1,405,842.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 23)		1,910,000.00
2. Offset Receipts (Schedule A-1)		25,000.00
3. Enterprise Funds (Schedule A-2)		3,265,419.00
4. Community Preservation Funds (See Schedule A-4)		365,038.50
TOTAL IIIb		5,565,457.50
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))		48,681.00
2. Other available funds (page 4, col.(d))		846,700.00
TOTAL IIIc		895,381.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2009		0.00
b. Free cash..appropriated on or after July 1, 2009		0.00
2. Municipal light source		0.00
3. Teachers' pay deferral		0.00
4. Other source :		0.00
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)	\$	7,866,680.50

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)	\$	35,285,465.46
b. Total estimated receipts and other revenue sources (from IIIe)	\$	7,866,680.50
c. Total real and personal property tax levy (from Ic)	\$	27,418,784.96
d. Total receipts from all sources (total IVb plus IVc)	\$	35,285,465.46

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

WILBRAHAM

City/Town/District

	(a) Actual Receipts Fiscal 2009	(b) Estimated Receipts Fiscal 2010
==> 1 MOTOR VEHICLE EXCISE	1,746,066.50	1,410,000.00
==> 2 OTHER EXCISE	483.98	500.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	143,802.97	140,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	2,475.95	2,500.00
5 CHARGES FOR SERVICES - WATER	0.00	0.00
6 CHARGES FOR SERVICES - SEWER	0.00	0.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - TRASH DISPOSAL	0.00	0.00
9 OTHER CHARGES FOR SERVICES	11,917.00	11,000.00
10 FEES	22,961.22	22,000.00
11 RENTALS	31,400.00	30,000.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	9,645.29	9,000.00
14 DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	24,371.84	23,000.00
17 LICENSES AND PERMITS	189,114.89	170,000.00
18 SPECIAL ASSESSMENTS	6,052.71	6,000.00
==> 19 FINES AND FORFEITS	28,402.50	28,000.00
==> 20 INVESTMENT INCOME	49,652.00	48,000.00
==> 21 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	10,086.00	10,000.00
22 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	48,663.14	0.00
23 TOTALS	\$ 2,325,095.99	\$ 1,910,000.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2010 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

JoAnne_DeGray, Accountant, Wilbraham, 413-596-2800

11/23/2009 9:33 AM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2009 estimated receipts to FY2010 estimated

In closing, I want to thank my staff Nancy Johnson and Elayne Stratton. They make difficult jobs look easy! I also want to thank all the department directors, Bob Weitz our Town Administrator and of course the Board of Selectmen for their continued support.

JoAnne DeGray, CGA
Town Accountant

COMBINED BALANCE SHEET: ALL TYPES AND ACCOUNT GROUPS, FY 2009

TOWN OF WILBRAHAM
(UNAUDITED BALANCE SHEET)
Combined Balance Sheet - All Types and Account Group FY2009

	General Funds	Government Fund Types		Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	1,178,845.25	2,266,799.34	535,267.16	537,550.12	1,905,222.11		6,423,683.98
Restricted Cash					698,933.67		698,933.67
Receivables:							
Property Taxes	706,945.90						706,945.90
Tax Liens	40,236.55						40,236.55
Excises	95,564.10						95,564.10
Community Preservation Act Taxes Receivable		6,165.85					6,165.85
Utilities				3,722,455.15			3,722,455.15
Special Assessments	35,098.57						35,098.57
Other	16,194.39	491,201.60					507,395.99
Due from Other Governments							0.00
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS		400,000.00	3,341,166.00				3,741,166.00
Amt to be Provided for Retirement of General Long Term Obligations						5,889,310.00	5,889,310.00
Other Amounts to be Provided						1,195,512.00	1,195,512.00
TOTAL ASSETS	\$2,193,346.26	\$3,164,166.79	\$3,876,433.16	\$4,260,005.27	\$2,604,155.78	\$7,084,822.00	\$23,182,929.26
Liabilities & Fund Equity							
Liabilities:							
Reserved for Abateements & Exemptions	242,449.55						242,449.55
Deferred Revenue	772,051.46	497,367.45		3,722,455.15			4,991,874.06
Performance Bonds					665,812.79		665,812.79
General Obligation Bonds						5,889,310.00	5,889,310.00
Accrued Compensated Absences						1,195,512.00	1,195,512.00
BANS Payable		400,000.00	3,341,166.00				3,741,166.00
TOTAL LIABILITIES	1,014,501.01	897,367.45	3,341,166.00	3,722,455.15	665,812.79	7,084,822.00	16,726,124.40
Fund Equity:							
Retained Earnings:							
Unreserved				113,161.12			113,161.12
Fund Balance:							
Reserved for Encumbrances	204,403.00	272,299.65		7,052.00			483,754.65
Reserved for Expenditures	92,493.00	697,825.19	330,534.61	155,237.00	1,905,222.11		3,181,311.91
Reserved for Revenue Deficit							0.00
Unreserved, Undesignated	880,761.25	202,717.50					1,083,478.75
Restricted Fund Balance	1,188.00	1,093,957.00	204,732.55	262,100.00	33,120.88		1,595,098.43
TOTAL EQUITY	1,178,845.25	2,266,799.34	535,267.16	537,550.12	1,938,342.99	0.00	6,456,804.86
TOTAL LIABILITIES & FUND EQUITY	\$2,193,346.26	\$3,164,166.79	\$3,876,433.16	\$4,260,005.27	\$2,604,155.78	\$7,084,822.00	\$23,182,929.26

FY 2009 GENERAL AND ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY2009 BUDGET	FY2009 TRANS IN/OUT	FY2009 EXPENDED	FY2009 ENCUMBERED	FY2009 SURPLUS
SELECTMEN SALARIES	472,919.00	(184,380.00)	252,187.59	0.00	36,351.41
SELECTMEN EXPENSES	31,000.00	0.00	21,899.09	349.00	8,751.91
TOTAL DEPT.	503,919.00	(184,380.00)	274,086.68	349.00	45,103.32
SELECTMEN NON-RECURRING	50,000.00	0.00	37,463.00	0.00	12,537.00
TOWN MEETING SALARIES	23,945.00	0.00	20,251.97	0.00	3,693.03
TOWN MEETING EXPENSES	13,620.00	0.00	10,308.01	0.00	3,311.99
TOTAL DEPT.	37,565.00	0.00	30,559.98	0.00	7,005.02
REGISTRARS SALARIES	18,618.00	0.00	16,367.04	0.00	2,250.96
REGISTRARS EXPENSES	5,470.00	0.00	4,781.14	0.00	688.86
TOTAL DEPT.	24,088.00	0.00	21,148.18	0.00	2,939.82
TOWN REPORTS	4,000.00	0.00	3,944.20	0.00	55.80
ACCOUNTING SALARIES	147,575.00	1,536.00	148,918.08	0.00	192.92
ACCOUNTING EXPENSES	31,700.00	0.00	28,618.20	0.00	3,081.80
TOTAL DEPT.	179,275.00	1,536.00	177,536.28	0.00	3,274.72
ASSESSORS SALARIES	165,747.00	(4,466.00)	156,068.02	0.00	5,212.98
ASSESSORS EXPENSES	15,100.00	0.00	14,349.11	0.00	750.89
ASSESSORS NON-RECURRING	16,000.00	0.00	6,000.00	5,500.00	4,500.00
TOTAL DEPT.	196,847.00	(4,466.00)	176,417.13	5,500.00	10,463.87
TREAS/COLL SALARIES	168,510.00	259.00	168,634.20	0.00	134.80
TREAS/COLL EXPENSES	46,800.00	0.00	40,952.44	0.00	5,847.56
TOTAL DEPT.	215,310.00	259.00	209,586.64	0.00	5,982.36
PUBLIC ACCESS SALARIES	15,719.00	0.00	15,719.00	0.00	0.00
TOTAL DEPT.	15,719.00	0.00	15,719.00	0.00	0.00
TOWN CLERK SALARIES	106,988.00	0.00	106,888.00	0.00	100.00
TOWN CLERK EXPENSES	4,725.00	0.00	3,766.04	0.00	958.96
TOTAL DEPT.	111,713.00	0.00	110,654.04	0.00	1,058.96
LEGAL EXPENSES	110,000.00	0.00	104,325.58	0.00	5,674.42
TOWN OFFICE EXPENSES	79,800.00	0.00	62,922.66	5,000.00	11,877.34
TOWN OFFICE NON-RECURRING	5,400.00	0.00	2,810.01	2,589.00	0.99
TOTAL DEPT.	85,200.00	0.00	65,732.67	7,589.00	11,878.33
INFORMATION TECH SALARIES	105,204.00	(40,000.00)	63,455.22	0.00	1,748.78
INFORMATION TECH EXPENSES	151,000.00	0.00	100,015.70	50,984.00	0.30
TOTAL DEPT.	256,204.00	(40,000.00)	163,470.92	50,984.00	1,749.08
PLANNING SALARIES	103,866.00	940.00	97,822.11	0.00	6,983.89
PLANNING EXPENSES	7,560.00	0.00	3,243.47	0.00	4,316.53
TOTAL DEPT.	111,426.00	940.00	101,065.58	0.00	11,300.42
TOWN PROPS. SALARIES	121,396.00	2231.00	111,096.88	0.00	12,530.12
TOWN PROPS. EXPENSES	308,460.00	-	302,909.05	5,000.00	550.95
TOTAL DEPT.	429,856.00	2,231.00	414,005.93	5,000.00	13,081.07
PENSIONS EXPENSES	1,130,785.00	0.00	1,130,785.00	0.00	0.00
GROUP INSURANCE EXPENSE	1,242,786.00	(70000.00)	1,102,871.55	0.00	69,914.45
GENERAL INSURANCE EXPENSE	339,553.00	0.00	300,107.93	10,687.00	28,758.07
SURETY BONDS	1,500.00	0.00	1,500.00	0.00	0.00
INSPECTORS SALARIES	123,497.00	3161.00	124,307.99	0.00	2,350.01
INSPECTORS EXPENSES	4,400.00	0.00	3,474.77	0.00	925.23
TOTAL DEPT.	127,897.00	3161.00	127,782.76	0.00	3,275.24

DEPARTMENT	FY2009 BUDGET	FY2009 TRANS IN/OUT	FY2009 EXPENDED	FY2009 ENCUMBERED	FY2009 SURPLUS
POLICE DEPT. SALARIES	1,893,621.00	58,087.00	1,896,213.41	0.00	55,494.59
POLICE DEPT. EXPENSES	143,432.00	0.00	137,705.98	5,724.00	2.02
POLICE NON-RECURRING	13,500.00	0.00	7,884.20	5,615.00	0.80
TOTAL DEPT.	2,050,553.00	58,087.00	2,041,803.59	11,339.00	55,497.41
FIRE DEPT. SALARIES	1,338,361.00	37,127.00	1,320,112.95	0.00	55,375.05
FIRE DEPT. EXPENSES	124,270.00	0.00	123,868.32	49.00	352.68
FIRE NON-RECURRING	2,000.00	0.00	2,000.00	0.00	0.00
TOTAL DEPT.	1,464,631.00	37,127.00	1,445,981.27	49.00	55,727.73
TREE WARDEN SALARIES	8,690.00	0.00	8,690.00	0.00	0.00
TREE WARDEN EXPENSES	42,250.00	0.00	37,708.83	520.00	4,021.17
TOTAL DEPT.	50,940.00	0.00	46,398.83	520.00	4,021.17
DISPATCH SALARIES	322,093.00	13,626.00	335,454.54	0.00	264.46
DISPATCH EXPENSES	4,075.00	0.00	795.98	0.00	3,279.02
DISPATCH NON-RECURRING	75,000.00	0.00	51,299.72	0.00	23,700.28
TOTAL DEPT.	401,168.00	13,626.00	387,550.24	0.00	27,243.76
SEALER WGTS SALARIES	4,147.00	0.00	4,147.00	0.00	0.00
SEALER WGTS EXPENSES	665.00	0.00	665.00	0.00	0.00
TOTAL DEPT.	4,812.00	0.00	4,812.00	0.00	0.00
CIVIL DEFENSE SALARIES	0.00	0.00	0.00	0.00	0.00
CIVIL DEFENSE EXPENSES	100.00	0.00	100.00	0.00	0.00
TOTAL DEPT.	100.00	0.00	100.00	0.00	0.00
DOG OFFICER SALARIES	17,973.00	0.00	17,448.00	0.00	525.00
DOG OFFICER EXPENSES	7,027.00	0.00	3,329.21	50.00	3,647.79
TOTAL DEPT.	25,000.00	0.00	20,777.21	50.00	4,172.79
REGIONAL SCHOOL ASSESSMENT	17,916,716.00	0.00	17,916,716.00	0.00	0.00
HIGHWAY SALARIES	601,331.00	(4,815.00)	572,049.88	0.00	24,466.12
HIGHWAY EXPENSES	689,500.00	222,000.00	807,665.73	103,834.00	0.27
HIGHWAY NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	1,290,831.00	217,185.00	1,379,715.61	103,834.00	24,466.39
ENGINEERING SALARIES	132,824.00	443.00	125,851.48	0.00	7,415.52
ENGINEERING EXPENSES	56,200.00	0.00	45,712.73	0.00	10,487.27
TOTAL DEPT.	189,024.00	443.00	171,564.21	0.00	17,902.79
HISTORICAL EXPENSES	250.00	0.00	87.07	162.00	0.93
CONSERVATION EXPENSES	1,396.00	0.00	758.77	0.00	637.23
INSECT CONTROL SALARIES	2,474.00	0.00	2,474.00	0.00	0.00
INSECT CONTROL EXPENSES	2,200.00	0.00	1,769.99	330.00	100.01
TOTAL DEPT.	4,674.00	0.00	4,243.99	330.00	100.01
SANITARIAN SALARIES	10,252.00	0.00	10,252.00	0.00	0.00
SANITARIAN EXPENSES	680.00	0.00	517.05	0.00	162.95
TOTAL DEPT.	10,932.00	0.00	10,769.05	0.00	162.95
C.O.A. SALARIES	156,935.00	0.00	144,466.58	0.00	12,468.42
C.O.A. EXPENSES	11,100.00	0.00	6,251.58	0.00	4,848.42
C.O.A. NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	168,035.00	0.00	150,718.16	0.00	17,316.84
VETERANS SALARIES	11,097.00	0.00	8,221.92	0.00	2,875.08
VETERANS EXPENSES	8,750.00	12,000.00	18,359.49	2,000.00	390.51
TOTAL DEPT.	19,847.00	12,000.00	26,581.41	2,000.00	3,265.59

DEPARTMENT	FY2009 BUDGET	FY2009 TRANS IN/OUT	FY2009 EXPENDED	FY2009 ENCUMBERED	FY2009 SURPLUS
CEMETERIES EXPENSES	27,463.00	0.00	25,648.52	10.00	1,804.48
CEMETERIES NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	27,463.00	0.00	25,648.52	10.00	1,804.48
LIBRARY SALARIES	487,967.00	2284.00	478,705.45	0.00	11,545.55
LIBRARY EXPENSES	215,690.00	0.00	166,121.90	8,000.00	41,568.10
TOTAL DEPT.	703,657.00	2284.00	644,827.35	8,000.00	53,113.65
RECREATION SALARIES	175,107.00	3,464.00	178,570.88	0.00	0.12
RECREATION EXPENSES	53,775.00	0.00	53,752.70	0.00	22.30
RECREATION NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT.	228,882.00	3464.00	232,323.58	0.00	22.42
DEBT	600,750.00	0.00	555,250.00	0.00	45,500.00
INTEREST ON DEBT	121,163.00	0.00	98,680.00	0.00	22,483.00
SPECIAL ARTICLES	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL FUND	30,454,467.00	53,497.00	29,734,069.91	206,403.00	567,491.09
WASTEWATER SALARIES	167,227.00	0.00	162,962.58	0.00	4,264.42
WASTEWATER EXPENSES	579,981.00	100,893.00	626,720.60	0.00	54,153.40
WASTEWATER NON-RECURRING	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT.	747,208.00	100893.00	789,683.18	0.00	58,417.82
WATER SALARIES	340,365.00	5,000.00	342,652.84	0.00	2,712.16
WATER EXPENSES	1,106,914.00	0.00	1,081,965.08	225.00	24,723.92
WATER NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT	1,447,279.00	5,000.00	1,424,617.92	225.00	27,436.08
WATER SPECIAL ARTICLES	50,000.00	(5,000.00)	-	0.00	45,000.00
SOLID WASTE SALARIES	144,890.00	836.00	144,136.74	0.00	1,589.26
SOLID WASTE EXPENSES	286,488.00	(836.00)	212,875.78	6,827.00	65,949.22
TOTAL DEPT.	431,378.00	0.00	357,012.52	6,827.00	67,538.48
TOTAL ENTERPRISES	2,675,865.00	100,893.00	2,571,313.62	7,052.00	198,392.38
TOTAL EXP GEN & ENTERPRISE FDS	33,130,332.00	154,390.00	32,305,383.53	213,455.00	765,883.47

FINANCE COMMITTEE

The Finance Committee's principal charge is to develop budget recommendations for presentation to the voters at Town Meeting. Our nine member committee is appointed by the Board of Selectmen, with members serving for three-year terms. All members' appointments were continued for the Fiscal 2010 year deliberations.

Committee members act as liaison to one or more departments and we have committed to maintain those assignments to improve consistency for department heads and enhance understanding. We also developed a co-liason relationship for our public safety services, with two members serving as liaisons to the police, fire, and central dispatch departments.

The budget picture for 2010 began under the cloud of the national financial crisis and the picture at the state level was equally bleak. As there was no appetite for an override of Proposition 2½, this dictated a very tight budget scenario. Department heads were requested to prepare budgets at three levels: with a 2½% increase, at level funding, and reflecting a 10% reduction to their fiscal 2009 budget. The Board of Selectmen and Town Administrator had already begun a careful evaluation of possible approaches for effective delivery of services under the significant fiscal circumstances.

Our sources of revenue are the following: the 2½% allowable increase to property taxes; new growth from the addition of new construction projects coming on to the tax rolls; local receipts (motor vehicle excise tax, dog license fees, other fees, fines and receipts); free cash, and assistance from the state as Lottery Aid. At the time of our deliberations, the state senate budget proposal would cut that aid to a level 35% below fiscal 2009.

The focus in developing the 2010 budget was on how to most efficiently and cost effectively deliver services to the townspeople. This required some very creative thinking and some hard choices on a broad basis, including the Hampden-Wilbraham Regional School District. Within town departments, we experienced some staffing changes and anticipate others that will result in greater demands on our remaining town employees. We continue to appreciate the quality of services they deliver.

In order to meet the proposed budget of \$34,075,730, we are supplementing the local receipts and anticipated state aid through the use of \$50,000 from free cash, \$45,000 from overlay surplus, and \$200,000 from the Stabilization Fund.

The Finance Committee is proud of the quality of town services and believe we receive good value for our tax dollars. Our meetings are posted and open to the public, which is always welcome to attend.

Susan Bunnell, Chair	Bob Boilard, Vice-Chair	Marc Ducey
Roger Fontaine	David Parke	Dan Miles
Van Gothner	Rob Murner	Bob Russell

CAPITAL PLANNING COMMITTEE

In FY 2010 (last year), borrowing was approved in the amount of \$335,000 which was allocated for vehicles & equipment, storm drain repair, and remodeling public buildings. Our largest category was vehicles and equipment (\$165,000), which included a replacement of the Fire Department's rescue boat and the Highway Department's catch basin replacement. The storm drains repair was on Main Street. Finally the money spent on remodeling public buildings included work in the Town Office Building, various schools, the Little Red School House, and the Public Library.

Looking at FY 2011 (this coming year) we have scheduled borrowing of \$560,000.

Our committee is assisted by four very helpful town employees who attend most of our meetings. Town Treasurer/Collector Thomas Sullivan is our key resource for formulating our capital plans, preparing online scenarios and helping with our strategies, including risk assessment. Nancy Johnson, the assistant town accountant, provides exceptional administrative support, research, and project work. Building Inspector Lance Trevallion and Facilities Supervisor Ron Rauscher are great resources, monitoring and reporting to us the status of ongoing projects. Their expertise in the construction areas is extremely valuable.

The members of the FY 2009 Capital Planning Committee are:

Appointed by the Board of Selectmen

Bob Quintin, Chair
Michael Mazzuca
John Strandberg

Appointed by the Finance Committee

Bob Boilard
Mark Ducey

COMMUNITY PRESERVATION COMMITTEE

In 2009 Community Preservation Act generated approximately \$361,134 of which approximately 65% was raised locally and the balance came from the State.

There were 11 project requests of which ten were recommended by committee and approved by Town Meeting. Projects approved in 2009 included:

McDonald Nature Preserve Purchase	Town Center Walk
Sawmill Stream Study	Glendale Cemetery Fence
Spec Pond Aquatic Preservation	Historic Properties Inventory (Phase II)
Community Garden Expansion	Town Records Preservation (Phase III)
Rice Nature Preserve field Restoration	Hayfield Restoration Project

In 2010 the committee anticipates approximately \$360,000 in additional revenue (local + state) and will evaluate project proposals for consideration by the 2010 Annual Town Meeting.

The committee encourages residents to bring to our attention other worthwhile projects which fall within any of the eligible categories.

James. M. Mauer, Open Space & Recreation Committee- Chairman
Frederick W. Fuller, Planning Board
Peter Manolakis, Housing Authority
Stanley J. Soja, Playground & Recreation Commission
Stoughton L. Smead, Conservation Commission
Robert Kelliher , Historical Commission
Frank A. Everton, At-large Member
David Proto, At-large Member
Justin McCarthy, At-large Member

RETIREE HEALTH INSURANCE LIABILITY STUDY COMMITTEE

This committee was formed in October 2009 with the mission of investigating options available to the Town to manage and reduce the retiree health insurance liability identified in the GASB 45 Study prepared by the Segal Company in 2008. We held weekly meetings to educate the committee and guests on the issues, and to begin formulating recommendations. Good progress has been made towards a goal of delivering preliminary recommendations to selectmen during the first quarter of 2010.

Charles Muse, Chairman
Robert Boilard

Joseph Lawler, Vice Chairman
Daniel Fitzgerald

John Broderick, Clerk
Alan Johnson

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The Wilbraham Department of Public Works is pleased to submit the annual report for 2009. The Department of Public Works consists of five divisions: Engineering, Highway, Water, Wastewater, and Solid Waste. These departments combined represent a 4.3 million dollar budget with 29 employees. The essential services provided by these departments is crucial to maintaining the quality of life all of us have assumed and expect. This responsibility is something all of us in public works take seriously.

The following individual reports outline some of the standard, as well as above-and-beyond accomplishments of 2009 that we like you to be aware of.

Highway Division

During the 2009-2010 calendar year, the highway department personnel responded to 24 snow and ice events, which gave us a total of 57 inches of snow. After the last storm on March 1, 2009 our attention was set on numerous project preparations for the paving of Main Street.

The Sewer Extension Project had left Main Street with both temporary and permanent patch areas to allow for settlement. We anticipated extensive drainage work. The highway crew started by rebuilding stone walls along the brook at Hunting Lane. Highway personnel, working with a private contractor, then went to the east side of Main Street where a 24-inch overflow pipe was installed for 1000' from Monson Road to Woodland Dell. The pipe was installed under the sidewalk due to already buried utilities at the road edge. When all pipe and drainage structures were in, highway took on the job of replacing the old blacktop walk with new cement. The entire walk was done in-house at a big savings.

The Highway Division then moved to the brook at Woodland Dell where a trash rack, which we designed and built, was installed, along with sidewall repairs. All of this work was done to stop flooding during high flow events.

The highway crew worked on the following: widening and paving of the curve at Bolles and Tinkham Road; installed 400 feet of sub-drain on Mountain Road from Sunset Rock to Danforth Farm; installed 800 feet of sub-drain on Apple Hill, along with two basins, berm and repave; installation of seven special design basins; 800 feet of 12-inch pipe on Main Street between Minnechaug HS and Monson Road; relocated sidewalk and widened entrance road to Stony Hill School; demolished a house on East Longmeadow Road; repaired 30 catch basins; installed new catch basins: 15 on Main Street, four on Mountain Road, two on Three Rivers Road by Drumlin Circle, four on Maple Street, one on Mountain Road by Danforth Farm and two on Glendale Road.

Along with this work, we swept all roads, painted crosswalks and stop lines, maintained signs, patched potholes, cleaned catch basins, and responded to over 580 citizen requests.

<u>Road</u>	<u>Location</u>	<u>Description of work</u>
Mountain Rd	Maple to Bartlett	Milled, drainage, new sidewalk by church
Hitching Post	All	Reclaim, binder, top
Monson Rd	Hitching post to Main	Milled and top
Main St	Memorial School to High School	Reclaimed, graded and binder



Additionally, Main Street had extensive drainage work done by Federal Lane and Federal Lane to the United Church. Sidewalk was installed in front of the United Church; drainage was installed from Louis & Clarke Drug Store to Mountain Road, and a new sidewalk constructed in front of the bank and Atheneum Society.

For the history book, the cost of salt was \$88.80 per ton. Blacktop was \$66.00 per ton, and topcoat \$70.00 per ton.

I wish to extend my personal thanks and appreciation to the Superintendent Frank Shea and the highway personnel for a job well done.

Wastewater Division

The Main Street Sewer Extension Project was completed this year. The new sewer runs from Minnechaug Regional High School to Memorial School where it connects to the existing sewer line. In addition to sewer service to the high school and Wilbraham & Monson Academy, the new sanitary sewer has given the opportunity to 137 homes and businesses to connect to the Main Street sewer system.

At the present time, River Road pumping station receives the entire flow from the Town of Wilbraham's sanitary sewer system and is at maximum design discharge levels for that pumping station. This year construction will be done for the Force Main Project at Old Boston Road and River Road which will be connected to the Indian Orchard Sewer System. Once the project is completed, half of the flow will bypass the pumping station allowing operation at normal levels.

The total amount of effluent pumped from the River Road pumping station to Bondi's Island for treatment last year was 127,628,300 gallons, which was the largest expense in the Wastewater Division budget.

If you're connected to the municipal sewer system, there are a number of things you can do to prevent problems to the system, as well as damage to your property. Do not connect sump pumps, storm drains or troughs of any kind into the system. Treating storm water costs thousands of dollars a year and must be passed on to the rate payers. Grease or oil should not be put into your drains. Covers on storm drains and access manholes should not be covered. Don't build decks or sheds, or plant trees over sewer lines. Reducing the amount of water going into the system extends the working life of the system and reduces power consumption.

The Town of Wilbraham Sewer Regulations prohibits sump pump connections to the sewer system. Any person found to be violating these regulations will be responsible for paying a fine as outlined in the sewer regulations.

Employees of the Wastewater Division are now responsible for ten pumping stations throughout the town. Their daily duties include repairing pumps, recording flow rates, sampling wastewater, adding chemicals, jet cleaning sewer lines, electrical repair, sewer line repair, replacing pumps, grounds and building maintenance, and snow plowing. Wastewater employees also attend training twice a year to maintain their licenses. These are just a few of the duties performed during the year.

The Wastewater Division thanks the Sewer Advisory Board members for their time and efforts. They are greatly appreciated, especially this year with the additional work and meetings involving the Main Street project.

Sewer bills were mailed in May and December.

2009 sewer rates are:

- Residential Rate \$4.10 per 100 cubic feet
- Minimum charge \$53.50
- Maximum charge \$492.00
- Flat Rate \$270.60
- Commercial Rate \$5.00 per 100 cubic feet*

*Commercial restaurants that have an external grease trap can be billed at the residential sewer rate providing that the grease trap is pumped once a year and a pumping report is submitted to the department.

Sewer Advisory Board

James Dowd, Chairman
Joseph Kakley
Thomas Dean
Frank Pychewicz
Stephen L. Killian

Employees

Ronald G. Lavoie, Assistant DPW Director
Richard Zamora, Technician
Bruce Strong

Water Division

During 2009 the list of duties performed by the Water Division, under the supervision of Water Superintendent Michael Framarin, included (but was not limited to): maintaining the four water booster stations, the 2.1-million gallon water tank and our temporary corrosion control facility; six water breaks were repaired, five new water service installations, the replacement of two fire hydrants, over 100 main line gate valves were cleaned and checked for operation and exercised, 196 work orders of various tasks were accomplished, 98 testable backflow prevention devices were tested at least once per Massachusetts Department of Environmental Protection (D.E.P.) regulation, over 220 water samples were taken for water quality analysis and 3,300 meters were read during March and then again in September. Total water usage in 2009 was approximately 369,562,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter. This amount is approximately 4% less than 2008 total, which was also a low usage year. The rainy months of May, June, and July, 2009, kept residential lawn sprinklers off and therefore water consumption was down.

Documents submitted to D.E.P. in 2009 included dozens of water quality results forms, weekly chlorine residual, water pressure and pH charts, the Annual Statistical Report, the Consumer Confidence Report (which was also mailed to every household and business in our system) and the Emergency Response Plan Compliance Checklist. Also, monthly state forms are sent in to D.E.P. for water usage and chemical additions to our water.

During the spring and summer 2009, the Water Division completed the yearly lead and copper sampling of 20 homes and two schools in the distribution system. This D.E.P.-required sampling was possible due to the cooperation of residents willing to perform first-draw sampling at their homes. The results of the sampling were excellent; indicating our Corrosion Control Program (injecting sodium silicate) continues to work flawlessly as it has since its beginning in 1997. Upon completion of this year's lead and copper sampling and the results submitted to, and reviewed by, the D.E.P., the Water Division has now been put on once-every-three-year cycle of lead and copper sampling. Our next scheduled residential lead and copper sampling is set for 2012.

Even though Wilbraham has had excellent results with our Corrosion Control Program in its temporary location in an underground master meter vault in Ludlow; D.E.P. won't renew our temporary permit and requires a new facility to be built. The new permanent Corrosion Control Facility (CCF) on Miller Street, Ludlow is nearly complete. The CCF should be online and operational by the end of March, 2010. Stantec, Inc. of Northampton, MA is the engineering consultant (design & bidding) for the project. Baystate Regional Contractors, Inc. of Yarmouthport, MA is the general contractor responsible for the project. Upon start-up of the facility, D.E.P. will perform a comprehensive inspection of its operation and safety features. Along with the new telemetry for the CCF, the alarms and sensors at the Water Division Shop Office, the water tank on Bartlett Court and the MacIntosh Drive water booster station are scheduled to be upgraded. The new CCF and associated work will cost approximately one million dollars.

The Old Orchard water booster station had a major renovation with new suction and discharge headers installed. The original six-inch steel pipe headers had been a source of multiple failures over the past few years. The station had to be shutdown for three weeks during the project. The work was accomplished during July, 2009, by L. N. King Plumbing, Inc., of Springfield, MA. Total project cost was \$17,508.00.

Even though the D.E.P. Awards Program placed Wilbraham Water Division in the top 5% of all consecutive Public Water Systems (PWS) in the state for 2009; Wilbraham was not officially honored due to having won the award the previous three years. Our award category is for consecutive water systems, which is defined as systems that purchase their water from another source. There are 54 consecutive PWS's in Massachusetts. The D.E.P. regulates, evaluates and scores all PWS's in the commonwealth each year. Scoring is based on a point system determined by compliance with drinking water regulations such as, water quality, water distribution, and treatment issues, adhering to the D.E.P. sampling schedule and documentation. Each PWS score is then ranked in a category classification for the PWS Awards Program. Wilbraham has been rated by D.E.P. at or near the top in its class for the past sixteen years.

The MWRA in its effort to comply with federal and state regulations continues to increase our cost for water from the Quabbin Reservoir. Currently, liquid chlorine is the primary disinfection for our water, but concerns regarding disinfection by chlorine will change our method of disinfecting. Ultraviolet treatment will be used as the primary disinfection by 2013. Complying with these regulatory changes cost millions of dollars. In 1997 our costs for water from Quabbin was \$25,000.00. The projection for Fiscal Year 2011 is \$582,597.00. Its no wonder that the water rates continue their steep climb.

Water Rates	
\$2.90/100 cf	0-10,000 cf
\$3.10/100 cf	10,001 – 20,000 cf
\$3.30/100 cf	20,001 cf and up
\$43.50	minimum bill

Solid Waste Division: Disposal and Recycling Center

The Disposal and Recycling Center (DRC) is an Enterprise Fund that depends on the town resident use to operate over the course of the year. Once again the number of residents using the transfer station has declined. The town allows surrounding communities to use the DRC for the same cost as Wilbraham residents. The facility offers more than just disposal of trash and recyclables. If you have a vehicle sticker, you are allowed to discard scrap metal, grass clippings, brush, leaves, television sets, computers, twenty-pound propane gas tanks, florescent light bulbs, air conditioners, and batteries. We also recycle books and clothes for Planet Aid, as well as the Salvation Army.

Some of the cost of operating the Solid Waste Division is the chipping of the brush pile. This is done three to four times a year with the help of DRC staff and helps to keep the cost of operation down. One of the other costly items is the purchase of bags that are used to discard trash. The 33-gallon bags are ordered once a year so the town receives a discount on the quantity that is ordered. The next order of bags has been improved. The thickness has been increased to 1.5 mills thick from 1.25 mills; they will also have handles at no additional cost to the town.

Drainage improvements were made this year to the east side of the landfill cap. Washouts during the year damaged an area 30-feet long. The repair was made by the Department of Public Works employees, saving a substantial amount of funds from the budget.

Planned for this year is the improvement of the entry road and metal recycling area. The multi-town

household hazardous waste regional collection day takes place once a year. The surrounding towns have the opportunity to sponsor the event. Some of the items to bring are antifreeze, fertilizer, insect spray, mercury bearing waste, paint (lead & oil based only), unwanted medications and more. Collections are by appointment only.

DRC staff Richard Vierthaler and Richard Menard continue to do an outstanding job with day-to-day operations. The engineering staff, Treasurer/Collector's Office, Accounting Department, and other DPW divisions also contribute to the operation of the DRC by managing the business aspect of the enterprise.

The DRC operating hours:

Winter (September 1 – April 30)		Summer (May 1 – August 31)	
Monday	Closed	Monday	Closed
Tuesday	7:30 a.m. – 3:00 p.m.	Tuesday	7:30 a.m. – 3:00 p.m.
Wednesday	7:30 a.m. – 3:00 p.m.	Wednesday	12:00 p.m. – 7:30 p.m.
Thursday	Closed	Thursday	Closed
Friday	7:30 a.m. – 3:00 p.m.	Friday	7:30 a.m. – 3:00 p.m.
Saturday	7:30 a.m. – 3:00 p.m.	Saturday	7:30 a.m. – 3:00 p.m.
Sunday	Closed	Sunday	Closed

** Extended hours the first 2 Saturdays in May (7:30 a.m. – 5:00 p.m.) and the first 2 Saturdays in November (7:30 a.m. – 5:00 p.m.).

Pay-as-you-throw Program

Current Rates

Sticker Fee \$ 100.00

Senior Rates

Sticker Fee \$ 85.00

Bag fee 30 gal \$2.25

15 gal \$1.50

Even if you have a private hauler for your daily trash, you can still purchase a car sticker to allow you to enter the DRC and take advantage of recycling, disposing of brush, leaves, metal, fluorescent bulbs, mercury batteries and use the Household Hazardous Waste Day event to get rid of those items that can't be thrown in the trash. The more residents that use the DRC, the better it is for our town and the environment.

Engineering Division

The engineering division is the nucleus of the DPW and the liaison to the public. Primarily engineering staff focus on preventing and solving DPW-related problems involving trash disposal issues, snow plowing, icing, sidewalks, potholes, signage, lack of drainage, sanitary sewer, drinking water, well water, septic system, and many other matters. Engineering staff provided support services to the Local Board of Health on issues related to septic system permitting and installer licensing, Title V reporting, well installation and trench permitting. Engineering staff received over 2,000 service requests or inquiries this year.

Water and sewer billing is another major responsibility within the Engineering Division. Over 1,000 calls were received by the department regarding the issuance of a water or sewer bills. Engineering staff work closely with the other DPW employees that read water meters to minimize and resolve billing errors originating from faulty meters and incorrect readings. A large part of the work day is consumed by the water and sewer billing process.

Other responsibilities managed by the engineering staff were storm water permitting, sewer installation permitting, plan review for Board of Appeals, Planning Board, and Conservation Commission, scheduling and coordinating projects with other DPW divisions, attending meetings, addressing software and hardware problems with the IT Director. One of the most challenging responsibilities completed by engineering staff is the budget analysis completed throughout the year for all five DPW divisions and establishing the appropriate water, sewer, and landfill rates, as well as budgeting for projects.

Excellent customer service continues to be a major focal point within the department. Unlike many towns, the engineering department receives all the DPW-related service requests and forwards the information to the appropriate department. Engineering staff log, track, and assist in responding to service requests using a computerized database. Over the past year many improvements were made to the database to improve the efficiency of the service request system. The department's goal is to document service requests accurately and respond as quickly as possible while still fulfilling normal business responsibilities. If a request was unable to be responded to, a follow up with the resident was made in a timely manner.

The following is a list of highlighted activities in 2009:

- **Main Street Sewer Expansion Project** - Finished the construction; worked with the contractor and consultant to complete record documents which should be ready early Spring 2010.
- **Wastewater Treatment Plant Force main Project** - Coordinated and reviewed design and bid documents. Upon completion of this project, a second sewer discharge connection into Springfield will be establish enabling the town to better handle existing and additional flow.
- **Route 20-Spec Pond Traffic Improvement Project** - Negotiated a final payment agreement with Mass Highway, Purcell (town consultant), and the state contractor. Many hours of research and discussion were necessary to establish this agreement.
- **Stony Hill Road School Entrance** - Designed the 1st phase of the intersection and completed construction. Easement negotiations and funding are in progress for the 2nd phase.
- **Water Main Replacement Project, in Colonial Acres** - Continued reviewing design documents. Provided record information and GIS data for the consultant.
- **Miller Street Corrosion Control Facility** - Coordinated water department, Stantec Engineers and Bayside Regional Contractors to complete the construction new facility required by the Massachusetts Department of Environmental Protection. The project is near completion and expected to be up and running by the end of March 2010.
- **Road Resurfacing Projects** - Prepared the necessary plans, specs, and bid documents for this year's road resurfacing and drainage projects. Completed paving inspection. Prepared and administered Chapter 90 documents for state reimbursement of qualifying road-related expenses. Engineering staff located and inventoried buried utility structures such as manhole covers and water gate boxes on Main Street using a Global Positioning System unit (GPS). This data will be used next year to raise the structures to finished grade when the final course of asphalt is placed on Main Street.
- **Geographic Information System:** Continued to develop and update data for water, sewer, storm water, Conservation Commission, Open Space Plan Committee, Building Department, and Assessors projects. Completed Phase 1 of the record map inventory system which included scanning and labeling many maps stored in the department. New software was developed and tested which provides a method to inventory and store all maps digitally which are then easy to access and distribute via email. The town GIS website (<http://hosting.tighebond.com/wilbraham>) was updated with drainage, wetland and parcel data. This link is also available on the Town of Wilbraham homepage as "[Residential Town Map](#)". Continued support from Tighe & Bond enabled

the town to stay up-to-date with many of the new technologies and methodologies associated with GIS.

The following is a list of some statistics from daily business activities completed within the division:

Drainlayers' (Sewer Installers') Licenses	11
Pavement Cut/Stormwater Permits and Inspections	60
Residential Inquiries Reported and Investigated	3,000 +
Sanitary Sewer Connection Permits and Inspections	10
Septage Haulers' Licenses	6
Septic System Installers' Licenses	30
Water Installers' Licenses	9
Water and Sewer Semi-Annual Bills	3450
Water Backflow Bills	31

Members of the engineering staff are also members of the following organizations:

- Stormwater Permitting Committee.
- Joint Transportation Committee at the Pioneer Valley Planning Commission
- Geographic Information System Committee
- Transportation Improvement Project Subcommittee
- Local Emergency Planning Committee
- Director and Vice President of the Massachusetts Highway Association
- Chairman of the Finance Committee for Massachusetts Highway Association
- Director at Tri-County Highway Superintendents Association
- Chicopee Valley Aqueduct Working Group
- Western Regional Homeland Security Advisory Council
- Traffic Safety Team

Members of the engineering staff are responsible for attending and participating in various meetings including, but not limited to, Board of Selectmen, Planning Board, Conservation Commission, Water Commissioners, Sewer Advisory Board, Massachusetts Water Resource Authority, Finance Committee, Capital Planning Committee, and department directors and financial staff meetings.

Employees

Edmond W. Miga, Jr., P.E. Town Engineer
 Tonya L. Basch, P.E. Assistant Town Engineer
 Dena Grochmal, Engineering Assistant

Donna Daviau, Administrative Assistant
 Krystine Viess, Administrative Assistant

In conclusion, I want to remind everyone again that there is a lot of information available on the town's website. Interactive mapping can let you review properties in town that may be of interest to you, as well as your own property. Our new 6-inch resolution provides greater detail.

Let me step back a moment and reflect on all the good things that happened this year. Employees, caring residents and, elected and appointed officials, committee members, and commissioners who work hard and continue to make our community one of the best places to live. Thank you all for your support.

Edmond W. Miga, Jr., P.E.
 DPW Director

TREE WARDEN

The tree program continued to progress fairly well with help from National Grid and town citizens. Approximately 64 dead and hazardous trees were removed and 26 trees were trimmed of deadwood, etc. All work was done by private contractors.

We had two damaging storms – one in August and one in December 2009, with high winds resulting in down trees and limbs which had to be picked up around town.

Due to budget constraints, no trees were planted, except one that was donated by an out-of-town resident in memory of a town resident.

Once again, I express sincere thanks to the Department of Public Works and other departments for help and guidance.

Richard C. Swain
Tree Warden

INSECT PEST CONTROL

The Insect Pest Control Officer is responsible for trying to suppress certain pests and diseases on town-owned property, under the jurisdiction of the Massachusetts Department of Environmental Protection (DEP), and chapter 132, section 13 of the Massachusetts General Laws.

The most common pests affecting plants are Dutch elm disease, poison ivy, and hogweed. The most common insects are wasps, bees, mosquitoes, caterpillars, and biting flies.

This past year, 19 diseased elms were removed and disposed of. We continue to suppress poison ivy and hogweed. Also, six white face wasp nests were destroyed. Mosquito larvicide control was available, free to residents, in the form of B.T.i. briquettes.



For the first time, a professional survey was conducted to look for the Asian longhorned beetle (frass, egg laying sites, and beetle exit holes) on many hardwood tree species. The trees were visually inspected and climbed to inspect the trunk and branches in three different sub-divisions and were found to be clear of Asian longhorned beetle activity. This disastrous insect entered this country in wood pallets from China and has no natural enemies (predators) and is causing death to many hardwood species in Worcester and surrounding towns. Thousands of public and private trees have been removed on approximately 75 square miles, with a cost of \$70 million dollars in city, state, and federal funds. We will continue to monitor this pest problem.

Richard C. Swain
Pest Control Officer

PUBLIC SAFETY

POLICE DEPARTMENT

The department started the year of 2009, once again managing and planning for appropriate staffing levels of the department based upon a Public Safety Staffing Study performed by the Matrix Consulting Group. One recommendation of the study (page 48) is “.....no change to the overall staffing of the Police Department. The staffing level should be authorized for a total compliment of 29 sworn and one non-sworn positions. The part-year patrolman position should be fully funded going forward.”

For the fiscal year 2009 the approved budget supported 28.5 sworn positions. After comprehensive review of the service needs and available resources of the Town of Wilbraham, funding levels were approved, by the 2009 Town Meeting, that support 26 police officer positions for fiscal year 2010. While being challenged by the reduction of staffing to 15,596 call incidents, the investigation of these incidents resulted in 839 investigative reports, 356 arrest reports, and the custodial holding of 122 arrests. Please examine the statistical report that follows.

On March 20, 2009 Officer Donald R. Bouchard retired after 34 years of police service to the Towns of Hampden and Wilbraham. For 26 years he serviced the Town of Wilbraham with distinction; Officer Bouchard completed his service by being the primary investigative officer for 12 years.

On April 25, 2009, Officer Christopher J. Doyle retired with an “Accidental Disability Retirement” resulting from injuries sustained on February 17, 2006, when a drunk driver drove through barricades colliding with his cruiser. Officer Doyle survived life threatening injuries, but could not overcome permanent injuries he has fought so hard to overcome. From January 2000 through February 2006, Officer Doyle served the Town of Wilbraham and succeeded at all the challenges of law enforcement.

Our primary commitment to the community is timely 24/7 emergency response, which is supported at all times by the Central Dispatch and the Fire Department.

Community Policing is an established agenda within the Police Department. It is not a new concept, but clearly allows officers to engage with residents to cooperatively resolve calls for service. We continue with as many proactive and preventative activities as possible through the School Resource Officer, Rape Aggression Defense (RAD) program, and traffic enforcement programs. Community Policing grants from the Massachusetts Executive Office Of Public Safety are no longer available, therefore, the D.A.R.E. program was suspended and the Bike Patrol Unit shifts were eliminated.

In previous years, we have used grant programs to initiate new services and technology. Grant programs are diminishing and federal programs are focused on a national agenda that does not reach suburban communities of 15,000 residents. The department continues to participate in regional and statewide planning for law enforcement and all-hazard responses. It is most important that we are prepared to participate in regional emergency service responses by having the technology and infrastructure necessary. The staffing study examined our needs. We should continue with evaluation of building and space needs.

The statistical review shows that officers continue to be both proactive and reactive. It is rewarding to see the 9% reduction in burglary. We have continued our strict enforcement of Operating Under the Influence,

Drug Possession, Drug Distribution, and Domestic Violence Law violations. In general, the Uniform Crime Report-F.B.I. Crime Index decreased 1%. The clearance rate for all crimes decreased from 35% to 32%.

Responding to complaint-driven calls for service continues to be a varied pattern throughout our community of more than 15,000 residents, 22 square miles and 128 miles of public ways. The department continues to respond at the highest level possible in order to provide police services to make our community better. With your support we are insuring that Wilbraham continues to be a great place to live, work, and go to school.

STATISTICS

I. CRIMINAL COURT COMPLAINTS

primary arresting offense	
RAPE	0
ROBBERY	0
ASSAULT AGGRAVATED	9
ASSAULT SIMPLE	19
INTIMIDATION	5
ARSON	0
RESTRAINING ORDER VIOLATION	4
BURGLARY/BREAK & ENTER	1
SHOPLIFTING	19
THEFT FROM BUILDING	3
THEFT FROM MOTOR VEHICLE	1
ALL OTHER LARCENY	8
MOTOR VEHICLE THEFT	1
FALSE PRETENSES/SWINDLE	5
EMBEZZLEMENT	0
STOLEN PROPERTY OFFENSES	4
VANDALISM	2
DRUG/NARCOTIC VIOLATION	6
WEAPON VIOLATION	3
BAD CHECKS	1
DISORDERLY CONDUCT	1
DRIVING UNDER THE INFLUENCE	22
PROTECTIVE CUSTODY	10
FAMILY OFFENSE/NON-VIOLENT	0
LIQUOR LAW VIOLATION	9
RUNAWAY	0
TRESPASS OF REAL PROPERTY	5
ALL OTHER OFFENSES	46
TRAFFIC/BY-LAW	172
TOTAL	356

II. PERSONS ARRESTED OR CHARGED by offense type

A. Criminal	145
B. Motor Vehicle	201
C. Protective Custody	10
TOTAL	356

III. PERSONS ARRESTED OR CHARGED by age

A. Adults	388
B. Juvenile	18
TOTAL	356

IV. PERSONS ARRESTED OR CHARGED by offense type/age

A. Criminal - adults	132
Juvenile	13

B. Motor Vehicle - adults	196
Juvenile	5
C. Protective Custody - adults	10
Juvenile	0
TOTAL	356

V. PERSONS ARRESTED OR CHARGED by sex

A. Adults Charged - male	245
Female	83
B. Juvenile - male	17
Female	1
C. Adults in protective custody - male	10
Female	0
D. Juveniles in protective custody - male	0
Female	0
TOTAL	356

VI. PERSONS INCARCERATED by age/sex

A. Adults - males	101
Females	18
B. Juveniles - males	3
Females	0
TOTAL	122

VII. UNIFORM TRAFFIC OFFENSES

	civil	warning
Violate RMV Rules & Reg	31	75
Stop sign/red lens violations	34	96
No right turn on red	0	0
Improper pass/marked lanes	26	31
Seatbelt	11	6
Child restraint	4	0
Passing school bus	0	0
Speeding	115	333
Fail inspect MV	175	220
Defective equipment	39	168
Unregistered MV	25	4
No license/Reg in possession	13	17
All other moving violations	16	15
Recreational vehicle violation	0	0
TOTAL	493	965

VIII. MOTOR VEHICLE VIOLATIONS by type

A. Uniform Traffic Citations	493
B. Warnings	965
C. Parking Violations	61
TOTAL	1519

IX. UNIFORM CRIME REPORT (FBI crime index offenses)	
Forcible Rape	0
Robbery	3
Assaults	68
Burglary	32
Larceny-Theft	153
Motor Vehicle Theft	13
Arson	0
TOTAL	269

X. BURGLARY BREAKDOWN	
Forced Entry	25
Unlawful Entry	5
Attempted Forced Entry	2
TOTAL	32

XI. LARCENY BREAKDOWN	
Larceny over \$ 250	60
Larceny between \$50 & \$200	34
Larceny less then \$ 50	59
TOTAL	153

XII. VEHICLE ACCIDENTS	
Fatal Accidents	0
Personal Injury Accidents	77
Property Damage Accidents	251
Hit & Run Accidents	28
TOTAL	356

XIII. PERSONS INJURED IN M/V ACCIDENTS	
Persons Killed	0
Persons Injured	96
TOTAL	96

IV. OTHER ACTIVITY PUBLIC LOG	
Call Incidents	15596
Call Incidents needing further invest.	839
Alarms investigated	822

Lost/Missing Persons	34
Suspicious Persons / Activity	786
Deaths Investigated	11
Complaints / Obscene / Harassing Phone Calls	28
Towed M.V.'s	311
Domestic Disturbances	131
Vandalism	101
Unsecured buildings	16
Civil marijuana possession	16

XV. STOLEN PROPERTY BREAKDOWN	
Taken, breaks into homes	\$11,522
Taken, breaks into businesses	\$21,178
Taken in larcenies	\$120,173
Taken in MV thefts	\$105,458
Taken in robberies	\$3,895
Combined total of stolen property 2009	\$258,906

XVI. RECOVERED PROPERTY	
Value of stolen property recovered	\$68,102

**XVII. COURT ACTIVITY
(statistics not available at deadline)**

XVII. PERMITS ISSUED	
Pistol Permits	65
F.I.D. Cards	12

XVIII. FEES COLLECTED	
Pistol permits & FID cards	\$6,225
Video/Report Requests	\$1,443.65
Dealer Permits	0
Fingerprint Cards	\$40
Restitution Checks	\$819.35
TOTAL	\$8,528

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2008	2009	% CHANGE
Criminal Homicide	0	0	0
Rapes	1	0	-100%
Robbery	5	3	-40%
Assault	82	68	-17%
Burglary/Resident & Business	35	32	-9%
Larceny	142	153	+8%
Auto Theft	7	13	+85%
Arson	0	0	0
TOTAL	272	259	-1%

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2008	2009	% CHANGE
Call Incidents	17,328	15596	-10%
Written Complaints	851	839	-10%
Alarms Responded To	892	822	-8%
Protective Custody	9	10	+11%
Criminal Arrests	216	145	-33%
Vandalism	110	101	-8%
Domestic Disturbance	116	131	+13%

Motor Vehicle Accidents- Fatal	0	0	0
Motor Vehicle Accidents- Injury	61	77	+26%
Property Damage	272	251	-8%
Hit & Run Accidents	29	28	-3%
Motor Vehicle Accidents- Total	362	356	-2%

MOTOR VEHICLE VIOLATIONS CITED			
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	2008	2009	% CHANGE
Civil	599	493	-18%
Warnings	1239	965	-22%
Arrest MV	196	201	+30%
TOTAL	2034	1659	-18%

UNIFORM CRIME REPORTING CLEARANCE RATES		
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	2008	2009
First 6 Months	29%	35%
Second 6 Months	41%	29%
TOTAL YEAR	35%	32%

POLICE ROSTER

Chief

Allen M. Stratton

Captains

Roger W. Tucker
Raymond J. Kallaugher

Sergeants

Gary J. Pabis
Daniel E. Carr
Glen R. Clark
Timothy F. Kane, Jr
Robert G. Zollo

Patrol Officers

James H. Pirog
Donald R. Bouchard, Detective
(retired 3-20-09)
John P. Siniscalchi, Court Officer
Mark A. Paradis
Peter O. Laviolette
Lawrence H. Rich III
Thomas P. Korzec
Harold R. Swift
Christian A. Letendre
Daniel E. Menard, Sch Resource
Officer
Shawn B. Baldwin
Matthew F. Markiewicz

Christopher J. Doyle
(retired 4-25-09)

Jeffrey R. Rudinski, DARE Officer

Edward C. Lennon
Timothy J. Camerlin
Michael J. Cygan
Joseph R. Brewer
Aderico P. Florindo
Jesse J. Nason

Administrative Assistant

Lisa M. Corriveau

Cell Attendants

Lisa M. Corriveau
Mary Bready
Linda Ely
Tom Cortis
Mark Duclos
Gary Saccomani
Anthony Gentile
Diane Hastings
David Goodrich
Matthew Lapre
Jeffrey Korman
Dave Lamana
Daniel Ryan
Reginald McCallister

CENTRAL DISPATCH

During 2009, Central Dispatch logged over 16,000 calls for response by the town's emergency services. Dispatchers determined the appropriate response and advised the necessary departments.

Central Dispatch continues to be the first contact callers have with the police, as dispatchers answer all incoming lines to the Police Department, as well as 911, and public safety radios. Residents are asked to bear in mind they may be calling on the administrative line, but emergency lines & radios are prioritized before your informational call. Many general questions for the police, fire and DPW including the recycling center, can be answered on the Town Of Wilbraham website: (www.wilbraham-ma.gov).

Central Dispatch serves as the town's only 24/7 emergency and non-emergency information center. Dispatchers answer residents questions about weather, school closings, power outages, road conditions, animal complaints, and many other public concerns. All of Wilbraham's public safety responders deeply appreciate residents having clearly posted identification numbers on their homes, to allow for the best response possible.

A small staff of dedicated employees maintains the dispatch station every hour of every day and stays informed of the advances in technology in the ever growing and changing environment that is Central Dispatch.

Tom Cortis, Supervisor
Shirley Rae

David Clark
Mark Duclos

Lisa Corriveau
Anthony Gentile

Linda Ely

FIRE DEPARTMENT

Mission Statement of the Wilbraham Fire Department:

"Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management."

Due to the retirement of Captain Nick Yarmac this year, Captain David Bourcier moved from being the Shift Officer of B Shift to Nick's spot as the Fire Prevention Officer and a promotional procedure was begun to fill David's position on B Shift. In the meantime Private Neal Johnson became the Acting Captain of B Shift on a temporary basis.

The Board of Selectmen moved to fill the vacant Firefighter/EMT position with Mathew Walch after review of applicants by the fire officers, fire commissioners, Town Administrator, and Human Resources Coordinator.

After eight years of service, the part-time billing clerk, Ann Miller left the department. We thank her for her service and wish her well. In December Tricia Cloutier was hired to fill the part-time billing clerk position. Ms. Cloutier comes to us with extensive billing experience.

New heaters were installed on the apparatus floor of Fire Headquarters which replaced the current 30-plus-year-old units. We have noticed greater comfort on the apparatus floor and greatly appreciate the improvements to this space and hope to gather support for more funding in the near future to remodel the 1953 structure which we work out of.

A Comprehensive Public Safety Staffing Study by the Matrix Consulting Group recommends funding for three areas: A Deputy Chief, a Captain of Training/ EMS, and an increase of one firefighter per each of the four groups to bring the shift compliment to six. This increase in personnel would help with the multiple calls that are occurring more regularly. Currently, our staffing is the same as in 1978. This is another area we hope to gather support for when the economy improves.

Again this year, limited on-duty staffing continued to put a great strain on the department. As our community continues to grow and the demand for services increases, we struggle to keep up with our duty to protect lives and property in the town.

Francis W. Nothe
Fire Chief

FIRE DEPARTMENT ACTIVITY

	2009	2008	2007	2006
Fire/Emergency Responses	619	661	613	616
EMS/Emergency Responses	1514	1527	1543	1430
EMS/Medical Transports	1273****	1264***	1197**	1149*

* **Plus 65** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls.

** **Plus 97** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls.

*** **Plus 83** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls

**** **Plus 111** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls

CODE COMPLIANCE ACTIVITY

Smoke & CO Detector Permits and Inspections	170
Oil Burner Permits and Inspections	36
LP Permits and Inspections	57
U.S.T.R. Permits and Inspections	4
U.S.T.I. Permits and Inspections	1
A.G.T.I. Permits and Inspections	9
Residential Building Plan Review	15
Commercial Building Plan Review	10
Residential Sprinklers Permits and Inspections	3
Commercial Sprinkler Permits and Inspections	2
21E Assessments	4
Power Vent Permits and Inspections	0
Blasting Permits and Inspections	1
Tank Truck Permits and Inspections	1
Tank Truck Exemption Permits	1
Smokeless Black Powder Permits	1
Firework Display Permits and Inspections	1
Kitchen Hood Fire Suppression System Permits and Inspections	4
FP 290 Permits	1
Fire Alarm System Permits and Inspections	7
Incident Report Requests	7

Un-vented Gas Heater Permits and Inspections	5
Flammable / Combustible Liquid Storage Permits and Inspections	7
Open Burning Permits	652
Miscellaneous Inspections	290
TOTAL	1289

FIRE DEPARTMENT ROSTER

Fire Chief	Francis Nothe	EMT-D, Emergency Manager
Captains	Tom Laware	EMT-D,
	Peter Nothe	EMT-P, Communications & Tech. Specialist
	William Manseau	EMT-I, SAFE Educator
Captain of Fire Prevention	David Bourcier	EMT-I, LEPC Co Chair, Training Officer
Acting Captain	Neal Johnson	EMT-D, Asst. Mechanic
Privates	Scott Facey	EMT-D
	Tom Shaw	EMT-I
	Russell Mitchell	EMT-I
	Wendy Denning	EMT-I, SAFE Educator
	Dan Corliss	EMT-P
	Paul Budaj	EMT-P, SAFE Educator
	Anthony Cerini	EMT-P, EMS Coordinator
	Joshua Mullen	EMT-P
	Dane George	EMT-P
	Richard Hatch, Jr	EMT-P
	Victor Robidoux	EMT-P
	James Royce	EMT-P
	Kevin Brown	EMT-P
	Jason Dimitropolis	EMT-P
	Timothy Rogers	EMT-I
	Anthony Arventos	EMT-I
Call Firefighters	Mark Haraysz	Firefighter
	Richard Chase	Firefighter/First Responder
	Adam Cochran	EMT-D
	Mark Haraysz Jr.	EMT-D
	Richard Ramponi	Firefighter/First Responder
Administrative Assistant	Lena McCaffrey	
Ambulance Billing Clerk	Tricia Cloutier	

BOARD OF FIRE COMMISSIONERS

The commissioners continue to assist the selectmen and Chief Nothe with planning for the future. We are looking at an expansion of the Boston Road headquarters station in order to garage all of the expensive emergency vehicles and new rescue boat inside the station and possibly remove the interim modular units used to house the duty crew. With the current favorable construction costs, it appears this is a great

opportunity for the community to undertake this much needed upgrade. The commissioners have been playing an active role in the department's hiring and promotion process and are impressed by the quality of the applicants to join the department and those entering the promotional process. As funds become available, we encourage the selectmen to continue to implement the Matrix Staffing Study recommendations in order to meet the current needs of the community. We thank Chief Nothe and all members of the department for doing an outstanding job for the town 24/7.

Gary Petzold, Chair
Edward Rigney
Ralph Guyer

LOCAL EMERGENCY PLANNING COMMITTEE

The Local Emergency Planning Committee has been diligent with emergency planning and Community Right-to-Know Act (EPCRA), and Hazardous Chemical Storage Reporting Requirements. Its purpose is to monitor hazardous chemicals used or stored in the workplaces of our community, where facilities must maintain a Material Safety Data Sheets (MSDS), and submit the MSDS's to their State Emergency Response Commission (SERC), Local Emergency Planning Committee (LEPC), and the local fire department. Facilities must also report an annual inventory of these chemicals by March 1st of each year. The information must be made available to the public.

In addition, this year we have been updating our Comprehensive Emergency Management Plan (CEMP) with the commonwealth. This program is designed to provide community emergency management officials with the ability, via the internet, to directly view and update their respective CEMP information. It will also allow Massachusetts Emergency Management Agency (MEMA) to collect statewide data and build statewide datasets. This tool will help MEMA when allocating state resources and will give the agency new analytical capabilities.

Planning efforts are continually being reevaluated which include planning for a variety of disasters that may affect the community. Floods, hazardous materials spills, wildfires, natural disasters, and even terrorism all constitute challenges facing community leaders today.

This year our LEPC participated in joint tabletop exercise sponsored by Hampden County Health Coalition (HCHC) and the Wilbraham Local Board of Health (LBOH). This exercise involved all local departments and state agencies. A Situation Manual (SitMan) was produced for this exercise with input, advice, and assistance from the Region 1 exercise planning team, which followed guidelines set forth in Federal Emergency Management Agency (FEMA), Homeland Security Exercise and Evaluation Program (HSEEP) documentation. This exercise was an opportunity for participants to evaluate current response concepts, plans and capabilities for a response to a terrorist or other large-scale health threat event in the community. The exercise focused on how different functioning parts of the community would collaborate to address a potentially large-scale health threat. This exercise was a great learning opportunity for all who participated and was looked upon as a successful experience.

We constantly take steps to make this community a safer place to live and work. The great communication between LEPC members, local government, business owners, and residents makes the entire system succeed.

AMBULANCE OVERSIGHT COMMITTEE

The Ambulance Oversight Committee continues to work with the fire chief in overseeing the running of the town's very busy and still growing ambulance service.

The committee membership has remained stable through 2009. Ann Miller, the ambulance service secretary and billing clerk, resigned from the department after eight years of dedicated service. This position has been filled by Tricia Cloutier.

The oversight committee's primary duty of reviewing and acting on ambulance service fee abatements has continued according to established policy and protocol. These duties are current, and there are no outstanding issues as of this writing.

It is important to note the town's ambulance service remains self sufficient on a receipts reserved basis, and continues to serve the town extremely well. During 2009 the service responded to 1,514 calls, transporting 1,273 patients (mostly town residents) to area hospitals. The service worked closely with the Medical Reserve Corps in helping the town appropriately prepare and respond to the H1N1 flu epidemic.

This past year has also seen the addition of three paramedics to the service. James Royce, Kevin Brown, and Jason Dimitropolis, all of whom were upgraded from within the department. Firefighter Timothy Rogers was also upgraded to the intermediate EMT level.

The Wilbraham Ambulance Service provides excellent medical care, and this has been recognized by the local and medical communities. This year the service received several letters and a commendation from the Baystate Medical Center to recognize the excellent handling of a critical cardiac patient who received life-saving treatment by several members of the department. The town should be proud of this excellent service.

Respectfully submitted:

Larry D. Robbins, D.O.
Paula L. Chevrier
Claudia Considine
John T. Libel
John Rigney

PARKING CLERK

I was appointed Parking Clerk in June, 2009, replacing the very able Diane M. Guihan. Ms. Guihan brought high organizational skills to her service as Parking Clerk.

I worked closely with Patrol Officer Robert Zollo to track tickets and to respond to requests for appeals.

During the year I created a comprehensive database for 2009 citation records.

In 2009, 52 parking tickets were issued:

38 were paid on time
6 were paid with additional late fees
5 were unpaid at the close of the year and forwarded to the Registry of Motor Vehicles *
1 was abated, fee waived
2 were pending as of December 31, 2009

Total fees received \$1035.

A \$100 fine for a handicapped access parking violation was paid in 2009 and was designated for the use of the Commission on Disabilities, as allowed under Massachusetts General Laws. In 2009, three citations previously marked for collection with the Registry of Motor Vehicles, in different years, were cleared, with total revenue of \$165.00.

Additional information about parking regulations can be obtained online from the town's website: www.wilbraham-ma.gov. Please call 596-2800, ext. 101 or e-mail me with questions or concerns.

Pamela E. Beall
Parking Clerk
pbeall@wilbraham-ma.gov

BUILDING, PLANNING AND LAND USE

BUILDING DEPARTMENT

The Building Department processes the building, gas, electrical, and plumbing permits for all types of construction within the Town. As Building Inspector/Zoning Enforcement Officer I have served the town for more than 12 years.

Homeowners are continuing the trend of renovating their existing homes versus building new structures. Estimated construction costs of renovations rose slightly from last year. The number of homes in Wilbraham that replaced windows, roofing and/or siding remained equal to last year. There was sharp decline in swimming pools and wood burning stoves installed. There were no new commercial construction projects in 2009.

With the construction of the new Minnechaug Regional High School starting this spring/summer, the inspectors will be very busy in 2010 and 2011. Each step of the construction will need approval prior to proceeding to the next phase.

	Permits issued	Fees Collected	Number of Inspections
Building Permits Inspector: Lance Trevallion	369	\$48,541.00	1000 ±
Plumbing/Gas Permits Inspector: Bernie Sears	337	\$17,000.00	397
Electrical Permits Inspector: Paul Shepardson	267	\$17,360.00	450

<u>RESIDENTIAL PERMITS</u>	<u>NUMBER</u>	<u>EST. CONSTRUCTION COST</u>
New Single Family Dwellings	8	\$2,606,623.00
Additions	21	1,475,666.00
Alterations/Renovations	77	2,797,112.00
Garages	2	90,000.00
Out Buildings/Sheds	18	150,703.00
Demolitions	2	3,500.00
Roof/Siding/Windows	153	2,069,451.00
Swimming Pools	10	138,775.00
Porch/Deck/Sunroom	11	98,700.00
Wood/Pellet Stoves	30	73,809.00
Signs	2	550.00
Total	334	\$ 9,504,889.00

<u>COMMERCIAL PERMITS</u>	<u>NUMBER</u>	<u>EST. CONSTRUCTION COST</u>
Alterations/Renovations	13	834,965.00
Signs	19	28,346.00
Roof/Siding/Windows	4	75,750.00
Temporary Tents	3	xxx.xx
Total	35	\$ 939,061.00

The Building Department also processes applications for annual inspections for occupancy of public buildings. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/or visit. In the year of 2009, Lance inspected 65 locations, including 12 buildings at the Wilbraham & Monson Academy, 21 Wilbraham school buildings, and 17 restaurants. The total fees collected in 2009 were \$1960.00.

The Building Inspector responds to any zoning enforcement issues., which included numerous complaints about unregistered vehicles, unpermitted business in a residential neighborhood, unpermitted signs and general land use violations. The Wilbraham Zoning By-Law is available on the town website.

Lance Trevallion, Building Inspector
Melissa Graves, Admin. Assistant

PLANNING BOARD

During 2009, the Planning Board met 20 times, scheduled 39 appointments, and held 12 public hearings, addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2009.

Development Activity

Despite the continued downturn in the economy, the Planning Board was kept busy responding to a variety of smaller residential and commercial projects proposed in the town during the past year:

-  The Planning Board approved six non-subdivision plans submitted by property owners. These are plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval. A total of two new residential building lots were created on existing town roads through the non-subdivision process.
-  The Planning Board conducted public hearings on seven special permit zoning applications. The board granted special permits for the following projects: two detached accessory buildings at the Maldonado residence located at 20 Tracy Drive, an accessory in-law apartment at the Evon residence located at 10 Longfellow Drive, an addition to an existing detached garage at the Fountain residence located at 159 Burleigh Road, a detached residential accessory building at the Thresher residence located at 135 Chilson Road, a flexible nonsubdivision (estate lot) at the Porfilio property located at 164 East Longmeadow Road, and one flexible nonsubdivision (estate lot) on property owned by the Estate of Julia Trombley located at 821 Ridge Road. The Board also granted a special permit amendment to Mile Oak Land Holdings, LLC to allow the maximum number of bedrooms per dwelling unit to be increased from two to three and to remove any and all age-restriction occupancy requirements in Cedar Ridge of Wilbraham PURD located at 404 Stony Hill Road.
-  Although there were no filings for new subdivisions submitted in 2009, the Planning Board continued to monitor work in the previously approved subdivisions under our jurisdiction. At year's end, five subdivisions remained under various stages of construction.
-  The Planning Board reviewed and provided written recommendations on nine referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At Annual Town Meeting, voters adopted amendments to various sections of the Zoning By-Law sponsored by the Planning Board. The amendments include the revision of Section 7.4 which increased the maximum building coverage requirement in the I-POP-GB Zoning District; the revision of Section 12.12.2 governing the maintenance of non-conforming signs; the addition of a new Section 15.4.3 granting the Planning Board authority to adopt rules and regulations to govern the board's conduct and the administration of its duties under the Zoning By-Law; the addition of a new Section 15.5.3 granting the Board of Appeals authority to adopt rules and regulations to govern the board's conduct and the administration of its duties under the Zoning By-Law; the amendment of the Zoning Map by rezoning from ACF to GB the following seven adjoining parcels of land comprising approximately 27 acres: Parcel #582 (2407 Boston Road), Parcel #583 (2417 Boston Road), Parcel #589 (2423 Boston Road), Parcel #591 (2431 Boston Road), Parcel #593 (2439 Boston Road), Parcel #594 (2443 Boston Road), and Parcel #1850 (34V Forest Street).

Organization & Membership



Members of the Planning Board (from left to right): Dean Stroshine, Frederic Fuller, Richard Butler, Edward Stevenson, Adam Basch and John Boudreau

At the annual town election, Adam Basch was re-elected to a five-year term and Dean Stroshine was elected to fill a vacant three-year term on the Planning Board. At the end of May, the Planning Board reorganized and Frederic Fuller was elected chairman, Edward Stevenson was elected vice chair and Dean Stroshine was elected clerk. In October, the board accepted with regret the resignation of Edward Stevenson and Richard Butler was elected vice chair and Associate Member John Boudreau was appointed as a full-time member to serve in Mr. Stevenson's place until the annual election in May 2010. Richard Butler continued to serve as the town's representative to the Pioneer Valley Regional Planning Commission, and Frederic Fuller continued to serve as the Planning Board's representative on the Community Preservation Committee. Planning Director John Pearsall, Building Inspector Lance Trevallion and Administrative Assistant Karen Benoit continued to function as the staff liaisons between the Planning Board and other town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the town website at

www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a one-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Inspector/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. As the main author and "custodian" of the town's Zoning By-Law, the board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals required by the town's Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

Frederic Fuller, Chair
Richard Butler, Vice Chair
Dean Stroshine, Clerk
Adam Basch
John Boudreau

John Pearsall, Planning Director
Lance Trevallion, Building Inspector
Karen Benoit, Administrative Assistant

CONSERVATION COMMISSION

The Conservation Commission applied for and received Community Preservation Funds for a Watershed Study of the Sawmill Stream. This project will develop a watershed management plan, with short and long-term goals, for the preservation and restoration of Sawmill Stream. The Sawmill Stream is a resource that is integral to the unique character and ecology of our community and furthermore, since this particular stream continues to flow through East Longmeadow and Springfield, as the South Branch of the Mill River ultimately reaching the Connecticut River, its preservation is significant to the entire region.

The Conservation Commission generally meets on the second and fourth Mondays of each month at 7:00 PM in the Town Office Building. Interested people are always welcome and encouraged to participate. The office which is located in the Wilbraham Town Hall is open Monday-Friday, 8:30 A.M. – 4:30 PM.

Christopher Brown, Chairman
James Roberts
Stoughton Smead
Thomas Reavey

Robert McMaster
Karen Leigh
George Reich
Melissa Graves, Admin. Assistant

What is a wetland? Does my property have wetlands on it? How about that stream that dissects my back yard? The definition of a wetland is not that easy. The basic answer is "land characterized by the presence of water at a frequency and duration sufficient to support, and that under normal circumstances does support, wetland vegetation or aquatic life, and is commonly referred to as a bog, swamp or marsh". Translating this definition to an actual wetland involves investigating vegetation communities and hydrology on a specific site and should be done by a Wetland Scientist. Land does not need to be visibly wet all year to be considered a "wetland." The Massachusetts Wetlands Protection Act can be found on the Wilbraham town website or by going to the Department of Environmental Protection website for more information.

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Except as permitted by the commission or as provided in the Wilbraham Wetlands By-Law, no person shall remove, fill, dredge, build upon or alter the following resource areas: upon or within 100' of any bank, bordering fresh water wetland, flat, marsh, wet meadow, bog, swamp, isolated wetland or temporary wetland; upon or within 100' of any estuary, creek, river, stream, pond or lake; upon or within 100' of any bordering or land subject to flooding or within 100' of the 100-year flood line.

While the commission encourages the use of conservation land for passive uses including hiking, biking, skiing, photography, and horseback riding, the use of motorized vehicles is not permissible on any town-owned property. The commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests (such as conservation easements) to the town or to local land trust organizations. One of the key concerns of the commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly owned open space.

ZONING BOARD OF APPEALS

This past year, the Board of Appeals met six times and issued decisions on the following applications:

APPLICANT	ADDRESS	DECISION
Preston Beadling & Shannon O'Brien Special Permit to allow the operation of a family day care home	2 Brainard Road	Approved
Joseph & Denise Allan Variance from the side-yard setback to allow the construction of a deck	9 Warren Road	Approved
Theresa Ptaszkiewicz Special Permit to operate a beauty shop/hairdressing salon	2812 Boston Road	Approved
Stanley Kowalski, III d/b/a FloDesign, Inc. Special Permit Finding to allow the alteration of a pre-existing non-conforming structure on a pre-existing non-conforming lot	380 Main Street	Approved
Michael B'Shara d/b/a Michael's Pasta in the Pan Special Permit to allow the operation of a restaurant with seasonal outdoor dining	2133 Boston Road	Approved
Rocky Mountain Wood Corporation, Inc. Special Permit to allow the storage and distribution of landscape materials for wholesale and/or retail sales	2664-2666 Boston Road	Approved
Timothy & Denise Paquette Appeal of Zoning Enforcement Officer's decision	59 Bartlett Avenue	Withdrawn
Stanley Kowalski, III d/b/a FloDesign, Inc. Special Permit Amendment to allow a waiver from the parking requirements	380 Main Street	Approved
Belas, Inc. d/b/a Abruzzo Special Permit Amendment to allow the expansion of the indoor dining and approve revised site plans	2589 Boston Road	Approved

Long Leash, LLC Special Permit to allow the operation of a pet photography studio as a home occupation	568 Main Street	Approved
Dr. Kelly Chase Special Permit Finding and Special Permit to allow the operation of a dental practice within a pre-existing non-conforming structure on a pre-existing non-conforming lot and to allow the use of an adjacent lot for overflow parking	2493-2511 Boston Road	Approved

The Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms consisting of three full members and two associate members. The Board also works closely with and relies upon Zoning Enforcement Officer Lance Trevallion to enforce the Zoning By-Law.

The purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-Law with respect to particular land or structures, but not to include variances for use; to hear and decide applications for special permits upon which the board is empowered to act under the Zoning By-Law; to hear and decide appeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the state Zoning Act); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

Edward E. Kivari, Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate
Charles Pelouze, Associate

Lance Trevallion, Zoning Enforcement Officer
Karen Benoit, Administrative Assistant

OPEN SPACE AND RECREATION PLAN COMMITTEE

Mission Statement:

Preserve significant open space by investigating, educating, planning and cooperating.

The committee seeks to implement the provisions of the town's Open Space and Recreation Plan through regular contact with other town boards including planning, conservation, community preservation, and recreation.

During 2009, the committee expended considerable effort in evaluating and recommending town-owned parcels for conversion from municipal to conservation land in order to maximize permanent open space in town. As a result, 27V Tinkham Glen was redesignated from "municipal" to "open space" by a 2/3 vote of the Annual Town Meeting. The committee reviewed a subdivision proposal in an important neighborhood and recommended open space provisions to the Planning Board which were designed to bring about the greatest benefit to Wilbraham.

The efforts of the Minnechaug Land Trust and members of our committee resulted in acquisition of the 29-acre Coleman property, now name the McDonald Preserve, as another important parcel of town conservation land.

The committee began GPS locating, trail marking, trail maintenance, and collected descriptions and photographs on town properties' trails.

The committee has created an Open Space/Recreation Plan section of the town website to describe trails on town-owned lands for our residents. In addition to the trail descriptions, the committee updated "This Land Is Your Land," a land conservation pamphlet first developed in the 1970s to reflect current efforts, past successes, and landowner options relating to conserving Wilbraham open space. This document is also on the website

Finally, the committee embarked upon development of an Updated Action Plan for Open Space and Recreation (2011-2018) for the town.

The Open Space and Recreation Plan Committee is open to all residents with an active interest in our community.

Chuck Phillips, Chair	Ray Burk	Steve Lawson
Jim Mauer, Vice Chair	Joe Calabrese	Jason Burkins
Cathy Callaghan, Sec	Margaret Connell	Jeff Smith
	Walt Damon	Judith Theocles

SEALER OF WEIGHTS AND MEASURES

Item	Category	Sealed
Scales	Over 10,000 lbs.	3
	5000-10,000 lbs.	1
	100-5000 lbs.	11
	Under 100 lbs.	12
Weights	Metric	2
	Apothecary	0
Other Devices	Gasoline Pumps	92
	Oil and Grease Pumps	7
	Unit Pricing Scanners	40

Fees collected: \$4555.00

Any new weighing or measuring equipment installed in an establishment and intended for sale or trade must be inspected, calibrated and sealed prior to use. You would normally see the Weights and Measures seal attached on weighing and measuring equipment showing that the device was tested and found correct.

As Sealer of Weights and Measures, I am responsible for ensuring that equity and fairness prevails in the commercial marketplace between buyers and sellers. I have served in this capacity since 1996.

William H. Garvey, Jr.
Sealer of Weights and Measures

Melissa Graves, Admin. Assistant

HEALTH AND HUMAN SERVICES

ELDER AFFAIRS AND SENIOR CENTER

The Senior Center serves over 3,000 Wilbraham residents over the age of 60. We are now able to track all activities and services provided to our seniors through a new database reporting system – MySeniorCenter – which was purchased in July with funds from the town’s Technology Fund and the Formula Grant. These statistics and reports generated will enable us to apply for more grants.

Since July 2009, here are just a few of the statistics we have gathered:

Fitness Programs – 2075 participants
Health Programs – 562 participants
Social Events – 5772 participants

The Senior Center worked with Paul Budaj of the Fire Department and Greater Springfield Senior Services, Inc., in a community service project that mailed a File of Life to every senior in Wilbraham. The File of Life is a document that provides essential medical information for reference by emergency services personnel.

The year saw many changes at the Senior Center – most notable the retirement of Dorothy Hooper as Director of Elder Affairs. Dorothy served the seniors of Wilbraham for 18 years and left behind big shoes to fill. With Dorothy’s departure, the Senior Center staff was reduced from two full-time and three part-time employees to one full timer and three part timers. Marianne Power, Social Services Coordinator, left her position at the end of the year and we will have that part-time position filled as soon as possible.

The Senior Center could not operate without the help of our many volunteers - van drivers, medical appointment drivers, weekend meals on wheels drivers, blood pressure nurses, doctors and nurses for our flu clinics, kitchen help, newsletter helpers, and office volunteers. Since July 2009 our volunteers saved the town 1,674 hours of service.

With the ever growing senior population, we continue to see more activity and requests for services. The staff works diligently every day to provide adequate service with less staff then ever. Our goal is to provide Wilbraham seniors the service that they deserve and hope to have our staffing hours increased.

Lastly, I would like to thank everyone who has offered me support as I move into the role of Director of Elder Affairs, especially staff – Activities/Volunteer Coordinator Mary Ellen Schmidt, and Public Health Nurse Claudia Considine. I look forward to the challenge and welcome suggestions.

Paula S. Dubord
Acting Director of Elder Affairs

COUNCIL ON AGING

Your COA undertook a “thank you” campaign this year, sending appreciation letter to everyone who made a donation to the Revolving Fund. The letters are personally signed by members of the COA Team. This practice has been very well received.

Action was taken to advertising, primarily from local businesses, in the monthly Senior News publication. The advertising revenues received by the publishing company eliminated printing expenses for the COA and town, with a favorable budget impact.

We continued to improve the content and quality of financial and statistical reporting; placing emphasis on the business value of such reporting. The new automated software program, which identifies seniors via swipe-type identification cards, will further improve that quality.

The COA Team met with Selectman David Barry, and the interaction was mutually beneficial. We shall insure that this vital channel of communication is maintained.

Our preliminary planning for a new stand-alone Senior Center facility has progressed very well. We established a policy of visiting nearby centers, documenting the experiences of other municipalities, evaluating available town-owned land, and preparing to outline our plans to the townspeople in 2010. Our goal continues to be the realignment of current rental expense dollars, into the construction of a new "green" type facility.

Late in 2009, the COA team and the overall services of Senior Center were impacted when a staff position was eliminated. That budget-related action will impact upon the type and volume of services available to our seniors; and may be an indication of future occurrences.

In December, 2009 Deborah Rothschild, a fellow COA team member, and our secretary, resigned to accept a Senior Center Director position in another town. She will be sorely missed; we are fortunate to be assigned a replacement of a high caliber.

We continue, in a sometimes difficult environment, to provide policy/programs to the Senior Center Director and staff. Your COA team strives to provide our seniors with timely programs, and recreational activities. We thank you for your support and appreciate interacting with you.

Ed Crawford, Chairman
M. Trant Campbell
Theresa Munn
Bob Page

Deborah Rothschild (resigned)
Gilles Turcotte
Marie Valentine
Kate Vanderscoff

VETERANS SERVICES

Programs and Ceremonies

Annually on the Sunday immediately preceding Memorial Day beginning at 10:30 a.m. we hold a Memorial Day Ceremony at Glendale Cemetery. In 2009 we welcomed the Quaboag Highlanders Pipe and Drums, the Honorable Gale D. Candaras, Massachusetts Senate, and the Honorable Angelo J. Puppolo, Representative in General Court, as guest speakers. Immediately following the program, the Board of Cemetery Commissioners, and guest speaker Joan Paris, president of the Wilbraham Atheneum Society, dedicated the Glendale Memorial Bell, which found a new resting place inside Glendale Cemetery.

On Veterans Day, November 11, we hold an annual ceremony in Crane Park by the veterans monuments. Again, our state senator and representative were at hand to address the gathering of veterans, their

families and friends, to acknowledge their sacrifice and dedicated service to the country. The Atheneum Society deserves our deepest gratitude for the open doors to the Old Meeting House with refreshments and hospitality for our guests. An array of military and service-related items, uniforms, and photographs to commemorate the service of Wilbraham residents, had been prepared for display throughout the museum and was a fitting and much appreciated addition to our program. Thanks to all who worked so hard to make it happen.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state veterans' benefits programs in the nation. Cities and towns administer and dispense the benefits, and are reimbursed at 75% from the commonwealth. In 2009, the town spent \$21,760.12 in veterans benefits under MGL Chapter 115, as approved by the Commissioner of Veterans Services, of which 75% will be reimbursed by the state to the town.

The Department of Veterans Affairs provides federal assistance through a wide variety of programs, from health benefits to pensions, from death benefits to gravestones, from education assistance to career development. The Under Secretary for Veterans Affairs for Benefits reports that in 2009, 153 individuals in Wilbraham (130 veterans and 23 beneficiaries) received a total gross award of benefit payments in the amount of \$149,681.

If you have any questions related to military service, documents, or benefits for Veterans and their dependents, please call us at 413-596-2800 Ext 100 (Mon –Fri 8:30 a.m. to 4:30 p.m.) or anytime via e-mail at hdane@wilbraham-ma.gov. Or visit us on the town's official website at www.wilbraham-ma.gov.

Richard J. Prochnow, Veterans Agent
Herta Dane, Secretary

COMMISSION ON DISABILITIES

This year the commission worked with business establishments including Post Office Park with the installation of curb cuts and sidewalks. The voting equipment and procedures were reviewed by the commission and the Town Clerk to ensure they are in compliance with the Americans with Disabilities Act. The commission is looking forward to reviewing the plans of the new high school that will be fully accessible.

The Commission on Disabilities provides information and consultation to citizens of Wilbraham with disabilities and their families. The commission advises and assists town officials in ensuring compliance with federal and state disability laws. Members work with the town's Building Inspector to survey public buildings, and monitor compliance with federal and Massachusetts ADA standards. The commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues for the disabled.

Ed White, Chair
Diane DaSilva, Secretary
Elaine Scott
Evelyn O'Brien
Lance Trevallion

Ben Hogan
Barbara Venneri
Jack Chase
Devin Moriarty

FAIR HOUSING COMMITTEE

As Fair Housing Officer for the Town of Wilbraham, I am pleased to report that there were no fair housing complaints filed with my office during the past reporting year. The Fair Housing Committee did not meet in 2009.

In addition to routine measures to ensure full compliance with the Fair Housing Laws, the Fair Housing Officer works closely with the Fair Housing Committee to develop and implement the Town's Fair Housing Plan. The Fair Housing Committee consists of three members appointed to one-year terms by the Board of Selectmen.

It is the intent, obligation, and policy of the Town of Wilbraham to promote, within constitutional limitations, equal choice and access to housing in our community to all persons regardless of race, color, religion, creed, national origin, ancestry, sex, sexual orientation, marital status, veteran status, disability, age, children, public assistance, or rent-subsidy status. The Town of Wilbraham deplors unlawful housing discrimination and is committed to strictly enforcing a zero-tolerance policy with respect to alleged violations of the fair housing laws.

John Pearsall AICP
Fair Housing Officer

HEALTH AGENT AND TITLE V INSPECTOR

The Wilbraham Board of Health is responsible for protecting public health and the environment. The inspector is responsible for the enforcement of, and education for, public health issues and regulations. The position requires the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, schools, swimming pools, bathing beaches, camps for children, and housing. These inspections are conducted to assure compliance with the state and local regulations that govern them. When violations are observed, the facility is sited and a re-inspection is conducted to verify compliance.

In addition to the enforcement and education of these regulations, the inspector may include such complaints as trash and debris on private and public property, the health and welfare of individuals who may need assistance or guidance, noise complaints, septic system failure complaints, and air quality issues and any other issues relating to public health concerns. In all these instances, the inspector conducts an inspection to determine the health risk, and follow up with a letter to, or contact with the affected parties to eliminate the health risk. When compliance with an order is not obtained within the specified time, the inspector will continue the enforcement through legal process. In these cases, the inspector submits the documentation to the appropriate court and represents the town in any subsequent court proceeding.

Trench Regulations

In March of 2009, new state statutes and regulations created an authorization and mandate for towns to issue permits and have regulatory oversight of certain types of trenches. The Health Agent was designated as the town's agent for this activity, as the principal type of trench covered in the regulations is associated with septic system design. In the first year of the regulations, the Health Agent issued 202 trench permits.

According to M.G.L. c. 82A, §4 and 520 CMR 14.02, a trench is defined as “an excavation which is narrow in relation to its length, made below the surface ground in excess of three feet below grade and the depth of which is, in general, greater than the width, but the width of the trench, as measured at the bottom, is not greater than 15 feet.”

Generally, the Trench Safety Regulations require that ***unattended*** trenches be made safe for the General Public. Pursuant to the regulations enabling statute, M.G.L. c. 82A, the Trench Safety Regulations, included in 520 CMR 14.00, require excavators to obtain a permit prior to creating a trench on public or private property; require excavators to undertake certain safety precautions to make unattended trenches safe for the general public and prevent unauthorized access; and subject excavators to penalties, including fines, for the failure to comply with the regulations. An “unattended trench” is defined as “a trench where neither the permit holder, excavator, or any of the people who work in or at the trench are present.” It is important to note that these regulations require action to be taken by permit holders ahead of time to secure unattended trenches. These regulations do not prescribe worker safety regulations for employees in or at trenches, nor are the regulations intended to protect the general public from hazards inherent in trenches while the trenches are attended.

Applications for a Trench Permit may be obtained at the Engineering Office. The filing fee for the permit is \$50.00.

Advisory Board of Health

The Advisory Board of Health meets as necessary to discuss all public health issues that need to be addressed in the Town of Wilbraham. In particular, the advisory board make recommendations to the Board of Health (selectmen) on policy and procedural matters.

Medical Reserve Corps (MRC)

In 2009, the Medical Reserve Corps participated in training activities for distribution of vaccinations in medical emergencies. Terry Nelson has been appointed the new Wilbraham MRC Coordinator, taking over the position previously held by Lisa Carney. Nelson came to the position with experience as an active certified Wilbraham MRC volunteer. He will be working to provide continued training of existing members, as well as recruiting new members. Volunteers with both medical and nonmedical backgrounds are welcome. Anyone interested in community involvement as a MRC Volunteer or if you are just looking for information about this organization contact Terry Nelson at 596-5282 or visit www.wmmrc.org.

Title Five Septic Installation

In 2009 the inspector witnessed 56 percolation tests, reviewed 66 septic designs, and inspected 63 installed systems.

The health inspector is required to handle all aspects of the enforcement of Title V issues. This includes witnessing all site assessments requiring percolation testing for new construction as well as the repair of all leach fields in the town. The proposed design of the leach field is then submitted for the inspector to review/approve. The inspector is then required to conduct a field inspection of the installed system to assure compliance with the approved design. All aspects of Title V are handled through the Engineering Division at the Town Office Building.

Emergency Preparedness

The Board of Health with cooperation from the Medical Reserve Corps held two successful H1N1 flu clinics at Minnechaug Regional High School in an effort to vaccinate the school-age population and other high risk groups. More than 600 residents were vaccinated at these clinics. Additional clinics will be held as needed.

The Board of Health has continued to work with the Hampden County Health Coalition (HCHC) in preparation for local and regional emergency response. The town receives yearly grant money to assist in training, education, and purchasing items necessary in the development and implementation of emergency operations.

Lorri McCool, Registered Sanitarian
Health Agent and Title V Inspector

PUBLIC HEALTH NURSE

Flu Clinics ~~ both for the seasonal flu and the H1N1 vaccines ~~ were a primary focus in 2009. The clinics have been on-going ~~ when the vaccine was received for the DPH, we were then able to schedule the clinics. The clinics have been held both at the Wilbraham Senior Center and at Minnechaug Regional High School. We are most grateful to the multiple departments and volunteers from the Town of Wilbraham for their kind assistance throughout flu prevention activity.

Communicable and reportable disease investigations have been conducted and reports forwarded to the Massachusetts Department of Public Health (DPH).

Lyme disease continues to be a major concern in Wilbraham and Massachusetts in general. Wilbraham has reported multiple cases ~~ more so than in past years. This may be due to better surveillance and reporting from the primary care physicians. Health care professional strongly encourage use of preventive measures when outdoors in tick season.

In 2009, public health education programs have focused on flu prevention measures. The Medical Reserve Corps and Massachusetts DPH continue to be key partners in the implementation of these programs.

Claudia Considine, RN
Town of Wilbraham Nurse

DOG OFFICER/ANIMAL CONTROL

After several years of increasing the number of licensed dogs in town, for 2009 we were about the same as 2008, with 2205 dogs being licensed for 2009 verses 2211 for 2008.

I want to thank all of our residents that re-licensed their dogs for 2009, and advise all new dog owners that you must (state and local law) license your dog after your pet reaches the age of six months. Also, remember that in order to license your dog, your pet must get a rabies vaccination first. Licenses can be

obtained at the Town Clerk's office. The licensing period is from January 1 – March 31, with late fees assessed after July 1, of any given year.

The Fountain Park area of town is still one of animal control's most challenging endeavors. Once again, I am asking all people that use Fountain Park to please leash their dogs at all times while in the park (by-law 604.4) and to pick up any waste created by their pet (by-law 604.5). Violators of these laws will receive citations if witnessed by the A.C.O. or any other police officer. Thank you for your cooperation in adherence to these dog laws.

For the year 2009, the office of animal control once again responded to in excess of 1000 calls relating to by-law violations, stray pick-ups, road-killed animals, and various sick or nuisance wild animal situations. Finally, please be advised that state and local law mandates that any cat, six months or older, in one's possession for 30 days or longer, must be current on its rabies vaccination. This is a matter of public safety, and citations will be issued to cat owners negligent of this law.

Michael Masley, Wilbraham A.C.O.
ACOAM Certified Animal Control Officer

CEMETERY COMMISSION



The logo used by the Cemetery Commission for several years is of the grave of Eunice Chapman who died March 30, 1789 at the age of 17 and is buried in Glendale Cemetery. She and her parents, Isaiah and Hazadiah (Soyer) Chapman and brother Isaiah Chapman were from East Haddam, Ct. Although Eunice seems to be the only member of her family buried in Wilbraham, the elaborate monument to her memory was done with a great deal of love and care and is still in excellent condition.

The Cemetery Commission is responsible for the operation of the three town-owned cemeteries: Adams Cemetery located on Tinkham Road, East Wilbraham located on Boston Road, and Glendale Cemetery located at the intersection of Glendale and Monson Roads. All three cemeteries have a very rich historical heritage going back 269 years. All three Cemeteries also have ample adjacent land for future expansion—burial lots should be sufficient for several decades.

In 2009 there were 19 burials in the three cemeteries – of these seven were cremations.

In the early spring, the Commission received the CIMS computer program. Following a training session and some housekeeping to bring the existing databases in compliance with the format of the new program (which took about 1,000 staff hours), the program is now operational. In September the display case in the lobby at the Town Hall exhibited the old, as well as the new, database and mapping.

On September 29, an orientation of the computer program and color-coordinated mapping was presented to welectmen, as well as some Minnechaug High School students who were present. This new program - and especially the mapping - will now enable the present as well as future commissioners to have current

and accurate information in one central location. Hopefully, the data and maps will be available on the town website for use by anyone seeking information and location of ancestor's graves.

This single project, which was in the discussion stage for several years, is one of most significant improvements for the Cemetery Commission since the 1700's. One feature of the program is that it automatically indicates the total number of graves, as well as the current number of available graves in the three cemeteries. At the close of 2009, there were more than 4,300 graves available for use in Wilbraham.

Fifteen new trees were planted in the three cemeteries, some replacing diseased trees and others to enhance the landscape, providing a warm welcome to the families and visitors. The newly planted trees required constant care and watering and thanks to the town "Senior Tax Work Off Program" the trees were well taken care of and none were lost. Donations from families – which have plaques erected near the tree with their family name, as well as cemetery funds were used to pay for these trees.

In East and Glendale cemeteries, overgrown vegetation was removed from the outer side of the chain link fence; at East, with the consent from the abutters. This will enable the painting of both sides of the chain link fence, which is planned for the spring. In Adams, the growth was removed from the post-and-rail fence on the three sides of the cemetery. Replacement of the post-and-rail fence is being requested from the town's Capital Plan. In Adams, plantings were completed in several areas as well as in front of the newly installed picket fence on Tinkham Road. A portion of the cost for these plantings was paid by a grant obtained from the Peach Festival Committee. THANK YOU, PEACH FESTIVAL.

In the winter of 2009, the three cemeteries were plowed for the first time in 300 years. This was done on an experimental basis and from comments made by the public it was a success as families are now able to visit the graves of loved ones all year long.

The FY 2011 application for CPA grant funds was submitted to the review committee requesting \$21,800 to "Develop Historic Preservation Guidelines" for the three cemeteries. Hopefully this project will be approved for implementation beginning in July. These guidelines will make a for solid basis for the planning of future cemetery projects.

Since East Wilbraham Cemetery is located on top of the hill and is not visible from Boston Road, an 1800-period style white picket fence was installed on both sides of the entrance as well as at the top of the hill. The fence at the entrance was installed to provide a focal point for the entrance. The fence was paid by cemetery funds and not from a CPA grant. Plantings were added to areas within the cemetery. The main road was also resurfaced eliminating the ruts caused by the rain and frost.

At Glendale, the chain link fence at the corner of Monson and Glendale Roads was replaced with a period-style white picket fence. An old photo, found on the internet, showed a white picket fence was originally located at that corner. This was paid from a CPA grant. Plantings were added to the outer side of the fence and stone wall.

On Memorial Day 2009, a ceremony was held to dedicate the former Glendale Church Bell as well as to honor the members of the Glendale community. About 100 people were present for the ceremony, which was followed by refreshments.

During 2011 plans are underway to make subtle changes in the cemeteries to create a more pleasant and appealing appearance for the visitors. This will be in keeping with the character of each cemetery.

Donald R. Bourcier, Chair
Philip J. Hamer, Vice-Chair, Treasurer
Wilfred R. Renaud, Secretary

HOUSING AUTHORITY

The Department of Housing and Community Development in Boston is the regulatory agency for the Wilbraham Housing Authority (WHA). The WHA manages affordable Chapter 705 Family Housing and affordable Chapter 667 Elderly/Disabled Housing. Applications may be obtained by calling 543-1700 or stopping at the WHA offices, 88 Stony Hill Rd., between 8:30 a.m. and 12:30 p.m., Mon. through Fri.

Many of the projects that the WHA has had in the planning and bidding process for several years are now being realized. We contracted with the town to bring the sewer lines down Miles Morgan Court to the 40 affordable apartments in the elderly development. In February 2010 a contractor will be hooking up the six buildings in the development to the sewer lines and crushing the septic tanks. Also, it is anticipated that in the coming year there will be new sidewalks and parking areas in the Miles Morgan development.

A new roof was put on the Pines building. The building was built in 1924 and has had many additions over the years; each addition had a different roofing material making the job a little more difficult. A gazebo was donated to the WHA and was put on the side of the soccer field. The soccer field at the Pines has been very active this past year. It was used by three different groups of soccer players. Two of the groups were young children and the third group is known as the "Over the Hill Gang." The residents and their visitors thoroughly enjoyed watching the soccer games and practice sessions especially those of the Over the Hill Gang.

Also this past year Earl Hermance resigned his position on the Wilbraham Housing Authority, Board of Commissioners. Mr. Hermance served on the board for almost eleven years. He was appointed to his first five-year term by Governor Paul Cellucci, his second five-year term by Governor Jane Swift and was awaiting Governor Deval Patrick's appointment to his third five-year term. While on the board Mr. Hermance served in many positions; his knowledge and experience will be missed.

Peter Manolakis, Chairperson
Anne Turcotte, Vice Chairperson
Wallace Kisiel, Treasurer
Judy Cezeaux, Assistant Treasurer
Earl Hermance, governor's appointee (resigned)
Carol Anne Young, Executive Director

RECREATION AND RESOURCES

RECREATION DEPARTMENT

Another year has come to a close, and with it the annual update as to what transpired in your Wilbraham Parks & Recreation Department during 2009. The year witnessed little change within the programming aspect of the department, but the mass transformation of the Spec Pond Recreational Complex continued.

Spec Pond began major field renovations in 2006, and each year progress has been made towards developing out Spec Pond utilizing the vision of its Master Plan. In 2008 we began developing the northwest corner, and during 2009 the northwest corner was completed. The site work, which included grading and spreading of loam, was completed, irrigation was installed, and the last step was to finish the grade and hydro-seed. The northwest corner includes a multipurpose field and 75' baseball diamond. Abutting this corner is the new concession/storage building. Construction of this building began in the spring of 2008; progress has been slow, but during 2009, the shell of the building was completed, and utilities were brought within 4' of the building. Accompanying the building and northwest corner is another multipurpose field and 90' baseball diamond. This area received the most attention during 2009; site work was started and completed in 2009, and our hope is that in early 2010 the field will be irrigated and seeded.

Another exciting renovation project that was undertaken was the Spec Pond Aquatic Vegetation Management. Utilizing Community Preservation Act (CPA) funds, the department partnered with Lycott Environmental to remove invasive weeds from the pond. The management program made Spec Pond a better recreational venue for swimmers, boaters, and those wishing to fish.

All of these projects have been made possible by an aggressive campaign to secure Community Preservation Act grants, independent fundraising dollars, and in-kind services. The department has received three CPA grants directed towards the Spec Pond Master Plan. The Friends of Recreation has also committed almost \$150,000.00 towards the project. The CPA grants and the fundraising, combined with several large in-kind services donated by The Garvey Group, Rocky Mountain Wood Company, Green Grass Irrigation, and Gagliarducci Construction has allowed the project to progress to its current status.

Even though 2009 was slow in regards to introducing new programs and renovating standard programs, the department offered a myriad of summer programs and youth sports that continues to be our bread and butter. The listing of youth sports programs we run:

Youth Volleyball: Grades 6 – 12	Youth Track and Field: Grades 5 - 8
Recreation Soccer: Kindergarten – High School	Field Hockey: Grades 3 – 8
Tackle Football: Grades 3 – 8	Flag Football: Ages 5 ½ - 8
Recreational Basketball: Kindergarten – High School	Suburban Basketball: Grades 5 – 8
Recreational Baseball: Kindergarten – 8	Competitive Baseball: Ages 8 – 19
Recreational Softball: Grades 1 – 8	Competitive Softball: Ages 8 – 14
Girls Lacrosse: Grades 3 – 8	Boys Lacrosse: Grades 3 – 8
Instructional Lacrosse: Grades Kindergarten – 2	

We introduced a couple of new programs. During the summer months we offered an engineering class run by a company called Play-Well Technologies, utilizing Legos. The program was extremely successful and enrollment exceeded our expectations. We plan on adding it to the offerings for years to come. We also rolled out a program called Wilbraham vs. Wild, which was run by Wilderness Experiences Unlimited, and

got teens up off the couch during those summer months and out into nature. Whether hiking, canoeing, or learning survival skills, the kids experienced nature and all it has to offer.

In the parks department things remained status quo during 2009. Staffing levels remained low, with one full-time worker and two seasonal employees rounding out the staff. The parks department was fortunate enough to add a tractor to its fleet of vehicles in 2009. Future hopes are to add one more full-time parks employee and continue to purchase equipment that the parks department currently lacks.

Although a lot was accomplished in 2009, we expect 2010 to be even more exciting. During the fall of 2010 the northwest corner fields and the new concession/storage building will be open for play and use. Plans also call for the multipurpose and 90' baseball field to be irrigated and seeded. 2010 also will serve as the starting line to complete the rest of the Master Plan vision that has been created for the Spec Pond Recreational Complex. Projects that will start in 2010 include building a new softball field, spray park and playground, completing walking trails, and renovating the pavilion. By making one final dash towards the finish line in 2010 we hope that the Spec Pond Recreational Complex will be complete for years to come with a little bit of something for every Wilbraham resident.

Playground and Recreation Commission

Mark Jones - Chairman
Kevin Burnham
Stan Soja
Donna Borchers
Joe Desmond
Dave Patterson
Bonnie Drumheller

RECREATION DEPARTMENT

Bryan Litz, Parks & Recreation Dir.
C.W. Zimmer, Assistant Parks & Rec. Dir.
Merrie W. Kaye, Adm. Assistant
Kevin LaPlante, Parks Foreman

PUBLIC LIBRARY

2009 was a tumultuous year for the Wilbraham Public Library. Library use, particularly of our public computers with internet access, greatly increased. The library now has 4,312 register users, not counting the frequent "guest" users. Volunteer activity reached an all time high with 2,330 hours logged. The library suffered injurious budget cuts that resulted in reductions to services, staffing, and hours of operation. However, toward the end of the year, things seemed to stabilize and the outlook for 2010 brightened as the library secured enough funding to finally start the first phase of renovations to create a teen space on the mezzanine and replace the stairs.

Collection

Reference staff altered the library's subscription-based electronic resources to better meet general community needs. New databases cover the topics of home repair, crafts, plus home access to Consumer Reports.org.

Teen services librarians Kate Pritchard and Sue Kent expanded the collection with fiction, nonfiction, graphic novels, audio books, music CDs, DVDs, and magazines. The staff and teen volunteers re-cataloged and relabeled 6th through 12th grade materials, which merged them into one unified teen collection.

Children's Librarian Elaine Wrubel selected folktales and the environment as the topics of special emphasis, expanded the video game collection with additional titles for the Wii and the XBox 360, and enhanced the audio book collection with more titles in Playaway digital format.

Due to a spending freeze January through June, the library added only 5,569 new items to the collection in 2009. Plus, because of limited space and building renovation plans, professional staff deselected many items that showed low or no use over the past two years. Most of these items were offered in the Friends of the Library book sale. The net result was a smaller collection of 58,158 items, down nearly 8% since 2008.

Outreach

Children's and teen staff outreach and collaboration included visiting schools conducting a middle school book discussion group, and connecting with various daycare providers. Karen Demers, Adult Services Librarian, made regular visits to Miles Morgan allowing residents to borrow materials and speak to her about their reading interests. After several years coordinating the deposit collections at Wilbraham nursing homes, volunteers Susan and Kim Reilly handed over the reins to Brenda McGaffigan and her children. Other volunteers continued to deliver materials to homebound residents. The two teen groups, Teen Advisory Board (TAB) and Teens of Wilbraham Library (TOWL), hosted community service projects, including Project Linus and a puppet show at the YMCA on Healthy Families Day, spoke at the Rotary Club, worked with community professionals to gain career knowledge, and assisted with the teen space design development. A Music Night Fundraiser involved over 50 talented musicians from the community and raised \$200. The library staff again hosted a Mitten Tree in November, gathering new winter wear to benefit the Community Survival Center.

Programs

The Friends of the Library launched *Great Decisions*, an eight-part discussion series developed by the Foreign Policy Association. Other adult programs included *Over the Mountain Shakespeare*, *Film Movement Series*, a recital by the Linda Yamamoto Honors Chamber Ensemble, a lecture by the ever popular Michael Tougias, *On the Same Page Mountains Beyond Mountains*, by Tracy Kidder, a series of piano lessons, and the monthly book discussion series, *Booked for Lunch*. In all, the library hosted 63 adult programs attended by 846 adults and seniors.

The TAB, TOWL, and teen services staff hosted 94 programs in 2009 attended by 1,170 teens. Popular programs included the weekly anime club, library sleepover, *Photo Scavenger Hunt*, crafts, cooking and gaming. The summer reading program committed 101 teen readers. "The Big Shift" involving 37 teen volunteers from TAB, TOWL, scouts, Key Club, and National Honor Society members, moved and consolidated over 12,000 nonfiction books and shelving upstairs to make room for a new teen space.

The children's staff conducted 146 programs in 2009, with total attendance of 3,374 children and accompanying adults. *Storytimes*, conducted by Assistant Children's Librarian, Heidi Kane, in fall, winter and spring, served over 70 children, from 12 months-old through five-year-olds. Three hundred ninety seven children, age two through 5th grade, registered for the summer reading club, *STARSHIP ADVENTURE @ your library*. During the summer, the library presented *Lost-in-Space LEGOs*, *Toe Jam in Outer Space*, storytimes, a "slime" craft and *AstroCamp*. The online component to the summer club, offered by the state and the regional library systems, enabled remote registration. Other events have included *Three Billy Goats Gruff* by Pumpernickel Puppets, book discussion groups, a visit from Rufus the Therapy Dog, *Tomasina the Good Witch* and *Wild West Day*, featuring Andy the Armadillo.

The Wilbraham Friends of the Library fund most library programs.

Technology

The Teen website at www.wilbrahamlibrary.org won 1st place in the Massachusetts Library Association Public Relations Contest. The additions of LibraryThing tags, user reviews, and wish lists to the online library catalog gave patrons better ways to search the collection and customize their accounts. Library staff created a series of video tutorials called *Online Spotlight*. The new events calendar featured online program registration.

Grants and Donations

The teen services librarians completed the second year of the LSTA *Tweens and Teens Grant*, including expanding the collection and services to high-school-age teens, designing the new teen space and teen website, and offering programs for our town's teen population.

The library received two grants from the National Endowment for the Humanities (NEH) in 2009. The *Picturing America* exhibit used high quality art posters portraying themes from American history. To enhance this exhibit in the Brooks Room, the library hosted a two-part lecture by art critic Gloria Russell, and created a special audio tour to complement the exhibit. The NEH and the American Library Association (ALA) also presented a grant for the *We the People Bookshelf*, consisting of twenty-two children's and adult books on the theme of *Picturing America*.

ALA and the Fetzer Institute funded *Let's Talk About It: Love and Forgiveness*, a book discussion program that delved into the program's theme using classic and contemporary works of literature.

The Wilbraham Cultural Council granted complete funding for three special programs: "*DinoMan—SPACE!*", an interactive show to kick off the summer reading program, "*A Pirate's Life*" concert during the April vacation, and a workshop for adults on pastels by artist Greg Maichak.

Friends

The Wilbraham Friends of the Library Board reenergized their efforts to support services and activities at the library this year. Friends' membership grew to over 350 persons who are the backbone for our many volunteer efforts. Total net receipts from all book sale activities exceeded all previous years.

The Friends offered successful bus trips to the Peabody-Essex museum in Salem, Massachusetts and Essex, Connecticut to explore the Scenic Lower Connecticut River on *Becky Thatcher* riverboat and the Essex Steam Train. The 2009 Annual Friends Art show included works from 49 local artists and was very well attended. Greater Wilbraham has many talented folk to showcase.

The Friends were extremely pleased to accept a generous donation from the new Red Robin Restaurant and much-appreciated gifts from several town residents and groups. Thanks to the Friends, library staff presented Children's, Young Adult and Adult programs and purchased hundreds of new DVDs, CDs, puppets, and video games as well as some new equipment.

Staff Changes

After five years of dedicated service, Assistant Director Nancy Menard left the library to become the Library

Director of the Palmer Public Library in January. Due to a hiring freeze her position was left vacant. In July library assistant Maureen Normand and library page Amy Snopek were laid off and hours were cut for two part-time employees: library assistant Debbie Searles, and assistant adult services librarian Mary Bell, starting July 1st due to the library's 11% budget cut. Also, teen services librarian Kate Pritchard moved out of state in August, and the library merged her position with Sue Kent's creating a full-time position.

Volunteers

The library gratefully thanks the 153 volunteers that worked 2,330 hours on services such as shelving, moving the non-fiction collection, organizing and hosting programs, delivering books to homebound residents, running the book sale, and assisting library staff with special projects. The Teen Advisory Board and the Summer Reading Program attracted many young adults who had a powerful and positive impact on our library services. The Minnechaug Regional High School continued providing volunteers throughout the school year.

Thank You

Special thanks to the Friends, the Memorial-Endowment Fund, and LIFT for their continued support of library services, programs, collections, and building renovation efforts. Thank you to the many local clubs and civic organizations for their generous support of library services and fundraising efforts, and to Red Robin Restaurants, Friendly's Ice Cream Corporation, and other local businesses that generously donated funds and program support.

Christine Bergquist
Library Director

2009 Library Statistics

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	26,996	2,189	18,502	47,687
Periodical Issues	1,310	365	145	1,820
Video Formats	2,816	-	1,291	4,107
Audio Formats	2,971	185	952	4,108
Puppets	-	-	114	114
Computer Software	6	-	57	63
Games	11	-	83	94
Multi-media Kits	-	-	44	44
Archive	83	-	-	83
Museum Passes	15	-	-	15
Miscellaneous	23	-	-	23
Total Collection Holdings	34,231	2,739	21,188	58,158

Circulation/Checkouts	Adult	Teen	Children	TOTAL
Books	61,463	7,357	52,767	121,587
Periodicals	5,335	-	514	5,849
Video Formats	26,775	-	15,039	41,814
Audio Formats	14,861	643	2,885	18,389
Puppets	-	-	1,009	1,009

Computer Software	45	-	1,192	1,237
Multi-media Kits	-	-	198	198
Museum Passes	134	-	-	134
Total Circulation	108,613	8,000	73,604	190,217

Other Statistics	Adult	Teen	Children	TOTAL
Registered Borrowers				9,437
Attendance				145,548
Number of Reference Questions	9,204		4,796	14,000
Outreach Materials Delivered				3,521
Programs	63	94	146	303
Attendance at Programs	846	1,170	3,374	5,390
Registered Internet Users				4,312
Public Meetings Held in Library				158
Volunteers	59	84	12	155
Volunteer Hours	1,098	1,177	55	2,330
Items Added				5,569
Items Deleted				7,915
Interlibrary Loan to Other Libraries				16,459
Interlibrary Loan from Other Libraries				14,023

CABLE TV ADVISORY COMMITTEE

The Cable TV Advisory Committee continues to monitor the license between the Town of Wilbraham and Charter Communications and follow-up on consumer complaints. The committee has been looking into options for competitive services for Internet, cable TV and telephone. The committee met with selectmen early in 2010 and asked the Board of Selectmen to fund a feasibility study to determine if a fiber-to-the - premises (high speed internet with the possibility of cable TV and telephone service) would be feasible in Wilbraham.

Tom Newton, Chairman
 Dan Cochran
 Linda Fuller
 Thomas Magill

Richard Scott
 Roy Scott
 Carolyn Zawacki

PUBLIC ACCESS CABLE TV COMMITTEE

The committee has been working with a consultant on a Community Visioning for Wilbraham Public Access Television for the past year. We just finished the process and the final report will be available soon.

During the past year we have been upgrading our equipment and facility. A central AC system was grant-funded and added to the building to further protect the equipment and upgrade the building. Two new tapeless field cameras have been purchased along with two new computers with editing software.

We are collaborating with the Recreation Department on after-school programs and summer camp workshops. We continue to work with the Lower Pioneer Valley Educational Collaborative (LEPC) and the Hampden Wilbraham Regional School District (HWRSD).

We are planning to report the Community Visioning and build a plan to better serve the Wilbraham community.

Bill Fogarty, Chairman
Ed Chapman
Sandra Belcastro
Linda Fuller

Kurt Moore
Mary Ripley
Richard Scott

HISTORICAL COMMISSION

In 2009, the Historical Commission was funded by the CPA to enter another stage of our ongoing inventory of Wilbraham's historic resources. This project was begun in the 1970's but never completed. Commission members sought and received funding through the Community Preservation Act and used this money to hire a preservationist to create a current inventory using the forms and format specified by the Massachusetts Historical Commission. An additional 60 properties will bring the inventory to a total of 140 properties in areas throughout Wilbraham. This inventory will help identify structures and resources significant to the town's history and is necessary for the possible nomination of any of these resources for inclusion on the National or State Register of Historic Places. The inventory will also aid future town planning by documenting and identifying areas most suitable for preservation. The inventory does not convey any sort of "protected" status on the properties it includes. The completed work is available on CD in the Library and has been given to the Town Web Master and to Wilbraham Public Access television.

The Historical Commission again participated in the Wilbraham Public Library's annual History Day.

HISTORIC DISTRICT STUDY COMMITTEE

During 2009, the committee continued its efforts to inform the citizens of Wilbraham about the need for an Historic District along Main Street, from Mountain Road to Tinkham Road. In addition to speaking to various groups in the town, with the very able assistance of our local Public Access Television volunteers, we prepared a video presentation about the houses in the proposed district. This program has been broadcast on numerous occasions, with a favorable reception, and will continue to be aired on Public Access Channel 5. Our current emphasis is on completing all the steps required under Chapter 40C of the Massachusetts General Laws to bring the bylaw to the Annual Town Meeting in May 2010.

Dr. Walter Pacosa
Paul Murray
Gerda Trzeciak

Sandra Sanders
Llewellyn Merrick, chairman

CULTURAL COUNCIL

The Wilbraham Cultural Council met September 16, 2009 to determine the amount of grant money designated by the Massachusetts Cultural Council for awarding of grants for Fiscal Year 2010. It was determined that there was \$4,653 available for grant awards. The council was well aware of the fiscal restraints in Massachusetts this year and wanted to award as much grant money as possible to each worthy applicant, as well as to as many applicants as possible. The council discussed the process which would be in place, in accordance with the guidelines of the Massachusetts Cultural Council (MCC), to review the grant applications and select the grantees for the 2010 awards.

Two public meetings were held on October for community input and first-round grant review. A total of 19 grant applications were submitted. The first round of review considered the grants which were of most service to the Wilbraham community at large; others submitted of a more general nature (i.e. distributed state-wide to many grant-awarding agencies) were excluded.

After the first round was completed, a letter from the council was sent to each of the six applicants whose request was excluded. The letter afforded him/her of the opportunity for appeal of the decision within 15 days of the receipt of the denial letter. No responses for appeals were received; therefore, no one took advantage of the opportunity to appeal the council's decision.

The council met for the second round to review the accepted grants to determine the amount of money to be awarded to each grantee. The council was able to award each of the 13 grantees all or a portion of the monies requested. The following page identifies grantees and the amount awarded to each.

The focus of the council this year was to award funds to those entities which would directly impact a wide cross-section of as many of the citizens of Wilbraham as possible in a truly positive, cultural and/or educational way. We think we have achieved that goal with the awarding of grants this year. Consequently, the 13 grants are of high quality and will well serve the population of Wilbraham, senior citizens to children alike.

Cynthia Nazzaro, Chair Deborah Alm, Margaret Kelliher	Lucy Pelland, Mary Reilly, Carolyn Zawacki
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Grant Applicant	Activity for Funding FY10	Grant Number	Type	Content Area	Amount Requested	Amount Granted
Wilbraham Parks and Recreation	<u>New England Air Museum Admission</u>	1	PASS	History	\$1,092*	\$250
Wilbraham Parks and Recreation	New England's Butterfly Museum Admission	2	PASS	Science	\$1,102*	\$250
Memorial School	Springfield Symphony Orchestra Admission	3	PASS	Music	\$854	\$600
Root, John	Songbirds of the Northeast Presentation	4	LCC	Science	\$300	\$300
Wilbraham Public Library	<u>Yo-Yo Show</u>	5	LCC	Non	\$500	\$250
Wilbraham Public Library	<u>Bubblemania</u>	6	LCC	Visual	\$475	\$250
Maichack, Gregory	How to Pastel Paint- Instruction	7	LCC	Media	\$435	\$200

Bruno, Roger	<u>Too Human</u>	8	LCC	Music	\$600	\$300	
Clark, Richard	<u>"And Now Mark Twain..."</u>	9	LCC	History	\$350	\$350	
Memorial School	The Amidons, Storyteller	10	LCC	Dance	\$600	\$500	
Old Post Road Regional Orchestra	Annual Old Post Road Orchestra Concert	11	LCC	Music	\$1,420	\$500	<i>*Amount requested for these</i>
Wilbraham United Players	Production of "Joseph and the Amazing Technicolor Coat"	12	LCC	Theater	\$1,000	\$500	
Wilbraham Board of Selectmen	Art for Public Places	13	LCC	Visual	\$1,850	\$603	

two grants included a request for bus transportation funding to and from the activity venue. Unfortunately, the guidelines from the MCC do not permit funding for transportation.

AGRICULTURAL COMMISSION

Advocates for agriculture in Wilbraham

Interest in locally grown food increased in Wilbraham with a Wednesday Farmers' Market at the Hampden Bank on Boston Road and full subscription to leased plots at the town's Community Garden on Monson Road. But, every year less land is actually engaged in farming. Green Acres and the Merrick Farm continue to sell produce. The year saw the closing of Rice farm stand on Main Street.

Fewer residents are filing for Chapter 61A agricultural land use, indicating more land will become available for future development and removed from agricultural use. Larger land holdings continue to be subdivided into home lots which increase taxes not only for resident services but which also increase the tax assessment on all open acreage. Many open areas once farmed or simply left as space will show houses instead of fields and trees in the near future. One only has to drive along Stony Hill Road or Glendale Road to see the pattern that has transformed the community from rural to suburban. The Agriculture Commission has worked with the Open Space and Recreation Plan Committee, as we share the common interest of retaining a country feel to the town. On town-owned land, maintaining the viability of areas that once produced quality hay has been a focus for the Agriculture Commission in 2009. Hay is a resource that should not be lost to ecological succession. There are many horses in town but no more dairy or poultry farms. A horse trail map is in process of being created.

The commission has not been called into disputes over farming practices but has considered looking at the present by-laws for possible changes that would encourage farming practices on smaller lots. The Open Space and Recreation Plan Committee has welcomed our support. Because there are so few farms left in town, the role of the Agriculture Commission has complemented the open space committee.

The Agriculture Commission, in an attempt to raise awareness of its presence, organized the First Annual Great Pumpkin Pageant only to have it canceled due to bad weather. The commission did contribute a display in the library on invasive plants and installed an apple-themed tree for the Atheneum Society's holiday open house at the Old Meeting House. Members attended workshops and conferences when offered in the region.

Edna Colcord, Chairman
David Sanders
Rob Anderson
Maura Lessard
Linda Cloutier

COMMUNITY GARDENS

The Wilbraham Community Garden has been in operation since 1974 and is one of the longest and largest running community gardens in New England. The past three years have shown an increased interest in community gardening. There are many advantages to having a garden. Community Gardens add beauty to the landscape and heighten people's awareness and appreciation for living things. It's a place to escape from the noise and commotion of city environments. A 1000-square-foot garden plot can save a family approximately \$1200 of fresh food per year. Mr. Patel of the Rutgers, New Jersey Urban Gardening Program estimated that the 905 community gardens involved in his study grew produce worth over \$450,000 in one season. That's a lot of fresh vegetables to share with family and friends.

Despite the damp start to the growing season, 2009 was another excellent year with over 45 active gardeners cultivating all types of vegetables and flowers. We had the 3rd annual "Plowing the Community Garden" event this past May that included having the Eastern Connecticut Draft Horse Association plow the garden with their teams of horses. Despite the overcast skies the day before, the event turned out to be a warm day with over 100 spectators watching as the horses and their teamsters deep plowed the rows of rich soil. We have already scheduled the teams to come back on May 8, 2010. The Annual Spring Clean-up Day gets easier every year with great volunteers arriving with trash bags, clippers, hammers, gloves and plenty of spirit. The fields were picked up, rocks were gathered, and the shed was cleaned out. We have a portable bathroom facility on site from May through the beginning of November. This was extremely helpful for those of us that spent a lot of time laboring over our vegetables. The well that was installed in 2008 was up and running for the season and came in handy for on-site washing of vegetables.

The plans for this year include cleaning up the driveway entry area and cutting all the invasive plant species out before they continue to spread. We are hoping to create a more colorful bright entry way to the garden. Perhaps a butterfly garden will emerge.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Office Building prior to the growing season. The exact date of the meeting will be posted in the local newspaper when it is confirmed. Garden plots are approximately 25 x 50 feet or 1250-square feet and the rental cost is \$25.00 per plot.

If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact the garden coordinator, Melissa Graves in the Conservation Commission office at 596-2800, ext 204.

Melissa Graves, Coordinator
For Conservation Commission

SCHOOLS

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

From the Superintendent

M. Martin O'Shea, Superintendent of Schools

We are pleased to provide you with the following reports from the administrative team of the Hampden-Wilbraham Regional School District. I hope you agree that these reports:

- Reflect the professionalism and dedication of the over 500 employees of the district.
- Demonstrate our continued focus on building and sustaining healthy and safe learning environments.
- Illustrate our efforts to coordinate and align curriculum and instruction across all schools and grade levels.
- Show evidence of the high level of student achievement and accomplishment in academics, athletics, community service and the arts.

Challenges and opportunities await us in the upcoming school year. In June 2010, the district will break ground on the construction of a new Minnechaug Regional High School. The groundbreaking will be an historic moment for the Hampden-Wilbraham Regional School District! It will provide us with an opportunity to reflect on 50 years of educational excellence at Minnechaug while contemplating the future of this great institution.

The towns of Hampden and Wilbraham should be very proud of the educational system they have built as the Hampden-Wilbraham Regional School District has an excellent reputation across the region. The administrators, faculty, staff, and students certainly appreciate all the support we receive from our two communities.

Curriculum

Donna Scanlon, Ed.D.

Assistant Superintendent for Curriculum, Instruction, and Professional Development

The Hampden-Wilbraham Regional School District designs a rich and rigorous curriculum in order to develop the unique talents of each individual student. The curriculum renewal process is ongoing and ensures continuity and consistency in grades PreK-12. Access to high quality curriculum materials and resources is equitable across the eight schools that comprise the district. Information centers are considered the hub of every school, and the level of technology integration across the curriculum has intensified with improvements in staffing, infrastructure, equipment, reliability, and professional development. The district has maintained a focus on differentiated instruction and inclusive practices to meet the needs of individual learners and provide all students with an appropriate level of challenge and support.

Below are some highlights from across the curriculum areas:

- The Responsive Classroom framework is implemented in every elementary classroom in order to create learning environments where children thrive academically, socially, and emotionally.

- The district implements a research-based elementary reading and language arts program that incorporates the five components of literacy learning: vocabulary/oral language, phonemic awareness, phonics, fluency, and reading comprehension.
- The Writing across the Curriculum program is a learning strategy implemented at every level in order to enhance the development of literacy, content knowledge, and thinking skills.
- The mathematics curriculum supports the development of conceptual understandings through communication, problem solving, making connections, and meaningful practice.
- The science program advances scientific reasoning as students investigate and solve complex problems. Standards-based science units are studied in the classroom and, at the elementary level, are enriched through regular science labs.
- The history, geography, civics, and economics concepts and skills are addressed through interactive units of study in each grade.
- The arts play a central role in human development for children at all ability levels. Cognitive, language, and social-emotional development are positively impacted by participation in the arts.
- The health and physical education learning opportunities are an integral part of the total educational process and promote a lifelong physically active lifestyle, as well as respect for self and others through a safe school environment.
- The School Resource Officers in both Hampden and Wilbraham have established an important presence in the schools. This asset promotes safe schools and aligns with the principles of prevention research.

Also noteworthy is that the district has sought and won significant dollars from the U.S. Department of Elementary and Secondary Education. The resulting projects have supported the district's efforts to improve emergency response and crisis management, as well as to provide education, prevention, and intervention services that are essential to integrating academic and social learning as a solid foundation for future success.

HWRSD Academic Performance

Donna Scanlon, Ed.D.

Assistant Superintendent for Curriculum, Instruction, and Professional Development

Since its inception in 1998, the Massachusetts Comprehensive Assessment System (MCAS) has increasingly become a major source of information with regard to student achievement, curriculum evaluation, and diagnosis of individual student strengths and weaknesses. The Hampden-Wilbraham Regional School District scores are consistently higher than the statewide average, and recent performance trends are increasing in several areas.

Grade/Subject Tested	Percent of Students Scoring Advanced/Proficient				
	2006 HWRSD	2007 HWRSD	2008 HWRSD	2009 HWRSD	2009 STATE
Gr. 3 Reading	80	77	75	74	57
Gr. 3 Mathematics	68	71	73	75	60
Gr. 4 English Language Arts	59	71	57	61	53
Gr. 4 Mathematics	55	60	56	51	48
Gr. 5 English Language Arts	69	75	74	73	63
Gr. 5 Mathematics	58	58	59	54	54
Gr. 5 Science/Engineering	71	72	70	72	49
Gr. 6 English Language Arts	83	81	85	84	66
Gr. 6 Mathematics	61	69	70	71	57
Gr. 7 English Language Arts	77	86	82	86	70
Gr. 7 Mathematics	50	69	59	70	49

Gr. 8 English Language Arts	90	88	89	88	78
Gr. 8 Mathematics	54	64	67	63	48
Gr. 8 Science/Engineering	51	50	52	51	39
Gr. 10 English Language Arts	88	88	90	90	81
Gr. 10 Mathematics	80	89	86	85	75
Gr. 10 Biology	NA	55	72	73	61

It is evident through these results that HWRSD students are learning well. The district is proud to announce that each year for the last six years 90 or more seniors were eligible for the John and Abigail Adams Scholarship, which provides a tuition waiver to State colleges and universities for four years. Students qualify for this award by scoring in the advanced category in English language arts or mathematics and advanced or proficient in the other subject area on the grade 10 MCAS and score in the top 25% of their class.

In addition to MCAS performance, HWRSD educators use a range of information to monitor student achievement. One example of the data considered to be relevant is SAT scores. Score trends rather than results from any one year are considered most relevant. The table below provides longitudinal SAT results for students graduating from Minnechaug:

Mean SAT Scores 1997-2009

	Minnechaug HS			State			National		
	Reading	Math	Writing	Reading	Math	Writing	Reading	Math	Writing
1997	534	536	n/a	n/a	n/a	n/a	505	511	n/a
1998	512	519	n/a	n/a	n/a	n/a	505	512	n/a
1999	517	523	n/a	n/a	n/a	n/a	505	511	n/a
2000	506	515	n/a	n/a	n/a	n/a	505	514	n/a
2001	519	527	n/a	511	515	n/a	506	514	n/a
2002	518	530	n/a	512	516	n/a	504	516	n/a
2003	517	529	n/a	516	522	n/a	507	519	n/a
2004	529	550	n/a	518	523	n/a	508	518	n/a
2005	531	550	n/a	520	527	n/a	508	520	n/a
2006	501	526	509	513	524	510	503	518	497
2007	521	534	522	513	522	511	502	515	494
2008	520	542	526	514	525	513	502	515	494
2009	524	551	527	514	526	510	501	515	493

Using this data, teachers, administrators, parents, students and the community are working together as effective partners. As a result, the Hampden-Wilbraham Regional School District community enjoys multiple opportunities to celebrate the excellent accomplishments of its students.

Guidance Department

Carolyn Lewis, Director

The graduates of the Class of 2009 at Minnechaug Regional High School represent a group of academically accomplished students with 94% of this class attending post-secondary institutions of higher education. Of these students, 70% planned to attend four-year colleges and 24% to two-year colleges.

Many of these students have been admitted to highly competitive colleges and universities including: Amherst College, Barnard College, Bentley College, Boston College, Boston University, Brown University, Colgate University, College of the Holy Cross, Providence College, Rensselaer Polytechnic Institute,

Skidmore College, Tufts University, United States Naval Academy, University of Cincinnati, University of Michigan, Vanderbilt University, Wheaton College and Williams College.

Guidance and counseling services relating to career and college planning represent a major portion of the tasks accomplished by the guidance counselors and our School-to-Career specialists. Post-secondary planning for high school students begins with an orientation program freshman year, progresses to career awareness sophomore year, college/career planning for juniors, and then seminars on college, career and financial planning for seniors and their parents. Each student is scheduled for regular appointments with his/her guidance counselor during the year.

Green Meadows Elementary School

Deborah F. Thompson, Principal

Green Meadows School has approximately 340 children in grades preschool to grade 4. The School Improvement Plan focused on three areas: 1) to increase the literacy skills of all students; 2) to increase the mathematical skills of all students; and 3) to implement Responsive Classroom strategies. To meet these goals, all teachers and staff worked together to implement a new reading series, expand the implementation of Responsive Classroom strategies to include guided discovery and modeling of appropriate behavior and continue implementation of morning meeting. For math, we acquired the computer-based program *FasttMath*, which allowed teachers in grades three and four to provide additional, individualized practice to students struggling to master computation in addition, subtraction, multiplication and division. Teachers collected data on student performance, analyzed MCAS scores, implemented instructional practices that supported student achievement and shared effective strategies to be used at all grade levels. As a result, Green Meadows School performed very well on the Spring MCAS exam with our 3rd grade performing well above state and district averages. Green Meadows School received a ranking of *high performing* by the state on our annual yearly progress report. In addition, teachers and staff also implemented school wide enrichment to meet the needs of all students. An exciting school-wide project entitled "Make it to the Top" based on climbing Mt. Everest had students research mountain ranges, determine the elevation of Mt. Everest and set goals for reading and mastering math facts to climb the 29,000+ feet to reach the top of Mt. Everest. To culminate this enrichment unit, an all school assembly was held with Anne Parmenter, lacrosse coach at Trinity College, who shared her adventure of summiting Mt. Everest. Children were spellbound listening to her story and seeing slides of her journey!

The Hampden PTO and parent volunteers worked hard to support Green Meadows School through fundraising and daily help within our classrooms. The funds generated from the fundraising went to purchase equipment, defray the cost of field trips for our students and brought special assembly programs into the school. We were also fortunate to receive a W.H.A.T. grant that allowed us to bring Jack Hartman, a nationally known songwriter and performer, to Green Meadows School. We also had an evening concert for the benefit of both Green Meadows School and Mile Tree School families at Fountain Park. This brought our two schools together again for a wonderful evening of family fun!

Green Meadows School continues to be a learning environment that provides a safe, caring and respectful climate so that all students can reach their potential.

Mile Tree Elementary School

Rosemary Brosnan, Principal

Mile Tree Elementary School is a dynamic, child-centered learning environment where all students are given opportunities to learn and grow cognitively, physically and socially and to develop skills essential for their future success in school and society.

Mile Tree School's mission is *all children can and will learn well*. Dedicated staff members collaborate to provide the highest quality early childhood educational experience for all our students.

Mile Tree School's core values of honesty, integrity, responsibility and respect mirror the Hampden-Wilbraham Regional School District's new Vision Statement.

Mile Tree School provides rich, developmentally appropriate learning experiences in all physical, social and emotional, language, aesthetic and intellectual areas. The Mile Tree School Council developed two goals: 1) increase the capacity to respond to individual student needs in all areas of the curriculum and 2) foster a sense of personal, social, multicultural and global awareness.

During the past school year, an exciting enrichment program, "Passport to the World" was developed by the related arts team. Each week students participated in a variety of experiences integrating music, art, literature, culture, games and dances from eight different countries.

The Mile Tree School PTO is an integral part of the school experience. The PTO sponsors many interactive assemblies, math and science nights, "Anything Goes" nights, book fairs, Life Care Center visits, grade one tile project, monthly guesstimate contests, Saturday pancake breakfast, and family fun walks.

Memorial Elementary School

Marguerite Myers-Killeen, Principal

Memorial Elementary School is a learning community comprised of approximately 290 students in grades two through six, and fifty full and part-time staff members. Everyone in our school strives daily to be responsible to do his/her best to make this an optimal learning and working environment for our educational family.

In the spring of 2009, we were fortunate to have Lynne Cherry, a renowned author of children's books about our environment, spend a day at Memorial. In preparation for this special visit, our students at every grade level read many of her books. Our entire school community embarked on a "Memorial School Goes Green" project to raise awareness of energy consumption and waste. Some of our initiatives included a recycling campaign for school and home, and monitoring our water and electricity consumption. Ms. Cherry was truly impressed with our school's efforts to reduce our carbon footprint.

Another great project was the implementation of the first Memorial School garden. The fifth graders capitalized on the gift of seeds from the Wilbraham Garden Club. Students germinated the seeds in the classrooms, spread the loam, prepared the mounds, and planted their seedlings. As the garden began to grow, students weeded and watered their crops. In September, students were delighted to see the pumpkins, green beans and corn they had grown and enjoyed eating the corn from their garden at lunch one day! What an excellent life lesson for all!

We were very pleased to note that our MCAS scores for 2009 showed continued improvement from the previous year's test scores with commendable results for Memorial students. Two very noteworthy results were that our sixth grade English/Language Arts MCAS scores were 4th out of 565 schools tested in the state, while our fifth grade science scores ranked 17th out of 897 schools. We are very proud of these results and will continue to work toward consistent improvement.

In October, Memorial School hosted its annual Grandparents' Day. This special event was an

overwhelming success with over 180 of these special people spending time with us. All of our guests observed a special Friendship Assembly, spent time in their grandchildren's classrooms, and enjoyed refreshments supplied by the Memorial School PTO.

Memorial School students and staff conducted two food drives this year as we continue to stress the value of kindness in our daily lives. The first collection took place on World Food Day in October and then during December we held our annual food drive. The donations from both events went to the Community Survival Center. Over the past 15 years, Memorial School has donated 16,388 pounds of food to this organization!

The Memorial School Improvement Plan consists of the following three goals: 1) to demonstrate improvement in individual students who scored in the Needs Improvement and Warning levels on MCAS Mathematics in grades 4, 5, and 6; 2) to improve students' ability to develop a topic in writing prompts and in open response questions; and 3) to continue to improve the Memorial School climate through staff and student programs.

Memorial School is blessed to have a very dedicated group of parents who serve our school in a variety of ways. The PTO members put in a great deal of time to plan activities, raise money, and provide special programs/opportunities for our children. Our school community also has many parents who volunteer their time to help out regularly in a variety of ways to make our learning community even better for students and staff. Thanks to all who give of their time to help in many ways to support our Memorial School learning community. You are valued and appreciated!

Memorial School is a very special place for our children to grow and learn. We are proud to be partners with our parents and our community in the wonderful town of Wilbraham!

Soule Road Elementary School

Mary Goodwin, Principal

Soule Road School continues to be a vibrant climate for academic, social and emotional growth. Our students experience a challenging curriculum in a safe, nurturing setting that promotes positive peer interactions and develops the necessary skills to meet the challenges of the 21st century.

Our staff is committed to providing quality academic experiences at each grade level. Through extensive curriculum analysis, on-going professional development and opportunities for continuous dialogue on best practices, we are actively engaged in enhancing our educational environment.

As reflected in the District's new Vision Statement, Soule Road continues its pledge to pursuing educational excellence. Our School Improvement Plan focused on three strategic goals: 1) increasing student performance in English Language Arts; 2) improving the focus of our Math instruction; and 3) continuing to implement Differentiated Instruction practices. Our staff displayed a high level of inquiry with the new reading series and incorporated a wide variety of instructional supports. We also focused on improving students' ability to interpret and respond to non-fiction material. Through grade level analysis, we identified math strengths and weaknesses, expanded teaching time and provided additional skills support opportunities. We also continued to expand our commitment to differentiating lessons, teaching strategies and assessments to meet the diverse learning styles of our students.

Soule Road students and families also maintain their dedication of reaching out to the community. During the past year, we have supported Coats for Kids, food collections for the Community Survival Center, holiday collections for clients of The Children's Study Home, and participation in Pennies for Patients. Internally, our school climate has been positively impacted by the on-going commitment to Responsive

Classroom strategies, as well as the new Grade 6 initiative of Developmental Designs for integrating the teaching of social and academic skills throughout the school day.

Due to the dedication of our staff, the focus of the School Improvement Council, and the commitment of our PTO and families, Soule Road children continue to expand their knowledge and develop learning skills that will positively impact their future.

Stony Hill Elementary School

Sherrill Caruana, Principal

Stony Hill School, built in 1957 and refurbished in 1999, educates 306 students in grades two through six. With 14 regular classrooms, we strive to make each classroom a true “homeroom”. All of our teachers have been trained in Responsive Classroom techniques and each day begins by celebrating our community with Morning Meetings in the lower grades and Circle of Power and Respect (CPR) meetings in the sixth grade classrooms. All of us at Stony Hill challenge ourselves daily to do our job in the very best way we can.

Our School Improvement Goals for the year are: 1) promote academic focus that provides rigor, direction and coherence in our teaching; 2) communicate shared values and beliefs to enhance school culture and to generate commitment among staff and students; and 3) develop productive professional relationships based on trust and communication. The overall purpose of our plan is to produce a strong organizational culture that promotes teaching expertise and results in better student achievement.

Stony Hill’s educational climate comes from the effort that staff, students and parents expend in meeting our goals, but this climate is equally influenced by the enrichment we provide to our students and the community. Enrichment activities offered are Renzulli Learning Opportunities, the Green Team, InspireWorks, Character Wall of Fame Activities, band, chorus, and the Student Ambassador Program. Helping students achieve academically has been our constant aim so we have extended our school day to accomplish this goal. We now offer before and after school programs including: Accelerated Math, Study Island MCAS Review, Homework Help Club, and Key Club Tutoring. We continue to reach out to the Wilbraham senior citizens by hosting a seasonal Holiday Breakfast and offering “Lunch with the Kids” twice a month.

As always, we are grateful for the efforts and support of our PTO and School Council as we search for ways to enhance education at Stony Hill Elementary School.

Thornton W. Burgess Middle School

Noel Pixley, Principal

Thornton W. Burgess Middle School’s School Improvement Plan focused on two strategic goals during the school year. They were: 1) to improve student performance and understanding in the area of mathematics and 2) to continue the creation of a culture that meets the needs of all learners

In an attempt to improve the quality of math instruction for our special education students, we incorporated a cooperative teaching environment in the pull out math class with both a certified math teacher and special educator. We also offered MCAS prep classes in all four grade levels through the Related Arts classes. In grades 7 and 8 we saw improvement in our MCAS scores for our special education population. A major goal for the School Improvement Plan was to remove our special education population from the “Improvement status year 1” category and to make AYP and we were successful in achieving this goal.

Along with offering additional support strategies for our special education population, we also offered a variety of strategies to support all our students in their mathematical understanding. For grades 5 and 6 we

offered a math club two days a week for a ten week session where students were offered additional mathematics instruction, MCAS testing strategies and support with their math homework assignments. A group of seventh and eighth grade students were also involved in MATHCOUNTS, an after school enrichment program. In February, the TWB team competed in the Western Massachusetts MATHCOUNTS Competition at AIC and our team placed 4th, with one student earning a spot in the statewide competition. All of our 7th and 8th grade students also participated in the American Mathematics Competition.

In an attempt to improve our math scores we also focused on the math culture throughout the school. All math teachers made real world connections to the topics and concepts that were being taught in an effort to make mathematics come alive for their students. In addition to math classes, our Related Arts teachers also made connections with math in their subject areas. Students began to realize that math does not exist in isolation. Through a W.H.A.T. grant the entire school population participated in Pi Day in March, where all classes incorporated and celebrated the Pi theme.

To continue the creation of a culture that meets the needs of all learners, TWB began the implementation of Developmental Designs for grades five and six. We developed a school social contract and then students and teachers also developed classroom contracts. These contracts became the basis of our school focus pertaining to academic achievement, social interactions and school wide expectations. Teachers utilized the program to strengthen academic achievement and improve behaviors among students.

To strengthen the home-to-school implementation and understanding of Developmental Designs, we made a concerted effort to introduce the program to parents and the community. Information about the new program was introduced at Open House and became a focal point of discussions within the School Council and parent newsletters. We felt that consistency between the school and home would help lead to success with this program.

Through the funding of the EOPS grant, we were able to offer an after school program through the Scantic Valley YMCA free of charge to our students last year. Beginning in January, the “Y” provided after school programs and activities. Academic and athletic opportunities were made available before school by some of our staff members throughout the year. A group of loyal participants took advantage of and enjoyed these activities. Thornton Burgess students also participated in various competitions outside of school such as band/chorus, writing, and mathematics contests.

With the implementation of Developmental Design, the philosophy is to “sweat the small stuff”. With this came an increased awareness of disciplinary infractions and our ability to record and therefore react to disciplinary actions that went against the TWB Social Contract. Not only did we see improvement in the overall behavior of our students, we also saw a stronger academic commitment from our students. Teachers and students both reported a more positive climate in both the structured settings of the classroom and the unstructured settings such as recess, lunch, and passing in the corridors. Another change that also positively changed school climate was the implementation of singular grade level teams once again. This enabled each team to create a true sense of community and to develop relationships that were academically proactive and student centered.

Wilbraham Middle School

Daniel Roy, Principal (as of 12/09)

Wilbraham Middle School serves 448 students in grades seven and eight. Students are split into four teams and also have the opportunity to experience music, art, health, technology and physical education classes

In addition to direct instructional classes, the Information and Technology Department is working towards the

technology goals of both HWRSD and WMS. The school has received a generous donation of both PC and laptop computers. Through the Wilbraham Community Association, WMS secured a grant used to purchase two document cameras and additional technology. The new technologies will be combined with projectors and speakers to create portable technology carts. Teachers and students will now have advanced technology to use within the labs and classroom settings.

The 8th grade class visited Washington D.C. where the students went to Arlington National Cemetery, Library of Congress, Smithsonian Museums, National Holocaust Museum, and Mount Vernon.

In December, 7th grade students went on a field trip to see A Christmas Carol in 3-D at the local cinema and celebrated Dickens Day after their study of the Dickens classic. Also in December, the school was proud to present both Choir and Band concerts. Both events were well attended and the level of talent was amazing.

It was a very successful year for the Wilbraham Middle School in which local support, grant funding, and the support of our PTO helped to create a wonderful educational experience for our students.

Minnechaug Regional High School

Stephen M. Hale, Principal (as of 12/09)

From the Principal: Minnechaug Regional High School continues to excel in the academic, social, and physical education of its students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect." The major goals of the School Improvement Plan developed by the School Council are: 1) to prepare Minnechaug Regional High School for reaccreditation by the New England Association of Schools and Colleges in 2011; 2) review the current School Profile with the expectation of revision to better exhibit the academic program at Minnechaug Regional High School; and 3) advance the required usage of Edline by teachers.

The following reports from the various departments highlight just some of the many commendable educational activities at the high school.

The **English Department** offered skills-based courses for freshmen and sophomores and a broad range of courses for juniors and seniors. The MCAS scores are exceptional with a passing rate of 99%. One student won a Gold Key Award from the Alliance for Young Writers and three students won first or second place awards from Columbia Scholastic Press Association. The Emeralds Literary Magazine was bestowed a "Gold" rating from Columbia Scholastic Press Association and was rated "Excellent" by the National Council of Teachers of English. The Smoke Signal earned a "Silver" rating from Columbia Scholastic Press Association and won an International Honor Award from Quill and Scroll.

The **Family and Consumer Science Department** continues to offer hands-on learning experiences for students in their food labs and preschool program. Eighteen students declared a major in the fields of Early Childhood Education, Culinary Arts, Pastry Arts, and Elementary Education based on their positive experiences in the department. Second Step, a violence prevention program for preschool age children, was introduced to the older preschool class by the high school students who worked with them each semester. Culinary Arts classes provided refreshments for the HWEA union meetings throughout the year and put on a well attended Senior Citizen luncheon for town members. The department members continue to keep class materials relevant through participation on the Advisory Board at Holyoke Community College, attending training classes at Johnson and Wales University, and by inviting visiting chefs from various culinary

institutes to visit the classes and demonstrate a sample class for students considering a career in some aspect of culinary arts.

The **Fine Arts Department** continued to gain much recognition both locally and statewide. Choirs and bands performed regularly for local civic organizations, fulfilling the MRHS mission of service to the community. Music and art students were nominated for and heavily involved with the Western District, Quabbin Valley, All-State Music Festivals, and The Springfield Republican newspaper's "Talented Teens in the Arts" program. Art students also received nominations for The Boston Globe Scholastic Art Award and Art All-State.

The **Foreign Language Department** class enrollments continue to hold steady. Students and families realize the importance and benefits of knowing a foreign language in our global society. Many students continue their studies well beyond the required years needed for college entrance requirements. We have many students enrolled in the top levels of each language course and also have students in the Advanced Placement courses. Our Foreign Language Week activities during the first week of March expand each year and in 2009, we brought in a performance by the Gokh-Bi System, a Senegalese musical group to celebrate the culture of our Fulbright exchange teacher, Daouda Thiam. Once again, the department participated in the Student Intern Program offered to seniors. Teachers continue to look for opportunities to bring in speakers and activities to their classrooms in order to expand students' understanding of the cultures they are studying.

The **Guidance Department** continues to offer a variety of programs to serve our students and their parents in a proactive manner. Some of the community outreach services include a guidance brochure, a "welcome" call to the homes of all freshmen, a workshop on writing college essays, a college financial aid night, a college night for juniors and their parents, a follow-up program for seniors and their parents, an orientation program for eighth grade students and their parents, a middle school college night, and a reception for transfer students. In the spring, we offer a College/Career Fair for seniors who are still undecided about post graduation plans. A practice test for the SAT Reasoning test is offered in addition to an ACT test taking strategy workshop. The SAT Reasoning and Subject tests, the ACT, PSAT, ASVAB and AP exams are all administered at Minnechaug. Our Internship program for seniors continues to grow with almost 100 students participating. Our School-to-Career Specialist and Guidance Counselors cover many topics in developmental guidance classes, such as transition to high school, job readiness, and financial planning. The five Guidance Counselors and two Adjustment Counselors meet individually with their students to assist in developing course schedules, making career and college choices and dealing with personal problems. All Counselors are members of the Student/Teacher Assistance Team, which is a prevention and early intervention program.

The **History and Social Science Department** continues to prepare students for effective participation in our community and to become active citizens in our global society. A voter registration drive was conducted to assist students who were eligible for upcoming elections. Teachers were busy updating their core of knowledge and professional status by taking courses at local colleges and participating in various workshops. Department clubs, Model UN, Model Congress, and Mock Law, were once again successful at their yearly competitions. Throughout the year, several guest speakers were brought in to give first-hand accounts and practical knowledge in their areas of expertise. Guest speakers included: local veterans from the Korean and Vietnam Wars, a Holocaust historian, local politicians, college professor, and local business people. The department sponsored another annual National History Day and had students continue on to the district level, several were selected to compete statewide and one group was selected to participate at the national level. One class was engaged in blogging with students in Germany when they studied the Holocaust. Students also participated in an international economic summit at Bridgewater State College, James Otis Day at the Massachusetts State House and Project Citizen.

Interscholastic Athletics: Throughout the year, Minnechaug's student-athletes competed and excelled in 30 athletic offerings. Four Western Mass. Championships are a testament to this very competitive and diverse program. Approximately 1,200 participants enjoyed the interscholastic athletic experience. Sportsmanship and a winning tradition were once again at the core of Minnechaug's comprehensive, well-respected, and successful program. Winning the MIAA District F Sportsmanship Award was certainly the highlight of a great year.

The **Mathematics Department** remains active with curriculum revisions throughout the year, providing students with challenging courses that focus on the development of critical thinking and problem solving skills. All department members continue to research methods of integrating technology into their classes, offering an interactive representation of mathematical concepts. The implementation of SmartBoards, LCD projectors, and graphing utilities has helped enrich the curriculum. Four of our Advanced Placement BC Calculus students represented Minnechaug in the 22nd Annual WPI Invitational Mathematics Meet and placed in the top third of 89 competing schools. The Mathletes team continues to be a top contender in a very competitive league.

The **Media Center** continues to support the Minnechaug students and faculty with a combination of print (books, magazines, newspapers), audio/video (DVDs, books on CD), and computer-based (online resources, electronic databases, interactive white boards) resources. The Media Center added several new research databases providing students with a wide variety of research options. Among these are History Resource Center: World & US, Literature Resource Center, LitFinder, and Global Issues in Context. There are currently 87 computers and two interactive white boards available for student/class use, arranged in two semi-enclosed lab spaces and an open area in the main library space. This arrangement provides teachers with several different learning environments and allows as many as four classes to use the Media Center simultaneously.

The **Physical Education/Health Department** is currently updating and creating new curriculum guides for the 2011 NEASC accreditation process. The department continues to promote the MRHS Mission Statement by implementing the skills necessary to maintain personal and community wellness. The Physical Education department maintains a working relationship with local colleges by supervising undergraduate students during their practicum experience.

The **Science Department** has worked continuously to revise and restructure curriculum and enhance the science classroom experience. The department also continues to improve school-to-home communication using Edline. In addition, the science staff has been actively involved in the design of the science classrooms in the new high school, as well as contributing time, effort, and expertise to the NEASC re-accreditation effort. Two members of the class of 2010 achieved a third place finish in the Massachusetts State Science Fair last April. Their project, "Bugged by Development", investigated the effects of land development on water quality and was funded by a grant from the Marjot Foundation. Students interested in scientific research continue to work in collaboration with faculty from the University of Massachusetts on two projects based in physics and involving mathematical principles behind scientific observations.

Student Activities continues to hold over 50 co-curricular student activity programs with 1,100 participants gaining experience in fundraising, community service, and academic competitions with state and national awards. Students donated over \$9,000 to local and national charities, provided over 5,000 hours of community service, held numerous food and clothing drives, provided over 300 hours of tutoring, and gave over \$4,000 in scholarships. The department has also implemented a Peer Mentoring program for all freshman and transfer students, and the nationally-recognized Raising Student Voice and Participation (R.S.V.P.) program, which provides the student body with the opportunity to create civic action plans to better our school, community, and the world.

The **Technology Education, Business Department, and Computer Technology Department** provide classes with an emphasis on 21st century skills needed for future success. Students are offered a wide range of options to meet their individual needs and aspirations within the technology, business, and computer fields. All classes have a focus on meeting the Massachusetts Curriculum Standards and acquisition of problem solving strategies and critical thinking skills. All students are encouraged to be life-long learners and global citizens. Some unique programs offered include: Robotics, Entrepreneurship, Microsoft Office for Business, and Computer Literacy program.

Student Services

Debra L. Tobias, Ed.D., Director

Student Services is responsible for the coordination of all special education services for the District. There is a commitment to provide a full range of interventions for students who demonstrate challenges in learning. In addition to special education teachers and educational inclusion paraprofessionals, Student Services has school psychologists, speech/language pathologists, school adjustment counselors, physical therapists, occupational therapist and assistant, and several consultants specializing in various areas of educational programming.

Initial interventions begin with general education teachers who are able to provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT) that is comprised of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability undermining the student's ability to make effective educational progress. As needed, specialized instruction, support services, and/or specific therapies may be recommended and provided to the student in the least restrictive environment determined.

Technology continues to have a role in the instruction of special education students. The technology lab at Thornton W. Burgess Middle School is a resource for teachers seeking to learn software programs that develop new pathways to learning for their students. Student Services also utilizes an online-computerized individual education program that captures essential information pertaining to special education. Referrals, evaluations, and active student counts are immediately available. Our special education teachers can send relevant information electronically to Student Services, which facilitates regular administrative review of data to monitor compliance with special education mandates.

District Health & Wellness

Poppy Nelson, BA, RN, BSN, NCSN, Nurse Leader

Our school nurses had another busy year caring for the students and staff of the Hampden-Wilbraham Regional School District. There were 37,978 student visits to the nurses and 1,493 faculty and staff visits. Student first aid was given 12,329 times and 13,791 student illness assessments were completed. Prescription medications were administered to students 5,257 times, 5,478 nursing procedures were accomplished and 6,407 parent phone calls and meetings were held (excluding 504 and IEP meetings).

In November, we partnered with the Scantic Valley YMCA to offer the Heartscreen America program. This program provided low cost cardiac screenings – EKG's, Body Mass Index, BP and family histories for students, plus cholesterol and glucose testing for adults.

Amy Higgins, the new Wellness Coordinator for the Scantic Valley Regional Health Trust, offered yoga classes, Healthy Choices 101, wellness surveys, a health newsletter and the “Holiday Maintain Campaign” to the District’s staff. The Weight Watchers at Work Program, the Hepatitis B shots and flu shots were also offered to staff.

The new Essential School Health Services Grant began on July 1st. The Nurse Leader also works with Wilbraham and Monson Academy as part of this grant, providing medical equipment, nursing computer software and input as needed. This grant allowed the hiring of a full time float nurse for the District.

As always, the school nurses thank the moms and dads who volunteer to help with the first and second grade Fluoride Mouth rinse Program. In addition, our deep appreciation to the members of the Wilbraham Women’s Club who volunteer so many hours to help test vision and hearing in our pre-schools, kindergartens and 10th grade.

Adult Community Education and Recreation

Ned Doyle, Director

The Adult Community Education and Recreation Program, “New Beginnings,” provided diverse enrichment opportunities for all age groups in the community. Approximately 1,700 participants enjoyed the spring, summer, and fall offerings. The “Summer Programs ‘R’ You,” serving the youth of the community, was the most popular program.

School Councils

The Hampden-Wilbraham Regional School District wishes to acknowledge the effectiveness of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Mile Tree Elementary School	Thornton W. Burgess Middle School
Rosemary Brosnan, Principal	Noel Pixley, Principal
Patricia Colkos	Ingrid Apgar
Marcia Jackson	Dina Demos
Wendy Labbe	Phyllis Hulstrom
Ginny McKeon	Catherine Mahoney
Michelle St. John	Kellie Moriarty
Green Meadows Elementary School	Dianne Regnier
Deborah Thompson, Principal	Susan Sawyer
Robert Bardwell	Lauri Shinkle
Amy Bostian	Susanne Simon
Lena Buteau	Wilbraham Middle School
Marsha Dilk	Daniel Roy, Principal
Barbara Fett	Scott Berg
Carol Fitzgerald	Stacy Gilmour
Duane Mosier	Daniel Handzel
Warren Schoonover	Jennifer Jyringi
Ila Smith	Judi LaBranche
Memorial Elementary School	Susan Medeiros
Marguerite Myers-Killeen, Principal	Robin Rabideau

Karen Anti	Diane Ryan
Jessica Carroll	Minnechaug Regional High School
Denise Fisher	Stephen Hale, Principal
Jeff Jones	Kurt Anderson
Liane Kendall	Andrea Bertheaud
Bill Lachenmeyer	Jillian Bickley '11
Peggy McNeff	Alice Bradford
Soule Road Elementary School	Meg Cyr
Mary Goodwin, Principal	Griffin Doyle '13
Molly Caltabiano	Katie Farrell '12
Robin Dunn	John D. Flynn
Cathy Mahoney	Sarah Garwood '11
Ellen Schmutte	Marian Heineman
Stony Hill Elementary School	Michelle Lussier
Sherrill Caruana, Principal	Patrick Moriarty
Lori Berg	Maeve Moylan '10
Mary Beth Laliberte	Katy Reed
Chrissy Plumb	
Michele Mistalski	
Meghan Saunders	

Retirements during the 2008-2009 School Year

Daniel R. Balsler
Christine C. Chamberlain-Puffer
Paul C. Gagliarducci
Diane D. Jeserski
Bruce A. Kenney
Alexander M. Lagunowich, Jr.
Patricia McDiarmid
Joseph R. Norman
Thomas E. Philpott
Nancy A. Ryan
Carol A. Trombley
Joan L. Vogel

Minnechaug Regional High School
Thornton W. Burgess Middle School
Superintendent of Schools
Minnechaug Regional High School
Director of Student Services
Thornton W. Burgess Middle School
Mile Tree Elementary School
Soule Road Elementary School

Hampden-Wilbraham Regional School District School Committee

Peter T. Salerno, Chair
Scott R. Chapman
D. John McCarthy
Gilles Turcotte

William Bickley, Jr.
Marianne Desmond
Lisa Morace

Five-Year Enrollment History

Grade	2004- 2005			2005- 2006			2006- 2007			2007-2008			2008-2009		
	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	64	165	229	70	181	251	69	134	203	42	139	181	49	179	228
1	61	168	229	64	173	237	70	181	251	72	147	219	46	141	187
2	74	177	251	63	174	237	61	187	248	68	181	249	71	158	229
3	62	193	255	74	188	262	73	180	253	63	195	258	72	186	258
4	66	211	277	64	198	262	71	194	265	72	188	260	63	199	262
5	75	213	288	71	213	284	63	205	268	72	200	272	69	194	263
6	67	205	272	75	213	288	67	212	279	61	213	274	69	199	268
7	72	205	277	60	205	265	71	211	282	71	208	279	65	215	280
8	70	219	289	73	211	284	66	214	280	75	216	291	70	220	290
9	105	258	363	78	220	298	80	216	296	73	236	309	77	245	322
10	76	235	311	93	250	343	73	202	275	72	206	278	65	220	285
11	79	240	319	72	219	291	89	234	323	62	195	257	67	204	271
12	79	223	302	78	245	323	71	220	291	87	227	314	61	191	252
Other			75			78			67			73			74
TOTAL	950	2712	3737	935	2690	3703	924	2590	3581	890	2551	3514	890	2551	3469

Hampden-Wilbraham Regional School District - Directory of Schools

Green Meadows Elementary School (Grades Pre K – 4)

Deborah Thompson, Principal
 38 North Road, Hampden, MA 01036 – (413) 566-3263
 School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)

Rosemary Brosnan, Principal
 625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
 School Hours: 8:30 a.m. to 2:40 p.m.

Memorial Elementary School (Grades 2 – 6)

Marguerite Myers-Killeen, Principal
 310 Main Street, Wilbraham, MA 01095 – (413) 596-6821
 School Hours: 8:30 a.m. to 2:45 p.m.

Soule Road Elementary School (Grades 2 – 6)

Mary Goodwin, Principal
 300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
 School Hours: 8:30 a.m. to 2:45 p.m.

Stony Hill School (Grades 2 – 6)

Sherrill Caruana, Principal
 675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
 School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)

Noel Pixley, Principal
 85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
 School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 7 – 8)

Daniel Roy, Principal (as of 12/09)
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

Minnechaug Regional High School (Grades 9 –12)

Stephen Hale, Principal (as of 12/09)
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:40 a.m. to 2:10 p.m.

Superintendent's Office

M. Martin O'Shea, Superintendent of Schools (as of 8/09)
Donna Scanlon, Ed.D., Assistant Superintendent of Schools
Beth Regulbuto, SBO, MCPPO Assistant Superintendent for Business
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 8:00 a.m. to 4:00 p.m.

WILBRAHAM & MONSON ACADEMY

Wilbraham & Monson Academy, the Global School[®], began its 206th year by welcoming 362 students from 14 states and 23 different countries who have come to live and learn together. Among the day students, 51 are from Wilbraham. Enrollment in Blake Middle School is 61 students.

Mr. Rodney LaBrecque is in his eighth year as the Head of School. Further information about Mr. LaBrecque can be found on our Web site: WMAcademy.org.

Begun in spring 2006, the 16,400 square-foot expansion of Greenhalgh Gymnasium was dedicated at Homecoming/Parents' Weekend in October 2007. In the spring and summer of 2008, Corbin Fields on Faculty Street were completely renovated, including a new baseball field named after local alumnus Dennis Ferry. The state-of-the-art Phil Shaw Track complex was dedicated at Homecoming/Parents' Weekend 2009. Many town citizens use the track for aerobic exercise. In addition, construction of a one-family ranch house to serve as faculty housing was completed over the summer of 2009.

The Academy continues to maintain strong ties with the Town of Wilbraham. Our maintenance staff maintains the sidewalk on Faculty and Springfield Streets and the small garden at the intersection of those streets. The Academy also provides meeting space for local groups and use of its facilities for local athletic teams. We invite the citizens of Wilbraham to attend concerts, dramatic performances, lectures, and athletic events on campus.

The campus is busy each summer. For fourteen years now, Beech Tree Summer Camp has provided a stimulating day camp experience for many local youngsters. A new summer program this year is Camp \$tartup, a business-based camp for students ages 14-18.

In addition, 80% of the Academy's \$11 million operating budget is spent locally. We are extremely proud to be an important part of the Town of Wilbraham, as we have been for over 200 years.

Rodney LaBrecque, Head of School

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Town of Wilbraham



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