

TOWN OF WILBRAHAM
240 Springfield Street
Wilbraham, Massachusetts 01095



**SUPPLEMENTARY INFORMATION
APPLICATION FOR A SECTION 14
SPECIAL ALCOHOL SERVICE**

FEE \$45.00

**COMPLETE ALL INFORMATION
AND SUBMIT AT LEAST THREE WEEKS IN ADVANCE OF EVENT**

Name of individual responsible for the license: _____

Address of the licensee: _____

Effective date of the license: _____ Authorized hours of sales/service: _____

Description of the premises to be licensed: _____

The licensee represents A Non-Profit Enterprise (NAME) _____

A Profit Enterprise (NAME) _____

Is the license for a dining hall maintained by an incorporated educational institution authorized to grant degrees? **YES NO**

License is requested for All Alcoholic Beverages (non profit only) Wines and/or Malt Beverages

Please describe the event or program: _____

How many persons are expected at this event? _____

Is the event open to the public? **YES NO** Are patrons paying admission to the event? **YES NO**

Are proceeds from the event going to a charitable/non-profit purpose? **YES NO**

If yes, what is the purpose or who benefits from the proceeds of the event? _____

I have read and understand the Massachusetts General Laws (Chapter 138, Sections 14 and 23) and agree to practice responsible service of alcohol consistent with all the legal requirements of the license.

Signed (event manager or designated alcohol manager): _____

Date of this application: _____

**ATTACH A SAMPLE OF THE PROMOTIONAL LITERATURE FOR THIS EVENT
(handbill, advertising, invitation, or press release).**

SECTION IV

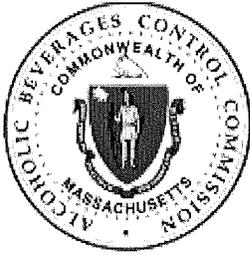
Special Licenses (Section 14 Licenses)

MGL CH. 138, SEC. 14, 23; 204 CMR 7.04

Local licensing authorities may issue special licenses for the sale of wines and/or malt beverages to a responsible manager of any indoor or outdoor activity or enterprise (for profit or non-profit). Special licenses for the sale of all alcoholic beverages may be issued to non-profit organizations only. No person may be granted special licenses for more than a total of 30 days per calendar year and no special license will be granted to any person while his application for an annual license under Section 12 is pending before the licensing authorities.

No more than one license can be issued for a premises at one time. Therefore, a Section 14 special license can not be issued for use in a licensed premises.

Persons holding a special license must purchase alcoholic beverages from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder. A person holding a Section 14 license cannot purchase alcoholic beverages from a package store.



*Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
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Fax: (617) 727-1258*

Steven Grossman
Treasurer and Receiver General

Kim S. Gainsboro, Esq.
Chairman

THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY

As you are all aware, applicants for a Special License commonly referred to as a “1-Day license” are required to purchase alcohol for their event from an authorized source, usually a licensed wholesaler in Massachusetts. In an effort to make this process a little easier for the local licensing authorities and the applicants, we are adding a link of the names and contact information for all of the authorized sources of alcohol for 1-Day licenses. When granting 1-Day licenses, local licensing authorities should consider issuing the license for three or four days to allow for proper delivery, storage and disposal of all alcoholic beverages purchased. This extension will ensure that 1-Day licensees comply with all storage requirements under M.G.L. c.138.

We are also strongly urging that applicants for a 1-Day license submit their applications to the local licensing authorities at least sixty (60) days prior to their event. This will ease the burden on the local licensing authorities, while allowing these organizations enough time to rectify any issues that they may have with their applications prior to their event. Please remember to forward a copy of all 1-Day licenses issued, to the Alcoholic Beverages Control Commission for our records.

We are making these changes as a result of suggestions from a number of the local licensing authorities. We want to take this opportunity to thank these individuals for their input and assistance in making the licensing process a little bit easier. At the same time, we would like to remind everyone that we welcome any suggestions, comments or feedback on any licensing matters. If you have any questions, please feel free to contact our Executive Director, Ralph Sacramone at 617-727-3040 *31.

The General Laws of Massachusetts

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PART I. ADMINISTRATION OF THE GOVERNMENT

TITLE XX. PUBLIC SAFETY AND GOOD ORDER

CHAPTER 138. ALCOHOLIC LIQUORS

SALE OF ALCOHOLIC BEVERAGES OR WINES AND MALT BEVERAGES TO BE DRUNK ON THE PREMISES

Chapter 138: Section 14. Special licenses to managers of indoor or outdoor activities; fees

Section 14. In a city or town wherein the granting of licenses to sell all alcoholic beverages or wines and malt beverages only is authorized under this chapter, special licenses for the sale of wines and malt beverages only, or either of them, may be issued by the local licensing authorities, to the responsible manager of any indoor or outdoor activity or enterprise; provided, however, in any city or town wherein the granting of licenses to sell all alcoholic beverages is authorized under this chapter, special licenses for the sale of all alcoholic beverages or wine and malt beverages only, or any of them, may be issued by the local licensing authorities to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise. Special licenses for the dispensing of wines and malt beverages in dining halls maintained by incorporated educational institutions authorized to grant degrees may be granted by the local licensing authorities in such a city or town to such institutions; provided, that such beverages shall be served only to persons over twenty-one years of age. The fees for licenses granted under this section shall be fixed from time to time by the local licensing authorities and need not be uniform.

A license under this section shall not be granted to any person while his application for a license under section twelve is pending before the licensing authorities.