

# Town of Wilbraham

## Solicitor / Peddler License Application and Instructions

Town of Wilbraham By-Law Section 640 regulates solicitors and peddlers in the town. Certain activities require a license. The full text of the by-law can be found on the town's website or a copy can be obtained at the Wilbraham Police Station. ( [www.wilbraham-ma.gov](http://www.wilbraham-ma.gov) )

A solicitor or peddler is defined as any individual, whether a resident of the Town of Wilbraham or not, traveling either by foot, motor vehicle, or any other type of conveyance from place to place, house to house, taking or attempting to take orders for sale of goods, wares, merchandise, personal property of any nature for immediate or future delivery or for services to be furnished or performed immediately or in the future whether or not he or she collects advance payments on such sales.

Nothing in the by-law imposes any license requirement or otherwise restricts or in any way regulates any activity for non-commercial purposes, including but not limited to any activity for religious, charitable, civic or political purposes, regardless of whether such activity includes acts that would otherwise constitute soliciting.

The solicitor license issued by the police department covers the requirements of town By-Law 640. The specific activities of each licensee may or may not require additional licenses or permits from other agencies. It is up to each licensee to ensure that they are following any necessary additional requirements.

The following are needed to obtain a Wilbraham Solicitor License :

- 1.) Each individual applicant must apply in person at the Wilbraham Police Station.
- 2.) Each individual applicant must complete and sign the attached application.
- 3.) \$25 Check or Money Order made out to "Town of Wilbraham".
- 4.) Applicant's digital photo will be taken at the time of application. NO photos are needed in advance.
- 5.) Understand that a Massachusetts Criminal Record (CORI) check will be performed.
- 6.) All licenses will be valid for one year. Must visibly display the license while soliciting.
- 7.) Must acknowledge on the application by swearing that they have not been convicted of murder/manslaughter, rape, robbery, arson, burglary/breaking and entering, felony assault, or any larceny offense that is a felony and have not been classified as a Level 2 or 3 Sex Offender in Massachusetts or a similar sex offender classification in another state. Have read Section 640 of the Town of Wilbraham By-Laws, "Solicitors and Peddlers", and agree to abide by its provisions. Swear that all statements in the application are true to the best of their knowledge.

Licenses **WILL NOT** be issued at the time of application. All efforts will be made to issue licenses as quickly as possible but issuance could take up to ten days to process. Applicants will be notified to pick up their licenses at the police station as soon as they are approved.



## Town of Wilbraham -- Solicitor License Application

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Initial: \_\_\_\_\_

Home Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Temp Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SS#(Optional) \_\_\_\_\_

Telephone: \_\_\_\_\_ License # + State \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

### Employment Information:

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Company Phone: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Type of Goods or Service \_\_\_\_\_

I swear that I have not been convicted of murder/manslaughter, rape, robbery, arson, burglary/breaking and entering, felony assault, or any larceny offense that is a felony and I have not been classified as a Level 2 or 3 Sex Offender in Massachusetts or a similar sex offender classification in another state. I have read Section 640 of the Town of Wilbraham By-Laws, "Solicitors and Peddlers", and agree to abide by its provisions. I swear that all statements in this application are true to the best of my knowledge. I understand that a Massachusetts Criminal Record (CORI) check will be performed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### This Section Town Use Only

App Received By / Date \_\_\_\_\_ . License - OF # \_\_\_\_\_

Approved or Denied By / Date \_\_\_\_\_

Expiration Date of License \_\_\_\_\_

Applicant Notified By / Date \_\_\_\_\_