Town of Wilbraham

2016 Annual Town Report

TOWN OF WILBRAHAM

2016 ANNUAL TOWN REPORT

The Annual Town Report is available in a digital format at www.wilbraham-ma.gov or upon request.

Please direct your request to:
The Selectmen's Office
240 Springfield Street
Wilbraham, Ma 01095
(413) 596-2800 ext. 101

Cover Photo: Main Street in Wilbraham. Photo courtesy of Melissa Graves.

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Planning Board	50-51
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Public Safety

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Hampden Wilbraham Reg. School District (HWRSD)

HWRSD	71-91

Settled: 1731
Incorporated: 1763
Population: 14,573
Area: 22 Square Miles
Mileage of Public Ways: 125
County: Hampden County
Bound by: Hampden, Monson, Palmer, Ludlow, Springfield & East Longmeadow
Registered Voters: 10,467
Dwellings: 5534
Tax Rate: $21.60
Moody's Bond Rating: AA2
Form of Government: Open Meeting, Board of Selectmen & Town Administrator
History: Town of Wilbraham was a locale formally known as the *Outward Commons,* which was a part of the City of Springfield.

Athletic fields at Spec Pond Recreational Complex. Photo courtesy of Parks & Recreation Department.

Wilbraham 2016 Notables

In Memoriam

Raymond Beach, Jr.
Election Worker
1927-2016

Dorothy Bednarz
Receptionist
Town Office Building
1938-2016

Ursula A. Jachym
Manager-Middle School Lunch Program
Wilbraham Public Schools
1922-2016

Kathleen Korabowski
Election Worker
1952-2016

Dorsie R. Kovacs
Animal Inspector
1952-2016

Audrey Nims
Secretary
Selectmen's Office
1922-2016

Mildred Rosetta Smith
Teacher
Wilbraham Public Schools
1915-2016

Liza Syrek
Election Worker
1931-2016

Carolyn Zawacki
Secretary
Wilbraham Police Department
1938-2016

Commendations & Appreciation

In 2016, the Board of Selectmen was pleased to honor the following residents for their outstanding achievements, or service to the community of Wilbraham.

Jesse Kellner
Congratulations on receiving the Boy Scout's Eagle Scout Award and for his commendable contribution to the Wilbraham Community.

Officer Peter Laviolette
Upon his retirement, the Board extends appreciation for his honorable service to the Town and community of Wilbraham.

Cameron Mawaka
Congratulations on receiving the Boy Scout's Eagle Scout Award and for his commendable contribution to the Wilbraham Community.

Avalon Mercado
Congratulations on receiving the Girl Scout's Gold Award and for her commendable contribution to the Wilbraham Community.

Timothy J. Scully
Congratulations on receiving the Boy Scout's Eagle Scout Award and for his commendable contribution to the Wilbraham Community..

Sgt. James Sowell
Heartfelt gratitude for his heroic and inspirational actions and service as Tuskegee Airmen..

SMSgt. James W. Trimble
Heartfelt gratitude for his courageous military service in the U.S. Airforce from 1948 to 1969

Retirements

Peter Laviolette
Police Officer
26 years of service

Michael Framarin
Water Superintendent
31 yrs of service

John Siniscalchi
Police Officer
28 years of service

Merrie Kaye
Admin Clerk
Parks & Recreation Dept.
16 years of service

Wendi Denning
Firefighter/EMT
22 years of service

Employee Promotions

Rachel Hapgood
Asst. Children's Librarian

Daniel Gore
Waste Water Foreman

Gary Butler
Waste Water Service Technician

Lionel Duquette
Water Superintendent

Vincent Pafumi,
Water Service Technician

Employee Service Recognitions

Ten Years of Service
Cathy Barnes, Asst. Admin./Data Collector
James Dunbar, Water Commissioner
Thomas Pilarcik, Water Commissioner

Twenty Years of Service
Wayne Wrubel, IT Support/Website Tech.
Cindy Ruscek, Library Tech. Serv/Circulation
Timothy Grise, Heavy Equipment Operator
Gail Wholley, Library Page
Christian Letendre, Police Officer

Thirty Years of Service
Roger Tucker, Chief of Police

Forty Years of Service
Susan Getchell, Library Assistant

New Employees

Full Time Employees
Erin Carroll, Asst. Parks & Rec. Director
Walter Langlois, Heavy Equipment Operator
Daniel Ryan, Police Officer
Brian Strong, Police Officer
Mark Shlosser, Police Officer
Steven Glenn, Police Officer
Edward Poulin, Electrical Inspector
Edward Jenkins , DPW Worker

Part Time Employees
Laurie Broadbent, Director of Vet. Affairs
Heather Kmelius, Admin Asst., Plan. Dept.
Paula Zaitz, Assessor's Clerk
Lisa Nicholson, Asst. Children's Librarian
David Squires, Dispatcher
Edward Jenkins, DPW Worker (Seasonal)

Directors/Department Directory

Director	Department	Phone #
Nancy Johnson, Town Accountant	Accounting	596-2800 ext. 108
	Ambulance, Non-emergency business	596-2273
Manuel Silva, Principal Assessor	Assessors	596-2800 ext. 209
	Board of Appeals (Zoning)	596-2800 ext. 117
Lorri McCool, Health Inspector Lee Giglietti, Public Health Nurse	Board of Health/Health Inspector Public Health Nurse	596-2800 ext.101 596-8657
Lance Trevallion, Bldg. Inspector/Zoning Off. Ronald Rauscher, Facilities & Maintenance Supervisor	Building Department Appointments (Plumbing & Gas) Inspection Appointments (Electrical) Facilities & Maintenance	596-2800 ext. 204 ext. 228 ext. 229 ext. 120
Melissa Graves, Admin. Asst./Land Mgmt. Coordinator/Community Garden Coordinator	Conservation	596-2800 ext. 204
Michael Masely, Animal Control Officer	Dog Officer (Animal Control)	599-1253
Edmond W. Miga, Jr., Town Engineer William Sperrazza, Supt. of Operations	Engineering Dept./Dept. of Public Works	596-2800 ext. 208
Francis W. Nothe, Fire Chief	Fire Department, Non-Emergency business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800 ext.100
Nathan DeLong, IT Director	IT Department	596-2800 ext. 115
Karen Demers, Library Director	Library	596-6141
Candace Ouillette Gaumond, Parking Clerk	Parking Department	596-2800 ext. 101
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department Coach Information	596-2816 596-2402
John Pearsall, Planning Director	Planning & Community Develop. Dept.	596-2800 ext. 203
Roger Tucker, Police Chief Shirley Rae, Central Dispatch Supervisor	Police Department Non-Emergency Business/Dispatch	596-3837
Anthony Aube, Executive Director	Public Access Television	599-0940
Nick Breault, Town Administrator	Selectmen/Town Administrator	596-2800 ext. 103
Paula Dubord, Director of Elder Affairs	Senior Center/Dept. of Elder Affairs	596-8379
Thomas Sullivan, Asst. Town Administrator of Budgeting & Finance/Treasurer/Collector	Tax Collector/Treasurer	596-2800 ext.206; ext. 207
Beverly Litchfield, Town Clerk	Town Clerk	596-2800 ext. 200
	Trash Bags & Recycling	596-2800 ext. 206
David Graziano, Tree Warden	Tree Services	(413) 246-7345
Laurie Broadbent, Director of Veterans' Affairs	Dept. of Veterans Affairs	596-8657
Lionel Duquette, Supt. of Water Dept.	Water & Sewer Division	596-2826

2016 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

ADA Coordinator
Lance Trevallion 2017

Advisor to the Board of Health
VACANCY

Advisory Board of Health
Catherine Jurgens 2017
Thomas G. Magill 2017
Loralee Nelson 2017
Thomas S. Gould 2017
Teri Brand 2017
Tim O'Neil 2017
Francis Barbaro 2017

Agricultural Commission
Richard Hoffman 2018
VACANCY 2018
Judy VanRaalte 2017
Robert Matthews 2017
Robert Anderson 2017

Alternate Building Inspector
Wendell Hulbert 2017

Alternate Burial Agent
Carole Tardif 2018

Alternate Dog Officer
Rosemarie Masley 2017

Alternate Electrical Inspector
Paul Shepardson 2017
Edward Poulin 2017

Alter. Plumbing & Gas Inspector
Dennis Chaffee 2017

Alter. PVPC Joint Transportation Board
Dena Grochmal 2017

Ambulance Oversight Committee
John Rigney 2019
Thomas Hurley 2018
Paula Chevrier 2018
Heather Mullen 2017
John T. Leibel 2017

Animal Control Officer
Michael Masley 2017

Animal Inspector
Rachel Taylor 2017

Assistant Collector
Janet Costa

Assistant Director of DPW
Tonya Basch

Asst. Dir. of Parks & Rec. Dept.
Ben Saabs Jan. to Aug. 2016
Erin Carroll Aug. to Dec. 2016

Asst. Town Engineer
Tonya Basch

Assistant Treasurer
Lynne Frederick

Board of Assessors
John M. Wesolowski 2017
Roger J. Roberge, II 2019
Lawrence G. LaBarbera 2018

Board of Fire Commissioners
Edward T. Rigney Jr . 2019
Gary Petzold 2018
Ralph Guyer 2017

Board of Library Trustee
Lucy Pelland 2018
Raymond Burk 2018
Marjorie Williams 2019
James S. Jurgens 2019
Linda Moriarty 2017
VACANCY

Board of Registrars
Thomas W. Mango 2018
Donna Fountain 2017
VACANCY

Board of Selectmen
Susan C. Bunnell 2017
Robert W. Russell 2018
Robert J. Boilard 2019

Broadband Advisory Committee
Felix Zayas 2017
Tom Newton 2017
VACANCY
VACANCY
VACANCY
VACANCY

Building Inspector/Zoning Officer
Lance Trevallion 2017

Burial Agent
Beverly Litchfield 2018

Bylaw Review Committee
John Broderick 2017
Judith Theocles 2017
Anna Levine 2017
David A. Sanders 2017
Edward Lennon 2017
Beverly Litchfield

Cable TV Advisory Committee
Thomas G. Magill 2019
Daniel Kelley 2019
George Reich 2019
VACANCY
VACANCY
VACANCY
VACANCY

Capital Planning Committee
Nicholas P. Manolakis 2019
Nancy Piccin 2019
Glenn M. Rooney 2018
Paul Kukulka 2017
Todd E. Luzi 2018

Cell Attendant
Brian M. Kibbe 2017
Matthew C. Lapre 2016

Cell Attendant-Matron
Katherine M. Gomes 2017
Mary Bready 2017

Cemetery Commissioners
George Gordon 2019
Wilfred R. Renaud Jr. 2017
Donald Bourcier 2018

Chief Procurement Officer
Candace Ouillette Gaumond 2017

Commission on Disability
Edward E. White 2019
Margarita Dennis-Wurm 2019
Earl Way 2019
R. Steven Fratoni 2018
Beverly Litchfield 2018
Barbara Harrington 2018
Marylou Fabbo 2017
Diane DaSilva 2017
Jean B. Courtney 2017

Community Preservation Cmte.
John Broderick 2019
Brian Fitzgerald 2019
Patrick O. Kiernan 2018
Michelle Emirzian 2018
Dave Proto 2018
Aaron Tillberry 2017
Jeffrey Smith 2016
Stoughton L. Smead 2017
Jason Burkins 2017

2016 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Conservation Commission
Stoughton L. Smead 2019
Christopher J. Brown 2019
George Reich 2018
Paul Ekness 2018
Thomas R. Reavey 2018
Robert McMaster 2017
James Roberts 2017

Constable
Sgt. Edward Lennon 2017
David J. Goodrich, Sr. 2017

Council on Aging
Giles Turcotte 2019
Diane Weston 2019
Robert Page 2019
M. Trant Campbell 2018
Theresa Munn 2017
Ellen O'Brien 2017
Charles J. Marsman 2017

Deputy Sealer of Weights and Measures
Gary Petzold 2017

Dir. of Public Works/Town Engineer
Edmond W. Miga Jr. 2018

Director of Elder Affairs Dept.
Paula Dubord 2017

Director of Veterans Affairs Dept.
Laurie A. Kozak 2017

Director of Central Dispatch
Shirely Rae

Director of DPW — Highway Division
William Sperrazza

Director of Info. & Technology Dept.
Nathan DeLong

Director of Wilbraham Public Library
Karen Demers

Director of Planning & Community Development Dept.
John Pearsall

Director of Parks & Rec. Dept.
Bryan Litz 2019

Director of DPW—Water Division
Michael Framarin Jan.-Oct. 2016
Lionel Duquette Oct.-Dec. 2016

Electrical Inspector
Edward White 2016
(resigned 10/2016)
Edward Poulin 2017
(appointed 11/2016)

Emergency Management Director
Francis W. Nothe 2017

Executive Director of Wilbraham Public Access Television
Anthony Aube

Facilities & Grounds Maint. Super.
Ronald Rauscher

Fair Housing Committee
VACANCY
VACANCY
VACANCY

Fence Viewer
Francis C. Barbaro 2017
David A. Sanders 2017

Field Driver
VACANCY
VACANCY

Finance Committee
Todd E. Luzi 2019
Nancy Piccin 2019
Daniel Miles 2019
Carolyn Brennan 2018
Anna Levine 2018
Timothy F. Murphy 2018
Marc Ducey 2017
Kevin Murray 2017
Michael Mannix 2017

Fire Chief
Francis W. Nothe 2017

Forest Warden
Francis W. Nothe 2017

Health Inspector
Lorri McCool 2017

Historical Commission
Patrick O. Kiernan 2019
Michelle Lawler 2018
Arthur Wolf 2018
Brett Johnson 2017
Roberta Albano 2017
Walter Clark 2017
Carol M. Albano 2016

HWRSD Middle School Taskforce
Susan C. Bunnell

HWRSD School Committee
James S. Burke 2018
James E. Thompson 2017
William Bontempi 2018
Patricia Gordon 2017
Sean F. Kennedy 2019
Lena Buteau
Lisa Morace

Insurance Advisory Board
Michael Cygan
John Kirchof
Adam Hart
Lynne Frederick
Karen Demers
Melissa Graves

Local Community Mitigation Advsry. Cmte.
Judith Theocles 2018

Local Emergency Planning Committee
Robert A. Rusczek 2018
Roger W. Tucker 2017
Francis W. Nothe 2017
Robert J. Boilard 2017
Ed Cenedella 2017
Lorri McCool 2017
Ralph Guyer 2017
David Bourcier 2017
Terry Nelson 2017
Anthony Aube 2017
David R. Pasquini 2017
Stoughton L. Smead 2017
VACANCY
VACANCY
VACANCY

Measurer of Wood and Charcoal
Gary Petzold 2017

Moderator
George L. Reich 2018

On-Call Dispatcher
David Squires 2017
Lisa Bouchard 2017

On-Call Firefighter/EMT
VACANCY

2016 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Open Space and Recreation Committee
Marianne Moner 2019
Joseph Calabrese 2019
Brian Fitzgerald 2018
Jonathan Taylor 2018
Edward McCorkindale 2018
Edna Colcord 2018
Steve Lawson 2017
Tracey Plantier 2017
Judith Theocles 2017
VACANCY
VACANCY

Parking Clerk
Candace Ouillette Gaumond 2017

Pastoral Advisor to the Council on Aging
Rev. Panteleimon Klostr 2017

Personnel Board
Paul D. Lemieux 2019
Mark Manolakis 2018
Miriam Cambo 2017
Camie Lamica 2017
Joseph Kelly 2017

Pest Control Officer
David Graziano 2017

Planning Board
James E. Moore 2019
Tracy Plantier 2020
John P. McCloskey 2021
David A. Sanders 2017
Jeffrey A. Smith 2018

Planning Board — Associate Seat
Gordon E. Allen 2017

Playground and Recreation Commission
Marian E. Poe-Heineman 2019
William Scatolini 2019
Cliff Zimmer 2018
Patricia Silk 2018
Stanley J. Soja 2017
Aaron Tillberry 2017
Jonathan Stogner 2017

Plumbing and Gas Inspector
Bernard Sears 2017

Police Chief
Roger Tucker 2017

Poundkeeper
Michael H. Masley 2017

Pre-disaster Mititgation Plan Cmte.
Francis W. Nothe

Principal Assessor
Manuel D. Silva 2017

Public Access TV Committee
Roy L. Scott 2017
Sandra Belcastro 2017
Janet Vitkus 2017
Dolores Gravel 2017
Karl Jurgen 2017
Edward J. Chapman 2016
VACANCY
VACANCY

PVPC Alternate Commissioner
David A. Sanders 2017

PVPC Commissioner
Tracey Plantier 2017

PVPC Joint Transportation Board
Tonya Basch 2017

PVTA Advisory Board
Paula Dubord

Rep. to Grtr. Spfld. Senior Services, Inc.
Peter Schmidt

Scantic Valley Health Trust
Thomas Sullivan 2017

Scantic Valley Health Trust - Alternate
Nick Breault 2017

Sealer of Weights and Measures
Susan Petzold 2017

Senior Ctr. Bldg. Feasibility Cmte.
Carolyn Brennan
Nicholas Manolakis
Gina Kahn
M. Trant Campbell
Paula Dubord
Thomas Sullivan
Norma Bandarra
Dennis Lopata

Sewer Advisory Board
Joseph R. Kakley 2018
Frank Pychewicz 2017
VACANCY
VACANCY
VACANCY

Solid Waste Advisory Committee
Kevin Dorsey 2017
VACANCY
VACANCY
VACANCY

Stormwater Committee
Dena Grochmal 2017
John Pearsall 2017
Tonya Basch 2017
William Sperrazza 2017
Lance Trevallion 2017

Surveyor of Lumber
Edward P. Lindsay Jr. 2017
VACANCY

Tax Title Custodian
Thomas Sullivan 2017

Town Administrator
Nick Breault 2018

Town Archivist
Brett Johnson 2017

Town Clerk
Beverly J. Litchfield 2018

Town Counsel
Stephen M. Reilly, Jr. 2017

Traffic Safety Team
Edmond J. Miga
William Sperrazza
John Pearsall
Nick Breault
Tonya Basch
Robert J. Boilard
Roger W. Tucker

Treasurer/CollectorTreasurer/Collector
Thomas P. Sullivan

Tree Warden
David A. Graziano 2018

Veterans' Graves Officer
William H. Garvey 2016

Water Commissioner
Thomas D. Pilarcik 2017
James B. Dunbar 2018
Mary E. McCarthy 2019

Weigher of Grain
VACANCY

2016 Appointed Positions/Boards/ Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Wilbraham Cultural Council

Susan Adams	2019
Jean Stone	2019
Valerie Ducey	2018
Martha Damon	2017
Janet Vitkus	2017
Janet Wise	2017
Mary Manning	2017
VACANCY	

Wilbraham Housing Authority

Jason A. Burkins	2017
Judy Cezeaux	2021
Ann Turcotte	2018
Angel L. Reyes	2018
Peter N. Manolakis	2020

Wilbraham Nature and Cultural Council

Robert J. Boilard	2017

WPL Renovations Implementation Cmte.

Holly Murray	2020
James Jurgens	2020
Corinne Sawyer	2020
Karen Demers	2020
Ronald Rauscher	2020
Raymond Burk	2020
Paul Huijing	2020

Reg. 911 Emergency District Plan. Cmte.

Francis Nothe
Roger Tucker
Nick Breault

Zoning Board of Appeals

H. Clark Abbott	2018
Edward E. Kivari	2018
Mark J. Albano	2018

Zoning Board of Appeals Associate Seats

Betsy Johnsen	2019
Charles A. Pelouze	2017

2016 Elected Officials

Board of Selectmen/Board of Health/Sewer Commissioners

Robert J. Boilard (R)	2019
Susan C. Bunnell (U)	2017
Robert W. Russell (R)	2018

Town Clerk

Beverly J. Litchfield (D)	2018

Town Moderator

George L. Reich (R)	2018

Board of Assessors

John M. Wesolowski (R)	2017
Roger J Roberge II (R)	2019
Lawrence G. LaBarbera (R)	2018

HWRSD Regional School Cmte.

Peter Salerno (R)	2017
(resigned 7/19/16)	
Patricia Gordon (U)	2017
William J. Bontempi (R)	2018
Michelle P. Emirzian (R)	2018
Sean F. Kennedy (D)	2019
James E. Thompson (D)	2017
(appointed 8/16/16)	

Tree Warden

David A. Graziano (R)	2018

Cemetery Commissioners

Donald Bourcier (R)	2018
Wilfred R. Renaud, Jr. (D)	2017
E. George Gordon (R)	2019

Board of Water Commissioners

James B. Dunbar (R)	2018
Mary E. McCarthy (R)	2019
Thomas Pilarcik (U)	2017

Board of Library Trustees

Raymond Burk (R)	2018
Lucy I. Pelland (D)	2018
Linda F. Moriarty (R)	2017
James S. Jurgens (R)	2019
Marjorie Williams (D)	2019
Gloria Russell (D)	2017
(resigned 5/26/16)	

Planning Board

David A. Sanders (R)	2017
Jeffrey A. Smith (U)	2018
Tracey Plantier (D)	2020
John P. McCloskey (D)	2021
Adam Basch (U)	2019
(resigned 6/1/16)	

Wilbraham Housing Authority

Angel L. Reyes (U)	2018
(State appt. seat)	
Peter N. Manolakis (R)	2020
Anne Turcotte (D)	2018
Judy L. Cezeaux (R)	2021
Jason A. Burkins (D)	2017

Attested by:
Town Clerk Beverly J. Litchfield, MMC, CMMC

2016 Federal & State Delegation

Governor
Charlie Baker (R)
Office of the Governor
State House, Rm. 280
Boston, MA 02133
Phone: 1-888-870-7770
1-617-725-4005
1-413-784-1200 Springfield
1-202-624-7713 Washington
E-mail: goffice@state.ma.us

U.S. Senator
Elizabeth Warren (D)
2400 John F. Kennedy Bldg.
15 New Sudbury St.
Boston, MA 02203
Phone: 1-617-565-3170

317 Hart
Senate Office Bldg.
Washington, DC 20510
Phone: 1-202-224-4543

1550 Main St., Suite 406
Springfield, MA 01103
Phone: 413-788-2690

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U.S.Senator
Edward J. Markey (D)
975 JFK Federal Building
15 New Sudbury St
Boston, MA 02203
Phone: 1-617-565-8519

218 Senate Russell Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

1550 Main Street, 4th floor
Springfield, MA 01101
Phone: 413-785-4610

Congressman—2nd Cong. Dist.
Richard E. Neal (D)
300 State St., Suite 200
Springfield, MA 01105
Phone: 413-785-0325

341 Cannon House Office Bldg.
Washington, DC 20515
Phone: 1-202-225-5601

Representative in Gen. Court
12th Hampden District
Angelo J. Puppolo, Jr.
State House, Room 236
Boston, MA 02133-1054
Phone: 1-617-722-2430
Email: angelo.puppolo@mahouse.gov

2341 Boston Rd., Suite 204
Wilbraham, MA 01095
413-596-4333
Email: repangelopuppolo@aol.com

State Senator
1st Hampden-Hampshire District
Eric P. Lesser (D)
State House Room 519
Boston, MA 02133
Phone: 1-617-722-1291
Email: eric.lesser@masenate.gov

60 Shaker Road, Unit 3B
East Longmeadow, MA 01028
Phone: 413-526-6501

2016 Democratic Town Committee

Executive Officers
Jason A. Burkins, Chairman
Sean F. Kennedy, Vice Chairman
Anna G. Levine, Treasurer
Christine Goonan, Secretary

Elected Members
Robert Anderson
Everett Handford
Thomas Kenefick, III
Todd Luzi
Joseph Pessolano
Stanley Soja
James Thompson
Ann Tousignant
Arthur Wolf
David Barry
David Chivers
Ivan Gothner
Lisa Jones
Dana-Lee Luzi
Patricia McDiarmid
Marjorie Pessolano
Gloria Russell
Ann Turcotte
Bruce Williams
Virginia Barry
William Fogarty
Karen Grycel
Mark Jones
Ann Marie King
Jake Luzi
Shawn O'Connor
Elizabeth Quigley
Carole Tardif
Gilles Turcotte
Marjorie Williams

Associate Members
Xiomara Albon
Jean Canosa Albano
Linda Dagradi
Joseph Falzone
Terri Landeck
Thomas Mango
Patricia Nordstrom
David Rolandini
Edwaard Ryter
Janet Wise
Laurie Bongiorni
Jane Clark
Elizabeth Davison
Judith Falzone
Robert Long
Russell Mitchell
Robert Page
Jordan Rossman
Anthony Scibelli
Carol Albano
W. Rose Chapman
Megan Dubord
Madeline Flanagan
Tracey Long
Lisa Murray
Apolinaro Pastrana
Karen Rucks
Ann Sleboda

Lifetime Members
Gale Candara
John Fitzgerald
Barbara Kirby
Kevin Moriarty

2016 Republican Town Committee

Executive Officers
Mark Manolakis, Chairman
Peter Manolakis, Vice Chairman
D. John McCarthy, Treasurer
Joelene Guzzo, Secretary

Elected Members
Robert Boilard
William Bontempi
Barbara Bourcier
Don Bourcier
Patricia Gordon
George Gordon
Robert Grove
Richard Howell
James Jurgens
Lawrence LaBarbera
Catherine Labine
Richard Labine
Michael Mazzuca
Mary McCarthy
Tom Reavey
George Reich
Robert Russell
Elizabeth Sallade
Frederick Sallade
David Sanders
Roy Scott
Janet Shea
Anthony Vecchio
John Wesolowski

Associate Members
Peter Ablondi
David Graziano
Ann Marie Kibbe
Joyce McComb
Patrick McComb
Debbie Reavey
Frank Barbaro
Jim Burke
Kathy Kwaczyk
Ray Burk

Administration

Town Moderator

A Citizens Guide to Wilbraham Town Meeting - 2016

Description

Wilbraham has an Open Town Meeting form of government. This form of government is the purest form of direct democracy. Town Meeting is considered a legislative body. During the meeting, each voter is a legislator. At the Meeting, voters will be asked to approve Town budgets; capital expenditures, zoning changes, Town Bylaw changes, compensation for employees and elected officials, Town acquisition or disposition of land and more. "Open" Town Meeting means that all Wilbraham registered voters are eligible to participate and vote.

Each year, Wilbraham must conduct an Annual Town Meeting. Town Bylaws require that this Meeting be called by the Selectman during the timeframe of April through June. Recent tradition has been to schedule the Meeting the Monday prior to Town Elections, which are held on the third Saturday of May.

The Selectmen may call a Special Town Meeting at any time. Special Town Meetings are called as needed.

All Town Meetings are televised and rebroadcast, at various times, by the Wilbraham Public Access channel.

The Warrant

The Warrant is basically the agenda for Town Meeting. It contains a number of Articles which set the framework for Motions that will be made at Town Meeting. The Articles themselves are not necessarily the motions that will be made at Town Meeting. The Board of Selectmen are responsible for: determining the appropriate Articles and preparing the Warrant; obtaining Legal opinion on the validity of proposed Articles; gathering input from Town staff and boards; and distribution of the Warrant.

Any ten voters have the right to petition the Board of Selectmen to put an Article on the Annual Town Meeting Warrant. This number increases to one hundred (100) for inclusion in a Special Town Meeting; and two hundred (200) to petition the Board to call a Special Town Meeting. For Annual Town Meeting, the deadline for submitting citizen's petitions for a Warrant Article is February 1 for Articles which have a monetary impact; and approximately March 1st for Articles with no monetary impact. Citizen petitioners should contact the Selectmen or Town Administrator as early as possible for guidance. The Selectmen retain the right to reject any Citizen's Petition Article which might not be legally appropriate.

Town Meeting "Cast"

Registered Wilbraham Voters – Each voter is a legislator at Town Meeting. They are full participants in budgeting, allocating funds and law making. Upon checking in to the Meeting, voters will be given a voting card, which they will hold up, (either for or against a motion,) when the vote is called by the Moderator. Non-voters may attend the Meeting but may not vote; and may address the Meeting only with permission, (traditionally this permission is presumed for Town Staff.)

Town Moderator – The Town Moderator is elected for a three (3) year term during Town Elections. The Moderator presides over Town Meeting and is responsible for its conduct consistent with Town Bylaws, Massachusetts General Laws and the parliamentary procedures defined in, *Town Meeting Time,* (a handbook of parliamentary law published by the Massachusetts Moderators Association.) Massachusetts General Laws grant The Moderator broad authority to accept parliamentary motions, regulate debate and rule speakers in or out of order. A primary role of the moderator is to insure that motions (or amendments to motions) remain within the scope of the Article published in The Warrant.

Board of Selectmen – As noted above, the Selectmen prepare the Warrant. Traditionally, they present the motions associated with most Articles (generally Zoning Article motions are made by the Planning Board and Citizen Petition Article motions are made by the petitioners). However, any voter may make the motion for an Article. The Selectmen may present recommendations or explanations of Articles.

Town Clerk – The Town Clerk is an elected official responsible for maintaining Town records. During Town Meeting, the Town Clerk is responsible for checking in voters; and recording votes and actions taken at Town Meeting. If the elected Moderator is not present at the start of the Meeting, the Town Clerk will conduct the Meeting until the Town Meeting voters elect a temporary Moderator.

Finance Committee - The Finance Committee is appointed by the Board of Selectmen. They have the authority to make recommendations on all Warrant Articles. They are deeply involved with the budgeting process and make a detailed explanation of the proposed budget to Town Meeting. Their budget recommendation is included in The Warrant. While the Finance Committee is charged with making recommendations on all Articles, traditionally they have referred recommendations on Zoning Articles to the Planning Board.

Town Counsel – Town Counsel attends Town Meeting to provide legal opinions on proposed actions being considered. The Moderator may consult with Counsel prior to issuing a ruling, if the Moderator is in doubt about the legality of that ruling.

Boards, Committees and Staff – Depending on the Article, Town Boards, Committees or Staff may be called on to make presentations or provide explanations on various Articles.

Town Meeting Procedures

The Town Moderator is the elected

(Continued on page 11)

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official who is responsible for conducting Town Meeting. The Moderator's authority and duties are defined in Massachusetts General Laws – primarily Part I, Title VII, Chapter 39; and the Town of Wilbraham Bylaws. Furthermore, the Town Bylaws specifically state that "in all matters not specifically provided for in law or by the By-laws of the Town of Wilbraham, the Moderator shall be guided by the principles and rules of practice contained in the work entitled, *Town Meeting Time, A Handbook of Parliamentary Law…"* This book is published by the Massachusetts Moderators Association and is used by most Town Moderators in Massachusetts.

The quorum for a Town Meeting in Wilbraham is fifty (50) voters. The Town Clerk will inform the Moderator once a quorum is present. The Meeting will be called to order and after opening procedures have been completed, the Warrant Articles will be taken up. Articles will be taken up in the order prescribed by the Warrant. Generally, only Consent Agenda Items (description follows) or inter-dependent Articles will be taken out of order.

As mentioned earlier, the Article itself is not the Motion. However, the Motion associated with an Article must be within the scope of that Article as presented in the Warrant. A "reasonable" voter who has read the Article should not be surprised by the content of the Motion. Motions that expand upon the Article or materially change it will be ruled out of order by the Moderator. Any voter may make a Motion related to the Article being taken up. However, traditionally, the Selectmen have made most motions. Once there is a Motion and a second, the proponents of the Article may make a presentation to Town Meeting. These proponents may be Town Officials (elected, appointed or staff) or individual voters (especially for a Citizen's Petition Article.) In order to provide a balanced Meeting, the Moderator will permit opponents to make formal (projector) presentations, as well. However, the Moderator expects to be notified of both pro and con presentations, and to approve their content and duration, in advance. After the presentations, Town Voters may question or argue in support or opposition to the Motion. Any voter wishing to speak, should line up at one of the microphones in the aisles. Once they are recognized by the Moderator, they should state their name and address. Town Employees need not provide their address, but they should let Town Meeting know whether or not they are a Wilbraham voter. Speakers and presenters are encouraged to be brief, to the point and to avoid repetition. Debate is encouraged; but personal attacks are not. Please argue the content of the Motion, not the merits of those presenting their view points. As long as there are voters lining up to speak, Wilbraham By-laws do not allow the Moderator to cut off debate until five (5) voters have spoken on both sides of the issue. If there are less than five (5) voters speaking for one side, debate may be cut off after the five (5) voters have spoken on the other side.

The Consent Agenda is a series of Articles which are voted in a single Motion and Vote. The Selectmen, with input from the Moderator, Town Counsel and the Finance Committee identify Articles which they feel will generate no controversy or debate. These often tend to be "housekeeping" type Articles. After the Consent Agenda Motions are read, the Moderator will announce the Article Numbers which are included. If any voter wishes to discuss an Article, he or she should shout "hold" as the Article number is announced by the Moderator. This Article will be removed from the Consent Agenda and moved and discussed in its normal position in the Warrant.

Any voter may offer an amendment to an Article (except CPA articles which may not be amended.) However, like the main motion, the amendment must not go beyond the scope of Article that was published in the Warrant. A voter may also offer one amendment to an amendment. An amendment requires a simple majority vote to pass, regardless of the quantum of vote required for the original motion. If the amendment passes, the original motion is replaced by the amended motion. The vote is then held on this amended motion and the required quantum of vote returns to that of the original motion.

Town Meeting voting is generally done by voters holding up their voting card. When voters check in, their voter registration will be confirmed. Then they will be given a colored card which they will hold up when asked for their vote. Different types of Motions require different quanta of vote to pass. Most Motions require a simple majority (the Motion would fail if the vote were tied.) A lesser number require a two-thirds (2/3) vote (Zoning Articles are the most common in this group.) Finally, there are rare occasions when the requirement may be four-fifths (4/5) or nine-tenths (9/10) vote to pass. For votes that require a simple majority or two-thirds, the Moderator may declare the results based observation. If any seven (7) voters stand to challenge the Moderators declaration of vote, a count will be made by the election tellers. For those Articles that require a four-fifths or nine-tenths majority, a count must be taken unless the vote is unanimous. If a count is taken, there is no provision for Meeting members to request a re-count.

As a registered voter, the Moderator is entitled to vote. However, the Moderator will only vote if a count has been taken, and the Moderators vote affect the result.

A motion for Reconsideration of a previous Article will only be allowed if the person making the motion cites specific new information that has come to light since the original vote; and that person voted with the prevailing side. For example, a subsequent Article may have had an impact on a prior Article and now someone who voted with the majority has changed their mind. Reconsideration is not to be used as a parliamentary mechanism for a recount because the voter makeup of the Meeting may have changed since the original vote on the Article.

Adjournment

Town Meeting shall not be adjourned until all Warrant Articles have been dealt with. It may be continued to a specific date.

Town Moderator
George Reich

Town Clerk

Including our regular office duties, 2016 was a very busy election year for the Town Clerk's Office. We had a total of four (4) elections (Presidential Primary, Annual Town Election, State Primary and the Presidential Election). The voter turnout ranged from 10 percent at the Annual Town Election to 81 percent at the November Presidential Election. This year was also the very first time Massachusetts had access to Early Voting. I must say it was a big learning experience for all involved. My goal was to make the process as smooth and easy as possible. I think that was definitely achieved. Here in Wilbraham, we had 3,298 voters (31 percent) out of a total of 10,725 registered voters take advantage of this process over the eleven (11) day period. From what I was hearing it was well received by the majority partaking in the event. Reasons ranged from being able to pick the day to vote due to weather conditions, to carpooling, to hours offered on a Saturday but mostly, the ease ability of voting at Town Hall compared to voting at the High School, (less distance to travel from parking lot to the voting area.) The downside to Early Voting, for some, is that it is only offered during November's State/Federal Elections so mark your calendar for November 2018 to do it all again.

Now I would like to thank all my Election Workers, the Registrars and my Assistant, Carole Tardif, for all they did to assist me this year. I couldn't have done it without them. We all deserve to wear "I SURVIVED" tee shirts.

With respect,
Beverly J. Litchfield, MMC, CMMC
Wilbraham Town Clerk

Town Clerk's Office
Beverly Litchfield, Town Clerk
Carole Tardif, Assistant Town Clerk

ANNUAL TOWN MEETING MAY 16, 2016

Attendance:

Precinct A:	**96**
Precinct B:	**70**
Precinct C:	**116**
Precinct D:	**109**
Total ----------	**391**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 16, 2016. At 7:05 p.m. Moderator George Reich noted a quorum was present and called the meeting to order. The Moderator welcomed all and commenced with a brief explanation of the process for the evening.

Moderator Reich introduced our new town counsel, Stephen Reilly, Jr. The Moderator went on to explain town counsel's ruling concerning his being the moderator and on the conservation commission. To remove any conflict of interest, since neither position is designated as a "special municipal employee" he would be waiving his moderator's salary for this meeting. A letter stating such is on file with the town clerk.

In respect of tradition, the names of those town employees recently deceased since our last meeting were read. These names are printed in the annual town report. A moment of silence was held in their honor.

The Pledge of Allegiance was then recited followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

At this time Moderator Reich acknowledged a special event that occurred earlier this month where Sgt. James Sowell received the Congressional Gold Medal for his service from Congressman Richard Neal. In recognition of this event Sgt. Sowell was honored for his service as a member of the Tuskegee Airmen during WWII by the board of selectmen.

Moderator Reich explained the process to be used concerning the "Consent Agenda" articles. Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.

The articles included in the Consent Agenda were then read, one at a time. The Consent Articles were 1, 2, 4, 9, 11, 16, 17, 37, 38, 39, 40, 41, 42, and 43. Each article had the Finance Committee's recommendation, passed by unanimous vote, are listed separately in these minutes and marked with an asterisk (*). Article 13 was pulled from the consent agenda listing and placed back in normal order due to a question concerning the article.

***ARTICLE 1.** **Choosing Miscellaneous Officials: Finance Committee Recommends.** Passing by a unanimous vote for the following persons be elected to the indicated offices for the ensuing year: Poundkeeper, Michael H. Masley; Surveyor of Lumber, Edward P. Lindsay and Measurer of Wood and Charcoal, Gary Petzold.

***ARTICLE 2.** **Hearing Reports: Finance Committee Recommends.** Passing by a unanimous vote that the town accepts the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. **Funding Transfers FY2016: Finance Committee Recommends.** Passing by unanimous vote, pursuant to Section 33B of Chapter 44 of the General Laws, to transfer the sum of $61,300 from previously appropriated but unexpended funds in the following FY'2016 budgets:

#134 Accounting Salaries	$1,300
#192 Town Properties-Fuel	$40,000
#194 Group Health Insurance	$20,000

and to place such funds in the following amounts in the following FY'2016 budgets:

#122 Selectmen-Expenses	$2,500
#210 Police – Overtime	$15,000
#220 Fire – Overtime	$30,000
#240 Dispatch Overtime	$13,000

ARTICLE 4. Ambulance Fund Transfer: Finance Committee Recommends. Passing by unanimous vote to appropriate $30,000 from Receipts reserved for Appropriation for Ambulance to the FY'2016 Ambulance Budget to cover overtime.

ARTICLE 5. Parliamentary Procedures: Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk.

ARTICLE 6 Compensation for elected Town Officials: Finance Committee Recommends. Passing by unanimous vote to fix the compensation for elected Town Officers for fiscal year July 1, 2016 to June 30, 2017, as follows: Assessors, $3,387 per year, chairman, $3,738 per year; Town Clerk, $81,466 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $4,903 per year, chairman $5,719 per year; Tree Warden, $10,113 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal; all other Town officers elected other than by official ballot, fees only, fixed by General Laws.

ARTICLE 7. Budget Appropriations: Finance Committee Recommends. Passing by a majority vote to accept the report of the Finance Committee to raise and appropriate $39,364,738 and transfer $26,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2017 (July 1, 2016 to June 30, 2017) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

ARTICLE 8. Water Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, $450,362; Expenses, $1,500,335, and that $1,950,697 be raised as follows: $1,851,193 from Water Department receipts and $99,504 from retained earnings.

***ARTICLE 9. Water Enterprise Fund Reserve Fund: Finance Committee Recommends.** Passing by unanimous vote that the Town appropriate from water receipts the sum of $25,000 for a Fiscal Year 2017 Reserve Fund.

ARTICLE 10. Wastewater Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, $231,089; Expenses, $974,745, and that $1,205,834 be raised as follows: $1,205,834 from Wastewater Department receipts and $0 from retained earnings.

***ARTICLE 11. Wastewater Enterprise Fund Reserve Fund: Finance Committee Recommends.** Pass by unanimous vote that the Town appropriate from wastewater receipts the sum of $5,000 for a Fiscal Year 2017 Reserve Fund.

ARTICLE 12. Solid Waste Enterprise Fund Budget: Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, $140,357; Expenses, $228,416, and that $368,773 be raised as follows: $320,080 from Solid Waste Enterprise Fund receipts and $48,693 from retained earnings.

ARTICLE 13. Solid Waste Enterprise Fund Reserve Fund: Finance Committee Recommends. Passing by majority vote that the Town appropriate from Solid Waste Enterprise Fund receipts the sum of $4,000 for a Fiscal Year 2017 Reserve Fund.

ARTICLE 14. Authorization to borrow for capital outlays: Finance Committee Recommends. Requiring a two-thirds vote, passing by unanimous vote that the town to borrow $385,000 for the following purpose: $385,000 in accordance with Section 7(9) of Chapter 44 of the General Laws for the cost of departmental equipment.

ARTICLE 15. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Passing by unanimous vote to appropriate $729,587 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

***ARTICLE 16. Appropriations for Ambulance Depreciation Account: Finance Committee Recommends.** Passing by unanimous vote to appropriate $50,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

***ARTICLE 17. Receipts Reserved for Appropriation for Cemeteries: Finance Committee Recommends.** Passing by unanimous vote to appropriate $20,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 18. Reserve Fund: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $250,000 for a Fiscal Year 2017 Reserve Fund.

ARTICLE 19. Special Appropriation

(Continued on page 14)

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for Road Repaving and Preservation: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $150,000 to repave, resurface and/or crack seal public ways.

ARTICLE 20. Special Appropriation for demolition of town property at 2451 Boston Road: Finance Committee Recommends. Passing by a majority vote to transfer from available funds (Free Cash), in Fiscal Year 2016 $140,000 for demolition and removal of the town owned building at 2451 Boston Road.

ARTICLE 21. Other Post Employment Benefits Liability Trust Fund: Finance Committee Recommends. Passing by a majority vote for the town to raise and appropriate or transfer from the following available funds (free cash, water receipts, wastewater receipts, solid waste receipts, receipts reserved for appropriation for ambulance) a sum of money to be placed into the Other Post Employment Benefits Liability Trust Fund, established under the provisions of Massachusetts General Laws Chapter 32B, Section 20,

Fund	Source	Amount
General Fund	Raise & Appropriate	$250,000
Water Enterprise Fund	Water Receipts	$8,100
Wastewater Enterprise Fund	Wastewater Receipts	$3,500
Solid Waste Enterprise Fund	Solid Waste Receipts	$1,600
Receipts Reserved for App. For Ambulance	Receipts Reserved for App. For Ambulance	$6,500

ARTICLE 22. Municipal Building Insurance Fund: Finance Committee Recommends. Passing by unanimous vote to raise and appropriate $1,000 for the Municipal Building Insurance Fund.

ARTICLE 23. Stabilization Fund: Finance Committee Recommends. Passing by unanimous vote to transfer $200,000 from Free Cash to be added to the Stabilization Fund and to transfer $650,000 from free cash to be added to the Capital Stabilization Fund, both in accordance with Section 5B of Chapter 40 of the Massachusetts General Law.

ARTICLE 24. Zoning By-Law Amendment – Miscellaneous Housekeeping Revisions: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law as printed in Article 24 of the Warrant.

To see if the Town will vote to amend the Wilbraham Zoning By-Law by revising Sections 2.2, 2.3.2, 4.7, and 13.5.1.3 and by deleting Sections 9.2 and 10.3 as set forth in a document entitled "Article 24-Zoning Amendment Exhibit A" on file with the Town Clerk.

ARTICLE 25. Zoning By-Law Amendment – Rezoning from R-26 to N.O.: Planning Board Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law as printed in Article 25 of the Warrant.

To see if the Town will vote to amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from Residence-26 (R -26) to Neighborhood Office (N.O.) a parcel of land containing approximately 32,940 square feet of land located at 384 Main Street owned by the Wilbraham & Monson Academy as more particularly described on a plan on file with the Town Clerk entitled "Article 25-Zoning Amendment Exhibit B".

ARTICLE 26. Zoning By-Law Amendment – Rezoning By-Law Amendment-Rezoning from R-15 to G.B.: Planning Board Recommends. Requiring a two-thirds vote, passing by unanimous vote to amend the Wilbraham Zoning By-Law as printed in Article 26 of the Warrant.

To see if the Town will vote to amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from Residence-15 (R-15) to General Business (G.B.) a parcel of land containing approximately 12,419 square feet being the southerly portion of land located at 4V Forest Street owned by Frank L. Reed, Inc., as more particularly described on a plan on file with the Town Clerk entitled "Article 26-Zoning Amendment Exhibit C".

ARTICLE 27. Acceptance of Public Way(s)- Passing by a majority vote to accept as a public way the extension of Daniele Drive and Nicole Way as printed in Article 27 of the Warrant.

To see if the Town will vote to accept as a public way, pursuant to layouts filed by the Board of Selectmen with the Town Clerk, the extension of Daniele Drive, and Nicola Way.

ARTICLE 28. Release of Easements – Passing by unanimous vote to authorize the Board of Selectmen to release, discontinue or terminate storm water drainage easement #3 and #4 as printed in Article 28 of the Warrant.

To see if the Town will vote to authorize the Board of Selectmen to release, discontinue or terminate storm water drainage easement #3 granted to the Town of Wilbraham on land known as Lot 12, Washington Heights Subdivision, located at 26 Carla Lane as set forth in a deed dated June 6, 2012, and recorded in the Hampden County Registry of Deeds at Book 19295, Page 191; and storm water drainage easement #4 granted to the Town of Wilbraham on land known as Lot 13, Washington Heights Subdivision, located at 29 Carla Lane and Lot 14, Washington Heights Subdivision, located at 27 Carla Lane as set forth in a deed dated June 6, 2012, and recorded in the Hampden County Registry of Deeds at Book 19295, Page 193.

ARTICLE 29. Temporary Easements for East Street Bridge Project: Finance Committee Recommends. Passing by a majority vote to authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way as a Temporary Easements as

Temporary Easements	
Parcel	**Area (Square Feet)**
TE-2	**3,574**
TE-4	**9,997**
TE-6	**3,902**

Further, that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels through all legal means, including donations, purchase or eminent domain; that subject parcels are currently identified on plans drafted by Alfred Benesch & Company dated February 4, 2016, Titled *"Preliminary Right of Way Bridge Preservation (Bridge No. L-16-002=W-35-002 (0MA)) East Street Over Chicopee River in the Towns of Ludlow and Wilbraham";* further, to raise, appropriate or transfer from available funds an amount not to exceed $10,000 to defray any associated right of way expenses connected with this project.

ARTICLE 30. Community Preservation Program Budget: Finance Committee Recommends. Passing by a majority vote to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative costs, community preservation projects and other expenses in fiscal year 2017, with each item to be considered a separate appropriation.

Appropriations	
FY 2017 estimated revenues for Administrative Costs	**$2,500**
RESERVES:	
FY 2017 estimated revenues for Historic Preservation Reserves	**$39,723**
FY 2017 estimated revenues for Community Housing Reserves	**$39,723**
FY 2017 estimated revenues for Open Space Reserves	**$39,723**
FY 2017 estimated revenues for Non-Committed Reserves	**$278,063**
FY 2017 estimated total of revenue in Reserves	**$397,232**
Estimated new surcharge collections for FY 2017	**$345,419**
Estimated State Match for FY 2017	**$51,813**
FY 2017 estimated total	**$397,232**

ARTICLE 31. Community Preservation Program Project for Mount Marcy: Finance Committee voted no opinion. Passing by a majority vote to transfer $50,000 from the Community Preservation Open Space Fund and $100,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project for the purchase of a 47.31-acre Parcel, referred to as "Mount Marcy", located at 611V Glendale Road for open space.

ARTICLE 32. Community Preservation Program Project – Town Record Books: Finance Committee Recommends. Passing by a majority vote to transfer $9,282 from the Community Preservation Historic Preservation Fund for a Community Preservation Project for the preservation of town record books in the custody of the Town Clerk.

ARTICLE 33. Community Preservation Program Project for the Country Club of Wilbraham Clubhouse: Finance Committee Recommends. Passing by a majority vote to transfer $4,800 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to provide funding for a maintenance and improvement project to preserve the physical structure of the Country Club of Wilbraham's Clubhouse.

ARTICLE 34. Community Preservation Program Project for a Forest Management Plan: Finance Committee Recommends. Passing by a majority vote to transfer $10,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to implement a CPA funded Forest Management Plan prepared for a property on Three Rivers Road.

ARTICLE 35. Community Preservation Program Project for the Wilbraham Children's Museum: Finance Committee Recommends. Passing by a majority vote to transfer $40,000 from the Community Preservation Historic Preservation Fund and $106,470 Community Preservation Non-Committed Fund for a Community Preservation Project to provide funding for construction oversight and construction to make the Wilbraham Children's museum fully accessible and to finish accessibility code renovations to the Wilbraham Children's Museum.

ARTICLE 36. Community Preservation Program Project for Bathrooms Inside the Wilbraham Soccer Club Pavilion: Finance Committee Recommends. Passing by a majority vote to transfer $82,750 from the Community Preservation Non-Committed Fund for a Community Preservation Project to provide funding for the completion of renovations of the Wilbraham Soccer Club's Pavilion to include two functioning bathrooms with handicap accessibility.

***ARTICLE 37. Community Gardens Revolving Fund: Finance Committee Recommends.** Passing by unanimous vote to reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2016 revolving fund to the FY 2017 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of $6,000 in FY 2017. The balance in the revolving account shall not exceed $6,000.

***ARTICLE 38. Authorization to Dispose of Surplus Equipment: Finance Committee Recommends**

(Continued on page 16)

(Continued from page 15)

Passing by unanimous vote to authorize the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

***ARTICLE 39. Grants Authorization: Finance Committee Recommends.** Passing by unanimous vote to authorize the Board of Selectmen to apply for and accept federal or state grants including from the LAND Grant Program or monies as may be available and to authorize the expenditure of any such grants or funds received therefrom in accordance with the terms of said grants including to authorize the Board of Selectmen and/or Conservation Commission to grant a conservation restriction on said parcel(s) of land, if applicable to the provisions of G.L. c.44B, Section 12.

***ARTICLE 40. Council on Aging Revolving Fund: Finance Committee Recommends.** Passing by unanimous vote to reauthorize a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals, organizations and events; memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events; repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2016 revolving fund to the FY 2017 revolving fund. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $20,000 in FY 2017. The balance in the revolving account shall not exceed $20,000.

***ARTICLE 41. Compost Bin Revolving Fund: Finance Committee Recommends.** Passing by unanimous vote to reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2016 revolving fund to the FY 2017 revolving fund. Expenditures shall be authorized by the Public Works Director and shall not exceed a total of $5,000 in FY 2017. The balance in the revolving account shall not exceed $5,000.

***ARTICLE 42. Cemetery Revolving Fund: Finance Committee Recommends.** Passing by unanimous vote to reauthorize a revolving fund in accordance with Section 53E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and transfer the balance from the FY 2016 revolving fund to the FY 2017 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 2017. The balance in the revolving account shall not exceed $20,000.

***ARTICLE 43. Authorization to Enter into Lease/Purchase Agreements: Finance Committee Recommends.** Passing by unanimous vote to authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 44. Acceptance of Deeds: Finance Committee Recommends. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator that the Town accept such deeds and grants of land given to the Town as recorded at the Hampden County Registry of Deeds or the Hampden County Land Registration Office since the date of the last Annual Town Meeting as filed by the Board of Selectmen with the Town Clerk as "Article 44, Exhibit A".

ARTICLE 46. Town By-Law Amendment – Fines for Violations. Passing by a majority vote to amend the existing By-law Section 103 (Fines for Violations) by deleting it in its entirety and replacing it with the following: "Any persons violating any of the provisions of Article VI, Regulation of Public Conduct or of Article VII, Traffic By-Laws, shall be punished by a fine not to exceed fifty dollars ($50) for each offense, unless otherwise provided for by Mass. Gen. Laws or by these By-Laws".

ARTICLE 47. Town By-Law Amendment – Dog Licensing. Passing by a majority vote to amend the existing By-law Section 604 (Dog Licensing etc.) by adding language to Section 604.1 "Definitions – Dog Officer" at the end of that paragraph as follows: "Wilbraham Police Officers shall also have the responsibility for enforcement of town By-Laws relating to dogs".

ARTICLE 48. Town By-Law Amendment – Constables. Passing by unanimous vote to amend the existing by-law Section 409 (Constables) by deleting it in its entirety and replacing it with the following: "Section 409 Constables: The Board of Selectmen shall appoint two Constables for terms not to exceed three (3) years. The Constables shall serve as warrant posters acting in accordance with Mass. Gen. Laws.".

ARTICLE 49. Town By-Law Amendment – Warrant Posters. Passing by unanimous vote to amend the existing By-law section 412 (Warrant Posters) by deleting the section in its entirety.

ARTICLE 50. Adoption of New General By-Law – Article VI, Section 635 – Litter. Passing by a majority vote the adoption of New General By-law – Article VI, Section 635 (Litter) by modifying the existing Town By-Laws Article VI Regulation of Public Conduct by adding a Section 635 "Litter" as set forth in a document entitled "Article 50 – Town By-Law Adoption Exhibit A" on file with the Town Clerk.

Unissued Amount	Date Of Approval	Warrant Article	Original Purpose
$34,000	5/16/11	23	Recreation Facilities (Spec Pond Improvements)
$129,000	5/12/15	47	Equipment Purchase

(Continued on page 17)

(Continued from page 16)

ARTICLE 51. Town By-Law Amendment – Obedience to Traffic Instructions. Passing by majority vote to amend the existing By-law Section 705 (Obedience to Traffic Instructions) by deleting it in its entirety and replacing it with the following as set forth in a document entitled "Article 51 – Town By-Law Amendment Exhibit B" on file with the Town Clerk.

ARTICLE 52. Town By-Law Amendment – Parking Prohibited. Passing by a majority vote to amend the existing By-law Section 706 (C) (3) (Fines) by deleting it in its entirety and replacing it with the following as set forth in a document entitled "Article 52 – Town By-law Amendment Exhibit C" on file with the Town Clerk.

ARTICLE 53. Adoption of new General By-law – Article VI, Section 637 – Public Consumption of Marijuana or Tetrahydrocannabinol. Passing by a majority vote the adoption of new General By-Law – Article VI, Section 637 (Public Consumption of marijuana or Tetrahydrocannabinol) by modifying the existing Town By-Laws Article VI Regulation of Public Conduct by adding a Section 637 "Public Consumption of Marijuana or Tetrahydrocannabinol" as set forth in a document entitled "Article 53 – Town By-Law Adoption Exhibit D" on file with the Town Clerk.

ARTICLE 54. Town By-Law Amendment – Consumption of Intoxicating Beverages. Passing by a majority vote to amend the existing By-law Section 603 (Consumption of Intoxicating Beverages, etc.) as follows: To change the fines set forth in Section 603 from $50.00 to $100.00.

ARTICLE 55. Petitioned Article – Zoning By-Law Amendment – Family Day Care Home Definition. Requiring a two-thirds vote, passing by a declared two-thirds vote by the Moderator to amend the Wilbraham Zoning By-Law as printed in Article 55 of the Warrant.

To see if the Town will vote to amend the Wilbraham Zoning By-Law by revising the definition of "Family Day Care Home" listed in Section 1.3 by eliminating the words "the total number of children shall not exceed six (6)" and substituting the words "the total number of children shall not exceed ten (10)".

MOTION – Motion made and seconded to adjourn the annual town meeting until the annual town election on May 21, 2016. Motion carried by unanimous vote.

Meeting adjourned at 10:18 p.m.

Respectfully submitted,

Beverly J. Litchfield, MMC, CMMC, Town Clerk of Wilbraham

TOWN BULLETIN

August 23 2016

Boston, MA

Articles 24, 25, 26, 46, 47, 48, 49, 50, 51, 52, 53, 54 and 55 - We approve Articles 24-26 and 46-55, and the map amendments related to Article 25 and 26, from the May 16, 2016 Wilbraham Annual Town Meeting.

Maura Healey
Attorney General

Nicole B. Caprioli
By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418
nicole.caprioli@state.ma.us

Human Resources

The Town Administrator oversees, on behalf of the Board of Selectmen, who serves as the Personnel Board, the day-to-day administration of the Town's Human Resources system. The Human Resources Coordinator, under the direction of the Town Administrator, works closely with the Personnel Advisory Board to develop, and with the Town Administrator to implement and enforce personnel related policies and procedures for the Town, maintains the Town's Personnel Records, oversees the hiring and performance management of employees, oversees and verifies pay change notices and compensation policies, conducts investigations, and monitors compliance with federal, state and local regulations.

Benefits

Health insurance premium rates for the various retiree Medicare Supplement and Advantage Plans increased from 0% to 18%. on January 1, 2016. As of January 1, 2016, there were 25 retirees enrolled in active plans, and 45 subscribers to senior plans, of which 29 were retirees and 16 were spouses. Plans for active employees, for which we had 103 subscribers, increased from 5%, to 13.5% on July 1, 2016.

Workers Compensation, Injured-on-duty Claims

During 2016, 2 new injury-on duty claims were filed by police officers and firefighters and 3 claims continued from prior years. There was one Worker's Compensation Claim filed and one was continued from the prior year. The Town's Safety Committee met several times under the leadership of our Worker's Compensation and Liability Insurance Insurer and continue to work on creating a safe work environment for our employees, as well as for our volunteers, residents and visitors.

Collective Bargaining

The Town and the Uniformed Firefighters of Wilbraham, Local 1847, IAFF, AFL-CIO, agreed to a one year contract (July 1, 2016 to June 30, 2017), which included a 2% base salary increase, a 5% increase (from 5 to 10%) for EMT Certification, agreed to implementation of a bi-weekly payroll beginning any time after January 7, 2018, agreed to a definition for sick leave, and combined the ancillary positions of EMS Coordinator (12% stipend) and Fire Training Officer (8% stipend) into one full time EMS Coordinator/Fire Training Officer (12% stipend) at the rank of Captain. The contracts for the other two collective bargaining units, including the New England Police Benevolent Associations (NEPBA) Local 120 and International Union of Operating Engineers (IUOE) Local 98, will set to expire on June 30, 2017.

Compensation and Classification Study

The Annual Town Meeting of 2016

(Continued on page 20)

Town Clerk

VOTER REGISTRATION BY PRECINCT
(As of December 31, 2016)

PREC	Rep	Dem	Unen	Grn Rain	Ut. Ind. Party	Political Designations	Total
A	522	758	1380	8	22	5	**2695**
B	493	689	1370		13	7	**2572**
C	562	594	1380	4	12	12	**2564**
D	494	724	1400	1	10	7	**2636**
TOTAL:	**2071**	**2765**	**5530**	**13**	**57**	**31**	**10,467**

VITAL STATISTICS

BIRTHS	**2013**	**2014**	**2015**	**2016**
MALES	45	35	43	29
FEMALES	34	44	40	34
TOTALS	**79**	**79**	**83**	**63**
MARRIAGES	**45**	**42**	**41**	**49**
DEATHS				
MALES	82	106	106	95
FEMALES	148	152	154	120
TOTALS	**230**	**258**	**260**	**215**

ATTEST: Beverly J. Litchfield, MMC, CMMC
Town Clerk

Town Clerk – Statement of Receipts & Disbursements
July 1, 2015 – June 30, 2016

FY '16 RECEIPTS

2,498	DOG TAG REGISTRATIONS	$26,601.75
3	STRAY FINES	$ 30.00
6	BOARDING FEES	$ 60.00
238	LATE FEES	$ 7,015.00
34	NON-CRIMINAL TICKETS	$ 3,950.00
23	MISCELLANEOUS FEES	$ 172.22
47	MARRIAGE LICENSES	$ 1,410.00
1,498	COPIES OF RECORDS	$13,089.70
297	HUNTING PERMISSIONS	$ 594.00
81	BUSINESS CERTIFICATES	$ 3,140.00
6	RAFFLE PERMITS	$ 120.00
12	GAS PERMITS	$ 1,370.00
1	CEMETERY BOOKS	$ 2.00
2	STREET LISTING BOOKS	$ 30.00
TOTAL FY '16 RECEIPTS		**$57,584.67**

FY '16 DISBURSEMENTS

2,498	DOG TAG REGISTRATIONS	$26,601.75
3	STRAY FINES	$ 30.00
6	BOARDING FEES	$ 60.00
238	LATE FEES	$ 7,015.00
34	NON-CRIMINAL TICKETS	$ 3,950.00
23	MISCELLANEOUS FEES	$ 172.22
47	MARRIAGE LICENSES	$ 1,410.00
1,498	COPIES OF RECORDS	$13,089.70
297	HUNTING PERMISSIONS	$ 594.00
81	BUSINESS CERTIFICATES	$ 3,140.00
6	RAFFLE PERMITS	$ 120.00
12	GAS PERMITS	$ 1,370.00
1	CEMETERY BOOKS	$ 2.00
2	STREET LISTING BOOKS	$ 30.00
TOTAL FY '16 DISBURSEMENTS		**$57,584.67**

2016 ANNUAL TOWN ELECTION
MAY 21, 2016

		Voted by Precinct	Total Registered
Total Registered Voters ---	10,214	Precinct A – 293	2604
Total Vote Cast ----------	997	Precinct B – 181	2510
% Voted ----------	10%	Precinct C – 227	2488
		Precinct D – 296	2612

SELECTMAN – 3 YRS.
Robert J. Boilard R 683*
Thomas A. Kenefick III D 273

ASSESSOR – 3 YRS.
Roger John Roberge II R 636*
Donald J. Flannery 292

REG. SCHOOL COMMITTEE – 3 YRS.
Michael A. Mazzuca R 471
Sean F. Kennedy D 509*

CEMETERY COMMISSIONER – 3 YRS
E. George Gordon R 786*

WATER COMMISSIONER – 3 YRS
Mary E. McCarthy R 497*
Christine Marie Goonan D 448

LIBRARY TRUSTEE – 3 YRS
James S. Jurgens R 615*
J. Patrick Decoteau D 306
Marjorie Williams D 454*

PLANNING BOARD – 5 YRS
John P. McCloskey D 751*

WILB. HOUSING AUTHORITY
Judy L. Cezeaux R 532*
Karen-Louise Rucks D 406

ATTEST: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

* Denotes Winner

STATE PRIMARY
SEPTEMBER 8, 2016

Total Registered Voters --- 10,410
Total Vote Cast ---------- 1972
% Voted ---------- 19 %

Attest: Beverly J. Litchfield, Town Clerk

Total voted by Precinct	Total Reg.
Precinct A – 522	Prec. A -2653
Precinct B – 432	Prec. B - 2555
Precinct C – 396	Prec. C - 2547
Precinct D – 622	Prec. D - 2655

DEMOCRATIC BALLOT

Voted by Precinct:
Precinct A - 425
Precinct B - 372
Precinct C - 319
Precinct D –559
Total - 1675

REPRESENTATIVE IN CONGRESS
Richard E. Neal 1251
Write-ins 9

COUNCILLOR
Mary E. Hurley 918
Jeffrey S. Morneau 661
Write-ins 3

SENATOR IN GENERAL COURT
Eric. P Lesser 1215
Write-ins 9

REPRESENTATIVE IN GEN. COURT
Angelo J. Puppolo, Jr 1315
Write-ins 5

SHERIFF
Michael J. Albano 118
Thomas Ashe 443
Nick Cocchi 1081
John F. Jack Griffin 17
Write-ins 6

REPUBLICAN BALLOT

Voted by Precinct
Precinct A – 97
Precinct B – 58
Precinct C – 72
Precinct D – 63
Total – 290

REPRESENTATIVE IN CONGRESS
Write-ins 12

COUNCILLOR
Write-ins 4

SENATOR IN GENERAL COURT
James Chip Harrington 250
Write-ins 3

REPRESENTATIVE IN GEN. COURT
Write-ins 3

SHERIFF
John M. Cumerford 149
Francis Barbaro (write-in) 33
Write-ins 56

Town Clerk

PRESIDENTIAL PRIMARY
MARCH 1, 2016

Total Registered Voters -------- 10,204
Total Vote Cast ---------- 4,509
% Voted ---------- 45%

Registered by Precinct

Precinct A	2596
Precinct B	2507
Precinct C	2492
Precinct D	2609

Democrat By Prec.

Precinct A	556
Precinct B	569
Precinct C	497
Precinct D	623
Total	2245

DEMOCRATIC BALLOT

PRESIDENT

Bernie Sanders	1142
Martin O'Malley	7
Hillary Clinton	1047
Roque "Rocky" de la Fuente	4
No Preference	20
Write-ins	0

STATE COMMITTEE MAN

Bruce Samuel Adams, Jr.	917
Mark A. Kenyon	593
Write-ins	0

STATE COMMITTEE WOMAN

Marygail B. Cokkinias	1538
Write-ins	0

DEMOCRATIC TOWN COMMITTEE

David Barry	895
Virginia Barry	655
Gale Candaras	1096
Patricia L. McDiarmid	614
Brenden D. Reed	448
David K. Chivers	516
Everett L. Handford	458
Mark F. Jones	396
Lisa Jones	450
Robert A. Anderson	419
Beverly J. Litchfield	727
Elizabeth M. Quigley	653
Dana-Lee Luzi	420

DEMOCRATIC TOWN COMM. CONT

Todd Luzi	466
William J. Fogarty	632
Bruce Williams	423
James Thompson	531
Arthur Wolf	478
Carole Tardif	447
Gilles E. Turcotte	517
Joseph P. Pessolano	534
Anne Turcotte	587
Marjorie M. Pessolano	518
Sean F. Kennedy	437
Jean Canosa Albano	473
Annemarie King	413
Anna Gabrielle Levine	447
Jake E. Luzi	388
Jason A. Burkins	388
Ivan Gothner	323
Ann E. Tousignant	544
Marjorie Williams	430
Shawn Michael O'Connor	451
Stanley J. Soja, Jr.	470
Karen M. Grycel	420
Thomas A. Kenefick, III	425
Apolonario C. Pastrana	341
Gloria Russell	471

PRESIDENTIAL PRIMARY
MARCH 1, 2016

Republican By Prec.

Precinct A	532
Precinct B	529
Precinct C	551
Precinct D	648
Total	2260

REPUBLICAN BALLOT

PRESIDENT

Jim Gilmore	2
Donald J. Trump	985
Ted Cruz	273
George Pataki	2
Ben Carson	69
Mike Huckabee	2
Rand Paul	6
Carly Fiorina	3
Rick Santorum	1
Chris Christie	3
Marco Rubio	440
Jeb Bush	8
John R. Kasich	445
No Preference	5
Write-ins	0

STATE COMMITTEE MAN

Thomas A. McCarthy	791
Alexander J. Sherman	48
Robert A. Grove	1040
Write-ins	0

STATE COMMITTEE WOMAN

Deborah L. Martell	1164
Lillian Gray	655
Write-ins	0

REPUBLICAN TOWN COMMITTEE

George L. Reich	773
Robert Boilard	782
Thomas Reavey	868
Mark Manolakis	813
Michael A. Mazzuca	1018
Bob Russell	1256
Catherine Labine	862
Richard Howell	848
Joelene Guzzo	818
Barbara Bourcier	790
Donald Bourcier	798
John F. Guzzo	797
Francis C. Barbaro	800
Marcie Knapik Sanders	796
Janet Shea	777
Patricia Gordon	749
John M. Wesolowski	838
D. John McCarthy	804
James S. Burke	881
Elizabeth A. Sallade	750
Kathy Krawczyk	822
Patricia Ann Ramos	809
David A. Sanders	862
Mary E. McCarthy	878
Robert A. Grove	901
Roy L. Scott	835

PRESIDENTIAL PRIMARY
MARCH 1, 2016

Green-Rainbow by Prec.

Precinct A	0
Precinct B	0
Precinct C	1
Precinct D	0
Total	1

GREEN-RAINBOW BALLOT

PRESIDENT

Sedinam K.C.M. Curry	0
Jill Stein	0
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
No Preference	0
Write-ins	0

STATE COMMITTEE MAN

Write-ins	0

STATE COMMITTEE WOMAN

Write-ins	0

GR-RAINBOW TOWN COMMITTEE

None voted

United Indep. By Prec.

Precinct A	2
Precinct B	1
Precinct C	0
Precinct D	0
Total	3

UNITED INDEPENDENT BALLOT

PRESIDENT

No Preference	1
Write-ins	0

STATE COMMITTEE MAN

Write-ins	0

STATE COMMITTEE WOMAN

Write-ins	0

UNITED INDEP. TOWN COMMITTEE

None voted

ATTEST:
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

PRESIDENTIAL ELECTION
NOVEMBER 8, 2016

Total Registered Voters – 10,725
Total Votes Cast ---------- 8612
% Voted ---------- 81 %

Voted by Precinct

Prec.A	2189
Prec. B	2107
Prec. C	2081
Prec. D	2235

Registered by Precinct

Precinct A - 2777
Precinct B - 2621
Precinct C - 2627
Precinct D - 2700

PRESIDENT/VICE PRESIDENT	TOTAL
Clinton/Kaine	3744
Johnson/Weld	369
Stein/Baraka	104
Trump/Pence	4010
Write-ins	108

REP. IN CONGRESS	
Richard E. Neal	5456
Frederick O. Mayock	1553
Thomas T. Simmons	789
Write-ins	1

COUNCILLOR	TOTAL
Mary E. Hurley	6202
Write-ins	11

SENATOR IN GEN. COURT	TOTAL
Eric P. Lesser	4048
James Chip Harrington	4089
Write-ins	0

REP. IN GEN. COURT	TOTAL
Angelo J. Puppolo, Jr.	6638
Write-ins	13

SHERIFF	
Nick Cocchi	5319
John Cumerford	1312
James L. Gill Jr.	1444
Write-ins	7

QUESTION 1	TOTAL
Gaming Licenses	yes – 2200
	no – 5623

QUESTION 2	
Charter Schools	yes – 2997
	no – 5292

QUESTION 3	
Farm Animals	yes – 6026
	no – 2241

QUESTION 4	
Marijuana Use	yes – 3620
	No - 4727

Attest: Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Human Resources

(Continued from page 17)
approved funding of up to $7,500 to conduct a Classification and Compensation Study for positions in the IUOE Local 98 Bargaining Unit. The Scope of the study included the update of all job descriptions (27 positions, 44 employees) in the unit, the development of a job value rating system to determine internal equity, and a survey of benchmark Municipal Massachusetts Pay Rates for similar positions, to determine external market competitiveness of current compensation levels. At the time of this report the study was nearing completion. Implementation of any recommendations is subject to bargaining between the Town and the Union.

Respectfully submitted,
Herta Dane, Human Resources Coordinator

Human Resources Department
Herta Dane, HR Coordinator
Annette Grasso, Human Resources Clerk

Soldier's Monument, Crane Park
Photo courtesy of IT Dept.

In Memoriam

We said good-bye to these retired employees whose hard work and efforts continue to serve our Town to this day:

Dorothy Bednarz, Town Hall Receptionist
Ursula Jachym, Wilbraham Middle School Lunch Manager
Audrey E. Nims, Secretary, Board of Selectmen
Mildred Smith, Wilbraham School Teacher

Separations:

April	Ben Saabs, Asst. Director of Parks & Rec. Dept.
July	David Diogo, Police Officer
August	Michael Nicoli, Seasonal DPW Worker
August	Rachel Statham, Asst. Children's Librarian
September	Dorothy Moore, Asst. Reference Librarian
September	Tonya Menard, Administrative Secretary
September	Paula Zaitz, Assessor's Clerk
October	Walter Langlois, HEO
November	Edward White, Electrical Inspector

Retirements:

October	Peter Laviolette, Police Officer (26 years of service)
October	Michael Framarin, Water Superintendent (31 yrs of service)
December	John Siniscalchi, Police Officer (28 years of service)
December	Merrie Kaye, Admin Clerk, Parks & Recreation (16 years)
December	Wendi Denning, Firefighter/EMT (22 years of service)

New Hires:

February	Laurie Kozak, Part Time Veterans Agent (10 hrs/week)
March	Heather Kmelius, Part Time Admin Asst Planning/Zoning
March	Paula Zaitz, Part Time Assessor's Clerk
July	Edward Jenkins, DPW Worker Seasonal
August	Erin Carroll, Assistant Parks and Recreation Director
September	Lisa Nicholson, Asst. Children's Librarian (17.5 hrs/wk)
September	Walter Langlois, Heavy Equipment Operator
September	Daniel Ryan, Police Officer
September	Brian Strong, Police Officer
September	Mark Shlosser, Police Officer
September	Steven Glenn, Police Officer
October	David Squires, from on call to part time dispatcher
November	Edward Poulin, Electrical Inspector
November	Edward Jenkins (from seasonal to F/T DPW Worker)

Promotions:

January	Rachel Hapgood, Asst. Children's Librarian
January	Daniel Gore, Waste Water Foreman
March	Gary Butler, Waste Water Service Technician
October	Lionel Duquette, Water Serv Tech to Water Superintendent
December	Vincent Pafumi, HEO to Water Service Technician

Anniversaries
We congratulate the following employees for celebrating these remarkable milestone employment anniversaries; and thank them for their dedicated service for all these years:

40 Years (1976) Susan Getchell, Library Assistant

30 Years (1986) Roger Tucker, Chief of Police

20 Years (1996) Wayne Wrubel, IT Support and Website Technician
Cindy Ruscek, Library Technical Services/Circulation
Timothy Grise, Heavy Equipment Operator
Gail Wholley, Library Page
Christian Letendre, Police Officer

10 Years (2006) Cathy Barnes, Assistant Administrator/Data Collector, Assessors
James Dunbar, Water Commissioner
Thomas Pilarcik, Water Commissioner

Personnel Board

A five member Personnel Board to hold staggered terms of three years is appointed by the Board of Selectmen according to Section 509 of the town by-laws. This board is charged with advising the Board of Selectmen on all matters pertaining to personnel policy for non-union and non-elected employees. The Board reviewed or began to review the following policies in 2016: Paid Time off Benefits for Police Captains and the Deputy Fire Chief, Policy on Travel, Mileage, Lodging and Registration Fee Reimbursement, and a review/update of the Hiring Policy, the Drug Free Workplace Policy, and the Policies on Criminal Offender Records Inquiries and Sex Offender Records inquiries.

Respectfully submitted,

Personnel Board
Paul Lemieux, Chairman
Miriam Cambo
Joseph Kelly,
Camie Lamica,
Mark Manolakis

Board of Selectmen

In May 2016, Susan C. Bunnell, Robert W. Russell and Robert J. Boilard, resumed their positions on the Board of Selectmen. Following the Annual Town Election, the Board of Selectmen reorganized with Susan C. Bunnell assuming the position of Chairman; Robert W. Russell, Vice Chairman, and Robert J. Boilard as Clerk.

The Board of Selectmen typically meets weekly on Monday evenings at 7:00pm. During the summer months, the Board tends to meet on a less regular basis. The Selectmen post a quarterly schedule listing upcoming meeting dates. Their meeting agendas are posted a minimum of 48 hours prior to a scheduled meeting.

Board of Selectmen
(From left to right: Robert W. Russell; Robert J. Boilard and Chairman Susan C. Bunnell)

The Board of Selectmen attended to various municipal matters throughout 2016, most of which were routine, such as lease agreements, the Annual Budget, Town Meeting, bid awards, petitions for underground conduit installations, Town committee and board oversight and approving or supporting various grant and licensing applications, etc. There were also several matters worthy of mention, such as overseeing a collaborative project to explore the creation of a Regional Emergency Communication Center in which Wilbraham may participate; ensuring the completion and activation of the solar array on the Town's former landfill with associated cost savings to the Town, the start of construction on a new police station on Boston Road and the execution of a long overdue Classification and Compensation Study of Employees in the International Union of Operating Engineers Local 98. The Selectmen also issued a proclamation to Sergeant James Sowell recognizing his honorable service as a Tuskegee Airmen and to retiring Police Officer Peter Laviolette for his dedicated service to the Town of Wilbraham. Additionally, the Selectmen recognized the following residents for their distinguished achievements in Scouting: Jesse Kellner; Cameron Mawaka, Avalon Mercado and Timothy Scully. The Board also commended SMSgt. James W. Trimble for his outstanding military service.

As the policy making body for the Town, the Board of Selectmen amended the Town's Disposition of Surplus Property policy and worked with the Bylaw Study Committee to revise and update the Town's bylaws. Accordingly, the Selectmen and Bylaw Study Committee put forth a number of proposed bylaw changes and new bylaws at the Town Meeting in May 2016, all of which were approved.

For the better part of 2016, the Selectmen focused on fiscal matters facing the Town, particularly in regard to the affect the Hampden-Wilbraham Regional School District (HWRSD) has on the Town's finances. The Selectmen worked with the HWRSD and Hampden Board of Selectmen relative to the District's proposal for a middle school level unification. Chairman Bunnell, representing the Selectmen, participated as a member on the HWRSD Middle School Taskforce. This group, formed by the HWRSD School Committee, was charged with evaluating the challenges of declining enrollment while striving to safeguard quality education for students in both communities and reducing escalating educational expenses in the School District and to the Towns. Their recommendation to the HWRSD School Committee was to move to a single, unified middle school, located at the Wilbraham Middle School site with interim use of modular classrooms. In order to move forward with the proposed middle school regionalization, both communities needed to approved an amendment to the Regional School Agreement allowing students to cross town lines beginning at 6th Grade (versus the current 9th Grade level). The initiative required a collaborative effort between the Towns, School officials and their respective governmental processes. Wilbraham conducted a Special Town Meeting in October 2016, specifically aimed at this proposal. On the same day, the Town of Hampden held a regular Special Town Meeting on this matter, too. Despite the numerous hours the Wilbraham Selectmen and others in both communities and at the District level worked on this issue, the middle school unification plan was unsuccessful as result of the amendment to the Regional School Agreement failing in the Town of Hampden.

Organizational

Following reorganization in May 2016, the Selectmen were assigned liaison responsibilities so that Town Departments and Boards/Committees/Commissions had a liaison from the Selectboard. The Selectmen liaison assignments were:

(continued on page 22)

Board of Selectmen

2016 Selectmen Liaison Assignment		
Susan C. Bunnell **Chairman**	**Robert W. Russell** **Vice Chairman**	**Robert J. Boilard** **Clerk**
HWRSD School Committee	Cable TV Advisory Committee	Local Emergency Planning Committee
Finance Committee	Public Access TV Committee	Solid Waste Advisory Committee
Fire Department	Country Club of Wilbraham	Scantic Valley Health Trust
Police Department	Zoning Board of Appeals	Commission on Disability
Water Commission	Conservation Commission	Planning Board
Sewer Advisory Board	Community Preservation Committee	Assessors' Office
Council on Aging	Historical Commission	Building Department
Open Space & Recreation Committee	Cemetery Commission	Public Library
Cultural Council	Personnel Board	Department of Veterans' Affairs
Capital Planning Committee	Broadband Advisory Committee	Playground & Recreation Committee
Treasurer/Collector's Office		Wilbraham Nature & Cultural Center
Advisory Board of Health		Traffic Safety Team
Accounting Office		
Engineering Dept./Dept. of Public Works		

2016 Licenses/Permits	
Type of License/Permit	**Number Issued**
New Annual Food Establishment Permit	8
New Common Victualer License	3
New Cream & Milk License	5
New Annual Tobacco Sales Permit	4
New Annual Entertainment License (Sundays)	2
New Annual Entertainment License (Mondays-Saturdays)	5
New Amusement Device License	2
New License for Underground Storage of Flammable and Combustible Liquids, Flammable Gases and Solids	1
Amended License for Underground Storage of Flammable and Combustible Liquids, Flammable Gases and Solids	2
Amended Caterer's License	1
Amended Annual Entertainment License	4
Amended Annual Liquor Licenses (Section 15 or Section 12)	7
Temporary Food Establishment Permit	10
Temporary Entertainment License (1 Event)	10
Section 14: Special Alcohol License (1 day license)	23
Seasonal Food Establishment Permit	3
Seasonal Operation of Swimming Pool License	1
Seasonal Camp License	6
2016 License Renewals	171
Total Licenses/Permits Issued in 2016	**268**
Total Revenue from Licenses/ Permits in Calendar Year 2016	**$48,479.14**

(continued from page 21)

There were also other organizational/ personnel changes or issues that the Selectmen addressed in 2016, detailed in the Human Resource section of this Annual Town Report. Relative to collective bargaining, the Selectmen ratified the International Association of Firefighters, AFL-CIO, Local 1847 Union's collective bargaining contract, effective from July 1, 2016 until June 30, 2017. The Selectmen also welcomed a new Town Department Head, Laurie Broadbent, Director of Veterans' Affairs. Ms. Broadbent replaced Richard Prochnow who retired on December 31, 2015, after 29 years of service, in January 2016.

In addition to directing matters relative to the Town's organizational structure and personnel, the Board also oversaw the Town's various committees, boards and commissions. The Selectmen met regularly with members of the Finance Committee; HWRSD School Committee, Police Station Building Committee; Senior Center Building Feasibility Sub-Committee, Bylaw Study Committee and Community Preservation Committee to stay abreast of the Committees' progress as well as to answer questions or provide guidance. In 2016, the Board appointed 133 volunteers to various Town Committees, Boards and Commissions.

Licenses/Permits

The Board of Selectmen serves as the Local Licensing Authority and the Board of Health in Wilbraham. Part of the Local Licensing Authority and Board of Health's responsibilities are to issue licenses and permits to businesses, vendors or individuals seeking to conduct business in Town.

(continued on page 23)

(*continued from page 22*)

In 2016, the Selectmen reviewed 8 events to be held in Wilbraham and approved 13 requests to use public property in Town for various occasions. Additionally, the Selectmen approved 6 requests to place banners or signs on Town property to advertise community happenings. The Board welcomed several new businesses and new business owners in Town in 2016 and assisted those businesses through the licensing and permitting process. Those new businesses/owners are: Cima Italian Restaurant & Chop House; Route 20 Bar & Grille, Big Y Express #94, Walt's Lunch Box Grill, BD Mart (new owner), Main Street Mart (new owner), Wilbraham F. L. Roberts (new owner) and Village Store & Cafe´ (new owner).

The Board of Selectmen also serves as the Town's Sewer Commissioners. As result of this responsibility, the Board dealt with a number of routine sewer matters, such as reviewing requests for 9 sewer abatements and 1 sewer bill hardship with a request to waive late fees in 2016. The Board also approved a Title V Septic Plan for a new subdivision in Town.

Overall, the Board extends their heartfelt appreciation to all the volunteers who serve as members on Town Boards, Committees and Commissions, and Town employees for all their exceptional and dedicated service to the Town of Wilbraham and its community.

Board of Selectmen
Susan C. Bunnell, Chairman
Robert W. Russell, Vice Chairman
Robert J. Boilard, Clerk

Town Administrator
Nick Breault

Administrative Assistant to the Town Administrator/Board of Selectmen
Candace Ouillette Gaumond

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By-Law Study Committee

The purpose of the By-Law Study Committee is to assist the Town Clerk in updating the general Town By-Laws and to ensure their proper order and publication. The Board of Selectmen appointed a By-law Study Committee during certain periods as indicated by the General By-Laws. The latest Committee began meeting in March 2015, and has been meeting regularly since that time. The Committee started with a complete review of the entire by-law document, noting and discussing areas of concern. The Committee has solicited input from Town Department Heads, Employees, Town Counsel, Town Administrator, other Boards and Committees and the general public. The Committee has also had regular updates and discussions with the Board of Selectmen.

Some of the issues the Committee has looked into were brought before the voters at the 2016 Annual Town Meeting. The voters were presented with new By-Laws including prohibiting the *Consumption of Marijuana in Public* and *Prohibiting Littering in Public Places*. The voters were also presented with updates to the Town Traffic By-Laws and handicapped parking regulations. Updates to the by-law language regarding the appointment of certain positions were also presented to the voters. All items presented by the Committee were approved by the voters. The articles were later reviewed by the Massachusetts Attorney General's Office, whom approved all of the articles to be inserted into the General Town By-Laws.

All items suggested by the Committee for placement before the voters at an Annual Town Meeting are reviewed by the Town Administrator and Town Counsel at which time the Board of Selectmen decides which items shall be placed on the Annual Town Meeting Warrant.

The Committee is working on several items that may be presented at the 2017 Annual Town Meeting. These include by-laws regarding the keeping of chickens and regulation of pawn shops and secondhand junk dealers. The Committee also intends to a present several revisions to the General By-Laws regarding the titles of certain appointed positions as well as changes to make the language of the by-laws consistent throughout the document.

By-Law Study Committee
Edward Lennon, Chairman
John Broderick, Vice Chairman
David Sanders
Judith Theocles
Anna Levine
Beverly Litchfield, Ex Officio,
Town Clerk

Information and Technology (IT) Department

During 2016, much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. The IT Department currently has 3 full time staff members (IT Director, Network Administrator and a Helpdesk/Website Support Technician). Outside consultants were leveraged to provide the extra support when needed.

Many IT Department accomplishments are below:

- Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.
- Continued using open source virtualization technologies to virtualize more Town servers and

(Continued on page 24)

Finance

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year Chairman John M. Wesolowski and board member Lawrence G LaBarbera congratulated Roger J. Roberge II on his re-election to another three year term.

The daily functions of the Assessor's Office are managed by Principal Assessor Manuel D. Silva, MAA, and three staff members, Cathy A. Barnes, Katherine N. Robinson and Katherine J. Bruno which retired after –years of service. The Board wishes her luck and thanks her for her service.

During the past year the staff performed a revaluation of all property in the Town, which is required by the Massachusetts Department of Revenue (DOR). The DOR states that all property must be within 10% of full and fair market value as of January 1st each year. After a thorough analysis of the sales transactions in 2015, and the income and expense details of the commercial properties, the assessment to sale ratio showed the Town needed some adjustments. Bishop & Assoc. was contracted to analyze and aide with adjustments to Commercial, Industrial and Personal Property. The Residential portion of the revolution was completed in -house. In addition to the revaluation, the cyclical inspection program was ongoing. This will continue into the current fiscal year to fulfill the DOR requirement that all property is inspected at least once every nine years.

The Assessors and the staff have continued their responsibilities this past year relating to the Community Preservation Act, Senior Work-Off Program, Senior, Blind and Veteran Exemption Programs. All these programs allow some taxpayers, who meet certain eligibility requirements, to receive abatements on their annual taxes. The processing of the paperwork relating to exemptions for all of the programs is considerable and is ably handled by the Assessors staff.

In fiscal year 2017, the taxable value of the town, relative to real and personal property, amounts to $1,632,398,100. A slight increase in total value due mainly to market condition adjustments that the Town needed to implement. Additionally, new construction, both residential and commercial added to the Town's value, which the fiscal figure for new construction, remodeling and additions or new growth was $16,216,321; and will produce $350,273 in new tax dollars. The Massachusetts Department of Revenue approved the tax rate for fiscal year 2017 at $22.00 per $1,000 of assessment. The new rate is an increase of $.40 from last year's rate of $21.60. This single rate applies to all classes of real and personal property in accordance with the vote of the selectmen at the classification hearing

(Continued on page 26)

(Continued from page 23)

workstations.

- Continued operation and maintenance of wireless technology in Town buildings. Many Town buildings and properties support free Wi-Fi access.
- Continued maintenance and operation of the municipal building-to-building (WAN/ VPN) network using free and open software on commodity hardware.
- Continued battery backup (UPS) installation, upgrades and battery maintenance in all facilities.
- Continued working with surrounding municipal and regional IT Directors to plan framework for future regionalization, mutual aid, grant application, training and other group efforts.
- Continued maintenance, upgrades and content coordination for the Town website (http://wilbraham-ma.gov) and other linked Internet technologies (Facebook, Twitter, Blackboard Connect [reverse 911], and others).
- Continued involvement in the design, planning, installation and maintenance of the Town's public safety and other radio communication systems.
- Continued performing memory, hard drive and component upgrades, cleanings and other maintenance to extend the useful lifespan of Town computers and network devices.
- Continued e-waste removal from Town facilities and departments for proper re-purposing or eco-friendly recycling.
- Continued operation and monitoring of MBI fiber circuits for Town Hall, Fire HQ, Police HQ, Fire Station #2, and Library buildings.
- Continued operation and maintenance of IT Department emergency operations center (EOC) radio communications system. EOC system enables IT Department to monitor government communications (FD, PD, DPW) and incorporates civilian Ham radio integration. The system utilizes off-grid battery power which can be charged via grid connection or solar/other power. The system is portable and can be made mobile during emergencies.
- Continued usage of cloud/SaaS services for some departments and evaluation of feasibility and cost effectiveness of migrating other internally hosted systems to these services.

IT Department

Nathan DeLong, Director
John Sternala, Network Administrator
Wayne Wrubel, IT Support & Website Technician

Board of Assessors

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Wilbraham
City / Town / District

TAX RATE RECAPITULATION
Fiscal Year 2017

I. TAX RATE SUMMARY

Ia.	Total amount to be raised (from page 2, IIe)	$ 46,644,583.23
Ib.	Total estimated receipts and other revenue sources (from page 2, IIIe)	10,731,825.03
Ic.	Tax Levy (Ia minus Ib)	$ 35,912,758.20
Id.	Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.7004	31,854,760.17	1,447,944,204.00	22.00	31,854,772.49
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	7.4015	2,658,082.80	120,821,296.00	22.00	2,658,068.51
Net of Exempt					
Industrial	1.8061	648,620.33	29,482,200.00	22.00	648,608.40
SUBTOTAL	*97.9080*		*1,598,247,700.00*		*35,161,449.40*
Personal	2.0920	751,294.90	34,150,400.00	22.00	751,308.80
TOTAL	*100.0000*		*1,632,398,100.00*		*35,912,758.20*

MUST EQUAL 1C

Board of Assessors

Manuel D Silva, Principal Assessor, Wilbraham, msilva@wilbraham-ma.gov 413-596-2800 | 11/2/2016 8:15 AM

Comment: I am authorized to sign, signed copies are on file

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By:	James Podolak
Date:	11/14/2016
Approved:	Deborah Wagner
Director of Accounts:	Mary Jane Handy

Mary Jane Handy

NOTE : The information was Approved on 11/14/2016

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Wilbraham
City / Town / District

TAX RATE RECAPITULATION
Fiscal Year 2017

II. Amounts to be raised

IIa.	Appropriations (col.(b) through col.(g) from page 4)		*45,866,131.00*
IIb.	Other amounts to be raised		
	1. Amounts certified for tax title purposes	*0.00*	
	2. Debt and interest charges not included on page 4	0.00	
	3. Final court judgements	0.00	
	4. Total overlay deficits of prior years	0.00	
	5. Total cherry sheet offsets (see cherry sheet 1-ER)	18,102.00	
	6. Revenue deficits	0.00	
	7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
	8. CPA other unappropriated/unreserved	*397,232.00*	
	9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
	10. Other (specify on separate letter)	2,186.17	
	TOTAL IIb (Total lines 1 through 10)		*418,520.17*
IIc.	State and county cherry sheet charges (C.S. 1-EC)		179,738.00
IId.	Allowance for abatements and exemptions (overlay)		180,194.06
IIe.	Total amount to be raised (Total IIa through IId)		*46,644,583.23*

III. Estimated receipts and other revenue sources

IIIa.	Estimated receipts - State		
	1. Cherry sheet estimated receipts (C.S. 1-ER Total)	1,550,785.00	
	2. Massachusetts school building authority payments	0.00	
	TOTAL IIIa		*1,550,785.00*
IIIb.	Estimated receipts - Local		
	1. Local receipts not allocated (page 3, col (b) Line 24)	*2,739,800.00*	
	2. Offset Receipts (Schedule A-1)	*26,000.00*	
	3. Enterprise Funds (Schedule A-2)	*3,808,803.00*	
	4. Community Preservation Funds (See Schedule A-4)	*803,034.00*	
	TOTAL IIIb		*7,377,637.00*
IIIc.	Revenue sources appropriated for particular purposes		
	1. Free cash (page 4, col (c))	*990,000.00*	
	2. Other available funds (page 4, col (d))	*806,087.00*	
	TOTAL IIIc		*1,796,087.00*
IIId.	Other revenue sources appropriated specifically to reduce the tax rate		
	1a. Free cash..appropriated on or before June 30, 2016	0.00	
	1b. Free cash..appropriated on or after July 1, 2016	0.00	
	2. Municipal light source	0.00	
	3. Other source : : PREMIUM ADJUSTMENT	7,316.03	
	TOTAL IIId		*7,316.03*
IIIe.	Total estimated receipts and other revenue sources (Total IIIa through IIId)		*10,731,825.03*

IV. Summary of total amount to be raised and total receipts from all sources

a.	Total amount to be raised (from IIe)		*46,644,583.23*
b.	Total estimated receipts and other revenue sources (from IIIe)	*10,731,825.03*	
c.	Total real and personal property tax levy (from Ic)	*35,912,758.20*	
d.	Total receipts from all sources (total IVb plus IVc)		*46,644,583.23*

NOTE : The information was Approved on 11/14/2016

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Wilbraham
City / Town / District

TAX RATE RECAPITULATION
Fiscal Year 2017

LOCAL RECEIPTS NOT ALLOCATED *

		Receipt Type Description	(a) Actual Receipts Fiscal 2016	(b) Estimated Receipts Fiscal 2017
==>	1.	MOTOR VEHICLE EXCISE	2,219,581.87	2,100,000.00
	2.	OTHER EXCISE		
==>		a.Meals	0.00	0.00
==>		b.Room	13,912.05	13,000.00
==>		c.Other	344.30	300.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	221,910.20	220,000.00
==>	4.	PAYMENTS IN LIEU OF TAXES	2,548.40	2,500.00
	5.	CHARGES FOR SERVICES - WATER	0.00	0.00
	6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9.	OTHER CHARGES FOR SERVICES	11,362.00	11,000.00
	10.	FEES	40,374.50	40,000.00
	11.	RENTALS	412,090.64	60,000.00
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	11,203.82	11,000.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	33,361.68	30,000.00
	17.	LICENSES AND PERMITS	216,501.69	210,000.00
	18.	SPECIAL ASSESSMENTS	0.00	0.00
==>	19.	FINES AND FORFEITS	25,260.00	20,000.00
==>	20.	INVESTMENT INCOME	22,465.53	20,000.00
==>	21.	MEDICAID REIMBURSEMENT	0.00	0.00
==>	22.	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	2,249.50	2,000.00
	23.	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	75,471.71	0.00
	24.	**Totals**	*3,308,637.89*	*2,739,800.00*

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2017 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Nancy Johnson, Town Accountant, Wilbraham, njohnson@wilbraham-ma.gov 413-596-2800 | 11/8/2016 8:54 AM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2017 estimated receipts to FY 2016 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information was Approved on 11/14/2016

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Wilbraham
City / Town / District

TAX RATE RECAPITULATION
Fiscal Year 2017

APPROPRIATIONS									AUTHORIZATIONS MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Revolving Funds (See A-3)	(i) Borrowing Authorization (Other)
05/16/2016	2017	45,816,131.00	40,015,738.00	990,000.00	806,087.00	26,000.00	3,572,504.00	405,802.00	51,000.00	0.00
10/24/2016	2017	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00
	Total	*45,866,131.00*	*40,015,738.00*	*990,000.00*	*806,087.00*	*26,000.00*	*3,622,504.00*	*405,802.00*		

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2016 or fiscal 2017.
** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Beverly J. Litchfield Town Clerk, Wilbraham, [illegible]@wilbraham-ma.gov 413-596-2800 | [illegible]

Comments:

NOTE : The information was Approved on 11/14/2016

Community Preservation Committee

Wilbraham Community Preservation Act FY 2018 funding is expected to generate approximately $414,725 of which approximately 85% was raised locally and the balance came from state matching funds (15%).

There were eleven project requests of which ten were recommended by the Committee and approved by Annual Town Meeting. Projects approved in FY 2017 included:

Preservation (Historic) of Town records in custody of the Town Clerk	Public awareness of invasive plants and insects in Wilbraham
Window replacement for the Pines and Miles Morgan Housing complexes	Spec Pond field renovations and pavilion repair
Design study for accessibility code renovations to Children's Museum	Administrative fees for Community Preservation Coalition membership
ADA Accessible fishing and boating dock at Spec Pond	Twelve Mile Brook forest management plan
Historic stone boundary fence repair at Bruuer pond	Completion of Bruuer Pond restoration

The Committee anticipates approximately $400,000 in additional revenue (local and state) in the autumn of 2017; and will evaluate FY 2018 project proposals for consideration by the Annual Town Meeting in May 2017.

The Committee encourages residents to bring to our attention other worthwhile projects which fall within any of the eligible categories.

Community Preservation Committee
Stoughton L. Smead, Chairman
(Conservation Commission Appointee)
Jeffrey Smith, Vice Chairman
(Planning Board Appointee)
Patrick Kiernan
(Historical Commission Appointee)
Aaron Tillbury
(Plygrd. & Rec. Commission Appointee)
Brian Fitzgerald
(Open Space & Rec. Cmte. Appointee)
Jason Burkins
(Wil. Housing Authority Appointee)
David Proto, At-large Member
(Board of Selectmen Appointee)
Michelle Emerzian, At-large Member
(Board of Selectmen Appointee)
James Broderick, At-large Member
(Board of Selectmen Appointee)
Peter Manolakis
(*former Chairman; WHA Appointee; resigned 8/2016)*
Stan Soja
(*Pygrd. & Rec. Commission Appointee; resigned 9/2016)*

Capital Planning Committee

The Capital Planning Committee is a five-person committee, three appointed by the Board of Selectmen and two appointed by the Finance Committee. We report to the Board of Selectmen. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the Town by maintaining a ten-year Capital Plan. We update the plan every year. These plans are formulated by speaking to department managers of the Town and evaluating their capital projects. Projects are things such as maintenance of town buildings, (including all school buildings, except Minnechaug Regional High School,) vehicle/fleet management and equipment purchases that are more than $10,000.

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by town departments, on-site meetings, tours of the facilities, input from citizens, and requests from the Board of Selectmen. We present the Capital Plan for review at the annual budget hearing and Town Meeting.

Our Committee is assisted by four very helpful town employees who attend most meetings. Town Treasurer/Collector Thomas Sullivan is a key resource for formulating a capital strategy, preparing online scenarios and helping with risk assessment. Town Accountant Nancy Johnson provides exceptional administrative support, research, and project work. Building Inspectors Lance Trevallion and Facilities & Maintenance Supervisor Ron Rauscher are great resources, monitoring and reporting about the status of ongoing projects. Their expertise in the construction area is extremely valuable.

Looking at FY 2018 (coming year) the Committee anticipates a borrowing recommendation of $1,150,000 for vehicles and equipment and $297,000 for the remodeling of public buildings. The Committee will be talking to department managers and the school staff at public meetings to better solidify final recommendations for Town Meeting.

Capital Planning Committee
Nicholas Manolakis, Chairman
Paul Kukulka, Vice Chairman
Todd Luzi
Glenn Rooney
Nancy Piccin

(Continued from page 24)

held on October 26, 2015.

In summary, our goal and primary concern is to provide the town with a professional service completed by a professional and competent staff. This will result in a fair and equitable distribution of the property taxes that finance the services provided by other departments in town.

Board of Assessors
Roger J. Roberge II, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor

Assessors' Office Employees
Manuel D. Silva, MMA,
Principal Assessor
Cathy A. Barnes, Assistant Administrator
Katherine N. Robinson, Admin. Clerk
Katherine J. Bruno, Admin. Clerk

Finance Committee

The Finance Committee is a committee of nine members from your community, appointed by the Board of Selectmen, for three year terms. Over the past few years we have had a number of new members join the Committee with very different professional backgrounds giving us some very unique perspectives regarding the Town's finances.

Each member serves as a liaison to one or more Departments, meeting with the Department Heads and discussing both the challenges and opportunities each department may have. The Finance Committee begins the budgeting process in the fall of each year, meeting and organizing the committee itself, and begins to meet with the Department heads in January. Simultaneously, the Town Administrator is also reviewing all the budgets and will work with the Committee to present an overall budget first to the selectmen, and finally at town meeting.

The primary mission of the Finance Committee is to look over our Town finances, weigh all of the requests from the department heads and try to prioritize where our tax money is spent in the most efficient manner. We are fortunate in Wilbraham to have some of the very best professionals serving our town as Department Heads, and all of them care passionately about their roles. It is the Finance Committees job to evaluate where our resources are best spent, (or not) and make our recommendations to the Town Meeting in May.

The Town is in a strong financial position after diligent work to contain costs. Our free cash was certified at $1.6 million dollars, the result of actual receipts higher than estimates, expenses lower, and a conservation of free cash from last year.

At the Annual Town Meeting in May 2016, the town appropriated an additional $850,000 into the Stabilization Funds bringing the total to $2.8M.

The Reserve Fund can be used only for extraordinary and unforeseen expenses during the fiscal year. This year's Reserve Fund was $250,000, from which we expended $116,729 primarily to fund various shortfalls in the FY2016 budget. We are continuing to make contributions into the Other Post Employment Benefit Trust Fund to reduce the unfunded liability. Since 2010, we have implemented a plan to pay down our debt early, and on a more consistent basis, minimizing the impact of new debt service in the budget from year to year.

Our meetings are open to the public and are broadcast on the Wilbraham Public Access channel. We welcome input from all citizens.

Finance Committee
Daniel Miles, Chairman
Walter Damon, Vice Chairman
Nancy Piccin
John Guzzo
Mike Mannix
Anna Levine
Carolyn Brennan
Todd Luzi
Kevin Murray
John F. Guzzo *(resigned 8/2016)*

Town Accountant

The Accounting Department's main responsibility is maintaining the financial records of the Town. We insure the "books" are in balance at the end of each month and ready for closing at the end of the fiscal year. The Accounting Department provides the Department of Revenue, Division of Local Services with the information they need, to in turn provide the Town with a "free cash" figure at year end. The free cash figure for FY2016 for the General Fund is $1,595,829.

These funds are available for appropriation at the May 2017 Town Meeting. The DOR also processes Retained Earnings for the town's Enterprise Funds. For FY2016 these figures were: Water $190,172; Wastewater $326,402, and Solid Waste $39,969. The Enterprise Funds can also appropriate the retained earnings for their future budget purposes if they choose.

Assistant Town Accountant Diane Hamakawa is responsible for processing the weekly payroll which includes maintaining all payroll related data bases for earnings, deductions and employee maintenance files. Diane also reconciles the monthly cash accounts with the Treasurer Office.

Staff Accountant Debbie Brennan processes all vendor payments for the departments. She checks all vendor bills for pertinent information as well as checking all calculations for accuracy. Debbie processes over 6,000 vendor bills in the course of a year. Debbie takes the minutes for the Finance Committee and Capital Planning Committee meetings.

During the year, we attend the Massachusetts Auditors & Accountants Association School at the University of Massachusetts. This is a three day event that brings us up to date on any new Massachusetts Municipal Laws. We are also brought up to date on any changes in the UMAS Accounting System. The continuing education is always helpful to the department. We also attend various Western Massachusetts Auditors & Accountants Association meetings during the year. We always try to stay abreast of any changes that may occur in the municipal accounting field.

In closing, I would like to thank the Board of Selectmen for their ongoing support and all of our department directors for their continued cooperation. I would like to thank my staff Assistant Town Accountant Diane Hamakawa and Staff Accountant Debbie Brennan for doing an outstanding job. It is greatly appreciated.

Respectfully submitted by,
Nancy Johnson
Town Accountant

Town Accountant

FY2016 Combined Balance Sheet

TOWN OF WILBRAHAM

(UNAUDITED BALANCE SHEET)

Combined Balance Sheet - All Types and Account Group FY2016

	General Funds	Government Fund Types		Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	3,928,570.46	2,466,978.98	3,026,594.39	1,540,260.89	2,850,498.59		13,812,903.31
Restricted Cash		729,587.00			458,362.21		1,187,949.21
Receivables:							
Property Taxes	1,382,478.91						1,382,478.91
Tax Liens	395,044.04						395,044.04
	153,039.06						153,039.06
Community Preservation Act Taxes Receivable		15,208.86					15,208.86
Utilities				3,651,016.56			3,651,016.56
Special Assessments	31,018.47						31,018.47
Other	12,418.62	594,185.15					606,603.77
Due from Other Governments	47,463.82						47,463.82
Taxes in Possession	120,461.50						120,461.50
Amt to be Provided for BANS			5,723,000.00				5,723,000.00
Amt to be Provided for Retirement of General Long Term Obligations						5,255,671.00	5,255,671.00
Other Amounts to be Provided						1,319,355.22	1,319,355.22
TOTAL ASSETS	$6,070,494.88	$3,805,959.99	$8,749,594.39	$5,191,277.45	$3,308,860.80	$6,575,026.22	$33,701,213.73
Liabilities & Fund Equity							
Liabilities:							
Pre-Paid Taxes	51,280.47						51,280.47
Reserved for Abatements & Exemptions	268,968.98						268,968.98
Deferred Revenue	1,872,955.44	609,394.01		3,651,016.56			6,133,366.01
Performance Bonds					458,362.21		458,362.21
General Obligation Bonds							0.00
Accrued Compensated Absences							0.00
BAN'S Payable			5,723,000.00				5,723,000.00
TOTAL LIABILITIES	2,193,204.89	609,394.01	5,723,000.00	3,651,016.56	458,362.21	-	12,634,977.67
Fund Equity:							
Retained Earnings:							
Unreserved				558,942.98			558,942.98
Fund Balance:							
Reserved for Encumbrances	907,346.24	322,285.88		41,246.86			1,270,878.98
Reserved for Reduction of future excluded debt	115,146.55						115,146.55
Reserved for Expenditures	990,000.00	1,554,797.81	3,026,594.39	148,197.00	2,805,476.05	6,575,026.22	15,100,091.47
Reserved for Debt Payment				791,874.05			791,874.05
Unreserved, Undesignated	1,864,797.20	531,309.93					2,396,107.13
Restricted Fund Balance		788,172.36			45,022.54		833,194.90
TOTAL EQUITY	3,877,289.99	3,196,565.98	3,026,594.39	1,540,260.89	2,850,498.59	6,575,026.22	21,066,236.06
TOTAL LIABILITIES & FUND EQUITY	$6,070,494.88	$3,805,959.99	$8,749,594.39	$5,191,277.45	$3,308,860.80	$6,575,026.22	$33,701,213.73

Town Accountant

FY2016 General & Enterprise Fund Expenditures

FY2016 GENERAL AND ENTERPRISE FUND EXPENDITURES

	DEPARTMENT	FY2016 BUDGET	Y2016 TRANS IN/OU	FY2016 EXPENDED	Y2017 ENCUMBERE	Y2016 SURPLUS
111	LEGAL EXPENSES	150,000.00	10,000.00	148,911.77	11,000.00	88.23
113	TOWN MEETING SALARIES	15,350.00	0.00	10,979.55		4,370.45
113	TOWN MEETING EXPENSES	9,505.00	0.00	7,632.18		1,872.82
113	TOTAL DEPT.	24,855.00	0.00	18,611.73		6,243.27
##	SELECTMEN SALARIES	328,241.00	(8,496.00)	274,928.40		44,816.60
##	SELECTMEN EXPENSES	52,150.00	32,900.00	49,871.35	19,000.00	16,178.65
##	TOTAL DEPT	380,391.00	24,404.00	324,799.75	19,000.00	60,995.25
##	SELECTMEN NON-RECURRING	70,000.00		22,949.88	47,000.00	50.12
131	RESERVE FUND	250,000.00	(116,729.00)			
##	ACCOUNTING SALARIES	184,046.00	(1,300.00)	167,129.51		15,616.49
##	ACCOUNTING EXPENSES	36,875.00	0.00	31,738.53		5,136.47
##	TOTAL DEPT.	220,921.00	(1,300.00)	198,868.04	0.00	20,752.96
##	ASSESSORS SALARIES	193,968.00		190,795.82		3,172.18
##	ASSESSORS EXPENSES	18,800.00		16,953.59	958.00	888.41
##	ASSESSORS NON-RECURRING	10,000.00		232.50	9,000.00	767.50
##	TOTAL DEPT.	222,768.00	-	207,981.91	9,958.00	4,828.09
##	TREAS/COLL SALARIES	215,657.00	500.00	216,124.65		32.35
##	TREAS/COLL EXPENSES	53,900.00		40,763.99	11,360.00	1,776.01
##	TOTAL DEPT.	269,557.00	500.00	256,888.64	11,360.00	1,808.36
##	INFORMATION TECH SALARIES	223,951.00		220,403.85		3,547.15
##	INFORMATION TECH EXPENSES	207,930.00		201,352.54	6,500.00	77.46
	INFORMATION TECH NON-RECURRING					0.00
##	TOTAL DEPT.	431,881.00	0.00	421,756.39	6,500.00	3,624.61
161	TOWN CLERK SALARIES	131,587.00	200.00	131,780.45		6.55
161	TOWN CLERK EXPENSES	4,325.00		3,394.14		930.86
161	TOTAL DEPT.	135,912.00	200.00	135,174.59		937.41
##	REGISTRARS SALARIES	5,700.00		2,797.25		2,902.75
##	REGISTRARS EXPENSES	5,155.00	0.00	4,798.21	160.00	196.79
##	TOTAL DEPT.	10,855.00	0.00	7,595.46	160.00	3,099.54
171	CONSERVATION EXPENSES	27,904.00		6,139.50	21,700.00	64.50
##	PLANNING SALARIES	105,060.00		100,569.20		4,490.80
##	PLANNING EXPENSES	6,550.00	0.00	2,733.74	332.00	3,484.26
##	TOTAL DEPT.	111,610.00	0.00	103,302.94	332.00	7,975.06

Town Accountant

FY2016 General & Enterprise Fund Expenditures

191	FACILITY MAINTENANCE SALARIES	69,729.00		69,728.68		0.32
191	FACILITY MAINTENANCE EXPENSES	104,100.00		103,452.41		647.59
	FACILITY MAINTENANCE NON-RECU	75,000.00		64,699.54	10,000.00	300.46
191	TOTAL DEPT.	248,829.00	0.00	237,880.63	10,000.00	948.37
##	TOWN PROPS. EXPENSES	408,840.00	(40,000.00)	279,937.89	85,000.00	3,902.11
	MEMORIAL SCH MAINTENANCE	26,000.00		150.00	25,850.00	0.00
##	TOTAL DEPT.	434,840.00	(40,000.00)	280,087.89	110,850.00	3,902.11
##	GENERAL INSURANCE EXPENSE	459,500.00		401,272.40	4,500.00	53,727.60
##	GROUP INSURANCE EXPENSE	1,179,356.00	(20,000.00)	1,078,314.31		81,041.69
##	TOWN REPORTS	1,800.00		1,235.74		564.26
##	SURETY BONDS	1,600.00		1,477.50		122.50
##	PENSIONS EXPENSES	1,549,240.00		1,549,240.00		0.00
##	TOWN OFFICE EXPENSES	80,000.00		61,347.10	1,200.00	17,452.90
##	TOWN OFFICE NON-RECURRING	0.00		0.00	0.00	0.00
##	TOTAL DEPT.	80,000.00	0.00	61,347.10	1,200.00	17,452.90
##	POLICE DEPT. SALARIES	2,148,140.00	78,600.00	2,170,476.56		56,263.44
##	POLICE DEPT. EXPENSES	183,587.00		148,084.56	2,384.00	33,118.44
##	POLICE NON-RECURRING	70,000.00		69,999.79		0.21
##	TOTAL DEPT.	2,401,727.00	78,600.00	2,388,560.91	2,384.00	89,382.09
##	FIRE DEPT. SALARIES	1,733,192.00	44,400.00	1,750,583.39		27,008.61
##	FIRE DEPT. EXPENSES	147,900.00		131,692.99		16,207.01
##	FIRE NON-RECURRING	4,305.00		4,305.00		0.00
##	TOTAL DEPT.	1,885,397.00	44,400.00	1,886,581.38	0.00	43,215.62
##	PUBLIC SAFETY COMMUNICATIONS	14,400.00		14,400.00		0.00
##	TOTAL DEPT.	14,400.00		14,400.00		0.00
##	DISPATCH SALARIES	417,765.00	14,800.00	418,907.64		13,657.36
##	DISPATCH EXPENSES	10,545.00		8,424.78	1,485.00	635.22
##	DISPATCH NON-RECURRING					0.00
##	TOTAL DEPT.	428,310.00	14,800.00	427,332.42	1,485.00	14,292.58
##	INSPECTORS SALARIES	139,886.00	200.00	137,321.18		2,764.82
##	INSPECTORS EXPENSES	6,250.00		5,008.81		1,241.19
##	TOTAL DEPT.	146,136.00	200.00	142,329.99		4,006.01
##	SEALER WGTS SALARIES	4,718.00		3,726.36		991.64
##	SEALER WGTS EXPENSES	2,980.00	550.00	3,500.92		29.08
##	TOTAL DEPT.	7,698.00	550.00	7,227.28		1,020.72
##	CIVIL DEFENSE EXPENSES	10,700.00		10,686.95		13.05

Town Accountant

FY2016 General & Enterprise Fund Expenditures

292	DOG OFFICER SALARIES	19,848.00		19,621.91		226.09
292	DOG OFFICER EXPENSES	6,152.00		4,161.21	200.00	1,790.79
292	TOTAL DEPT.	26,000.00	0.00	23,783.12	200.00	2,016.88
294	TREE WARDEN SALARIES	9,915.00		9,914.61		0.39
294	TREE WARDEN EXPENSES	38,891.00		36,124.83	2,700.00	66.17
294	TOTAL DEPT.	48,806.00	0.00	46,039.44	2,700.00	66.56
296	INSECT CONTROL SALARIES	2,816.00		2,813.88		2.12
296	INSECT CONTROL EXPENSES	2,159.00				2,159.00
296	TOTAL DEPT.	4,975.00	0.00	2,813.88		2,161.12
301	REGIONAL SCHOOL ASSESSMENT	23,470,477.00		23,470,474.58		2.42
410	ENGINEERING SALARIES	167,032.00	210.00	167,027.73		214.27
410	ENGINEERING EXPENSES	117,650.00		61,995.80	52,800.00	2,854.20
410	TOTAL DEPT.	284,682.00	210.00	229,023.53	52,800.00	3,068.47
420	HIGHWAY SALARIES	615,588.00		548,413.16		67,174.84
420	HIGHWAY EXPENSES	874,210.00		788,087.39	86,100.00	22.61
420	HIGHWAY NON-RECURRING					0.00
420	TOTAL DEPT.	1,489,798.00	-	1,336,500.55	86,100.00	67,197.45
511	SANITARIAN SALARIES	11,628.00		11,376.57		251.43
511	SANITARIAN EXPENSES	680.00		0.00		680.00
511	TOTAL DEPT.	12,308.00	0.00	11,376.57		931.43
541	C.O.A. SALARIES	138,078.00	186.00	138,256.54		7.46
541	C.O.A. EXPENSES	11,100.00		8,165.37	100.00	2,834.63
541	C.O.A. NON-RECURRING	0.00	0.00	0.00		0.00
541	TOTAL DEPT.	149,178.00	186.00	146,421.91	100.00	2,842.09
543	VETERANS SALARIES	15,488.00	3089.00	18,387.25		189.75
543	VETERANS EXPENSES	72,930.00		62,447.57		10,482.43
543	TOTAL DEPT.	88,418.00	3,089.00	80,834.82		10,672.18
591	CEMETERIES EXPENSES	30,399.00		30,399.00		0.00
591	CEMETERIES NON-RECURRING					0.00
591	TOTAL DEPT.	30,399.00	0.00	30,399.00	0.00	0.00
610	LIBRARY SALARIES	480,207.00		434,915.70		45,291.30
610	LIBRARY EXPENSES	215,882.00		204,960.69	1,920.00	9,001.31
	NON-RECURRING	5,425.00		4,078.09		1,346.91
610	TOTAL DEPT.	701,514.00	0.00	643,954.48	1,920.00	55,639.52
620	RECREATION SALARIES	253,402.00		248,032.88		5,369.12
620	RECREATION EXPENSES	57,074.00	890.00	57,959.16		4.84
620	RECREATION NON-RECURRING					
620	TOTAL RECREATION DEPT	310,476.00	890.00	305,992.04		5,373.96
650	HISTORICAL EXPENSES	250.00				250.00

Town Accountant

FY2016 General & Enterprise Fund Expenditures

690	PUBLIC ACCESS	15,000.00		15,000.00		0.00
700	DEBT	771,500.00		770,000.00		1,500.00
702	INTEREST ON DEBT	79,085.00		47,981.61		31,103.39
801	SPECIAL ARTICLES	756,097.00		250,000.00	506,097.00	0.00
	TOTAL GENERAL FUND	**39,395,150.00**		**37,751,550.63**	**907,346.00**	**602,982.37**
	WASTEWATER SALARIES	201,300.00	0.00	186,412.68		14,887.32
	WASTEWATER EXPENSES	988,956.00		959,514.18	15,000.00	14,441.82
	WASTEWATER NON-RECURRING					0.00
	INTERFUND TRANSFERS	50,015.00		50,015.00		0.00
	TOTAL DEPT.	1,240,271.00	0.00	1,195,941.86	15,000.00	29,329.14
	WASTEWATER SPECIAL ARTICLES	5,000.00				5,000.00
	WATER SALARIES	403,200.00		401,170.67		2,029.33
	WATER EXPENSES	1,437,452.00	(51,680.00)	1,358,375.79		27,396.21
	WATER NON-RECURRING					0.00
	INTERFUND TRANSFERS	158,819.00		158,819.00		0.00
	TOTAL DEPT	1,999,471.00	(51,680.00)	1,918,365.46	0.00	29,425.54
	WATER SPECIAL ARTICLES	83,700.75		37,453.89		46,246.86
	SOLID WASTE SALARIES	138,858.00		134,651.92		4,206.08
	SOLID WASTE EXPENSES	203,701.00		163,128.65	5,000.00	35,572.35
	INTERFUND TRANSFERS	29,228.00		29,228.00		0.00
	TOTAL DEPT.	371,787.00	0.00	327,008.57	5,000.00	39,778.43
	SOLID WASTE SPECIAL ARTICLES	4,000.00		-		4,000.00
	TOTAL ENTERPRISES	3,704,229.75	-51,680.00	3,478,769.78	20,000.00	153,779.97
	TOTAL EXP GEN & ENTERPRISE FDS	43,099,379.75	-51,680.00	41,230,320.41	927,346.00	756,762.34

Town Accountant

FY2016 Employee Compensation

Employee Compensation
Gross Salary: Calendar year 2016
Figures provided by Accounting Department as
Required by Town Bylaw Section 422

SELECTMEN'S OFFICE

Name	Title	Gross Salary
SELECTMEN'S OFFICE		
Nick Breault	Town Administrator	$101,758
Herta Z Dane	Human Resources Coordinator	$70,264
Candace Gaumond Ouillette	Admin. Assistant to Twn Admin/BOS	$59,694
Annette Grasso	Part-time HR Clerk	$11,125
Boilard, Robert J	Chairman	$5,607
Bunnell, Susan	Selectman	$4,807
Russell, Robert W	Selectman	$4,807
ACCOUNTING		
Nancy C. Johnson	Town Accountant	$80,482
Diane M. Hamakawa	Assistant Town Accountant	$51,017
Deborah M. Brennan	Staff Accountant	$38,225
ASSESSORS		
Manuel D. Silva	Principal Assessor	$80,482
Cathy A. Barnes	Asst. Assessor/Data Collector	$56,321
Catherine Robinson	Administrative Clerk	$29,871
Admin Clerk	Part-Time Clerk	$7,612
Lawrence G. Labarbera	Assessor	$3,321
John M. Wesolowski	Assessor	$3,321
Roger Roberge	Assessor (Chairman)	$3,665
COLLECTOR/TREASURER		
Thomas P. Sullivan	Ass't Administrator/Collector /Treasure	$91,702
Janet M. Costa	Assistant Collector	$51,211
Lynne A. Frederick	Assistant Treasurer	$51,494
Amy B. DeLisle	Collection/Customer Service Assistant	$35,642
INFORMATION TECHNOLOGY		
Nathan A. Delong	Information Technology Director	$90,358
John F. Sternala	Network Administrator	$80,482
Wayne Wrubel	IT Support/WEB Tech	$57,271
TOWN CLERK		
Beverly J. Litchfield	Town Clerk	$82,177
Carole J. Tardif	Assistant Town Clerk	$51,017
HIGHWAY		
Douglas R. Cutler, Jr.	Heavy Equipment Operator	$36,155
Dennis H. Dumais	Working Foreman	$69,172
Timothy G. Grise	Heavy Equipment Operator	$53,608
Jeffrey A. Lewis	Mechanic	$64,971
Paul A. Maguire	Assistant Mechanic	$54,147
Mitchell D. Opalinski	Heavy Equipment Operator	$47,518
Bruce Sawyer	Heavy Equipment Operator	$45,070
Jeffrey Scribner	Heavy Equipment Operator	$40,337
Richard J. Vierthaler	Heavy Equipment Operator	$55,029
Edward Jenkins	DPW Worker	$11,358
WATER DEPT		
Michael S. Framarin	Water Superintendent (Retired 10/2016	$67,036
Lionel J. Duquette	Water Superintendent	$62,083
Vincent Pafumi	Water Service Technician	$49,828
Anthony L. Garceau	Water Service Worker	$50,102
Robert G. Gibson	Water Service Worker	$46,690
Kevin L. Laplante	Water Service Worker	$54,578
Paul R. Willoughby	Water Service Worker	$50,412
James Dunbar	Water Commissioner	$150
Thomas Pilarcik	Water Commissioner	$150
Mary McCarthy	Water Commissioner	$150
WASTE WATER DEPT		
Daniel L. Gore	Wastewater Foreman	$63,080
Gary Butler	W.W. Systems Technician	$57,640
SOLID WASTE DEPT		
Robert R. Bisi	Recycling Attendant	$10,162
Bruce A. Strong	Heavy Equipment Operator	$49,205
COUNCIL ON AGING		
Paula S. Dubord	Director of Elder Affairs	$70,264
Lee A. Giglietti	Registered Nurse	$14,082
Barbara Harrington	Social Services Coord	$45,795
Mary Ellen E. Schmidt	Volunteer Coordinator	$40,528
James S. Hiersche	Van Driver	$9,500
VETERANS		
Laurie Broadbent	Veterans Agent	$17,103
Richard J. Prochnow	Veterans Agent	$143
PLANNING		
John M. Pearsall	Town Planner	$80,482
Heather Kmelius	Planning and Zoning Admin Assistant	$14,455
INSPECTORS		
Lance W. Trevallion	Town Building Inspector	$80,777
Melissa A. Graves	Administrative Assistant/Conservation	$52,091
Sheileen M. Carlotto	Building Office Clerk	$13,498
Bernard A. Sears	Plumbing Inspector	$21,148
Edward E. White	Electrical Inspector	$21,422
Edward Poulin	Electrical Inspector	$3,080
TOWN PROPERTIES		
Ronald N. Rauscher	Facilities Maintenance Manager	$70,598
SEALER WGTS & MEAS.		
Susan Petzold	Sealer of Wgts and Measures	$4,735
DOG OFFICER		
Michael H. Masley	Animal Control Officer	$18,694
Rachel Taylor	Town Veterinarian	$1,000
TREE WARDEN/INSECT CONTROL		
David A. Graziano	Tree Warden/Insect Control	$12,778
SANITARIAN		
Lorri A. McCool	Sanitarian	$11,421
ENGINEERING		
Edmond W. Miga	DPW Director	$109,187
William J. Sperrazza	Operations Manager	$81,082
Tonya L. Basch	Assistant DPW Director	$80,777
Dena M. Grochmal	Sr. Engineering Aide	$51,367
Donna E. Daviau	Administrative Assistant	$36,910
Krystine J. Viess	Administrative Assistant	$25,362
LIBRARY		
Karen M. Demers	Library Director	$73,776
Mary S. Bell	Adult Reference Librarian	$55,300
Susan Getchell	Library Assisstant	$32,821
Heidi B. Kane	Children's Librarian	$55,843
Susan C. Kent	Library Assistant - Circulation P/T	$13,497
Tonya Menard	Administrative Assistant	$28,484
Dorothy W. Moore	Assistant Reference Librarian	$10,701
Cindy R. Rusczek	Technical Services Circulation	$56,117
Debra A. Searles	Library Assistant - Circulation	$33,447
Rachel E. Hapgood	Assistant Children's Librarian	$36,360
Lisa Nicholson	Assistance Children's Librarian P/T	$4,542
Rachel L. Statham	Assistance Children's Librarian	$7,729
Lauren Kovarik	Library Page	$1,969
Veronica Meschke	Library Page	$3,581
Ann Tousignant	Library Page	$2,390
Gail Wholly	Library Page	$792
RECREATION		
Bryan J. Litz	Recreation Director	$80,482
Carroll, Erin	Assistant Recreation Director	$19,248
Benjamin A. Sabbs	Assistant Recreation Director (Separat	$15,447
Merrie W. Kaye	Administrative Assistant	$34,908
Dominic Brady	Groundskeeper/HEO	$45,774
Ronald P. Dobosz	Groundskeeper/Foreman	$52,463
Hammerle, Lisa	Part-time Clerk	$7,381
Regan, Patrick	Recreation Aide	$9,304
PUBLIC ACCESS		
Anthony Aube	Executive Director WPA	$65,614
Paul A. Villano	Public Access Program Coordinator	$15,255

All salary is based on calendar year

Figures provided by the Accting Dept

Town Accountant

FY2016 Employee Compensation

Employee Compensation
Gross Salary: Calendar year 2016
Figures provided by Accounting Department as Required by Town Bylaw Section 422

FIRE DEPARTMENT

Name	Title	Gross Salary
Francis Nothe	Chief	$134,072
David Boucier	Deputy Chief	$91,264
William E. Manseau	Captain	$81,852
Peter L. Nothe	Captain	$95,732
Thomas H. Shaw	Captain	$88,690
Daniel J. Corliss	Captain	$91,796
Joshua N. Mullen	Captain	$105,492
Anthony E. Arventos	Private	$111,235
Kevin M. Brown	Private	$96,247
Paul M. Budaj	Private	$80,155
Anthony V. Cerini	Private	$102,062
Wendy W. Denning	Private	$49,375
Jason a. Dimitropolis	Private	$78,672
Patrick R. Farrow	Private	$89,381
* Dane A. George	Private	$107,219
Richard A. Hatch	Private	$69,951
Christopher E. Houghton	Private	$96,135
Jeffrey Kristek	Private	$68,078
*Andrew Nothe	Private	$77,716
Victor G. Robidoux	Private	$78,259
James R. Royce	Private	$77,665
Mathew W. Walch	Private	$72,733
Jeffrey M. Witek	Private	$82,524
Adam R. Hart	Private	$73,812
John Fitzgerald	Private	$86,708
Administrative Personnel		
Lena McCaffery	Adm. Assistant	$44,918
*Maria Gildea	Billing Clerk	$23,543
*** Paid by Ambulance Fund**		

Employee Compensation
Gross Salary: Calendar year 2016
Figures provided by Accounting Department as Required by Town Bylaw Section 422

POLICE DEPARTMENT

Name	Title	Gross Salary
Chief Roger Tucker	Chief	$136,037
Timothy Kane	Captain	$134,459
Robert Zollo	Captain	$131,398
Shawn Baldwin	Sergeant	$89,716
Daniel E. Carr	Sergeant	$90,287
Edward C. Lennon	Sergeant	$100,643
Mark Paradis	Sergeant	$98,004
Jeffrey R. Rudinski	Sergeant	$78,330
Christopher C. Arventos	Patrolman	$75,276
Joseph R. Brewer	Patrolman	$75,155
Sean Casella	Patrolman	$68,857
Michael Cygan	Patrolman	$75,364
David Diogo	Patrolman	$34,668
Aderico P. Florindo	Patrolman	$60,324
James E. Gagner	Patrolman	$71,069
Thomas P. Korzec	Patrolman	$61,836
Peter O. Laviolette	Patrolman	$75,216
Christian A. Letendre	Patrolman	$66,376
Daniel E. Menard	Patrolman	$61,193
Thomas D. Motyka	Patrolman	$62,890
Brent Noyes	Patrolman	$65,140
Lawrence H. Rich, II	Patrolman	$72,538
Christopher Rogers	Patrolman	$64,702
John P. Siniscalchi	Patrolman	$70,050
Harold R. Swift, III	Patrolman	$60,763
Justin Wall	Patrolman	$71,710
Steven J. Glenn	Patrolman	$13,857
Danial Ryan	Patrolman	$16,224
Mark C. Shlosser	Patrolman	$14,385
Brian Strong	Patrolman	$15,631
Administrative		
Lisa Bouchard	Admin. Assistar	$52,915

Employee Compensation
Gross Salary: Calendar year 2016
Figures provided by Accounting Department as Required by Town Bylaw Section 422

CENTRAL DISPATCH

Name	Title	Gross Salary
Shirley G. Rae	Dispatch Supervisor	$70,264
David K. Clark	Dispatcher	$55,799
Mark E. Duclos	Dispatcher	$54,528
Linda J. Hatch	Dispatcher	$70,915
Anthony E. Gentile, Jr.	Dispatcher	$81,382
Brian Kibbe	Dispatcher	$49,855
Annie Murphy	Dispatcher	$54,841
Jeffrey Hastings	Dispatcher - P/T	$8,355
David Squires	Dispatcher - P/T	$1,437

From left to right: Officer Thomas Motyka; Cameron and Jordan Stone, and Officer James Gagner. Photo courtesy of Wilbraham Police Department.

Collector/Treasurer's Office

The Collector / Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process, in addition to planning, designing, developing, and implementing new computerized applications for the Treasurer's Office, Collector's Office and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham. The Tax Title Custodian is charged with the care, custody, management and control of all property acquired by the foreclosure of tax titles.

The Collector / Treasurer's Office is also responsible for the timely billing and collection of 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

An update of a few of the department's major activities that we have worked on is as follows:

The Town borrowed $3,000,000 on April 20, 2016, due April 20, 2017, at .80 per cent and $2,300,000 on November 16, 2016, due April 20, 2017, at .85 to fund the construction of the new Police Station. It's anticipated that the Treasurer's Office will issue permanent financing for all of the Town's Bond Anticipation Notes in the spring of 2017.

The Land Court issued a final judgment of foreclosure to the Town of Wilbraham for the property located at 2451 Boston Road. The voters at the May 16, 2016 Town Meeting approved $140,000 to demolish the building which should take place in the spring of 2017.

The Town has started the foreclosure process on 632 Springfield Street. We are also utilizing the Attorney General's receivership program to clean up the property at 8 Dalton Street. Once both properties are sold the Town should recover any back real estate taxes owned.

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 2016

CITIZENS	PARKS & RECREATION	37,752.74
CITIZENS	PAYROLL ACCOUNT	105,674.10
CITIZENS	POLICE BUILDING FUND	1,434,381.30
CITIZENS	RECREATION DEPARTMENT	20,702.10
CITIZENS	GENERAL FUND	247,706.95
MMDT	CONSERVATION	28,823.20
MMDT	GENERAL	1,395,724.21
MMDT	STABILIZATION	0.00
MMDT	STABILIZATION-CAPITAL PROJECTS	0.00
MMDT	PEAK ROAD FUND	0.00
MMDT	DEACON WARRINER SCH FUND	0.00
MMDT	CHLOE BLISS STEBBINS FUND CHARITY	0.00
MMDT	TERCENTARY OBSERVANCE FUND	0.00
MMDT	SOLDIERS MONUMENT PK FUND	0.00
MMDT	CRANE PARK MEMORIAL FUND	3,668.89
PEOPLES SAVING BANK	GENERAL FUND	6,055,882.47
PEOPLES SAVING BANK	DEBT CARD ACCOUNT	2,364.11
PEOPLES SAVING BANK	STABILIZATION	1,266.17
PEOPLES SAVING BANK	DEA ASSET FUND	8,022.23
PEOPLES SAVING BANK	POLICE DRUG TRUST	19,271.13
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	1,182,336.89
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	5,087.74
PEOPLES SAVING BANK	250TH ANNIVERSARY FUND	0.00
PEOPLES SAVING BANK	TRUST FUNDS	7,641.36
PEOPLES SAVING BANK	CEMETERY TRUST	12,259.53
PEOPLES UNITED	GENERAL	136,529.74
TD BANKNORTH	VENDOR	1,663,026.87
TD BANKNORTH	CULTURAL COUNCIL	4,112.58
TD BANKNORTH	MONEY MARKET	0.00
UNIBANK	GENERAL FUND	346,503.37
UNITED BANK	CEMETERY TRUST	0.00
UNITED BANK	SCHOOL LOT FUND	0.00
UNITED BANK	O.P.E.B. LIABILITY TRUST FUND	0.00
UNITED BANK	CHLOE BLISS STEBBINS FUND-LIBRARY	0.00
UNITED BANK	GENERAL FUND	0.00
TOTAL BANK ACCOUNTS		12,718,797.68
CERTIFICATE OF DEPOSITS		0.00
	O.P.E.B. LIABILITY TRUST FUND	694,249.47
	STABILIZATION ACCOUNT	1,979,000.00
	CEMETERY TRUST FUND	40,000.00

TOTAL CASH		15,432,047.15
		==========
	BANK ACCOUNTS	12,718,797.68
	CERTIFICATE OF DEPOSITS	2,713,249.47
	TOTAL CASH BALANCE	15,432,047.15
	BANK ACCOUNTS DIFF	0.00
	TOTAL CASH BALANCE DIFF	0.00

The goal of the Treasurer / Collector's Office is to perform the duties required by the Town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the efforts of a great and friendly staff. I wish to thank Lynne, Janet, and Amy for their outstanding customer service and the work that they do for the Town.

I also wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee and other boards and departments for their continued support and cooperation. Lastly, if you have any questions about the department or its operations, please feel free to stop in and say "Hi" or call me at 596 - 2800. EXT 130 You can also check us out on the web at www.wilbraham-ma.gov.

Respectfully submitted
Thomas P. Sullivan CMMC, CMMT
Assistant Town Administrator for Budget and Finance / Treasurer / Collector

Collector/Treasurer's Office
Thomas P. Sullivan CMMC, CMMT
Assistant Town Administrator for Budget and Finance / Treasurer / Collector

Lynne Frederick, Asst. Treasurer
Janet Costa, Asst. Collector
Amy Delisle, Collection/Cust. Ser. Asst.

Treasurer/Collector

TOWN OF WILBRAHAM
LONG-TERM DEBT SERVICE

PURPOSE	DATE OF ISSUE	RATE	DEBT BREAKDOWN	BALANCE 6/30/2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	BALANCE 6/30/2031
REMODELING 5/07/2001	1-Dec-06	4%	PRINCIPAL	10,000	$5,000	$5,000															0
			INTEREST	600	$400	$200															0
REMODELING 5/13/2003	1-Dec-06	4%	PRINCIPAL	40,000	$20,000	$20,000															0
			INTEREST	2,400	$1,600	$800															0
REMODELING 5/17/2004	1-Dec-06	4%	PRINCIPAL	50,000	$25,000	$25,000															0
			INTEREST	3,000	$2,000	$1,000															0
REMODELING 5/16/2005	1-Dec-06	4%	PRINCIPAL	90,000	$45,000	$45,000															0
			INTEREST	5,400	$3,600	$1,800															0
REMODELING 5/15/2006	1-Dec-06	4%	PRINCIPAL	80,000	$40,000	$40,000															0
			INTEREST	4,800	$3,200	$1,600															0
WATER MAINS - COTTAGE ST BRIDGE	1-Dec-06	4%	PRINCIPAL	30,000	$15,000	$15,000															0
			INTEREST	1,800	$1,200	$600															0
SEWER - CLAIFIER COVERS	1-Dec-06	4%	PRINCIPAL	50,000	$25,000	$25,000															0
			INTEREST	3,000	$2,000	$1,000															0
WATER CORRISION CONTROL	1-Jun-10	2.41%	PRINCIPAL	375,000	$75,000	$75,000	$75,000	$75,000	$75,000												0
			INTEREST	37,688	$12,375	$10,125	$7,875	$4,875	$2,438												0
WATER MAINS ON MAIN STREET	1-Jun-10	2.41%	PRINCIPAL	125,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
			INTEREST	12,563	$4,125	$3,375	$2,625	$1,625	$813												0
WATER MAINS (WEST COLONIAL AREA)	1-Jun-10	2.41%	PRINCIPAL	600,000	$120,000	$120,000	$120,000	$120,000	$120,000												0
(BRAINARD RD AREA)			INTEREST	60,300	$19,800	$16,200	$12,600	$7,800	$3,900												0
WATER CORRISION CONTROL	1-Jun-10	2.41%	PRINCIPAL	40,000	$10,000	$10,000	$10,000	$5,000	$5,000												0
			INTEREST	3,563	$1,325	$1,025	$725	$325	$163												0
SEWER (STONY HILL SEWER LINE)	1-Jun-10	2.41%	PRINCIPAL	125,000	$25,000	$25,000	$25,000	$25,000	$25,000												0
			INTEREST	12,563	$4,125	$3,375	$2,625	$1,625	$813												0
SEWER (MAIN STREET & FORCED MAIN)	1-Jun-10	2.41%	PRINCIPAL	530,000	$110,000	$105,000	$105,000	$105,000	$105,000												0
			INTEREST	52,913	$17,475	$14,175	$11,025	$6,825	$3,413												0
SURFACE DRAINS MAIN ST (GENERAL FUNI	1-Jun-10	2.41%	PRINCIPAL	25,000	$5,000	$5,000	$5,000	$5,000	$5,000												0
			INTEREST	2,513	$825	$675	$525	$325	$163												0
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	200,000	$40,000	$40,000	$40,000	$40,000	$40,000												0
			INTEREST	20,100	$6,600	$5,400	$4,200	$2,600	$1,300												0
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	360,000	$75,000	$75,000	$70,000	$70,000	$70,000												0
			INTEREST	35,625	$11,850	$9,600	$7,350	$4,550	$2,275												0
BUILDING REMODELING	1-Jun-10	2.41%	PRINCIPAL	50,000	$10,000	$10,000	$10,000	$10,000	$10,000												0
			INTEREST	5,025	$1,650	$1,350	$1,050	$650	$325												0
DEPARTMENTAL EQUIPMENT	1-Jun-10	2.41%	PRINCIPAL	75,000	$15,000	$15,000	$15,000	$15,000	$15,000												0
			INTEREST	7,538	$2,475	$2,025	$1,575	$975	$488												0
MAIN STREET SEWER PROJECT	18-Mar-03	2%	PRINCIPAL	2,830,435	$176,955	$180,530	$184,177	$187,898	$191,694	$195,567	$199,517	$203,548	#####	$211,855	$216,135	$220,502	$224,956	$229,501			0
			INTEREST	414,644	$54,840	$51,266	$47,618	$43,898	$40,102	$36,229	$32,278	$28,248	$24,136	$19,940	$15,661	$11,294	$6,840	$2,295			0
			ADMIN FEE	31,098	$4,113	$3,845	$3,571	$3,292	$3,008	$2,717	$2,421	$2,119	$1,810	$1,496	$1,175	$847	$513	$172			0
MAIN STREET SEWER PROJECT	8-Jul-10	2%	PRINCIPAL	456,588	$24,457	$24,952	$25,456	$25,970	$26,495	$27,030	$27,576	$28,133	$28,701	$29,281	$29,873	$30,476	$31,092	$31,720	$32,361	$33,015	0
			INTEREST	76,929	$8,887	$8,393	$7,889	$7,375	$6,850	$6,315	$5,769	$5,212	$4,643	$4,064	$3,472	$2,869	$2,253	$1,625	$984	$330	0
			ADMIN FEE	5,770	$667	$629	$592	$553	$514	$474	$433	$391	$348	$305	$260	$215	$169	$122	$74	$25	0
				6,341,911	1,051,544	1,023,940	821,479	796,161	779,750	268,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370	0
			PRINCIPAL	6,142,083	886,412	885,482	709,633	708,868	713,189	222,597	227,093	231,681	236,361	241,136	246,008	250,978	256,048	261,221	32,361	33,015	0
			INTEREST	762,960	160,353	133,984	107,682	83,447	63,039	42,544	38,047	33,459	28,779	24,004	19,133	14,163	9,092	3,920	984	330	0
			ADMIN FEE	36,868	4,780	4,474	4,163	3,845	3,521	3,191	2,854	2,509	2,158	1,800	1,435	1,062	682	294	74	25	0
			TOTAL	6,941,911	1,051,544	1,023,940	821,479	796,161	779,750	268,332	267,994	267,650	267,298	266,940	266,575	266,203	265,822	265,435	33,419	33,370	0
					2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	

Treasurer/Collector

Cash Paid July 1, 2015 to June 30, 2016

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1994	$237						$237
1995	$2,888						$2,888
1996	$2,611						$2,611
1997	$2,442						$2,442
1998	$3,058						$3,058
1999	$2,708						$2,708
2000	$2,402						$2,402
2001	$2,338						$2,338
2002	$358						$358
2003	$914						$914
2005	$280						$280
2006	$385						$385
2007	$1,139						$1,139
2008	$1,491			$17			$1,474
2009	$1,822						$1,822
2010	$1,762						$1,762
2011	$3,080						$3,080
2012	$3,369						$3,369
2013	$3,659						$3,659
2014	$3,547			$85			$3,462
2015	$3,808		$6,300		$6,300		$3,808
2016		$730,248	$5,203	$709,564	$18,483		$7,404
REAL ESTATE						TAX TITLE	
1990	$616						$616
1991	$8,387						$8,387
1992	$993						$993
2011	$0	$430		$430			$0
2012	$3,860	$466		$1,388			$2,938
2013	$105,768	$507		$83,525		$22,750	$0
2014	$363,937			$188,169		$47,257	$128,511
2015	$787,062		$1,890	$316,986	$1,890	$88,769	$381,307
2016		$34,021,238	$63,794	$33,122,268	$154,629		$808,135
PREPAID TAXES	-$29,024			$22,257			-$51,281
CPA						TAX TITLE	
2012	$17						$17
2013	$707			$555		$151	$0
2014	$3,157			$1,765		$432	$959
2015	$7,218		$28	$3,134	$28	$805	$3,279
2016		$337,053	$913	$328,177	$2,309		$7,481
PAYMENT IN							
LIEU OF TAXES - 2016		$2,548		$2,548			$0
MOTOR VEHICLE EXCISE							
PRIOR YEARS 2009	$0	$141		$141			$0
2010	$5,048			$270	$4,778		$0
2011	$7,859			$537	$7,321		$0
2012	$9,344			$1,151			$8,193
2013	$10,391		$262	$1,789	$397		$8,467
2014	$21,838		$583	$12,831	$636		$8,954
2015	$105,271	$231,359	$21,249	$312,164	$24,878		$20,836
2016		$2,048,762	$15,185	$1,928,119	$29,241		$106,588

Treasurer/Collector

Cash Paid July 1, 2015 to June 30, 2016

FARM ANIMAL EXCISE							
2015		$362		$344			$18
APPORTIONED SEWER							
MAIN ST PROJ PD IN ADV	$0	$14,715		$14,715			$0
BETTERMENTS ADDED TO TAXES							
BETTERMENTS MAIN STREET							
2013	$545			$545			$0
2014	$545						$545
2015	$2,180			$1,635			$545
2016		$153,690		$152,600			$1,090
BETTERMENTS ADDED TO TAXES WATER							
2016		$61		$61			$0
TAXES:	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED	TRANSFERS	OUTSTANDING
COMMITTED INTEREST SEWER							
PAID IN ADVANCE	$58						$58
PAID IN ADVANCE MAIN STREET		$378		$378			$0
2013	$463			$463			$0
2014	$436						$436
2015	$1,635			$1,226			$409
2016		$104,143		$103,380			$763
COMMITTED INTEREST WATER							
PAID IN ADVANCE		$0		$0			$0
2016		$21		$21			$0
LIENS ADDED TO TAXES SEWER							
2014	$232			$0			$232
2015	$1,348			$631		$301	$416
2016		$9,645		$8,074			$1,571
LIENS ADDED TO TAXES WATER							
2013	$9			$9			$0
2014	$297			$0			$297
2015	$545			$87			$458
2016		$5,723		$5,219			$504
POLICE FALSE ALARM LIENS							
2016		$0		$0		$0	$0
WATER DEPARTMENT						TRANSFERS	
WATER RATES	$46,003	$2,027,824	$103	$1,989,454	$16,145	$3,378	$64,952
SEWER DEPARTMENT							
SEF	$0			$0			$0
SEWER USE	$38,876	$824,297		$785,709	$35,639	$8,519	$33,306
LANDFILL						TRANSFERS	
2015	$280,470				$280,470		$0
2016		$442,300		$160,055			$282,245
ACCOUNTS RECEIVABLE:							
LIQUOR LICENSES	$0	$41,859	$1,689	$39,609	$3,939		$0
VETERANS SERVICES	$47,746	$40,470		$40,753	$0		$47,463
SEWER PRIVLEDGE FEE							
TOWN & HIGH SCHOOL	$1,274,210	$0		$91,015	$0		$1,183,195

Treasurer/Collector

Cash Paid July 1, 2015 to June 30, 2016

SEWER PRIVLEDGE FEE INTEREST		$63,711		$63,711			$0
MUNICIPAL LIGHT PLANT		$2,400		$2,400			$0
TOTALS	$3,152,346	$41,104,351	$117,199	$40,499,963	$587,083	$172,364	$3,114,485
ITEMS COLLECTED							
INTEREST - TAXES - CPA				$172,826			
FEES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC				$115,530			
BAGS & 2ND CAR STICKERS				$8,804			
POLICE FALSE ALARMS				$0			
LANDFILL MISC (TV & MONITORS)				$110			
MUNICIPAL LIENS				$11,362			
				==========			
TOTAL CASH PAID TO TREASURER				$40,808,595			

Wilbraham Town Hall. Photo courtesy of the IT Dept.

Treasurer/Collector

FY2016 Cemetery Report

STATEMENT OF TRUST FUNDS FY 2016

	BALANCE 30-Jun-15	EXPENDABLE 30-Jun-15	NEW FY 2016	INTEREST & DIVIDENDS FY 2016	EXPENSES FY 2016	BALANCE 30-Jun-16	EXPENDABLE 6/30/2016
TOTAL CEMETERIES	$49,391.38	$8,387.54	$1,800.00	$1,068.15	$0.00	$52,259.53	$9,455.69

THE VALUE OF STOCK DONATED BY
ETHELBERT BLISS
AS OF JUNE 30, 2016

NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
				COMCAST CORP. (CMCSK)	54	$59.94	$3,236.76
FAIRPOINT COMMUNICATIONS (FRP'	1	$18.22	$18.22	ALCATEL - LUCENT (ALU)	14	$3.62	$50.68
ATT (T)	360	$35.52	$12,787.20	CENTURY LINK (CTL)	6	$29.38	$176.28
FRONTIER COMMUNICATIONS (FTR)	20	$4.95	$99.00				
VERIZON (VZ)	97	$46.61	$4,521.17	VODAFONE (VOD)	28	$36.45	$1,020.60
			TOTAL VALUE	$21,909.91			

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	$434.90	CHLOE B. STEBBINS (LIBRARY)	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
		CHLOE B. STEBBINS (POOR FUND)	$100.00				
	TOTAL MISC NON-EXPENDABLE TRUST AMOUNT					$3,193.64	

	BALANCE 30-Jun-15	EXPENDABLE 30-Jun-15	INTEREST FY 2016		EXPENSES FY 2016	BALANCE 6/30/2016	EXPENDABLE 6/30/2016
MISCELLANEOUS							
PEAKE ROAD	$1,353.75	$918.85	$3.42		$0.00	$1,357.17	$922.27
SCHOOL LOT FUND	$799.54	$157.80	$1.99		$0.00	$801.53	$159.79
SOLDIERS' MONUMENT	$1,383.95	$383.95	$3.42		$0.00	$1,387.37	$387.37
CHLOE B. STEBBINS (POOR FUND)	$1,729.74	$1,629.74	$4.36		$0.00	$1,734.10	$1,634.10
CHLOE B. STEBBINS (LIBRARY)	$570.36	$470.36	$0.86		$470.36	$100.86	$0.86
TERCENTARY OBSERVANCE	$1,423.89	$1,173.89	$3.54		$0.00	$1,427.43	$1,177.43
DEACON WARRINER SCHOOL	$830.81	$163.81	$2.09		$0.00	$832.90	$165.90
TOTAL MISCELLANEOUS	$8,092.04	$4,898.40	$19.68		$470.36	$7,641.36	$4,447.72
TOTAL CEMETERIES AND MISCELLANEOUS	$57,483.42	$13,285.94	$1,819.68		$470.36	$59,900.89	$13,903.41

			INTEREST	TRANSFERS IN	TRANSFERS OUT		EXPENDABLE 6/30/2016
STABILZATION FUND		$1,779,026.56	$1,239.61	$200,000.00	$0.00		$1,980,266.17
STABILZATION FUND CAPITAL PROJECTS		$955,075.01	$12.73		$950,000.00		$5,087.74
POLICE DRUG FUND		$17,841.46	$46.17	$1,383.50			$19,271.13
POLICE DEA ASSET FUND		$4,215.26	$12.51	$3,794.46			$8,022.23
CONSERVATION FUND	$28,701.96	$28,701.96				$28,701.96	$28,701.96

Public Works

Department of Public Works

The following report for the Department of Public Works lists some of the activities and accomplishments performed throughout Fiscal Year 2016 in the five divisions of the Department.

Engineering Division

Managing of all the DPW activities begins here. We ask that if residents have a DPW related problem, concern or just a question for guidance, to stop in or call us. Engineering logs and responds to thousands of service requests. The following is a list of activities in Engineering:

- Bruuer Pond – work performed and completed.
- Old Lindsey Landfill – permitted, work performed and completed.
- Wilbraham Landfill Solar Project – completed and making power.
- FEMA – Hazardous Mitigation Grant – Hunting Lane moving forward with design for project. Work to begin in Fiscal Year 2018.
- McIntosh Generator – Project Bid – under construction.
- Brookmont Generator – Project Bid – under construction.
- Road resurfacing projects: (See list of street paved)
- Designed Outside Truck Wash at the Waste Water Treatment Plant.
- GIS – ongoing updating and collection of data.
- Sidewalk Improvement Project continues. Repaired and resurface sidewalk on Tinkham Road.
- Waste Water Pump Station – project completed.
- Other task completed by Engineering:

Drainlayer (Sewer Installer) Licenses	15
Pavement Cut/Stormwater Permits and Inspections	197
Residential Inquires Reported	2806
Sanitary Sewer Connection Permits and inspections	15
Septage Hauler Licenses	5
Septic system Installer Licenses	23
Water installer Licenses	15
Water and Sewer Semi-annual Billing	3500
Water Backflow Billing	41
Trash Hauler licenses	6

Engineering Division
Edmond W. Miga Jr. P.E.,
DPW Director/Town Engineer

Tonya L. Basch P.E.
Asst. DPW Director/Town Engineer

Dena Grochmal, Engineering Asst.
Donna Daviau, Admin. Asst.
Krystine Viess, Admin. Asst

Highway Division

The Highway Division is responsible for maintaining 125 miles of road in Town. There is never a shortage of work. A few of the daily tasks include:

- Painting crosswalks and stop lines.
- Tree and brush trimming, along with weed control.
- Roadside mowing.
- Repairing road trenches and pothole patching.
- Loam and seeding.
- Fixing plow damage.
- Catch basin cleaning.
- Culvert cleaning.
- Street Sweeping.
- Drainage installation (catch basin & pipe).
- Sidewalk construction.
- Snow and Ice removal.
- Sign maintenance.

In order to complete these tasks, the division has approximately 52 various pieces of equipment. There are two (2) mechanics responsible for keeping the equipment in running order.

Many will notice that we are in our third year of replacing old guardrail in Town. Monson Road, Stony Hill Road, Soule Road, Maynard Road and Tinkham Road were areas we concentrated on this past year.

Roads

The following roads were paved this year:

Street	Location	Description
Cedar Oak Dr.	All	Reclaim/overlay
Decone	Cedar Oak to end	Reclaim/overlay
Moutainbrook Rd	Tinkham to Brentwood	Reclaim/overlay
Nokomis Rd	All	Reclaim/overlay
Soule Rd	East Longmeadow to Catherine	Hot in place/overlay
Tinkham Road	Stony Hill to Main	Hot in place/overlay

Highway Division
William Sperrazza
Superintendent of Operations

Dennis Dumais, Hwy. Foreman
Paul Maguire
Mitchell Opalinski
Tim Grise
Ed Jenkins
Bruce Sawyer
Jeff Lewis
Vincent Pafumi
Richard Vierthaler
Jeff Scribner
Doug Cutler

Department of Public Works

Wastewater Division

This Enterprise Division has two (2) full-time employees and shares another employee (half time) with the Highway Department. They are responsible for maintaining 36 miles of sewer mains, along with ten (10) pump stations. Sewage is pumped to the City of Springfield's regional plant for treatment.

A failure of an air release valve on the Main Street sewer line from the high school pump station required continual maintenance while a solution to repair was investigated and work completed. Additionally, work was completed at the other pump stations as part of our rehabilitation project.

We continue to ask residents to be aware that it is illegal to hook a sump pump into the sewer system. Flow from sump pumps increases our flow and the bill from the City of Springfield, costing us all unnecessary money. Make sure your sump pump is not connected to sewer. Secondly, do not dump grease or oil down your drain. Grease and oil will solidify in your own plumbing and sewer lateral, as well as the Town's sewer lines. Expensive blockages can be avoided by simple practice of putting grease in the trash and not down the drain.

Wastewater rates have remained unchanged since 2008. They are as follows:

Residential rate	$4.10 per 100 c.f.
Commercial rate	$5.00 per 100c.f.
Minimum charge	$52.50
Maximum charge	$492.00
Flat rate	$270.60

Wastewater Division
Daniel Gore, Foreman
Gary Butler, Technician
Ed Jenkins

Water Division

During 2016, the list of duties performed by the Wilbraham Water Division included, but were not limited to, the following:

- Maintenance of the Town's four water booster stations, the 2.1 million gallon water tank and the Corrosion Control Facility.
- Three (3) water breaks were repaired.
- Ten (1) new water services were installed.
- One hundred and ten (110) fire hydrants were flushed and checked for proper drainage.
- Two (2) fire hydrants were replaced.
- In excess of fifty (50) main line gate valves were cleaned and checked for operation and exercised.
- Three hundred (300) work orders of various tasks were completed.
- One hundred nineteen (119) testable backflow devices were tested at least once per Mass. D.E.P. regulation.
- In excess of two hundred (200) water samples were taken for water quality analysis.
- Three thousand, three hundred (3,300) water meters were read during March and then again in September.
- The water usage in 2016 was 453,071,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter.
- This year's water usage was a 2.7% increase over 2015 usage due largely to the warm and extremely dry spring and summer. Commercial and residential property owners kept their lawn sprinklers on significantly more in 2016 which led to record high consumption.

During 2016, Water Department Personnel did leak detection using sonic listening equipment on water hydrants. We detected a leak on Linwood Drive and Brainard Road intersection involving a transition coupling. Repairs were successfully completed by the water department.

Documents submitted to D.E.P. in 2016, included water quality result forms, weekly chlorine residual, water pressure and pH charts, the Annual Statistical Report, and the Consumer Confidence Report, (which were also mailed to every household and business in our PWS.) Monthly state forms are sent to D.E.P. for documentation of water usage and chemical additions to our water.

The emergency backup generator project involving the Brookmont Drive and McIntosh Drive water booster stations is progressing and is expected to be completed and online by July, 2017.

The Corrosion Control Facility on Miller Street in Ludlow, MA operated successfully in 2016 with only a few mechanical and technical problems. The most notable being the replacement of the sodium silicate pump.

This summer one new eight inch main line was installed off of Main Street to supply water to the new Willow Brook Estates at the expense of the developer.

In October 2016, Water Superintendent Michael Framarin retired after thirty-one years of dedicated service to the Town of

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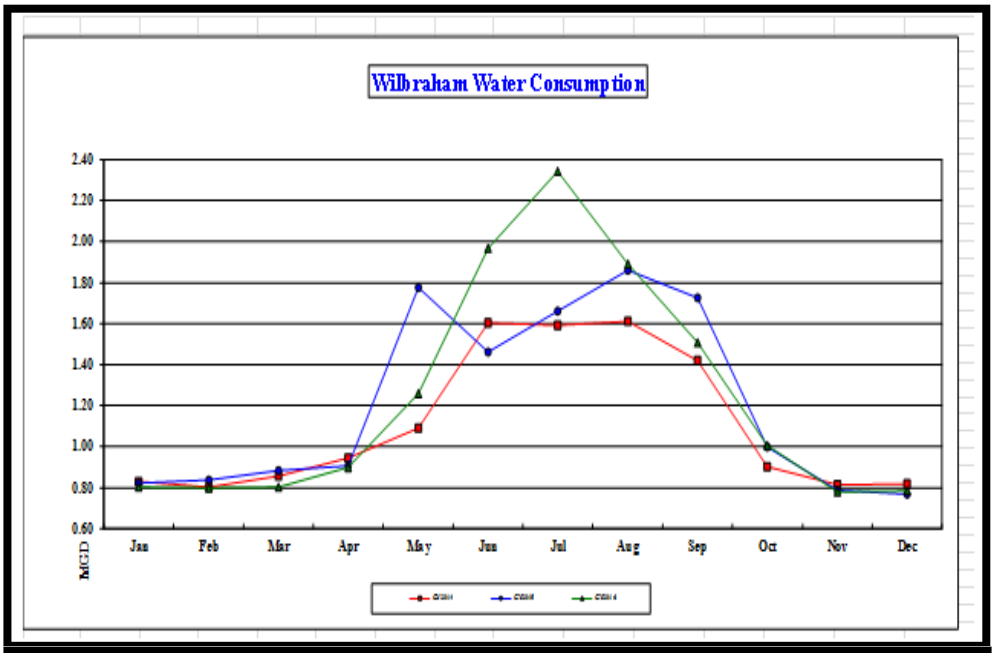
Wilbraham. Mr. Framarin joined the Wilbraham Water Division in 1985, and has ably served as its Superintendent for almost twenty-five years. Mr. Framarin's unwavering commitment to improving and maintaining Wilbraham's water system has garnered him many acknowledgments and awards over the years. We thank Mr. Framarin for his many years of service to the Town of Wilbraham and its residents. We wish him all the best in his well-earned retirement.

In November 2016, Lionel Duquette was appointed Water Superintendent. Mr. Duquette joined the Wilbraham Department of Public Works in 1988. For eighteen years, Mr. Duquette worked in the Highway Department. He has been a member of the Water Division since 2006. He is very grateful for the opportunity to continue his service to the town in this new capacity.



Water Rates as of 10/1/14: Cubic feet (cf) (7.48 gallons per cubic foot)

0-10000 cf	$4.12/100cf.
10001-20000cf	$4.32 /100cf.
20001-and up	$4.52/100cf.
Min. bill 0-1500cf.	$61.80
Commercial flat rate	$4.12/100cf.

Wilbraham – Total Daily Flow			
Month	**2014 Flow (MGD)**	**2015 Flow (MGD)**	**2016 Flow (MGD)**
Jan	**0.829**	**0.820**	**0.802**
Feb	**0.803**	**0.836**	**0.800**
Mar	**0.855**	**0.883**	**0.800**
Apr	**0.945**	**0.907**	**0.898**
May	**1.089**	**1.744**	**1.257**
Jun	**1.603**	**1.463**	**1.968**
Jul	**1.593**	**1.660**	**2.344**
Aug	**1.612**	**1.858**	**1.893**
Sep	**1.419**	**1.725**	**1.508**
Oct	**0.900**	**0.998**	**1.004**
Nov	**0.814**	**0.786**	**0.779**
Dec	**0.817**	**0.767**	**0.781**
Average	**1.108**	**1.209**	**1.238**

Water Division Employees:
Lionel Duquette
Water Superintendent

Robert Gibson
Anthony Garceau
Paul Willoughby
Kevin Laplante

Solid Waste Division: Disposal & Recycling Center (DRC)

There was certainly a lot happening at the DRC area this past year. Construction of the solar farm on the landfill cap began in late May of 2016 and was completed at the end of August. This project was designed to meet much of the Town's Municipal electrical needs. The system is rated at 749 kW AC output. Approximately 3,090 panels are mounted on a ballasted racking system which is connected to two inverters that are then connected to the National Grid system. The solar farm will provide service to the municipal buildings for the next twenty (20) years. Selectmen; Town staff, Town Counsel, Special Counsel, Altus staff (the contractor), Massachusetts Department of Environmental Protection (DEP), Massachusetts Department of Energy Resources (DOER) and, especially, the principle of Renewable Energy Development Partners all contributed to the successful project.

The next large project was the closure work done on what was called the Lindsey Landfill. This is the area where we do composting activity. The Engineering Department developed, planned, bid, obtained permits, and managed the closure work. By using

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material excavated from Bruuer Pond, we were able to elevate the grade to achieve required 2% slopes and then purchased hard pack material to establish the working pad for composting. Grass turf was established using onsite material from our composting operation. All work was done using in house DPW staff.

The DRC operation is the Transfer Station and Recycling Center. Currently, the facility is staffed by one full time employee and on part time employee. Approximately 1,700 households use the DRC. Third party inspections were completed along with maintaining permits to operate.

Recycling plays a big role in trash disposal. This past year, we started accepting large Styrofoam blocks; (no peanut Styrofoam.) The revenue from recycling has declined because of market condition.

Hazardous Waste collection day held in September for DRC customers was successful. The event is still being held at the High School. Wilbraham, East Longmeadow, Longmeadow and Ludlow collaboratively organized this event. Thanks to Arlene Miller who still works hard to make this day happen

Solid Waste Division

Bruce Strong, Heavy Equipment Operator
Robert Bisi, Recycling Attendant

The DRC hours of operation:

Sunday: 12pm-5pm
Monday, Tuesday and Thursday: closed
Wednesday and Friday: 7am-3pm
Saturday 7am-5pm

Current DRC fees:
(Pay as you throw program)

Under 65 years old Car Sticker fee:	$100.00
Over 65 years old Car Sticker fee:	$85.00
Bag fee 33 gal. capacity	$2.50
Bag fee 16 gal. capacity	$1.50
Additional Car sticker fee:	$20.00

Solar Array on the Former Lindsey Landfill. Photo courtesy of DPW.

Conclusion:
We hope you get a sense of what the DPW has done this past year. On behalf of all the staff in DPW, thank you for your support.

Respectfully submitted by,
Edmond W. Miga Jr. P.E.
Director of Public Works

Highway Division replacing a drainage line on Colonial Drive. Photo courtesy of Department of Public Works.

Solar Array on the Former Lindsey Landfill. Photo courtesy of DPW.

Building & Land Use

Agricultural Commission

The Town of Wilbraham is a *Right to Farm Community.* At the 2007 Town Meeting, Wilbraham citizens overwhelmingly approved its *Right to Farm* By-Law.

Our by-law states "it is the policy of the Town of Wilbraham, a *Right to Farm* community, to preserve, protect, and encourage the maintenance and improvement of agricultural land for the production of food and other agricultural products, and also for its natural, recreational and ecological value."

The Board of Selectmen appoints a five member Agricultural Commission which is committed to "represent the farming community, encourage the pursuit of agriculture, promote agriculture-based economic activities and preserve, revitalize and sustain the Town's agricultural businesses and lands."

Two new 'locally grown' farm stands operated in Town this past year. Additionally, an informal coalition of local farms came together under the banner of "Wilbraham Grown" to promote locally grown produce.

The Agricultural Commission (AgCom) was represented at the annual Massachusetts Association of Agricultural Commissions (MAAC) Conference in Deerfield. AgCom participated in numerous discussions about the raising of chickens in Town and collaborated with the By-Law Study Committee on this matter.

Agricultural Commission
Robert Anderson
Richard Hoffman
Judy VanRaalte
Robert Matthews

Building Department

Lance Trevallion has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for over 18 years. Administrative Assistant Melissa Graves has been working with Inspector Trevallion for close to 13 years and does double duty, as the Wilbraham Conservation Commission's Administrative Assistant. The Department's Clerk Sheileen Carlotto has been with the Department for over 3 years now. Together they have made a formidable team; helping residents and contractors daily, keeping the Inspectors on track and issuing permits in a timely manner. Again with the assistance of the Senior Tax Work off employee, Sue Bennett, she finished the daunting task she started in 2015; as a result, all departmental archived plans are now reconfigured, categorized and stored. We now will be able to access original building plans that were filed with the Town for the past 30+ years.

RESIDENTIAL PERMITS	NUMBER	FEES	EST. CONST. COST
New Construction	14	$25,104.00	$3,819,700.00
Roof/Siding/Windows	135	$7,650.00	$2,003,845.43
Additions	9	$2,326.00	$251,950.00
Alterations/Renovations	96	$17,598.00	$2,195,030.61
Solar Panel Installation	105	$20,650.00	$2,383,146.30
Insulation	111	$7,200.00	$428,409.14
Decks	11	$1,050.00	$107,280.00
Accessory Buildings/Sheds	40	$2,731.00	$281,319.77
Swimming Pools	23	$1,750.00	$619,115.43
Sheet Metal	6	$300.00	$46,250.00
Demolitions	4	$400.00	$14,500.00
Wood/Pellet Stoves	21	$1,050.00	$56,385.52
Swimming Pool Demolition	1	$50.00	$3,000.00
Residential Signs	1	$50.00	$500.00
Total	**577**	**$ 87,909.00**	**$12,210,432.20**

With the on-going construction of the new police department and the completed town landfill solar project, the department has been busy tracking the progress, permits and all inspections to help keep construction on schedule.

The Building Department is still seeing as active increase in the amount of roof mounted solar projects coming in. The number of installations in 2015 was ninety -seven, increasing to one hundred-five in 2016. New construction of single-family homes went down slightly from twenty in 2015 to fourteen in 2016. The department expects this number to increase in 2017, as The Planning Board has approved 32+ new home sites in 2016.

Both, the Electrical and the Plumbing/Gas Inspectors work part-time for the town. Bernie Sears has been inspecting plumbing and gas installations for the Town of Wilbraham since 1998. We enjoyed our time with outgoing Electrical Inspector, Edward White, who left us to pursue a full-time position with a large commercial electrical contractor, he will surely be missed. With Mr. White's departure, we welcomed our new Electrical Inspector, Edward Poulin. Mr. Poulin has been a spectacular asset to our department. He started at the end of 2016 and it was as if he'd been here for years. His transition was seamless. We look forward to working with

The Building Department also processes applications for annual inspections for occupancy of public buildings. These inspections are required annually to insure safe emergency exits, maximum occupancy numbers and exit lighting. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/ or visit. In the year of 2016, Lance and Fire Safety Inspector, William Manseau, inspected 75+ locations, including 13 buildings at the Wilbraham & Monson Academy, Wilbraham Municipal Buildings, including all Town of Wilbraham schools and restaurants. The total fees collected in 2016 were $2,700.00.

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COMMERCIAL/MUNICIPAL	NUMBER	FEES	EST. CONST. COST
Roof/Siding/Windows	6	$650.00	$221,318.00
New Construction	2	$4,446.00	$8,700,598.00
Alterations/Renovations	20	$12,604.00	$1,731,655.76
Signs	21	$1,250.00	$70,575.00
Sheet Metal	1	$100.00	$217,250.00
Insulation	1	$50.00	$2,000.00
Demolition	2	$200.00	$27,000.00
Mechanical	2	$200.00	$27,500.00
Solar Panel	1	$0	$1,830,981.00
Total	**56**	**$19,500.00**	**$12,828,877.76**

Building Permits Issued	Fees Collected	# of Inspections	Inspector
631	$114,258	1800+	Lance Trevallion, Building Inspector
`	$30,520	800+-	Bernard Sears, Plumbing & Gas Inspector
470	$42,290	900+-	Edward White, Electrical Inspector (1/2016-11/2016) Ed Poulin, Electrical Inspector (11/2016-12/2016)

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Building Department
Lance Trevallion, Building Inspector
Melissa Graves, Administrative Assistant
Sheileen Carlotto, Building Dept. Clerk

Bernard Sears, Plumbing & Gas Inspector
Edward White, Electrical Inspector
Ed Poulin, Electrical Inspector

Community Gardens

When I took over coordinating the Wilbraham Community Garden eleven years ago, little did I know how much planning and coordination went into running a "little" garden. I have learned so much and made so many friends. The planning begins well before the frost is out of the ground. Numerous seed catalogs started coming in January and by March over half the plots available are spoken for by either returning gardeners or folks who want to give it a try. By April I am planning the Spring Sign-Up Meeting and the Annual Plow Day. May has to be the busiest month for the garden planning with everyone getting spring fever and wanting to get their plants in the ground. Memorial weekend is usually safest frost-free time for planting. By mid-summer all the veggies catch up with each other and we usually get a bountiful harvest throughout the fall. We have a fun-filled fall picnic with gardeners bringing something prepared with at least one item from their garden. The variety of food is fabulous ranging from soups to desserts.

There are many advantages to growing and harvesting your own food. There is nothing quite like eating a tomato or cucumber fresh out of the garden. You plant exactly what you like and perhaps a few extra items that you want to try for the first time like okra, spaghetti squash or purple cauliflower. Why not attempt to grow those specialty items instead of paying high prices at the grocery store. We have numerous families that get together and rent several plots sharing the responsibilities and the rewards. A Community Garden creates opportunity for recreation, exercise, therapy and education. Having a garden plot encourages self-reliance, provides nutritious food for your family and reduces a family's annual food budget. An average plot can produce well over $1000 a year worth of fresh produce.

Photo courtesy of Melissa Graves. Plowing the Community Gardens.

The new greenhouse was in full operation in 2016, and was used by several gardeners to start seeds for planting in May. Tables are set up inside of the greenhouse for growers and some folks bring their own. There is a waterline adjacent to the greenhouse so watering the plants is quite easy now. The roof vents are solar activated and open at a specific temperature which works out very well. One of the gardeners has a very productive plot of asparagus outside the greenhouse.

We had the 10th annual "Plowing the Community Garden" event in May that included having the Eastern Connecticut Draft Horse Association plow the garden with their teams of horses. We had over a dozen venders selling handcrafted jewelry, maple syrup, crafts and plants. Horse-drawn hay rides by Mainely Drafts from Ludlow were once again enjoyed by many spectators. Musical entertainment was provided by Minnechaug High School students Kyle Langlois and Skyler Acconcio. Lunch was prepared and served by Big Y Supermarket volunteers. The 11th Annual "Plowing the Community Garden" will be held May, 2017.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Hall prior to the growing season. The exact date of the

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meeting is published in the local newspaper. Garden plots are approximately 25' x 50' and the annual rental cost is $30.00 per plot. There is water on-site as well as a portable toilet during the growing season. If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact the garden coordinator, Melissa Graves in the Conservation Commission office at 596-2800, ext 204.

Community Gardens
Melissa Graves
Community Garden Coordinator

Cradle Rock - Photo courtesy of Conservation Commission.

Conservation Commission

Conservation Commission Division

The Conservation Commission met 21 times at open public meetings to review and permit projects ranging from limited tree removal to a large-scale ground mounted solar panel system. Additionally, the Conservation Commission granted a lease agreement to Ferrindino Farms for the tapping of up to 1000 Sugar Maple trees on Town-owned property. Enforcement Orders were issued to several property owners because of unpermitted work in a wetland or the buffer zone to a wetland.

Directly or indirectly, wetlands are often sources of public or private water supply. Wetlands purify water serving as a settling area whose soils and vegetation trap sediments which bind, and in some cases chemically break down, pollutants into non-toxic compounds. Wetlands are valuable to wildlife as a food source, nesting area and protective cover. Floodplains are protected because they provide "storage" for flood waters during storms. The job of the Conservation Commission is to protect the interests of the Wetlands Protections Act. The interests include Flood Control, Prevention of Storm Damage, Prevention of Pollution, Fisheries, Shellfisheries, Groundwater, Public or Private Water Supply and Wildlife Habitat.

Land Management Division

The Town of Wilbraham was the proud recipient of two grants from the Massachusetts Division of Fisheries and Wildlife totaling over $40,000. One of the awarded projects included restoration of an open field off Bennett Road for wildlife habitat. The field was mowed, tilled and replanted with a native Conservation Wildlife Seed Mix which will encourage the return of song birds, Monarch Butterflies and small field animals. Several brush piles were constructed for shelter and nesting. The other project included a Forest Cutting Plan on Twelve Mile Brook that included harvesting a large portion of non-native Norway Spruce trees, harvesting mature trees and eradication of invasive species.

Invasive plant species are a major concern for the Conservation Commission and several of Town-owned properties have undergone a program for management including Thayer Brook and Twelve Mile Brook.

The land known as the Three Rivers Road Conservation Area and the Oakland Street Conservation Area will be under a Forest Management Plan in 2017. Forest Cutting Plans were submitted to the Massachusetts State Forester and were both subsequently approved. Work should begin on these two parcels in early spring. Forest Management is an important factor with long and short term goals including mature tree harvesting, treatment of blighted/diseased trees, plantings, invasive species removal and removal of damaged trees for public safety.

The Conservation Commission generally meets on the second and fourth Mondays of each month at 7:00 PM in the Town Office Building. The agenda is posted at least 48 hours in advance at the Town Hall and on the Town web site. Interested people are always welcome and encouraged to participate. The office which is located in the Wilbraham Town Hall is open Monday-Friday, 8:30 A.M. – 4:30 PM.

Conservation Commission
Christopher Brown, Chairman
Stoughton Smead
George Reich
Thomas Reavey
Paul Ekness
Robert McMaster
James Roberts

Melissa Graves
Admin. Asst. & Land Mgmt. Coordinator

Open Space & Recreation Committee

Mission Statement:

Preserve significant open space by investigating, educating, planning and cooperating

Information for landowners who want to preserve acreage in its natural state and/or save on taxes has now been updated and enhanced on the Open Space "This Land is Your Land" website link. A trifold

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Students from Duggan Middle School in Springfield hike the newly created Summit Trail Loop. Photo Courtesy of Open Space and Recreation Committee

(Continued from page 47)

pamphlet for those who do not use computers was also created and distributed at Town Hall and at the Wilbraham Library.

Because of good January weather, signs were put up and the website and kiosks were updated to include our Chuck Philips Trail, named to remember our deceased former leader. An article explaining the new trail was placed in the Wilbraham-Hampden Times.

Thanks to Anthony Carnevale, a parking area was paved on Carla Lane with spaces for four to five cars, and the Open Space and Recreation Committee (OSRPC) blazed a trail from the lot to the Alton's Way Trail.

A link trail from the Alton's Way Trail to Town open space land at 68V-C Brainard was finally blazed by the OSRPC with help from the Minnechaug Lumberjack Club, led by advisors Tom Petzold and Marco Milbier. The new trail, which we called the Oakes Trail in honor of the former owners of the Oaks Farm, spans the length of the 68V-C property and follows a beautiful stone wall. It can be entered across from the southern Coleman Cove trail entrance.

OSRPC members met with Tonya Basch and Melissa Graves to learn how to use the Town's GPS/GIS app and tablet in order to determine Town property boundaries. With the use of the App on a tablet, OSRPC members were able to map out a new portion of the Summit Trail at Crane Hill. In the late spring, a new Summit Trail loop at the Crane Hill Recreation Area was completed by the OSRPC. Twenty -seven students on a field trip from Springfield's Duggan Middle School unknowingly were the first to use it and enjoyed the experience very much. The OSRPC did an article for the Wilbraham-Hampden Times on the trail. The Minnechaug Lumberjack Club later came out in force to groom the new Summit Trail and to fix a tricky area at its base.

Laura Shea and Jesse Kellner, representing our local Troop 359 Boy Scouts, met with the OSRPC and committed the scouts to some trail maintenance days. The Boy Scouts worked with OSRPC members to reroute a section of the 12 Mile Brook Trail on November 19th. The scouts worked very hard and were efficient and knowledgeable. Under the Scout leadership of Jesse Kellner, the project was done in no time, followed by lunch provided by Jesse's mom.

Julien Drapeau Home Improvements has generously donated white vinyl flashing that's been converted into trail blazes; and we're hoping to get a few hundred more pieces to cover the rest of the town trails over next year or so.

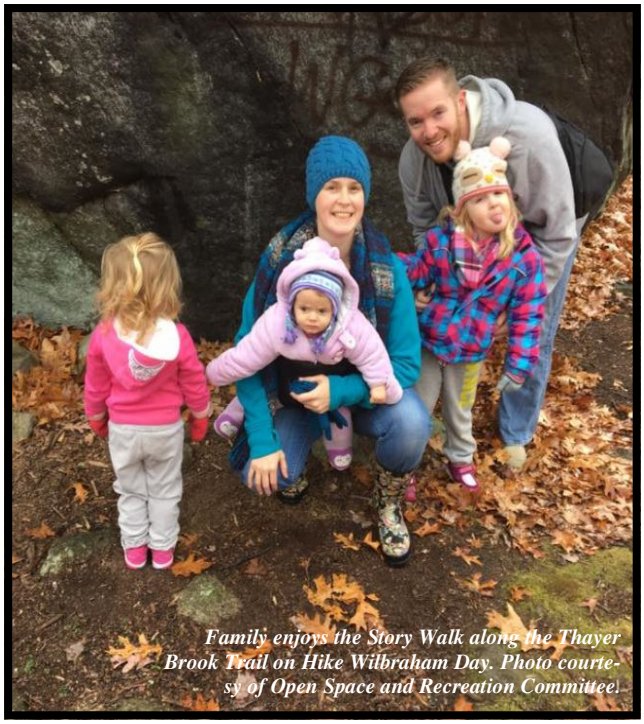
After considerable effort on the part of the OSRPC to get an ADA certified trail put in around Spec Pond, the effort had to be put on hold as the Conservation Commission ruled that the trail would be too close to the water. The OSRPC is looking into other possible venues.

The Open Space Committee set up a tri-fold poster display of Town trails at Community Fest and had brochures on Wilbraham public land and ones on landowners' options if they wish to keep their land in its natural state available to the public. A new Open Space and Recreation survey also was piloted there. The survey is available on the OSRPC website and on its Facebook page.

The OSRPC held its June meeting at the 12 Mile Brook Trail parking lot and the Committee inspected the forestry management work recently done on the parcel. It was unanimous that the work was done well. Nice vistas to the south were opened up and made for pleasant hiking scenery. A large erratic was also exposed for viewing. The OSRPC hiked the entire length of the brook and then took the recently added loop back trail on their return. More trail additions are planned for the future.

Joe Calabrese spoke on behalf of the acquisition of Mount Marcy at this year's Town Meeting, and residents overwhelmingly voted to support the purchase of Mount Marcy if a State grant could be procured to help defray the cost. That grant application is in process.

The OSRPC joined the 21st century by inaugurating a Wilbraham Open Space Facebook page. The page contains information on Town trails as well as access to Open Space documents and the new Open Space survey. OSRPC sponsored events are being posted as they come up. All Wilbraham residents are



Family enjoys the Story Walk along the Thayer Brook Trail on Hike Wilbraham Day. Photo courtesy of Open Space and Recreation Committee.

encouraged to "Like" the page and to check back regularly to see what's new. They are also encouraged to post pictures taken while hiking on Town trails.

In November, the OSRPC, along with the Minnechaug Land Trust and the Wilbraham Hiking Club sponsored a "Hike Wilbraham" day. Guides were provided at most Town trails, and trekkers were shown what the Town has to offer in terms of its natural beauty. Most popular by far was the Story Book Trail hike at Thayer Brook. Over 50 parents and children took in that hike.

Open Space and Recreation Committee
Joe Calabrese, Chair
Edna Colcord, Sec.
Jay Taylor
Judith Theocles
Tracey Plantier
Brian Fitzgerald
Steven Lawson
Edward McCorkindale
Marianne Moner
Margaret Connell *(resigned 10/1/16)*
Ronald P. Dobosz, Jr. *(resigned 8/18/16)*

Troop 359 Boy Scouts do some tough re-routing work on the Twelve Mile Brook Trail. Phot courtesy of the Open Space and Recreation Committee

Tree Warden

2016 has been a very interesting and challenging year as Tree Warden in small town suburbia, here in Wilbraham.

Minnechaug Lumberjack Club students work on fixing a dangerous section of a trail. Photo courtesy Open Space and Recretion Committee

Managing our Town's urban canopy is getting more and more time consuming and costly.

The Emerald Ash Brer (EAB) devastated thousands of trees across several states, including many areas in towns across Massachusetts. This past Summer the EAB was detected here in Wilbraham. We are continuing to work with State officials from the Massachusetts Department of Conservation and Recreation Forest Health Division and the United States of American Department of Agricultural (USDA) to monitor our Ash tree population with traps and bio-controls. I am compiling an inventory of Ash trees within the right-of ways and in and around public parks, ballfields, schools and municipal offices, here in Town. By first determining where our Ash populations are, we are best able to determine our best course of action. By treating healthy Ash trees and trees that show less than 30% crown or canopy dieback, we may be able to save these trees that line our streets and are important to the character of our Town.

Probably the biggest challenge facing my Department is trying to educate the public on the importance of municipal tree work. There is way more tree work to perform here in Wilbraham than there is specifically allocated funding to cover these costs. Moving forward, additional funds may have to be earmarked for Ash Tree removals as the situation plays out.

Because Wilbraham does not have an in-house full-service Forestry Department, all forestry work has to be contracted out, which can become very costly to remove trees that are more of a challenge due to inaccessibility and require the use of a crane. I am finding that here in our community that our funding is eaten up by caring for these high-risk trees, this does not leave adequate funding remaining for tree plantings, general plant health care and prevention measures. One solution to supplement our budget that could yield many positive results would be applying for available grant funding through programs offered by the Massachusetts Department of Conservation and

(Continued on page 50)

(Continued from page 49)
Recreation (DRC), or through our local insurance carrier's loss control prevention programs.

I have been working closely in partnership with the local utility company's (National Grid) Forestry Division has become a valuable ally in helping to manage the everyday challenges of municipal tree care.

This past year I have worked with Asplundh Tree, assisting and coordinating line-clearing/trimming operations throughout our Town. I believe that the relationship between community/municipality and utility is vital in reaching common goals of safety. By working with National Grid and being involved with the implementation of its vegetative management plan, I am learning valuable lessons in utility forest management.

I have joined organizations, such as the Massachusetts Arborist Association and Massachusetts Tree Wardens and Foresters' Association; and I have benefited from networking with other Tree Wardens throughout western Massachusetts. I received updates on the condition of our local forest health concerning such issues as EAB, gypsy moth, white pine damage and Oak wilt disease.

Last year, I got involved in a great community project here in Town. I sponsored an Arbor Day celebration at Stony Hill Road School. 310 students helped me plant a Tree on school grounds in honor of Arbor Day. We talked about the importance of trees in our environment and the duties of Wilbraham's Tree Warden. The students were engaged, excited and very eager to participate in the event. All students received a white spruce seedling to take home and plant in honor of the day.

My long-term goals remain the same, to respond to Town residents concerning all trees issues, especially issues concerning public safety; to continue to advocate for tree plantings within our community and to preserve and protect Wilbraham's urban forest.

Respectfully submitted by:
Tree Warden
David Graziano
Member MAA, MTWFA

Planning Board

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Commissioner/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. As the main author and "custodian" of the Town's Zoning By-Law, the Board is responsible for conducting public hearings and maing recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals required by the Town's Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.
During 2016, the Planning Board met 20 times, scheduled 32 appointments and held 16 public hearings, addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2016.

Development Activity
The Planning Board was kept busy dealing with the various residential and commercial projects proposed in the Town during the past year as follows:

- The Planning Board approved seven non-subdivision plans submitted by property owners. These are plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval. A total of three new residential building

(Continued on page 51)

Planning Board (from left to right): David Sanders, Gordon Allen, James Moore, Jeffrey Smith, Tracey Plantier, John McCloskey. Photo courtesy of the Planning Board.

(Continued from page 50)

lots were created on existing town roads through the non-subdivision process.

- The Planning Board approved two residential subdivision plans: "Sherwin Road" consisting of 7 single family lots fronting on a cul-de-sac named Sherwin Road located at 690V Stony Hill Road and "Samble Estates" consisting of 6 single family lots fronting on a cul-de-sac named Julia Way located at 863 Glendale Road. The Planning Board also continued to monitor work in the other approved subdivisions under construction: Willow Brook, Washington Heights, Stonington Park, and North Hills Lane.
- The Planning Board conducted public hearings and approved 7 special permit zoning applications to allow the following developments: an attached four-door garage on land owned by Ferris at 674 Main Street; a detached garage at the Smith residence located at 1 Winterberry Drive; a detached garage at the Valentine residence located at 212 Springfield Street; approval of a flexible Nonsubdivison plan with two lots located at 690V Stony Hill Road; a detached garage on land owned by Nauset Properties located at 846 Glendale Road; a detached barn/garage at the Ricciardi residence located at 840 Main Street; and an accessory garage at the Salema residence located at 18 Deerfield Drive. A detached garage at the Esteves residence located at 16 Iroquois Lane was under review by the Board but the special permit application was withdrawn without prejudice by the applicant.
- The Planning Board conducted an expedited review on one site plan approval application to allow the installation and operation of a seasonal roadside farm stand for the sale of produce grown and/or sold from the old Bennett Tree Farm located at 802 Glendale Road. The Planning Board conducted an expedited review on one site plan approval application to allow a proposed detached accessory building for the existing educational use for HWRSD located on land at 16R Willow Brook Lane. The Planning Board granted site plan approval for the Lower Pioneer Valley Educational Collaborative to operate a school bus garage & maintenance facility at 2045 Boston Road. The Planning Board oversaw the final development phase of the installation of the GE Renewal Energy Large-Scale Ground-Mounted Solar Energy Facility located at 651 Main Street as permitted in Special Permit SP15-02 issued by the Planning Board September 16, 2015.
- The Planning Board reviewed and provided written recommendations on thirteen referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting in May, voters adopted three articles amending the Zoning By-Law that were sponsored by the Planning Board. The first article included a series of housekeeping amendments to the Zoning-By-Law: revising the Flexible Non-subdivision (Estate Lot) regulations in section 4.7; deleting references to the Groundwater Protection District in sections 2.2 and 2.3.2 and the Groundwater protection District Regulations in section 9.2; deleting the Gas & Oil Pipeline regulations in section 10.3; and revising the site plan approval applicability in section 13.5.1.3. The second article amended the Zoning Map by rezoning land located at 384 Main Street from Residential-26 to Neighborhood Office and the third article amended the Zoning Map by rezoning the southern portion of land located at 4V Forest Street from Residence-15 to General Business. Voters also adopted a petitioned article supported by the Planning Board that amended the definition of Family Day Care Home in section 1.3 of the Zoning By-Law.

At the Special Town Meeting in October, voters adopted new proposed language defining the By-Law Accessory Building Definition. The revision eliminated some wording referring to building size with the intent of improving clarity.

Organization and Membership

At the annual Town election, John McCloskey was re-elected to serve on the Planning Board for a five-year term. The Planning Board reorganized by re-electing Jeffrey Smith as Chairman, re-electing Tracey Plantier as Vice Chair and electing John McCloskey as Clerk. Tracey Plantier continued to serve as the Town's representative to the Pioneer Valley Planning Commission and Jeffrey Smith continued to serve as the Planning Board's representative on the Community Preservation Act (CPA) Committee. Adam Basch resigned from the Planning Board in June and Associate Member James Moore was appointed in July to fill Mr. Basch's seat on the Board until the Annual Election in 2017. In December, Gordon Allen was appointed to serve as the new Associate Member on the Planning Board. Planning Director John Pearsall, Building Commissioner Lance Trevallion and Administrative Assistant Heather Kmelius functioned as the staff liaisons between the Planning Board and other Town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 6:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at http://www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

Planning Board
Jeffrey Smith, Chair
Tracey Plantier, Vice Chair
John McCloskey, Clerk
James Moore, Jr.
David Sanders
Gordon Allen, Associate Member

Planning & Zoning Department
John Pearsall, Planning Director
Lance Trevallion, Building Inspector
Heather Kmelius, Admin. Assistant

Sealer of Weights & Measures

The Sealers of Weights and Measures are appointed by the Board of Selectmen to assure the public and businesses that any product in the Town for sale by weight or measure, and products that are scanned for cost will be accurately priced. The weight and measure testing equipment used by the Sealers are certified by the State every five years to provide the accuracy required by Massachusetts General Laws. A pharmacy set of testing weights was purchased to test sensitive pharmacy and jewelry store scales. This purchase completed a three-year program to get all the state required Town testing equipment certified. Twenty-four (24) businesses were visited at least once during the year and eight random inspections of oil and propane trucks were carried out. All farmers' markets were visited and vendors checked. The following field testing was completed during our annual inspections resulting in $4810 collected from testing fees.

Eight devices were found to be inaccurate and, after adjustments were made, they were sealed. One commercial drive-on scale has been rebuilt and sealed. Four businesses were given copies of the Massachusetts laws and regulations in order to allow them to better serve the public. All Town businesses are currently in compliance.

Sealer Susan Petzold passed all written and practical testing and was certified by the State in August 2016. Both Sealers continue to attend additional trainings to better serve the Town.

Please contact your Sealers if you have any questions or concerns about the above areas, cordwood, and any other products sold by weight or measure. Our email is sealer@wilbraham-ma.gov

Sealer of Weights & Measures
Susan Petzold

Deputy Sealer of Weights & Measures
Gary Petzold

Item	Category	Sealed/approved
Scales	Under 100 pounds	40
	100 pounds and over	9
	Balance	1
Liquid Meters	Gasoline	70
	Diesel	4
Unit Pricing	Scanners	62
Skimmer Device	Inspections	33

Gazebo Park. Photo courtesy of the IT Dept.

Zoning Board of Appeals

The Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms consisting of three full members and two associate members. The Board works closely with and relies upon Zoning Enforcement Officer Lance Trevallion to enforce the Zoning By-Law.

The purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-Law with respect to particular land or structures, but not to include variances for use; to hear and decide applications for special permits upon which the Board is empowered to act under the By-Law; to hear and decide appeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning Act); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

This past year, the Board of Appeals met nine times, held thirteen public hearings and issued decisions on the following the applications, outlined in the chart below.

Zoning Board of Appeals
Edward E. Kivari Jr., Chairman
H. Clark Abbott
Mark Albano
Betsy Johnsen, Associate
Charles Pelouze, Associate

Lance Trevallion, Zon. Enforcement Off.
Heather Kmelius, Administrative Assistant

APPLICANT	ADDRESS	DECISION
Reverend Michele Caron d/b/a Harmony Way Special permit to operate a home professional office	407 Monson Road	Approved
Soccer City, Inc. Special permit amendment to add accessory uses including a retail store and a printing department	2041 Boston Road	Approved
Kid's Dentist Realty Special permit amendment to allow additional accessory overflow/employee parking	1984 Boston Road / 40 Dumaine Street	Approved
Jay Scott Howe, Jr. Special permit to operate an e-liquids & vaping devices retail store within the existing nonconforming building on a nonconforming lot	2110 Boston Road	Approved
Joseph T. Mascaro d/b/a Northeast Automotive Special permit to operate a motor vehicle repair service and Massachusetts Inspection business within the existing building	2423 Boston Road	Approved
East Springfield Veterinary Hospital, Inc. Special permit to allow alterations to a pre-existing nonconforming structure on a pre-existing non-conforming lot	2424 Boston Road	Approved
Prime Storage Boston Road, LLC Special permit to allow the operation of an existing self-storage facility	2535 Boston Road	Approved
Prime Group Wilbraham, LLC Special permit to allow the operation of an existing self-storage facility and to issue a variance regarding property setbacks	2346-2350 Boston Road	Approved
Ashley & Michael Walker Special permit to operate a family day care home	6 Pine Drive	Approved
Beverly Gore Appeal of enforcement order regarding the operation of a family day care home	57 Bartlett Avenue	Withdrawn without prejudice by applicant
Movement Terrain LLC, Brian Miller Special permit to operate an indoor recreational obstacle course/fitness center	176 Cottage Avenue	Approved
Leon Charkoudian Appeal of zoning enforcement determination	19 Peak Road	Pending as of 12/31/2016
Jason and Jennifer Frisk To allow a variance regarding property setbacks	1329 Tinkham Road	Approved

Public Safety

Ambulance Oversight Committee

The Ambulance Oversight Committee continues to work with the Fire Chief and Deputy Fire Chief in overseeing the operation of the ambulance service. The Committee's primary duty of reviewing and acting on ambulance service fee abatements has continued according to new established policy and protocol.

It is important to note the Town's ambulance service remains self-sufficient on a receipts reserved basis, and continues to serve the Town extremely well. During 2016, the service treated over 1,825 patients, transporting 1,507 patients to local area hospitals. Of these transports, Bay State Medical Center was the destination 49.5% of the time, with Mercy Medical Center at 16.5%, Wing Memorial Hospital at 32%, and the balance going to Mary Lane and Holyoke Hospitals. The top four (4) patient medical conditions are traumatic injury; respiratory distress, general pain, and chest pain.

The Wilbraham Fire Ambulance Service has transitioned from state certification to the National Registry of Emergency Medical Technicians certification as required by a change in policy from the State Office of Emergency Medical Services.

Respectfully submitted by
Chief Francis Nothe

Ambulance Oversight Committee
Paula L. Chevrier
John Rigney
Tom Hurley
Heather Mullen

Animal Control Officer
(aka Dog Officer)

The Town of Wilbraham licensed 2,455 dogs during 2016, which was once again a record. Animal Control responded to in excess of 1,000 calls relating to potential by-law violations; stray pick-ups, vehicle/animal interactions, and various other domestic or wild animal situations in 2016.

I want to thank all residents who either licensed a new dog or re-licensed an existing dog. For those owners unfamiliar with licensing requirements they are advised that it is State (MGL c. 140, S. 145B) and local law (by-law 604.2) that all dogs six months and older be licensed within their town of residence. It is also state and local law that all dogs, cats, and ferrets must be current on their rabies vaccination at all times or the pet owner is subject to a citation (by-law 604.3.) The yearly dog licensing period is January 31 to March 31. Owners can save themselves late fees by ensuring their dogs are licensed during this period.

All pet owners are advised that citations for animal law violations are no longer $25.00. State law (MGL c. 140, s. 141) mandates that all animal law violations will be $50.00 for the first offense; $60.00 for the second offense and $100.00 for the third offense. These are State minimum fines that the Town of Wilbraham has adopted. The Town could have opted for higher fines for violations of Town by-laws 604.1 – 604.9, but opted to go with the state mandated minimum dollar amounts.

Dog owners are also advised that all animal by-laws, especially 604.4, the "Leash law", will be enforced on all Town owned property, including Crane Hill Park, the McDonald Land Preserve and Rice Land Preserve. Please remember that leash law violations are now $50.00.

While Fountain Park is private property, all State and local dog laws still apply. Dog owners are reminded that leads must be attached to their pets; and to please pick up after pets to ensure everyone's enjoyment of the park.

Wildlife calls are on the rise at Animal Control. Please be advised that Animal Control or the Police Department will respond to either sick or perceived sick wildlife. Wilbraham abounds with wildlife; residents should make an effort to educate themselves under the venue of people/wildlife cohabitation. Please do not hesitate to call Animal Control for any information in regards to people/ wildlife interaction.

Sincerely and thank you,
Michael Masley, Wilbraham A.C.O.
MDAR, ACOAM, Certified Animal Control Officer
Certified Special Reserve Police Officer

Animal Control Officer
Michael Masley
Animal Control Officer

Rosemarie Masley
Alternate Animal Control Officer

Fire Department, Emergency Medical Services & Emergency Management

Mission Statement: *Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life*

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and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management.

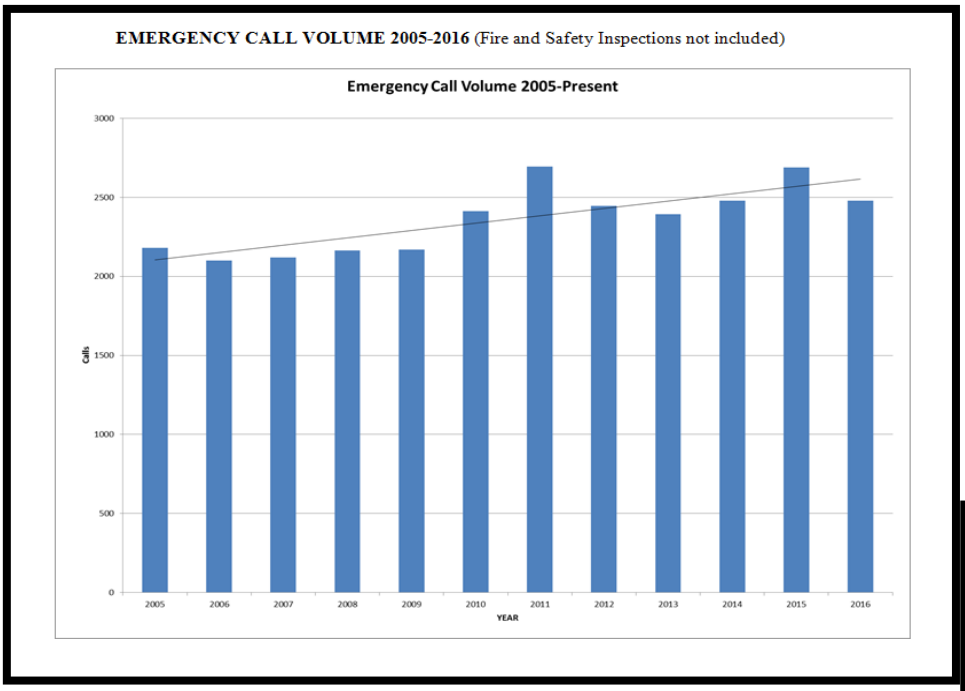
We continue to provide an All Hazards approach to the Department's response to request for service as well as emergency response. Fire Services; Medical, Emergency Management, Code Enforcement, SAFE Education, various Rescue Services (i.e. auto extrication, ice and water rescue, high angle technical rescue,) Hazardous Material, and many other community services are provided.

Senior Private Wendy Denning retired from the Department in December of 2016, after 21 years of service to the community. We wish Wendy the best of luck in her retirement. In addition, we appointed two Fire Department Chaplain's: Father Daniel Boyle and Pastor Nathaniel Anderson. This follows on the heels of Reverend David Hurst retiring from ministry and moving back to his homestead in the Berkshires. We would like to thank Reverend Hurst for his 12 years of service to our Department and community.

Wilbraham Firefighters; from left to right: Sr. Pvt. Richard Hatch, Jr., Pvt. Andrew Nothe, Pvt. Matthew Walch and Captain Josh Mullen. Photo courtesy of Wilbraham Fire Department.

Training continues to be an important part of our state of readiness in 2016. The members of the Department completed over 1,964.5 hours of training to maintain and improve the proficiency of this Department. Other training included the utilization of outside resources from National Grid, Massachusetts Department of Environmental Protection and Columbia Gas, in which they donated two multi-gas detectors at a cost of $4,000. We are very grateful with the partnerships that we have developed over the years and continue to develop as we move toward the future.

Fire and Police continue to study the possibility of Regional Emergency Dispatch for the area towns of Wilbraham, Ludlow, Hampden, East Longmeadow, Longmeadow and Southwick. We are analyzing all the data and working out the details in technology, building design, operations and budget. To coincide with this study, we have been working on upgrades to the Town's communications system, which will create greater coverage, operational efficiency and operability. More work is expected to be done this coming year.



This year we received a total of $3,220 in a grant from Federal Emergency Management Agency (FEMA) to purchase radio and fire equipment. The Emergency Management Performance Grant Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation.

We continually struggle to meet service delivery needs of the community. Many times outside agency are being called in to handle overlapping medical and other emergency calls. Approximately 27% of calls have overlapped in which most cases require outside mutual aid. Our goal is to

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(Continued from page 54)
meet the Matrix Staffing Study that the Town had conducted back in 2008. Even though our call volume has increased since that time, this would at least give us a starting point in which we can then re-analyze the data and formulate short and long term goals. The study recommended four shifts to be staffed at six personnel in which only two shifts currently maintain. It also included having a staff position of a Captain of EMS and Training. This position would merge two current ancillary positions now being filled by two firefighters that work on shift. We have outgrown this practice as it no longer meets our operational needs and effectiveness. The Department is currently looking into cost effective ways to meet these recommendations.

Finally, I would like to thank the community, its leaders, voluntary boards and firefighters past and present who have supported this Department in so many ways. In addition, our community partners for working with us in keeping this community safe. It takes many people for this organization to be successful in meeting our obligations. I feel we have accomplished this goal and very proud of being a part of an organization that really cares about the community we serve.

Respectfully submitted,
David F. Bourcier
Acting Fire Chief

Board of Fire Commissioners
Ralph Guyer
Gary Petzold
Edward Rigney

Fire Department Activity 2016	
Fire / Emergency Responses	727
Emergency Medical Responses	1,783
Fire and Safety Inspections	1,733
Totals	**4,243**

FIRE DEPARTMENT ROSTER	
Francis Nothe *	Fire Chief
David Bourcier *	Deputy Fire Chief
William Manseau *	Captain of Fire Prevention
Vacant / Not Filled	Captain of EMS & Training
Lena McCaffrey	Administrative Assistant
Maria Gildea	Ambulance Billing Clerk
Peter Nothe **	Captain "C" Group
Thomas Shaw *	Captain "B" Group
Daniel Corliss **	Captain "D" Group
Josh Mullen **	Captain "A" Group
Wendy Denning *	Senior Private
Paul Budaj **	Senior Private / Training Officer
Anthony Cerini **	Senior Private / EMT Coordinator
Dane George **	Senior Private
Richard Hatch Jr. **	Private
Victor Robidoux **	Private
James Royce **	Private / Assistant Mechanic
Kevin Brown **	Private
Jason Dimitropolis **	Private
Anthony Arventos **	Private / Head Mechanic
Mathew Walch **	Private
Jeffery Witek **	Private
Patrick Farrow **	Private
Chris Houghton **	Private
Adam Hart **	Private
John Fitzgerald **	Private
Jeff Kristek *	Private
Andrew Nothe **	Private
Vacant / Not Filled	Private
Vacant / Not Filled	Private

EMT *
Paramedic **

Central Dispatch

In 2016, Central Dispatch increased staffing to best serve the citizens and public safety agencies of Wilbraham. There are now two Dispatchers on every shift except midnight to eight. This allows your Dispatchers to give pre-arrival instructions for medical emergencies, maintain communications with responding units and provide consistent service to other units or agencies simultaneously.

In anticipation of moving to the new Police Station, the implementation of NextGen911 was delayed. NextGen911 is scheduled to go live in our new building, spring of 2017. This update to the 911 system will especially enhance service to cell phone users, allowing text communication in emergencies.

Central Dispatch, in 2016, continued our outreach encouraging residents, who may be at a disadvantage in an emergency, to use the 911 Disability Indicator program. Information on 911's

(Continued on page 56)

(Continued from page 55)
Disability Indicator program is available on the Town of Wilbraham website. The in -house site system within our computer aided dispatch allows households to signify special needs at an address. This preloaded information is useful to emergency responders; whereas, the emergency responders can arrive on the emergency scene, knowledgeable of medical conditions, mobility or hearing issues among other possible concerns. As this system is driven by address, it is possible for residents using a cellphone as their residential phone number to still have "Disability Indicators". This information is completely confidential.

Central Dispatch is looking forward to our new home within the Police Station being built at 2780 Boston Road. We, once again, will be the modern face of Centralized Dispatching we started out as thirty seven years ago. Thank you.

Respectfully submitted,
Shirley G. Rae, Dispatch Supervisor

Central Dispatch
Shirley G. Rae, Dispatch Supervisor
Mark Duclos
David Clark
Anthony Gentile
Linda Hatch
Brian Kibbe
Annie Murphy
Jeffrey Hastings
David Squires

Local Emergency Planning Committee

The Local Emergency Planning Committee has been diligent with Emergency Planning and Community Right-to-Know Act (EPCRA) Hazardous Chemical Storage Reporting Requirements. Its purpose is for any hazardous chemical used or stored in the workplace, in which facilities in our community must maintain a Safety Data Sheets (SDS), and submit the SDS's to their State Emergency Response Commission (SERC), Local Emergency Planning Committee (LEPC) and the local Fire Department. Facilities must also report an annual inventory of these chemicals by March 1 of each year. The information must be available to the public.

In addition, this year we have been updating our Comprehensive Emergency Management Plan (CEMP) with the Commonwealth. This program is designed to provide community emergency management officials with the ability, via the Internet, to directly view and update their respective CEMP information. It will also allow Massachusetts Emergency Manage Agency (MEMA) to collect statewide data and build statewide datasets. This tool will help MEMA when allocating state resources and will give the agency new analytical capabilities.

Planning efforts are continually reevaluated, which include planning for a variety of disasters that may affect the community. Floods, hazardous materials spills, wildfires, natural disasters and even terrorism all constitute challenges facing community leaders today.

MEMA, in partnership with state, regional and local partners, conducted a mass care and evacuation discussion-based, tabletop exercise. This exercise was designed to assist the Commonwealth and local jurisdictions with validating their existing planning efforts and identifying any gaps in their assumptions and capabilities in support of coordinating and conducting large-scale evacuation, mass care and sheltering operations. The exercise focused on three categories: Sending Community, Pass-Through Community and Host Community. This allowed each of the participatory agencies the opportunity to serve in each of these identified roles; to validate any concepts, identify where enhancements may be needed and begin to formulate plans, policies, and procedures.

We constantly take steps to make this community a safer place to live and work. The great communications between LEPC members, local government, MRC, business owners and residents makes the entire system succeed.

Respectively Submitted,
David F. Bourcier, Deputy Fire Chief/ Asst. Emergency Manager

Local Emergency Planning Committee
Deputy Fire Chief David Bourcier, Chairman
Robert A. Rusczek
Chief Roger W. Tucker
Chief Francis W. Nothe
Robert J. Boilard
Ed Cenedella
Lorri McCool
Ralph Guyer
Terry Nelson
Anthony Aube
David R. Pasquini
Stoughton L. Smead

Parking Clerk

The Parking Clerk works collaboratively with the Wilbraham Police Department to enforce the Town's parking by-laws. The Parking Clerk is responsible for collecting parking citation fees, issuing late fees and processing unpaid parking citations with the Massachusetts Registry of Motor Vehicles (RMV) through the assistance of Arthur P. Jones and Associates.

Parking citation fees can range from $15, $50 to $100, excluding late fees. A $10 late fee is added to the original parking citation fee after 21 days of non-payment. After approximately 41 days of non-payment of the parking citation fee, the driver's name and registration information is forwarded to the RMV to be "marked." This is an attempt for the Town to collect the outstanding fees. The payment of the parking citation fee is enforced; whereas, the fees must be paid to the Town of Wilbraham before the RMV will conduct any business with the violator, such as renewing a driver's license, registering a car, etc.

In 2016, 7 parking citations were issued in the Town of Wilbraham. Additionally, 6 parking citations from previous years were resolved through payment. Parking

(Continued on page 57)

(Continued from page 56)
citations can include more than one violation offense; however, none of the parking tickets issued in 2016 fell into this category. The breakdown of parking violations related to parking citations issued and, or resolved in 2016 can be found in a chart on page 52. You may also view on page 52, a chart outlining the 2016 collection efforts for parking citation fines.

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2016 Breakdown of Parking Violations			
Parking Violation #	**Violation**	**Fine/Fee for Violation**	**# of Violations in 2016**
1	Parked within a designated no parking zone.	$15	5
25	Within ten (10) feet of a fire hydrant.	$50	2

In 2016, the collection efforts for parking citation fines were as follows:

2016 Collection Efforts of Parking Citation Fines		
# of Parking Citations	**Action Taken – Parking Citation**	**Fee Collected**
4	Paid prior to late fee issued	$130.00
2	Paid after issuance of 1st notice of non-payment	$30.00
0	Paid after issuance of late fee & 2nd notice of non-payment	$0.00
4	Paid after late fee issued & 3rd notice of non-payment	$90.00
0	Appealed parking citation.	NA
1	Parking citations were sent to the RMV for "marking"	$
2	Parking citations from previous years that were marked at the RMV were paid and cleared from RMV marking.	$120.00
(7 parking citations issued in 2016)	**TOTAL of FEES COLLECTED IN 2016**	**$370.00**

For more information about parking regulations, please visited www.wilbraham-ma.org or contact the Parking Clerk at 413.596.2800 ext. 101.

Parking Clerk
Candace Ouillette Gaumond

Police Department

At the close of 2016, this year-end review of the Department brought time to reflect on the continued change within the Department. The Department extends best wishes and success in future endeavors in retirement to two long serving officers this year. October brought departing wishes to Officer Peter Laviolette, after 26 years of service; and in December, Officer John Siniscalchi entered retirement after more than 28 years in Wilbraham. They have previously served in surrounding communities. Their friendship, skills and personalities will be missed. Officer David Diogo resigned in June to accept a position as the Emergency Communications Director for the Town of Falmouth. David had a diverse level of knowledge, experience and energy this Department will miss.

This year's Town Meeting approved the funding to add an additional officer to the Department. This increased our staff compliment to 27 sworn personnel and one Administrative Assistant. A six month hiring process resulted in the selection of four outstanding officers that will continue to provide high quality service to the residents of this community. Each new officer brings a variety of education, training, experience and commitment to community policing and service. All officers have previously completed the police academy requirements. We welcome Officer Daniel Ryan, a former town resident, who was educated in the Wilbraham schools and has been serving the Town of Southwick for 5 years. Officer Brian Strong has 16 years of service to the Town of Agawam. Brian brings his extensive experience and valuable knowledge of accident reconstruction. Officer Steven Glenn is newly trained as a police officer but has 15 years as a manager with Friendly's. Steve understands the philosophy of

(Continued on page 58)

customer service which will serve him well in his newly chosen profession. Officer Mark Schlosser has 10 years of diverse experience after serving with the Public Safety Department of the Smith College community and the Town of Hadley. We look forward to many years of dedicated service from these officers. Please don't hesitate to introduce yourself to them.

The Board of Selectmen appointed a Police Station Building Feasibility Study Committee, which later evolved to the Police Station Building Committee, in December of 2013, to evaluate the future needs of the police department. That was many, many meetings ago and I'm pleased to report that in approximately 90 days this project will be completed. In addition, improvements to both the police/fire communications systems will be completed in the near future. These improvements will eliminate the problematic issues usually experienced during inclement weather. I know that this facility will provide the community and the Department the environment of a 21st century police headquarters. The Department is extremely grateful for the community support to build this new police facility. Members of the Police Station Building Committee continue to volunteer many hours of their time at meetings to work on the details of this project and to ensure the project develops within the approved budget. As I prepare this report in early January, I'm pleased to report that the project appears to be under budget; and we look forward to a spring grand opening. This next year will be exciting as we watch the completion, and move into the new police facility being built at 2780 Boston Rd. Please plan to attend our open house to view your new police headquarters.

Wilbraham continues to participate in a study regarding regional dispatch with the communities of Ludlow, Hampden, East Longmeadow, Longmeadow and now Southwick. It is a multi-year grant process with the State 911 Department to gather the necessary information to determine short and long term costs, site selection and development and, ultimately, if this direction is most beneficial to the Town.

The Department is posting our police log on line. Certain calls for service or information are redacted by law, i.e. medical, sexual assaults, domestic violence, and events involving juveniles.

Residents can also follow the Department's timely activity and news worthy events on our Facebook and Twitter accounts managed by Sgt. Rudinski. I've received positive comments from the Police Activity column published in the Wilbraham-Hampden Times, as residents often express their surprise to the variety of situations the Department regularly handles. The annual statistical records of the Department activity are attached for your review. These records are sent to the Federal Bureau of Investigation and the Massachusetts State Police.

I am personally thankful for the support this Department receives from the community. We encourage all residents to report suspicious activity when you observe it. The officers "would rather investigate a non-event than miss a crime in progress." We rely on your calls to better protect this community. Together, we can make a difference keeping Wilbraham a great place to live, work and play.

Respectfully submitted by,
Chief Roger W. Tucker

POLICE DEPARTMENT PERSONNEL

CHIEF	Roger W. Tucker
CAPTAINS	Timothy F. Kane, Jr Robert G. Zollo
SERGEANTS	Daniel E. Carr Mark A. Paradis Edward C. Lennon Shawn B. Baldwin Jeffrey Rudinski
PATROLMEN	John P. Siriscalchi---Retired 12-3-16 Peter O. Laviolette---Retired 10-16-16 Lawrence H. Rich III Thomas P. Korzec Harold R. Swift Christian A. Letendre Daniel E. Menard-School Resource Officer David Diogo---Resigned Michael J. Cygan-Investigator/Court Officer Joseph R. Brewer-K-9 Aderico P. Florindo Thomas D. Motyka Brent P. Noyes Justin R. Wall Christopher C. Arventos James E. Gagner Sean Casella Christopher Rogers Daniel Ryan Brian Strong Steven Glenn Mark Shlosser
ADMINISTRATIVE ASSISTANT	Lisa M. Bouchard

CELL ATTENDANTS

Lisa M. Bouchard	Mark Duclos	Anthony Gentile
Mary Bready	David Goodrich	Matthew Lapre
Linda Ely	Reginald McCallister	Brian Kibbe

I. CRIMINAL COURT COMPLAINTS

PRIMARY ARRESTING OFFENSE

RAPE	2
ROBBERY	0
ASSAULT AGGRAVATED	5
ASSAULT SIMPLE	36
INTIMIDATION	3
ARSON	0
RESTRAINING ORDER VIOLATION	12
BURGLARY/BREAK & ENTER	7
SHOPLIFTING	16
THEFT FROM BUILDING	2
THEFT FROM MOTOR VEHICLE	3
ALL OTHER LARCENY	9
MOTOR VEHICLE THEFT	2
FALSE PRETENSES/SWINDLE	5
EMBEZZLEMENT	0
STOLEN PROPERTY OFFENSES	7
VANDALISM	4
DRUG/NARCOTIC VIOLATION	19
WEAPON LAW VIOLATION	5
BAD CHECKS	0
DISORDERLY CONDUCT	5
DRIVING UNDER THE INFLUENCE	65
PROTECTIVE CUSTODY	10
FAMILY OFFENSE/NON-VIOLENT	0
LIQUOR LAW VIOLATION	16
RUNAWAY	0
TRESPASS OF REAL PROPERTY	9
ALL OTHER OFFENSES	64
TRAFFIC/BY-LAW	431
TOTAL	737

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

A. Criminal	234
B. Motor Vehicle	493
C. Protective Custody	10
TOTAL	**737**

III. PERSONS ARRESTED OR CHARGED BY AGE

A. Adults	709
B. Juvenile	28
TOTAL	**737**

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

A. Criminal	
Adults	212
Juvenile	22
B. Motor Vehicle	
Adults	487
Juvenile	6
C. Protective Custody	
Adults	10
Juvenile	0
TOTAL	**737**

V. PERSONS ARRESTED OR CHARGED BY SEX

A. Adults Charged	
Male	529
Female	170
B. Juvenile	
Male	23
Female	5
C. Adults placed in protective custody	
Male	6
Female	4
D. Juveniles placed in protective custody	
Male	0
Female	0
TOTAL	**737**

VI. PERSONS INCARCERATED BY AGE/SEX

A. Adults	Males	186
	Females	61
Juveniles	Males	6
	Females	6
TOTAL		**253**

VII. UNIFORM TRAFFIC OFFENSES

	Civil	Warning
Violate RMV Rules/Regulation	9	50
Stop Sign/Red Lens Violation	28	125
Text Messaging	7	22
Improper Pass/Marked Lanes	29	73
Seatbelt	25	23
Child Restraint	0	0
Passing School Bus	0	0
Speeding	200	452
Fail Inspect M/V	155	373
Defective Equipment	27	210
Unregistered Motor Vehicle	16	22
No License/Reg In Possession	10	17
All Other Moving Violations	20	20
Recreation Veh. Violation	0	0
TOTAL	**521**	**1387**

MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	521
B. Warnings	1387
C. Parking Violations	8
TOTAL	**1908**

IX. UNIFORM CRIME REPORT (FBI CRIME INDEX OFFENSES)

Forcible Rape	5
Robbery	1
Assaults	95
Burglary	51
Larceny-Theft	101
Motor Vehicle Theft	12
Arson	3
TOTAL	**268**

X. BURGLARY BREAKDOWN

Forced Entry	28
Unlawful Entry	12
Attempted Forced Entry	11
TOTAL	**51**

XI. LARCENY BREAKDOWN

Larceny over $ 200	39
Larceny between $ 50 & $ 200	27
Larceny less than $ 50	35
TOTAL	**101**

XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	80
Property Damage Accidents	265
TOTAL	**345**

X111. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	112
TOTAL	**112**

XIV. OTHER ACTIVITY—PUBLIC LOG

Call Incidents Citizen-6978 Police 16625	23604
Call Incidents needing further invest	898
Alarms Investigated	1070
Lost/Missing Persons	33
Suspicious Persons/Activity	1086
Deaths Investigated	7
Harassment	75
Towed M.V.'s	581
Domestic Disturbances	178
Vandalism	75
Unsecured Buildings	38
Civil Marijuana Possession	37
Shoplifting	23

XV. STOLEN PROPERTY BREAKDOWN

There was a total of $ 81,702.00 taken in break-ins.
There was a total of $ 304,698.00 taken in larcenies.
There was a total of $ 66,950.00 taken in motor vehicle thefts.
There was a total of $ 5.00- taken in robberies.
There was a grand total of $ 453,355.00 in property stolen in town in 2016.

XVI. RECOVERED PROPERTY

XVIII. PERMITS ISSUED

Pistol Permits	318
F.I.D. Cards	16

XIX. FEES COLLECTED

Pistol Permit /F.I.D. Cards	29,500.00
Video/Report Requests	3,739.50
Dealer Permits	-0-
Fingerprint Cards	-0-
Restitution Checks	- 0-
TOTAL	**33,239.50**

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2015	2016	% CHANGE
Criminal Homicide	0	0	0%
Rapes	2	5	+150%
Robbery	5	1	-80%
Assault	99	95	-4%
Burglary/Res/Bus	33	51	+54%
Larceny	108	101	-6%
Auto Theft	10	12	+20%
Arson	0	3	+300%
TOTAL	**257**	**268**	**+4%**

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2015	2016	%Change
Call Incidents	21208	23604	+11%
Written Complaints	859	898	+4%
Alarms Responded To	826	1070	+29%
Protective Custody	10	10	0%
Criminal Arrests	197	234	+19%
Vandalism	76	75	-1%
Domestic Disturbance	138	178	+29%
M.V. Accidents-Fatals	0	0	0%
M.V. Accidents-Injury	63	80	+27%
Property Damage	292	265	-9%
M.V. Accidents-Total	355	345	-3%
Civil Marijuana Possession	40	37	-7%
Shoplifting	27	23	-15%

MOTOR VEHICLE VIOLATIONS CITED:

	2015	2016	%Change
Civil	386	521	+35%
Warnings	1333	1387	+4%
Arrest M/V	335	493	+47%
TOTAL	**2054**	**2401**	**+17%**

New Police Station at 2780 Boston Road. Photo courtesy of Wilbraham Police Department.

Police Station Building Committee

The New Year, 2016, brought with it a large task for our Committee, which was the construction of the New Wilbraham Police Station, located on the newly Town-owned parcel at 2780 Boston Road. Details of the new facility are to include 15,800 square feet, housing the Police Department in total; also including: two sally ports for prisoner entry; carport to accommodate 9 cruisers, a storage building for impounded vehicles etc., and the new offices of 911 Dispatch.

During the first 60 days, the Committee, Architect, Tecton Associates, who serves as the Owner's Project Manager, and Construction Monitor Services, construction company, focused completely on finalizing the contract with all its detail to a signing of the agreement in early March 2016, with a one year completion time.

A favorable mild winter allowed early work on the site with tree removal, excavation, erosion control and so forth beginning soon after the signing of the contract with W. J. Mountford. The property was immediately secured with fencing around the perimeter and construction trailers on site as work began in earnest.

A ceremonial ground breaking was held on site April 28, 2016, led by Police Chief Roger Tucker, Town Treasurer Thomas Sullivan, the Board of Selectmen, Town Administrator and all the Committee members.

As early summer approached, we had a full foundation in place and physical construction was very active with the structure in place by Labor Day 2016. While the contractor performed very well on the construction, the Committee was very much consumed through the summer and early fall working on the details of the internal workings of the building. Technology; security, communications, electronic finger print and photo recognition systems, high density record storage, furniture, fixtures and NextGen 911 were some of the areas of decision making and selection that have now all been concluded.

As we moved to the fall, there was a real sense of satisfaction as we now see the structure in place, i.e., roofing, siding, windows, landscaping; and eventually the site will have finish grade, parking and road area pavement in place. When we turned the calendar to December, we have all utilities, gas, electric, water, boilers, generators, etc., all in place.

Closing the calendar on 2016, our team is very pleased to state this project is on schedule and on budget. We are 75% complete have paid a total of $5,000,000 to date equal to 62% of the project budget.

Police Station Building Committee
Roger Fontaine Chairman
Chief Roger Tucker, WPD
Chief Francis Nothe, WFD
Ed Rigney
Roger Chapdelaine
Paul LaPlante
Patti Diotalevi
James Dowd
Lance Trevallion, Building Inspector
Thomas Sullivan Town Treasurer
Shirley Rae, 911 Dispatch Supervisor

Health & Human Services

Cemetery Commissioners

The logo used by the Cemetery Commissioners for several years is of the grave of Eunice Chapman who died March 30, 1789, at the age of 17. She and her parents, Isaiah and Hazadiah (Soyer) Chapman, and brother Isaiah Chapman were from East Haddam, Connecticut, and were Quakers who travelled north through Wilbraham to attend religious services. On their return on Monday, March 30, Eunice died in Wilbraham and was buried in Glendale Cemetery. Although Eunice is the only member of her family buried in Wilbraham, the elaborate monument to her memory was done with a great deal of love and care and is still in excellent condition.

The Wilbraham Cemetery Commissioners are responsible for the operation of the three town-owned cemeteries: Adams Cemetery, located on Tinkham Road, East Wilbraham Cemetery, located on Boston Road, and Glendale Cemetery, located at the intersection of Glendale and Monson Roads.

In 2016 there were 18 burials (7 in Adams Cemetery, 7 in East Wilbraham Cemetery, 4 in Glendale Cemetery), 12 were full burials and 6 were cremation.

At the beginning of May, the Commissioners realized that the cemeteries were not mowed as per the mowing contract. After a series of emails and phone calls, we discovered that the mowing contractor, who was to begin the second year of a three-year contract, vanished and was nowhere to be found. We had received no prior notice. Panic set in; however, two local mowing contractors, P.M.C. Landscaping and Full Service Landscaping, came to the rescue for May and June. As of July 1, we now have a new three-year contract with a contractor who is doing an excellent job. Several visitors have commented about the landscape of the cemeteries.

Adams Cemetery

On Sunday, March 27, the Wilbraham United Church and Hampden Federated Church conducted their Easter Sunrise Service in Adams Cemetery. The event was well attended. We cordially invite the churches to Adams Cemetery for future Sunrise Services.

In October, the annual Adams Cemetery Tour, sponsored by the Athenaeum Society, was again held with about 100 visitors in attendance. This tour takes place in the historic section of the cemetery; and many comments were made regarding the excellent condition of the historic monuments. This was due to an Eagle Scout project that took place last year when hundreds of historic monuments were cleaned.

During the drought this past summer, extra care was taken of the newly planted trees in the cemeteries. We anticipate that the trees did survive, but are cautiously awaiting the spring hoping that the foliage will again appear. There are two trees, one pine at the fence line on Tinkham Road and another on the west side, in Adams Cemetery that need to be inspected as they may need to be removed.

A monument was damaged in Adams Cemetery by a contractor. An estimate was received for the cost of the repair. The invoice was given to the contractor who

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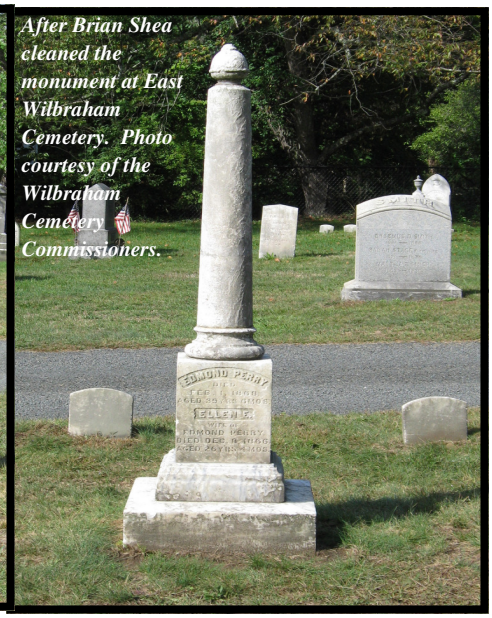
Brian Shea, Scout from Troop 359, working on his Eagle Scout project at East Wilbraham Cemetery. Photo courtesy of the Wilbraham Cemetery Commissioners.

Before Brian Shea cleaned the monument at East Wilbraham Cemetery. Photo courtesy of the Wilbraham Cemetery Commissioners.



After Brian Shea cleaned the monument at East Wilbraham Cemetery. Photo courtesy of the Wilbraham Cemetery Commissioners.

will pay for the repair.

East Wilbraham Cemetery

On the weekend of September 10 – 11, Scout Brian Shea, a senior at Minnechaug Regional High School (MRHS) and a member of the Boy Scout Troup 359, led a team of some 40 volunteers in East Wilbraham Cemetery for the purpose of cleaning the historic monuments. 480 stones were cleaned utilizing 150 man-hours. Volunteers consisted of members of the MRHS National Honor Society, family members and friends. This was a project toward earning Brian's Eagle Scout honors. We thank Brian and his team for their efforts of removing the dirt and grime from these historic stones making the inscriptions, which for years were hidden, readable and enabled us to bring the cemetery records up to date. Congratulations, Brian. (See photos of Brian's work on page 56.)

Glendale Cemetery

Several historic monuments are in need of repair at Glendale Cemetery. Many of the monuments are tilting and could fall by simply leaning on them; thus, causing more damage. We are also concerned that the monuments might fall on visitors causing physical injury. A Community Preservation Act application was submitted to the Community Preservation Committee to seek funding this much needed project. Hopefully, the repair of these monuments can be completed in the spring of 2017.

The Commissioners continue to maintain the grounds with the appearance of older, rural cemeteries.

Cemetery Commissioners

Donald R. Bourcier, Chairman
Wilfred R. Renaud, Secretary/Treasurer
George Gordon, Clerk

Commission on Disability

The Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Disability. The Commission advises and assists Town officials in ensuring compliance with federal and state disability laws. Members work with the Town's ADA Coordinator to survey public buildings and monitor compliance with the federal ADA requirements and the Massachusetts Architectural Access Board standards. The Commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues. Meetings are open to the public and the Commission provides information and consultation to citizens of Wilbraham with disabilities and their families as well as to Wilbraham businesses and civic organizations.

Accessible Fishing Dock at Spec Pond. Photo courtesy of the Commission on Disability.

In 2016, the Commission continued its work in support of fair and equal treatment of disabled individuals and to promote an inclusive community. Funded by the Community Preservation Act grants obtained by the Commission, an accessible fishing dock was installed at Spec Pond and construction designed to make the Children's Museum accessible is in the initial stages. The Commission also worked with Eagle Scouts to install accessible planting structures at Wilbraham Gardens, and provided educational materials to the public at the Community Fest during Town Meeting and in displays at the Town Hall. The Commission was successful in its attempts to amend the Town's by-laws to have the fine for illegal parking in accessible spaces raised to $200. Members of the Commission gave a presentation to the Wilbraham Hampden Rotary on disability inclusion in the workplace and participated in regional meeting and trainings on disability issues. The year also saw the appointment of two new members; Marylou Fabbo and Jean Courtney.

Commission on Disability

Steven Fratoni, Chairman
Earl Way, Vice Chairman
Marylou Fabbo, Secretary
Edward White
Diane DaSilva
Barbara Harrington
Beverley Litchfield
Jean Courtney
Maggie Wurm (resigned 6/2016)

Lance Trevallion, ADA Coordinator

Council On Aging & Department of Elder Affairs

2016 brought a lot of changes to the Senior Center. In January, we signed a lease on a brand new Senior Center van, obtained through a grant with MASSDOT and PVTA. Our old van was sold on

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Muncibid for $4,976, which went back into the general fund. The Town put out a Request For Proposal (RFP) to see if there was any space in Town for a senior center, other than our present location at the YMCA. The YMCA was awarded the contract and a new lease was signed, separating the Parks and Recreation Department and the Senior Center into two leases. The new Veteran's Agent, Laurie Broadbent, started in March, and since has added a lot of foot traffic to the Senior Center.

In May, Social Services Coordinator Barbara Harrington began the Brown Bag program in Wilbraham. This is a monthly food distribution program which is means tested. It started with 25 participants and has grown to over 100 senior, low-income households participating.

A Tuesday breakfast program was started in the spring. Although attendance was low, it was a great opportunity for a low cost, healthy breakfast in a social setting. A Senior Fair was held in August, sponsored by State Representative Angelo Puppolo and Walgreens Pharmacy. Over 30 different vendors, state agencies, etc., participated, and over 200 seniors attended.

The formula grant, issued through Massachusetts Council on Aging (MCOA), was increased from $9/per elder to $10/per elder, which provides the Town with an additional $3,200 annually. This grant is used to pay for salaries not covered under the Town's budget. A Title III grant was also obtained for $9,233, which offsets the salary of the Social Services Coordinator.

The Senior Center continues to offer programs, activities and services to Wilbraham's growing senior population.

Respectfully submitted by:
Paula S Dubord
Director of Elder Affairs

Council on Aging
M. Trant Campbell, Chairman
Giles Turcotte
Diane Weston
Robert Page
Theresa Munn
Ellen O'Brien
Charles J. Marsman

Council on Aging-Pastoral Advisor
Rev. Fr. Panteleimon Klostri

Department of Elder Affairs
Paula S. Dubord, Director
Barbara Harrington, Social Service Coordinator
Mary Ellen Schmidt, Activities/Volunteer Coordinator

Health Inspector/ Title V Inspector/ Board of Health/ Advisory Board of Health

The Board of Health (Board of Selectmen) is responsible for protecting public health and the environment. The Inspector is responsible for the enforcement of, and education for public health issues and, regulations. The position required the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, schools, swimming pools, bathing beaches, camps for children and housing. These inspections are conducted to assure compliance with state and local regulations that govern them. When violations are observed, the facility is cited and a re-inspection is conducted to verify compliance.

In addition to the above, the Inspector is responsible for investigating complaints of trash and debris on private or public property; the health and welfare of individuals who may need assistance or guidance, noise complaints, septic system failure complaints, air quality issues, hoarding and any other concerns relating to public health. In all these instances, the Inspector conducts an inspection to determine the health risk; and follows up with a letter to, or contact with, the affected parties to eliminate the health risk. When compliance with an order is not obtained within the specified time, the Inspector will continue the enforcement through the legal process. In these cases, the Inspector submits the documentation to the appropriate court and represents the Town in any subsequent court proceeding.

The Board of Health, as a member of the Hampden County Health Coalition, has also become a part of the Health and Medical Coalition (HMCC). This coalition is comprised of individual healthcare organizations in Western MA (Berkshire, Franklin, Hampshire and Hampden counties) that agree to work together to maximize surge capacity and capability during medical and public health emergencies by coordinating preparedness planning, facilitating information sharing, mutual aid, and response coordination.

The Board of Health, in conjunction with the Attorney's General Office, is working on the development of a receivership program. Receivership is one of many strategies that have been used successfully by a number of communities as part of their approach to deal with distressed and abandoned properties. The receiver is responsible for rehabilitating and stabilizing a property that has been seriously neglected by the owner. The success of a receivership effort in a community requires teamwork. Cooperation and coordination from both outside and within municipal government are critical elements if a municipality is to be successful in using this very powerful tool. The action that triggers the beginning of a receivership process is a complaint to the municipal department that is responsible for enforcing the State Sanitary Code. Both the Building Department and Board of Health work together on enforcement/compliance matters.

The Health Inspector is required to handle all aspects of the enforcement of Title V of the Environmental Code. This includes witnessing all site assessments required during percolation testing for new construction and repairs of all leach fields in the Town. The proposed design for the new leach field or any component is submitted for the Inspector to review/ approve. The Inspector is then required to conduct all field inspections of the installation to assure compliance with the approved design. All aspects of Title V are handled through the Engineering Department at the Town Office Building. In 2016, the Inspector witnesses 64 percolation tests, reviewed 102 septic designs, and inspected 96 installations.

Health Inspector/Title V Inspector
Lorri McCool

(Continued on page 64)

2016 Health Inspections Conducted	
Food Establishments (i.e. Restaurants, Non-profit Kitchen, Schools)	73
Food Establishment Retail	14
Food Establishment-Bakery/ Residential Kitchen	12
Seasonal Food/Farmer's Market	15
One Day Food Establishments	4
Camps	5
Pools	8
Tanning Salons	-
Motel	1
Total Inspections in 2016	215

(Continued from page 63)

Board of Health
Susan C. Bunnell
Robert W. Russell
Robert J. Boilard

Advisory Board of Health
Francis Barbaro, Chairman
Catherine Jurgens
Dr. Thomas G. Magill
Loralee Nelson
Dr. Thomas S. Gould
Teri Brand
Timothy O'Neil

Candace Ouillette Gaumond
Administrative Assistant

Public Health Nurse

The Public Health Nurse monitors health trends, health risks, and disease outbreaks. This is done in partnership with The Massachusetts Department of Health and the Massachusetts Virtual Epidemiological Network [MAVEN]. Using this computerized system allows the nurse to conduct infectious disease case management. This assists state and local public health officials in monitoring disease trends. The purpose is to prevent the spread of disease, reduce the effects of preventable chronic disease and to improve the overall health, safety, and wellness of the community through awareness.

The Public Health Nurse actively participates and supports the Medical Reserve Corp [MRC]; Hampden-Wilbraham Partners for Youth – United for Safe, Healthy, and Drug-free Communities , Our district Safety, Wellness, Emergency, Advisory Team [SWEAT], and attends state and federal conferences pertaining to emergency planning and new and emerging infectious disease. The nurse maintains health event records as mandated by the Massachusetts Department of Public Health.

Direct services provided to the community included but were not limited to education, town health fairs, weekly blood pressure clinics, health assessments, medical referrals, immunization monitoring, flu clinics, wellness checks, skin screening clinics, and the dispensing of free sharps containers. In addition the Public Health Nurse works with local schools, medical providers, and responders to promote the prevention and treatment of addiction.

The Nurses Office is located in the Wilbraham Senior Center helping to support seniors and their families. There were 634 senior contacts and over 1,000 residents served by Public Health in 2016.

Office Hours are Tuesdays and Wednesdays from 9-2pm.

Public Health Nurse
Lee A. Giglietti, BS, RN, BSN

Wilbraham Housing Authority

The Wilbraham Housing Authority (WHA) manages elderly/handicapped and family housing. There are two elderly/ handicapped developments: Miles Morgan Court (off Main St.) and The Pines (on Stony Hill Road.) The family units are scattered throughout Wilbraham.

The Wilbraham Housing Authority had a busy year in 2016. A few of the items we have been focusing on are as follows:

- The WHA is working with Blackstone Architects and the Massachusetts Department of Housing and Community Development on a Congregate Redesign. The WHA plans to redesign the Congregate unit into 9 conventional one-bedroom units at The Pines;
- Smoke detectors in all of the elderly units at The Pines and Miles Morgan developments were replaced,
- Our only two bedroom handicap accessible family unit, upon turnover received a beautiful, much needed, renovation to the kitchen.
- A roof at The Pines Development was past its life span and was replaced.
- The biggest project of the year was replacing all the windows at both developments, The Pines and Miles Morgan. This was made possible with additional funds through Community Preservation Act. The tenants love the new windows!

Minnechaug Track Teams, Thank You: The WHA would like to thank the Minnechaug Boys' and Girls' Track Teams for their continued participation in the Spring Clean-up at our Miles Morgan and The Pines developments. During April school vacation, about 50-60 student athletes and their coaches arrived early in the morning with rakes, brooms, shovels, and flowers. Several hours were spent sweeping parking lots and sidewalks, raking along fences, picking up branches and debris, and trying to stay warm. Thank you!

The Wilbraham Housing Authority Board of Commissioners: Four Commissioners are elected to a five year term in Town Elections. The fifth commissioner is appointed by the Governor for a five year term. Board meetings are held on the second Tuesday of each month at 7:00 p.m.

The Massachusetts Department of Housing and Community Development is the regulatory agency for the WHA. Applications for housing are available at the WHA offices, 88 Stony Hill Road weekdays 8:30 a.m. to 12:30 p.m. or by calling (413)543-1700.

Wilbraham Housing Authority
Peter Manolakis, Chairperson
Anne Turcotte, Vice Chairperson
Judy Cezeaux, Treasurer
Jason Burkins, Assistant Treasurer
Angel Reyes, State Appointee

Paula Olsen, Executive Director

Department of Veterans' Affairs

Taking over the position of Director of the Department of Veteran Affairs (aka Veterans' Agent) for the Town of Wilbraham, I had some big shoes to fill. Richard Prochnow worked for 29 years in this positon; and now that I know what it entails, I am in awe. The position of Veterans' Agent is one of great importance, far more than even I understood. This past year has been filled with ceremonies; events, guest speaking, parades, USO Gala's, Veterans Day booths at the Big E and many local fairs, Veteran Service Officer (VSO) Conferences and state trainings, Western MA VSO quarterly meetings, monthly meetings with other Veteran organizations, visiting our 3 local nursing homes on a regular basis as well as special occasions, the Agawam Veteran Cemetery, The Soldiers Home in Holyoke, and guest speaking at Minnechaug Regional High School. I had the pleasure of being part of a some memorable events such as a Medal of Honor ceremony at Wing Gate Nursing home for Tuskegee Airman James Sowell, sitting with a 2-Star General at a USO Gala, and attending a luncheon with our State Representative Angelo Puppolo Jr. and Governor Charlie Baker just to name a few. I am also the Town's Veterans Grave Officer, managing an every changing budget with regard to our local Veterans' Chapter 115, providing assistance with VA claims, appeals, health care benefits, educational benefits, death benefits and the list goes on.

Programs and Ceremonies

Our annual Memorial Day Ceremony was held on Sunday, May 29, 2016, 10:30am at Crane Park. Reflections of Memorial Day were presented by State Senator Eric Lesser, State Representative Angelo Puppolo and Wilbraham Selectman and Chair Susan Bunnell. The guest speaker at the Memorial Day Ceremony was Vietnam Veteran, retired Colonel John Chester, a retiree from the United States Marine Corp and Air National Guard, with a combined service of 42 years. We also welcomed our Polish American Veterans, Korean Veterans, and American Legion Post 286 for the Posting of Colors. The talented students from the Minnechaug Regional High School Band graced us with their talents. Band Director Margaret Reidy led us in the National Anthem. Jake Roberts closed the ceremony with a rendition of Taps.

From left to right: Veterans Glen Trevallon, Com. of American Legion 286 & Hampden VFW; William Broadbent, Adjutant Gen. of Mass. National Guard & William Garvey, Senior Vice Com. of American Legion 286 ; family members of Sgt. Sowell.; and (sitting in front) Sgt. James Sowell, Tuskee Airman. Photo courtesy of Wilbraham Veterans' Affairs Dept.

From left to right: William Broadbent, Adjutant General of Mass. National Guard; Major General Gary Keefe, Chief Master Sgt. Maryanne Walts, Laurie Broadbent, Wilbraham Veterans' Agent, and Colonel James A. Keefe at the USO Gala in Holyoke, MA. Photo courtesy of Wilbraham Veterans' Affairs Dept.

From left to right: State Rep. Angelo Puppolo; Laurie Broadbent, Vets. Agent, Barbara Harrington, Admin. Asst. & Richard Prochnow, former Vets' Agent. Photo courtesy of Wilbraham Veterans' Affairs Dept.

Friday, November 11, 2016, at 11:00am, we had a crowd of over 100 show to support and offer gratitude at our Veterans Day ceremony. The weather was perfect. We remembered Wilbraham Vietnam Veteran, Private First Class John David Bulger, on the 50th anniversary of his passing in the Vietnam War, with a moment of silence. State Representative Angelo Puppolo along with Selectman Robert Boilard were in attendance. We also welcomed our American Legion Post 286, Vietnam Veterans of American Chapter 111, Polish American Veterans, and Ludlow VFW Post 3236. The Wilbraham Girl Scouts led us in the pledge of allegiance. The Minnechaug Regional High School Band and Choir showcased their talents. Rev. Brian Tracy from Evangel Assembly Church gave a moving invocation that was very inspirational. Boy Scout Troop 359 did their annual Flag Burning Ceremony. This year's guest speaker was Captain Kimberly J. Askew, Operations Officer at Westover Air Reserve Base, Massachusetts.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state Veterans benefit programs in the nation. Cities and Towns of Massachusetts dispense the benefits and are reimbursed by the Commonwealth of Massachusetts for seventy-five percent of the cost of the benefits. In 2016, the Town spent $42,602.15 in Veterans' benefits, under M.G.L. Chapter 115, as approved by the Commissioner of Veteran Services of which seventy-five percent ($31,951.62) will be reimbursed by the State to the Town.

The Veterans Affairs Office assisted 481 Veterans and, or Veteran family members, 523 service units.

The Veterans Affairs Office would like to extend a thank you to all that helped in making our programs a success.

Department of Veterans' Affairs
Laurie Broadbent, Director of Veterans Affairs (Veterans' Agent)
Barbara Harrington, Admin. Assistant

Parks, Recreation & Culture

The Atheneum Society

The Old Meeting House Museum located on Main Street and Mountain Road in the center of Town; and is open, free to the public on the second Sunday of the month, from May through November. December is our annual decorated Christmas tree display and Open House is the last Sunday in December.

The Old Meeting House Museum has presented a variety of programs for our Open House this past year, which included Peter Duquette speaking about local Indian tribes; The Quadrilles, free ice cream in the garden while the Art League exhibited their artwork inside, antique auto show, Bill Steele sharing his antique farm equipment, the Annual Candlelight Adams Cemetery tour and the ever popular Christmas tree display.

We welcome you to visit our Open House at the Old Meeting House Museum where we will continue to bring programs of interest to the Wilbraham Community.

The Atheneum Society Trustees
Peter Ablondi, Chairman
Donald Boucier
Wally Clark
Steve Clark
Nan Nieske
Pat O'Brien
Lucy Peltier
Michelle Sampson
Sandy Sanders

Historical Commission

The Commission is tasked with identifying and recording historical assets within the community of Wilbraham. In cooperation with other organizations and individuals it works to preserve these assets.

This past years saw the resignation of long time member, Carol Albano. Carol had been a member of the Commission for a period of over 30 years. Her expertise and knowledge of the history of Wilbraham will be greatly missed. Two new members joined the Commission during this year, Brett Johnson and Charlie Bennett. Both bring strengths and abilities to the table that will be called upon and utilized.

Respectfully submitted,
Wally Clark, Chairman

Historical Commission
Walter Clark, Chairman
Patrick O. Kiernan
Michelle Lawler
Arthur Wolf
Brett Johnson
Roberta Albano
Carol M. Albano *(resigned 6/2016)*

Former Post Office & Logan Store, Wilbraham, Ma.
Photo courtesy of Wilbraham Historical Commission

Parks & Recreation Department

The Parks and Recreation Department had another successful year during 2016. The Department spent much of 2016 maintaining many of the programs we have created over the years, improving our maintenance of the facilities the Parks Department oversees, and welcoming new staff.

The year started off like most have in the past five or so years, with turnover within the Recreation Department. Ben Sabbs who had been with us a little over a year, left to become the general manager of a new Indoor Baseball / Softball facility in April. The vacancy within the Assistant Director's position was quickly filled with an energetic and enthusiastic veteran of a neighboring Parks & Recreation Department, Erin Carroll. Erin brought her great attitude, work ethic and years of experience to the Department. She has proven to be a great asset to the Town of

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Wilbraham. Merrie Kaye, who was completing her seventeenth (17) year of service, decided the time was right to retire. As of December 31, 2016, Merrie officially began retirement and the Town was left to fill the vacancy within the Administrative Assistant position. The rest of the office staff continued to provide consistency to the Town. The Director, Bryan Litz, is going on his sixteenth (16) year with the Department. Ron Dobosz, Foreman completed his second (2) year. Patrick Regan and Lisa Hamerle completed their first year; and Dominic Brady, Groundskeeper, his sixth (6) year. The staff continued to hone their craft by attending many professional development conferences and seminars and continuing memberships within the many Parks & Recreation Associations available to them.

For 2016, we limited the amount of new programs we introduced to the community. The only new program launched was the Indoor Track and Field program. The program was met with great enthusiasm, with over 40 participants partaking in year one. We are excited to bring this great offering to the community and look forward to offering it for years and years to come. Many of our youth sports continued on with great success, as is the case each year. Modifications to the sports programs are made at the end of each season to better fit the needs of the participants. We continued to offer programs for Pre-K children (Basketball and Soccer) along with a couple programs for High School Students (Basketball and Soccer). Many of our special events, again, also continued on, such as the Turkey Day Jamboree and the Annual Easter Egg Hunt at Spec Pond. The Friends of Recreation held their special events, Oktoberfest, 5K Race and Fishing Derby, once again. The Department continues to look for new programs, classes / clinics and special events that benefit the Town of Wilbraham while maintaining and improving our current allotment of offerings.

The busiest time of year continues to be the summer. The summer months are home to the Spec Pond Beach; Spec Pond Day Camp, Pinney Pavilion rentals, our summer basketball league, numerous camps and clinics, along with preparation for fall sports, many of which begin in August. The Day Camp was fortunate enough to have Zack Richer return for third season at the helm, making the transition from summer to summer relatively easy. The beach and spray park also were fortunate enough to have Casey Moriarty return for a second year as Head Waterfront Director. The experienced Directors and staff led to another smooth summer with lots of happy patrons.

Renovations to our facilities this year included:

- The Pavilion was named in honor of Brad Pinney, longtime Friends of Recreation founder and member. Pinney Pavilion received a makeover, which included a new roof and ventilation, floor and walls painted, the Spec Day Camp office moved and many other aesthetic improvements to the heavily utilized Pinney Pavilion.
- Spec Pond had a batting tunnel added next to Farrell Field.
- Farrell Field also had state of the art dugouts installed.
- Excel Dryer Dogwood Picnic Area was added next to many of the playing fields, to give participants a place to relax and or picnic in between events.

The Wilbraham Friends of Recreation welcomed to new members to the group, Sarah Quinn and Christa Murray. With the addition of these two new members the group is now up to ten members. The group continues to work hand in hand with the Parks and Recreation Department and Commission to fundraise and support many of the Parks related capital projects within the Town of Wilbraham.

Anthony Aube, Executive Director, & Nicole Davini, Chief Operating Officer, New England Business Associates (NEBA), at an NEBA Award Ceremony where WPA received an award. Photo courtesy of WPA

The Parks & Recreation Department is committed to increasing and improving dynamic and diverse options for quality recreation. This is only possible by the support of countless volunteers; the Recreation Commission and Friends of Recreation members, committee members and many dedicated coaches. We applaud them for their years of service and dedication to not only the Parks and Recreation Department but also to the Town.

Recreation Commission
William Scatolini, Chairman
Stanley Soja
Aaron Tillberry
Patricia Silk
Marian Poe-Heineman
Clifford "CW" Zimmer
Jon Stogner

Parks and Recreation Dept.
Bryan Litz, Director
Erin Carroll, Assistant Director
Merrie W. Kaye, Adm. Assistant
Ron Dobosz, Foreman
Dominic Brady, Groundskeeper
Lisa Hammerle, Recreation Clerk
Patrick Regan, Recreation Aide

Wilbraham Public Access

Wilbraham Public Access (WPA) provides locally produced programs for the benefit of all Wilbraham residents. We deliver our programs through Charter Communications' cable television system on channels 191, 192 and 193. We also deliver Video On Demand programming online. (Please visit the Town website to view our content www.wilbraham-ma.gov/vod)

At WPA, training is extremely important as we are primarily an organization

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comprised of dedicated volunteers. Last year, WPA volunteers accounted for nearly 4,000 hours of production and post-production at WPA. Those volunteers also dedicated several thousand more hours doing field production. We are excited to see the organization continue to grow and branch out.

In 2016, production of community events and board/committee meetings has been keeping us busy with a combined total of 287 productions. All the production of events and meetings would not be possible without the continued support of every WPA volunteer. WPA is always recruiting new volunteers and encouraging creativity.

Director Aube would like to extend his deepest and heartfelt appreciation to the many volunteers who serve on the Town's Cable TV Advisory and Public Access TV Committees; to the numerous volunteers whose dedicated service to WPA make it possible to have a functioning and quality TV station, to the Friends of Wilbraham Public Access and to Paul Villano for his faithful contributions. He would also like to extend his appreciation to Nathan DeLong, IT Director, and the IT Department's staff for all their supportive help at WPA in 2016.

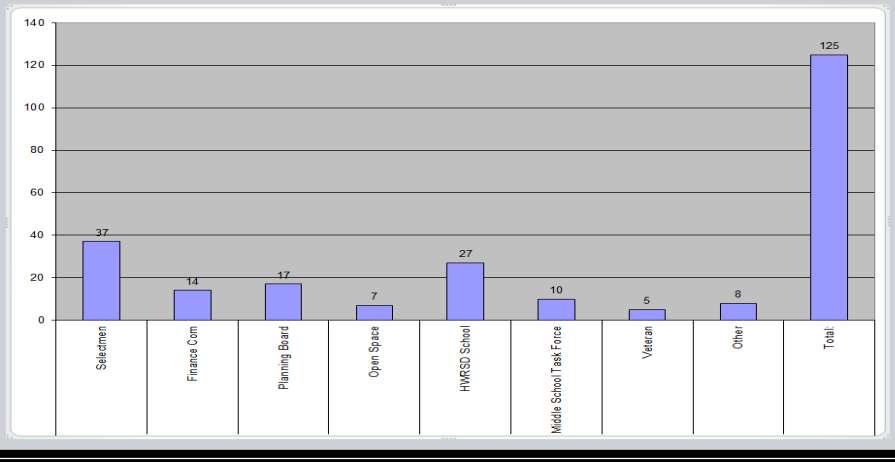
Public Access TV Committee
Sandra Belcastro, Chair
Karl Jurgen
Roy L. Scott
Delores Gravel
Janet Vitkus

Cable TV Advisory Committee
Thomas G. Magill
Daniel Kelley
George Reich

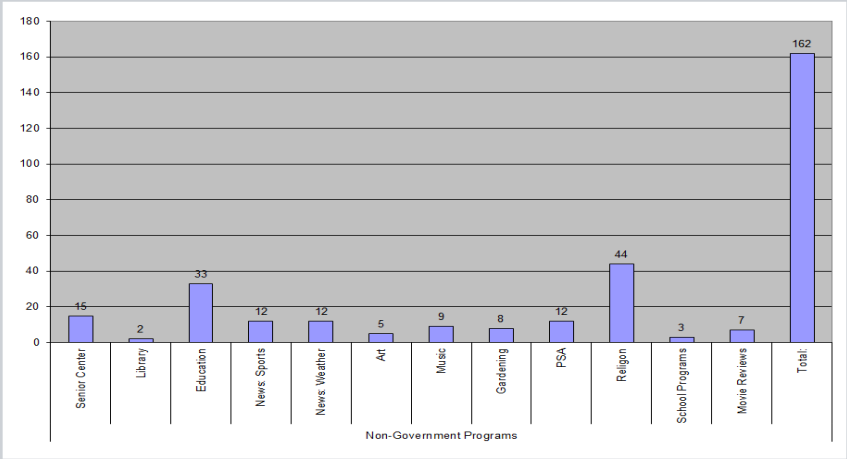
Public Access Office
Anthony Aube, Executive Director
Paul Villano, Production Coordinator

Anthony Aube, Executive Director, and Jeannine Pavlak, Chief Executive Officer, New England Business Associates (NEBA), at an NEBA Award Ceremony where WPA was honored for its service. Photo courtesy of WPA..

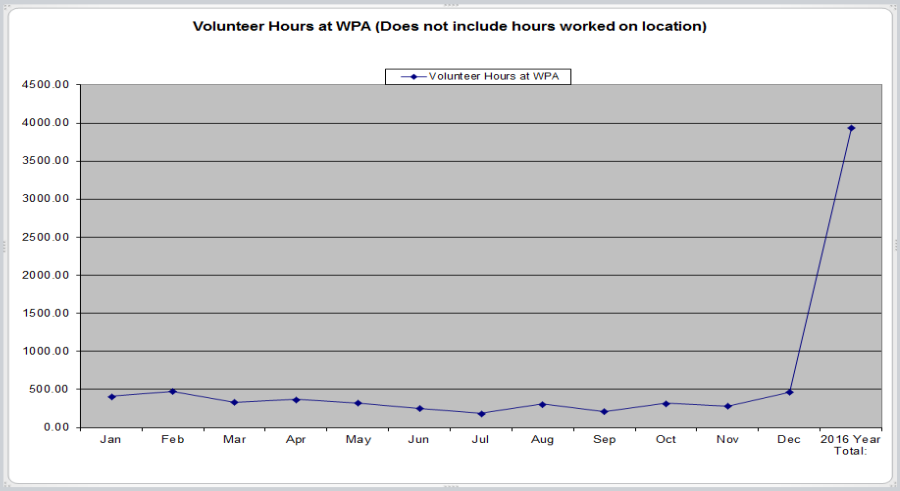
2016 WPA Production Government Meetings & Events



2016 WPA Production (Non-Govt.) Community Events



2016 WPA Volunteer Hours



Public Library

This year brought several small improvements to the library. Two display units were purchased and a coordinating slatwall display was added to highlight our "Bestsellers" collection and other special displays. New custom-sized walk-off mats were installed in the foyer, replacing the original 1968 mats. Our restrooms were altered to be unisex with occupancy indicators. Our first floor adult computers were merged into one location to provide better staff support and hold classroom style training. In the children's area, we updated the child-sized sofa with a new "easy to clean" red vinyl piece.

Although staff limitations made it necessary to discontinue our Sunday hours for the fall of 2016, we were able to expand our hours to the public by returning to our 9:00 a.m. opening time.

We continue to focus on keeping our collections current and following trends in the libraries. This year we added several LaunchPads, tablet devices, with educational software for children and teens. Another device now available to borrow is a Speck air quality monitor. We also expanded our online subscriptions to include "BookFlix", interactive books for children and "The Financial Ratings Series", a product that includes investment, insurance, and Medigap coverage information.

Halloween Storytime Parade at Wilbraham Public Library. Photo courtesy of Wilbraham Public Library.

The Library's Youth Services Department welcomed Lisa Nicholson as our new part-time Assistant Children's Librarian. Lisa previously worked for the Springfield Museums and has a strong interest in developing science-related programs and activities for the community. The juvenile fiction collection was re-arranged to include a section dedicated to the Newbery Award winners, paperback series and audiobooks. Highlights in the teen area include new "Grab and Go" kits containing multiple books related to a theme and an expanded "New Book

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Public Library - Brief Statistics

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	19,591	2,458	15,732	37,781
Periodicals	1,412	119	156	1,687
Video formats	2,935	0	1,274	4,209
Audio formats	2,868	69	509	3,446
Total items (includes other materials not listed above)				**47,919**
Circulation/Checkouts				
Books	46,120	6,303	43,037	95,460
Periodicals	3,556	153	244	3,953
Video formats	17,561	0	6,750	24,311
Audio formats	7,348	197	1,107	8,652
Total circulation (includes other materials not listed above)				**134,694**
Other figures				
	Adult	**Teens**	**Children's**	
Programs	116	57	106	279
Program attendance	1,392	1,407	3,297	6,096
Total library visits				76,356

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Area."

Programs for children and teens continue to be popular. Our youngest visitors enjoyed storytimes, puppet shows and music programs, while the older children explored chess and Minecraft. Our teens were very active this year, with an increase in participation in the summer reading program as well as enjoying a new teen movie series. One of the highlights of the year was the Stuffed Animal Sleepover in which 15 teen volunteers produced a program for 35 youngsters and their families.

Adults also enjoyed a variety of programming this year. A new "cookbook club" was launched with participants preparing recipes from a selected cookbook and enjoying a potluck meal and discussing the book. Author events with Dr. Patricia Martin and Ray Anderson were well received, and felting and container garden workshops attracted the DIY crowd.

The library continued to participate in the statewide Digital Commonwealth project by adding 100 digitized photos from our local history collection, along with the standard metadata. Library staff were active through local community groups and events, including participation in Hampden-Wilbraham Safe and Healthy Students Coalition, guest speaker at the Wilbraham Women's Club, and assisting at the annual Rotary Club Senior Picnic.

The library was supported throughout the year by LIFT; the Friends of the Library, the Memorial-Endowment Fund, Wilbraham Garden Club, Wilbraham Cultural Council, Wilbraham Women's Club and Wilbraham Junior Women's Club as well as several local businesses who offered support for our summer reading program.

The Board of Trustees and the library staff thank all the organizations and individuals who serve on the Board of Library Trustees, library committees, manage programs and events and volunteer their time on behalf of the library.

Respectfully submitted,
Karen Demers, Library Director

Wilbraham Board of Library Trustees
James S. Jurgens, Chairman
Lucy Pelland
Raymond Burk
Marjorie Williams
Linda Moriarty
Gloria Russell *(resigned 5/2016)*

Wilbraham Public Library Renovations Implementation Committee
Holly Murray
James Jurgens
Corinne Sawyer
Karen Demers
Ronald Rauscher
Raymond Burk
Paul Huijing

Wilbraham Public Library
Karen Demers, Director
Mary Bell, Adult Services Librarian
Bernard Davidow, Ref. & Outreach Librarian
Heidi Kane, Children's Librarian
Rachel Hapgood, Asst. Children's Librarian
Lisa Nicholson, Asst. Children's Librarian
Cindy Rusczek, Circulation & Technical Services Coordinator
Susan Kent, Borrower Services
Debra Searles, Borrower Services
Susan Getchell, Library Assistant
Lauren Kovarik, Library Page
Veronica Meschke, Library Page
Ann Tousignant, Library Page

Stuffed Animal Sleepover Event at Wilbraham Public Library. Photo courtesy of Wilbraham Public Library

Children's Magic Show at Wilbraham Public Library. Photo courtesy of Wilbraham Public Library.

WPL Teen Advisory Board. Photo courtesy of Wilbraham Public Library.

Hampden-Wilbraham Regional School District

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

▪ Superintendent's Statement ▪

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,107 students in grades PreK to 12. HWRSD maintains seven school buildings: one elementary and one middle school in Hampden, and three elementary, one middle and the regional high school in Wilbraham. A newly-constructed, technologically-advanced, safe and highly efficient Minnechaug Regional High School opened its doors to students in August 2012. The District is driven by a strong vision that shapes the development of school and district-wide improvement goals and improvement plans. Together, students, parents and staff work together as a true "community of learners" dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. Over 500 HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

www.hwrsd.org

2014-2017 HWRSD District Improvement Plan

Goal One: Safety and Wellbeing: Development of policies, practices and strategies that promote the safety and wellbeing of the District's students and staff.

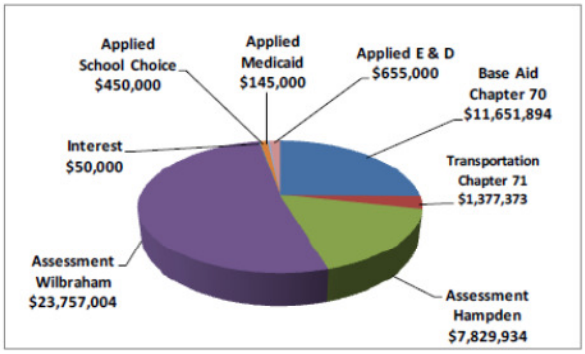
Goal Two: Meeting the Needs of all Learners: Consistent and effective focus on student achievement with attention to transitional planning, the social and academic curriculum and a tiered model of instruction.

Goal Three: 21st Century Teaching and Learning: Continually strengthen HWRSD's commitment and frameworks for designing a 21st Century approach to education.

Goal Four: Learning and Achievement: Focused implementation of a systematic and cyclical process of curriculum renewal and development at all grades, in all disciplines and the development and implementation of a personnel infrastructure that supports teaching and learning and improves achievement outcomes for all children.

Our 2016-2017 Operating Budget $45,916,205

Base Aid Chapter 70	11,651,894
Transportation Chapter 71	1,377,373
Assessment Hampden (23.9395%)	7,829,934
Assessment Wilbraham (76.0605%)	23,757,004
Interest	50,000
Applied School Choice	450,000
Applied Medicaid	145,000
Applied E & D	655,000



Our District

Accreditation	NEASC
Accountability and Assistance Level - District	Level 2
Green Meadows – Title I School (TA)	Level 2
Soule Road - Title I School (TA)	Level 2
Stony Hill - Title I School (TA)	Level 2
Thornton W. Burgess - Title I School (TA)	Level 2
Wilbraham Middle – Non-Title I School (NT)	Level 2
Minnechaug - Non-Title I School (NT)	Level 1
Mile Tree - Non-Title I School (NT)	Not Applicable

Our Schools

Number of Campuses for 2016-17	
Elementary Schools	5
Middle Schools	2
High Schools	1
Total Square Feet	701,839
District Size	42.08 sq. miles

Our Students

Enrollment by Gender (2016-17)		
	District	State
Male	1,550	488,985
Female	1,557	464,716
Total	3,107	953,748

Enrollment by Race/Ethnicity (2016-17)		
Race	% of District	% of State
African American	2.7	8.9
Asian	2.7	6.7
Hispanic	5.8	19.4
Native American	0.2	0.2
White	85.6	61.3
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	2.9	3.4

Total Enrollment based on October 1 preceding year 10/1/15 3,138

Enrollment By Grade (2016-17)															
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Green Meadows	24	41	40	52	46	44	0	0	0	0	0	0	0	0	247
Mile Tree	40	141	134	0	0	0	0	0	0	0	0	0	0	0	315
Minnechaug	0	0	0	0	0	0	0	0	0	0	283	305	271	288	1,147
Soule Road	0	0	0	0	0	165	174	0	0	0	0	0	0	0	339
Stony Hill	0	0	0	144	159	0	0	0	0	0	0	0	0	0	303
Thornton Burgess	0	0	0	0	0	0	50	48	59	65	0	0	0	0	222
Wilbraham Middle	0	0	0	0	0	0	0	177	200	157	0	0	0	0	534
District	64	182	174	196	205	209	224	225	259	222	283	305	271	288	3,107

Nutrition Services

Lunch Price	Elem/MS $2.75, HS $3.00
Avg. Complete Lunches Served Daily	1,450
Avg. Equivalent Meals Served Daily	250
Avg. Total Meals Served Daily	1,700

Geographical Information

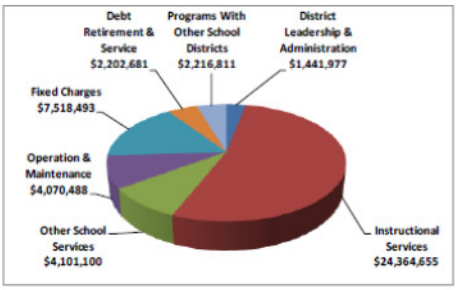
Hampden	19.65 Sq. Miles
Population (2010)	5,139
FY17 Tax Rate	$19.29
Wilbraham	22.43 Sq. Miles
Population (2010)	14,868
FY17 Tax Rate	$22.00

Regional Transportation

Number of Buses Running Daily	52
Cost per Bus Regular Transportation	$55,951
Cost per Bus Special Education Transportation	$62,818

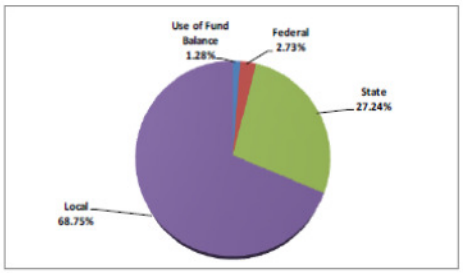
Financial/Basic Data

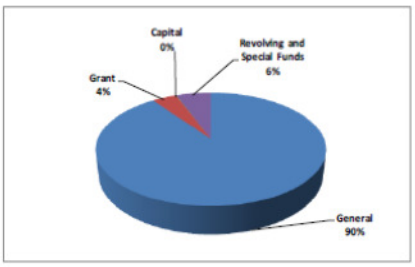
Our 2016-2017 Expenditures $45,916,205



E & D Certified Balance	$779,099
Federal Grants	$1,391,025
State Grants	$221,666
Per Pupil Expenditure (2015)	$13,830
Per Pupil Expenditure State Average (2015)	$14,943

Percent of State Aid





2016 MCAS Test Results

Percent of Students Scoring Proficient or Higher

Grade	Reading	Math	ELA	Science
Grade 3	69	80		
Grade 4		62	64	
Grade 5		65	72	63
Grade 6		60	77	
Grade 7		59	88	
Grade 8		5566	89	47
Grade 10		87	97	80

Performance/Student Data

Our District Accreditation	NEASC
NEASC 2009 Accountability Ratings	Academically Acceptable

2016 MCAS % Proficient or Higher

ELA	80%	Science	64%
Math	69%		

Additional Academic Facts

2015 Number of Graduates	297
% Continuing Education	93

2016-2017 Employees

Total Number of Employees	485
Administrative	16
Custodial/Maintenance	23
Food Service	37
Independents	41
Nurses	8
Paraprofessionals	92
Teachers, Counselors, ETL's, Psychologists	249
Clerical	19
Teacher Salary (BA Step 1)	$43,871
Teacher Salary (M +30 Step 1)	$52,562
Teacher Retention Rate	87.5%

Teacher Data (2015-16)	District	State
Total # of Teachers	212.5	72,384.10
% of Teachers Licensed in Teaching Assignment	99.6	97.4
Total # of Classes in Core Academic Areas	979	348,472
Who are Highly Qualified	100	96.3
Student/Teacher Ratio	14.8 to 1	13.2 to 1

Debt Service Schedules

	FY17
School Building Addition	
• $930,000 Stony Hill School & Mile Tree School	$50,528
School Project	
• $2,738,000 Green Meadows School	$219,600
School Building Project	
• $22,000,000 Minnechaug Regional High School	$1,423,000
• $ 7,025,000 Minnechaug Regional High School	$459,294
• $ 5,030,000 Minnechaug Regional High School	$192,694
Sewer Betterment	
• $1,351,600 Hampden-Wilbraham RSD	$111,507
Total FY17 Debt Service Amount	$2,456,623

For this year's annual town report, we are pleased to provide the District and individual school "report card" statistics from the Massachusetts Department of Elementary and Secondary Education (DESE). These meaningful reports answer important questions about overall performance and contain specific information about student enrollment, teacher qualifications, student achievement and accountability. The statistics also indicate how a school is performing relative to other schools in the District and the State.

2016 Massachusetts District Report Card Overview
HAMPDEN-WILBRAHAM PUBLIC SCHOOL DISTRICT (06800000)

Albert Ganem, Superintendent
621 Main Street , Wilbraham, MA 01095

Phone: 413.596.3884
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our district's performance. For the full report card containing additional data contact the district or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit http://profiles.doe.mass.edu/help/data.aspx.

How is our district doing overall?

Accountability & assistance levels

Level 2

One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

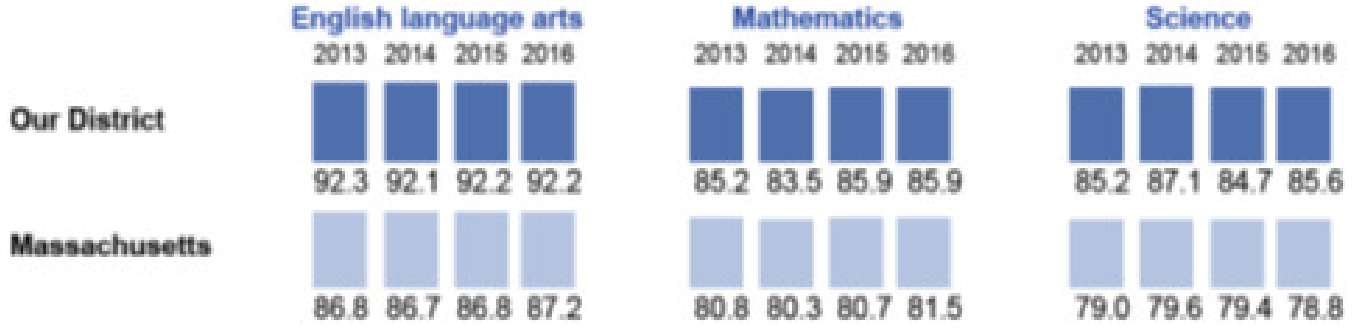
District determination of need for special education technical assistance or intervention

Meets Requirements-At Risk (MRAR)

Districts, including single school districts, are assigned a determination of need for special education technical assistance or intervention. These determinations, which are typically based on the district's accountability and assistance level, range from *Meets Requirements - Provisional* (districts with insufficient data) to *Needs Substantial Intervention* (Level 5 districts). The determination, which also incorporates compliance measures, helps to identify whether the Department will require districts to take additional actions to support improved outcomes for all children, especially students with disabilities.

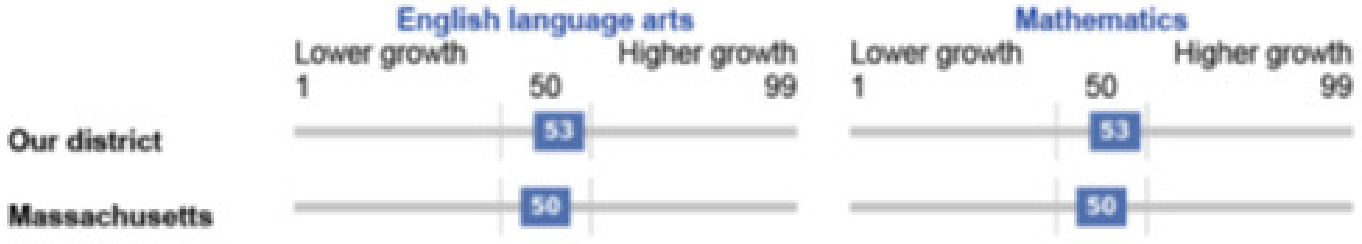
How does our district's achievement over time compare to the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our district's transitional CPIs for 2013-2016 are below.



How does our district's growth compare to the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our district's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our district's enrollment compare to the state?

Total enrollment	Our district	Massachusetts
	3,138	953,429

By high needs population	Our district #	Our district %	Massachusetts #	Massachusetts %
Economically disadvantaged students	376	12.0	260,998	27.4
Students with disabilities	490	15.4	165,560	17.2
English language learners	24	0.8	85,762	9.0

How do our district's teachers and classrooms compare to the state?

General information	Our district	Massachusetts
Teachers (#)	212.5	72,384.1
Core academic classes taught by highly qualified teachers (%)	100.0	96.3
Average class size (#)	19.1	18.0
Student : teacher ratio	14.8 to 1	13.2 to 1

How is our district doing on other important measures?

Attendance	Our district	Massachusetts
2016 Attendance rate (%)	95.7	94.9
2016 Average days absent per student (#)	7.6	8.8
2016 Chronic absenteeism rate (%)	7.7	12.3
Discipline		
2016 In-school suspension rate (%)	0.5	1.9
2016 Out-of-school suspension rate (%)	3.9	2.9

High school completion	Our district	Massachusetts
2014 5-year graduation rate (%)	96.2	88.5
2015 4-year graduation rate (%)	95.6	87.3
2015 annual dropout rate (%)	0.8	1.9
2014 graduates attending institutions of higher education* (%)	86.5	76.2
2016 12th graders taking 1+ Advanced Placement courses (%)	36.2	40.6
2016 Advanced Placement tests with scores of 3 or higher (%)	81.4	66.5
2016 SAT average score - Reading	518	509
2016 SAT average score - Writing	510	497
2016 SAT average score - Math	534	522
2015 MassCore** - Completing a rigorous course of study (%)	86.4	72.3

**Postsecondary enrollment data includes any student enrolling in an institution of higher education within 16 months of earning a high school diploma*

***MassCore: 4 years of English & math, 3 years of history & lab-based science, 2 years of a foreign language, 1 year of arts & 5 additional "core" courses*

School Accountability Information

School	School Type	Title I Status	Accountability and Assistance Level
Mile Tree Elementary	Early Elementary School	Non-Title I School (NT)	Insufficient data
Green Meadows Elementary	Elementary School	Title I School (TA)	Level 2
Soule Road	Elementary School	Title I School (TA)	Level 2
Stony Hill School	Elementary School	Title I School (TA)	Level 2
Thornton Burgess	Middle School	Title I School (TA)	Level 2
Wilbraham Middle	Middle School	Non-Title I School (NT)	Level 2
Minnechaug Regional High	High School	Non-Title I School (NT)	Level 1

2016 Massachusetts School Report Card Overview
GREEN MEADOWS ELEMENTARY (06800005)

Hampden-Wilbraham Public School District (06800000)
Sharon Moberg, Principal
Grades Served: PK,K,01,02,03,04

38 North Rd , Hampden, MA 01036
Phone: 413.566.3996
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	**Level 2**	Not meeting gap narrowing goals
Our district	**Level 2**	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

1 — 25 — **52** — 75 — 99

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	**Met Target**
Economically disadvantaged	-
Students with disabilities	-
English language learners & former ELLs	-

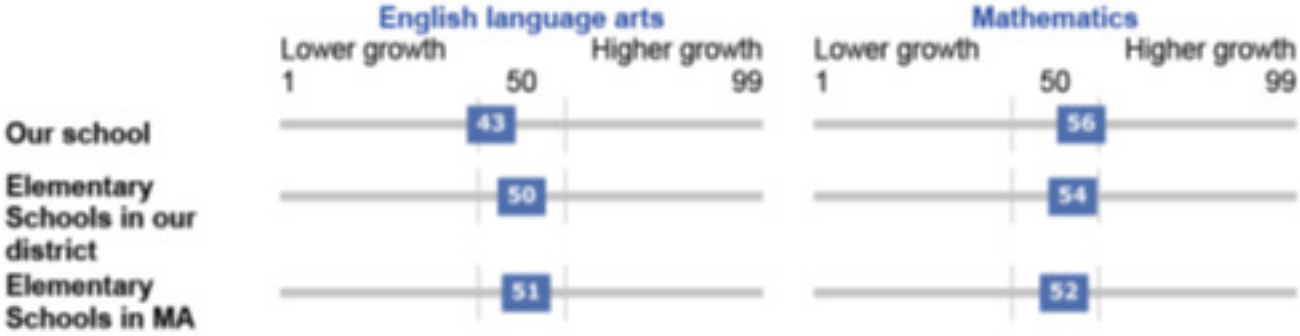
How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.

	English language arts				Mathematics				Science			
	2013	2014	2015	2016	2013	2014	2015	2016	2013	2014	2015	2016
Our school	81.9	84.0	87.9	83.1	79.0	84.5	93.3	92.4	-	-	-	-
Elementary Schools in our district	90.0	87.9	88.6	88.9	84.9	82.8	88.0	89.4	91.9	89.2	89.3	89.4
Elementary Schools in MA	83.5	83.4	83.7	84.2	82.8	83.0	82.6	84.1	80.0	80.8	79.8	78.6

How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	251	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Elementary Schools in our district	Elementary Schools in MA
Teachers (#)	21.2	62.5	25,630.9
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.5
Average class size (#)	18.8	22.1	19.6
Student : teacher ratio	11.8 to 1	14.4 to 1	13.9 to 1

How is our school doing on other important measures?

Attendance	Our school	Elementary Schools in our district	Elementary Schools in MA
2016 Attendance rate (%)	95.7	96.1	95.7
2016 Average days absent per student (#)	7.4	6.9	7.4
2016 Chronic absenteeism rate (%)	7.7	4.6	8.7
Discipline			
2016 In-school suspension rate (%)	-	0.4	0.5
2016 Out-of-school suspension rate (%)	-	0.2	0.9

2016 Massachusetts School Report Card Overview
MILE TREE ELEMENTARY (06800025)

Hampden-Wilbraham Public School District (06800000)
Joanne Wilson, Principal
Grades Served: PK,K,01

625 Main Street , Wilbraham, MA 0109
Phone: 413.596.6921
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	**Insufficient data**	-
Our district	**Level 2**	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

1 25 50 75 99

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	-
High needs students	-
Economically disadvantaged	-
Students with disabilities	-
English language learners & former ELLs	-

How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.

	English language arts				Mathematics				Science			
	2013	2014	2015	2016	2013	2014	2015	2016	2013	2014	2015	2016
Our school	-	-	-	-	-	-	-	-	-	-	-	-
Early Elementary Schools in our district	-	-	-	-	-	-	-	-	-	-	-	-
Early Elementary Schools in MA	-	-	-	-	-	-	-	-	-	-	-	-

How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)

	English language arts			Mathematics		
	Lower growth 1	50	Higher growth 99	Lower growth 1	50	Higher growth 99
Our school						
Early Elementary Schools in our district						
Early Elementary Schools in MA						

How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	306	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Early Elementary Schools in our district	Early Elementary Schools in MA
Teachers (#)	20.4	20.4	2,698.4
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	95.4
Average class size (#)	22.0	22.0	18.0
Student : teacher ratio	15.0 to 1	15.0 to 1	15.0 to 1

How is our school doing on other important measures?

Attendance	Our school	Early Elementary Schools in our district	Early Elementary Schools in MA
2016 Attendance rate (%)	95.5	95.5	94.9
2016 Average days absent per student (#)	7.8	7.8	8.4
2016 Chronic absenteeism rate (%)	7.8	7.8	13.0
Discipline			
2016 In-school suspension rate (%)	-	0.0	0.1
2016 Out-of-school suspension rate (%)	-	0.0	0.2

2016 Massachusetts School Report Card Overview
STONY HILL SCHOOL (06800050)

Hampden-Wilbraham Public School District (06800000)
Sherrill J Caruana, Principal
Grades Served: 02,03

675 Stony Hill Road , Wilbraham, MA 01095
Phone: 413.599.1950
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

1 25 50 75 99

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	-
English language learners & former ELLs	-

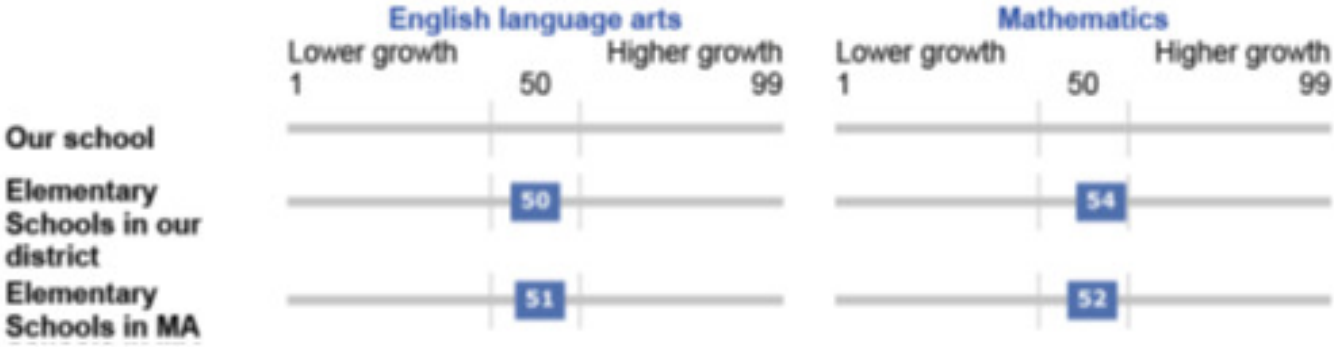
How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.

	English language arts				Mathematics				Science			
	2013	2014	2015	2016	2013	2014	2015	2016	2013	2014	2015	2016
Our school	91.9	89.0	92.0	91.8	89.3	93.1	93.9	92.4	-	-	-	-
Elementary Schools in our district	90.0	87.9	88.6	88.9	84.9	82.8	88.0	89.4	91.9	89.2	89.3	89.4
Elementary Schools in MA	83.5	83.4	83.7	84.2	82.8	83.0	82.6	84.1	80.0	80.8	79.8	78.6

How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	311	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Elementary Schools in our district	Elementary Schools in MA
Teachers (#)	20.5	62.5	25,630.9
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.5
Average class size (#)	22.5	22.1	19.6
Student : teacher ratio	15.1 to 1	14.4 to 1	13.9 to 1

How is our school doing on other important measures?

Attendance	Our school	Elementary Schools in our district	Elementary Schools in MA
2016 Attendance rate (%)	96.1	96.1	95.7
2016 Average days absent per student (#)	6.8	6.9	7.4
2016 Chronic absenteeism rate (%)	2.8	4.6	8.7
Discipline			
2016 In-school suspension rate (%)	-	0.4	0.5
2016 Out-of-school suspension rate (%)	-	0.2	0.9

2016 Massachusetts School Report Card Overview
SOULE ROAD (06800030)

Hampden-Wilbraham Public School District (06800000)
Lisa O Curtin, Principal
Grades Served: 04,05

300 Soule Rd , Wilbraham, MA 01095
Phone: 413.596.9311
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

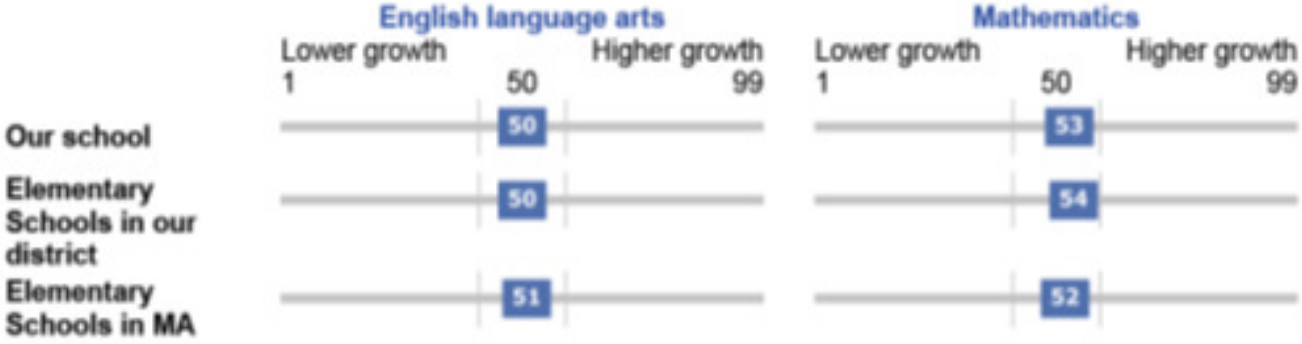
How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.

	English language arts				Mathematics				Science			
	2013	2014	2015	2016	2013	2014	2015	2016	2013	2014	2015	2016
Our school	92.4	89.1	87.1	89.2	84.6	78.1	84.2	87.2	91.9	89.4	89.3	89.7
Elementary Schools in our district	90.0	87.9	88.6	88.9	84.9	82.8	88.0	89.4	91.9	89.2	89.3	89.4
Elementary Schools in MA	83.5	83.4	83.7	84.2	82.8	83.0	82.6	84.1	80.0	80.8	79.8	78.6

How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	337	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Elementary Schools in our district	Elementary Schools in MA
Teachers (#)	20.7	62.5	25,630.9
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.5
Average class size (#)	24.3	22.1	19.6
Student : teacher ratio	16.3 to 1	14.4 to 1	13.9 to 1

How is our school doing on other important measures?

Attendance	Our school	Elementary Schools in our district	Elementary Schools in MA
2016 Attendance rate (%)	96.3	96.1	95.7
2016 Average days absent per student (#)	6.5	6.9	7.4
2016 Chronic absenteeism rate (%)	3.7	4.6	8.7
Discipline			
2016 In-school suspension rate (%)	-	0.4	0.5
2016 Out-of-school suspension rate (%)	-	0.2	0.9

2016 Massachusetts School Report Card Overview
THORNTON BURGESS (06800305)

Hampden-Wilbraham Public School District (06800000)
Amy Bostian, Principal
Grades Served: 05,06,07,08

85 Wilbraham Rd , Hampden, MA 01036
Phone: 413.566.3931
Website: http://www.hwrsd.org

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How is our school doing overall?

Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	Did Not Meet Target
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

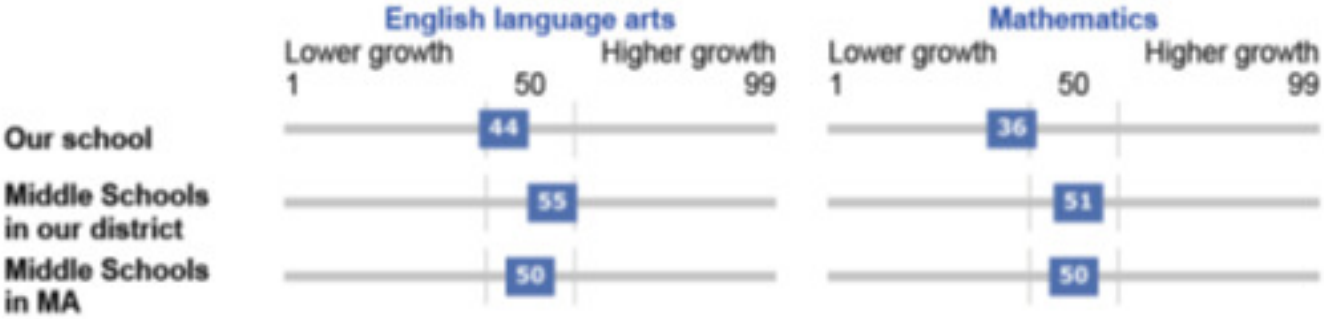
How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.

	English language arts				Mathematics				Science			
	2013	2014	2015	2016	2013	2014	2015	2016	2013	2014	2015	2016
Our school	89.5	90.1	87.6	88.6	83.1	75.5	76.3	72.5	78.1	82.6	76.6	74.8
Middle Schools in our district	92.0	92.7	92.6	92.5	82.8	80.3	81.0	80.3	77.3	80.8	76.9	76.8
Middle Schools in MA	88.4	88.5	88.2	88.9	77.8	76.7	78.0	78.5	73.4	74.7	74.8	73.4

How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	246	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Middle Schools in our district	Middle Schools in MA
Teachers (#)	18.0	54.0	13,823.9
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.8
Average class size (#)	19.5	19.2	19.0
Student : teacher ratio	13.7 to 1	14.2 to 1	12.6 to 1

How is our school doing on other important measures?

Attendance	Our school	Middle Schools in our district	Middle Schools in MA
2016 Attendance rate (%)	95.9	96.0	95.6
2016 Average days absent per student (#)	7.3	7.0	7.7
2016 Chronic absenteeism rate (%)	7.1	6.3	9.6
Discipline			
2016 In-school suspension rate (%)	0.0	1.4	2.5
2016 Out-of-school suspension rate (%)	2.8	4.6	4.2

2016 Massachusetts School Report Card Overview
WILBRAHAM MIDDLE (06800310)

Hampden-Wilbraham Public School District (06800000)
Peter Dufresne, Principal
Grades Served: 06,07,08

466 Stony Hill Rd , Wilbraham, MA 01095
Phone: 413.596.9061
Website: http://www.hwrsd.org

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at http://profiles.doe.mass.edu. For more information about report card data, visit our Profiles Help page.

How is our school doing overall?

Accountability and assistance levels

Our school	Level 2	Not meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

Lowest performing — Highest performing

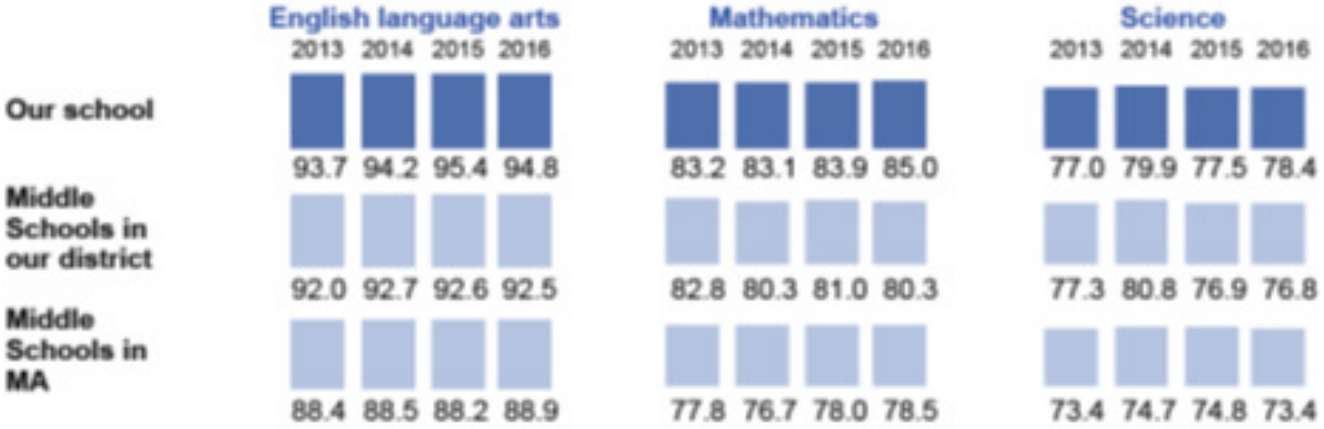
Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	**Met Target**
High needs students	Did Not Meet Target
Economically disadvantaged	-
Students with disabilities	Did Not Meet Target
English language learners & former ELLs	-

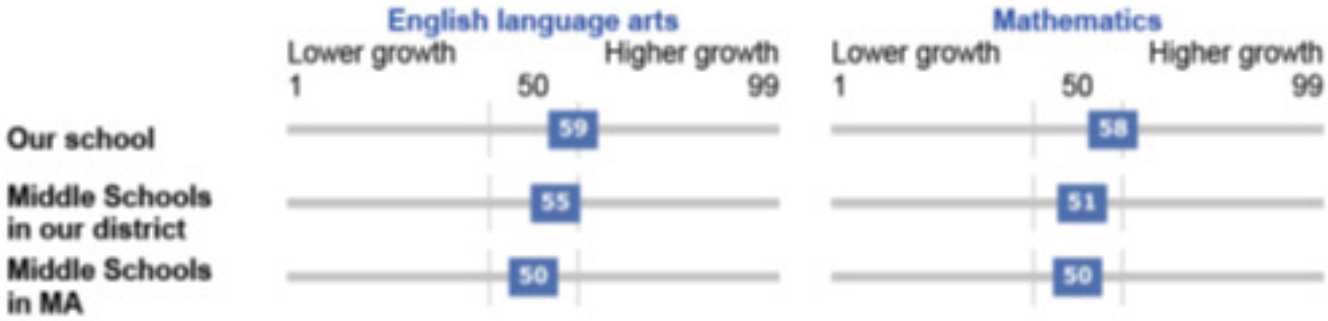
How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.



How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	520	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	Middle Schools in our district	Middle Schools in MA
Teachers (#)	36.0	54.0	13,823.9
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.8
Average class size (#)	19.0	19.2	19.0
Student : teacher ratio	14.4 to 1	14.2 to 1	12.6 to 1

How is our school doing on other important measures?

Attendance	Our school	Middle Schools in our district	Middle Schools in MA
2016 Attendance rate (%)	96.1	96.0	95.6
2016 Average days absent per student (#)	6.9	7.0	7.7
2016 Chronic absenteeism rate (%)	5.9	6.3	9.6
Discipline			
2016 In-school suspension rate (%)	2.1	1.4	2.5
2016 Out-of-school suspension rate (%)	5.5	4.6	4.2

2016 Massachusetts School Report Card Overview
MINNECHAUG REGIONAL HIGH (06800505)

Hampden-Wilbraham Public School District (06800000)
Stephen M Hale, Principal
Grades Served: 09,10,11,12

621 Main Street , Wilbraham, MA 01095
Phone: 413.596.9011
Website: http://www.hwrsd.org

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How is our school doing overall?

Accountability and assistance levels

Our school	Level 1	Meeting gap narrowing goals
Our district	Level 2	One or more schools in the district classified into Level 2

Most **schools** are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A **district** is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.

School percentile

School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.

Lowest performing — Highest performing

Overall progress in narrowing gaps

Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.

All students	**Met Target**
High needs students	**Met Target**
Economically disadvantaged	-
Students with disabilities	Met Target
English language learners & former ELLs	-

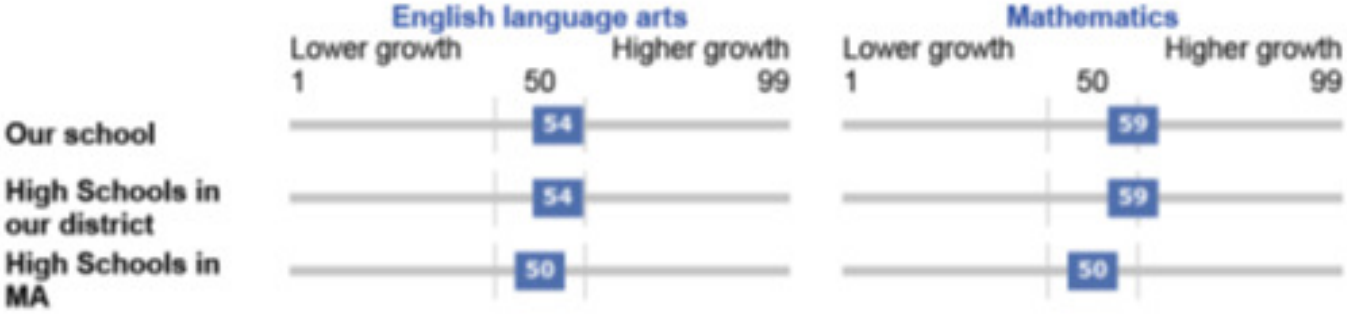
How does our school's achievement over time compare to the district and the state?

The transitional Composite Performance Index (CPI) is a number from 1-100 that represents the extent to which all students are progressing toward proficiency in a given subject. When all students demonstrate proficiency on MCAS and/or PARCC tests, the CPI will be 100. Our school's transitional CPIs for 2013-2016 are below.

	English language arts				Mathematics				Science			
	2013	2014	2015	2016	2013	2014	2015	2016	2013	2014	2015	2016
Our school	99.7	99.3	99.5	99.8	94.8	94.8	95.7	95.4	92.7	93.2	91.5	93.6
High Schools in our district	99.6	99.3	99.5	99.7	94.5	94.7	95.6	95.3	92.7	93.3	91.3	93.6
High Schools in MA	97.0	96.2	96.9	96.9	90.5	90.2	90.1	90.0	88.3	88.1	88.5	89.4

How does our school's growth compare to the district and the state?

Transitional Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2016 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
	1,167	3,138	953,429

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	High Schools in our district	High Schools in MA
Teachers (#)	75.6	75.6	20,394.8
Core academic classes taught by highly qualified teachers (%)	100.0	100.0	96.4
Average class size (#)	17.5	17.5	15.9
Student : teacher ratio	15.4 to 1	15.4 to 1	12.7 to 1

How is our school doing on other important measures?

Attendance	Our school	High Schools in our district	High Schools in MA
2016 Attendance rate (%)	95.3	95.3	93.5
2016 Average days absent per student (#)	8.2	8.2	11.1
2016 Chronic absenteeism rate (%)	9.7	9.7	17.7
Discipline			
2016 In-school suspension rate (%)	0.0	0.0	3.6
2016 Out-of-school suspension rate (%)	7.3	7.3	4.5

HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE

"A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens' expectations for the education of the community's youth. It also has an obligation to determine and assess citizens' desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility." *(Source: Massachusetts Association of School Committees)*

Through June 2016	*As of August 2016*
Peter Salerno, Chairman	Lisa Morace, Chairwoman
William Bontempi	William Bontempi
Lena Buteau	Lena Buteau
Michelle Emirzian	Michelle Emirzian
Patricia Gordon	Patricia Gordon
Michael Mazzuca	Sean Kennedy
Lisa Morace	James Thompson

RETIREMENTS DURING THE SCHOOL YEAR

On the occasion of their retirement, we gratefully acknowledge the following employees for their many years of dedicated service to the children, families and staff of the Hampden-Wilbraham Regional School District:

Margaret Brady	Mile Tree Elementary School
Anne Burgess	Mile Tree Elementary School
John Burke	Thornton W. Burgess Middle School
Elizabeth Cortese	HWRSD Student Services
Thomas Emery	Wilbraham Middle School
Madeline Jodoin	Soule Road Elementary School
Beverlie Macaulay	HWRSD Central Office
Denise McFarland	Minnechaug Regional High School
Lillian O'Donnell	Mile Tree Elementary School
Thomas Orszulak	Wilbraham Middle School
Susan Pieciak	HWRSD Central Office
Deborah Thompson	Green Meadows Elementary School
Margaret Sikes	Minnechaug Regional High School
Debra Tomchik	Wilbraham Middle School
Joyce Yamer	Soule Road Elementary School
Sandra Yarmac	Stony Hill Elementary School

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY

www.hwrsd.org

Central Office
Albert G. Ganem, Jr., Superintendent of Schools
Beth L. Regulbuto, SBO, MCPPO, Associate Superintendent
Neil G. Gile, Ed.D., Director of Curriculum and Instruction
Debra L. Tobias, Ed.D., Director, Student Services
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 7:00 a.m. to 4:00 p.m.

Center for Health and Safety
Gina Kahn, Ed.D., Director – Safe Schools/Healthy Students Program
Teri Brand, RN, BSN, NCSN, Nurse Leader
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060
Office Hours: 8:00 a.m. to 4:00 p.m.

Green Meadows Elementary School (Grades PreK – 4)
Sharon Moberg, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263
School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)
Joanne Wilson, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
School Hours: 8:30 a.m. to 2:40 p.m.

Minnechaug Regional High School (Grades 9 – 12)
Stephen Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:35 a.m. to 2:05 p.m.

Soule Road Elementary School (Grades 4 – 5)
Lisa Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
School Hours: 8:30 a.m. to 2:45 p.m.

Stony Hill School (Grades 2 – 3)
Sherrill Caruana, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)
Amy Bostian, Principal
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 6 – 8)
Peter Dufresne, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

www.wilbraham-ma.gov