

Town of Wilbraham
2022
Annual Town Report



TOWN OF WILBRAHAM

2022 ANNUAL TOWN REPORT



The Annual Town Report is available in a digital format at www.wilbraham-ma.gov or upon request.

Please direct your request to:

**The Selectmen's Office
240 Springfield Street
Wilbraham, MA 01095
(413) 596-2800 ext. 222**

*Cover Photo: Sawmill Pond
Photo courtesy of Melissa Graves*

Table of Contents

<u>Introduction, HR & General Info</u>	Pg. #
Wilbraham Tid Bid Facts	2
Human Resources	2-5
Personnel Changes	3
Labor Relations	3-4
Workers Compensation & Injury-on-Duty	4
Safety Committee	4
Health Insurance Benefits	4
Personnel Board	4
Employee Recognition	5
In Memoriam	5
Directors/Dept. Directory	6
Appt. Positions/Boards/Cmtes Elected Officials	7-9
Federal & State Delegation	9
Political Town Committees	9-10
	10

Administration

Town Clerk	10-20
IT Dept.	20
Board of Selectmen	21-22

Finance

Capital Planning Committee	23
Board of Assessors	23-27
Finance Committee	27
Town Accountant	28-34
Treasurer/Collector	35-37

Public Works

Engineering Division	38
Highway Division	39
Wastewater Division	40
Water Division	41
Solid Waste Division/DRC	42
Water Commissioners	42
Solid Waste Advisory Cmte	42

Building & Land Use

Building Dept.	43
Community Gardens	43-44
Conservation Commission	44
Agricultural Commission	45
Open Space & Rec. Cmte	45-46
Planning Board	47-48
Zoning Board of Appeals	48
Sealer of Weights & Measures	48

Public Safety

Ambulance Oversight Committee	49
Fire Dept./EMS/Emergency Mgmt.	49-50
Central Dispatch	51
Animal Control/Animal Inspector	51
Parking Clerk	51-52
Police Dept.	52-54

Health & Human Services

Cemetery Commissioners	55
Senior Center	56
Senior Center Building Committee	56
Eastern Hampden Shared Public Health Services	56-57
Advisory Board of Health	58

Commission on Disability	58
Wilbraham Housing Authority	58-59
Veterans Affairs Dept.	59

Parks, Recreation & Culture

The Atheneum Society	60
Parks & Recreation Dept.	60-61
Public Library	61-62
Wilbraham Children's Museum	62-63
Historical Commission	63-64
Public Access	64
Wilbraham Cultural Council	65
Broadband Committee	65-66
Community Preservation Cmte.	66-67

Hampden Wilbraham Regional School District (HWRSD)

HWRSD	68- 81
-------	--------



Tid-Bit Facts

Settled: 1731
Incorporated: 1763
Population: 14,765
Area: 22 Square Miles
County: Hampden County
Bound by: Hampden, Monson, Palmer, Ludlow, Springfield & East Longmeadow
Registered Voters: 11,205
Residential Dwellings: 5,251
FY23 Tax Rate: \$18.70
Bond Rating: Standard & Poor's AA+
Form of Government: Open Meeting, Board of Selectmen & Town Administrator
History: Town of Wilbraham was a locale formally known as the *Outward Commons*, which was a part of the City of Springfield.

Human Resources

Job market difficulties continued during 2022, and the Town experienced challenges in attracting qualified and competent applicants for a number of critical positions. This mirrored the labor and talent shortage experienced by many industries state and nationwide. Particularly the municipal labor market is lacking a qualified talent pool and many cities and towns in Massachusetts have been struggling to fill key positions in public safety, public works, accounting, finance, planning and assessing.

Offering a safe and comfortable workplace which offers competitive wages and benefits, and provides employees with the opportunities for growth, has never been more important. Fortunately, the Town has an excellent reputation for providing a professional work environment and competitive wages. Individual departments, particularly fire, police, finance, administration and DPW, have a reputation of excellence throughout the state. This has allowed the Town to attract some very qualified candidates from other municipalities and fill positions which are critical in maintaining essential services and safe and sustainable operations.

During 2022 the Town commissioned a Classification and Compensation Study for permanent non-union full and part time positions. The winning bid was awarded to Human Resources Services, Inc. of Andover, MA and the study cost \$14,437.50. The process included review and update of all job descriptions and titles, a benchmark salary survey of comparable positions in comparable communities. The data was analyzed, and a proposed new Classification System and Compensation Scale presented. At the time of this report the Town was working on implementing the study findings and working on a new compensation plan for these positions for FY 2024 (beginning on July 1, 2023).

Human Resources

As of December 31, 2022, the Town (not including school employees) had a staff of 174 full and part time employees. 92 employees, or 53%, were subject to a Collective Bargaining Agreement. In addition, approximately 130 seasonal and temporary employees for such positions as umpires, lifeguards, camp counselors, basketball scorekeepers, concession stand workers, and approximately 70 election workers were hired throughout the year. 16 seniors over the age of 60 were selected for positions under the Senior Property Tax Work-Off Program. These seniors completed 1897 hours of service between January 1, and November 30, 2022, for a total property tax abatement of \$22,761.12 from the FY 2023 property tax bills.

Labor Relations

The Town's negotiates contracts with four unions, the United Public Service Employees Union (UPSEU) Local 424M, the New England Police Benevolent Association (NEBPA) Local 120, the International Union of Operating Engineers (IUOE) Local 98, and the International Association of Firefighters (IAFF) Local 1847. In accordance with Massachusetts General Laws, any negotiated increases are subject to approval of appropriation by the Annual Town Meeting.

The UPSEU Local 424, the largest unit with 44 positions, including public works, administrative/clerical, dispatchers, and library employees, negotiated a contract from for the period from July 1, 2021 to June 30, 2024, which was signed on November 8, 2022. It included new job descriptions and a new pay scale which was developed in consideration with the results of a professional Classification and Compensation Study which had been completed in 2017. This provided for a composite increase of 7.14% in the first year of implementation, and provides for a 2% cost-of-living increase for the second and third year. The contract nominally increased meal reimbursement rates, added the Juneteenth Holiday as a paid holiday, added a \$2.00 per hour premium pay to dispatchers when they are assigned to train new employees, approved overtime at time and one half their regular rate for dispatchers who work Christmas Eve Day and New Year's Eve Day, increased longevity payments by .25% for the established service periods, approved a new \$400 clothing allowance for dispatchers and increased the clothing allowance for DPW employees from \$600 to \$750 per year, in return for eliminating sick leave buy back payments for all employees hired after March 6, 2022.

CALENDAR YEAR 2022 PERSONNEL CHANGES

Temporary and seasonal employees are not included in the following schedule.

Resignations:

January 31, 2022	Noelia Ortiz, WPA Production Coordinator
January 25, 2022	Paul Maguire, Assistant Mechanic
February 10, 2022	Katherine Robinson, Administrative Clerk-Assessor's
March 2, 2022	Lisa Nicholson, P-T Assistant Children's Librarian
April 20, 2022	Wilbur Bolden, P-T Dispatcher
May 6, 2022	Ben Regin, Police Officer
July 9, 2022	Matthew Sterling, Firefighter/EMT
August 16, 2022	Damon Goddard, Heavy Equipment Operator 2
September 16, 2022	Karen Vlohiotis, Community Preservation Com. Secretary

Retirements:

January 21, 2022	Richard Vierthaler, HEO
April 9, 2022	Debra Searles, Borrower Services Coordinator
June 25, 2022	Robert Zollo, Chief of Police
August 28, 2022	Adam Hart, Firefighter/EMT
November 24, 2022	Bruce Sawyer, HEO
December 1, 2022	Daniel Menard, School Resource Officer

New Hires:

January 3, 2022	Paul Rekos, Firefighter/EMT
January 24, 2022	Nicole Stevens, Part-time Assessor's Clerk
January 26, 2022	Roxanne Lopez, Staff Accountant
January 26, 2022	Tony Ribeiro, DPW Skilled Worker
February 28, 2022	Timothy Symington, PT Adult Services Librarian
April 11, 2022	Jennifer Buchanan, P-T WPA Program Coordinator
May 12, 2022	Alexandra Manseau, Part Time Dispatcher
May 31, 2022	Audrey Aquadro, HEO 1
May 31, 2022	Nichole O'Donnell, DPW Skilled Worker
May 31, 2022	Jeffrey Ladue, DPW Skilled Worker
May 31, 2022	Joseph Rollins, HEO 2
June 13, 2022	Rachel Smythe, P-T Assistant Children's Librarian
July 5, 2022	Emilie Lang, Borrower Services Assistant
July 12, 2022	Jack Alberici, Police Officer
July 13, 2022	Joshua Sterling, Firefighter/EMT
August 8, 2022	Deb Montgomery, Library Page
August 15, 2022	Tyler Alves, Police Officer
August 29, 2022	Taylor Pfaff, Police Officer
October 12, 2022	Andrea Rust, PT Parks and Recreation Clerk
October 25, 2022	Michael Rollet, Heavy Equipment Operator 1
November 6, 2022	James Coffin, Gym Supervisor P/T
November 6, 2022	Matthew Garrity, Gym Supervisor P/T
November 6, 2022	Bruce Lincoln, Gym Supervisor P/T
November 6, 2022	Franklin Graziano, Gym Supervisor P/T
November 6, 2022	Chris Sawyer, Gym Supervisor P/T
November 6, 2022	Tyler Snyder, Gym Supervisor P/T
November 6, 2022	Bella Loddo, Gym Supervisor P/T
November 6, 2022	Kent Wapner Gym Supervisor P/T
November 7, 2022	Nycole Donicz, PT Assessors Administrative Clerk
November 9, 2022	Alan Hodges, Firefighter/EMT
November 14, 2022	Owen Shaw, Firefighter/EMT
November 28, 2022	Colin Morse, Firefighter/EMT
December 12, 2022	Camden Fickett, Gym Supervisor P/T
December 14, 2022	Deanna Lavigne, Administrative Assistant Assessor's

Promotions:

January 24, 2022	Ed Jenkins, Assistant Mechanic
March 15, 2022	Tony Ribeiro, from DPW Worker to HEO 1
April 11, 2022	Sue Witham, Borrower Services Asst. to Borrower Services Coord.
June 26, 2022	Jeff Rudinski, Police Sergeant to Police Captain
June 26, 2022	Ed Lennon, Police Captain to Police Chief

Human Resources

The IUOE Local 98, the smallest unit with three professional Librarian positions, signed three year contract on August 22, 2022, also for the period from July 1, 2021 to June 30, 2024. The contract allowed for a 2% COLA for each year of the contract, added the Juneteenth Holiday, and added three sick leave days to be earned on July 1.

The NEPBA Local 120, with 24 police officers, began negotiating for a new contract with the Town just as this report was due in January of 2023, the current contract expires on June 30, 2023.

The IAFF Local 1847, with 25 Firefighter/EMT's, was still in negotiations with the Town regarding the contract for the period of July 1, 2020 to June 30, 2023. On January 4, 2023, the Town filed a Charge of Prohibited Practice with the Massachusetts Department of Labor Relations due to lack of response by the Union's Attorney to the Town's Labor Counsel.

Workers Compensation and Injury-on-Duty

Town employees are covered by Workers Compensation Insurance for work related injury and illness. Uniformed Police Officers and Firefighters are protected under MGL Chapter 41 Sections 100 and 111F, which require Massachusetts Municipalities to indemnify officers and firefighters for medical bills and time lost due to Injury-on-Duty. The Town carries Accident Insurance for Police and Fire to cover some of these expenses. During 2022, the town experienced 8 new claims for Injury-on-Duty benefits from Police Officers and Firefighters, and had two long term claims continuing from 2021, and 14 Workers Compensation claims. The Board of Selectmen indemnified a total of 3808 hours lost by police officers and firefighters during 2022.

Safety Committee

The Safety Committee consists of the major department directors, including the Town Administrator, Public Works Director, Public Works Superintendent, Fire Chief, Police Chief, Parks and Recreation Director, Library Director, IT Director, Senior Center Director, Facilities Director and Human Resources Coordinator. The Committee is actively working on developing a comprehensive Safety Program for the Town to meet the requirements of the new Massachusetts OSHA-approved State Plan (covering only state and local government workers), as enforced by the Massachusetts Department of Labor Standards.

Group Health Insurance Benefits

Wilbraham is a member community of the Scantic Valley Regional Health Trust, a joint purchasing group which includes the Towns of Wilbraham, East Longmeadow, Longmeadow, and Hampden, the Hampden Wilbraham Regional School District as well as the Pioneer Valley Educational Collaborative. The Town pays 68% of the premiums for active employees and 60% of the premiums for retirees. All plans the Town of Wilbraham offers its employees and retirees are still non-deductible plans. The Board of Trustees of the Scantic Valley Regional Health Trust approved new Medicare Supplement plan rates on October 5, 2021, effective January 1, 2022, which no change to the Medex 2 and Blue MedicareRX premiums of \$378.00/month, no change to the HNE Medicare Freedom plan at \$334.00/month, a modest 1.2% increase in premium to the Managed Blue for Seniors to \$382.36, a 2.9% increase to the Medicare HMO Blue plan and a 4.4% increase to the Tufts Medicare HMO. Changing the Tufts Medicare Supplement with PDP Plus from a self-insured to a self-funded plan with the PDP portion still insured, reduced the premium from \$364.00 to \$349.00/month. Enrollment in Town of Wilbraham health plans of active employees and retirees as of December 31, 2022, was at 200.

At their meeting on February 9, 2022, the Board of Trustees voted to increase premium rates by 7% for all active employee and non-Medicare retiree plans effective July 1, 2022. All plans the Town of Wilbraham offers its employees and retirees are still non-deductible plans. Dental Insurance rates remained the same for the fifth year in a row. Meeting Agenda's and Minutes of the Board meetings are available on their website at www.scantichealth.org.

The Personnel Advisory Board, appointed by and advisory to the Board of Selectmen on matters related to Personnel Policy for non-union and non-elected employees, lost several long standing members during 2021 and has not been able to recruit new volunteers. We thank Miriam Siegel Cambo and Marylou Fabbo for their continued interest, and encourage residents who are interested in serving on this Board as a representative of the taxpayers of Wilbraham to submit a letter of interest to the Board of Selectmen.

Respectfully submitted,

Herta Dane, Human Resources Coordinator

	Individual	Double	Family
Blue Care Elect	1		
Blue Care Elect – Retirees			1
Network Blue	15		28
Network Blue – Retirees	5		10
Medex	35		
Managed Blue for Seniors	3		
HNE	23	11	19
HNE – Retirees	7	7	2
HNE MedPlus	20		
HNE Secure Freedom	3		
Tufts EPO	1		1
Tufts Senior	8		
TOTALS	121	18	61

Human Resources

Employee Recognition

During 2022, the following employees celebrated milestone anniversaries with the Town:

10 Year Anniversaries:

NOYES	BRENT	POLICE DEPARTMENT	POLICE OFFICER
WALL	JUSTIN	POLICE DEPARTMENT	POLICE OFFICER
ARVENTOS	CHRISTOPHER	POLICE DEPARTMENT	POLICE SERGEANT
BUTLER	GARY	WASTE WATER DEPARTMENT	WASTE WATER TECHNICIAN
GILDEA	MARIA	POLICE DEPARTMENT	ADMINISTRATIVE ASSISTANT
GAGNER	JAMES	POLICE DEPARTMENT	POLICE OFFICER

20 Year Anniversaries:

GARCEAU	ANTHONY	WATER DEPARTMENT	HEAVY EQUIPMENT OPERATOR
LABARBERA	LAWRENCE	ASSESSORS	ASSESSOR
WESOLOWSKI	JOHN	ASSESSORS	ASSESSOR
DAVIAU	DONNA	ENGINEERING	ADMINISTRATIVE ASSISTANT



Directors/Department Directory

Director	Department	Phone #
Derek Geser, Town Accountant	Accounting	596-2800 ext. 210
	Ambulance, Non-emergency business	596-2273
Christopher Keefe, Principal Assessor	Assessors	596-2800 ext. 209
	Board of Appeals (Zoning)	596-2800 ext. 204
Finn McCool, Health Director Anthony Albano, Health Inspector Ashley Boudreau, Public Health Nurse	Eastern Hampden Shared Health Services	413-726-8517 413-565-4154
John Walsh, Bldg. Inspector/Zoning Off. Samuel Boyd, Facilities & Maintenance Supervisor	Building Department Appointments (Plumbing & Gas) Inspection Appointments (Electrical) Facilities & Maintenance	596-2800 ext. 204 ext. 228 ext. 229 ext. 136
Melissa Graves, Admin. Asst./Land Mgmt. Coordinator/Community Garden Coordinator	Conservation	596-2800 ext. 204
Paul Morrissey, Animal Control Officer	Dog Officer / Animal Control	413-599-1253
Tonya Capparello., DPW Director William Sperrazza, Supt. of DPW Operations	Engineering Dept./Dept. of Public Works	596-2800 ext. 208
Michael Andrews, Fire Chief	Fire Department, Non-Emergency business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800 ext.222
Nathan DeLong, IT Director	IT Department	596-2800 ext. 240
Karen Ball, Library Director	Library	596-6141
Heather Kmelius, Parking Clerk	Parking Department	596-2800 ext. 222
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department Coach Information	596-2816 596-2402
Michelle Buck, Planning Director	Planning & Community Develop. Dept.	596-2800 ext. 203
Edward Lennon, Police Chief Anthony Gentile, Regional Communications Director	Police Department Non-Emergency Business/ Regional Emergency Communications Center Dispatch	596-3837
Anthony Aube, Executive Director	Public Access Television	599-0940
Nick Breault, Town Administrator	Selectmen/Town Administrator	596-2800 ext. 222
Paula Dubord, Director of Elder Affairs	Senior Center/Dept. of Elder Affairs	596-8379
Barbara Hancock, Asst. Town Administrator of Budgeting & Finance/Treasurer/Collector	Tax Collector/Treasurer	596-2800 ext.206; ext. 207
Carole Tardif, Town Clerk	Town Clerk	596-2800 ext. 200
	Trash Bags & Recycling	596-2800 ext. 206
David Graziano, Tree Warden	Tree Services	(413) 246-7345
Jered Sasen, Director of Veterans' Affairs	Dept. of Veterans Affairs	596-8379
Vincent Pafumi, Supt. of Water Dept.	Water Division	596-2800 ext. 302

*Current as of print date in March 2023.

2022 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

ADA Coordinator

John Walsh 2023

Advisor to the Board of Health

VACANT

Advisory Board of Health

Loralee Nelson 2023

Tim O'Neil 2023

Catherine Jurgens 2023

Francis Barbaro 2023

Teri Brand 2023

Ed Lennon 2023

Dr. Thomas S. Gould 2023

Agricultural Commission

Robert Merrill 2024

Robert Matthews 2023

Judy VanRaalte 2023

Brian Cunningham 2024

Daniel Fernandes 2023

Alternate Building Inspector

Wendell Hulbert 2023

Alternate Burial Agent

Deborah Brennan 2024

Alternate Electrical Inspector

Paul Shepardson 2023

Alter. Plumbing & Gas Inspector

Heath Dion 2023

Alter. PVPC Joint Transportation Board

Dena Grochmal 2023

Ambulance Oversight Committee

Heather Mullen 2023

Thomas Hurley 2024

John Rigney 2025

John T. Leibel 2023

Gary Petzold 2025

Animal Inspector

Paul Morrissey 2023

Animal Control Officer

Paul Morrissey 2023

Assistant Collector

Janet Costa

Asst. Dir. of Parks & Recreation

Erin Carroll

Assistant Town Accountant

Krystine Viess

Assistant Town Clerk

Deborah Brennan 2024

Assistant Treasurer

Lynne Frederick

Board of Assessors

John M. Wesolowski 2023

Roger J. Roberge, II 2025

Lawrence G. LaBarbera 2024

Board of Fire Commissioners

Edward T. Rigney, Jr. 2025

Gary Petzold 2024

Ralph Guyer 2023

Library Trustees

Brenna Levitan 2024

Karen Grycel 2024

Cheryl Wesolowski 2023

Matjorie Williams 2025

Linda Dagradi 2023

Christine M. Goonan 2025

Board of Registrars

Thomas Reavey 2025

Frank Mikuszewski Jr. 2023

Thomas W. Mango 2024

Board of Selectmen

Carolyn F. Brennan 2023

Theresa J. Goodrich 2024

Susan C. Bunnell 2025

Broadband Committee

Biff Simpson 2023

John Boudreau 2023

Thomas Newton 2023

Mathew Nelson 2023

Felix Zayas 2023

Building Inspector/Zoning Officer

John Walsh 2023

Burial Agent

Carole Tardif 2024

Bylaw Study Committee

Ed Lennon 2023

Carole Tardif 2023

Capital Planning Committee

Nicholas P. Manolakis 2025

Paul Kukulka 2023

James Rooney 2024

Todd Schneider (FinCom appt) 2024

Peter Dufresne (FinCom appt). 2025

Cemetery Commissioners

David F. Bourcier 2025

Wilfred R. Renaud Jr. 2023

Donald Bourcier 2024

Chief Procurement Officer

Nick Breault 2023

Commission on Disability

Maureen James 2025

Diane DaSilva 2023

Barbara Harrington 2024

Amelia Holstrom 2023

Deborah Cook 2025

Kate Green 2025

Jered Sasan 2023

VACANCY 2024

VACANCY 2024

Community Preservation Cmte.

John Broderick 2025

Dave Proto 2024

Stoughton L. Smead 2023

Marianne Moner 2025

Gordon E. Allen 2024

James Burke 2024

Tracey Plantier 2023

David Trebbe 2023

Don Williams 2023

Conservation Commission

Christopher J. Brown 2025

Robert McMaster 2023

Stoughton L. Smead 2025

Alice Colman 2024

James Murphy 2024

William Meeker 2024

Cathy Lawless 2023

Conservation Commission Associate

VACANCY

Constable

Sgt. Edward Lennon 2024

David J. Goodrich, Sr. 2024

Council on Aging

Theresa Munn 2023

Giles Turcotte 2025

M. Trant Campbell 2024

Diane Weston 2025

Ellen O'Brien 2023

Charles J. Marsman 2023

VACANCY 2024

Deputy Fire Chief

Peter Nothe

Deputy Sealer of Weights and Measures

Gary Petzold 2023

Dir. of Public Works/Town Engineer

Tonya Capparello 2023

Director of Elder Affairs Dept.

Paula Dubord 2023

Director of Veterans Affairs Dept.

Jered Sasan 2023

Director of Regional Communications

Anthony Gentile

Director Highway Division, DPW

William Sperrazza

Director of Info. & Technology Dept.

Nathan DeLong

Director of Wilbraham Public Library

Karen Ball 2023

Director of Planning & Community

Development Dept.

Michelle Buck

Director of Parks & Rec. Dept.

Bryan Litz 2025

Electrical Inspector

Edward Poulin 2023

Emergency Management Director

Michael Andrews

Executive Director of

Wilbraham Public Access Television

Anthony Aube

Facilities & Grounds Maint. Superv.

Samuel Boyd

Fence Viewer

Francis C. Barbaro 2023

David A. Sanders 2023

Field Driver

Susan Petzold 2023

Gary Petzold 2023

2022 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

Finance Committee

Michael Mazzuca 2023
Kevin Corridan 2025
Marc Ducey 2023
Kevin Hanks 2025
Peter Dufresne 2024
Todd Schneider 2024
Jeff Farnsworth 2024
Joseph Lawless 2023
Michael Tirabassi 2025

Fire Chief

Michael Andrews 2023

Fire Commissioners

Ralph Guyer 2023
Gary Petzold 2024
Edward R. Rigney, Jr. 2025

Forest Warden

Michael Andrews

Health Director

Finn McCool

Health Inspector

Anthony Albano

Historical Commission

Charles Bennett 2025
Roberta Albano 2023
Donald Williams 2023
Bill Steele 2024
Peter Ablondi 2025
Thaddeus "Ted" Malysz 2025

HWRSD School Committee

Patrick Kiernan 2023
Sean F. Kennedy 2025
William Bontempi 2024
Sherrill Caruana 2023
Lisa Murray 2024
Maura Ryan 2023
Michal Boudreau 2024

Municipal Records Officer

Anthony Aube

Bryan Litz

Nick Breault

Karen Ball

Jered Sasen

Nathan DeLong

Paula Dubord

Barbara Hancock

Carole Tardif

Ed Lennon

Michael E. Andrews

Tonya Capparello

John Walsh

Michelle Buck

Derek Geser

Christopher Keefe

National Grid-Single Point of Contact for Emergencies

Michael Andrews 2023

Local Community Mitigation Advisory Cmte.

Judith Theocles 2024

Local Emergency Planning Committee

Nathan DeLong 2023
Anthony Gentile 2023
Tonya Capparello 2023
Ed Lennon 2023
Mat Walch 2023
Peter Nothe 2023
Ashley Boudreau 2023

Measurer of Wood and Charcoal

Gary Petzold 2023
Susan Petzold 2023

Moderator

James Jurgens 2024

Open Space and Recreation Committee

Marianne Moner 2025
Joseph Calabrese 2025
Len Surdyka 2024
Jonathan Taylor 2024
Edward McCorkindale 2024
Matt Fraser 2024
Steve Lawson 2023
Tracey Plantier 2023
Judith Theocles 2023
Susan Burk 2023
Chris McCarthy 2025
William Michels 2025

Parking Clerk

Heather Kmelius 2023

Personnel Board

Marylou Fabbo 2025
Miriam Siegel 2023

Pest Control Officer

David Graziano 2023

Planning Board

James E. Moore 2024
Tracy Plantier 2025
John P. McCloskey 2026
James J. Rooney 2027
Gordon Allen 2023

Planning Board — Associate Seat

Bruce Williams 2023

Playground and Recreation Commission

Marc Atkin 2024
William Scatolini 2025
David Trebbe 2023
Jonathan Stogner 2023
Olivia D'Amour 2025
Paul Cambo Jr. 2025
VACANCY 2023

Plumbing and Gas Inspector

Gerald Nichols 2023

Police Chief

Ed Lennon 2025

Poundkeeper

Paul Morrissey 2023

Principal Assessor

Christopher Keefe 2023

Public Health Nurse

Ashley Boudreau, BSN, RN

PVPC Alternate Commissioner

Tracey Plantier 2023

PVPC Commissioner

James Moore 2022

PVPC Joint Transportation Board

Tonya Capparello 2023

PVPC Joint Transportation Board - Alternate

Dena Grochmal 2023

PVTA Advisory Board

Paula Dubord 2023

PVTA Advisory Board—Alternate

Susan C. Bunnell 2023

Recreation Program Coordinator

Connor Duquette

Scantic Valley Health Trust

Barbara Hancock 2023

Scantic Valley Health Trust - Alternate

Nick Breault 2023

Sealer of Weights and Measures

Susan Petzold 2023

Senior Center Building Committee

Linda Cooper

Paula Dubord

George Fontaine

Ken Furst

Karl Jurgens

Jason Kahn

Dennis Lopata

Theodore Sowa

Diane Weston

Solid Waste Advisory Committee

John Broderick 2023

James Emerson 2023

James Murphy 2023

Ed Rau Jr. 2023

Jeffrey Smith 2023

Kenneth J. Wagner 2023

VACANCY 2023

VACANCY 2023

Stormwater Committee

Dena Grochmal 2023

Tonya Capparello 2023

William Sperrazza 2023

John Walsh 2023

Michelle Buck 2023

Surveyor of Lumber

Susan Petzold 2023

Gary Petzold 2023

Tax Title Custodian

Barbara Hancock 2023

Town Accountant

Derek Geser 2023

Town Administrator

Nick Breault 2023

Town Archivist

James J. Rooney 2023

Town Clerk

Carole Tardif 2024

**2022 Appointed
Positions/Boards/
Committees**

**2022 Elected Officials
(as of May 21, 2022)**

**2022 Federal &
State Delegation**

Town Counsel

Brian Winner 2025
Mead, Talerman & Costa, LLC
Attorneys at Law

Traffic Safety Team

William Sperrazza
Nick Breault
Tonya Capparello

**Treasurer/Collector/Asst. Town Admin. of
Finance & Budgeting**

Barbara Hancock

Tree Warden

David A. Graziano 2024

Veterans' Graves Officer

Jered Sasen 2023

Water Commissioner

James B. Dunbar 2024
Rik Alvarez 2025
Doug Hutcheson 2023

Water Superintendent—Water Division

Vincent Pafumi

Weigher of Grain

Susan Petzold 2023
Gary Petzold 2023

Wilbraham Cultural Council

Susan Bennett 2023
Sandra Sanders 2024
Julie Slavick 2024
Jane Clark 2024
Susan Hintze 2024
Jennifer Powell 2025
Aurora Pierangelo Frias 2025

**Wilbraham Economic
Development Committee**

David A. Sanders 2023
Christal Russo 2023
Jeff Smith 2023
Linda J. Prystupa 2023
Michael Mazzuca 2023
Xiomara Alban Delobato 2023
Todd Schneider 2023

Wilbraham Housing Authority

James S. Burke 2023
Peter N. Manolakis 2025
Karen Walker 2026

Kathy Ann Krawczyk 2023 (*State appt. seat*)

Ann Duke 2027 (*BoS appt. seat*)

Wilbraham Nature and Cultural Council

VACANT

Zoning Board of Appeals

Charles A. Pelouze 2023
Edward E. Kivari 2024
Mark J. Albano 2025

Zoning Board of Appeals Associate Seats

Jamil Eyvazzadeh 2023
Sarah Fila 2025

**SELECTMEN &
BOARD OF HEALTH**

Carolyn F. Brennan (R) 2023
Theresa J. Goodrich (R) 2024
Susan C. Bunnell (U) 2025

TOWN CLERK

Carole J. Tardif (D) 2024

MODERATOR

James S. Jurgens (R) 2024

ASSESSORS

John M. Wesolowski (R) 2023
Roger J. Roberge II (R) 2025
Lawrence G. LaBarbera (R) 2024

REGIONAL SCHOOL COMMITTEE

Sherrill Caruana (D) 2023
Patrick O. Kiernan (U) 2023
William J. Bontempi (R) 2024
Lisa A. Murray (D) 2024
Sean F. Kennedy (D) 2025

CEMETERY COMMISSIONERS

Donald Bourcier (R) 2024
Wilfred R. Renaud, Jr. (D) 2023
David F. Bourcier (R) 2025

WATER COMMISSIONERS

James B. Dunbar (R) 2024
Rik Alvarez (D) 2025
Douglas Hutcheson (U) 2023

LIBRARY TRUSTEES

Brenna Levitan (D) 2024
Karen M. Grycel (D) 2024
Cheryl A. Weslowski (R) 2023
Marjorie Williams (D) 2025
Christine M. Goonan (D) 2025
Linda Maria Dagradi (D) 2023

PLANNING BOARD

James J. Rooney (R) 2025
Gordon E. Allen (U) 2023
James E. Moore (U) 2024
Tracey Plantier (D) 2025
John P. McCloskey (D) 2026

**WILBRAHAM HOUSING
AUTHORITY**

Ann Duke- BoS appt. 2027 tenant
Peter N. Manolakis (R) 2025
James S. Burke (R) 2023
Karen L. Walker (D) 2026
Kathy Ann Krawczyk (R) 2023

Attest: Carole J. Tardif
TOWN CLERK

GOVERNOR

Charlie Baker (R)
Office of the Governor
State House, Rm. 280
Boston, MA 02133
Phone: 1-888-870-7770
1-617-725-4005
1-413-784-1200 Springfield
1-202-624-7713 Washington
E-mail: goffice@state.ma.us

U.S. SENATOR

Elizabeth Warren (D)
2400 John F. Kennedy Bldg.
15 New Sudbury St.
Boston, MA 02203
Phone: 1-617-565-3170

309 Hart

Senate Office Bldg.
Washington, DC 20510
Phone: 1-202-224-4543

1550 Main St., Suite 406
Springfield, MA 01103
Phone: 413-788-2690

U.S. SENATOR

Edward J. Markey (D)
975 JFK Federal Building
15 New Sudbury St
Boston, MA 02203
Phone: 1-617-565-8519

255 Dirksen Senate Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

1550 Main Street, 4th floor
Springfield, MA 01101
Phone: 413-785-4610

CONGRESSMAN – 1ST CONG. DIST.

Richard E. Neal (D)
300 State St., Suite 200
Springfield, MA 01105
Phone: 413-785-0325

2309 Rayburn House Office Bldg.
Washington, DC 20515
Phone: 1-202-225-5601

**REPRESENTATIVE IN GEN. COURT
12th HAMPDEN DISTRICT**

Angelo J. Puppola, Jr.
State House, Room 122
Boston, MA 02133-1054
Phone: 1-617-722-2006

Email: angelo.puppola@mahouse.gov

2341 Boston Rd., Suite 204
Wilbraham, MA 01095
413-596-4333

Email: repangelopuppola@aol.com

2022 Federal & State Delegation

STATE SENATOR-1ST HAMPDEN/ HAMPSHIRE DISTRICT

Eric P. Lesser (D)
24 Beacon St. Room 410
Boston, MA 02133
Phone: 1-617-722-1291
Email: eric.lesser@masenate.gov

60 Shaker Road
Unit 3B
East Longmeadow, MA 01028
Phone: 413-526-6501

2022 Democratic Town Committee

Rik Alvarez	Thomas Kenefick
Gale Candaras	Sean Kennedy
Jane Clark	Ann Marie King
Chuck Clark	Sharon Kipetz
Linda Digradi	Terri Landeck
Xiomara Delobato	Dagmar Mechem
Megan Dubord	Jim Murphy
Bill Fogarty	Marjorie Pessolano
Barbara Galanek	Elizabeth Quigley
Christine Goonan	Jamison Rohan
Ivan Gothner	Karen Rucks Walker
Karen Grycel	Richard Ryan
Everett Handford	Carole Tardif
Thomas Hidalgo	Robert Tourville
Maria Idali Torres	Ann Tousignant
Chip Johnson	Bruce Williams
Mark Jones	Marjorie Williams

2022 Republican Town Committee

Frank Barbaro	Kathy Krawczyk
Robert Boilard	Catherine Labine
William Bontempi	Joe Lawless
Barbara Bourcier	Peter Manolakis
Don Bourcier	Michael Mazzuca
Carolyn Brennan	D. John McCarthy
Jim Burke	Tom Reavey
Herta Dane	George Reich
Michael Dane	Roger Roberge
Jeff Farnsworth	Jim Rooney
Tracey Farnsworth	Robert Russell
George Gordon	David Sanders
Pat Gordon	Marcie Sanders
Terry Goodrich	Janet Shea
James Jurgens	Robert Sullivan
Richard Howell	John Weslowski

Administration

Town Clerk

Town Clerk's Office
Carole J. Tardif, Town Clerk
Deborah M. Brennan, Assistant
Town Clerk

ANNUAL TOWN MEETING May 16, 2022

Attendance:

Precinct A: 121
Precinct B: 72
Precinct C: 34
Precinct D: 37
Total ----- 264

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 16, 2022. At 7:01 p.m. Moderator James S. Jurgens noted a quorum was present and called the meeting to order. The Moderator welcomed all and commenced with a brief explanation of the process for the evening.

In respect of tradition, the names of those town employees and town committees recently deceased since our last meeting were read. These names are printed in the annual town report. A moment of silence was held in their honor.

The Selectmen gave Robert Boilard a Commendation given by Carolyn Brennan. Mr. Boilard was thanked for all his years of service. Mr. Boilard was on many Boards, Finance Committee and served many years as Selectmen.

The Pledge of Allegiance was then recited by Moderator James S. Jurgens, followed by Town Clerk Carole J. Tardif agreeing all protocols of posting were met, and abstained from reading the call of the meeting.

Moderator James S. Jurgens thanked all Town Employee and Volunteers for all their efforts in setting up the Auditorium and Cafeteria. Thanked the Volunteers for being the counter. Also thanked all First Responders and Law Enforcers for all they do.

**Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.*

Consent Agenda (articles marked *) - Finance Committee Recommends:

Passing by majority vote that the Town accept and approve the following motions as presented in the anticipated motions handout. Articles 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15..

***ARTICLE 1. Hearing reports (consent agenda):** Passing by majority vote that the town accept the reports of all officers and committees as printed in the 2021 Annual Town Report.

***ARTICLE 2. Choosing miscellaneous officials (consent agenda):** Passing by majority vote that the following persons be elected to the indicated offices for the ensuing year: Poundkeeper, Paul Morrissey; Surveyors of Lumber, Susan Petzold, Gary Petzold; Measurers of Wood and Charcoal, Susan Petzold, Gary Petzold; Weighers of Grain, Susan Petzold, Gary Petzold; Field Driver, Paul Morrissey.

***ARTICLE 3. Water Enterprise Fund Budget (consent agenda):** Passing by majority vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, \$501,136, Expenses, \$1,345,111, and that \$1,846,247 be raised as follows: \$1,615,499 from Water Department receipts, \$166,748 from retained earnings, and \$64,000 from Other Dept. Receivables for Fiscal Year 2023 operating expenses. Furthermore, \$72,971 be transferred to the General Fund to cover indirect costs appropriated in the General Fund.

***ARTICLE 4. Water Enterprise Fund Reserve Fund (consent agenda):** Passing by majority vote that the Town vote to appropriate from water receipts the sum of \$100,000 for a Fiscal Year 2023 Water Enterprise Reserve Fund.

***ARTICLE 5. Wastewater Enterprise Fund Budget (consent agenda):** Passing by majority vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, \$293,043; Expenses, \$935,172 and that \$1,228,215 be raised as follows: \$717,017 from Wastewater Department receipts, \$40,000 from Other Dept. Receipts, \$292,604 from Betterments, \$82,000 from Fund Balance Reserved for Future Debt, and \$96,594 from

Administration

retained earnings for Fiscal Year 2023 operating expenses. Furthermore, \$37,984 be transferred to the General Fund to cover indirect costs appropriated in the General Fund.

***ARTICLE 6. Wastewater Enterprise Fund Reserve Fund (consent agenda).** Passing by majority vote that the Town vote to appropriate from wastewater receipts the sum of \$60,000 for a Fiscal Year 2023 Wastewater Enterprise Reserve Fund.

***ARTICLE 7. Solid Waste Enterprise Fund Budget (consent agenda):** Passing by majority vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, \$143,202; Expenses, \$239,553, and that \$382,755 be raised as follows: \$295,357 from Solid Waste Enterprise Fund receipts, \$60,000 from Other Dept Receipts, and \$27,398 from retained earnings for Fiscal Year 2023 operating expenses. Furthermore, \$12,043 be transferred to the General Fund to cover indirect costs appropriated in the General Fund.

***ARTICLE 8. Solid Waste Enterprise Fund Reserve Fund (consent agenda):** Passing by majority vote that the Town vote to appropriate from Solid Waste Enterprise Reserve Fund receipts the sum of \$10,000 for a Fiscal Year 2023 Reserve Fund.

***ARTICLE 9. Receipts reserved for appropriation for ambulance (consent agenda):** Passing by majority vote to appropriate \$1,166,992 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

***ARTICLE 10. Receipts reserved for appropriation for cemeteries (consent agenda):** Passing by majority vote to appropriate \$20,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating expenses, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

***ARTICLE 11. Receipts reserved for appropriation for Wilbraham Public Access Television (consent agenda):** Passing by majority vote to appropriate \$179,407 from the PEG Access and Cable Related Fund for Appropriation for Wilbraham Public Access Television, pursuant to Section 53F ¾ of Chapter 44 of the Massachusetts General Laws.

***ARTICLE 12. Appropriations for Ambulance Depreciation Account (consent agenda):** Passing by majority vote to appropriate \$65,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

***ARTICLE 13. Authorization to Dispose of Surplus Equipment (consent agenda).** Passing by majority vote to authorize the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

***ARTICLE 14. Departmental Revolving Funds (consent agenda).** Passing by majority vote that the Town vote to fix the maximum amount that may be spent during Fiscal year FY2023 beginning on July 1, 2022 for the revolving funds established in Town By-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E ½, the Town of Wilbraham shall authorize the following Revolving Funds: Council on Aging, \$20,000; Compost Bins, \$5,000; Cemetery, \$20,000; and Community Garden, \$6,000.

***ARTICLE 15. Authorization to Enter into Lease/Purchase Agreements (consent agenda)** Passing by majority vote that the Town vote to authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 16. Funding Transfers FY 2022. MOVE NO ACTION

ARTICLE 17. Parliamentary procedures – Finance Committee Recommends: Passing by majority vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 17, Exhibit A," on file with the Town Clerk.

ARTICLE 18. Compensation for elected Town officials. – Finance Committee Recommends: Passing by majority vote to fix the compensation for elected Town Officers for fiscal year July 1, 2022 to June 30, 2023, as follows: Assessors, \$4,067 per year, chairman, \$4,447 per year; Town Clerk, \$89,954 per year (all fees revert to the Town treasury); Moderator, \$200 Annual Town Meeting, \$50 Special Town Meeting; Selectmen, \$5,361 per year, chairman \$6,253 per year; Water Commissioners, \$150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal; all other Town officers elected other than by official ballot, fees only, fixed by General Laws.

ARTICLE 19. Budget Appropriations. – Finance Committee Recommends: Passing by majority vote to accept the report of the Finance Committee and vote to raise and appropriate \$47,161,984, and appropriate from Free Cash \$119,093 to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

Presentations were given by Finance Committee and the Hampden Wilbraham Regional School District. A question and answer session followed.

Administration

ARTICLE 20. Capital Projects from Free Cash (Updated Motion, the Finance Committee voted on May 10 to approve \$100,000 to Facilities for non-recurring special projects) – Finance Committee Recommends: Passing by majority vote that the Town vote to appropriate from available funds (Free Cash 2021), \$1,745,585 to fund the following Projects in Fiscal Year 2023:

DEPARTMENT	PROJECT	AMOUNT
DPW Highway	ALL SEASON FREIGHTLINER DUMP TRUCK WITH PLOW	\$295,000
	(2) SERVICE BODY TRUCKS FOR WATER & PLOWING; ENTERPRISE FUNDS TO CONTRIBUTE \$ 100,000 TOWARD PICK UP AND SERVICE TRUCKS	\$ 20,000
	(1) 9,000 GVW COMPACT EXCAVATOR(20 K TRADE IN)	\$32,000
Recreation	SCAG 61 INCH MOWER	\$16,500
	TORO INFIELD/BEACH GROOMER	\$40,000
	KUBOTA L390 TRACTOR WITH BACK HOE	\$40,000
POLICE	RADIOS, INSTALL AND VHF DASH MOUNT MOBILE PARTS / ACCESSORIES	\$ 75,000
IT Department	CCTV – TOWN SITE SPECIFIC	\$135,000
	SOFTWARE MIGRATION	\$150,000
HWRSD	STONY HILL SCHOOL END OF LIFE FIRE PANEL	\$30,000
DPW HIGHWAY	ROAD PAVING	\$300,000
DPW (Highway)	Sidewalks and Guardrails	\$350,000
	RESERVE FUND	\$100,000
LIBRARY	THREAD SYSTEM UNDER CARPET POWER	\$ 12,085
	LIBRARY PARKING LOT PAVING & CRACK SEALING	\$ 50,000
FACILITIES	NON-RECURRING SPECIAL PROJECTS	\$100,000

ARTICLE 21. Capital Project for the Hampden-Wilbraham Regional School District—Network Switches.

MOVE NO ACTION

ARTICLE 22. Reserve Fund. – Finance Committee Recommends: Passing by majority vote that the Town vote to raise and appropriate \$200,000 to fund FY2023 Reserve Fund.

ARTICLE 23. Special Appropriation for Road Paving and Preservation. – Finance Committee Recommends: Passing by majority vote that the Town vote to raise and appropriate \$150,000 to repave, resurface and/or crack seal public ways.

ARTICLE 24. Other Post-Employment Benefits Liability Trust Fund. [NOTE: The total amount listed in Article 24 should be \$527,100, not \$517,000. This is because the amount listed in ARTICLE 24 for the Water receipts should be \$15,000, not \$5,000. The Motion will include the correct amounts.] – **Finance Committee Recommends:** Passing by majority vote that the town vote to raise and appropriate or transfer from the following available funds: (raise and appropriate, water receipts, wastewater receipts, solid waste receipts, receipts reserved for appropriation for ambulance) \$527,100 to be placed into the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of Massachusetts General Laws Chapter 32B, Section 20, as follows:

FUND	SOURCE	AMOUNT
General Fund	Raise and appropriate	\$500,000
Water Enterprise Fund	Water receipts	\$15,000
Wastewater Enterprise Fund	Wastewater receipts	\$5,000
Solid Waste Enterprise Fund	Solid waste receipts	\$2,600
Receipts Reserved for Appropriation for Ambulance	Receipts reserved for appropriation for ambulance	\$4,500

ARTICLE 25. Stabilization Fund. – Finance Committee Recommends: Passing by majority vote that the town vote to transfer \$600,000 from Free Cash to be added to the Capital Stabilization.

ARTICLE 26. Water Enterprise Retained Earnings [NOTE: The total amount listed for appropriation in Article 26 is \$205,000, not \$371,478. This is because the Water Enterprise operational budget was already funded the \$166,478 in Article 3.] – **Finance Committee Recommends:** Passing by majority vote to appropriate \$205,000 from the Water Enterprise Retained Earnings account to fund the Water Department’s share of a Mini Excavator (\$5,000), Two Service Trucks (\$100,000), Hydraulic Capacity Study (\$50,000), and Water Meter Replacements (\$50,000).

ARTICLE 27. Waste Water Enterprise Retained Earnings [NOTE: The total amount listed for appropriation in Article 27 is \$5,000, not \$101,594. This is because the Waste Water Enterprise operational budget was already funded the \$96,594 in Article 5.] – **Finance Committee Recommends:** Passing by majority vote to appropriate \$5,000 from the Waste Water Enterprise Fund Retained Earnings account to fund the Waste Water Department’s share of a Mini Excavator (\$5,000).

ARTICLE 28. Solid Waste Enterprise Retained Earnings
MOVE NO ACTION

ARTICLE 29. Zoning By-Law Amendment – Flood Plain District. – Planning Board Recommends: Requiring a two-third vote, passing by counted two-third vote by the Moderator, (yes – 206, no – 1) that the Town amend the Wilbraham Zoning By-Law by replacing section 9.1 as set forth in a document entitled "Zoning Amendment Exhibit A" on file with the Town Clerk.

ARTICLE 30. Acceptance of Deeds: MOVE NO ACTION

ARTICLE 31. Acceptance of Deeds—285 Three Rivers Road: Passing by majority vote to accept a donation of land for property known as 285 Three Rivers Road, Wilbraham, MA as described in a deed recorded with Hampden County Registry of Deeds Book 24264, Page 207; said acceptance being subject to entering into an acceptable Lease Agreement upon such terms as negotiated by the Board of Selectmen with ASD Three Rivers MA Solar LLC, and approval by Town Counsel.

ARTICLE 32. Authorization for PILOT for Ground Mounted Solar—285 Three Rivers Road: Passing by majority vote, in pursuant to GL. c. 59, sec. 38H, to authorize the Board of Selectmen to negotiate and enter into a payment-in-lieu-of-tax (PILOT) agreement

Administration

with the lessee/operator of the solar photovoltaic energy generating facility to be developed at 285 Three Rivers Road (Parcel ID: 5910) upon such terms and conditions as the Board of Selectmen shall deem to be in the best interest of the Town.

ARTICLE 33. Community Preservation Program Budget – Finance Committee Recommends: Passing by majority vote to appropriate or reserve from the Community Preservation annual revenues and fund balance in the amounts recommended by the Community Preservation Committee for committee administrative and operating costs, community preservation projects and other expenses in fiscal year 2023, as printed in Article 33 of this Warrant, with each item to be considered a separate appropriation.

APPROPRIATIONS	
FY 2023 estimated revenues for Administrative and Operating	\$20,000
RESERVES:	
FY 2023 estimated revenues for Historic Preservation Reserves	\$55,503
FY 2023 estimated revenues for Community Housing Reserves	\$55,503
FY 2023 estimated revenues for Open Space Reserves	\$55,503
FY 2023 estimated revenues for Undesignated Reserves	\$388,521

ARTICLE 34. CPA Project for Town Records Preservation – Finance Committee Recommends: Passing by majority vote to transfer \$11,300 from the FY2023 Community Preservation Historic Fund Balance to provide funding for the preservation of Town’s Historical documents kept in custody of the Town Clerk.

ARTICLE 35. CPA Project for Flagpole Replacement. – Finance Committee Recommends: Passing by majority vote to transfer \$6,717 from the FY2023 Community Preservation Undesignated Fund Balance to provide funding for the complete replacement of the existing flagpole at Sevey Park at Bruer Pond.

ARTICLE 36. CPA Project for Cart Path – Country Club of Wilbraham (additional funding). – Finance Committee Recommends: Passing by majority vote to transfer \$22,110 from the FY2023 Community Preservation Undesignated Fund Balance to provide additional funding for the construction of a Cart Path at 859 Stony Hill Road.

ARTICLE 37. CPA Project for Field Renovation at Minnechaug Regional High School (MRHS) (additional funding). – Finance Committee Does Not Recommend: Passing by majority vote to transfer \$93,118 from the FY2023 Community Preservation Undesignated Fund Balance to provide additional funding for the field renovation project at MRHS originally approved at the May 2018 Annual Town Meeting.

ARTICLE 38. CPA Project for Land Acquisition—McDonald Farm Nature Preserve Expansion. – Finance Committee Recommends: Requiring a two-third vote, passing by counted two-third vote by the Moderator, (yes – 184, no – 6) to transfer One Hundred and Three Thousand Dollars (\$103,000) from the FY2023 Community Preservation Open Space Fund Balance and Three Hundred Thousand Dollars (\$300,000) from the FY2023 Community Preservation Undesignated Fund Balance to pay costs of acquiring, by negotiated purchase in an amount not to exceed four hundred and three thousand dollars, a parcel of land being a portion of property located at 404 Stony Hill Road and a property located at 304V

Stony Hill Road owned by Berkshire Funding Realty Trust, consisting of 60.331 acres, more or less, and identified more specifically as [Parcels B, C, D, E, and a portion of Parcel A on a plan recorded at the Hampden County Registry of Deeds at Plan Book 358/Pages 48-50], to be managed and controlled by the Conservation Commission of the Town of Wilbraham in accordance with M.G.L. Chapter 40, Section 8C for conservation and passive recreation purposes; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, and if by borrowing, that the amount of any borrowing shall be reduced by any federal or state aid or private donations received prior to the issuance of such bonds or notes; to see if the Town will authorize the Board of Selectmen and the Conservation Commission to file on behalf of the Town of Wilbraham any and all applications deemed necessary for funding from The Commonwealth of Massachusetts LAND grant program or any other applications for funds in any way connected with the scope of this acquisition; and to authorize the Board of Selectmen and the Conservation Commission, as they deem appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction to the Minnechaug Land Trust or other non-profit organization qualified and willing to hold such a restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Wilbraham to affect said purchase.

ARTICLE 39. CPA Project for Replacement of First Meeting House Marker. – Finance Committee Recommends: Passing by majority vote to transfer \$6,000 from the FY2023 Community Preservation Historic Fund Balance to provide funding for the replacement of the First Meeting House Marker.

ARTICLE 40. CPA Project for Lifeguard Chairs for Spec Pond Beach. – Finance Committee Recommends: Passing by majority vote to transfer \$5,000 from the FY2023 Community Preservation Undesignated Fund Balance to provide funding for the replacement of two Lifeguard chairs at Spec Pond Beach.

ARTICLE 41. Establish a Veterans Tax Work-Off Program. – Finance Committee Recommends: Passing by majority vote to adopt Section 5N of Chapter 59 of the Massachusetts General Laws, to establish a program funded by property tax abatements allowing a certain number of eligible veterans to reduce their real estate tax obligations through the Veterans Property Tax Work-Off Abatement, for the fiscal year beginning July 1, 2022.

ARTICLE 42. Recall of Elected Officials By-law Amendment.
MOTION FAILED

ARTICLE 43. An Act Allowing the Appointment of Retired Wilbraham Police Officers as Special Police Officers. Passing by majority vote to authorize the Board of Selectmen to petition the General Court for special Home Rule legislation under the Home Rule Amendment to the Massachusetts Constitution or take any action thereon, for Special Legislation to be entitled “An Act Allowing the Appointment of Retired Wilbraham Police Officers as Special Police Officers,” to read as follows:
SECTION 1. The board of selectmen of the town of Wilbraham may appoint, at the recommendation of the chief of police and as the chief of police deems necessary, retired police officers of the town as special police officers for the purpose of performing police details or any police duties arising therefrom or during the course of police detail work, whether or not related to the detail work. The board of selectmen shall have sole discretion to appoint retired Wilbraham police officers as special police officers. The retired police officers shall have been regular Wilbraham police officers who retired based upon superannuation. Each appointment shall be made conditional upon the satisfactory completion of the medical examination.

Administration

SECTION 2. Special police officers appointed under this act shall not be subject to chapter 31 of the General Laws or to section 99A of chapter 41 of the General Laws.

SECTION 3. Special police officers appointed under this act shall, when performing the duties under section 1, have the same power to make arrests and to perform other police functions as do regular police officers of the town of Wilbraham.

SECTION 4. Special police officers appointed under this act shall be appointed for a one-year term, subject to renewal at the Board of Selectmen's discretion; provided, however, that special police officers shall be subject to suspension or removal by the police chief with the approval of the Board of Selectmen at any time. All benefits afforded to special police officers appointed under this act shall terminate upon the conclusion of their term. A special police officer's appointment shall automatically terminate upon the officer's sixty-fifth birthday.

SECTION 5. Special police officers appointed under this act shall be subject to the rules and regulations, policies and procedures and requirements of the board of selectmen and the chief of police in the town of Wilbraham, including restrictions on the type of detail assignments, requirements regarding medical examinations to determine continuing capability to perform the duties of a special police officer, requirements for training, requirements for firearms qualifications and licensing and requirements regarding uniforms and equipment, with all costs of compliance to be incurred by the special police officers. Special police officers appointed under this act shall be subject to Chapter 6E of the General Laws.

SECTION 6. Special police officers appointed under this act shall be sworn before the town clerk who shall keep a record of all such appointments.

SECTION 7. Special police officers appointed under this act shall not be subject to sections 100 and 111F of chapter 41 of the General Laws. Special police officers appointed under this act shall not be subject to section 85H of said chapter 32, nor eligible for any benefits pursuant thereto.

SECTION 8. An appointment as a special police officer under this act shall allow, but not entitle, any individual appointed as such to assignment to any detail, as authorized by the police chief.

SECTION 9. Retired police officers of the town of Wilbraham, serving as special police officers under this act, shall be subject to the limitations on hours worked and on payments to retired town employees under paragraph (b) of section 91 of chapter 32 of the General Laws.

SECTION 10. Retired police officers of the town of Wilbraham, serving as special police officers under this act shall be subject to General Laws Chapter 32, Section 91.

Explanation: This Article would request Special Legislation in order to allow retired Wilbraham Police Officers to be appointed Special Police Officers for the purpose of performing police details or other police duties arising from such police details.

ARTICLE 44. Adoption of Partisan Elections for Wilbraham Elected Officials. Sponsored by: Petition of James Burke and others. MOTION FAILED by counted vote yes – 60 no – 125

ARTICLE 45. Non-Binding Resolution—Moving the Recreation Department to Memorial School. Passing by majority vote to adopt the following non-binding resolution: **A resolution to consider moving the Recreation Department to Memorial School.**

WHEREAS, the Recreation Department Administrative Offices are presently in a leased location at 45 Post Office Park, and said lease is subject to renewals at the discretion of the property owner;

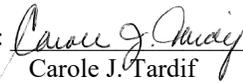
WHEREAS, the Recreation Department offers many successful programs at Memorial School to the benefit of our community;

WHEREAS, the Board of Selectmen seeks public input on the possibility of moving the Recreation Department to Memorial School on a permanent basis.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Wilbraham supports moving the Recreation Department to Memorial School on a permanent basis.

Motion to adjourn was made and seconded.

Meeting adjourned at 11:07 p.m.

Attest: 
Carole J. Tardif
Town Clerk of Wilbraham

Old Meeting House

Photo courtesy of Christopher Keeffe



If you would like to receive emergency or urgent information notifications from the Town of Wilbraham, you may go to the Town's website: www.wilbraham-ma.gov and click on the "Get Connected" button on the main page.

Administration

2022 Annual Town Election Results

2022 ANNUAL TOWN ELECTION
May 21, 2022

Total Registered Voters ---	11161	Voted by Precinct	Total Registered
Total Vote Cast -----	2106	Precinct A – 516	2776
% Voted -----	18.87%	Precinct B – 456	2752
		Precinct C – 520	2758
		Precinct D – 614	2875

SELECTMAN – 3 YRS.
 Susan C. Bunnell 1216*
 Jeff Farnsworth 854

ASSESSOR – 3 YRS.
 Roger John Roberge II 1513*

REG. SCHOOL COMMITTEE – 3 YRS.
 Sean F. Kennedy 781*
 Joseph William Lawless 763
 Michael Vincent Tirabassi 530

CEMETERY COMMISSIONER – 3 YRS
 David F. Bourcier 1623*

WATER COMMISSIONER – 3 YRS
 Rik Alvarez 1539*

LIBRARY TRUSTEE – 3 YRS
 Marjorie Williams 889*
 Thomas K. Garvey 736
 Christine Marie Goonan 1098*
 David A. Sanders 613

PLANNING BOARD – 5 YRS
 James John Rooney 1132*
 Bruce Allen Williams 731

PLANNING BOARD – 1 YRS
 Gordon E. Allen 1439*

ATTEST: Carole J. Tardif
 Town Clerk of Wilbraham

* Denotes Winner

Town of Wilbraham Official Election Results - Annual Town Election on 5/21/2022							
CANDIDATE	3yr	vote 1	PRECINCT A	PRECINCT B	PRECINCT C	PRECINCT D	TOTALS
		Votes Cast:	516	456	520	614	2106
BOARD OF SELECTMEN							
Susan C. Bunnell, 41 East Longmeadow Rd			295	257	287	377	1216
Jeff Farnsworth, 28 Red Bridge Rd			209	194	227	224	854
Write-ins			1	0	0	3	4
Blanks			11	5	6	10	32
PRECINCT TOTALS			516	456	520	614	2106
ASSESSOR							
Roger John Roberge II, 2 Evergreen Cir Candidate for re-election			371	337	367	438	1513
Write-ins			3	8	10	6	27
Blanks			142	111	143	170	566
PRECINCT TOTALS			516	456	520	614	2106
HWRSD REGIONAL SCHOOL							
Sean F. Kennedy, 3 Blueberry Hill Rd Candidate for Re-Election			220	139	189	233	781
Joseph William Lawless, 5 Warren Rd			184	173	213	193	763
Michael Vincent Tirabassi, 949 Glendale Rd			102	142	108	178	530
Write-ins			0	0	0	1	1
Blanks			10	2	10	9	31
PRECINCT TOTALS			516	456	520	614	2106
CEMETERY COMMISSIONER							
David F. Bourcier, 20 High Pine Dr			409	355	398	461	1623
Write-ins			2	6	10	4	22
Blanks			105	95	112	149	461
PRECINCT TOTALS			516	456	520	614	2106
WATER COMMISSIONER							
Rik Alvarez, 6 Squire Dr. Candidate for Re-election			381	345	370	443	1539
Write-ins			4	5	8	4	21
Blanks			131	106	142	167	546
PRECINCT TOTALS			516	456	520	614	2106
LIBRARY TRUSTEE							
Marjorie Williams, 11 Branch Rd Candidate for Re-election		vote 2	232	185	221	251	889
Thomas K. Garvey, 12 Cooley Dr			175	182	186	193	736
Christine Marie Goonan, 13 Scenic Dr			260	234	260	344	1098
David A. Sanders, 925 Glendale Rd			159	119	167	168	613
Write-ins			0	1	1	1	3
Blanks			206	191	205	271	873
PRECINCT TOTALS			1032	912	1040	1228	4212
PLANNING BOARD							
James J. Rooney, 18 Forest St Candidate for Re-election		vote 1	274	255	288	315	1132
Bruce Williams, 11 Branch Rd			185	154	178	214	731
Write-ins			1	0	0	5	6
Blanks			56	47	54	80	237
PRECINCT TOTALS			516	456	520	614	2106
PLANNING BOARD							
Gordon E. Allen, 520 Mam St		vote 1	340	326	344	429	1439
Write-ins			5	5	12	6	28
Blanks			171	125	164	179	639
PRECINCT TOTALS			516	456	520	614	2106
TOTALS							
Total Reg Voters as of 4/26/2022			2776	2752	2758	2875	11161
Total Votes Cast on 5/21/2022			516	456	520	614	2106
Voter Turnout %:			18.59%	16.57%	18.85%	21.36%	18.87%

Administration



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

MAURA HEALEY
ATTORNEY GENERAL

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

July 27, 2022

Carole J. Tardif, Town Clerk
Town of Wilbraham
240 Springfield Street
Wilbraham, MA 01095

**Re: Wilbraham Annual Town Meeting of May 16, 2022 -- Case # 10542
Warrant Article # 29 (Zoning)**

Dear Ms. Tardif:

Article 29 - We approve Article 29 from the May 16, 2022 Wilbraham Annual Town Meeting. Under Article 29 the Town amended the zoning by-laws to delete Section 9.1 in its entirety and insert a new Section 9.1, "Flood Plain District." Section 9.1 appears to be part of a federal requirement for communities that choose to participate in the National Flood Insurance Program (NFIP) to ensure that the Town's zoning by-laws contain the necessary language for compliance with the NFIP.

The text of Section 9.1 largely follows the "Massachusetts 2020 Model Floodplain Bylaw" provided by the Massachusetts Department of Conservation and Recreation Flood Hazard Management Program. (DCR Flood Hazard Management Program) See <https://www.mass.gov/guides/floodplain-management#-2020-massachusetts-mo>. The DCR Flood Hazard Management Program is the state coordinating office for the NFIP and, according to their website, they have provided the Model Floodplain Bylaw to Massachusetts communities "to assure that their local bylaws...contain the necessary and proper language for compliance with the" NFIP.¹ For this reason, we approve Section 9.1. The Town should consult with Town Counsel and the DCR Flood Hazard Management Program with any questions regarding the proper application of Section 9.1.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) **general** by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) **zoning** by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

¹ <https://www.mass.gov/doc/october-2020-qa-presentation-with-notes/download>

Very truly yours,

MAURA HEALEY
ATTORNEY GENERAL
Nicole B. Caprioli
By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418

cc: Town Counsel Stephen M. Reilly, Jr.

Office of the Town Clerk Receipts Summary Report Beginning 7/01/2020 and Ending 06/30/2021

Description	# Sold	Receipts
Stray Fine	18	\$180
Noncriminal Tickets	8	\$750
Boarding Fees	28	\$280
Misc	96	\$99
Marriage	47	\$1,410
Copy of Rec	1,502	\$14,996.50
HT Permiss	219	\$438
Bus Cert	87	\$3,440
Raffle Pmt	3	\$60
Gas Permit	10	\$1,000
Pole Loc	1	\$40
Street List	10	\$100
Dog Tag Registration	3,218	\$34,268.33

Total Cash.....\$10,392.25
Total Checks.....\$33,587.58
Total Credit Cards.....\$13,082.00

Total Receipts.....\$57,061.83

TOWN OF WILBRAHAM Count of Residents By Ward and Precinct

Ward No	Prnct No	Active	Inactive	Non-Voter	Grand Total
0	A	2570	243	810	3623
	B	2501	244	980	3725
	C	2539	220	858	3617
	D	2683	205	912	3800
0 Total		10293	912	3560	14765
Grand Total		10293	912	3560	14765

Administration

STATE PRIMARY
SEPTEMBER 6 2022

Total Registered Voters --- 10,541
Total Vote Cast ----- 2119
% Voted ----- 20.10 %

<u>Total voted by Precinct</u>	<u>Total Reg.</u>
Precinct A - 577	Prec. A - 2730
Precinct B - 464	Prec. B - 2619
Precinct C - 482	Prec. C - 2574
Precinct D - 596	Prec. D - 2618

Attest: Carole J. Tardif, Town Clerk

SPECIAL TOWN MEETING October 17, 2022

Attendance:
Precinct A: 67
Precinct B: 28
Precinct C: 50
Precinct D: 58
Total ----- 203

DEMOCRATIC BALLOT

Voted by Precinct

Precinct A - 330
Precinct B - 294
Precinct C - 256
Precinct D - 371
Total - 1251

GOVERNOR

Sonia Rosa Chang-Diaz 555
Maura Healey 257
Write-ins 0

REPRESENTATIVE IN CONGRESS

Richard E. Neal 949
Write-ins 0

LIEUTENANT GOVERNOR

Kimberley Driscoll 521
Tami Gouveia 0
Eric P. Lesser 244
Write-ins 0

COUNCILLOR

Shawn P. Allyn 1033
Michael Anthony Fenton 0
Tara J. Jacobs 0
Jeffrey S. Morneau 0
Write-ins 0

ATTORNEY GENERAL

Andrea Joy Campbell 0
Shannon Erika Liss-Riordan 0
Quentin Palfrey 0
Write-ins 0

SENATOR IN GENERAL COURT

Sydney R. Levin-Epstein 1057
Jacob R. Oliveira 0
Write-ins 0

SECRETARY OF STATE

William Francis Galvin 962
Tanisha M. Sullivan 207
Write-ins 0

REPRESENTATIVE IN GEN. COURT

Angelo J. Puppolo, Jr 1089
Write Ins 0

TREASURER

Deborah B Goldberg 941
Write-ins 0

DISTRICT ATTORNEY

Anthony D Gulluni 1088
Write Ins 0

AUDITOR

Christopher S. Dempsey 970
Diana Dizoglio 0
Write-ins 0

SHERIFF

Nick Cocchi 994
Write-ins 0

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, October 17, 2022. Moderator James Jurgens noted a quorum was present at 7:01 p.m. and opened the meeting.

Moderator Jurgens welcomed all and asked attendees to join in reciting the Pledge of Allegiance before the call of the meeting that was read by Town Clerk Carole J. Tardif.

ARTICLE 1. Transfer of Free Cash for Senior Center Funding.

MOVED NO ACTION

ARTICLE 2. Transfer of Free Cash to Reduce the Property Tax Rate.

Passing by majority to transfer \$500,000.00 from Free Cash to be used to reduce the property tax rate.

ARTICLE 3. Transfer of Free Cash for Stony Hill School Fire Alarm Repairs.

Passing by majority to transfer \$72,500.00 from Free Cash to be used for expenses relative to the cost of replacing a portion of the Fire Alarm System at Stony Hill Road School.

Moderator Jurgens moved to adjourn meeting and was seconded, meeting was adjourned at 7:25 p.m.

A true attest copy: _____



Carole J. Tardif
Town Clerk of Wilbraham

STATE PRIMARY
SEPTEMBER 6 2022

REPUBLICAN BALLOT

Voted by Precinct

Precinct A - 246
Precinct B - 169
Precinct C - 226
Precinct D - 224
Total - 865

GOVERNOR

Geoff Diehl 548
Chris Doughty 308
Write-ins 0

REPRESENTATIVE IN CONGRESS

Dean James Martilli 0
Write Ins 0

LIEUTENANT GOVERNOR

Leah V. Allen 681
Kate Campanale 0
Write-ins 0

COUNCILLOR

John M. Comerford 0
Write-ins 0

ATTORNEY GENERAL

James R. McMahon III 478
Write-ins 0

SENATOR IN GENERAL COURT

William E. Johnson 0
Write Ins 0

SECRETARY OF STATE

Rayla Campbell 608
Write-ins 0

REPRESENTATIVE IN GEN. COURT

Write Ins 0

TREASURER

Write-ins 0

DISTRICT ATTORNEY

Write-ins 0

AUDITOR

Anthony Amore 583
Write-ins 0

SHERIFF

Write-ins 0

VOTER REGISTRATION BY PRECINCT
(As of December 30, 2022)

PREC	Rep	Dem	Unen	Political Designations	Total
A	470	687	1617	39	2813
B	407	656	1649	33	2745
C	490	559	1674	36	2759
D	469	684	1712	23	2888
TOTAL:	1836	2586	6652	131	11205

VITAL STATISTICS

	2018	2019	2020	2021	2022
BIRTHS					
MALES	56	56	42	55	48
FEMALES	37	44	46	44	52
TOTALS	93	100	88	99	100
MARRIAGES	58	45	37	60	50
DEATHS					
MALES	96	94	116	88	101
FEMALES	145	156	153	120	136
TOTALS	241	250	269	208	237

ATTEST: Carole J. Tardif
Town Clerk

Administration

GOVERNOR and LIEUTENANT GOVERNOR													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
DIEHL and ALLEN.....Republican	544	228	1	546	197		650	209		648	218		3241
HEALEY and DRISCOLL.....Democrat	460	433		445	325	1	478	310	1	500	376	2	3331
REED and EVERETT.....Libertarian	10	8		12	5		22	5		14	5		81
Blank	7	7		11	6		12	6		15	7		71
Write-in Votes	0	0		2	1		2	1		3	0		9
Total Ballots Cast	1698			1551			1696			1788			6733
ATTORNEY GENERAL													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
ANDREA JOY CAMPBELL.....Democrat	438	429	1	434	318	1	462	299	1	482	364	2	3231
JAMES R. McMAHON, III.....Republican	566	233		560	199		679	227		673	232		3369
Blank	17	14		21	16		22	5		24	10		129
Write-in Votes	0	0		1	1		1	0		1	0		4
Total Ballots Cast	1698			1551			1696			1788			6733
SECRETARY OF STATE													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
WILLIAM FRANCIS GALVIN.....Democrat	501	475	1	495	363	1	531	345	1	566	412	2	3693
RAYLA CAMPBELL.....Republican	485	183		475	154		590	175		564	161		2787
JUAN SANCHEZ Green Rainbow	25	14		25	8		26	9		24	16		147
Blank	10	4		21	8		17	2		26	17		105
Write-in Votes	0	0		0	1		0	0		0	0		1
Total Ballots Cast	1698			1551			1696			1788			6733
TREASURER													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
DEBORAH B. GOLDBERG.....Democrat	540	501	1	551	375		602	356	1	651	438	2	4018
CRISTINA CRAWFORD.....Libertarian	314	115		300	103		367	120		357	97		1773
Blank	162	58		149	55	1	188	55		167	69		904
Write-in Votes	5	2		16	1		7	0		5	2		38
Total Ballots Cast	1698			1551			1696			1788			6733
AUDITOR													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
First Hampden & Hampshire District													
AMORE.....Republican	537	237		543	186		642	211		640	216		3212
DIZOGLIO.....Democrat	364	372	1	366	285	1	389	270	1	396	315	2	2762
GLORIA A CABALLERO-ROCA.....Green Rainbow	25	24		29	11		32	22		45	21		209
DOMINIC GIANNONE, III.....Workers Party	26	8		18	15		25	7		18	8		125
RIEK.....Libertarian	25	10		13	6		31	6		22	11		124
Blank	43	25		45	30		45	15		58	35		296
Write-in Votes	1	0		2	1		0	0		1	0		5
Total Ballots Cast	1698			1551			1696			1788			6733
REPRESENTATIVE IN CONGRESS													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
RICHARD E. NEAL.....Democrat	491	468	1	490	341	1	526	343	1	580	387	1	3630
DEAN JAMES MARTILLI.....Republican	509	190		502	172		621	176		577	207		2954
Blank	21	17		24	20		16	11		22	12		143
Write-in Votes	0	1		0	1		1	1		1	0	1	6
Total Ballots Cast	1698			1551			1696			1788			6733
COUNCILLOR													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
EIGHTH DISTRICT													
JOHN M. COMERFORD.....Republican	573	267		565	220		683	245		684	247		3484
TARA J. JACOBS.....Democrat	408	377	1	411	290	1	432	276	1	439	332	2	2970
Blank	40	32		39	23		48	10		56	27		275
Write-in Votes	0	0		1	1		1	0		1	0		4
Total Ballots Cast	1698			1551			1696			1788			6733
SENATOR IN GENERAL COURT													
	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			
	Machin e	AD	UOCAV A	TOTAL S									
HAMPDEN HAMPSHIRE WORCESTER DISTRICT													
WILLIAM E. JOHNSON.....Republican	524	208		523	176		647	197		616	200		3091
JACOB R. OLIVEIRA.....Democrat	474	448	1	460	344	1	484	328	1	532	395	2	3470
Blank	23	18		33	13		32	6		31	11		167
Write-in Votes	0	2		0	1		1	0		1	0		5
Total Ballots Cast	1698			1551			1696			1788			6733

Administration

REPRESENTATIVE IN GENERAL COURT	PRECINCT A			PRECINCT B			PRECINCT C			PRECINCT D			TOTAL
	Machin e	AD	UOCAV A	S									
TWELFTH HAMPDEN DISTRICT													
ANGELO J. PUPPOLO, JR. Democrat	705	562	1	741	433	1	808	420	1	866	491	2	5031
Blank	293	106		247	94		323	108		288	107		1566
Write-in Votes	23	8		28	7		33	3		26	8		136
Total Ballots Cast	1698			1551			1696			1788			6733
DISTRICT ATTORNEY													
HAMPDEN DISTRICT													
ANTHONY D. GULLUNI. Democrat	711	560	1	738	439	1	812	425	1	897	491	2	5078
Blank	287	105		246	90		328	108		267	108		1537
Write-in Votes	23	11		32	5		24	0		16	7		118
Total Ballots Cast	1698			1551			1696			1788			6733
SHERIFF													
HAMPDEN COUNTY													
NICK COCCHI. Democrat	752	573	1	771	445	1	833	430	1	937	500	2	5246
Blank	247	94		221	84		308	97		224	98		1373
Write-in Votes	22	9		24	5		23	4		19	8		114
Total Ballots Cast	1698			1551			1696			1788			6733
QUESTION 1 (4% INCOME TAX 1M+)													
	Machin e	AD	UOCAV A	TOTAL									
YES	391	359	1	380	282		417	284	1	433	312	1	2861
NO	599	282		611	226	1	714	223		716	258	1	3631
BLANKS	31	35		25	26		33	24		31	36		241
Total Ballots Cast	1698			1551			1696			1788			6733
QUESTION 2 (Dental Benefits)													
	Machin e	AD	UOCAV A	TOTAL									
YES	529	418	1	587	347	1	650	323	1	640	401	2	3900
NO	463	231		416	165		490	186		518	185		2654
BLANKS	29	27		13	22		24	22		22	20		179
Total Ballots Cast	1698			1551			1696			1788			6733
QUESTION 3 (Alcohol Licenses)													
	Machin e	AD	UOCAV A	TOTAL									
YES	338	203		359	199		388	192	1	417	194	1	2292
NO	642	432	1	631	307		745	314		727	389	1	4189
BLANKS	41	41		26	28	1	31	25		36	23		252
Total Ballots Cast	1698			1551			1696			1788			6733
Question 4 (Driver's License)													
	Machin e	AD	UOCAV A	TOTAL									
YES	342	301	1	339	240	1	411	235	1	394	302	2	2569
NO	640	342		647	262		724	276		754	289		3934
BLANKS	39	33		30	32		29	20		32	15		230
Total Ballots Cast	1698			1551			1696			1788			6733
Question 5 (Universal Health Care)													
	Machin e	AD	UOCAV A	TOTAL									
YES	413	315	1	426	269	1	493	273		471	308	2	2972
NO	467	266		484	202		547	192		548	243		2949
BLANKS	141	95		108	63		124	68	1	161	55		812
Total Ballots Cast	1698			1551			1696			1788			6733
Question 6 (Vote Publicly Available)													
	Machin e	AD	UOCAV A	TOTAL									
YES	685	503	1	667	412	1	789	415		750	472	2	4697
NO	190	83		230	54		237	51		259	77		1181
BLANKS	146	90		119	68		138	65	1	171	57		855
Total Ballots Cast	1698			1551			1696			1788			6733

Administration

Percent Turnout for November 8, 2022 STATE Election

	PCT A	PCT B	PCT C	PCT D	TOTALS
Total Registered Voters	2823	2791	2789	2917	11320
Total # of Voters that voted in Election	1698	1551	1696	1788	6733
Turnout %	60.1%	55.6%	60.8%	61.3%	59.5%
	A	B	C	D	
Warden Public Counter + Auxilliary	1021	1016	1164	1180	
Advanced Deposited	676	534	531	606	
UOCAVA	1	1	1	2	

Information and Technology (IT) Department

During 2022, much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. The IT Department currently has 3 full time staff members (IT Director, Network Administrator and a Helpdesk/Website Support Technician). Outside consultants were leveraged to provide the extra support when needed. Supply chain issues that started with COVID-19 in 2020 continue to be a problem for our department when procuring certain technology hardware.

Many IT Department accomplishments are below:

- ◆ Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.
- ◆ Continued using open source virtualization technologies to virtualize more Town servers and workstations.
- ◆ Continued operation and maintenance of wireless technology in Town buildings. Many Town buildings and properties support free wi-fi access.
- ◆ Continued maintenance and operation of the municipal building-to-building (WAN/VPN) network using fiber optic backbone paired with free and open software firewalls.
- ◆ Continued battery backup (UPS) installation, upgrades and battery maintenance in all facilities.
- ◆ Continued working with surrounding municipal and regional IT Directors to plan framework for future regionalization, mutual aid, grant application, training and other group efforts.
- ◆ Continued maintenance, upgrades and content coordination for the Town website (<http://wilbraham-ma.gov>) and other linked Internet technologies (Facebook, Twitter, Blackboard Connect [reverse 911], and others).
- ◆ Continued performing memory, hard drive and component upgrades, cleanings and other maintenance to extend the useful lifespan of Town computers and network devices. Continued migrating end of life applications and operating systems to current versions.
- ◆ Continued e-waste removal from Town facilities and departments for proper re-purposing or eco-friendly recycling.
- ◆ Continued operation and monitoring of MBI fiber circuits for Town Hall and Fire HQ buildings.
- ◆ Continued usage of cloud/SaaS services for some departments and evaluation of feasibility and cost effectiveness of migrating other internally hosted systems to these services.
- ◆ Continued maintenance and improvements of the IT building located at 16 Main Street. The facility serves as IT staff offices and meeting space, technology inventory and archival storage, and offsite disaster recovery storage for existing data rooms located in other town buildings.
- ◆ Installed new internal CAT6 wiring in new DPW garage on Boston Road and connected to old garage building with new fiber line.
- ◆ Migrated Police cruisers and portable MDTs to Verizon Private LAN and implemented NetMotion for better security and connectivity.
- ◆ Implemented new Building Department laptop + cellular for using permit cloud app during mobile inspections.
- ◆ Spec Pond WiFi gigabit upgrade and added buildings (Pavilion, Maintenance, Wastewater).
- ◆ Began core financial software conversion to VADAR.
- ◆ Connected Wilbraham Police and Hampden Police via fiber.
- ◆ Linked Wilbraham Police & Hampden Police's Avaya phone systems together over new fiber connection for easier call transfers.
- ◆ Implemented Archive Social's new website archival feature for wilbraham-ma.gov and wilbrahamfiber.com.
- ◆ Replaced main distribution fiber and ethernet switches at Town Hall and the Fire Department. Backbone between the two buildings was upgraded from a single 10Gbps fiber link to dual 40Gbps fiber links.
- ◆ Merged Hampden Police's historical CAD system records and evidence into Wilbraham Police's CAD system.
- ◆ Migrated Cemetery management software (CIMS) to their cloud-based product.
- ◆ Integrated Dispatch CAD call data transfer with the Fire Department's EMS run tracking cloud application.

Board of Selectmen

To the Citizens of the Town of Wilbraham:

The Board of Selectmen is honored to provide you with its 2022 Annual Report. As the citizens of Wilbraham and the world at-large adapted to the changes to everyday life in the third year of the COVID-19 pandemic, it was gratifying to see how our community worked together to keep Wilbraham the special place we call home.

Carolyn F. Brennan and Theresa J. Goodrich continued their terms on the Board. Bob Boilard, a member of the Board for four terms (2010, 2013, 2016 and 2019), and a member of the Finance Committee for many years prior to that, decided it was time to step down. His service to the Town of Wilbraham was one marked by his dedication and his ability to weigh issues from differing points of view. The Board is grateful for his service. Susan C. Bunnell was re-elected to the Board of Selectmen after a two-year hiatus, during which she returned to serve on the Finance Committee. Following the Annual Town Election, the Board of Selectmen reorganized with Carolyn F. Brennan voted Chairman; Theresa J. Goodrich voted Vice Chairman; and Susan C. Bunnell voted Clerk.



The election of Selectman Bunnell made history. This is the first time three women served on the same Wilbraham Board of Selectmen. A wonderful coincidence helped underscore the significance of this event. G. Louise Voss, the first woman ever elected to the Wilbraham Board of Selectmen, visited Wilbraham in June. She was elected to the Board in 1984, and again in 1987. She visited Town Hall as part of her return to Town. Attorney Gale C. Candaras, the second woman elected to the Board of Selectmen, who subsequently served as a Senator in the Massachusetts General Court, accompanied Selectman Voss during her visit. Selectman Bunnell, the third woman ever elected to the Wilbraham Board of Selectmen (2014, 2017, re-elected 2022-present), hosted this gathering of trailblazers. Selectman Voss was interviewed by the local press. She discussed the challenges of being the first woman to serve in this capacity for the Town. It is worth noting that it was thirty-eight years from the time Selectman Voss was elected to the time that three women served at the same time on the Board of Selectmen. One of the next historical steps the Board will address is to ask the Town to recognize a new title for the Board, one that is gender neutral. It may come to pass that the Board's 2023 Annual Town Report will be from the Wilbraham Select Board.

The Town of Wilbraham was awarded \$4,390,602 in American Rescue Plan Act (ARPA) funds. ARPA funds may be used by municipalities for a variety of purposes. In 2022 the Board of Selectmen approved \$2,768,249 in ARPA funds expenditures for the following:

Project	BOS Approval Date	Funds Needed	ARPA Funds Remaining
			\$ 4,390,602.00
Sewer Line for Sr Ctr Design	4/4/2022	\$ 40,000.00	\$ 4,350,602.00
MRHS Network Switches	5/23/2022	\$ 239,098.00	\$ 4,111,504.00
Rec Complex at Memorial RFP	8/29/2022	\$ 125,000.00	\$ 3,986,504.00
Broadband Open Access Partner RFP	8/29/2022	\$ 125,000.00	\$ 3,861,504.00
Senior Center General Contractor	10/17/2022	\$ 1,804,151.00	\$ 2,057,353.00
Senior Center General Contractor	10/31/2022	\$ 385,000.00	\$ 1,672,353.00
Economic Development Parking Study	12/12/2022	\$ 50,000.00	\$ 1,622,353.00

The Senior Center Building project was a major development in 2022. It was approved for \$10,900,000 in funding at the Special Town Meeting held on October 18, 2021. This amount, however, turned out to be short of what was necessary. The first two General Contractor firms on the bid list withdrew their bids. P & P, Inc. was the third firm and their bid was awarded the project with a base bid of \$11,293,000.

Additional funding was ultimately needed to secure the services of a General Contractor and for the purchase of Alternates. The Board of Selectmen, Finance Committee, Senior Center Building Committee and many stakeholders held a series of discussions on how to fund the project beyond the initial amount approved in 2021. The Board of Selectmen took two votes to allocate ARPA funds to the project. The first was for \$1,804,151 on October 17, right before the Special Town Meeting. The second was for \$385,000 during a special meeting held on October 31. The total project cost estimate, not including sewer line work to connect the new building and Town Hall to the Town's sewer system, stands at \$13,089,151.

The Broadband Committee was re-established in 2022. This is the third iteration of this committee. The Committee's charge is to develop and implement a plan to provide a municipal owned fiber network throughout the entire town. This fiber network would not only provide choice for residents and businesses in internet service, but offers the promise of faster speeds and reliability, at a competitive price. This is a long term project with the potential to be a significant enhancement to the quality of life and business opportunities in Wilbraham.

Board of Selectmen

The Board of Selectmen deliberated on a wide range of issues including the Fiscal Year 2023 Budget; proposing and approving Annual Town Meeting in May, and the Special Town Meeting in October; appointing volunteers to various boards and committees; licensing, permitting and lease agreements; general personnel matters and various collective bargaining issues; disposition of surplus property; bid awards; animal control issues; utility easements and pole locations; acceptance of public ways; use of town property for public events; approving or supporting various grants, regional initiatives, etc.

The Board of Selectmen appointed Ed Lennon as Chief of Police in 2022. Chief Lennon took the reins in the wake of Chief Bob Zollo's retirement. Both Chiefs served the community for many years, rising through the ranks to reach the top position. The Board of Selectmen is appreciative of Chief Zollo's service, and has every confidence that Chief Lennon will continue the tradition of leadership excellence of the department. The Board of Selectmen settled successor collective bargaining agreements with the police and fire unions in 2022. The Board commissioned a Classification and Compensation study for non-union employees. HRS Services, Inc., began their work in March. This group of employees last had their positions reviewed approximately fifteen years ago.

The Board of Selectmen usually meets weekly on Monday evenings, often with an Executive Session at approximately 6:00 p.m., and an Open Session at 7:00 p.m. Meetings are generally held bi-weekly during the summer months. Meeting agendas are posted a minimum of 48 hours prior to scheduled meetings. The Board of Selectmen met forty-two times in 2022.

Finally, the Board extends its sincere appreciation to all the volunteers who serve as members on Town Boards, Committees and Commissions, and to our municipal employees for their exceptional and dedicated service.

2022-2023 LIAISON ASSIGNMENTS

Carolyn F. Brennan, Chairman

Solid Waste Advisory Committee
Scantic Valley Health Trust
Commission on Disability
Planning Board
Assessor's Office
Building Department
Traffic Safety Team
Department of Veterans' Affairs
Public Library
Local Emergency Planning Committee
Playground & Recreation Commission
Wilbraham Economic Development
Committee

Theresa J. Goodrich, Vice Chairman

Finance Committee
Fire Department
Police Department
Water Commission
Sewer Advisory Board
Council on Aging
Open Space and Recreation Committee
Cultural Council
Capital Planning Committee
Treasurer/Collector's Office
Advisory Board of Health
Accounting Office
Engineering Dept./DPW
Wilbraham Nature & Cultural
Council
Town Clerk's Office

Susan C. Bunnell, Clerk

HWRSD School Committee
Cable TV Advisory Committee
Public Access TV Committee
Country Club of Wilbraham
Zoning Board of Appeals
Conservation Commission
Historical Commission
Cemetery Commission
Personnel Board
Community Preservation Committee
Broadband Committee
Sealer of Weights and Measures
IT Department

Board of Selectmen

Carolyn F. Brennan, Chairman
Theresa J. Goodrich, Vice
Chairman
Susan C. Bunnell, Clerk

Town Administrator Nick Breault

**Administrative Assistant to the
Board of Selectmen
and Town Administrator**
Heather Kmelius

2022 Permits and Licenses	# Issued	Fees Collect-ed
Annual Food Establishment Permit (All types)	74	\$4,910
Common Victualer License	33	\$825
Milk & Cream License	15	\$150
Annual Caterer's License	4	\$240
Annual Entertainment License (Sundays)	7	\$350
Annual Entertainment License (Mondays-Saturdays)	13	\$1,300
Tobacco Licenses	8	\$700
Tanning Facilities	1	\$50
Auto – Class I	2	\$200
Auto – Class II	3	\$300
Roller Skating Rinks	1	\$1,000
Juke Boxes	5	\$100
Pool Tables	1	\$280
Amusement Devises	6	\$1,075
Motel, Cabins	1	\$50
Pasteurization	1	\$10
Frozen Dessert (Wholesale Mfg and Small Business Mfg Retail)	3	\$300
Pawnbrokers/Junk & Secondhand Dealers	0	\$0
New and increased Licenses for Above & Under ground Storage of Flammable & Combustible Liquids, Flammable Gases and Solids	2	\$130
Annual Liquor Licenses (Sec.15,Sec.12, Sec. 19, & includes transfers)	21	\$32,250
Temporary Food Establishment Permit	89	\$800
Temporary Entertainment License (1 Event, incl. Sundays)	39	\$410
Section 14: Special Alcohol License (1 day license & Special - Educational)	44	\$1,890
Seasonal Food Establishment Permit	12	\$720
Seasonal & Annual Operation of Swimming Pool License	6	\$250
Seasonal Camp License	8	\$525
*Fees for non-profit and town entities are waived by the BoS/BoH upon request.		

Finance

Capital Planning Committee

The Capital Planning Committee is a five-person committee, three appointed by the Board of Selectmen and two appointed by the Finance Committee. We report to the Board of Selectmen. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the town by maintaining a ten-year Capital Plan. We update the plan every year. These plans are formulated by speaking to department managers of the town and evaluating their capital projects. Projects are things such as maintenance of town buildings, (including all school buildings, except Minnechaug,) vehicle/fleet management, and equipment purchases that are more than \$10,000.

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by town departments, on-site meetings, tours of the facilities, input from citizens, and requests from the Board of Selectmen. We present the Capital Plan for review at the annual budget hearing and Town Meeting.

Looking at FY 2023 (Past Year) the town approved \$829,100 in capital projects that were funded from free cash. By not borrowing for these projects, the town will save money on future interest payments.

Looking at FY 2024 (coming year) the committee anticipates a borrowing recommendation of \$850,000 for vehicles and equipment and \$100,000 for the remodeling of public buildings. The committee will be talking to department managers and the school staff at public meetings to better solidify final recommendations for Town Meeting. They will also review different funding methods including the use of free cash and borrowing of funds to finance.

Our committee is assisted by four very helpful town employees who attend most meetings. Town Treasurer/Collector Barbara Hancock is a key resource for formulating a capital strategy, preparing online scenarios and helping with risk assessment. Town Accountant Derek Geser provides exceptional administrative support, research, and project work. Building Inspector John Walsh and Facilities & Maintenance Supervisor Sam Boyd are great resources, monitoring and reporting about the status of ongoing projects. Their expertise in the construction area is extremely valuable.

Capital Planning Committee

Nicholas Manolakis, Chairman

Paul Kukulka, Vice Chairman

Jim Rooney

Todd Schneider

Peter Dufresne

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year Chairman John M. Wesolowski and Board Member Lawrence G. LaBarbera congratulated Roger J. Roberge II on his re-election.

The daily functions of the Assessors' Office are managed by Principal Assessor Christopher Keefe, Assistant Administrator Maryann Wilkinson, Senior Administrative Clerk Deanna Lavigne, and Assessors' Clerk Nycole Donicz. Former Senior Administrative Clerk and Wilbraham resident Katherine N. "Tap" Robinson departed after 8 years of service to the community.

After a year in which a full state-mandated revaluation resulted in an average increase of 16% in overall property values, the Assessors were again faced with a rapidly appreciating real estate market for 2022. A review of recent market sales, vacancy rates, rents and capitalization rates revealed that the town property values were under actual real estate market values, resulting in significant increases in property values across all classes in order to bring the assessments up to full and fair value for FY2023. All of the revaluation work was completed in-house except the valuation of utility properties, which were valued by a professional consultant. For fiscal year 2023, the value all non-tax-exempt real and personal property in Wilbraham amounts to \$2,284,162,473; this is an 11% increase from FY2022 where the total taxable value was \$2,063,640,241. As of January 1, 2022 the average single-family home is now worth \$385,200 and the average tax bill is \$7,201. New construction, remodeling and additions ("New Growth") amounted to almost \$31 million in value, which added \$623,000 in new tax dollars for FY2023. The Massachusetts Department of Revenue approved the tax rate for fiscal year 2023 at \$18.70 which is down from last year's rate of \$20.49 per thousand.

In addition, the Board of Assessors levied almost \$2.5 million in Motor Vehicle Excise tax during calendar 2022, and \$449,628 in Community Preservation Act surcharges. The CPA surcharge rate of 1.5% resulted in a total match from the Commonwealth of \$179,125. In total, over 86% of the general fund revenues for the town originated in the Assessors' Office last year.

To all of our residents who took the time to fill out our annual forms and information requests, we extend our appreciation – your efforts help ensure fair and equitable assessments, and the continued smooth operation of our office.

Wilbraham Board of Assessors

Chairman John M. Wesolowski

Roger J. Roberge II

Lawrence G. LaBarbera

Wilbraham Assessors' Office

Christopher Keefe RMA, Principal Assessor

Maryann Wilkinson MAA, Assistant Administrator

Deanna Lavigne, Senior Administrative Clerk

Nycole Donicz, Assessors' Clerk

Board of Assessors

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

Wilbraham

TOWN

TAX RATE RECAPITULATION Fiscal Year 2023

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 57,537,544.14
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	14,823,705.89
Ic. Tax Levy (Ia minus Ib)	\$ 42,713,838.25
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.8024	37,930,913.50	2,028,390,781.00	18.70	37,930,907.60
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	6.6862	2,855,932.65	152,724,126.00	18.70	2,855,941.16
Net of Exempt					
Industrial	1.5407	658,092.11	35,192,672.00	18.70	658,102.97
SUBTOTAL	97.0293		2,216,307,579.00		41,444,951.73
Personal	2.9707	1,268,899.99	67,854,894.00	18.70	1,268,886.52
TOTAL	100.0000		2,284,162,473.00		42,713,838.25

MUST EQUAL 1C

	Signatures
<p>Assessors</p> <p>Christopher Keefe, Principal Assessor , Wilbraham , ckeefe@wilbraham-ma.gov 413-596-2800 12/7/2022 9:07 AM Comment:</p> <p>Lawrence G. La Barbera, Assessor , Wilbraham , ckeefe@wilbraham-ma.gov 413-596-2800 12/6/2022 3:52 PM Comment:</p> <p>Roger J Roberge, Assessor , Wilbraham , ckeefe@wilbraham-ma.gov 413-596-2800 12/6/2022 6:54 PM Comment:</p>	

	Documents
<p>Documents have been uploaded.</p>	

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: James Podolak
Date: 12/13/2022
Approved: Anthony Rassias
Director of Accounts: Deborah A. Wagner

Deborah A. Wagner

Board of Assessors

TAX RATE RECAPITULATION

Fiscal Year 2023

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		56,578,632.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Retained Earnings Deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	34,197.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	430,087.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		464,284.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)		120,698.00
Ild. Allowance for abatements and exemptions (overlay)		373,930.14
Ile. Total amount to be raised (Total Ila through Ild)		57,537,544.14

III. Estimated receipts and other revenue sources

Illa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	1,906,052.00	
2. Massachusetts school building authority payments	0.00	
TOTAL Illa		1,906,052.00
Illb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	3,297,921.89	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	3,982,814.00	
4. Community Preservation Funds (See Schedule A-4)	1,163,841.00	
TOTAL Illb		8,444,576.89
Illc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	2,537,178.00	
2. Other available funds (page 4, col (d))	1,435,899.00	
TOTAL Illc		3,973,077.00
Illd. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2022	0.00	
1b. Free cash..appropriated on or after July 1, 2022	500,000.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL Illd		500,000.00
Ille. Total estimated receipts and other revenue sources (Total Illa through Illd)		14,823,705.89

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		57,537,544.14
b. Total estimated receipts and other revenue sources (from Ille)	14,823,705.89	
c. Total real and personal property tax levy (from Ic)	42,713,838.25	
d. Total receipts from all sources (total IVb plus IVc)		57,537,544.14

Board of Assessors

TAX RATE RECAPITULATION

Fiscal Year 2023

LOCAL RECEIPTS NOT ALLOCATED *

	Receipt Type Description	(a) Actual Receipts Fiscal 2022	(b) Estimated Receipts Fiscal 2023	Percentage Change
==>	1. MOTOR VEHICLE EXCISE	2,583,233.07	2,500,000.00	-3.22
	2. OTHER EXCISE			
==>	a.Meals	0.00	0.00	0.00
==>	b.Room	19,574.06	19,000.00	-2.93
==>	c.Other	765.32	750.00	-2.00
==>	d.Cannabis	0.00	0.00	0.00
==>	3. PENALTIES AND INTEREST ON TAXES AND EXCISES	257,638.96	250,000.00	-2.96
==>	4. PAYMENTS IN LIEU OF TAXES	2,535.66	2,500.00	-1.41
	5. CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
	6. CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
	7. CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8. CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00	0.00
	9. OTHER CHARGES FOR SERVICES	13,808.00	13,000.00	-5.85
	10. FEES	80,579.00	80,000.00	-0.72
	a.Cannabis Impact Fee	0.00	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
	11. RENTALS	39,615.69	30,000.00	-24.27
	12. DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13. DEPARTMENTAL REVENUE - LIBRARIES	2,236.40	2,200.00	-1.63
	14. DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00	0.00
	15. DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
	16. OTHER DEPARTMENTAL REVENUE	55,366.72	50,000.00	-9.69
	17. LICENSES AND PERMITS			
	a.Building Permits	177,332.72	175,000.00	-1.32
	b.Other licenses and permits	118,919.69	110,000.00	-7.50
	18. SPECIAL ASSESSMENTS	0.00	0.00	0.00
==>	19. FINES AND FORFEITS	6,989.66	7,500.00	7.30
==>	20. INVESTMENT INCOME	57,738.66	55,000.00	-4.74
==>	21. MEDICAID REIMBURSEMENT	0.00	0.00	0.00
==>	22. MISCELLANEOUS RECURRING	2,971.89	2,971.89	0.00
	23. MISCELLANEOUS NON-RECURRING	493,088.19	0.00	-100.00
	24. Totals	3,912,393.69	3,297,921.89	-15.71

Signatures

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Derek Geser, Town Accountant , Wilbraham , dgeser@wilbraham-ma.gov 413-596-2800 | 12/5/2022 3:34 PM

Comment:

Documents

No documents have been uploaded.

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.
 ==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2023 estimated receipts to FY 2022 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF). The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

Board of Assessors

APPROPRIATIONS									AUTHORIZATIONS	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	MEMO ONLY	
									(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
05/16/2022	2023	52,381,977.00	48,011,984.00	119,093.00	1,350,899.00	0.00	2,166,247.00	733,754.00	51,000.00	0.00
05/16/2022	2023	3,043,800.00	0.00	1,745,585.00	0.00	0.00	1,298,215.00	0.00	0.00	0.00
05/16/2022	2023	995,355.00	0.00	600,000.00	0.00	0.00	395,355.00	0.00	0.00	0.00
05/16/2022	2023	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
05/16/2022	2023	65,000.00	0.00	0.00	65,000.00	0.00	0.00	0.00	0.00	0.00
10/17/2022	2023	72,500.00	0.00	72,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		56,578,632.00	48,011,984.00	2,537,178.00	1,435,899.00	0.00	3,859,817.00	733,754.00		

* Enter the fiscal year to which the appropriation relates.
 ** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.
 Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
 *** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

	Signatures
<p>Clerk</p> <p>I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.</p> <p>Carole J Tardif, Town Clerk, Wilbraham, ctardif@wilbraham-ma.gov 413-596-2800 11/21/2022 3:03 PM</p> <p>Comment:</p>	
Documents	
No documents have been uploaded.	

Finance Committee

Nine members from our community are appointed by the Board of Selectmen to advise and make recommendations to town meeting on the annual budget and other areas of finance. Each member serves as a liaison to one or more departments. The liaison's role is to meet with department heads and learn more about the specific needs of that department and convey those to the full committee.

The budget preparation season begins in the fall and the committee begins meeting on a weekly basis in January until early April to review budget requests, meet collectively with department heads, and then prioritize requests with available funds.

Wilbraham continues to be in a strong financial position. At the end of FY2022, The Town's free cash was certified at \$3.2M. Prior to the ATM on May 16, 2022, a Special Town meeting to appropriate \$3,700,000 from the stabilization funds, along with \$1,700,000 in a debt exclusion for the purpose of paying costs for the building a new Senior Center. The next Saturday this debt exclusion passed overwhelmingly at the ballot box. The Annual Town Meeting on May 16, 2022, appropriated \$600,000 of free cash into the Stabilization Funds bringing the total to \$2.46M. The Reserve Fund, which can only be used for extraordinary and unforeseen expenses, had a balance of \$300,000, from which \$144,997 was expended to fund various unforeseen expenses. We continue to make contributions into the Other Post Employment Benefit Trust Fund to reduce unfunded liability.

The Finance Committee has been able to accomplish this while keeping taxes below the maximum allowable tax levy. In FY2021, the town's maximum allowable tax levy was \$43,352,203. The town appropriated \$42,296,764, which is \$1,055,439 under the levy limit.

The Finance Committee would like to thank Derek Geser, our Town Accountant, Krystine Viess, our Assistant Town Accountant and Barbara Hancock, our Assistant Town Administrator Budget and Finance/Town Treasurer/Town Collector. Their knowledge, expertise, and diligence has been invaluable to the Finance Committee's work; they are responsible for maintaining Wilbraham's strong financial position.

Respectfully submitted by

- Kevin Hanks, Chair
- Marc Ducey, Vice Chair
- Kevin Corridan
- Peter Dufresne
- Jeff Farnsworth
- Joe Lawless
- Mike Mazzuca
- Todd Schneider
- Dr. Michael Tirabassi

Town Accountant

The Accounting Department's main responsibility is maintaining the financial records of the town. We insure the "books" are in balance at the end of each month and ready for closing at the end of the fiscal year. The Accounting Department provides the Department of Revenue, Division of Local Services with the information they need, to in turn, provide the town with a "free cash" figure at year end. The term "Free Cash" is also referred to as unappropriated fund balance and is a factor in every budget cycle. The "free cash" calculation includes surplus revenue, unexpended appropriations, balance from prior year free cash not appropriated and outstanding property taxes. The free cash figure for FY2022 was \$3,284,319 and will be available for appropriation in FY2023 or FY2024, which will be voted at the May 2023 Town Meeting. The town's policy is non-recurring revenues should only be used in support of non-recurring expenses or to build reserves.

The DOR also processes Retained Earnings for the town's Enterprise Funds. The Retained Earnings certified at the end of FY2022 were: Water \$325,472, Wastewater \$198,884 and Solid Waste \$166,438. The Enterprise Funds can also appropriate at the Annual Town Meeting, the retained earnings for their future budget purposes if they choose.

Every year the Town of Wilbraham will have an independent audit of the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information. The Annual Financial Statements prepared by Melanson are available in the Accounting Department.

Assistant Town Accountant Krys Viess is responsible for processing the weekly payroll, which includes maintaining all payroll related databases for earnings, deductions and employee maintenance files. Krys also reconciles the monthly cash accounts with the Treasurer's Office. Krys takes the minutes for the Finance Committee and the Capital Planning Committee meetings.

Staff Accountant Roxanne Lopez joined the Accounting Department in FY2022. Roxanne processes all vendor payments for the departments. She checks all vendor bills for pertinent information as well as checking all calculations for accuracy. Roxanne processes over 6,000 vendor bills in the course of a year.

I would like to give a special thank you to my Assistant Krys Viess for her help in preparing for the accounting and payroll conversion. Krys brings attention to detail and a broad knowledge of Wilbraham's accounting and payroll operations which are essential for this conversion to be successful.

In closing, I would like to thank the Board of Selectmen for their ongoing support and all of our department directors for their continued cooperation.

Respectfully submitted by,
Derek Geser, Town Accountant

Wilbraham Community Garden
Photo courtesy of Melissa Graves



Accounting

Town of Wilbraham, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of 6/30/2022

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	6,909,728.52	6,459,724.11	3,337,856.01	2,137,279.39		6,558,068.38		25,402,656.41
Investments								-
Receivables:								-
Personal property taxes	69,051.32							69,051.32
Real estate taxes	920,129.30							920,129.30
Deferred taxes								-
Allowance for abatements and exemptions	(417,488.02)							(417,488.02)
Special assessments	31,018.47			1,474,353.89				1,505,372.36
Tax liens	285,700.63	4,169.41		950.50				290,820.54
Tax foreclosures	122,102.85			-				122,102.85
Motor vehicle excise	169,199.95							169,199.95
Other excises - (Farm Animal & PILOT)	-							-
User Fees				212,590.66				212,590.66
Utility Liens added to Taxes				5,943.47				5,943.47
Departmental	14,102.25	15,614.32						29,716.57
Other receivables		813,854.78						813,854.78
Due from other governments	35,168.07							35,168.07
Due to/from other funds								-
Working Deposit								-
Prepays								-
Inventory								-
Performance Bonds								-
Fixed assets, net of accumulated depreciation								-
Amounts to be provided - payment of bonds			772,000.00				7,163,809.00	7,935,809.00
Other Amounts to be provided - vaca and sick leave							1,244,367.96	1,244,367.96
Total Assets	8,138,713.34	7,293,362.62	4,109,856.01	3,831,117.91	-	6,558,068.38	8,408,176.96	38,339,295.22
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable								-
Warrants payable								-
Accrued payroll and withholdings								-
Accrued Claims Payable								-
IBNR								-
Other liabilities								-
Agency Funds						522,150.99		522,150.99
Deferred revenue								-
Real and personal property taxes	571,692.60							571,692.60
Deferred taxes								-
Prepaid taxes/fees	82,641.70							82,641.70
Special assessments	31,018.47			1,474,353.89				1,505,372.36
Tax liens	285,700.63	4,169.41		950.50				290,820.54
Tax foreclosures	122,102.85							122,102.85
Motor vehicle excise	169,199.95							169,199.95
Other excises	-							-
User fees				212,590.66				212,590.66
Utility Liens added to Taxes				5,943.47				5,943.47
Departmental	14,102.25	15,614.32						29,716.57
Deposits receivable								-
Other receivables		813,854.78						813,854.78
Due from other governments	35,168.07							35,168.07
Due to other governments								-
Due to Other Funds								-
Performance Bonds								-
Bonds payable								-
Notes payable			772,000.00				7,163,809.00	7,935,809.00
Vacation and sick leave liability							1,244,367.96	1,244,367.96
Total Liabilities	1,311,626.52	833,638.51	772,000.00	1,693,838.52	-	522,150.99	8,408,176.96	13,541,431.50
Fund Equity:								
Reserved for encumbrances	304,322.72	641,737.00		125,000.00				1,071,059.72
Reserved for expenditures	719,093.00	4,349,520.83	85,340.94	372,740.00		4,933,897.05		10,460,591.82
Reserved for continuing appropriations	2,008,656.84			281,206.72				2,289,863.56
Reserved for petty cash								-
Reserved for appropriation deficit								-
Reserved for snow and ice deficit								-
Reserved for COVID-19 deficit								-
Reserved for debt Service	73,199.75			648,564.05				721,763.80
Reserved for premiums								-
Reserved for Working Deposit						1,050,502.97		1,050,502.97
Reserved fund balance		461,887.38				51,517.37		513,404.75
Undesignated fund balance	3,721,814.51	1,006,578.90						4,728,393.41
Unreserved retained earnings				709,768.62				709,768.62
Investment in capital assets			3,252,515.07					3,252,515.07
Total Fund Equity	6,827,086.82	6,459,724.11	3,337,856.01	2,137,279.39	-	6,035,917.39	-	24,797,863.72
Total Liabilities and Fund Equity	8,138,713.34	7,293,362.62	4,109,856.01	3,831,117.91	-	6,558,068.38	8,408,176.96	38,339,295.22

Accounting

Town of Wilbraham, MASSACHUSETTS
 General Fund Appropriation Control & Budget to Actual Analysis
 as of 6/30/2022
 (Unaudited)

Account Name	ATM 2022 Budget	Transfers IN / OUT	FY22 Ammended Budget	EXPENSES	Encumbrances	End of Year Balance
Town Counsel Professional Services	150,000.00	-	150,000.00	131,491.46	18,000.00	508.54
Legal	150,000.00	-	150,000.00	131,491.46	18,000.00	508.54
Salaries	22,731.00	-	22,731.00	9,367.53	-	13,363.47
Expenses	16,716.00	-	16,716.00	14,858.48	-	1,857.52
Town Meeting & Elections	39,447.00	-	39,447.00	24,226.01	-	15,220.99
Salaries	294,918.00	8,587.00	303,505.00	302,990.56	-	514.44
Expenses	379,833.00	(270,687.00)	109,146.00	73,396.23	5,245.00	30,504.77
Selectmen / Town Administrator	674,751.00	(262,100.00)	412,651.00	376,386.79	5,245.00	31,019.21
Technology Effecincy Projects	50,000.00	-	50,000.00	13,298.13	-	36,701.87
Technology Effecincy Projects	50,000.00	-	50,000.00	13,298.13	-	36,701.87
Reserve Fund	200,000.00	(144,997.08)	55,002.92	-	-	55,002.92
Reserve Fund	200,000.00	(144,997.08)	55,002.92	-	-	55,002.92
Salaries	189,248.00	9,550.00	198,798.00	198,699.00	-	99.00
Expenses	34,075.00	-	34,075.00	31,303.85	800.00	1,971.15
Accounting	223,323.00	9,550.00	232,873.00	230,002.85	800.00	2,070.15
Salaries	215,051.00	-	215,051.00	186,307.96	-	28,743.04
Expenses	29,300.00	-	29,300.00	16,929.93	3,800.00	8,570.07
Assessors	244,351.00	-	244,351.00	203,237.89	3,800.00	37,313.11
Salaries	252,632.00	36,500.00	289,132.00	288,726.81	-	405.19
Expenses	63,150.00	-	63,150.00	48,097.71	-	15,052.29
Treasurer/Collector	315,782.00	36,500.00	352,282.00	336,824.52	-	15,457.48
Salaries	261,953.00	10,600.00	272,553.00	272,471.07	-	81.93
Expenses	277,532.00	-	277,532.00	233,804.00	28,086.53	15,641.47
Technology	539,485.00	10,600.00	550,085.00	506,275.07	28,086.53	15,723.40
Salaries	137,786.00	3,900.00	141,686.00	140,683.18	-	1,002.82
Expenses	4,848.00	-	4,848.00	3,517.18	979.44	351.38
Town Clerk	142,634.00	3,900.00	146,534.00	144,200.36	979.44	1,354.20
Expenses	18,071.00	-	18,071.00	10,057.45	-	8,013.55
Registrars	18,071.00	-	18,071.00	10,057.45	-	8,013.55
Postage	20,731.00	-	20,731.00	18,363.46	2,300.00	67.54
Conservation Commission	20,731.00	-	20,731.00	18,363.46	2,300.00	67.54
Salaries	134,328.00	3,200.00	137,528.00	136,189.34	-	1,338.66
Expenses	6,550.00	-	6,550.00	5,118.74	-	1,431.26
Planning	140,878.00	3,200.00	144,078.00	141,308.08	-	2,769.92
Salaries	74,639.00	3,050.00	77,689.00	77,630.54	-	58.46
Expenses	221,493.00	27,000.00	248,493.00	246,956.23	-	1,536.77
Facility Maint	296,132.00	30,050.00	326,182.00	324,586.77	-	1,595.23
Expenses	422,968.00	-	422,968.00	371,762.50	21,500.00	29,705.50
Town Properties	422,968.00	-	422,968.00	371,762.50	21,500.00	29,705.50
Expenses	570,650.00	3,195.00	573,845.00	533,174.91	40,000.00	670.09
General Insurance	570,650.00	3,195.00	573,845.00	533,174.91	40,000.00	670.09
Expenses	1,902,902.00	(62,600.00)	1,840,302.00	1,653,543.99	-	186,758.01
Group Insurance	1,902,902.00	(62,600.00)	1,840,302.00	1,653,543.99	-	186,758.01
Expenses	1,900.00	-	1,900.00	1,900.00	-	-

Accounting

Town of Wilbraham, MASSACHUSETTS
General Fund Appropriation Control & Budget to Actual Analysis
as of 6/30/2022
(Unaudited)

Account Name	ATM 2022 Budget	Transfers IN / OUT	FY22 Ammended Budget	EXPENSES	Encumbrances	End of Year Balance
Town Report	1,900.00	-	1,900.00	1,900.00	-	-
Expenses	1,700.00	-	1,700.00	1,577.50		122.50
Surety Bonds	1,700.00	-	1,700.00	1,577.50	-	122.50
Expenses	2,451,527.00	-	2,451,527.00	2,451,527.00		-
Pensions	2,451,527.00	-	2,451,527.00	2,451,527.00	-	-
Expenses	93,238.00	-	93,238.00	45,754.10	32,700.00	14,783.90
Town Office	93,238.00	-	93,238.00	45,754.10	32,700.00	14,783.90
Salaries	2,346,430.00	-	2,346,430.00	2,316,877.60	-	29,552.40
Expenses	225,925.00	-	225,925.00	181,899.08	7,201.75	36,824.17
Police Department	2,572,355.00	-	2,572,355.00	2,498,776.68	7,201.75	66,376.57
Expenses	108,260.00	-	108,260.00	108,260.00		-
Vehicle and or Equipment	108,260.00	-	108,260.00	108,260.00	-	-
Salaries	1,884,854.00	156,200.00	2,041,054.00	2,039,936.30	-	1,117.70
Expenses	184,483.00	-	184,483.00	149,886.75	31,000.00	3,596.25
Fire Department	2,069,337.00	156,200.00	2,225,537.00	2,189,823.05	31,000.00	4,713.95
Expenses	18,000.00	-	18,000.00	18,000.00		-
Public Safety Communications	18,000.00	-	18,000.00	18,000.00	-	-
Salaries	499,155.00	-	499,155.00	499,154.80	-	0.20
Expenses	12,127.00	40,000.00	52,127.00	48,884.37	-	3,242.63
Central Dispatch	511,282.00	40,000.00	551,282.00	548,039.17	-	3,242.83
Salaries	136,233.00	8,000.00	144,233.00	144,198.07	-	34.93
Expenses	7,600.00	-	7,600.00	5,284.84	185.00	2,130.16
Inspectors	143,833.00	8,000.00	151,833.00	149,482.91	185.00	2,165.09
Salaries	6,733.00	300.00	7,033.00	7,004.17		28.83
Expenses	2,192.00	-	2,192.00	1,625.07	-	566.93
Sealer of Weights & Measurements	8,925.00	300.00	9,225.00	8,629.24	-	595.76
Expenses	11,400.00	-	11,400.00	11,311.52	-	88.48
Civil Defense	11,400.00	-	11,400.00	11,311.52	-	88.48
Salaries	29,569.00	1,000.00	30,569.00	30,381.80	-	187.20
Expenses	8,621.00	-	8,621.00	5,433.98	-	3,187.02
Dog Officer	38,190.00	1,000.00	39,190.00	35,815.78	-	3,374.22
Salaries	10,839.00	500.00	11,339.00	11,275.30		63.70
Expenses	82,188.00	-	82,188.00	82,187.11	-	0.89
Tree Warden	93,027.00	500.00	93,527.00	93,462.41	-	64.59
Salaries	3,077.00	150.00	3,227.00	3,199.93		27.07
Expenses	6,659.00	-	6,659.00	-	-	6,659.00
Insect Control	9,736.00	150.00	9,886.00	3,199.93	-	6,686.07
Expenses	27,244,727.00	-	27,244,727.00	26,862,255.07	-	382,471.93
HWRSD Assessment	27,244,727.00	-	27,244,727.00	26,862,255.07	-	382,471.93
Salaries	195,384.00	5,800.00	201,184.00	201,122.99	-	61.01
Expenses	79,425.00	-	79,425.00	35,128.46	44,250.00	46.54
Engineering	274,809.00	5,800.00	280,609.00	236,251.45	44,250.00	107.55
Salaries	687,014.00	-	687,014.00	604,570.38	-	82,443.62
Expenses	859,300.00	112,600.00	971,900.00	874,122.10	68,000.00	29,777.90

Accounting

Town of Wilbraham, MASSACHUSETTS
 General Fund Appropriation Control & Budget to Actual Analysis
 as of 6/30/2022
 (Unaudited)

Account Name	ATM 2022 Budget	Transfers IN / OUT	FY22 Ammended Budget	EXPENSES	Encumbrances	End of Year Balance
Highway Department	1,546,314.00	112,600.00	1,658,914.00	1,478,692.48	68,000.00	112,221.52
Salaries	132,750.00	(65,000.00)	67,750.00	1,298.50	-	66,451.50
Expenses	1,780.00	65,000.00	66,780.00	75.00	-	66,705.00
Board of Health	134,530.00	-	134,530.00	1,373.50	-	133,156.50
Salaries	138,460.00	6,800.00	145,260.00	145,252.62	-	7.38
Expenses	12,165.00	-	12,165.00	9,709.96	-	2,455.04
Council on Aging	150,625.00	6,800.00	157,425.00	154,962.58	-	2,462.42
Salaries	66,178.00	2,250.00	68,428.00	68,126.12	-	301.88
Expenses	99,008.00	-	99,008.00	69,234.42	-	29,773.58
Veterans' Services	165,186.00	2,250.00	167,436.00	137,360.54	-	30,075.46
Contract Services	32,510.00	-	32,510.00	24,755.24	-	7,754.76
Cemetery	32,510.00	-	32,510.00	24,755.24	-	7,754.76
Salaries	524,446.00	-	524,446.00	516,393.43	-	8,052.57
Expenses	227,937.00	-	227,937.00	227,661.59	275.00	0.41
Library	752,383.00	-	752,383.00	744,055.02	275.00	8,052.98
Salaries	317,476.00	14,300.00	331,776.00	330,677.69	-	1,098.31
Expenses	81,465.00	24,802.08	106,267.08	106,229.37	-	37.71
Recreation	398,941.00	39,102.08	438,043.08	436,907.06	-	1,136.02
Expenses	300.00	-	300.00	136.32	-	163.68
Historical Commission	300.00	-	300.00	136.32	-	163.68
Salaries	15,000.00	-	15,000.00	14,999.67	-	0.33
Public Access TV	15,000.00	-	15,000.00	14,999.67	-	0.33
Long Term Debt Principal	1,064,000.00	-	1,064,000.00	1,060,000.00	-	4,000.00
Long Term Debt	1,064,000.00	-	1,064,000.00	1,060,000.00	-	4,000.00
Transfers to Long Term Stabilization	210,828.00	-	210,828.00	184,393.98	-	26,434.02
Interest on Debt	210,828.00	-	210,828.00	184,393.98	-	26,434.02
General Fund Grand Total	45,874,968.00	(0.00)	46,019,965.08	44,520,442.44	304,322.72	1,195,199.92

Special Articles	829,100.00		829,100.00	651,256.00		177,844.00
Account Name	ATM 2022 Budget	Transfers IN / OUT	FY22 Ammended Budget	EXPENSES	Encumbrances	End of Year Balance
Salaries	261,568.00	-	261,568.00	236,795.72	-	24,772.28
Expenses	969,550.00	-	969,550.00	806,649.74	87,000.00	75,900.26
Indirect Costs to GF	34,133.00	-	34,133.00			34,133.00
Waste Water Enterprise Fund	1,265,251.00	-	1,265,251.00	1,043,445.46	87,000.00	134,805.54
Salaries	446,612.00	-	446,612.00	425,617.89	-	20,994.11
Expenses	1,440,195.00	-	1,440,195.00	1,358,677.63	20,000.00	61,517.37
Indirect Costs to GF	69,859.00	-	69,859.00			69,859.00
Water Enterprise Fund	1,956,666.00	-	1,956,666.00	1,784,295.52	20,000.00	152,370.48
Salaries	132,134.00	-	132,134.00	126,638.79	-	5,495.21
Expenses	228,427.00	-	228,427.00	175,002.64	18,000.00	35,424.36
Indirect Costs to GF	11,400.00	-	11,400.00			11,400.00
Solid Waste Enterprise Fund	371,961.00	-	371,961.00	301,641.43	18,000.00	52,319.57
Enterprise Funds Grand Total	3,593,878.00	-	3,593,878.00	3,129,382.41	125,000.00	339,495.59

Accounting

TOWN OF WILBRAHAM 01095
Employee Compensation
Gross Salary: Fiscal Year 2022
Figures provided by Accounting Department as Required by Town Bylaw Section 422

Name	Title	Gross Salary	Name	Title	Gross Salary
SELECTMEN'S OFFICE			HIGHWAY		
Breault, Nick J	Town Administrator	\$ 119,710.09	Grise, Timothy G	Highway Foreman	\$ 85,173.37
Dane, Herta	Human Resources Coordinator	\$ 79,222.55	Colon, Efrain	Mechanic	\$ 80,096.17
Kmelius, Heather A	Admin Assistant to the Town Administrator	\$ 64,337.67	Cutler Jr, Douglas R	Heavy Equipment Operator	\$ 62,333.33
Grassetti, Sara L	PT Office and Human Resources Clerk	\$ 22,563.49	Sawyer, Bruce A	Heavy Equipment Operator	\$ 57,246.64
Gatchell, Karen R	Public Health Nurse	\$ 369.52	Goddard, Damon A	Heavy Equipment Operator	\$ 61,202.95
Boiland, Robert J	Chairman	\$ 6,012.21	Jenkins, Edward J	Assistant Mechanic	\$ 57,127.71
Brennan, Carolyn F	Selectman	\$ 5,255.00	Vierthaler, Richard J	Heavy Equipment Operator	\$ 37,750.80
Goodrich, Theresa J.	Selectman	\$ 4,547.60	Hermanson, Michael	Heavy Equipment Operator	\$ 36,532.94
Russell, Robert W	Selectman	\$ 825.19	Maguire, Paula	Assistant Mechanic	\$ 35,550.81
COMMUNITY PRESERVATION RECORDING			WATER DEPT		
Vlohiotis, Karen	Recording	\$ 2,260.45	Ribeiro, Tony J	Heavy Equipment Operator	\$ 23,200.35
ACCOUNTING			O'Toole, William G.	Dpw Worker	\$ 17,888.31
Geser, Derek	Town Accountant	\$ 79,331.15	Opalinski, Mitchell D	Heavy Equipment Operator	\$ 16,791.17
Johnson, Nancy C	Town Accountant	\$ 22,055.18	Cupka, Cameron S.	Seasonal Dpw	\$ 5,947.50
Viess, Krystine J	Assistant Town Accountant	\$ 55,601.41	Rollins, Joseph P	Heavy Equipment Operator	\$ 3,127.20
Hamakawa, Diane M	Assistant Town Accountant	\$ 6,211.66	Aquadro, Audrey M	Heavy Equipment Operator	\$ 2,978.04
Collins, Betty Ann	Assistant Town Accountant	\$ 18,133.39	O'Donnell, Nichole A	Public Works	\$ 2,654.40
Lopez, Roxanne J	Staff Accountant	\$ 16,471.00	WASTE WATER DEPT		
ASSESSORS			Butler, Gary R	Waste Water Foreman	\$ 86,901.61
Keefe, Christopher	Principal Assessor	\$ 80,644.76	Ferrier, Andrew	Waste Water Technician	\$ 70,515.89
Wilkinson, Maryann L.	Asst. Assessor/Data Collector	\$ 46,925.79	SOLID WASTE DEPT		
Robinson, Katherine N	Administrative - (Seperated)	\$ 31,891.31	Dumais, Dennis H	Heavy Equipment Operator	\$ 58,011.59
Redman, Susan M	Clerk - Part-Time - (Seperated)	\$ 7,550.02	Harrington, Paul M.	Part-Time Recycling Center Attendant	\$ 13,838.05
Stevens, Nicole L	Administrative	\$ 6,721.12	COUNCIL ON AGING		
Labarbera, Lawrence G	Assessor	\$ 3,656.15	Dubord, Paula S	Director of Elder Affairs	\$ 79,222.55
Roberge li, Roger J	Assessor (Chairman)	\$ 3,986.38	Harrington, Barbara E	Social Services Coordinator	\$ 57,649.44
Wesolowski, John M	Assessor	\$ 3,658.00	Curtis, Jennifer M	Activities & Volunteer Coordinator	\$ 46,064.39
COLLECTOR/TREASURER			Schmutte, Gregory T	Part-Time Van Driver/Custodian	\$ 10,959.98
Hancock, Barbara J.	Ass't Administrator/Collector /Treasurer	\$ 42,688.00	VETERANS		
Sullivan, Thomas P	Ass't Administrator/Collector /Treasurer	\$ 86,424.83	Sasen, Jered S	Director of Veterans Services	\$ 59,416.46
Frederick, Lynne A	Assistant Collector	\$ 63,404.44	LIBRARY		
Costa, Janet M	Assistant Treasurer	\$ 57,432.59	Ball, Karen M	Library Director	\$ 90,397.42
Delisle, Amy B	Collection/Customer Service Assistant	\$ 42,640.75	Bell, Mary S	Assistant Library Director	\$ 67,441.54
INFORMATION TECHNOLOGY			Hapgood, Rachel E	Teen Services/Young Adult Librarian	\$ 62,052.45
Delong, Nathan A	Information Technology Director	\$ 101,875.57	Kane, Heidi B	Children's Librarian	\$ 62,494.97
Sternala, John F	Network Administrator	\$ 90,397.42	Davidow, Bernard T	Adult Services Librarian	\$ 59,308.21
Wrubel, Wayne K	IT Support/WEB Tech	\$ 78,921.65	Getchell, Susan L	Borrower's Services Assistant	\$ 42,460.28
TOWN CLERK			Searles, Debra A	Borrower's Services Assistant	\$ 43,217.94
Tardif, Carole J	Town Clerk	\$ 82,281.01	Witham, Suzanne E	Borrower's Services Assistant	\$ 39,794.66
Brennan, Deborah M	Assistant Town Clerk	\$ 58,988.77	Tousignant, Ann E	Borrower's Services Assistant	\$ 14,423.00
PLANNING			Nicholson, Lisa D	Assistance Children's Librarian	\$ 11,348.72
Buck, Michelle R.	Town Planner	\$ 64,463.46	Maller, Glenn	Library Page	\$ 7,298.48
Pearsall, John M	Town Planner - (Retired)	\$ 24,086.16	Swan, Jack C	Library Page	\$ 6,835.73
Smith, Jeffrey A.	Town Planner - (Seperated)	\$ 23,766.93	Symington, Timothy D.	Adult Services Librarian	\$ 5,257.23
Burnham, Heidi L	Planning And Zoning	\$ 44,886.95	Abbott, Parinita	Adult Services Librarian	\$ 2,361.60
INSPECTORS			Welch, Caroline M	Adult Services Librarian	\$ 1,584.88
Walsh Jr., John J	Town Building Inspector	\$ 62,694.30	Smythe, Rachel M	Assistance Children's Librarian	\$ 393.80
Graves, Melissa A	Administrative Assistant/Conservation	\$ 59,790.67	RECREATION		
Poulin, Edward T	Electrical Inspector	\$ 22,360.00	Litz, Bryan J	Recreation	\$ 90,397.42
Nichols, Gerald A.	Plumbing & Gas	\$ 19,840.00	Dobosz, Ronald P	Groundskeeper/Foreman	\$ 71,224.05
Shepardson, Paul W	Alt Electrical Inspector	\$ 3,320.00	Carroll, Erin A	Assistant Parks And	\$ 62,057.03
Hulbert, Wendel	Alt Town Building Inspector	\$ 680.00	Robinson, Jason A	Groundskeeper/HEO	\$ 55,864.57
Dion, Heath	Alt Plumbing & Gas	\$ 40.00	Duquette, Connor J	Recreation Program Coordinator	\$ 41,181.65
TOWN PROPERTIES			Colkos, Taylor J	Seasonal Field	\$ 20,159.68
Boyd, Samuel F	Facilities Maintenance Manager	\$ 77,646.61	Foulis, Scott A.	Recreation Clerk	\$ 16,559.28
SEALER WGTS & MEAS.			PUBLIC ACCESS		
Petzold, Susan M	Sealer of Wgts and Measures	\$ 6,971.36	Aube, Anthony M	Executive Director WPA	\$ 84,442.54
DOG OFFICER			Ortiz, Noelia	Part-Time Production Coordinator	\$ 12,230.99
Morrissey Jr, Paul	Animal Control Officer	\$ 30,246.50	Buchanan, Jennifer K	Part-Time Production Coordinator	\$ 4,040.64
TREE WARDEN/INSECT CONTROL			Albano, Christina A.	Part-Time Production Coordinator	\$ 683.20
Graziano, David A	Tree Warden/Insect Control	\$ 14,407.41	All salary is based on the fiscal year		
BOARD OF HEALTH			Figures provided by the Accting Dept		
Lorri A. McCool	Board of Health Agent	\$2,771			
ENGINEERING					
Capparelo, Tonya L	DPW Director	\$ 122,564.32			
Sperrazza, William J	Superintendent of Operations for Public Works	\$ 91,329.32			
Grochmal, Dena M	Engineer/GIS Coordinator	\$ 69,099.75			
Lynskey, Joseph J	Engineering	\$ 57,486.22			
Daviu, Donna E	Administrative Assistant	\$ 42,089.50			
Grasso, Annette M	Engineering Clerk	\$ 32,946.81			

Accounting

TOWN OF WILBRAHAM 01095
Employee Compensation
Gross Salary: Fiscal Year 2022
Figures provided by Accounting Department as
Required by Town Bylaw Section 422

FIRE DEPARTMENT		
Name	Title	Gross Salary
Andrews, Michael	Fire Chief	\$ 120,200.18
Nothe, Peter L	Deputy Fire Chief	\$ 102,505.92
Corliss, Daniel J	Captain	\$ 104,378.14
Mullen, Joshua N	Captain	\$ 120,075.14
Arventos, Anthony E	Captain	\$ 164,497.19
Brown, Kevin M	Captain	\$ 154,813.98
Walch, Mathew W	Captain	\$ 108,351.28
Rekos, Paul E.	Firefighter/Emt	\$ 32,387.31
Savoie, Taran A	Firefighter/Emt	\$ 67,400.59
Beane, Devan K	Firefighter/Emt	\$ 84,130.86
Flynn, Scott	Firefighter/Emt	\$ 75,807.96
Dimitropolis, Jason A	Firefighter/Emt	\$ 134,390.94
Farrow, Patrick R	Firefighter/Emt	\$ 94,318.12
George, Dane A	Firefighter/Emt	\$ 105,755.27
Hatch, Richard A	Firefighter/Emt	\$ 26,927.05
Houghton, Christopher E	Firefighter/Emt	\$ 110,473.95
Kristek, Jeffrey J	Firefighter/Emt	\$ 117,071.51
Nothe, Andrew L	Firefighter/Emt	\$ 119,327.79
Robidoux, Victor G	Firefighter/Emt	\$ 91,127.02
Royce, James R	Firefighter/Emt	\$ 94,111.70
Senegal, Justin M	Firefighter/Emt	\$ 99,354.35
Witek, Jeffrey M	Firefighter/Emt	\$ 95,626.95
Hart, Adam R	Firefighter/Emt	\$ 86,131.54
Fitzgerald, John W	Firefighter/Emt	\$ 119,081.88
Merrill, Derrick W	Firefighter/Emt	\$ 118,189.22
Sterling, Matthew C	Firefighter/Emt	\$ 138,925.40
Mccaffrey, Lena M	Administrative	\$ 53,185.57
Torres, Melissa M	Ambulance Billing	\$ 28,157.50
* Paid by Ambulance Fund		

POLICE DEPARTMENT		
Name	Title	Gross Salary
Zollo, Robert G	Police Chief	\$ 155,394.91
Kane Jr, Timothy F	Police Captain	\$ 31,152.29
Baldwin, Shawn B	Police Captain	\$ 117,245.68
Lennon, Edward C	Police Captain	\$ 136,762.00
		\$ -
Rudinski, Jeffrey R	Police Captain	\$ 96,800.05
Arventos, Christopher C	Police Sergeant	\$ 101,256.17
Costa, Douglas W	Police Officer	\$ 73,965.62
Casella, Sean E	Police Officer	\$ 80,337.95
Cygan, Michael J	Police Officer	\$ 85,195.28
Florindo, Aderico P	Police Officer	\$ 75,458.80
Gagner, James E	Police Officer	\$ 86,613.50
Korzec, Thomas P	Police Officer	\$ 71,753.94
Gagnon, Joshua D	Police Officer	\$ 74,759.36
Menard, Daniel E	Police Officer	\$ 68,786.25
Harris, Mark	Police Officer	\$ 69,723.42
Noyes, Brent P	Police Sergeant	\$ 100,266.69
Regin, Benjamin E	Police Officer	\$ 71,230.29
Moore, Charles L	Police Sergeant	\$ 85,723.22
Wall, Justin R	Police Officer	\$ 87,486.68
Glenn, Steven J	Police Officer	\$ 78,185.29
Ryan, Daniel F	Police Officer	\$ 72,330.22
Shlosser, Mark C	Police Officer	\$ 70,207.18
Strong, Brian C	Police Sergeant	\$ 92,232.27
Osborn, Karl J	Police Officer	\$ 73,351.52
Perry li, John R	Police Officer	\$ 76,685.18
		\$ -
Ford, Sean M.	Police Sergeant	\$ 70,971.36
Lewis li, John W.	Police Officer	\$ 73,308.90
Martowski, Chad M	Police Officer	\$ 65,609.73
Gildea, Maria H	Administrative	\$ 50,830.79

CENTRAL DISPATCH		
Name	Title	Gross Salary
Gentile Jr, Anthony E	Dispatch Supervisor	\$ 71,956.47
Duclos, Mark E	Dispatcher	\$ 13,282.22
Hatch, Linda J	Dispatcher	\$ 90,686.69
Kibbe, Brian M	Dispatcher	\$ 80,189.14
Murphy, Annie E	Dispatcher	\$ 87,838.58
Hastings Jr, Jeffrey T	Dispatcher	\$ 77,651.57
Danek, Johnathan J	Dispatcher	\$ 104,103.96
Squires, David H	Dispatcher	\$ 8,049.94
Clark, David K	Dispatcher	\$ 16,419.32
Dimascola, Brent	Dispatcher	\$ 35,742.33
Green, Kelsey L	Dispatcher	\$ 68,253.66
Gerry, Jacquelyn I	Dispatcher	\$ 10,845.42
Bolden Jr., Wilbur C.	Dispatcher	\$ 3,596.35
Manseau, Alexandra K	Dispatcher	\$ 2,398.99
Dunham, Jordan E.	Dispatcher	\$ 1,061.50
Aviles, Almaida	Dispatcher	\$ 932.51
Chabot, Brandon P	Dispatcher	\$ 795.73
Wallace, Gregory	Dispatcher	\$ 573.21
Peritz, William E.	Dispatcher	\$ 403.37

Treasurer/Collector's Office

By way of introduction, I would like to say hello and express how excited I am to be working for the Town of Wilbraham. I come to Wilbraham with broad municipal experience working for smaller towns in Franklin County. As I approach my one-year anniversary here, I have enjoyed meeting residents and learning about Wilbraham.

The Town has recently converted all its financial and collections software. The change will enable various departments to work fluidly, enhancing productivity and efficiency, and will prepare us to meet future needs. Residents may have noticed a difference in the bill layout, but otherwise the conversion should be seamless.

We have expanded our online bill pay to include Disposal and Recycling Center sales. Annual DRC stickers and special passes for Bulky Items or TV/Freon Stickers are available for purchase online. We hope this will be an added convenience for residents.

In addition to conducting transactions online, residents may pay in-person at the Collector's Office or leave payments in the drop-box near the rear entrance at the Town Hall, which is available 24/7.

The ultimate goal of the Treasurer/Collector's Office is to perform the required duties in an efficient and courteous manner. A true asset to the Town is the knowledgeable and friendly office staff, with a combined 60 years of service to Wilbraham. It is a pleasure working with Janet, Lynne, and Amy, appreciating the familiarity they have with residents and business owners.

The Collector / Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and the Finance Committee, and represent Wilbraham as a voting-member of the Scantic Valley Regional Health Trust and the Hampden County Regional Retirement System.

The Collector / Treasurer's office is also responsible for the timely billing and collection of 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

Feel free to contact me, stop by, or call me at 596-2800 x 130, if you would like to say hello or if you have a question. You can also check us out on the web at www.wilbraham-ma.gov.

Respectfully submitted,
 Barbara Hancock, CMMC, CMMT
 Assistant Town Administrator for Budget and Finance /
 Treasurer / Collector

Photo courtesy of
 Melissa Graves



Account Balances Report	
As of 6/30/22	
Acct	6/30/22 Balance
ASSETS	
Cash and Bank Accounts	
CITIZENS BANK PAYROLL ACCOUNT	144,600.62
CITIZENS GENERAL FUND	582,612.66
CITIZENS PARKS & REC	0.00
CITIZENS RECREATION DEPARTMENT	76,578.14
COUNTRY BANK MONEY MARKET	4,578.45
COUNTRY BANK OPEB TRUST FUND	3,226,505.77
COUNTRY BANK STAB CAPITAL PROJ	459,990.70
COUNTRY BANK STABILIZATION	740,892.28
M&T BANK	3,227.76
MMDT CONSERVATION FUND	14,178.53
MMDT CRANE PARK MEMORIAL FUND	3,939.85
MMDT GENERAL FUND	513,308.35
MONSON SAVINGS BANK	0.00
MONSON SAVINGS NEW RATE	10,529,274.46
MONSON SAVINGS VENDOR ACCOUNT	1,317,163.14
MONSON SR CENTER BLDG FUND	3,383,845.84
NEWBURYPORT BANK MM	526,292.55
PEOPLES BANK CEMETERY TRUST	68,735.80
PEOPLES BANK DEA ASSET FUND	5,008.18
PEOPLES BANK DEBIT CARD	3,000.00
PEOPLES BANK GENERAL FUND	581,876.09
PEOPLES BANK POLICE DRUG TRUST	37,384.81
PEOPLES BANK TRUST FUNDS	7,747.13
PEOPLES COMM PRES ACT NEW-1058184...	1,690,484.67
TD BANK CULTURAL COUNCIL	18,090.98
TD BANK VENDOR ACCOUNT	654,557.94
UNIBANK	399,085.65
UNIBANK RECREATION ONLINE	123,450.16
UNIBANK TREAS ON-LINE PAYMENTS	9,446.16
TOTAL Cash and Bank Accounts	25,125,854.65
TOTAL ASSETS	25,125,854.65
LIABILITIES	0.00
OVERALL TOTAL	25,125,854.65

Treasurer/Collector Long Term Debt Report

PAGE ONE	DEBT SERVICE SCHEDULE	NAME	PURPOSE	DATE OF ISSUE	RATE	DEBT BREAKDOWN	BALANCE 6/30/2022	WILBRAHAM												BALANCE 6/30/2031																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
								FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
		WATER POL ABATE TRUST	MAIN STREET SEWER PROJECT	18-Mar-09	2%	PRINCIPAL INTEREST ADMIN FEE	1,514,157	\$203,548.00	\$207,660.00	\$211,855.00	\$216,135.00	\$220,502.00	\$224,956.00	\$229,501.00	\$234,145.00	\$238,880.00	\$243,705.00	\$248,620.00	\$253,625.00	\$258,720.00	\$263,905.00	\$269,180.00	\$274,545.00	\$279,000.00	\$283,545.00	\$288,180.00	\$292,905.00	\$297,720.00	\$302,625.00	\$307,620.00	\$312,705.00	\$317,880.00	\$323,145.00	\$328,500.00	\$333,945.00	\$339,480.00	\$345,105.00	\$350,820.00	\$356,625.00	\$362,520.00	\$368,505.00	\$374,580.00	\$380,745.00	\$387,000.00	\$393,345.00	\$399,780.00	\$406,305.00	\$412,920.00	\$419,625.00	\$426,420.00	\$433,305.00	\$440,280.00	\$447,345.00	\$454,500.00	\$461,745.00	\$469,080.00	\$476,505.00	\$484,020.00	\$491,625.00	\$499,320.00	\$507,105.00	\$515,080.00	\$523,145.00	\$531,300.00	\$539,545.00	\$547,880.00	\$556,305.00	\$564,820.00	\$573,425.00	\$582,120.00	\$590,905.00	\$599,780.00	\$608,745.00	\$617,800.00	\$626,945.00	\$636,180.00	\$645,505.00	\$654,920.00	\$664,425.00	\$674,020.00	\$683,705.00	\$693,480.00	\$703,345.00	\$713,300.00	\$723,345.00	\$733,480.00	\$743,705.00	\$754,020.00	\$764,425.00	\$774,920.00	\$785,505.00	\$796,180.00	\$806,945.00	\$817,800.00	\$828,745.00	\$839,780.00	\$850,905.00	\$862,120.00	\$873,425.00	\$884,820.00	\$896,305.00	\$907,880.00	\$919,545.00	\$931,300.00	\$943,145.00	\$955,080.00	\$967,105.00	\$979,220.00	\$991,425.00	\$1,003,720.00	\$1,016,105.00	\$1,028,580.00	\$1,041,145.00	\$1,053,800.00	\$1,066,545.00	\$1,079,380.00	\$1,092,305.00	\$1,105,320.00	\$1,118,425.00	\$1,131,620.00	\$1,144,905.00	\$1,158,280.00	\$1,171,745.00	\$1,185,300.00	\$1,198,945.00	\$1,212,680.00	\$1,226,505.00	\$1,240,420.00	\$1,254,425.00	\$1,268,520.00	\$1,282,705.00	\$1,296,980.00	\$1,311,345.00	\$1,325,800.00	\$1,340,345.00	\$1,354,980.00	\$1,369,705.00	\$1,384,520.00	\$1,399,425.00	\$1,414,420.00	\$1,429,505.00	\$1,444,680.00	\$1,459,945.00	\$1,475,300.00	\$1,490,745.00	\$1,506,280.00	\$1,521,905.00	\$1,537,620.00	\$1,553,425.00	\$1,569,320.00	\$1,585,305.00	\$1,601,380.00	\$1,617,545.00	\$1,633,800.00	\$1,650,145.00	\$1,666,580.00	\$1,683,105.00	\$1,699,720.00	\$1,716,425.00	\$1,733,220.00	\$1,750,105.00	\$1,767,080.00	\$1,784,145.00	\$1,801,300.00	\$1,818,545.00	\$1,835,880.00	\$1,853,305.00	\$1,870,820.00	\$1,888,425.00	\$1,906,120.00	\$1,923,905.00	\$1,941,780.00	\$1,959,745.00	\$1,977,800.00	\$1,995,945.00	\$2,014,180.00	\$2,032,505.00	\$2,050,920.00	\$2,069,425.00	\$2,088,020.00	\$2,106,705.00	\$2,125,480.00	\$2,144,345.00	\$2,163,300.00	\$2,182,345.00	\$2,201,480.00	\$2,220,705.00	\$2,240,020.00	\$2,259,425.00	\$2,278,920.00	\$2,298,505.00	\$2,318,180.00	\$2,337,945.00	\$2,357,800.00	\$2,377,745.00	\$2,397,780.00	\$2,417,905.00	\$2,438,120.00	\$2,458,425.00	\$2,478,820.00	\$2,499,305.00	\$2,519,880.00	\$2,540,545.00	\$2,561,300.00	\$2,582,145.00	\$2,603,080.00	\$2,624,105.00	\$2,645,220.00	\$2,666,425.00	\$2,687,720.00	\$2,709,105.00	\$2,730,580.00	\$2,752,145.00	\$2,773,800.00	\$2,795,545.00	\$2,817,380.00	\$2,839,305.00	\$2,861,320.00	\$2,883,425.00	\$2,905,620.00	\$2,927,905.00	\$2,950,280.00	\$2,972,745.00	\$2,995,300.00	\$3,017,945.00	\$3,040,680.00	\$3,063,505.00	\$3,086,420.00	\$3,109,425.00	\$3,132,520.00	\$3,155,705.00	\$3,178,980.00	\$3,202,345.00	\$3,225,800.00	\$3,249,345.00	\$3,272,980.00	\$3,296,705.00	\$3,320,520.00	\$3,344,425.00	\$3,368,420.00	\$3,392,505.00	\$3,416,680.00	\$3,440,945.00	\$3,465,300.00	\$3,489,745.00	\$3,514,280.00	\$3,538,905.00	\$3,563,620.00	\$3,588,425.00	\$3,613,320.00	\$3,638,305.00	\$3,663,380.00	\$3,688,545.00	\$3,713,780.00	\$3,739,105.00	\$3,764,520.00	\$3,790,025.00	\$3,815,620.00	\$3,841,305.00	\$3,867,080.00	\$3,892,945.00	\$3,918,880.00	\$3,944,905.00	\$3,971,020.00	\$3,997,225.00	\$4,023,520.00	\$4,049,905.00	\$4,076,380.00	\$4,102,945.00	\$4,129,580.00	\$4,156,305.00	\$4,183,120.00	\$4,210,025.00	\$4,237,020.00	\$4,264,105.00	\$4,291,280.00	\$4,318,545.00	\$4,345,880.00	\$4,373,305.00	\$4,400,820.00	\$4,428,425.00	\$4,456,120.00	\$4,483,905.00	\$4,511,780.00	\$4,539,745.00	\$4,567,780.00	\$4,595,905.00	\$4,624,120.00	\$4,652,425.00	\$4,680,820.00	\$4,709,305.00	\$4,737,880.00	\$4,766,545.00	\$4,795,300.00	\$4,824,145.00	\$4,853,080.00	\$4,882,105.00	\$4,911,220.00	\$4,940,425.00	\$4,969,720.00	\$4,999,105.00	\$5,028,580.00	\$5,058,145.00	\$5,087,800.00	\$5,117,545.00	\$5,147,380.00	\$5,177,305.00	\$5,207,320.00	\$5,237,425.00	\$5,267,620.00	\$5,297,905.00	\$5,328,280.00	\$5,358,745.00	\$5,389,300.00	\$5,419,945.00	\$5,450,680.00	\$5,481,505.00	\$5,512,420.00	\$5,543,425.00	\$5,574,520.00	\$5,605,705.00	\$5,636,980.00	\$5,668,345.00	\$5,699,780.00	\$5,731,305.00	\$5,762,920.00	\$5,794,625.00	\$5,826,420.00	\$5,858,305.00	\$5,890,280.00	\$5,922,345.00	\$5,954,480.00	\$5,986,705.00	\$6,019,020.00	\$6,051,425.00	\$6,083,920.00	\$6,116,505.00	\$6,149,180.00	\$6,181,945.00	\$6,214,800.00	\$6,247,745.00	\$6,280,780.00	\$6,313,905.00	\$6,347,120.00	\$6,380,425.00	\$6,413,820.00	\$6,447,305.00	\$6,480,880.00	\$6,514,545.00	\$6,548,300.00	\$6,582,145.00	\$6,616,080.00	\$6,650,105.00	\$6,684,220.00	\$6,718,425.00	\$6,752,720.00	\$6,787,105.00	\$6,821,580.00	\$6,856,145.00	\$6,890,780.00	\$6,925,505.00	\$6,960,320.00	\$6,995,225.00	\$7,030,220.00	\$7,065,305.00	\$7,100,480.00	\$7,135,745.00	\$7,171,080.00	\$7,206,505.00	\$7,242,020.00	\$7,277,625.00	\$7,313,320.00	\$7,349,105.00	\$7,384,980.00	\$7,420,945.00	\$7,457,000.00	\$7,493,145.00	\$7,529,380.00	\$7,565,705.00	\$7,602,120.00	\$7,638,625.00	\$7,675,220.00	\$7,711,905.00	\$7,748,680.00	\$7,785,545.00	\$7,822,480.00	\$7,859,505.00	\$7,896,620.00	\$7,933,825.00	\$7,971,120.00	\$8,008,505.00	\$8,045,980.00	\$8,083,545.00	\$8,121,180.00	\$8,158,905.00	\$8,196,720.00	\$8,234,625.00	\$8,272,620.00	\$8,310,705.00	\$8,348,880.00	\$8,387,145.00	\$8,425,480.00	\$8,463,905.00	\$8,502,420.00	\$8,541,025.00	\$8,579,720.00	\$8,618,505.00	\$8,657,380.00	\$8,696,345.00	\$8,735,380.00	\$8,774,505.00	\$8,813,720.00	\$8,853,025.00	\$8,892,420.00	\$8,931,905.00	\$8,971,480.00	\$9,011,145.00	\$9,050,880.00	\$9,090,705.00	\$9,130,620.00	\$9,170,625.00	\$9,210,720.00	\$9,250,905.00	\$9,291,280.00	\$9,331,745.00	\$9,372,300.00	\$9,412,945.00	\$9,453,680.00	\$9,494,505.00	\$9,535,420.00	\$9,576,425.00	\$9,617,520.00	\$9,658,705.00	\$9,699,980.00	\$9,741,345.00	\$9,782,780.00	\$9,824,305.00	\$9,865,920.00	\$9,907,625.00	\$9,949,420.00	\$9,991,305.00	\$1,033,180.00	\$1,075,145.00	\$1,117,100.00	\$1,159,145.00	\$1,201,180.00	\$1,243,305.00	\$1,285,420.00	\$1,327,525.00	\$1,369,620.00	\$1,411,705.00	\$1,453,780.00	\$1,495,845.00	\$1,537,900.00	\$1,580,045.00	\$1,622,180.00	\$1,664,305.00	\$1,706,420.00	\$1,748,525.00	\$1,790,620.00	\$1,832,705.00	\$1,874,780.00	\$1,916,845.00	\$1,958,900.00	\$2,000,945.00	\$2,042,980.00	\$2,085,005.00	\$2,127,020.00	\$2,169,035.00	\$2,211,050.00	\$2,253,065.00	\$2,295,080.00	\$2,337,095.00	\$2,379,110.00	\$2,421,125.00	\$2,463,140.00	\$2,505,155.00	\$2,547,170.00	\$2,589,185.00	\$2,631,200.00	\$2,673,215.00	\$2,715,230.00	\$2,757,245.00	\$2,799,260.00	\$2,841,275.00	\$2,883,290.00	\$2,925,305.00	\$2,967,320.00	\$3,009,335.00	\$3,051,350.00	\$3,093,365.00	\$3,135,380.00	\$3,177,395.00	\$3,219,410.00	\$3,261,425.00	\$3,303,440.00	\$3,345,455.00	\$3,387,470.00	\$3,429,485.00	\$3,471,500.00	\$3,513,515.00	\$3,555,530.00	\$3,597,545.00	\$3,639,560.00	\$3,681,575.00	\$3,723,590.00	\$3,765,605.00	\$3,807,620.00	\$3,849,635.00	\$3,891,650.00	\$3,933,665.00	\$3,975,680.00	\$4,017,695.00	\$4,059,710.00	\$4,101,725.00	\$4,143,740.00	\$4,185,755.00	\$4,227,770.00	\$4,269,785.00	\$4,311,800.00	\$4,353,815.00	\$4,395,830.00	\$4,437,845.00	\$4,479,860.00	\$4,521,875.00	\$4,563,890.00	\$4,605,905.00	\$4,647,920.00	\$4,689,935.00	\$4,731,950.00	\$4,773,965.00	\$4,815,980.00	\$4,857,995.00	\$4,899,010.00	\$4,941,025.00	\$4,983,040.00	\$5,025,055.00	\$5,067,070.00	\$5,109,085.00	\$5,151,100.00	\$5,193,115.00	\$5,235,130.00	\$5,277,145.00	\$5,319,160.00	\$5,361,175.00	\$5,403,190.00	\$5,445,205.00	\$5,487,220.00	\$5,529,235.00	\$5,571,250.00	\$5,613,265.00	\$5,655,280.00	\$5,697,295.00	\$5,739,310.00	\$5,781,325.00	\$5,823,340.00	\$5,865,355.00	\$5,907,370.00	\$5,949,385.00	\$5,991,400.00	\$6,033,415.00	\$6,075,430.00	\$6,117,445.00	\$6,159,460.00	\$6,201,475.00	\$6,243,490.00	\$6,285,505.00	\$6,327,520.00	\$6,369,535.00	\$6,411,550.00	\$6,453,565.00	\$6,495,580.00	\$6,537,595.00	\$6,579,610.00	\$6,621,625.00	\$6,663,640.00	\$6,705,655.00	\$6,747,670.00	\$6,789,685.00	\$6,831,700.00	\$6,873,715.00	\$6,915,730.00	\$6,957,745.00	\$6,999,760.00	\$7,041,775.00	\$7,083,790.00	\$7,125,805.00	\$7,167,820.00	\$7,209,835.00	\$7,251,850.00	\$7,293,865.00	\$7,335,880.00	\$7,377,895.00	\$7,419,910.00	\$7,461,925.00	\$7,503,940.00	\$7,545,955.00	\$7,587,970.00	\$7,629,985.00	\$7,671,000.00	\$7,713,015.00	\$7,755,030.00	\$7,797,045.00	\$7,839,060.00	\$7,881,075.00	\$7,923,090.00	\$7,965,105.00	\$8,007,120.00	\$8,049,135.00	\$8,091,150.00	\$8,133,165.00	\$8,175,180.00	\$8,217,195.00	\$8,259,210.00	\$8,301,225.00	\$8,343,240.00	\$8,385,255.00	\$8,427,270.00	\$8,469,285.00	\$8,511,300.00	\$8,553,315.00	\$8,595,330.00	\$8,637,345.00	\$8,679,360.00	\$8,721,375.00	\$8,763,390.00	\$8,805,405.00	\$8,847,420.00	\$8,889,435.00	\$8,931,450.00	\$8,973,465.00	\$9,015,480.00	\$9,057,495.00	\$9,099,510.00	\$9,141,525.00	\$9,183,540.00	\$9,225,555.00	\$9,267,570.00	\$9,309,585.00	\$9,351,600.00	\$9,393,615.00	\$9,435,630.00	\$9,477,645.00	\$9,519,660.00	\$9,561,675.00	\$9,603,690.00	\$9,645,705.00	\$9,687,720.00	\$9,729,735.00	\$9,771,750.00	\$9,813,765.00	\$9,855,780.00	\$9,897,795.00	\$9,939,810.00	\$9,981,825.00	\$1,023,840.00	\$1,065,855.00	\$1,107,870.00	\$1,149,885.00	\$1,191,900.00	\$1,233,915.00	\$1,275,930.00	\$1,317,945.00	\$1,359,960.00	\$1,401,975.00	\$1,443,990.00	\$1,486,005.00	\$1,528,020.00	\$1,570,035.00	\$1,612,050.00	\$1,654,065.00	\$1,696,080.00	\$1,738,095.00	\$1,780,110.00	\$1,822,125.00	\$1,864,140.00	\$1,906,155.00	\$1,948,170.00	\$1,990,185.00	\$2,032,200.00	\$2,07

Collector/Treasurer's Office

STATEMENT OF TRUST FUNDS FY 22							
	BALANCE 30-Jun-21	EXPENDABLE 30-Jun-21	NEW FY 2022	INTEREST & DIVIDENDS FY 2022	EXPENSES FY 2022	BALANCE 30-Jun-22	EXPENDABLE 6/30/2022
TOTAL CEMETERIES	\$67,080.19	\$17,270.02		\$1,655.61	\$0.00	\$68,735.80	\$18,925.63
THE VALUE OF STOCK DONATED BY ETHELBERT BLISS AS OF JUNE 30, 2022							
NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
				COMCAST CORP. (CMCSA)	54	\$39.24	\$2,118.96
ATT (T)	360	\$20.96	\$7,545.60	CENTURY LINK (LUMN)	6	\$10.91	\$65.46
FRONTIER COMMUNICATIONS (FTR)	1.33	\$0.00	\$0.00	VODAFONE (VOD)	28	\$15.58	\$436.24
VERIZON (VZ)	97	\$50.75	\$4,922.75				
			TOTAL VALUE			\$15,089.01	
MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	\$434.90	CHLOE B. STEBBINS (LIBRARY)	\$100.00				
SCHOOL LOT FUND	\$641.74	TERCENTARY OBSERVANCE	\$250.00				
SOLDIERS' MONUMENT	\$1,000.00	DEACON WARRINER SCHOOL	\$667.00				
		CHLOE B. STEBBINS (POOR FUND)	\$100.00				
		TOTAL MISC NON-EXPENDABLE TRUST AMOUNT				\$3,193.64	
	BALANCE 30-Jun-21	EXPENDABLE 30-Jun-21	INTEREST FY 2022	EXPENSES FY 2022	BALANCE 6/30/2022	EXPENDABLE 6/30/2022	
MISCELLANEOUS							
PEAKE ROAD	\$1,374.61	\$932.48	\$1.36	\$0.00	\$1,375.97	\$933.84	
SCHOOL LOT FUND	\$811.81	\$165.79	\$0.80	\$0.00	\$812.61	\$166.59	
SOLDIERS' MONUMENT	\$1,405.28	\$397.85	\$1.39	\$0.00	\$1,406.67	\$399.24	
CHLOE B. STEBBINS (POOR FUND)	\$1,756.35	\$1,647.13	\$1.75	\$0.00	\$1,758.10	\$1,648.88	
CHLOE B. STEBBINS (LIBRARY)	\$102.06	\$1.58	\$0.09	\$0.00	\$102.15	\$1.67	
TERCENTARY OBSERVANCE	\$1,445.74	\$1,188.08	\$1.45	\$0.00	\$1,447.19	\$1,189.53	
DEACON WARRINER SCHOOL	\$843.61	\$172.18	\$0.83	\$0.00	\$844.44	\$173.01	
TOTAL MISCELLANEOUS	\$7,739.46	\$4,505.09	\$7.67	\$0.00	\$7,747.13	\$4,512.76	
TOTAL CEMETERIES AND MISCELLANEOUS	\$74,819.65	\$21,775.11	\$7.67	\$0.00	\$76,482.93	\$23,438.39	
			INTEREST	TRANSFERS IN	TRANSFERS OUT	EXPENDABLE 6/30/2022	
STABILIZATION FUND		\$1,138,647.39	\$2,244.97	\$645,151.78	\$600,000.00	\$1,186,044.04	
STABILIZATION FUND CAPITAL PROJECTS		\$3,155,721.05	\$4,269.65	\$1,000,000.00	\$3,700,000.00	\$459,990.70	
OPEB LIABILITY TRUST FUND		\$2,691,391.14	\$7,536.63	\$527,578.00		\$3,226,505.77	
POLICE DRUG FUND		\$31,018.01	\$84.20		\$0.00	\$31,102.21	
POLICE DEA ASSET FUND		\$4,998.64	\$7.54			\$5,006.18	
CONSERVATION FUND		\$14,132.86	\$45.67			\$14,178.53	
CEMETERY INTEREST	BLISS INT						
\$6.72	\$1.56	JULY					
\$7.18	\$1.67	AUGUST	BLISS DIVIDEND PAYMENTS				
\$6.76	\$1.57	SEPTEMBER					
\$6.53	\$1.52	OCTOBER		20-Aug	\$289.63		
\$7.23	\$1.68	NOVEMBER		9-Nov	\$277.78		
\$7.01	\$1.63	DECEMBER		15-Feb	\$291.59		
\$7.01	\$1.63	JANUARY		27-May	\$192.64		
\$6.35	\$1.48	FEBRUARY	BLISS DIVIDEND		\$859.00		
\$7.04	\$1.64	MARCH					
\$6.59	\$1.54	APRIL					
\$7.31	\$1.70	MAY					
\$6.87	\$1.60	JUNE					
\$82.60	\$19.22		TOTAL				
		TOTAL INTEREST INCOME		BLISS DIVIDEND	\$1,910.64		
				BLISS INTEREST	\$19.22		
		BLISS INT AND DIVIDEND	\$1,929.86	Cemetery Interest	\$82.60		
		TOTAL INTEREST	\$101.82				

Public Works

The Department of Public Works consists of five divisions (Engineering, Highway, Wastewater, Water and Solid Waste) with 27 employees and a budget exceeding \$6,000,000.

Engineering Division:

The Engineering Division oversees all the DPW divisions and provides public works related administrative and technical support to Town departments, committees and boards. Service requests continued to be received via phone and email or the service request on the Town website. DPW Administrative Assistant, Donna Daviau, retired after 20 years of dedicated service to the Town.

In addition to receiving and coordinating the resolution of thousands of service requests, personnel also provided support for trench permits, septic system installations, Title V inspections, bids and contracts, water and sewer billing, commitments, abatements, water meter and radio reader installations, closing adjustments, backflow billing, sump pump inspections, construction inspection, stormwater/water/sewer permits, excavation permits and water/sewer/drainage markout requests.

Engineering personnel worked collaboratively with the other DPW divisions and contractors on a variety of projects. Listed below are some of the completed and/or ongoing project highlights for the year.



Photo courtesy of DPW Dept.

- ◆ Emergency Cottage Avenue Bridge Repairs-Engineering staff coordinated with the Town of Ludlow and MassDOT to complete emergency repairs to the bridge joint
- ◆ Utility Billing Software Upgrade
- ◆ Bulky Waste Pilot Program at the DRC
- ◆ New sidewalk and culvert improvements on Stony Hill Road from Mark Road to the Wilbraham Commons
- ◆ Road Resurfacing and Related Work project (\$1.9 Million): (See Paving List)
- ◆ Wastewater Inflow and Infiltration (I&I) Federal, State and local reporting and compliance work
- ◆ Geographic Information System (GIS) - DPW continues to use modern technology to assist with field operations using applications with iPads. Examples include stormwater outfall inspection, I&I inspection, catch basin cleaning, wastewater manhole and pipe inspection, pipe jetting, pump station inspection and maintenance, hydrant flushing, backflow testing, cross connection inspection, etc.
- ◆ Environmental Protection Agency (EPA) Phase II Stormwater Regulation Compliance- Annual stormwater report, GIS documented catch basin cleaning, outfall inventory inspection, detention basin inspection, illicit discharge and elimination investigation, construction activity inspection and enforcement
- ◆ Grease trap pumping permit and inspection program
- ◆ Site Plan review for Planning Board, Conservation Commission and Zoning Board of Appeals
- ◆ Stormwater permit review and inspection for commercial and residential properties
- ◆ Private Way temporary maintenance requests
- ◆ Senior Center/Town Hall Sewer Design
- ◆ Muncibid Auction of DPW equipment
- ◆ Prepare bid documents for Line Painting, Materials, Crack Sealing, Road Resurfacing, Wastewater Instrumentation and Mechanical Projects
- ◆ Grant application for Municipal Vulnerability Preparedness Projects, Culvert Improvements and Small Bridge Project
- ◆ Trash Hauler Enforcement
- ◆ OSHA Compliance-Representative on State Health and Safety Advisory Board

Other Division Tasks

Drainlayer (Sewer Installer) Licenses	12
Pavement Cut/Stormwater Permits and Inspections	63
Septage Hauler Licenses	10
Septic System Installer Licenses	20
Water Installer Licenses	10
Trash Hauler Licenses	6
Service Requests (estimated)	4500
Water and Sewer Semi-Annual Billing	3640
Closing Adjustments	52
Second Meter Semi-annual	50
Backflow Bills	58
Sanitary Sewer Connection Permits	15
Water Service Connection Permits	11
Grease Trap Inspections	57

Engineering Division Employees

Donna Daviau, Administrative Assistant-Retired January 2023. Best Wishes!
 Annette Grasso, Administrative Assistant
 Dena Grochmal, GIS Coordinator/Engineer
 William Sperrazza, Superintendent of Operations
 Joseph J. Lynskey, Engineer/Field Inspector
 Tonya L. Capparello P.E., DPW Director/Town Engineer

Public Works

Highway Division:

The Highway Division is responsible for maintaining 125+/- miles of roads. Typical work assignments include:

- ◇ Pavement markings, painting crosswalks and stop lines
- ◇ Tree and brush trimming, along with weed control, around guard rail systems
- ◇ Roadside mowing
- ◇ Repairing road trenches and pothole patching
- ◇ Loam and seeding for road projects
- ◇ Plow damage repair
- ◇ Catch basin cleaning and inspection reports
- ◇ Culvert cleaning
- ◇ Street sweeping
- ◇ Drainage repair and installation (catch basin & pipe)
- ◇ Detention basin maintenance
- ◇ Equipment repair and maintenance
- ◇ Sidewalk maintenance and construction
- ◇ Snow and ice removal
- ◇ Sign making, installation and maintenance
- ◇ Snow removal operations
- ◇ Storm cleanup



Photo courtesy of DPW Dept.

In order to complete these tasks, the division has approximately 52 various pieces of equipment. There is one Lead Mechanic and an Assistant Mechanic responsible for maintenance and repair of vehicles and equipment from multiple departments.

The Highway division, as part the Federal Stormwater Phase II program, continues to prioritizing the cleaning of catch basins throughout the Town making every effort to clean and document each basin and its condition utilizing specialized basin cleaning equipment and software. Culverts and outfalls were inspected and maintained as necessary.

The Highway division received delivery of three trucks:

- Ford F350 service body truck for fleet maintenance
- Ford F450 dump body with salter and plow
- Ford F250 Pickup truck

The Highway division utilizes yardwaste from the DRC to convert to compost and topsoil which is used for treebelt repairs and jobsite restoration after DPW projects.

The Highway division made additional improvements to the Woodland Dell Flood Mitigation Infrastructure including modification to catch basins, the trash rack, the spill way and the controlled flooding area.

The Highway division provided support to other departments and commissions;

- Assisted Tree Warden with removing and disposing of trees on Woodsley Rd and various tree/brush cleanup throughout Town.
- Performed work at the Library with removal of parking lot island and trees, installation of electric conduit for parking lot lights as well as laying out and repainted the parking lot markings. The division also extended the Story Walk trail to the front of the building.
- Conservation: Emergency removal of a damaged footbridge on the Bruer Pond/Sevey Park trail; Assisted with beaver dam issue on Twelve Mile Brook Trail.

Highway Division Employees:

Tim Grise-Highway Foreman
 Efrain Colon-Lead Mechanic
 Ed Jenkins-Assistant Mechanic (Promoted in January 2022)
 Damon Goddard-Heavy Equipment Operator 2 (Resigned in August 2022)
 Joseph Rollins-Heavy Equipment Operator 2 (New hire May 2022)
 Doug Cutler-Heavy Equipment Operator 1
 Bruce Sawyer-Heavy Equipment Operator 1 (Retired in November 2022)
 Tony Ribeiro-Heavy Equipment Operator 1 (New hire January 2022)
 Audrey Aquadro-Heavy Equipment Operator 1 (New Hire May 2022)
 Michael Rollet-Heavy Equipment Operator 1 (New Hire October 2022)
 Nichole O'Donnel (New hire May 2022)

Roads Paved 2022	Description
Wilbraham Middle School Back Parking Lot	Shim/Top
Anvil Rd	Level/Overlay
Belli Dr	Reclaim/Binder/Top
Blacksmith Rd	Level/Overlay
Brainard Rd	Mill/Top
Branch Rd	Level/Top
Cottage Ave	Mill/Level
Chestnut Hill Dr	Mill/Top
Crane Hill (108 to Glendale Rd)	Top
Forest Glade Dr	Reclaim/Binder/Top
Hemingway Rd	Level/Top
Mountain Road-Chapel St to North Barlett Rd	Level/Top
Mountain Rd (Main St to 1,100 ft)	Level
Springfield St (Faculty St to Main St)	Mill/Top
Library Parking Lot	Shim/Top
Main St (Faculty to Pomeroy)	Mill/Pave
Stony Hill Rd (Glenn Dr to Wilbraham Commons)	Shim
Woodland Dell Rd	Mill/Pave
Iroquois Dr	Shim

Public Works

Wastewater Division:

The Waste Water Division is an enterprise fund with two (2) full-time employees and one (1) half-time employee. Division personnel are responsible for maintaining 36 miles of sewer mains, ten (10) pump stations and 795 manholes. The Town's waste water is pumped to and treated at the Springfield Regional Wastewater Treatment Plant.

Pump station inspection and maintenance is one of the major responsibilities of the division.

The following was completed throughout the year:

- Daily visual inspection of all pump stations
- Preventative maintenance on pump stations and other system appurtenances
- System components repaired, replaced, or upgraded as part of constant preventative maintenance
- Safety upgrades were made to portable generator that power pumps stations without backup power sources in the event of power loss
- Mission Control units were upgraded to improve reporting and monitoring of pump stations remotely
- Sewer and drainage manhole inspections and cleaning
- Emergency response to pump station failures
- Safety training
- Pulling, cleaning, and testing of pumps
- Crane truck inspection and maintenance
- Quarterly Sampling
- Quarterly Air Release Valve Inspections
- Dye Testing
- Cross country easement maintenance
- Sewer markouts
- Grease trap inspections at food service establishments and other commercial sites
- Ten (10) new connections to the sewer system were installed.
- Three (3) sewer disconnects with two (2) reconnection.
- Interior and exterior maintenance of facilities
- Maintenance of equipment and vehicles including the Jet/vac truck
- Perform snow and ice removal operations for the Town
- Emergency response to storm events (wind, flooding, etc.)
- Assist Highway Division with catch basin cleaning for stormwater management
- Assist other DPW divisions with projects utilizing special Waste Water equipment

As part of a Massachusetts Department of Environmental Protection Inflow and Infiltration (I&I) removal mandate, an extensive inspection and investigation of the waste water system has continued. I&I consist of unwanted rainwater or groundwater entering the Town's waste water system usually generated from illicit connections or compromised infrastructure. Waste water personnel inspected sewer manholes for weeping or suspicious flow. The Town's robotic sewer camera was utilized to do 105 visual inspections of sewer mains and laterals. Division personnel jetted and inspected (camera) over 3.5 miles of sewer main. I&I potential problem areas have been flagged for further evaluation. Twenty six sewer manholes were repaired further reducing the I&I.

A reminder to all residents that sump pumps or any source of rainwater/groundwater connected to the sanitary sewer system is illegal and has the potential to create backups and overflows within the system. The Town's Waste Water Regulations allows for fines and strict enforcement if an illegal connection is located.

Residents should not dump grease or oil down the drain. Grease and oil will solidify in your own plumbing and sewer lateral, as well as the Town's sewer lines. Clearing a grease blockage in your sewerline is expensive and can be avoided by the simple practice of putting grease in the trash and not down the drain.

Wastewater Rates:

Residential rate: \$4.10 per 100 cubic feet
Commercial rate: \$5.00 per 100 cubic feet
Minimum charge: \$52.50
Maximum charge: \$492.00
Flat rate: \$270.60

Waste Water Division Employees:

Gary Butler, Foreman
Andrew Ferrier, Wastewater Technician
Vacant Position, DPW Skilled Worker ½ Highway & ½ Waste Water

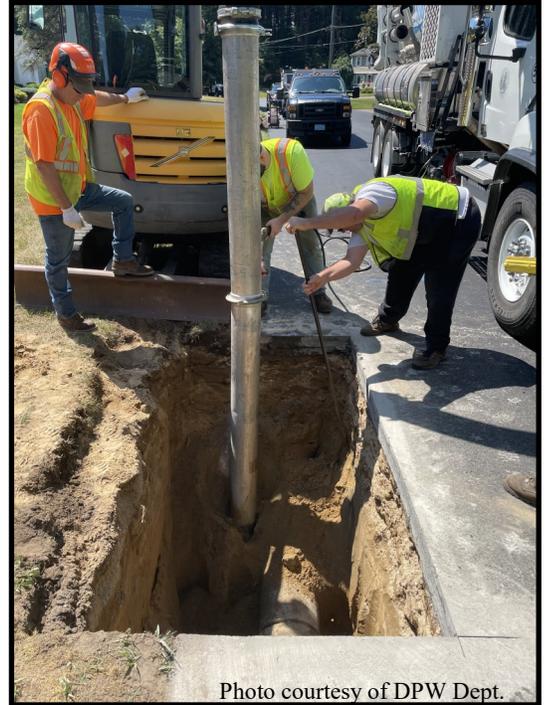


Photo courtesy of DPW Dept.



Photo courtesy of DPW Dept.

Public Works

Water Division:

During 2022 the list of duties performed by the Wilbraham Water Division included, but were not limited to the following:

- ◆ Maintenance of the four water booster stations
- ◆ Four (4) Water main breaks/leaks occurred and were repaired by the W.W.D – Sunnyside Terrace, Laurel Lane, Stony Hill Road & Brookmont Drive
- ◆ Eleven (11) new water services were installed
- ◆ Eight (8) water service lines were repaired/replaced
- ◆ Fire hydrant flushing as time permitted
- ◆ Two (2) fire hydrants were replaced
- ◆ Three (3) fire hydrant were relocated for the new sidewalks on Stony Hill Road.
- ◆ In excess of one hundred (100) main line gate valves were cleaned and checked for operation and exercised.
- ◆ Six hundred (600) work orders of various tasks were completed
- ◆ Two hundred (200) testable backflow devices were tested at least once per Mass. D.E.P. regulation
- ◆ In excess of two hundred (200) water samples were taken for water quality analysis
- ◆ Three thousand three hundred (3,300) water meters were read during March and then again in September
- ◆ Water usage in 2022 was 440.8 million gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter
- ◆ 9.6% increase in consumption during 2022
- ◆ Continued MADEP mandated Cross Connection inspection of the water system
- ◆ Forty (40) miles of leak detection was performed by Grouf’s Leak Detection services and internal staff

The Water Division was busy over the summer and winter months of 2022 continuing efforts of changing old water meters and installing the new auto readers for each customer.

The McIntosh Pump Station was refurbished with four new state of the art water pumps with a new control panel. These new pumps will ensure adequate fire protection and pressure to the residents of McIntosh Drive & Apple Hill Road.

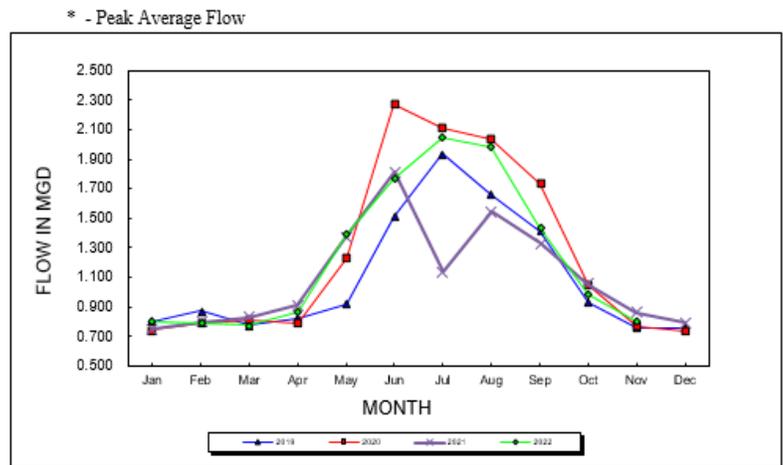
Documents submitted to MADEP in 2022 included water quality result forms, weekly chlorine residuals, water pressure and pH charts, the Annual Statistical Report, and the Consumer Confidence Report (which were also mailed to every customer). Monthly state forms are sent to MADEP documenting water usage and sodium silicate injections to the water.

The Miller Street Corrosion Control Facility located in Ludlow operated successfully in 2022. The pressure reducing valve was serviced and cleaned for adequate operation and flow/pressure control. A new monitoring system was installed to insured proper operation and control of the distribution systems flow and pressure.

Water Division Employees:

- Vinnie Pafumi -Water Superintendent
- Lionel Duquette - Foreman
- Robert Gibson - DPW Worker (Retired 32 years of service)
- Anthony Garceau - Heavy Equipment Operator
- Kevin LaPlante – Heavy Equipment Operator/Water Service Worker
- Kelvin Cotto – DPW Worker

Wilbraham – Average Total Daily Flow



Water Rates remain the same since 10/1/14:
Cubic Feet (CF) (7.48 gallons per cubic foot)

Month	2020	2021	2022
Jan	0.744	0.750	0.796
Feb	0.794	0.797	0.794
Mar	0.813	0.830	0.777
Apr	0.790	0.910	0.868
May	1.233	1.374	1.396
Jun	2.269*	1.816*	1.768
Jul	2.115	1.137	2.047*
Aug	2.036	1.550	1.981
Sep	1.736	1.332	1.436
Oct	1.046	1.055	0.981
Nov	0.773	0.861	0.804
Dec	0.738	0.792	0.806

Water Rates

0-10,000 CF	\$4.12/100 CF.
10,001-20,000 CF	\$4.32 /100 CF.
20,001- and up	\$4.52/100 CF.
Min. bill 0-1,500 CF.	\$61.80
Commercial flat rate	\$4.12/100 CF.

PWS ID - 1339000

Water Commissioners met monthly to discuss topics including but limited to MADEP compliance requirements, MWRA, water billing, budget, rates, infrastructure and capital projects. Many thanks to the Commissioners for their support.

Water Commissioners: James B. Dunbar, Chairman
Rik Alvarez
Douglas Hutcheson

Public Works

Solid Waste –Disposal and Recycling Center (DRC):

The DRC is a municipal solid waste transfer station and recycling center supported by an enterprise fund. A portion of the facility is used to compost and make loam for the Town’s tree belt restoration. The facility is staffed by one full-time employee and one part-time employee. Approximately 1,637 annual permits were purchased this year. Mandated third party inspections and permits were completed. Recycling costs returned to an unpredictable state as the recycling market is facing instability. Recycling is promoted by the Town and personnel at the facility to help reduce solid waste volumes and disposal costs.

The DRC hours of operation:
 Sunday: 12pm-5pm
 Wednesday and Friday: 7am-3pm
 Saturday 7am-5pm
 Closed on Monday, Tuesday, Thursday &
 Holidays that fall on
 scheduled open days.

The facility offers a location to recycle paper, plastic, bottles, cans, glass, e-waste, fluorescent bulbs, tvs, styrofoam (block foam only), metal, textiles (clothing), books, empty propane tanks, and yard waste. New to 2022 was a Bulky Waste Pilot Program to accept larger items such as furniture, carpets, tires, and mattresses. The Bulky Waste Program was popular, successful, and is expected to continue as a service at the DRC.

November introduced new waste ban items that included textiles and mattresses. DRC was already accepting textiles for reuse and recycling in order to divert these items from the waste stream bound for landfills. The mattress ban also had minimal impact on the DRC since the mattresses were processed for recycling as part of the Bulky Waste Program prior to the ban.

The DRC collected approximately 640 tons of household trash and 382 tons of recyclables in 2022. Trash and general recyclables were hauled to the transfer station operated by U.S.A. Waste and Recycling located at 120 Old Boston Road.

DRC employees maintain the facility and equipment throughout the year. They are also a part of the DPW emergency response team for snow storms and other weather related emergencies including natural disasters.

Solid Waste - DRC Employees:

Dennis Dumais, Heavy Equipment Operator
 Paul Harrington, Recycling Attendant Part-Time

Current DRC fees (unchanged from 2020):	
Car Sticker Fee (under age 65):	\$120.00
Car Sticker Fee (age 65 and over):	\$100.00
Additional Car Sticker Fee:	\$20.00
Bag Fee 33 gal. Capacity:	\$2.75
Bag Fee 16 gal. Capacity:	\$1.50
Freon and TV Disposal Sticker Fee	\$25.00
Bulky Waste Stickers (# required varies)	\$10.00 increments
Landscaper Fee:	\$300.00

Water Commissioners

The Wilbraham Board of Water Commissioners continued its work with the Town of Wilbraham’s Water Department who deliver a high quality, reliable and cost-effective supply of water to the Town of Wilbraham and its customers. The Water Division is an enterprise fund and is fully funded by the rates assessed to water users. No town tax dollars are involved in its operation or budget. Wilbraham’s water is provided by the Massachusetts Water Resource Authority (MWRA). The water originates at the Quabbin Reservoir and is piped to Wilbraham by way of the Chicopee Valley Aqueduct (CVA). The Board sets the water rates based on the water department’s budget, the MWRA’s assessment (cost to purchase water), infrastructure improvements and debt services for various water projects. The three members of the elected Water Commission are Chairman Jamie Dunbar, Rik Alvarez and Doug Hutcheson. The Board of Water Commissioners meet’s monthly, typically on the second Thursday or Friday of the month at 8:45am.

Solid Waste Advisory Committee

The Wilbraham Solid Waste Advisory Committee (SWAC) is a volunteer seven-member board appointed by the Board of Selectmen. Joe Lynskey of the Department of Public Works serves as the committee’s contact person to the Town of Wilbraham.

The mission statement for the committee is as follows: Act as liaison between taxpayers/residents and the following: Department of Public Works, Board of Health, Town Administrator, Select Board, and appropriate state and federal regulatory agencies to effectively research and manage the flow of solid waste and recycling materials into and out of the Town in a cost-effective manner. The Committee will strive to leverage the latest technologies available with the mindset of waste reduction and environmentally sound practices.

The committee was not active and held no meetings for 2022. The SWAC will likely re-organize in 2023 after the loss of Chairman John Broderick. The committee was deeply saddened by the death of John, a long-time resident of Wilbraham and dedicated volunteer to his community.

Appointed Members:
 John Broderick – Chairman
 James Emerson - Vice Chairman and Secretary
 Ken Wagner
 James Murphy
 Susan Bunnell - *withdrew after election to the Board of Selectmen, May 2022*
 Ed Rau
 Jeffrey A. Smith

Building & Land Use

Building Department

With multiple new commercial structures under construction this year as well as 24 new single family homes, it has kept the inspectors very busy. Roof-top solar stayed steady at 84 permitted installations, 128 homes had insulation/weatherization completed while taking advantage of the MassSave Program, and the installation of in-ground swimming pools also stayed steady at 28. The Building Department would like to remind residents to research and hire reputable contractors. Be sure to have a solid contract and check their licenses.

John Walsh has been the Building Inspector for over two years. Gerald Nichols, the Town Plumbing and Gas Inspector has been with us almost three years. Ed Poulin, the Town Electrical Inspector has been with us for 7 years and continues to be a great asset to the Wilbraham Building Department. All the inspectors are generally out every day completing multiple inspections in all types of weather. Our permitting program allows them to see their schedule, track and sign off on their inspections in the field utilizing a tablet, saving time coming and going from the office.

<u>Building Permits issued –Residential</u>		<u>Inspector: John J Walsh Jr</u>	
Permits Issued - 654	Fees collected - \$209,448.11	Inspections – 2000+-	
<u>Plumbing/Gas Permits issued</u>		<u>Inspector: Gerald Nichols</u>	
Permits issued - 400	Fees collected - \$36,070	Inspections – 900+-	
<u>Electrical Permits issued</u>		<u>Inspector: Ed Poulin</u>	
Permits issued - 409	Fees collected - \$47,555	Inspections – 900+-	
<u>RESIDENTIAL/COMMERCIAL</u>	<u>NUMBER</u>	<u>FEES</u>	<u>EST. CONST. COST</u>
New Construction	27	\$107,285.70	\$29,574,000.00
Roof/Siding/Windows	195	\$ 16,277.00	\$ 4,358,434.53
Additions	6	\$ 20,244.00	\$ 2,887,142.00
Alterations/Renovations	98	\$ 28,698.91	\$ 3,777,619.59
Solar Panel Installation	84	\$ 16,750.00	\$ 3,396,580.64
Insulation	128	\$ 7,670.00	\$ 552,176.48
Decks	14	\$ 1,707.50	\$ 213,580.00
Accessory Buildings/Sheds	25	\$ 3,040.00	\$ 435,044.76
Swimming Pools	28	\$ 3,025.00	\$ 815,478.71
Sheet Metal	4	\$ 500.00	\$ 512,000.00
Demolitions	6	\$ 1,000.00	\$ 35,598.00
Wood/Pellet Stoves	23	\$ 1,725.00	\$ 72,553.92
Swimming Pool Demolition	1	\$ 50.00	\$ 0.00
Signs - Commercial	12	\$ 1,350.00	\$ 113,365.00
Tents	2	\$ 100.00	\$ 0.00
Other – Cell Tow Antenna(s) upgrades	1	\$ 525.00	\$ 75,000.00
Total	654	\$209,948.11	\$46,818,573.63

Administrative Assistants for the Building Department have over 20 years of knowledge and experience and are always willing to assist the public with inquiries ranging from inspections, permitting, zoning, planning and conservation questions.

The Building Department also processes applications for annual inspections for occupancy of public buildings. These inspections are required annually to insure safe emergency exits, maximum occupancy numbers and exit lighting. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/or visit. In the year of 2022, John and Fire Safety Inspector, Mathew Walch inspected 75+ locations, including 13 buildings at the Wilbraham & Monson Academy, Wilbraham Municipal Buildings, including all Town of Wilbraham schools and restaurants. The total fees collected from these inspections was \$2910.00.

John J Walsh Jr, Building Inspector	Edward Poulin, Electrical Inspector	Paul Shepardson, Alternate Electrical Inspector
Melissa Graves, Administrative Assistant	Gerald Nichols, Plumbing/Gas Inspector	Heath Dion, Alternate Plumbing/Gas Inspector
Heidi Burnham, Administrative Assistant		

Community Gardens

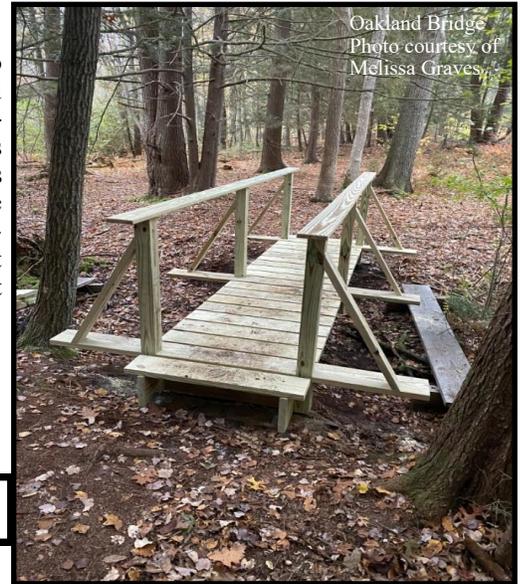
With the ever increasing rise in the price of fresh produce, the Conservation Commission continues to sponsor and encourage the Community Garden project. This allows residents and nonresidents to have the opportunity to have the garden they have always wanted but may not have the space in their own yards. The site is located near the intersection of Glendale and Monson Roads, on conservation land formerly known as the "Richmond Chicken Farm". The Community Garden project has been in operation since 1974 when this conservation tract was acquired and is known as the Thayer Brook Conservation Area.

By April, things are in full swing with the Annual Spring Meeting and Plow Day. For the first time in a couple years, we were able to hold our annual plow day with the draft horses. The weather cooperated and several teams of horses put on a good show plowing the plots. We had several vendors and many spectators. Once the gardeners got the go ahead to start planting and preparing their plots, they really were excited. Over the years, the plots have become quite creative. There are plots with sitting areas, umbrellas, herb gardens, stone paths, family farm signs and all types of garden flags. A typical season at the garden produces literally tons of healthy vegetables and fruits and feeds many families. During the summer, many of the gardeners donated their bountiful harvests to local food banks. Volunteers also tend to the many beautiful perennials that surround the greenhouse and the entry sign. We had our Fall Picnic in October under sunny blue skies. The attendees were requested to bring homemade delicious entrees and desserts made from at least one item from their garden. There was plenty of delicious food for everyone. They were also requested to bring items for donation to the Survival Center. According to the thank you memo we received from the Survival Center, the gardeners donated 172 lbs. from the picnic and a total of 842 lbs. over the summer/fall. The donations of fresh veggies and fruit were much appreciated by the center since they mostly receive dry goods.

Building & Land Use

Community Gardens continued.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the annual spring sign-up meeting held at the Wilbraham Town Hall prior to the growing season. The exact date of the meeting is published in the local newspaper. Garden plots are approximately 25' x 50' and the annual rental cost is \$30.00 per plot. There is water on-site as well as a portable toilet during the growing season. The greenhouse is available to gardeners at any time. If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact the garden coordinator, Melissa Graves in the Conservation Commission office at 596-2800, ext 204.



Oakland Bridge
Photo courtesy of
Melissa Graves

Conservation Commission

Conservation Commission Division

The Conservation Commission met 15 times at either open or virtual public meetings to review and permit projects ranging from limited tree removal to new homes. In June, the Commission approved the Notice of Intent for the construction of the new Wilbraham Senior Center that will be located behind the Town Hall. The Conservation Commission approved bow hunting on nine of its sites limiting the permits issued to 200 during the deer hunting season. Hunting permits and maps are typically issued by the Wilbraham Town Clerk during the month of July and are open to residents as well as non-residents. There were several events that were approved on Conservation Open Space including the McDonald Nature Preserve, the White Cedar Swamp and the Crane Hill Conservation Area.

Desiree Narango, PHD is a conservation scientist at the Vermont Center for Ecostudies and is studying interactions between plants, insects, and birds to inform how we manage wildlife habitat in an urbanizing and changing world. Ms. Narango requested to place a monitoring station at the Thayer Brook Conservation Area. Once a bird is caught, a small tag is put on the bird and can be monitored for 360+ days. The Thayer Brook Conservation Area was chosen because of its high oak tree density which supports more caterpillars and insects. A Swainson's Thrush was tagged at this property and was monitored throughout the summer. This particular bird stayed in the Springfield area and then headed south to Costa Rica.

The Conservation Commission welcomed two new members, Cathy Lawless and James Murphy. With their background and knowledge, they have been a great asset to the Commission in their first year. Bill Dane resigned as a Conservation Commission member during the summer.

Directly or indirectly, wetlands are often sources of public or private water supply. Wetlands purify water serving as a settling area whose soils and vegetation trap sediments which bind, and in some cases chemically break down, pollutants into non-toxic compounds. Wetlands are valuable to wildlife as a food source, nesting area and protective cover. Floodplains are protected because they provide "storage" for flood waters during storms. The job of the Conservation Commission is to protect the interests of the Wetlands Protections Act. The interests include Flood Control, Prevention of Storm Damage, Prevention of Pollution, Fisheries, Shellfisheries, Groundwater, Public or Private Water Supply and Wildlife Habitat.

Land Management Division

Several bridges were constructed on existing trails to make it easier to navigate around seasonal wet areas including the Rice Nature Preserve, Oakland Street Trail System and the Thayer Brook Conservation Area. After a large tree fell on the pedestrian bridge at Bruer Pond in the fall, this bridge was also rebuilt. There were no active Forest Cutting Plans this year but we responded to several individual tree removal requests.

The butterfly and bird habitat field off of Bennett Road was mowed this year to promote the return of Monarch Butterflies and several bird species. The annual mowing occurs in the late fall after the first frost typically. The annual mowing also keeps the invasive plant species from spreading any further.



Bruer Bridge
Photo courtesy of
Melissa Graves

Building & Land Use

Agricultural Commission

Open Space & Recreation Committee

Mission Statement:

Preserve significant open space by investigating, educating, planning and cooperating

The Town of Wilbraham is a “Right to Farm Community.” Wilbraham citizens overwhelmingly approved its “Right to Farm By-Law” at the 2007 Town Meeting.

Our by-law states “it is the policy of the Town of Wilbraham, a ‘Right to Farm’ community, to preserve, protect, and encourage the maintenance and improvement of agricultural land for the production of food and other agricultural products, and also for its natural, recreational and ecological value.”

The Board of Selectmen appoints a five-member Agricultural commission (AgComm) which is committed to “represent the farming community, encourage the pursuit of agriculture, promote agriculture-based economic activities and preserve, revitalize and sustain the Town’s agricultural businesses and lands.”

Many local farms have seen an increase in sales as customers prefer open air venues over enclosed grocery stores. Stony Hill Farm continues to operate in person and online orders with pick-up at their road side farm stand. They also have CSA shares available .

Fern Valley welcomed pick-your-own customers to drive directly onto their farm during apple picking season, Sept-Nov. They continue to expand their offerings with a summer concert series, games and entertainment for children, hot-dogs, burgers and beer..

Wilbraham Farmers Market, Wilbraham Grown, continued to expand with 10-15 vendors, the market is weekly on Main St at United Church, Wednesday 2-6pm June-August. The market hosts food trucks, Iron Horse flower farm, Merrick Farm, New England Fruit Tree and many other vendors.

Thank you one and all--farmers and backyard gardeners alike--for your support of Wilbraham’s agricultural endeavors.

Agricultural Commission

Brian Cunningham, Chairman
Robert Merrill
Judy VanRaalte
Dan Fernandes
Robert Matthews

Changes – After retaining eleven of twelve committee members for close to a decade, the committee was sad to see the resignations of Brian Fitzgerald who represented us on the Community Preservation Committee, Mike Pelletier who served as Open Space chair, and Bill Shepard who worked with Bob Rusczek installing new trail signs on most of our trails. Fortunately, OSRPC quickly rebounded, picking up three new members; all had worked on our trails in conjunction with our “Hike – Chat – Trim” initiative and attended OSRPC meetings. They are Len Surdyka, C.J. McCarthy, and Bill Michels.

Hike/ Chat/ Trim: As the OSRPC Media/Community Outreach Coordinator, Marianne Ingrid Moner conceived and executed a “Hike, Chat, Trim” campaign on our Facebook page and in the Town paper. There, she explained that “volunteers are essential to trail clearing, and support the work of the Open Space & Recreation Plan Committee. Spending time in nature is rewarding, and good for your physical and emotional health while supporting your community.” She urged hikers to “join us and enjoy the socializing and camaraderie while experiencing the outdoors.” Marianne’s efforts produced enthusiastic volunteers throughout the summer.

Trail Issues – OSRPC members volunteer to be “trail monitors” for specific trails; they scout out their chosen trail periodically, and after weather events, and report any issues to Jay Taylor, our trail manager. Jay then forms a crew to do the cleanup or trimming. The public also can inform Jay of any issues via our Facebook page or our web page. Trail trash issues continue to plague OSRPC workers. Please be sure to take out what you bring in, and if possible, pick up, and remove, what you see. Since we have to lug our trail clearing equipment with us, it’s hard for us to deal with trash too. Winter’s lack of snow, kept trail use consistent, and the lack of snow allowed trail volunteers to do a lot of cutting back of invasive species and of vegetation that hampers trails. Also, the many winter rain/wind events required the trails be cleared of debris often. Spring brought strong storms causing tree damage and forcing us to deal with water-related issues too. The summer was mostly calm but hot and dry, so we did periodic trimming. In the fall, Wilbraham Monson Academy students and teachers, who had helped us before the pandemic, came back to help again, working with us on weekends and making it easier to get the trails totally cleared before the winter weather returned.

Signs - Bob Rusczek continued to make beautiful, professional-looking, hand-crafted trail signs for just the cost of the materials. To date, he has created over forty-five signs and installed them with his friend, OSRPC member, Bill Shepard and the OSRPC. Bob and Bill also checked and cleaned out the birdhouses at the Rice Nature Preserve and continue to install new ones. As the year ended, they were re-painting the lettering and sealing the signs for winter. Even though Bill resigned from the OSRPC in September, he has agreed to continue working with Bob on creating new signs and restoring old ones into the future. In December, Bob received a certificate of appreciation from the Board of Selectmen.

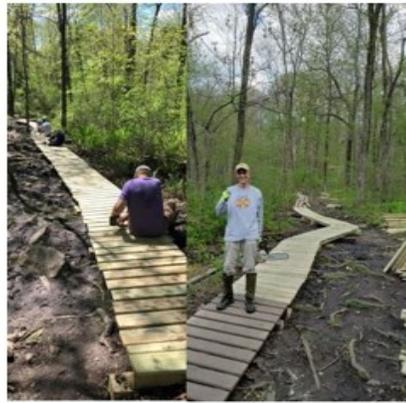
Bridges: New bridges were constructed at the Rice Nature Preserve, the Thayer Brook and Oakland Trails and at Bruer Pond. A damaged Alton’s Way bridge was replaced by a culvert. Installing the extensive Rice Nature Preserve bog bridge was quite a task taking crews of Minnechaug Land Trust and Open Space members several days, working in shifts, to complete. It started with digging out and moving huge boulders and continued with clearing out debris; cutting and lugging stair boards, rails and railroad ties; and finally, assembling all of them together. Because rain runs down the mountain along the trail, it gathers at the bottom and used to force hikers to tip-toe around muck. Now that muck runs under the bog bridge.

National Hike Day: OSRPC commemorated National Hike Day in June with 9 and 1 o’clock two-hour events at the Thayer Brook Trail. OSRPC members were available to give guided hikes, and a poster explaining each of the Town’s ten trail systems was available as well as copies of the extensive 2022 – 2028 Open Space and Recreation Plan and other helpful documents. In addition, another popular Tracey Plantier riddle walk was available as well as artwork by OSRPC member Ed McCorkindale illustrating flora and fauna on the trail.

Building & Land Use



Left and Right: Open Space launched a “Hike – Chat – Trim” campaign which got the public to help with trailwork. Check out the details on our Webpage and Facebook page.



Left: National Hike Day poster of Wilbraham trails and hikers at Thayer Brook Trail. Right: Volunteers hard at work on the new Rice Nature Preserve bog bridge.

All Photos
Courtesy of the
Open Space &
Recreation
Committee



Left: Easy Trail rock painting activity done with One Book – One Community. Right: Joint One Book – One Community / Open Space McDonald Nature Preserve storywalk.



Left: Preparing for Open Space’s second geocaching activity. Right: Bob Rusczek (left) has now made, and helped install, over 45 quality trail signs as well as a group of birdhouses.

Geocaching: Open Space member, Mike Pelletier, conducted his second geocaching event at the Thayer Brook Trail during National Hike Day. (Geocaching involves using your phone or GPS to locate a hidden container that usually houses trinkets for children and/or basic information about who has placed the cache and who has found it.) Earlier in the day, Mike planted a series of caches along the trail, and at 11:00, he released the co-ordinate information to Geocaching.com making it available to the public for the first time. Excited geocachers then headed out attempting to be one of the first to find and document the caches. Mike has promised to continue this popular event in the future.

One Book – One Community: Open Space member, Tracey Plantier together with the Hampden – Wilbraham One Book – One Community initiative put in a loop story walk of The Keeper of Wild Word at the McDonald Nature Preserve, inspired by this year’s One Book – One Community book, Frindle. The OSRPC also partnered with the Hampden – Wilbraham One Book – One Community initiative to do a rock painting activity at the Easy Trail. Rocks were then displayed along the trail. A good time was had by all.

Community Outreach - Our Facebook page continues to keep Town residents up to date on OSRPC activities and allows residents to interact with the OSRPC and get their questions answered. The OSRPC also has an Instagram page. In addition, several informational articles were placed in the Wilbraham Times and OSRPC information can also be found on its web page.

The Open Space and Recreation Plan Committee

Joe Calabrese, Chairman/ Jay Taylor, Trail Manager/ Len Surdyka, Recording Secretary/ C.J. McCarthy, Media Coordinator/ Marianne Moner, Community Preservation Representative and Community Outreach/ Tracey Plantier, Planning Board Liaison/ Steven Lawson, Minnechaug Land Trust Liaison/ Susan Burk, Playground and Recreation Commission Liaison / Edward McCorkindale/ Matt Frasier/ Judith Theocles/ Bill Michels

Building & Land Use

Planning Board

The Planning Board is responsible for overseeing land use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Commissioner/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. The Board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals required by the Town's Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

During 2022, the Planning Board met sixteen times, scheduled twenty appointments and held twelve public hearings addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2022.

Residential development projects under construction in 2022 were Cedar Ridge PURD and Cooley Drive Extension Subdivision. After the Board approved cul-de-sac landscaping changes in October, construction on Cooley Drive was completed by the end of the year. The developer will seek road acceptance in 2023.

The Planning Board also reviewed and provided feedback as needed on applications submitted before the Zoning Board of Appeals.

PLANNING DIRECTOR PROJECTS:

- Created permit-tracking spreadsheets for Planning Board and ZBA permits.
- Prepared LAND Grant Application for purchase of McDonald Nature Preserve Expansion with assistance from the Minnechaug Land Trust (60.3 acres west of the Cedar Ridge development and south of the existing McDonald Nature Preserve). \$251,460 Grant awarded September 2022.
- Updated solar project database and contacted all solar developers to update contact information and request annual reports.
- Researched miscellaneous zoning issues, including research related to planned Zoning By-Law amendments
- Updated Zoning Bylaw with October 2021 and May 2022 amendments; coordinated related update of Zoning Map.

MEMBERSHIP AND ORGANIZATION

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

At the annual Town election in May, James Rooney was re-elected to serve on the Planning Board for a five-year term and Gordon Allen was elected for a one-year term. The Planning Board reorganized by electing John McCloskey as Chair, James Rooney as Vice-Chair, and Gordon Allen as Clerk. Also in May, Elizabeth George resigned as associate member. Bruce Williams joined the Board as associate member in August. James Moore continued to serve as the Town's representative to the Pioneer Valley Planning

DEVELOPMENT ACTIVITY

Special Permit Applications 2022

Permit #	Location	Description	Status
SP21-03	404 Stony Hill Rd	Modification of SP14-04, Cedar Ridge Planned Unit Residential Development (increase units in Area C, net reduction of 98 units for project).	Approved 2/16/22
SP21-11	555V Ridge Rd	Accessory Structure/Garage Doors	Approved 1/26/22
SP22-01	2005 Boston Rd	Starbucks Drive-Through	Approved 7/27/22
SP22-01	156 Stony Hill Rd	Accessory Solar Energy System	Approved 9/21/22
SP22-03	78 Oakland St	Accessory Pavilion	Approved 9/21/22
SP22-04	16 Bellows Rd	Accessory Apartment	Approved 11/9/22
SP22-05	7 Porter Dr	Accessory Structure	Approved 12/7/22
SP22-06	3 Railroad Ave	Use Car Sales	Withdrawn 12/14/22
SP22-07	303-305V Mountain Rd	Accessory Solar Energy System	Hearing 1/11/23

Other Applications 2022

Type of Application	# of applications	Description
Non-Subdivision (Approval Not Required) Plan*	11	Two new building lots, multiple lot line configurations and lot consolidations.
Site Plan Review	1	SPA21-01: Construction Services (Approved 1/5/2022)
Subdivision Plan	0	
Administrative Amendment	9	Minor project modifications to Gardens of Wilbraham, Golden Nozzle car wash, Cedar Ridge (2), Lia Toyota, Cooley Drive Subdivision, Auto Wash Car Wash, Nouria, and 6 Burt Lane
Ridgeline and Hillside District Site Plan	1	555V Ridge Road single-family home with accessory structure (continued from 2021)
Scenic Road/Public Shade Tree	1	Stony Hill Road sidewalk project (approved 5/25/2022)

** plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval.*

Building & Land Use

Planning Board continued.

Commission and Tracey Plantier continued to serve as the Planning Board's representative on the Community Preservation Act (CPA) Committee.

Planning & Community Development Director Michelle Buck and Administrative Assistant Heidi Burnham continued their work for the Board in 2022.

The Planning Board holds regularly scheduled meetings on Wednesdays at 5:30 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at <http://www.wilbraham-ma.gov>. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

John McCloskey, Chair
James Rooney, Vice-Chair
Gordon Allen, Clerk
James Moore, Jr.
Tracey Plantier
Bruce Williams, Associate Member

Michelle R. Buck, AICP, Planning Director
Heidi Burnham, Administrative Assistant

Zoning Board of Appeals

The purpose of the Zoning Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-Law with respect to particular land or structures, but not to include variances for use; to hear and decide applications for special permits upon which the Board is empowered to act under the By-Law; to hear and decide appeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning Act); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

The Zoning Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms consisting of three full members and two associate members. Associate member Betsy Johnsen's term expired June 30, 2022. Sarah Fila was appointed August 29, 2022 to serve as an Associate member through June 30, 2025. The Board works closely with and relies upon assistance from Planning Director Michelle Buck and Building Inspector/Zoning Enforcement Officer John Walsh.

Respectfully submitted,
Zoning Board of Appeals
Edward Kivari, Jr., Chairman
Mark Albano
Charles Pelouze

Jamil Eyvazzadeh, Associate
Sarah Fila, Associate

Item	Category	Sealed
Scales	Under 100 pounds	41
	101-1000 pounds	3
	1001-5000 pounds	3
	Greater than 10,001 pounds	7
Liquid Meters	Gasoline	88
	Diesel	6
Unit Pricing	Scanners	69
Reverse Vending		4
Linear Measure		2

In 2022, the Zoning Board of Appeals met eight times, held twelve public hearing sessions, and issued decisions on the following applications:

APPLICANT/APPLICATION	ADDRESS	DECISION
Pafumi's Restaurant Special Permit for restaurant with outdoor dining	6 Burt Lane	Approved
Scantic River Brewery Special Permit for nanobrewery with outdoor dining	6 Burt Lane	Approved
Redasi Holdings, Inc./Friendly Ride Transportation (#22-01) Special Permit for medical transportation service	2589-2599 Boston Road	Approved
2005 Boston Road Wilbraham, LLC (#22-02) Special Permit for reuse of existing structure for a restaurant (Starbucks)	2005 Boston Road	Approved
Bryan Murphy (#22-03) Appeal of Zoning Enforcement Officer (ZEO) determination related to parking of commercial vehicles and corrective amendment of 2021 Special Permit (to require accurate plan)	964 Tinkham Road	Appeal Denied; Special Permit Approved
James Coville (#22-04) Variance to exceed weight limit for a commercial vehicle in a residential district	27 Rochford Drive	Withdrawn
Andrea Bailey (#22-05) Special Permit to allow use of a home office for mental health services (Evolving Mind & Body)	200 Manchonis Drive Extension	Approved
Caroline Verhagen (#22-06) Special Permit to allow an art studio in a detached accessory building	11 Cadwell Drive	Approved
Laurie Bongiorno (#22-07) Special Permit & Variance to allow two additions (deck & kitchen expansion) to an existing structure	2341 Boston Road	Approved

Sealer of Weights and Measures

The Sealers of Weights and Measures are appointed by the Board of Selectmen to assure the public that any product they purchase in the town by weight or measure, and products that are scanned for cost will be accurately priced. The weight and measure testing equipment used by the Sealers is required to be certified by the state every five years to provide the accuracy required by Massachusetts General Laws. All the antiquated equipment has now been replaced. Twenty-four businesses were inspected during the year and random inspections of oil and propane trucks were carried out.

Random businesses were checked for unit pricing requirements. The Sealers thank the town businesses for their co-operation during inspections. The following field testing was completed during inspections resulting in \$5,520.00 collected from sealing fees.

Eight devices were found to be inaccurate and, after adjustments were made, they were sealed. Two businesses were given copies of the state laws and regulations in order to allow them to better serve the public. Please contact your sealers if you have any questions or concerns about the above areas, cord wood, and any other products sold by weight or measure. Our email is sealer@wilbraham-ma.gov.

Susan Petzold, Sealer Gary Petzold, Deputy Sealer

Public Safety

Ambulance Oversight Committee

The Ambulance Oversight Committee continues to work with the Fire Chief and the administrative staff in overseeing the operation of the ambulance service. The committee's primary duty is reviewing and acting upon ambulance service fee abatements in accordance with well-established policy and protocol. In addition, ambulance fee schedule and structure are accessed in accordance with regulatory authority. It is our purpose to keep the ambulance service functional within the fire department.

It is important to note the town's ambulance service remains self sufficient on a receipts reserved basis, and continues to serve the town extremely well. During 2022 the ambulance service transported more patients than any year in the past. The ambulance service within the fire department transported 2194 patients to local area hospitals. Of these transports, BSMC-Spfld was the destination 38% of the time, with BSMC-Wing at 42.17%, Mercy at 14.88%, Holyoke at .18%, BSMC- Mary Lane at .06% and other facilities at .05%. The top five patient medical conditions are Traumatic Injury, Pain (non-specific), Other, Respiratory Distress, and Psychological.

We have a new ambulance on order and are expected to take delivery in June. We are currently designing another ambulance to be ordered shortly as well.

We continue to update ambulance policies that need to be done to reflect changes with State Regulations. These updated policies are merged with existing fire department policies so that references can be made from one document just by adding an additional EMS Section.

Thanks go out to so many people who have made generous donations to the Ambulance Gift Fund in memory of a loved one. We have been benefactors of this generosity for many years and we are very grateful.

Respectfully submitted on behalf of the AOC,

Fire Chief Michael E. Andrews



Medic 1 - Photo Courtesy of Massfiretrucks.com

Committee Members

John Rigney
Tom Hurley
Heather Mullen
Gary Petzold

Fire Department, Emergency Medical Services & Emergency Management

Mission Statement of the Wilbraham Fire Department: Our mission is to minimize personal and community risk from fires, medical emergencies, and other threats to life and property through prompt emergency response, public education, and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management.

This past year was another record-setting year in regards to our run volume, answering over 3600 emergency calls. The Fire Department is second to none in the services provided to the residents of Wilbraham. I want to commend the officers, firefighters, and administrative staff for their hard work throughout the year. I could not be more proud of them.

The Wilbraham Fire Department responds to more than just fires. This department is an all-hazards department that answers many types of calls for service. Fire suppression, emergency medical services, code enforcement, SAFE Education, various rescue services such as auto extrication, ice, and water rescue, and hazardous materials incidents are just some of the types of incidents that the department responds to.

The safety of our personnel is the administration's top priority. We continue to make upgrades to our equipment and turnout gear. We have a health and safety committee that meets regularly to address any needs of the members. We had 2 firefighters leave the department this year. Firefighter/Paramedic Adam Hart retired from the department due to injury. Firefighter/Paramedic Matt Sterling who served as our EMS Coordinator also left the department. We thank them both for their years of service to the community. The department hired several new members. Josh Sterling, Alan Hodges, Owen Shaw, and Colin Morse all joined the department. We wish them a long and healthy career.

The department made significant advancements in staffing this year. We were fortunate enough to receive a grant to hire 2 additional firefighters to bring all shifts up to 6 firefighters. These additional firefighters will have an immediate impact on the safety of the community and the firefighters.

After canceling for the last 2 years, we were able to hold our annual open house in September. This is always a well-attended event by the public, and this year was no different. We were able to provide fire education demonstrations, literature, and a jaws demonstration.

Training continues to be an essential part of our state of readiness in 2022. We were awarded a \$200,000 regional training grant to put our members through a series of structural firefighting and Rapid Intervention classes. This grant was done with the Ludlow Fire Department. Many thanks are given to Captain Josh Mullen, who wrote this grant for the department. This training will begin in early 2023.

Public Safety

Fire Department, Emergency Medical Services & Emergency Management continued.

The members of the department completed over 3100 hours of training to maintain and improve the proficiency of this department. We hosted professional development training for 7 members of the department. Other training included the utilization of outside resources such as National Grid, Massachusetts Emergency Management, Friendly Ice Cream Corporation, and Ever-source Gas. We are very grateful for the partnerships that we have developed over the years and continue to develop as we move toward the future.

Emergency Management preparedness has been an ongoing process with updating Emergency Action Plans for National Grid, Eversource, and Massachusetts Water Resources Authority. Annual meetings with our community partners were held to discuss strategies for emergency management. This is valuable in helping to develop good working relationships prior to an emergency.

This year we received a total of \$4600.00 in a grant from MEMA to update the foam cache. Due to the issue with foam containing pfas, we will be switching our foam to green, environmentally safe foam. The department also received a grant for \$19,000 from the Department of Fire Services. This grant was utilized to complete our cache of extrication equipment as well as replace other pieces of equipment.

All members of the fire department continue to be updated on various levels of upgrade in regards to the National Incident Management System (NIMS) training. This training provides a consistent nationwide template to establish a model for federal, state, tribal, local governments, private sector, and non-governmental organizations to work together effectively and efficiently to prepare for, prevent, respond to, and recover from emergency incidents regardless of cause, size or complexity.

We have also renewed our contract with Blackboard Connect. This system allows authorized Town officials to create and rapidly disseminate time-sensitive messages to every home phone, business phone, cell phone (with text messages), and email address stored in the notification database. With this system, authorized officials can send thousands of messages in minutes. You can sign up now by going to the town website and clicking on the Blackboard Connect tab.

This year we continued to receive SAFE and Senior grant funds from the Massachusetts Executive Office of Public Safety and Security. The SAFE program provides students with first-hand knowledge of the dangers associated with fire and age-appropriate information on preventing and surviving fires that occur. The senior program was created with the support of the Legislature to offer funds to local communities in support of senior fire prevention training and is aimed at educating seniors, among the vulnerable populations at risk of fire-related deaths, on fire prevention, general home safety, and how to be better prepared in the event of a fire. Firefighter Patrick Farrow was named the department safe officer and has hit the ground running holding or participating in a variety of community events such as smoke detector installations, delivering sand to the elderly, and trunk or treat.

The department responded to over 3600 emergency calls. This was a record year for the department, and there are no signs that emergency runs will slow down. Many times, an outside agency is called in to handle overlapping medical and other emergency calls. Over 50% of calls have overlap in which most cases require outside mutual aid.

Finally, I would like to thank the community, its leaders, voluntary boards, and firefighters, past and present, which have supported this department in so many ways. In addition, our community partners for working with us in keeping this community safe. It takes many people for this organization to be successful in meeting our obligations. We have accomplished this goal, and I am very proud of being a part of an organization that really cares about the community we serve.

Respectfully submitted, Michael E. Andrews, Fire Chief / EMD

Board of Fire Commissioners:

Ralph Guyer
Gary Petzold
Edward Rigney

FIRE DEPARTMENT ACTIVITY 2022

Fire / Emergency Responses	952
Emergency Medical Responses	2663
Fire and Safety Inspections & Permits	951
Totals	4566



Fire Department Roster

Michael Andrews*	Fire Chief
Peter Nothe**	Deputy Fire Chief
Mathew Walch **	Captain of Fire Prevention
Vacant / Not Filled	Captain of EMS & Training
Lena McCaffrey	Administrative Assistant
Melissa Torres	Ambulance Billing Clerk
Daniel Corliss**	Captain "D" Group
Josh Mullen**	Captain "A" Group
Kevin Brown **	Captain "C" Group
Anthony Arventos**	Captain "B" Group/Head Mechanic
Dane George **	Senior Private
Victor Robidoux. **	Senior Private
James Royce **	Senior Private/Assistant Mechanic
Jason Dimitropolis **	Senior Private
Jeffrey Witek **	Private/EMS Coordinator
Patrick Farrow **	Private
Chris Houghton **	Private
John Fitzgerald **	Private
Jeff Kristek **	Private
Andrew Nothe **	Private
Derrick Merrill**	Private
Scott Flynn**	Private
Devan Beane**	Private
Taran Savoie*	Private
Justin Senecal**	Private
Paul Rekos**	Private
Josh Sterling*	Private
Alan Hodges**	Private
Owen Shaw*	Private
Colin Morse**	Private
EMT *	
Paramedic **	

Public Safety

Central Dispatch

The Centralized Dispatch Center concept was put in place by the Town of Wilbraham's Police and Fire Departments in 1979. This model is still being replicated by other Communities and Regional Dispatch Centers. Components of mutual respect, professionalism, training and community provide the foundation for the very fine Public Safety response system in Wilbraham.

The staff of full time and part time Dispatchers have participated in several different training opportunities during the 2022 year.

In May of 2021 the Towns of Hampden and Wilbraham agreed to a Regional Dispatch system forming the Wilbraham Regional Emergency Communications Center (WRECC). All emergency and non-emergency calls for the Towns of Hampden and Wilbraham are dispatched from the WRECC. Not only is this model more efficient, both communities are eligible for additional State 911 Grant Funding through the WRECC.

The Wilbraham Regional Emergency Communications Center processed 36,791 calls for service in our CAD (Computer Aided Dispatch) system. That is an increase of approximately 13.06% from 2021. Citizens are reminded that the non-emergency number for the Wilbraham Police Department is 413.596.3837. The non-emergency number for the Wilbraham Fire Department is 413.596.9771. Security, Fire and Medical alarm companies should be given the 413.596.9771 phone number for Public Safety Dispatch.

This year was again a challenge with regards to the pandemic. Several obstacles were overcome and we still were able to provide the highest level of service 24/7/365. I am very proud of my staff for not only maintaining the highest level of service during the pandemic, but also being able to overcome all of the hurdles in their way during the year. I am honored to be part of an organization that truly cares about the community we serve.

Respectfully submitted,
Anthony E Gentile Jr
Regional Communications Director

Full Time Dispatchers	Part Time Dispatchers
Linda Hatch	David Clark
Brian Kibbe	David Squires
Annie Murphy	Brent DiMascola
Jeffrey Hastings	Jordan Dunham
Johnathan Danek	Alexandra Manseau
Kelsey Green	Cole Rigney
Jacquelyn Gerry	Sabrina Romano

Animal Control Officer / Animal Inspector

During 2022, the town of Wilbraham licensed an astounding number of dogs, 2,672 to be exact. Thank You to those residents that complied. The town licensing period begins January 1 and expires December 31 of the same year. This is a yearly renewal and an additional fee will be applied after the month of April. To obtain a required Town dog license, you must deliver proof of up-to-date rabies vaccinations to the Town Clerk's office and pay the license fee.

Animal Control responded to 1126 calls in 2022. These calls pertained to Town by-laws violations/complaints, stray animals, deceased or injured animals and various other wildlife and domestic calls. Residents are reminded never to approach, attempt to capture, or touch presumably sick or injured wildlife. Please call the Police Department or Animal Control for immediate assistance. Animal Control removed 118 deceased animals from the public roadways. All motorists are asked to use extra care when driving to avoid contact with wildlife.

As the Town's animal inspector, 28 quarantines were administered. These quarantines were a result of either an animal biting a human or another animal biting an animal. A total of 14 barn inspections were conducted, which encompassed the Town's 349 live stock animals.

Paul Morrissey
ACOAM Certified Animal Control Officer, Town of Wilbraham Animal Control / Animal Inspector

Parking Clerk

The Parking Clerk works collaboratively with the Wilbraham Police Department to enforce the Town's parking by-laws. The Parking Clerk is responsible for collecting parking citation fees, issuing late fees, sending courtesy letters prompting citation payment and resolution, and processing unpaid parking citations with the Massachusetts Registry of Motor Vehicles (RMV) through the assistance of Arthur P. Jones and Associates. Parking citation fees range from \$15 to \$200 excluding late fees. A \$10 late fee is added to the original parking citation fee after 21 days of non-payment. After approximately forty one days of non-payment of the parking citation fee, the driver's name and registration information is forwarded to the RMV to be "marked" as an attempt for the Town to collect the outstanding fees. The payment of the parking citation fee is enforced; whereas, the fees must be paid to the Town of Wilbraham before the RMV will conduct any business with the violator, such as renewing a driver's license, registering a car, etc. The parking citation fee for handicapped parking offence violations is \$200 with a late fee of \$50 after 21 days of non-payment. All monies collected for this type of parking violation are allocated to the Commission on Disability to be utilized towards accessibility projects, etc.

Public Safety

Parking Clerk continued.

Seventeen parking citations were issued in the Town of Wilbraham in 2022 and sixteen were paid in full with no appeals filed. The unpaid citation is marked with the RMV. Four written Police warnings were also issued.

Five parking citations from previous years including 2013, 2019, 2020 and 2021 were resolved through payment. The breakdown of parking violations related to parking citations issued and resolved in 2022 as presented.

Respectfully,

Heather Kmelius, Parking Clerk

2022 Collection of Parking Citation Fines		
# of Parking citations	Action Taken - Parking Citation	Fee Collected
16	Paid prior to late fee issued	\$610.00
1	Parking citations sent to the RMV for "marking"	
0	Appealed citations	
5	Other parking citation payments received in 2022 (includes one 2013 citation, one 2019 citation, two 2020 citations, and one 2021 citation)	* \$295
	Total of fees Collected in 2022	\$905.00
	*Some fees collected include RMV markup removal fees.	

2022 Breakdown of Parking Violations - 17 Citations with 4 types of violations and 0 towed vehicles			
Parking Violation #	Violation	Fine/Fee for Violation	# of Violations in 2022
1	Within a designated no parking zone	\$15.00	12
5	So as to obstruct a driveway or private way	\$15.00	1
19	Within a fire lane	\$15.00	2
26	So as to obstruct or occupy a designated disabled Veterans or handicap ramp, cross hatch area (as defined by M.G.L. C. 40 s. 22a and/or 521 CMR, as amended from time to time) or parking without proper permit	\$200.00	2

Police Department

2022 was a vibrant year for the Wilbraham Police Department in which the police department experienced many changes. Chief Robert Zollo retired after 28 years with the department. Officer Daniel Menard also retired after 25 years, 22 of those years as the school resource officer. Officer Douglas Costa transferred to a different agency to be closer to his family and Officer Benjamin Regin left us to become a Massachusetts State Police Trooper. Captain Edward Lennon was appointed as police chief after serving our department for 21 years. Sergeant Jeffrey Rudinski was appointed to the rank of captain after serving for 22 years. Officer Sean Ford was promoted to the rank of sergeant. Officer Jack Alberici was hired after attending the Merrimack College Police Academy. This program is one where an individual attends a one year long program in which they attend a Massachusetts certified police academy on campus during the day and complete a master's degree in criminal justice at night. Upon graduation these individuals are fully certified and can apply to municipal police departments as full-time officers. Officer Tyler Alves was also hired by our department. Officers Alves is a resident of Wilbraham and was a former intern for the Wilbraham Police Department while he was attending Minnechaug Regional High School. Officer Alves was a fully certified police officer when he was hired by our department and was formally a campus police officer at Assumption College. Officer Taylor Pfaff was also hired by our department. Officer Pfaff was formally a Springfield College campus police officer and had recently graduated from the City of Springfield Police Academy when he was appointed as a Wilbraham officer. Officer Pfaff is a recent graduate of Western New England University. Although the unusual amount of promotions and new hires has created challenges for the department, these changes have created opportunities to mold these individuals into the rapid changes currently being experienced in our profession.

The police department responded to eight overdose calls in which Narcan was used by the responding officers. Unfortunately, we experienced one overdose death. The police department continues to participate in the DART program in which specially trained officers follow-up with persons involved with substance abuse issues by referring them to emergency clinicians, recovery coaches, and counselors.

The police department continues to participate in the Crisis Intervention Team (CIT) approach to mental health responses. The Department of Mental Health continues to provide grant funds to train all Wilbraham officers in the 40 hour basic CIT certification as well as advance training. The CIT model is one where the police are linked with outside mental health clinicians and providers. The police receive special training to handle mental health related calls and how to direct individuals to proper treatment. A major goal of CIT is to direct persons in crisis away from the criminal justice system and away from hospital emergency departments when possible. The goal is to direct persons in crisis to better focused treatment in order to obtain the best outcomes.

2022 was the first full year in which emergency services for towns of Hampden and Wilbraham were dispatched from the Wilbraham Police Station. This system is working well and has fostered a close working relationship with all of the agencies involved.

In 2022 there were three (3) fatal vehicle crashes in Wilbraham and a 13% increase in the overall number of vehicle crashes. Domestic disturbance calls increased by 40% and shoplifting reports increased by 43%.

We look forward to serving the Town of Wilbraham in 2023. The Wilbraham Police Department would like to thank the citizens of Wilbraham for their continued support.



Police Department

2022 ANNUAL REPORT STATS

I. CRIMINAL COURT COMPLAINTS

PRIMARY ARRESTING OFFENSE	
SEXUAL ASSAULT	0
ROBBERY	2
ASSAULT AGGRAVATED	14
ASSAULT SIMPLE	35
INTIMIDATION	0
ARSON	0
RESTRAINING ORDER VIOLATION	14
BURGLARY/BREAK & ENTER	10
SHOPLIFTING	40
THEFT FROM BUILDING	0
THEFT FROM MOTOR VEHICLE	0
ALL OTHER LARCENY	14
MOTOR VEHICLE THEFT	4
FALSE PRETENSES/SWINDLE	6
EMBEZZLEMENT	1
STOLEN PROPERTY OFFENSES	1
VANDALISM	5
DRUG/NARCOTIC VIOLATION	5
WEAPON LAW VIOLATION	1
BAD CHECKS	0
DISORDERLY CONDUCT	3
DRIVING UNDER THE INFLUENCE	35
PROTECTIVE CUSTODY	5
FAMILY OFFENSE/NON-VIOLENT	0
LIQUOR LAW VIOLATION	3
RUNAWAY	0
TRESPASS OF REAL PROPERTY	1
ALL OTHER OFFENSES	47
TRAFFIC/BY-LAW	<u>163</u>
TOTAL	409

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

A. Criminal	233
B. Motor Vehicle	171
C. Protective Custody	<u>5</u>
TOTAL	409

III. PERSONS ARRESTED OR CHARGED BY AGE

A. Adults	388
B. Juvenile	<u>21</u>
TOTAL	409

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

A. Criminal	
Adults	218
Juvenile	15
B. Motor Vehicle	
Adults	166
Juvenile	5
C. Protective Custody	
Adults	4
Juvenile	<u>1</u>
TOTAL	409

V. PERSONS ARRESTED OR CHARGED BY SEX

A. Adults Charged	
Male	283
Female	99
B. Juvenile	
Male	17
Female	3
C. Adults placed in protective custody	
Male	5
Female	1
D. Juveniles placed in protective custody	
Male	1
Female	<u>0</u>
TOTAL	409

VI. PERSONS INCARCERATED BY AGE/SEX

A. Adults		Males	122
		Females	31
B. Juveniles		Males	0
		Females	<u>0</u>
TOTAL			153

VII. UNIFORM TRAFFIC OFFENSES

	Civil	Warning
Violate RMV Rules/Regulation	0	30
Stop Sign/Red Lens Violation	6	180
Text Messaging	7	170
Improper Pass/Marked Lanes	10	82
Seatbelt	8	32
Town By-Law Violation	2	68
Passing School Bus	0	0
Speeding	22	447
Fail Inspect M/V	14	203
Defective Equipment	2	277
Unregistered Motor Vehicle	3	37
No License/Reg In Possession	0	10
All Other Moving Violations	4	60
Recreation Veh. Violation	<u>0</u>	<u>0</u>
TOTAL	78	1596

MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	78
B. Warnings	1596
C. Parking Violations	<u>28</u>
TOTAL	1702

VIII. UNIFORM CRIME REPORT (FBI CRIME INDEX OFFENSES)

Forcible Rape	4
Robbery	5
Assaults	117
Burglary	16
Larceny-Theft	133
Motor Vehicle Theft	7
Arson	<u>0</u>
TOTAL	282

IX. BURGLARY BREAKDOWN

Forced Entry	10
Unlawful Entry	5
Attempted Forced Entry	<u>1</u>
TOTAL	16

X. LARCENY BREAKDOWN

Larceny over \$ 200	86
Larceny between \$ 50 & \$ 200	32
Larceny less than \$ 50	<u>15</u>
TOTAL	133

Police Department

2022 ANNUAL REPORT STATS

POLICE DEPARTMENT PERSONNEL

XI. VEHICLE ACCIDENTS

Fatal Accidents	3
Personal Injury Accidents	50
Property Damage Accidents	<u>242</u>
TOTAL	295

XII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	3
Persons Injured	<u>57</u>
TOTAL	60

XIII. OTHER ACTIVITY—PUBLIC LOG

Call Incidents Citizen-10111 Police 13664	23775
Call Incidents needing further invest	1038
Alarms Investigated	1194
Lost/Missing Persons	52
Suspicious Persons/Activity	656
Deaths Investigated	24
Harassment	60
Towed M.V.'s	284
Domestic Disturbances	190
Shoplifting Reports Filed	70

XIV. PERMITS ISSUED

Pistol Permits	296
F.I.D. Cards	10

XV. FEES COLLECTED

Pistol Permit/F.I.D. Cards	26,725.00
Commonwealth General Fund:	19,962.50
Town of Wilbraham:	6,762.50
Video/Report Requests	541.00
Solicitor Licenses	225.00
TOTAL	27,491.00

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2021	2022	% CHANGE
Criminal Homicide	0	0	0%
Rapes	1	4	+300%
Robbery	3	5	+67%
Assault	117	117	0%
Burglary/Res/Bus	15	16	+7%
Larceny	105	133	+27%
Auto Theft	13	7	-46%
Arson	0	0	0%
TOTAL	254	282	+11%

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2021	2022	% CHANGE
Call Incidents	25197	23775	-6%
Written Complaints	950	1038	+9%
Alarms Responded To	1250	1194	-5%
Protective Custody	6	5	-17%
Criminal Arrests	217	233	+7%
Domestic Disturbance	136	190	+40%
M.V. Accidents-Fatals	2	3	+50%
M.V. Accidents-Injury	53	50	-6%
Property Damage	207	242	+17%
M.V. Accidents-Total	262	295	+13%
Shoplifting	49	70	+43%

MOTOR VEHICLE VIOLATIONS CITED:

	2021	2022	% CHANGE
Civil	134	78	-42%
Warnings	1638	1596	-3%
Arrest M/V	<u>190</u>	<u>171</u>	-10%
TOTAL	1488	1845	-6%

CHIEF

Edward C. Lennon
Robert G. Zollo - Retired

CAPTAINS

Shawn Baldwin
Jeffrey Rudinski

SERGEANTS

Christopher Arventos
Brent Noyes
Brian Strong
Charles Moore
Sean Ford

PATROLMEN

Thomas P. Korzec
Daniel E. Menard - Retired
Michael J. Cygan
Aderico P. Florindo - Investigator &
Court Officer

Justin R. Wall
James E. Gagner
Sean Casella - Investigator &
Court Officer
Daniel Ryan - School Resource
Officer

Steven Glenn
Mark Shlosser
John Perry, II
Karl Osborn
Douglas W. Costa, Jr - Resigned
Mark Harris
Benjamin Regin - Resigned
Joshua Gagnon
John Lewis
Chad Martowski
Jack Alberici
Tyler Alves
Taylor Pfaff

ADMINISTRATIVE

ASSISTANT Maria Gildea

Health & Human Services

Cemetery Commissioners



The logo used by the Cemetery Commission for many years is of the monument of Eunice Chapman who died in Wilbraham March 30, 1789 at age 17. She and her parents Isaiah and Hazadiah (Soyer) and brother Isaiah Chapman were from East Haddam, CT. The Chapmans were Quakers and traveled north through Wilbraham to attend services. In their travels on Monday, March 30, Eunice died in Wilbraham and was buried in the nearest burial ground, Glendale Cemetery. The family later returned with an elegant monument to her memory. This was done with a great deal of love and care and is still in excellent condition. No other member of her family is buried here.

The Wilbraham Cemetery Commission is responsible for the operation of the three town-owned cemeteries: Adams Cemetery 153 Tinkham Road, East Wilbraham 3244 Boston Road, and Glendale Cemetery 939 Glendale Road. In 2022 there were 15 burials (Adams 8; East Wilbraham 2; Glendale 5). 8 were full burials and 7 were cremations.

The following chart shows the yearly burial for the past 10 years:

	ADAMS			EAST			GLENDALE			YEAR
	Total	Full	Cremation	Total	Full	Cremation	Total	Full	Cremation	
2013	6	3	3	0	0	0	3	0	3	9
2014	8	4	4	1	0	1	9	7	2	18
2015	9	6	3	2	1	1	5	2	3	16
2016	6	3	3	3	2	1	4	3	1	13
2017	5	4	1	4	0	4	3	1	2	12
2018	7	3	4	4	0	4	6	5	1	17
2019	3	2	1	2	1	1	4	1	3	9
2020	11	7	4	7	4	3	5	5	0	23
2021	7	2	5	2	0	2	11	3	8	20
2022	8	4	4	2	2	0	5	2	3	15



Photos courtesy of the Cemetery Commission

ADAMS CEMETERY

In 2020 plans were made to repair broken historic monuments. This was to be completed during the summer of 2021 but due to back log of supplies and personnel during COVID-19 the project has not yet been completed. Hopefully the repairs will be done during 2023. Several other fragile monuments have fallen during the past two years. The project is still pending. Several wooden posts on the fence on the west side of Adams are decayed and will be replaced.

The huge pine tree located in the center of Adams Cemetery was damaged during a windstorm in September of 2021. After inspection by a certified arborist it was determined that gravity was drawing the large branches away from the center trunks in three different directions as well as separating the two main trunks. The weight of the tree was several hundred tons. Left alone, the tree would have collapsed causing a tremendous amount of damage to the monuments and roads in that section of the cemetery. It was determined that the tree had to immediately be removed. The area was then cleared and filled with loam and reseeded.



The overgrowth of shrubs, plants and weeds surrounding the shed were removed and replaced with low growing plants. The loam pile was removed by the Town Highway Department and replaced it with fresh compost from the Recycle Center. Loam and reseeded of problem areas were done in the fall.

EAST WILBRAHAM AND GLENDALE CEMETERIES

The Town Highway Department to remove the existing loam pile and replace it with fresh compost from the Town Recycle Center. Regular mowing and maintenance and general clean-up were performed. Due to COVID-19 the mowing schedule delayed a few days and fell behind schedule. We thank the public for their understanding as this was out of everyone's control.



MEMORIAL TREES
 Memorial trees were planted in memory of:
Patrick and Mary Ann O'Shea
Walter and Elizabeth Worthington
The Nunez Family

Respectfully submitted,
 Donald R. Bourcier, Chairman
 David F. Bourcier, Clerk
 Wilfred R. Renaud, Treasurer

Health & Human Services

Senior Center

Senior Center Building Committee

2022 was a very productive year for the Building Committee. In January, the hiring process began for an OPM (Owners' Project Manager). There were many qualified bids and the committee hired P3, Dan Pallotta, principal owner. Between Dan and Rebecca Ducharme, Clerk of The Works, they will oversee the daily activity on the construction project. Working with Architect John Catlin, the committee finalized the plans which went out to bid in the fall. There were 5 general contractor bids submitted and they were ranked by lowest bid to highest bid. The first two contractors had to withdraw their bids due to accounting errors. The third bidder, P&P General Contractors from Charlton, was awarded the project, after additional funding from ARPA funds were approved by the Board of Selectmen. A contract was signed in October and work on the site started in November. By the end of 2022, the site was cleared of all growth.

In 2022, the Senior Center continued to rebound from the COVID closure of 2021. New programming included a Grief Support Group, monthly craft classes, chair volleyball, line dancing and reiki sessions, just to name a few. The monthly "special" lunches grew each month, and we were very lucky to have them all sponsored by local businesses. A summer kayaking program was debuted in July. The very popular "Senior Aerobics" returned in July with Erin Pincince taking the reigns.

Free COVID at home tests were available at the Center, thanks to Public Health Nurse Ashley Boudreau. Brown Bag, SNAP benefits, Fuel Assistance and Knox boxes are just a few of the programs that kept Barbara Harrington busy. Our Social Services Coordinator assisted 451 individuals throughout the year.

Between our van and volunteers, we provided 455 rides to Wilbraham residents with no other form of transportation to grocery stores, pharmacies and medical appointments. And our 60 volunteers provided 2,398 hours of time towards assisting other seniors in town.

The Council on Aging board saw the departure of longtime chairman Trant Campbell. Trant served on the board for 30 years and will be greatly missed for his knowledge and calm demeanor.

The Friends of the Wilbraham Seniors continue to do great work, raising funds and awareness for the Senior Center. They are a small but driven group of volunteers who has pledge to help raise funds for the new center.

I would like to thank all the volunteers and especially the staff of Barbara Harrington and Jen Curtis for their professionalism and commitment to the residents of Wilbraham.

Submitted by, Paula S. Dubord, Director of Elder Affairs



Eastern Hampden Shared Public Health Services (EHSPHS)



Eastern Hampden
Shared Public Health Services

· Hampden · Longmeadow · Monson · Wilbraham ·



The Eastern Hampden Shared Public Health Services (EHSPHS) is the regional Health Department serving the communities of Hampden, Longmeadow, Monson, and Wilbraham. It was established in 2021 and is the joint effort of the local Boards of Health to provide their towns with public health professionals and services. Our primary duties center on enforcing provisions of the State Sanitary Code and Environmental Code under the jurisdiction of the Board of Health. We also provide technical assistance and educational services to residents and other municipal departments. The Eastern Hampden Shared Public Health Services serves a total population of approximately 43,000 residents in an area of about 96 square miles in Hampden County.

Over the past year, we have made great strides in improving the health and well-being of our community. Our team has worked tirelessly to implement new programs and initiatives, and we have seen some impressive results.

One of our biggest successes this year was the launch of our new immunization campaign. We were able to increase vaccination rates by 100%, which is a significant accomplishment. This will help prevent disease spread and keep our community healthy.

We also expanded our public nursing services, adding more blood pressure and blood sugar screenings as well as extended nursing consultations. This has allowed us to reach more people in need, and we have seen a significant increase in the number of individuals seeking help for mental and physical health issues.

In addition to these initiatives, we have continued to provide high-quality inspectional services to our communities. Our residents and stakeholders have seen an increase in food safety compliance, and we have implemented new technologies and procedures to improve the efficiency and effectiveness of our services.

Overall, it has been a productive and successful year for the Health Department. We are proud of the progress we have made, and we are committed to continuing our efforts to improve the health and well-being of our community in the year ahead.

Health & Human Services

The following table lists the major activities/ services provided to each town in the Shared Health Services during 2022.

	Hampden	Longmeadow	Monson	Wilbraham
Perc Test / Deepholes and Soil Evaluations	49	3	22	43
Septic Application Review	51	11	26	79
Septic Installation Inspections and Re-inspections	59	11	36	86
Well Application Review	13	6	10	4
Housing Inspections (upon complaint)	4	15	8	14
Housing Re-inspections	5	32	14	21
Food Establishment Inspections	38	94	42	111
Mobile Temporary Food Inspections	6	23	53	73
Nuisance Orders Issued or Investigated	5	12	11	27
Court Appearances	0	5	3	2
Food Illness Complaints/ Food Recall Inspections	4	8	3	4
Public Pool and Sauna Inspections	3	8	2	2
Total: 1,158				

Communicable Disease Report 2022

Disease	Confirmed Cases
Babesiosis	4
Calicivirus/Norovirus	6
Campylobacteriosis	8
Cryptosporidiosis	5
Giardiasis	1
Group A streptococcus	3
Hemophilus influenzae	1
Hepatitis B	4
Hepatitis C	5
Human Granulocytic Anaplasmosis	17
Influenza	418
Legionellosis	1
Lyme Disease	90
Monkeypox	1
Novel Coronavirus (SARS, MERS, etc.)	6269
Salmonellosis	8
Shiga toxin producing organism	3
Shigellosis	3
Streptococcus pneumoniae	1
Tuberculosis	40
Varicella	3
Vibrio sp.	3

Finn McCool
Health Director

Immunization Clinic Report 2022

Date	Clinic	Immunizations given
1/27/2022	Covid-19 Booster Clinic (Longmeadow/homebound)	4
2/3/2022	Covid-19 Booster Clinic (Monson/Hampden)	17
2/10/2022	Covid-19 Booster Clinic (Monson/Wilbraham)	20
2/13/2022	DPH Covid-19 Vaccination Clinic	25
2/17/2022	Covid-19 Booster Clinic (Longmeadow)	3
3/24/2022	Hampden Senior Center Booster Clinic	21
4/21/2022	Covid-19 Booster Clinic (Longmeadow)	32
5/13/2022	Covid-19 Booster Clinic (Wilbraham/Hampden)	68
6/10/2022	Covid-19 Booster Homebound Resident Clinic	21
10/3/2022	Homebound Fall Immunization Clinic	43
10/6/2022	Longmeadow Employee Fall Immunization Clinic	69
10/7/2022	Longmeadow Town Wide Fall Immunization Clinic	64
10/13/2022	Wilbraham Town Wide Fall Immunization Clinic	62
10/14/2022	LPS Flu Clinic	103
10/17/2022	Monson Town Wide Fall Immunization Clinic	31
10/21/2022	MPS Immunization Clinic	32
10/24/2022	HWRSD Immunization Clinic	77
11/10/2022	Longmeadow Immunization Clinic	42
11/18/2022	Hampden Senior Center Booster Clinic	66
		800

Health & Human Services

Advisory Board of Health

The Advisory Board of Health (ABOH) met once in the calendar year 2022, on May 19, 2022. Finn McCool, Health Services Director for the town under the shared service agreement for the delivery of public health services to the towns of Longmeadow, Wilbraham, Hampden and Monson attended to provide an overview of the current structure and roles relative to public health services. Ashley Boudreau RN is the public health nurse and our committee had the opportunity to meet with her in 2021 to learn about her role and responsibilities to our town residents.

The ABOH considered and identified priorities for the use of the town's allocated American Rescue Plan Act funds. An overarching goal, as recommended by the ABOH, is to spend funds on supporting public health infrastructure so that the town is better prepared to manage ongoing and future public health threats by addressing remaining vulnerabilities. A list of specific recommendations was sent to the Town Administrator, Nick Breault and he shared it with the Board of Selectman who additionally serve as the Board of Health.

Other items that were discussed was Nuisance Property and an identified need for by laws. A town department study group will be reviewing this. Open discussion followed on several items and the next meeting is undetermined dependent on emerging public health issues and the needs of the town.

Commission on Disability

The Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Disability. The Commission advises and assists town officials in ensuring compliance with federal and state disability laws. Members work with the town's Building Inspector to survey public buildings and monitor compliance with the federal ADA requirements and the Massachusetts Architectural Access Board standards. The Commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues for the disabled. Meetings are open to the public and the Commission provides information and consultation to citizens of Wilbraham with disabilities and their families as well as to Wilbraham businesses.

During the past year, the Commission held virtual meetings as the pandemic continued. The Commission's meetings have been less frequent this past year due to a fluctuation in membership. During the meetings held, the Commission has been working on solidifying its grant application process. The Commission looks forward to using funds raised to offer scholarship grants for local students with disabilities, a grant program to assist residents who have disabilities with improvements to their residences, and/or in other manners that would benefit individuals with disabilities.

The Commission wishes to again acknowledge that the past year continues to have been particularly challenging for many residents with disabilities. Overall, people with disabilities are at greater risk of contracting COVID-19 and have higher rates of mortality than non-disabled populations. Many people with intellectual and developmental disabilities were disproportionately isolated prior to the pandemic, and the pandemic increased that isolation. Many of the care services that had been available were drastically reduced. The Commission is dedicated to reducing the barriers individuals with disabilities have faced as the result of the pandemic.

Commission on Disability

Maureen James, Chair
Diane DaSilva
Kate Green
Barbara Harrington
Jered Sasen
Amelia Holstrom

John Walsh, Town of Wilbraham ADA Coordinator

Wilbraham Housing Authority

The Wilbraham Housing Authority (WHA) manages Elderly/Handicapped and Family Housing. There are two Elderly/Handicapped developments: Miles Morgan Court off of Main St. and the Pines on Stony Hill Road. The family units are scattered throughout Wilbraham. The Wilbraham Housing Authority worked on various projects in 2022. A few of the items we have been focusing on are as follows:

The Pines: We will be replacing the roof over the old School Kitchen area in the next few months. Project has been delayed due to supply issues. We have cleaned up some of the landscaping in the front of the building. Pruning and removal of overgrown shrubs and trees.

Miles Morgan Court: We have been working on upgrading one of the buildings with National Grid and electricians. We also have experienced multiple turnovers at Mile Morgan Court. Our population is truly ageing in place.

Family Units: We have renovated two bathrooms and one kitchen. We had three turnovers in family units, so painting and updating as needed has been done. We have also done some brush removal along fence line at the Cottage Street duplex.

Health & Human Services

Wilbraham Housing Authority continued...

The Wilbraham Housing Authority Board of Commissioners: Three Commissioners are elected to a five year term in Town Elections. The fourth member is to be a tenant appointed by the Town. The fifth commissioner is appointed by the Governor for a five year term.

Board Meetings are held at the Pines Development on the second Tuesday of each month at 3:30 p.m.

The Dept. of Housing and Community Development is the regulatory agency for the WHA. Applications for housing are available on line at www.mass.gov/applyforpublichousing or at the WHA offices at 88 Stony Hill Road weekdays 8:30 a.m. to 12:30 p.m.

Peter Manolakis, Chairperson	Kathy Ann Krawczyk, State Appointee
James Burke, Vice Chairperson	Ann Duke, Tenant Seat Appointed by the Town
Karen Walker, Treasurer	Jeanne Tryon, Executive Director

Department of Veterans' Affairs

Our Veterans Department has had another very exciting and productive year full of benefits for Veterans and their families. Over the last year we continued to assist all 750 of our Veterans. The following are some of the major programs and events that our department was involved in throughout 2022.

Veterans Tax Work-Off

One of the biggest milestones that we accomplished was bringing the Veteran Tax Work-Off Program to Wilbraham. On August 22, 2022, the Board of Selectmen had voted to adopt MGL Chapter 49 Sections 5K and 5N, which allows Veterans who reside in the Town of Wilbraham to work 100 hours and receive \$1500.00 off their respective property tax.

Training & Conferences

This has been a very successful year for Wilbraham Veterans Services in terms of Training and Conferences. The first event the department attended was the National Association of County Veterans Service Officers (NACVSO) Leadership & Legislative Summit in Washington D.C. in February of 2022. During this Summit, we were involved in effective lobbying of The Sergeant First Class (SFC) Heath Robinson Honoring our Promise to Address Comprehensive Toxics (PACT) Act, which was successfully voted on by both the Senate and Congress. On August 10, 2022, the PACT Act was signed into law. This was the largest piece of legislation to date for toxic exposure of Veterans and their families. Our efforts for this gained our Director recognition with NACVSO as he was appointed as their new Sargent-At-Arms.

The next conference we attended was the Annual NACVSO Training Conference in San Antonio, Texas. This conference is important for us to earn our Continuing Education Units (CEU) where we can maintain accreditation with the Department of Veterans Affairs. During this conference, our Director was voted to the Executive Board where he was appointed as the role of Delegate Liaison to NACVSO. This makes Wilbraham the First Town in Massachusetts with an Executive Member of NACVSO.

Our final conference for 2022 was our Annual State Mandatory Training Conference held every October in Leominster where we maintain our State Certification.

Graduates to Guardians

This was also the inaugural year for our Graduates to Guardians Program where we recognize those Minnechaug High School Seniors who have enlisted into military service. This year we recognized William Knudsen who joined the United States Navy and Kiel Williams who joined the United States Marine Corps. We wish them both the best of luck in their military careers!

Ceremonies

This year's Memorial Day ceremony was held on Sunday, May 29, at 11:00 AM at the Crane Veteran Memorial Park. Our Veteran's Day Ceremony was held on Friday, November 11th at 11:00 AM at the Crane Veteran Memorial Park. During the ceremony Chuck Higgins was named our Town of Wilbraham, 2022 Veteran of the Year.

Exciting Changes to come continued....

With the construction officially started on the new Senior Center, we will be moving locations in the future to a much bigger facility. When this happens, we have plans to increase Veteran programming. Some of these upcoming programs include but are not limited to Veteran organization seminars and talks, Veteran based health and welfare programs and monthly benefit discussions.

Veterans Benefits

This past year we continued to fully utilize the VetraSpec program where we have been able to streamline and broaden the federal VA claim process. The Town of Wilbraham currently has a total of 297 Veterans and Beneficiaries receiving a total of \$442,046.44 which equates to \$36,837.17 a month from the Federal Government to our Veteran's and their families. This is a lot of money coming into the Town that benefits all of us.

As always, the Commonwealth of Massachusetts remains the best state for Veterans benefits in the nation. Our local Veterans Department manages an ever-changing budget with regard to our state benefits. We provide assistance with MA Chapter 115, VA claims, VA appeals, health care benefits, educational benefits, death benefits and various other facets of Veteran assistance through state and federal programs. For the MA Chapter 115 Benefit, cities and towns of Massachusetts dispense the benefits and are reimbursed at seventy-five percent from the Commonwealth for the cost of the benefits. In CY2022, the town spent \$55,748.13 in Veterans' Benefits, under Massachusetts General Law, Chapter 115, as approved by the Commissioner of Veteran Services of which seventy-five percent (\$42,561.85) will be reimbursed by the state to the town.

This Veterans Office assisted numerous Veterans and/or Veteran family members in countless appointments (both in office and home visits), phone calls, emails, faxes, etc. We look forward to another successful year of serving those who served us!

Department of Veterans Services

Jered Sasen, Director of Veterans Services

Barbara Harrington, Administrative Assistant



Parks, Recreation & Culture

The Atheneum Society of Wilbraham

The Atheneum Society of Wilbraham (ASW) DBA The Old Meeting House Museum was formed in 1963 as a non-profit organization. Our purpose is to preserve artifacts and memorabilia relating to the people and history of Wilbraham, and to share knowledge, educate, and involve our local community. The operation of the organization is funded by the dues, gifts, and activities of our membership, which is open to all interested persons from Wilbraham and other communities.

In 2022, we held a full schedule of programs from May through November. Subjects such as the Wilbraham and Ludlow Railroads, the Revolutionary War, Native Americans, Legends and Ghost Stories, and the History of Route 20 were presented. We also held a program targeted for kids about childhood in the 19th century, as well as our annual Ice Cream Social and Christmas Tree Festival.

The ASW began construction on the front-entrance handicapped ramp in the fall of 2022. This will make visiting the museum much easier for our visitors who are mobility impaired. The chimneys were also repaired.

Please consider the ASW if you are looking to donate artifacts that have a Wilbraham (or local area) connection and a known history. We collect a wide variety of items from those used historically by Wilbraham people to everyday objects of today. We are grateful to the community, our supporters, and our volunteers for their contributions over the years.

The Atheneum Society of Wilbraham

Dave Bourcier, President

Karen Geaghan, Vice President

Lucy Peltier, Treasurer

Patrick Duquette at the chapel.

Photo credit: Charlie Bennett

Dave Bourcier and Rich Howell
in front of the hearse house.

Photo credit: Charlie Bennett

Bryan Farr at the chapel.

Photo credit: Lucy Peltier

Nick DeCondio, Secretary
Lynne Ahern, Trustee
Charlie Bennett, Trustee
Steve Clark, Trustee
Martha Lyman, Trustee
Liz Pacosa-McEvoy, Trustee
Patricia O'Brien, Trustee



Parks & Recreation Department

The Parks and Recreation Department welcomed the return to normalcy in 2022. Even though COVID-19 is here to stay, the Department was able to offer all of our programming throughout the year, encouraging and supplying needed opportunities for social interaction as we once knew. Special events including the Turkey Day Jamboree with 91 teams and the Annual Easter Egg Hunt at Spec Pond were well attended, and The Friends of Recreation held their Fishing Derby and 5K Falcon Trail Race.

The Parks side of the Department spent considerable time focusing on maintaining what we currently have, and adjusting to the new parks support storage building. The Department welcomed the addition of several new pieces of equipment to the fleet, and was thankful that the staff of four, two full time and two seasonal employees all returned for 2022, allowing them to hit the ground running.

In the spring, the season kicked off with opening day for all baseball and softball leagues at the Spec Complex. Boys and girls lacrosse had a busy season and the volleyball and the tennis programs have grown significantly. The ever growing Track and Field program was bursting at capacity for grades kindergarten through eighth.

Summer was once again bustling with activity, and the busiest time of the year for WPRD. Residents and visitors from other towns made full use of the facilities at Spec pond including Pinney Pavilion, Spec Pond Beach, Amy's Sparkle Spray Park, and the playground. The pavilion was full every weekend, hosting over 50 reservations for parties, meetings, and special events throughout the summer months. Spec Pond Day Camp Director Amanda Ingerson returned for her second year, leading over 400 kids attending camp over the course of six weeks. Spec Pond Beach and Amy's Sparkle Spray Park was led by Joe Robinson as the Head Waterfront Director. The enjoyable summer season was made possible with collective efforts of the hard working beach and camp staff. We also saw the return of Spec Pond Fishing Derby hosted in conjunction with the Wilbraham Friends of Recreation and the MA Department of Fisheries & Wildlife.

The fall flew by with a flurry of organized sports including football, flag football, soccer, tennis, volleyball, cross country, and field hockey seasons. Memorial School was again utilized as a space for an assortment of activities with futsal, ART-ventures, the Stars of Tomorrow Dance Program, Babysitting Certification Course, Pickleball lessons, Baseball and Wrestling clinics, and various meetings.

Winter programming saw booming enrollment in both Suburban basketball and recreational basketball with over 650 players in grades K-12. Pickleball interest skyrocketed in 2022 with full enrollment in lessons, clinics, and tournaments at Memorial School and the wrestling program doubled in registrations. Again, the popular Wilbraham Middle School Ski program held at Ski-Sundown filled up in one day. Additionally, the Rec Department now offers several Pre-k programs including basketball as well as soccer, baseball, and Tots n Tunes at Falcetti Music also filled up quickly.

Parks, Recreation & Culture

Parks & Recreation Department continued.

The Parks and Recreation staff continued to strive to provide a level of excellence in all of our programs and facilities that serve our town. Director Bryan Litz entered his 22nd year as the Director of WPRD and was supported by his Assistant Director Erin Carroll in her sixth year and Program Coordinator Connor Duquette in his third year. The Parks Foreman Ron Dobosz completed his eighth year alongside by Parks Employee Jason Robinson. Administrative Clerk Andrea Rust joined the staff in October bringing the Rec Office back to full staff. Our success to providing those we serve with a variety of quality options for recreation and community engagement could not be accomplished without the contributions of countless volunteers, the Recreation Commission, Friends of Recreation, and our dedicated coaches. We recognize and appreciate their time and service to both the Parks and Recreation Departments and the town.

The Playground and Recreation Commission saw no changes in 2022, the consistency of the seven member volunteer board allowed the commission to oversee the Department with a steady hand. We are thankful for their interest and dedication to serving the town.

Big plans are in store for 2023. The Town is conducting a feasibility study on Memorial School to determine its potential usage for a Community Center that would also house the Parks & Recreation Department offices. The plan should be complete in midsummer and then allow the town to make a determination on the future use of the building. In conjunction with the feasibility study the Department hopes to build pickleball courts to meet the every growing need of the current fastest growing sport in the country, pickleball.

The Department is thankful for the support of the Towns residents and proud of a very successful and active 2022.

RECREATION COMMISSION

Bill Scatolini – Chairman
Jon Stogner – Secretary
Mark Atkin
Oliva D'Amour
Stanley Soja
Dave Trebbe
PJ Cambo

PARKS AND REC STAFF

Bryan Litz – Parks and Recreation Director
Erin Carroll – Assistant Parks and Recreation Director
Connor Duquette – Program Coordinator
Scott Foulis – Recreation Administrative Clerk (Jan-August)
Andrea Rust – Recreation Administrative Clerk (October-present)
Ron Dobosz – Parks Foreman
Jason Robinson – Parks Employee



Photo courtesy of the Parks & Recreation Department

Public Library

This year brought some welcome updates to the library. We replaced our boiler using funds from the Green Communities program, the StoryWalk® opened in the summer, we revamped our landscaping, and our parking lot was paved with additional parking spaces created. The Wilbraham Garden Club funded new chairs for our Brooks Room, and several memorial benches were placed along the library's grounds. Due to the fluctuating temperatures throughout the year, we moved our food pantry inside the building into our lobby. Baskets were purchased with gift funds to organize the pantry's selection of non-perishables and toiletries.

We said goodbye to a few staff members. Debra Searles retired after 24 years, Lisa Nicholson went on to pursue other opportunities, and Jack Swan relocated to sunny Florida. We promoted Suzanne Witham to the Borrower Services Coordinator position and welcomed Emilie Lang as our new Borrower Services Assistant, Rachel Smythe as our new Assistant Children's Librarian, and Deborah Montgomery as our new Library Page. Judy Schmidt joined our team of Sunday BiblioTemps from the Massachusetts Library System.

As the restrictions for COVID-19 lifted, we restored in-library programming, although we also continued to offer virtual programs both on our own and in partnership with other libraries. Over 200 programs were held with over 4,000 attendees throughout the year. Highlights included Paint, Sip, Fun for teens and adults, outdoor performances this summer by the Banjo Pickin' Gals, The Highwaymen, and Robin O'Herin, and a special Halloween Jack-0-Lantern StoryWalk®.

The children's department continue to work with the Pathways for Parents organization to offer special music, yoga, and storytime activities, and expanded a very popular "Make and Take" program of crafts for kids and families. Therapy dog Cadence returned to assist children with their read-aloud skills and our youth services staff participated in a special Trunk and Treat event at the YMCA. Our teen's department ran its most successful summer reading program yet, with 75% of the participants completing their goals. Additionally, our teen services librarian continued to participate in the Hampden-Wilbraham Partners for Youth Coalition.

Parks, Recreation & Culture

Public Library continued.

Our adult services department was pleased to bring back the popular Cookbook Club and launched a new American History Book Club. The Great Decisions series was held virtually for nine weeks and explored topics such as “Changing Demographics,” “Russia and the U.S.,” and “Industrial Policy.” We continued our partnership with the Wilbraham & Monson Academy to provide regular Tech Help sessions.

Jigsaw puzzles, ukuleles, pickleball sets, and metal detectors were added to our “Library of Things” and special archival supplies and a new cabinet was purchased for our Local History collection. We expanded our digital and streaming services with the addition of IndieFlix. The Massachusetts Board of Library Commissioners funded the Transparent Languages resource for foreign language learning.

In addition to the library’s paid staff, we are fortunate to have a dedicated team of volunteers who shelve materials, prepare crafts for storytime, assist at programs and special events, and work on our landscaping efforts. Over 50 volunteers gave over 1000 hours in these efforts for which we are extremely grateful.

The library was supported throughout the year by the Friends of the Library, the Wilbraham Garden Club, the Wilbraham Cultural Council, the Wilbraham Women's Club and the Junior Women's Club, as well as several local businesses that offered support for our summer reading program.

The Board of Trustees and the library staff thank all the organizations and individuals who serve on library committees, manage programs and events, and volunteer their time on behalf of the library.

Respectfully submitted,
Karen Ball
Library Director

All photos courtesy of WPL



Wilbraham Children’s Museum



Valentine Storytime at Rice’s Firepit
Photo Credit: Wilbraham Children’s
Museum

The Wilbraham Children’s Museum has returned to almost full pre-pandemic offerings and has even made some new additions stemming from the pandemic such as outdoor holiday story times to allow for a larger group of participants at our events than were previously possible indoors.

We kicked off holiday themed story times in February at the Rice’s firepit and had a surprisingly good turnout despite the cool temperatures. This year we have started Music Mondays with Mr. Jon (O’Neill) and we are hoping to continue our programming with him throughout the year. We have brought back Member Only Bedtime Stories where members can register, typically monthly, for a free evening of crafts, books, a snack and fun with friends.

We offered weekly playgroups this year, 7 days per week, with a variety of timeslots to accommodate the most schedules possible. Registered playgroup sessions run from January through June and September through December. We brought back open hour playgroups this fall, however they were not well attended so we decided to stick with registered timeslots. We also offered our first neurodivergent-affirming and all abilities group this fall led by a volunteer therapist - we hope to continue this offering in 2023.

During April, the museum hosted a very popular Easter Bunny Storytime under our pavilion with the opportunity to listen to Easter stories and take photographs with the WCM Bunny. We organized our second annual April Raffle Calendar. Local businesses donated gifts to be raffled off each day in the month of April with prizes ranging from a personal visit from our Easter Bunny to a basket filled with gift cards from several restaurants in town. With the generous participation and support of the community, WCM was able to raise \$1,500 towards our museum playground upgrades.

Continuing one of our annual traditions, the WCM organized the Town Wide Tag Sale in May with 20 participating residents. Maps were sold online or printed maps were available for drive-up purchase on the morning of the tag sale in front of the museum. We hosted our first adults only fundraiser at Fieldcrest Brewing during Peach Blossom Week in June. Members were able to have a fun night out with friends - old and new while raising \$1,200 towards our playground fund!

Over the summer, board members took turns hosting the children’s booth at Main Street Farmers Market - this gave us the chance to meet with the community face to face while sharing information on all the programs and activities the museum has to offer. WCM hosted a Kindergarten Meet Up during the farmers market the week before school started to give upcoming kindergarteners a chance to meet and play casually with their soon-to-be classmates and families.

The Registration Fair in August welcomed back past members to WCM and gave new families a chance to explore the museum and playground and sign-up for 2022/2023 memberships and playgroups.

Parks, Recreation & Culture

Wilbraham Children's Museum continued.

The wonderful folks at the Old Meeting House Museum on Main Street collaborated with WCM to offer a 19th Century Children's Program in September. It was an educational event with hands-on, period correct games and books for those in attendance – even a take-home game of Nine Man Morris was provided!

Our Trunk or Treat was held at Fern Valley Farms for the second year in a row. We had perfect weather for the event and everyone had a grand time-around 25 themed trunks, including WPD, handed out treats to over 400 pre-registered trunk-or-treaters! Fieldcrest Brewing poured drinks, while Fern Valley served food and handled parking. The town is fortunate to have Fern Valley as a local gem and we look forward to continue working together in the future. The event raised \$2,000 towards our museum.

The Corner Studio offered Spring and Christmas Mini Sessions at a discounted rate for WCM members at Bruer Pond, Laughing Brook, and their studio. Our families were thrilled to receive their pictures and they graced many holiday cards throughout town! Our 5th Annual Turkey Toddle was held outdoors at the Minnechaug Regional Track in November and was sponsored by the Polish National Credit Union. WCM assembled a swag bag for each participant with a 2022 Toddle t-shirt, turkey headband and crafts. The event was a huge success with over 100 participants earning their finisher medals at the finish line! The turkey toddle raised \$1,800 while promoting a fun Turkey Run event geared for the younger crowd.

In December, we asked for Wilbraham residents to register their address on the Third Annual Wilbraham Holiday Light Trail. A map of participating homes was created and made available for free for pickup at local spots around town. The in-person map pickup on the Saturday of Light Trail Weekend was a Members Only Cookies and Cocoa with Santa event where members could pre-register for a timeslot to spend some time with the big man in red! The Old Meeting House held their tree festival before the town tree lighting and the children of the playgroups decorated ornaments to hang on a tree in the Old Meeting House children's bedroom. The tree will be left up all year round and our next year's playgroup will decorate new ornaments to display the following year.

We are grateful for community businesses, volunteers and groups who help WCM throughout the year. We would especially like to thank the St. Mary's Faith Formation Confirmation Class, who completed our spring and fall cleanup (including safe deconstruction of a failing play structure) and Home Depot of Wilbraham who completed a Giving Tuesday playground cleanup. Heartfelt thanks also to the Polish National Credit Union and Rice's Fruit Farm for your ongoing support of WCM. Your support enables us to continue offering programs and services to the community we love so much.

We are hopeful that 2023 will bring a renewed playground, fun programs offered as well as great community events - we have several plans already in the works and are looking forward to the coming year.

Respectfully submitted,
Meagan Michel
Volunteer President

Wilbraham Children's Museum Executive Board

Meagan Michel, President
Shannon Schmitt, Vice President
Julia O'Connor, Treasurer
Nicole Kane, Secretary
Amanda Docherty, Playgroup/Membership Coordinator
Melissa Freeman, Marketing Coordinator
Ashley Davis, Events Coordinator

5th Annual Turkey Toddle at MRHS, November 19, 2022
Photo Credit: Wilbraham Children's Museum



Historical Commission

Meetings

During 2022, the Historical Commission met nine times during year.

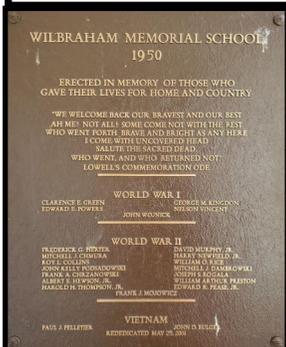
Application of Memorial School to National Register of Historic Places

Memorial School was erected in memory of twenty-two town residents who gave their lives in service of the United States armed forces in two World Wars and Vietnam. Built in 1950, it served as one of several grammar schools in town for over fifty years before its retirement. In more recent years, the property has been utilized by the town for a variety of public purposes, and its future status is subject to ongoing discussion among town members.

In recognition of the significance of the school building and surrounding property, the Historical Commission prepared a full report over the summer and fall of 2022 assessing the historical value of the building and property. This assessment was submitted to the Historical Commission Commonwealth of Massachusetts for the purpose of obtaining its recognition on the National Register of Historic Places. While the

designation places no restrictions on future development of this property, it does make it eligible for federal and state tax incentives and preservation assistance. The commission wishes to express special thanks to town resident Don Flannery, who devoted a great deal of personal time and energy assisting the Historical Commission with the preparation of our NRHP application.

Photo courtesy of the
Historical Commission



Parks, Recreation & Culture

Historical Commission continued.

Historic Photographs to Enhance Town Hall

The walls of the Wilbraham Town Hall are decorated with a wide variety of picture frames. Some of these are of important historic value, while many more are art reprints with little or no significance to the town. Over the course of 2022, the Historical Commission worked with a local vendor, the Wilbraham Public Library, and town officials to replace the all of the art on the walls in the community meeting room with framed pictures of historic images from the town's past history. All of the images are in the public domain curated by the Wilbraham library and the Commonwealth of Massachusetts. The Historical Commission would like to recognize the assistance of Sam Boyd, Director of Facilities and Grounds, in obtaining town funds to support the project and supervising the refurbishing of the room. We also appreciate the assistance provided by Mary Bell, Assistant Director of the Wilbraham Public Library.



Photo courtesy of the Historical Commission

Historic Preservation

The Historical Commission applied for and received financial support from Community Preservation Commission to pay for a replacement for an engraved stone marking the location of the town's Old Meeting House. The marker is located at the top of Upper Tinkham Road, and had fallen into such disrepair that the writing was no longer legible. We anticipate that the new stone monument will be completed and installed in 2023, so that residents can once again appreciate this town landmark.



Photo courtesy of Dave Miles

There are many stone walls in Wilbraham that remind residents of an earlier era when virtually every acre was being used for agricultural pursuits. One of the most prominent stone walls is situated alongside Stony Hill Road, providing a border between this busy street and the soccer fields. Unfortunately, the wall has fallen into disrepair, overgrown with weeds, shrubs, and trees. The Historical Commission is currently developing a proposal to obtain funds from the Community Preservation Commission to restore this historic boundary line.



Photo courtesy of Dave Miles

Commission Members:
Peter Ablondi, Roberta Albano, Charlie Bennett, Ted Malysz,
Bill Steele, Don Williams (Chair)

Wilbraham Public Access

Wilbraham Public Access (WPA) provides locally produced programs for the benefit of all Wilbraham residents. We deliver our programs through Charter's cable television system on channels 191, 192 and 193. A daily programming schedule can be found on the Town website. We also deliver Video On Demand programming online.

Please visit the Town website to view our content: www.wilbraham-ma.gov/vod

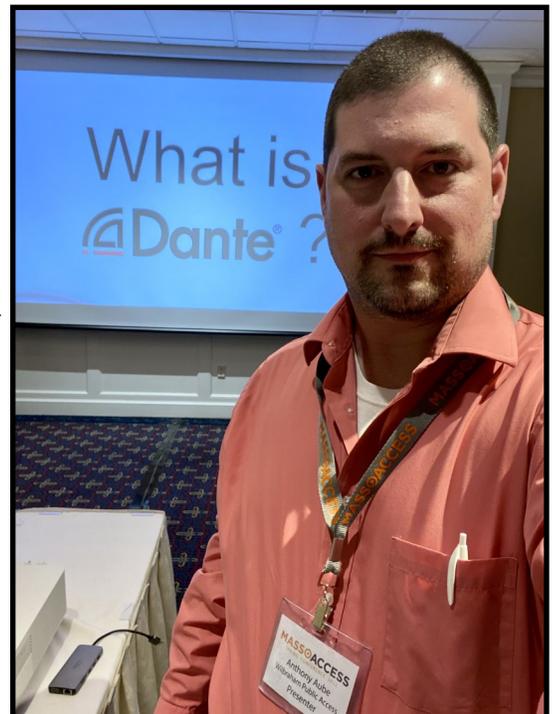
At WPA, training is extremely important as we are primarily an organization comprised of dedicated volunteers. The past few years proved very difficult for volunteers in light of the Pandemic. WPA is excited as day to day operations for our volunteers has returned to our new normal. Our dedicated and enthusiastic volunteers have returned to producing a variety of new content for the community.

In 2022, Anthony Aube of Wilbraham Public Access was invited to attend the "Mass Access Annual Spring Conference" to be a guest lecturer and conduct training workshops on the use, design, implantation of new industry standards utilizing NDI and Dante protocols. It was the second most attended workshop of the conference.

Executive Director Aube would like to extend his deepest and heartfelt appreciation to the many volunteers who serve on the Town's Cable and Public Access Committees, to the numerous volunteers whose dedicated service to WPA make it possible to have a functioning and quality TV station, to the Friends of Wilbraham Public Access and to Jennifer Buchanan for their faithful contributions. He would also like to extend his appreciation to Nathan DeLong, IT Director, and the IT Department's staff for all their supportive help at WPA in 2022.

*Executive Director
Anthony Aube*

*Production Coordinator
Jennifer Buchanan*



Mass Access Annual Spring Conference 2022
Photo courtesy of WPA

Parks, Recreation & Culture

Wilbraham Cultural Council

The Wilbraham Cultural Council (WCC) supported a variety of projects and activities in town in 2022; for children to senior citizens. Programs included exhibits, workshops, online performances, a performance at the high school and support for the Peach Blossom Festival.

In a range of age-related programs, funds were granted to support a Soap Making Workshop at the Wilbraham Public Library for teens.

It was a fully loaded session facilitated by Kulina Folk Art and coordinated by Teen Librarian Rachel Hapgood. On November 15 the Council helped present a lunchtime concert at the Wilbraham Senior Center featuring “Songs and Stories” by Davis Bates.

Following the Covid Pandemic years of 2020 and 2021, the WCC was pleased to see a return to in-person, live performances including everything from banjo picking to jugglers to hip hop in 2022. The Council was able to add funds that were not used during the Pandemic to programs in 2022 and were able to award 19 grants totaling \$14,000.

Wilbraham organizations that received funding in 2022 were the Wilbraham Senior Center, the Wilbraham Public Library’s programs for children, teens and adults, Spec Pond, The Peach Blossom Festival, Minnechaug Regional High School, the Old Post Road Orchestra and the Friends of the Wilbraham Library.

Of particular interest was a program supported by the WCC that encouraged better understanding of multicultural performances. Members of Trio Candela and Grass Roots joined a group of Minnechaug Regional High School teachers at their March concert and hands-on learning session to the beat of World Music. They covered West African and Caribbean themes involving songs and dance. Over 1,000 high school students participated and enjoyed the experience.

The Wilbraham Cultural Council is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The LCC Program is one of the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences and humanities every year. Decisions about which activities to support are made at the community level by a board of town-appointed volunteers. The state legislature provides an annual appropriation to the Mass Cultural Council, a state agency, which then allocates funds to each community.

The Cultural Council always welcomes new members who are interested in advancing the arts and humanities programs for Wilbraham citizens. Anyone interested in joining the council should contact Heather Kmelius at the Selectmen’s Office at hkmelius@wilbraham-ma.gov or call 413-596-2800 Ext. 1.

Members of the 2022 Wilbraham Cultural Council are Susan Bennett, Chair; Susan Hintze, Treasurer, Jane Clark and Julie Slavick, Co-Secretaries, and Sandi Sanders.

Minnechaug students get a hands-on experience enjoying West African and Caribbean instruments for World music and dance at a March, 2022 program presented by Trio Candela and Grass Roots. Over 1,000 Minnechaug students enjoyed the program supported by the Wilbraham Cultural Council who received funding from the Mass Cultural Council.
(Photo courtesy Kyle Garron)



Broadband Committee

The reconstituted Wilbraham Broadband Advisory Committee has been actively meeting and working on the Wilbraham Fiber initiative since June of 2022. In concert with our Board of Selectmen and our corporate project advisor (EntryPoint Networks), the current incarnation of our Committee has been charged with focusing on immediate operational issues involving the design and construction of the plant, identifying and pursuing potential sources of funding and ongoing community outreach/engagement efforts.

To that end, here is a brief synopsis of some of our endeavors in 2022:

- Our Committee actively pursued funding via various State & Federal opportunities, including a Digital Equity Grant via the Massachusetts Broadband Initiative. This grant is designed to resolve the “digital divide” by making broadband-driven services affordable/accessible to disadvantaged members of our community.
- The Board of Selectmen endowed our project with \$150,000 in funding via the American Rescue Plan Act (ARPA). The Committee will request a relatively small portion of these funds be allocated towards project-related marketing and promotional expenditures, as well as other project-oriented operational expenses (yet to be identified) going forward.
- In concert with our Town Administrator, Nick Breault, and the Board of Selectmen, our Committee has undertaken the process of securing the services of an Owner’s Project Manager (OPM) who will manage the tasks and activities required to bring the project to fruition. The OPM will assist us in determining construction and operational needs, such as staffing, physical locations, tech support, outside vendor and contractor selections.
- The Town’s original Master Plan was revised/updated and renamed as the “Wilbraham Digital Access Plan.” Key components (especially those involving financial, operational and management considerations, as well as community engagement) were expanded to provide critical focus.

Parks, Recreation & Culture

Broadband Committee continued.

- Our public facing website, www.wilbrahamfiber.com, was revised and updated. The aforementioned Digital Access Plan is now linked within the site and all upcoming regular meeting notices and agendas are now posted. The Committee also plans to institute and promote blogs to provide focus on factors associated with broadband telecommunications/issues, the project itself and the related work our Members are undertaking to bring this project to fruition.
- Community education and outreach efforts are ongoing. Our Members promoted the fiber initiative during election proceedings in November at Minnechaug Regional High School. We plan on having a presence during similar events throughout 2023, including Annual Town Meeting(s), the Fountain Park Concert Series, the Peach Festival, during Election Day(s), the annual Holiday Tree Lighting and the Farmers Market. We also plan to offer online and miscellaneous real time events to publicize the project and address attendee questions and/or concerns.

Committee Members:

Tom Newton; Chair

Mat Nelson; Vice-Chair

John Boudreau; Secretary/Clerk

Felix Zayas

Biff Simpson

Community Preservation Committee

The Community Preservation Act (CPA) was adopted in Wilbraham in 2004 by Annual Town Meeting and ballot vote. Wilbraham voters approved a 1.5% real estate tax surcharge which is matched annually by the state at varying percentages. In 2022 the total state percentage match that CPA communities received was 38.5%. CPA allows for the funding of community projects for open space, historic preservation, affordable housing and outdoor recreation. Projects are first reviewed by the Community Preservation Committee (CPC) to ensure they meet the requirements of the act then voted on by the CPC and those projects receiving a favorable vote are placed on the Warrant for Annual Town Meeting in May. The CPC consists of nine members appointed by the following groups – Board of Selectmen (three appointees) and one representative from – Conservation Commission, Historical Commission, Housing Authority, Open Space and Recreation Plan Committee, Planning Board and Playground and Recreation Commission.

There were a total of nine project applications received in February 2022. The committee reviewed the projects and voted to approve seven projects to advance to Annual Town Meeting. These projects were Town records preservation, Bruuer Pond flagpole replacement, Wilbraham Country Club Cart Path, Minnechaug Field Construction, McDonalds Nature Preserve land acquisition, First Meeting House historic marker, and Spec Pond Life Guard Chairs. Two projects were not approved - Stony Hill Stone Wall Renovation and Blueberry Club videos website construction. Funds that were approved in 2021 for a recreation complex at Stony Hill soccer fields was released back to CPC as the location options are reconsidered.

The committee recommended that a Massachusetts Land Grant should be applied for in addition to approved CPA funding to support the McDonalds Nature Preserve land acquisition. Michelle Buck, Wilbraham's Town Planner, worked on the extensive requirements for the application and Wilbraham was proud to be awarded \$251,460.00 for the purchase.

John Broderick and Tracey Plantier continued in their roles as Chairman and Vice Chair, respectively until John's passing in November. John was a passionate resident of Wilbraham and Chair of Community Preservation and attended many town committee meetings to understand the needs of the community. John will be missed.

Thank you to all those who participate in making this a great community to live in. We look forward to working with you to continue to move Wilbraham forward and preserve and improve our community together.

Committee members are:

John Broderick, Chairman – Board of Selectmen Appointee

Tracey Plantier, Vice Chair, Acting Chair in 12/22 – Planning Board Appointee

Gordon Allen, Board of Selectmen Appointee

Stoughton Smead, Conservation Commission Appointee

Brian Fitzgerald, Open Space Appointee, replaced by Marianne Moner in 11/22

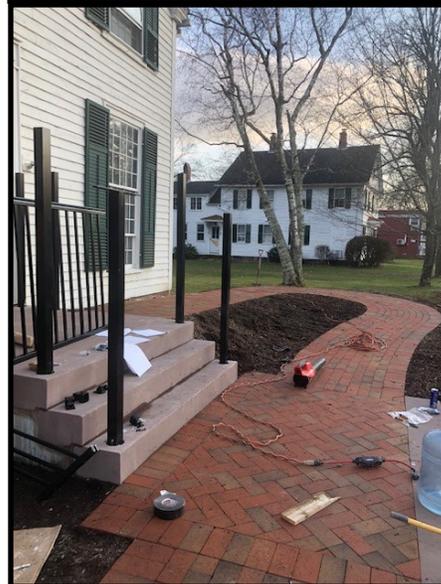
Jim Burke, Housing Authority Appointee

David Trebbe, Playground & Recreation Appointee

David Proto, Board of Selectmen Appointee

Don Williams, Historical Commission Appointee

Karen Vlohiotis, Recording Secretary, vacated position in 8/22



Photos courtesy of Tracey Plantier

Parks, Recreation & Culture

ANNUAL COMMUNITY PRESERVATION PROGRAM WILBRAHAM CPA FY2023 ESTIMATED REVENUE PROJECTION*

The Department of Revenue's estimate for FY2020 was 11.6%, we received 23.9%
 The Department of Revenue's estimate for FY2021 was 11.0%, we received 28.6%
 The Department of Revenue's estimate for FY2022 was 20.0%, we received 38.5%

Assuming \$462,525 (Local Raised) + \$92,505 (20% Estimated State Match) = \$555,030

REVENUE		Open Space	Historic	Housing	Undesignated	Budgeted Reserve	Total
FY2022 Prior Year balances		118,705	104,288	238,895	1,006,579		1,468,466
FY2023 Projects Appropriated							-
FY2023 New Funds added 10%		55,503	55,503	55,503	388,521		555,030
Total Available Revenue		174,208	159,791	294,398	1,395,100		2,023,496
EXPENDITURES		Open Space	Historic	Housing	Undesignated	Budgeted Reserve	
Project	Amt requested						
1 Administrative & Operating	20,000				20,000		
2 Records Preservation	11,300		11,300				
3 Flag Pole Bruuer Pond	6,717				6,717		
4 CCW Cart Path Additional Fundi	22,110				22,110		
5 MRHS Field Renovation Add F	93,118				93,118		
6 Cedar Ridge Purchase	403,000	103,000			300,000		
8 First Meeting Hse Marker	6,000		6,000				
9 Spec Pond Lifeguard chairs	5,000				5,000		
Total Project Expenses	567,245	103,000	17,300	-	446,945	-	567,245
						Budgeted	
BALANCE		Open Space	Historic	Housing	Undesignated	Reserve	
Total Funds Retained		71,208	142,491	294,398	948,155	-	1,456,251

Pr Yr Projects returned to fund balances	Open Space	Historic	Housing	Undesignated	Budgeted Reserve	Total returned to funds
1201-Rec Complex				299,864.00		
1202-Wcc Fence				2,429.00		
Comm Gardens 2 Sheds				100.00		
1145-Footbridge 12 mile	437					
	437	-	-	302,393	-	-



Photo courtesy of Tracey Plantier

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

School Committee Goals

COMMUNICATION GOAL:

I. The School Committee members will utilize effective communication systems that will allow stakeholders to feel heard and be informed.

EDUCATION GOAL:

I. In order to adhere to the standards and educational excellence, maximize the learning and growth of all students, a priority of the School Committee will be:

- To support the Superintendent and his administration as they implement the Strategic Plan.
- To support district's efforts to assess and monitor at all levels of academic and social/emotional growth in all grade levels to ensure equitable educational opportunities for all district students.
- Work with Town Governments and residents to ensure the District responds strategically to declining enrollment and rising costs.
- Support the district's efforts to implement a systematic and cyclical process of curriculum renewal and development at all grades and in all disciplines through funding on-going, targeted professional development.

FISCAL RESPONSIBILITY GOAL:

I. Manage district resources responsibly by identifying and securing district resources to support the educational objectives of the district.

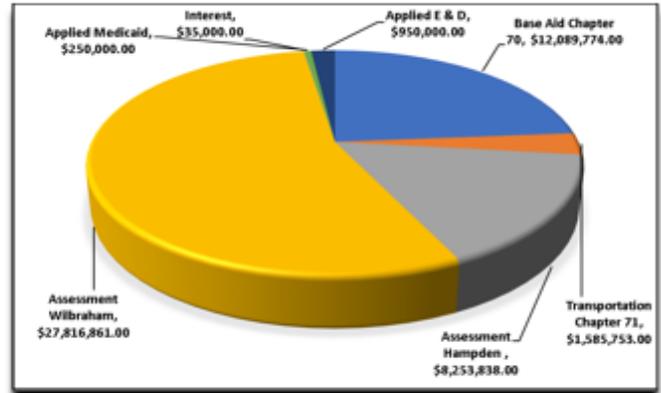
STUDENT AND STAFF HEALTH AND SAFETY GOAL:

I. To encourage and support safe and healthy environments for all students, district personnel, and families that are conducive to learning, the Committee will:

- Encourage the active involvement of the HWRSD School Committee with the Partners for Youth Coalition—at least one member per year will serve as liaison to the Coalition and attend monthly meetings reporting back to the committee.
- Leverage local, state, and national grant funds to provide students with positive behavioral supports and interventions, safe social and emotional learning climates and healthy, secure learning facilities.
- Oversee the effective implementation of federal safe and healthy schools grant to ensure alignment with the district budgetary and educational goals.

2022-2023 Operating Budget \$50,981,226

Base Aid Chapter 70	\$12,089,774
Transportation Chapter 71	1,585,753
Assessment Hampden (20.3008%)	8,253,838
Assessment Wilbraham (79.6992%)	27,816,861
Interest	35,000
Applied Medicaid	250,000
Applied E & D	950,000



Our District

School Accountability Information

School	Accountability
Green Meadows School	Title I
Mile Tree School	Non-Title I
Minnechaug Regional High School	Non-Title I
Soule Road School	Title I
Stony Hill School	Title I
Wilbraham Middle School	Non-Title I

Our Schools

Elementary Schools	3
K-8 Schools	1
Middle Schools	1
High Schools	1
Total Square Feet	701,839
District Size (square miles)	42.08

2022 Next Generation MCAS Test Results

Percent of Students Meeting or Exceeding Expectations

Grade:	Math	ELA	Science
3	48	58	Not Tested
4	51	37	Not Tested
5	35	48	52
6	41	60	Not Tested
7	43	44	Not Tested
8	35	56	50
10	60	66	58

Performance/Student Data

NEASC District Accreditation Academically Acceptable

Total Enrollment on October 1, 2022: 2,859

Enrollment by Grade (2022-23)															Total	
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	
Green Meadows Elementary	22	35	50	40	44	38	44	4	13	19	0	0	0	0	0	309
Mile Tree Elementary	60	153	141	0	0	0	0	0	0	0	0	0	0	0	0	354
Minnechaug Regional High	0	0	0	0	0	0	0	0	0	0	273	246	238	227	0	984
Soule Road	0	0	0	0	0	157	153	0	0	0	0	0	0	0	0	310
Stony Hill School	0	0	0	142	161	0	0	0	0	0	0	0	0	0	0	303
Wilbraham Middle	0	0	0	0	0	0	0	213	193	193	0	0	0	0	0	599
District	82	188	191	182	205	195	197	217	206	212	273	246	238	227	0	2,859

Our Students - Source: Department of Education

Enrollment by Gender (2022-23)		
	% District	% State
Male	51.35%	51.39%
Female	48.62%	48.43%
Non-Binary	0.03%	0.18%
Total	100.0%	100%

Nutrition Services

Lunch Price	No Cost
Avg. Complete Lunches Served Daily	2,157
Avg. Equivalent Meals Served Daily	467
Avg. Total Meals Served Daily	2,624

Geographical Information

Hampden	19.65 Sq. Miles
Population (2020)	4,966
FY23 Tax Rate	\$16.87
Wilbraham	22.43 Sq. Miles
Population (2018)	14,613
FY23 Tax Rate	\$18.70

Regional Transportation

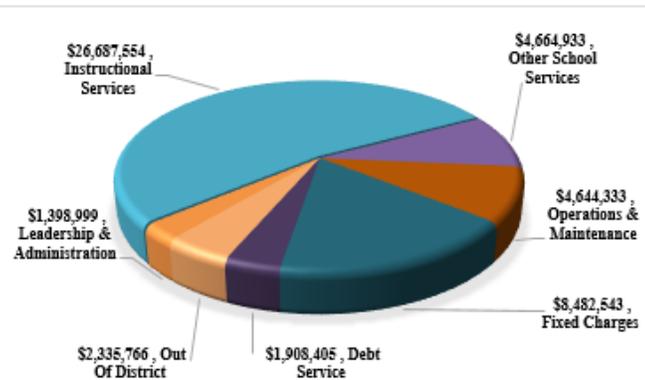
Number of Buses Running Daily	47
Cost per Bus Regular Transportation	\$64,403
Cost per Bus Special Education Transportation	\$79,583

Enrollment by Race/Ethnicity (2022-2023)

Race	% of District	% of State
African American	3.2	9.4
Asian	2.2	7.3
Hispanic	9.3	24.2
Native American	0.1	0.2
White	81.2	54.4
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	3.9	4.4

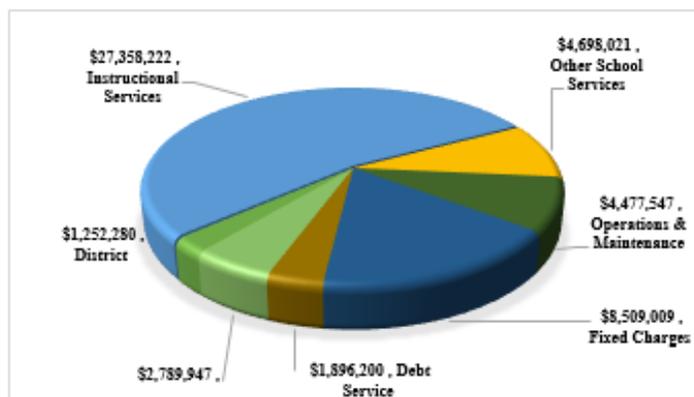
Financial/Basic Data

FY22 Expenditures \$50,122,533



FY22 Federal Grants Spent	\$2,236,720
FY22 State Grants	\$457,205
Per Pupil Expenditure (2021)	\$16,971
Per Pupil Expenditure State Average (2021)	\$19,062

FY23 Budget at a Glance



Additional Academic Facts

2021 Number of Graduates	241
% Continuing Education	79.3

2022-2023 Employees

Category	Count
Total Number of Employees	544
Administrative	19
Custodial/Maintenance	22
Food Service	28
Independent	40
Nurses	9
Paraprofessionals	99
Teachers, Counselors, ETLs, Psychologists, Therapists	271
Clerical	15
Other	41

Teacher Salary (BA Step 1)	\$48,680
Teacher Salary (M +30 Step 1)	\$58,323
Teacher Retention Rate	86.3%

2020-21 Teacher Data (DESE):	District:	State:
Total # of Teachers	213.8	76,328.8
% Teachers Licensed in Assignment	100.0	97.8
% Experienced Teachers	90.0	82.6
Student/Teacher Ratio	13.5:1	11.9:1

Debt Service Schedules

School Building Project:	
• \$18,835,000 – Minnechaug Regional High School (Re-Bonded \$22 Million Bond October 2017)	\$1,264,713
• \$7,025,000 – Minnechaug Regional High School (Re-Bonded \$7,025 Million Bond October 2021)	\$342,300
• \$5,030,000 – Minnechaug Regional High School	\$292,338
Sewer Betterment:	
• \$1,351,600 – Hampden-Wilbraham RS	\$87,854
Total FY22 Debt Service Amount	\$1,987,205

FROM THE SUPERINTENDENT

John A. Provost, Ed.D., Superintendent of Schools

I would like to take this opportunity to thank you for the warm welcome I have received during my first seven months as Superintendent of the Hampden-Wilbraham Regional School District. In this time, I have visited more than 100 classrooms and gotten to know our staff, students, families and community leaders.

Our district has a new *Strategic Plan* that expresses the hopes and aspirations of our community. The nearly year-long process leading to the publication of the “Strategic Plan” was guided by a 34-member Steering Committee, which received feedback from more than 800 individuals who participated in the process, either by completing the survey or attending one of the community forums conducted to gather input. Now that the plan has been published, there are multiple opportunities for members of the school community to contribute to the success of the district through deep and sustained engagement in an area of interest by participating in one of the committees established or referenced through the plan (i.e. the Safety Wellness Emergency Action Team, Curriculum Councils, the Website Review and Evaluation Team etc.)

As we continue to recover from the impacts of COVID-19, it is heartening to see our schools returning to a sense of normalcy. We have been able to welcome back the public for open houses, concerts, and other events that help to create a sense of community. It is wonderful to see students are once again interacting with each other in small groups and coming together for school assemblies because this is essential for their development. Nevertheless, we are still seeing the effects of the pandemic on student achievement and well-being. It is important that we address these issues and work to build a supportive environment where all students and staff feel safe, valued and respected.

We are excited to announce the implementation of new core English Language Arts (ELA) and Mathematics programs in the elementary grades. These programs have received high ratings from independent, nonprofit content reviewers such as Ed Reports and CURATE. The new ELA program, Amplify CKLA, emphasizes evidence-based teaching practices that align with the science of reading. The new math program, Illustrative Mathematics, provides students with focused, coherent and rigorous content to help them develop conceptual knowledge as well as procedural fluency. We are confident that these programs will positively impact our students' learning and success.

We understand the importance of providing our students with access to a well-rounded education that includes vocational and technical education. Through our affiliation with Career-Tech, our students have the opportunity to pursue vocational and technical education in thirteen career clusters and obtain more than twenty industry credentials or certifications in addition to a high school diploma. However, we recognize that our current practices of requiring students to wait until tenth grade before enrolling in Career-Tech and our limited proactive communication about these vocational opportunities have been barriers to student enrollment in Career-Tech. We are committed to addressing these issues and making changes to our practices so that students seeking vocational and technical education are made aware of the opportunities available to them and are supported in their pursuit of their goals.

I would like to close on a note of gratitude for the talented and hardworking staff who come together every day to support our children. It is because of them that we are able to provide our students with access to the wide range of educational and co-curricular opportunities they need to prepare for future success.

ANNUAL FINANCIAL REPORT

Aaron Osborne, Assistant Superintendent for Finance, Operations and Human Resources

The Hampden-Wilbraham Regional School District annual budget is intended to support the “Strategic Plan” Goals by ensuring that the District remains focused on the safety and wellbeing of all stakeholders while maintaining our commitment to educational excellence for all learners through multiple means while embracing technology and 21st Century instructional frameworks. The following are the guiding principles for the budget development process:

- To sustain the District’s vision and commitment to excellence;
- To prioritize strategies and programs with proven cost effectiveness;
- To develop manageable and affordable assessments to the towns of Hampden and Wilbraham;
- To clearly communicate to all stakeholders;
- To allocate funds strategically to create an aligned system;
- To sustain school safety and wellbeing; and
- To manage student class sizes

The District continues to endeavor to meet these goals while being challenged by many initiatives and mandates, the majority of which are unfunded and proscriptive in nature. The pace and costs associated with these obligations is challenging in the best of economic times. In 2022, the district continued to absorb increasingly significant mandated costs relating to, but not limited to, union contracts, health care and benefit costs, out-of-district costs for student services, inflationary pressures, and supply-chain shortages.

Throughout 2022, the District has contended with significantly increased special education needs as well as considerable cost increases for our private out of district placements. As a result of move-in students and increases to service needs, the District is experiencing more than \$600,000 in new, unanticipated costs related to servicing high needs students. While the district has begun the process of trying to create in-house programming for some students, this is a long-term solution and requires an up-front investment that may not result in savings for 3-5 years. It should be noted that this is not an isolated issue and most districts in Massachusetts are grappling with this issue.

Over the course of the year, the District closed three-year contracts with all five of its bargaining units in an extremely challenging fiscal environment where inflationary pressures were the basis for every conversation. While many school districts are looking towards arbitration and other potential labor actions, these contracts were closed through a highly collaborative process that were mutually agreeable.

The lighting issue at Minnechaug Regional High School persisted through 2022, wherein a failure of the lighting control system left the lights on at all times. The initial projected cost to fix this matter was in excess of \$1.2 million, but our facilities department was able to work with our vendors to develop a fix that resulted in a significantly lower cost that was covered using district and COVID relief funding. Supply chain issues caused multiple delays, and the materials took more than a full year to be received and then installed. 2022 ended with the solution provider unfortunately cancelling the final system transition appointment at the last minute; we are working to reschedule this work in early 2023.

We continue to utilize our remaining COVID (ESSER) funding to support the budget and a range of district initiatives including our equity audit, addressing learning loss, and supporting the social-emotional health of the community. These funds will expire at the end of FY2024 and we are diligently planning for addressing this eventuality.

CURRICULUM, INSTRUCTION & PROFESSIONAL LEARNING

Lisa Curtin, Director of Curriculum, Instruction & Professional Learning

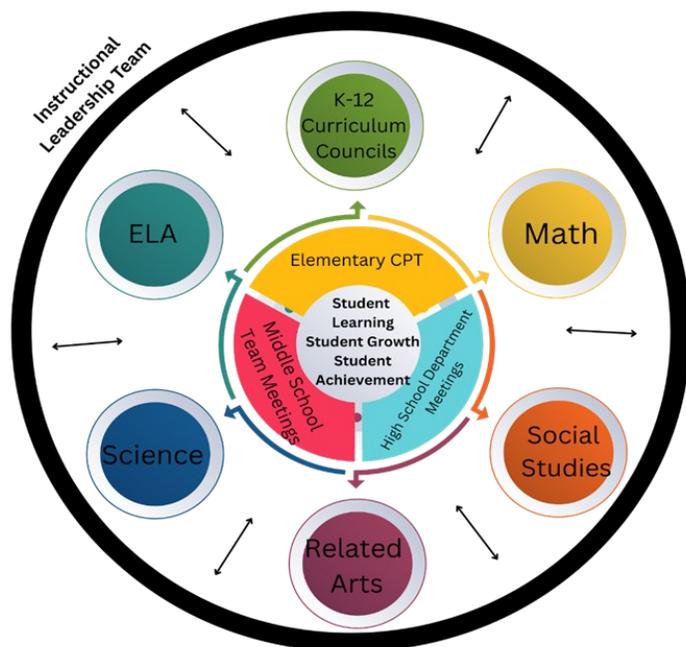
Across the District, staff and students have focused on teaching and learning that is aligned to the Massachusetts State Standards. Similar to other school districts in the country, HWRSD has continued to feel the effects of the Pandemic and has engaged in district-wide efforts to provide the necessary academic and social-emotional support. As a result, much of the professional development opportunities in 2022 focused on mitigating the lingering results of interrupted learning and the emotional distress that was produced by a global health crisis.

Throughout the year, professional development was offered to address the learning needs of students as well as their social emotional needs. Opportunities for staff were provided throughout the school year, including during early release days, after school hours and the summer break. These courses, study groups, book studies, learning labs and curriculum development groups were facilitated by a variety of outside consultants and district staff, and covered a range of academic content, instructional practices and health & safety topics. Of particular note were the offerings that addressed mental health topics including anxiety, trauma, coping skills, resilience and stress management through courses such as Psychological First Aid, Youth Mental Health First Aid, and Post-Traumatic Stress Management.

In the spring, HWRSD was awarded the “Accelerating Literacy Learning through High Quality Instructional Materials” grant from the Department of Elementary and Secondary Education (DESE). This \$200,000 grant was used to purchase core literacy materials for K-5 teachers and students, as well as provide professional development for teachers focused on program implementation. The grant funds have allowed the purchase of material for three years, through the school year 2024-2025.

In the fall, HWRSD was awarded the “Early Grades Literacy Grant, Research to Practice: Evidence-based Early Literacy” from DESE for approximately \$137,000. Through this competitive grant, the district will be able to build capacity to provide evidence-based, inclusive, culturally responsive early literacy instruction based on the Science of Reading and use data to inform instruction in grades kindergarten through grade 3. This grant has funded several activities that support teachers’ ability to implement the new literacy program, Amplify CKLA, and use assessment data to meet the needs of students, K-3. Among the funded items are teachers' stipends to participate in school-based core literacy teams and afterschool professional development, a universal screening tool, and 2 literacy consultants for 320 hours of consultancy with school principals and school literacy teams. It is a complement to the new high-quality core instructional literacy materials and will allow for targeted professional learning opportunities for each school. At the close of this school year, the grant may be extended for up to an additional 2 years.

Curriculum is the first Domain in the HWRSD *Strategic Plan*. The goal of the Curriculum Domain is to develop a vertically aligned Pre-K-12 curriculum, supported by evidence-based systems and practices and delivered through high-quality instruction that is responsive to the needs of all learners. An essential component of the goal is to create a structure and system that creates Pre-K-12 bridging relationships and practices as a strategy for developing the horizontally and vertically aligned curriculum.



This graphic represents a curriculum development model that integrates with the *Strategic Plan* action steps calling for the establishment of an Instructional Leadership Team and Curriculum Councils. An Instructional Leadership team, composed of building principals, curriculum coordinators and department chairpersons, has been established to create the roadmap for our curriculum goal and facilitate conversations regarding instructional practices, equitable access, and multi-tiered systems of support. In addition, Curriculum Councils in math and ELA have been formed. The councils include teacher representatives from grades PreK-12 as well as building principals and instructional coaches and will begin work on developing curriculum maps, unit plans and pacing guides while helping to identify appropriate professional development opportunities. The Instructional Leadership Team and Curriculum Councils will work together with school-based educator groups to focus on aligned curricula impacting student learning, growth and achievement.

GREEN MEADOWS SCHOOL (Grades PreK – 8)
Sharon L. Moberg, Principal

Green Meadows School proudly serves 319 students in preschool through eighth grade.

The Green Meadows School mission is to work with families and the community to provide a safe, caring and responsible environment while addressing individual differences so all students will succeed in reaching their potential. Through the shared vision, Green Meadows believes in fostering a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration and growth mindset for students.

Each year, the school community comes together for the Back to School Playground Party prior to the start of school. This gives staff, students and families the opportunity to reconnect before new school year begins. The fine arts continue to be very important to the school community. The Strings and Friends music program is back again this year. Students enjoy learning, practicing and performing. The Green Meadows Singers rehearse weekly in preparation for their special performances throughout the year. Fifth grade band and middle school band continue to grow year after year. This year, the newly formed Drama club is preparing for their end of year performance, "Annie Jr." The middle school Student Council is planning several fun activities for students throughout the year including spirit weeks, school dances, a cereal domino challenge and the staff versus students basketball game.

The school community continues to be committed to maintaining a positive school climate. Green Meadows School has continued to prioritize social emotional instruction, learning and support through the Responsive Classroom approach and utilizing Positive Behavior Intervention and Supports. Through Morning Meeting, in grades PK-5, and Advisory, in grades 6-8, students participate in activities that support the values of community, cooperation, assertion, responsibility, empathy and self-control. Students are recognized for showing these values through the "Green Meadows Gram" initiative. Additionally, the middle school students are recognized during the monthly "Respect Raffle".

With social-emotional well-being at the forefront of teaching and learning, students are prepared for academic teaching and learning. The highly qualified staff at Green Meadows is focused on providing high-quality instruction that both motivates and challenges learners. Implementation of math and literacy curriculum programs began at the beginning of this school year. Amplify CKLA, the new literacy program, is grounded in the science of reading. Amplify CKLA is being taught in grades K-5. Illustrative Math is a problem-based core curriculum that prepares students to solve problems, reason and think critically. Staff are dedicated to the implementation of the Massachusetts Standards across all content areas by direct instruction, whole group practice, small group or partner work and individualized needs-based support. Teachers administer both district and state assessments to gather data in addition to classroom observations in order to modify instruction to support students.

Technology continues to play a vital role in our instruction. Students in grades 1-8 have 1:1 access to Chromebooks and kindergarteners access iPads from the school library. The school library grows each year with the addition of new literacy books including diverse and culturally responsive texts.

MILE TREE ELEMENTARY SCHOOL (Grades PK – 1)
Allison Petit, Principal

The mission of Mile Tree School is to educate our 359 children in a safe, supportive and nurturing environment by providing opportunities for social, emotional and cognitive growth while meeting the developmental needs of our early childhood community.

Every morning begins with pledging the flag and our school wide expectations: I am kind. I am responsible. I am safe. We are Mile Tree! All students echo these statements back in unison each morning at the start of the school day. Each school day begins with a morning meeting implemented using the Responsive Classroom model and focusing on building community and developing positive social interactions. Students are able to work together to earn pieces of their classroom Hooty Puzzles as well as individual Hooty Tickets that build understanding of expected behavior and celebration of hard work. Some of the celebrations over the year include extra recess, pajama day, bring a stuffed animal to school and show-and-tell. The school-based Climate Team has worked to develop these tiered interventions based in the Positive Behavioral Interventions & Supports (PBIS) model.

This year, our schedule allowed us to provide Second Step curriculum to all students during a dedicated instructional block occurring weekly. The instruction being provided by our School Adjustment Counselor. The tier I instruction was able to carry through to the classroom with support from the counselor. This allowed for all students to access an evidence based social-emotional learning curriculum that promotes social-emotional development, safety and well-being. Throughout the year students also rotated through physical education, art, music and science instructional blocks through the related arts programs offered at Mile Tree.



Photo courtesy of HWRS



Eighth Grade Trip to Washington D.C.



Photo courtesy of HWRS

MILE TREE ELEMENTARY SCHOOL (Grades PK – 1) continued.

Selection and implementation of a new curriculum in literacy and math was the focus for academic instruction and professional learning. Teachers were able to take part in a process to evaluate and select standards-based curriculum based on the most current research about how students learn to read and problem solve. Through the implementation of these two new curricula, teachers have participated in many professional learning opportunities to increase their knowledge of both the content and structure of the curriculum as well as their understanding of the pedagogy that maximizes student learning and engagement.

Parents, families, and the community continue to support Mile Tree through ongoing volunteering as well as through the Mile Tree PTO. This year, our PTO was able to host Book Fairs, the Forest Park Zoo-on-the-Go presentation, Teacher Appreciation Week, the Penguin Patch Holiday Shop and a Holiday Night celebration. The Mile Tree PTO continues to support by providing volunteers as well as financial support through classroom materials, books, and teacher gifts.

STONY HILL ELEMENTARY SCHOOL (Grades 2 – 3) Monique C. Dangleis, Principal

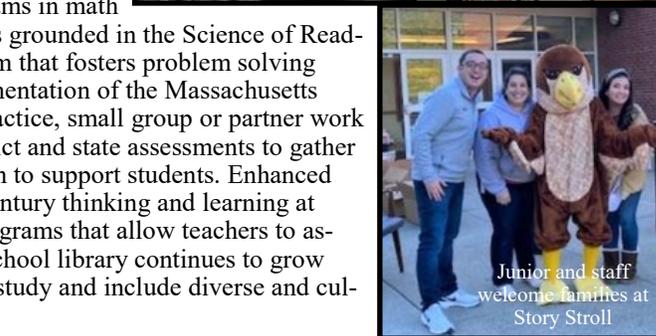
At Stony Hill Elementary School, we firmly believe in the potential and possibility that exists in every one of our 305 students. That core belief is what drives both our short term and long-term decisions that we make on behalf of our students. Our highly-qualified educators work diligently and creatively to nurture our students' passion for learning and their persistence to succeed. At Stony Hill School, we focus on building strong partnerships with families and our community, all with a common goal of providing excellent educational experiences for our students. Stony Hill School is a place to grow, take risks, strive to reach your potential and discover the joy of learning.

Working as a high functioning team, we strive to engage every student in authentic learning experiences that both support their individual needs and challenge them to grow. To do this, we use high quality instructional materials in English Language Arts and Mathematics. In the fall, the District implemented new programs in math and literacy across grades K-5. Amplify CKLA, the literacy program, is grounded in the Science of Reading. Our math program, Illustrative Math, is a problem-based curriculum that fosters problem solving skills, reasoning, and critical thinking. Staff are dedicated to the implementation of the Massachusetts Standards across all content areas by direct instruction, whole group practice, small group or partner work and individualized needs-based support. Teachers administer both district and state assessments to gather data in addition to classroom observations in order to modify instruction to support students. Enhanced technology has played an integral part in the implementation of 21st Century thinking and learning at Stony Hill. All students use 1:1 Chromebooks to access many other programs that allow teachers to assign tasks and activities that target each child's individual needs. Our school library continues to grow with the acquisition of many books that align with our literacy units of study and include diverse and culturally responsive texts.

We place great value on creating and maintaining a positive school climate and are keenly aware of the impact it has on student achievement. As a Responsive Classroom school, we structure our academic and social-emotional instruction using routines and activities that build classroom community and self-efficacy and lead to a safe, nurturing and respectful learning environment. The five Social-Emotional Competencies of Cooperation, Assertion, Responsibility, Empathy and Self-Control underscore our instruction and form the foundation of our program. Students learn that they are more successful, both academically and socially, when they demonstrate these traits. Students enjoy frequent assemblies and celebrations that focus on these character traits. Our team approach to analyzing social-emotional data includes our school psychologist, adjustment counselor and our Responsive Classroom trainers. Together, we support teachers in their efforts to identify students' needs and provide interventions that lead to a safe, nurturing and respectful learning environment.

We also like to have a little fun here at Stony Hill. Our mascot is Junior Falcon, Junior for short. He makes many appearances throughout the year at all of our assemblies and fun events. Some community and school-based events that we cherish include our Popsicles on the Playground Party before school even begins in the fall. This mix and mingle event helps all students and parents get to know each other better. Around Thanksgiving we hold an outdoor community service event called the Stony Hill Story Stroll-Help Fill the Fridge. This food drive is enhanced by a literary adventure where parents and children stroll around the school grounds to read the pages of a wonderful book called Maddi's Fridge. Over the chilly winter months, we hold a sock drive for local shelters and culminate the drive with a Sock Hop dance party. Students wear poodle skirts, jeans, leather jackets, etc. We have a DJ who spins some classic oldies and we all dance to celebrate the empathy and generosity shown by contributing socks to those in need. Later in the spring, we have a program called Math Matters. Community members from all career paths come into school to present to our students how math matters in their work. This helps students see the real-life applications of the math they are learning in school. Our students enjoy many field trips and exciting assemblies that enhance our curriculum topics. We believe that providing a varied array of learning experiences contributes to a well-rounded and joyful educational experience.

Stony Hill School has earned the distinction of being recognized as one of the U.S. News & World Report's Best Massachusetts Elementary Schools for 2022! Not only did our students perform extremely well on both the English Language Arts and Mathematics tests, our at-risk students also demonstrated strong progress towards mastery. This accomplishment is attributed to our excellent staff, determined young learners and our supportive families. By establishing a positive environment while also maintaining high expectations, students are taught that struggles and mistakes are part of the learning process. With the foundation we provide at Stony Hill School, students feel safe to take risks, preserve and find their love for learning.



All photos courtesy of Stony Hill School

SOULE ROAD ELEMENTARY SCHOOL (Grades 4 – 5)

Mistie Parsons, Principal

Soule Road is a school community serving 311 students in grades 4 and 5. We are proud of our students and work diligently to encourage them to achieve at their highest potential. We provide opportunities for challenge, to build social skills and to thrive as growing learners.

As we found ourselves in the next chapter of the Pandemic, Soule Road worked hard to strengthen our climate foundation and continued to seek ways to honor student growth and behavior. We continued to focus on respecting ourselves, respecting others and respecting the environment. Over the course of the fall, our school community rallied to ensure that our expectations were consistent and that all students knew the expectations. We also came together for school assemblies for the first time in four years and then, passed the leadership of these school-wide events to students. These student leaders (from different classes each month) worked to share a core value of practice with the community and then, were provided opportunities to be awarded for demonstrating that value at the end of the month. We also initiated Cool Coupons, which are recognition students can earn for showing expected behaviors. Students can use these coupons individually for rewards, as well as to participate in school-wide goals, like earning a movie or the ability to have a dress down day. While this work included all members of our school community, it was led by a climate team, comprised of teachers, school psychologist, school counselor and principal.



Academically, after piloting versions of them in the spring, teachers adopted new curricula in math and literacy (Illustrative Math and Amplify CKLA, respectively). These curricula allow students to have rigorous and collaborative experiences daily. While we spent a lot of time getting to know the materials and adjusting to the new demands (as students and staff!), we are optimistic about the impact they will have on student success. Even after a few months, we see that students are more engaged in the classroom and are more willing to take academic risks. These changes have allowed us to continue to push our school and district visions for what students are capable of.

Throughout the year, students were assessed on their skills, such that teachers could monitor and respond to their learning. On a cyclical basis, teams came together to review student assessment results in reading and math. In these meetings, teachers developed plans to ensure that students were not just meeting benchmarks, but making growth as well.

Soule Road is proud of all we have accomplished! We are looking forward to the year ahead and continuing to support students to grow and achieve together!

WILBRAHAM MIDDLE SCHOOL (Grades 6 – 8)

John Derosia, Principal

Wilbraham Middle School (WMS) is a community that works collaboratively to provide a safe environment where our 603 students can reach their full potential academically, socially and emotionally. At WMS, we Work hard, Make good choices, and Stay positive. This is also the social contract for our campus.

Our multi-year school improvement goals focus around three main areas of safety, social-emotional learning and academic growth. Under our safety goal, we intend to maintain our focus on safety drills and preparedness while utilizing our annual safety audits as a tool to identify areas for improvement. In our social-emotional learning goal area we have established a Tier I and Tier II SEL curriculum (Second Step) to help support our learners as they emerge from the Pandemic. In addition, we have developed a mediation program and a student leadership team to establish student voice in our school direction. Our academic goals include the need to be part of the district-wide curriculum review and adoption of curriculum resources that are highly rated and evidenced-based in ELA and Mathematics. Beginning in the Fall of 2020 we embedded Project Lead the Way modules in a three-year plan to be included in computer science and our STEM courses.

During the 2022-2023 school year, making connections and communicating with students and families, including allowing students the voice in our school community, has continued to be a vital aspect of our learning plan. We developed schedules so teachers can make positive phone calls home and build connections with families and students. Our school climate team has also rebooted our PBIS, Positive Behavioral Interventions and Supports approach. The inclusion of a system that rewards students for positive behavior and meeting our expected behaviors is a cornerstone to this aspect of our school climate. Our approach has been to utilize “Eagle Bucks” as a means of positively reinforcing behavior in a way that allows student choice in how that reward is redeemed.

WMS will continue to implement strategies to support the social-emotional well-being of all students at WMS. Through the efforts of faculty, staff and the district we will continue to use and share data with our staff using SWIS, survey results and VOCAL data to support our effort to create an environment conducive to both adult and student growth. Our baseline data also includes data from the Social, Academic, and Emotional Behavior Risk Screener (SAEBRS) Universal Testing, as well as our annual YRBS survey for WMS students.

As part of the middle school team approach, we reduced one reading class and added a STEM teacher for all students in the 7th grade. Working with the Information Technology teachers, the STEM teacher secured grant funding to access additional modules from Project Lead the Way. These topics allowed for hands-on engagement of students while developing an understanding of coding and the engineering process. Included in our Project Lead the Way Computer Science class was the use of W.H.A.T. Grant Funding combined with PLTW funding to purchase tablets for an App Creator unit in grade 8.



WILBRAHAM MIDDLE SCHOOL (Grades 6 – 8) continued.

Wilbraham Middle School continued its transition to a true middle school model. As a result, students experience learning with a team of teachers consisting of English language arts, history, math, science, reading, and foreign language. A strong focus has been placed on building a solid culture that builds a bridge between the school students and their families. We believe the ultimate growth of our students will be enhanced through tools such as student agenda books, parent portals, conferences, school/family events, open houses and weekly parent notifications, all of which support a collaborative relationship with all stakeholders of Wilbraham Middle School.

MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12)

Stephen M. Hale, Principal

Minnechaug Regional High School continued to excel in the academic, social, and physical education of its 996 students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect."



The major goals of the School Improvement Plan developed by the School Council are: Executing the NEASC Self Study and Accreditation process, Identifying MCAS improvement areas and implementing preparation options for both school-wide growth and for targeted students, supporting the social-emotional needs of students by investigating methods to increase student voice and autonomy, and continuing our staff professional learning around the issues of equity, diversity and inclusion.

The following reports from the various departments highlight just some of the many commendable activities at Minnechaug Regional High School:

The Applied Arts Department: The Wood Tech classes received a generous lumber donation from Vartanian Custom Cabinets. With this donation, students could work with exotic and domestic hardwoods to create segmented cutting boards. This project is not regularly obtainable with the annual lumber budget. It allowed students to explore and use species of lumber that are traditionally only researched and discussed. The Graphic Communications and Photography Lab appreciated a massive hardware and software upgrade. The installation of a full, new lab of high-powered desktop computers allows students to process complex rendering tasks on all Adobe Creative Cloud applications. The Graphic Communications classes integrated the use of the Glowforge Laser Printer, obtained through a W.H.A.T. Grant, into the curriculum, translating students' digital designs into the real world in the form of signage, shadow boxes, ornaments, keychains, and earrings. Graphic Communications 2 was run as a standalone class for the first time, enabling students to build their portfolios and explore a greater variety of approaches to design.

Minnechaug Athletics - Minnechaug Athletics started the year off with a more "normal" year. While the outside sports were not required to wear masks anymore nor were there rule modifications in place, we still had to be cautious not to get complacent. Our participation numbers went back up closer to the levels we saw before COVID, but there is still room to improve. Our winter sports unfortunately had to continue to play in masks which was unfortunate, but needed to help stop the spread. Throughout all of this, our teams and coaches persevered through again. The whole experience has taught us to appreciate the opportunities we have and also caused us to take a closer look at ourselves and how we can improve each and every day. Our student-athletes continue to excel in the classroom as well and many went on to participate at the next level at their respective colleges. Our campus continues to be the envy of Western Mass and the state. Our facilities for athletics are second to none and our athletes and coaches appreciate all the support that we get from Hampden and Wilbraham. As always, we welcome the communities to our events and we hope you can come and see what we all see on a daily basis. We are Chaug!

The Business Department was able to invest more into equipment for the marketing and management classes, ramping up for future activities including: podcasts, YouTube channels, and social media marketing campaigns. The department also saw the return of the "Minnechaug Car Show" which is the department's largest fundraiser. The car show provided students with a chance to gain experience in live event marketing, sponsorships sales, and event operations.

The Computer Science Department was approved to start a Video Game Design class starting the fall of the 2022-2023 school year. The hope of this class is to modernize the department creating a bigger interest in computers by tying programming with video games. The class uses industry standard programs in the development process. This gives the students an authentic experience working in the industry.

In the **Music Department**, we were able to celebrate a return to live performance for the first time since the beginning of the pandemic as we hosted our annual Winter Concert, Honors Recital, Pops Concert and Spring Concert/Fine Arts Festival all in person. Minnechaug hosted Western Massachusetts Senior District Festival and we had three students participate. One student continued on to perform with the Massachusetts All State Choir. The Pep Band played four home football games in the fall featuring the music of "Stevie Wonder" for their halftime performance. Marching Band participated in multiple town events, including Veterans Day in Wilbraham and the Memorial Day Parade in Hampden. In addition, the Marching Band made its return to Holyoke for the St Patrick's Day Parade.

The **Fine Arts Department** held its first in person Fine Arts Festival in over two years. Students showcased their work that ranged from Foundations, AP Art, Clay, Graphics and Photography in the IRC on May 5, 2022. The Clay classes produced the ceramic bowls that were sold during the festival. The \$483 raised was donated to the Local Food pantry, Rachel's Table. Our *Communicating Through Arts* class participated in the Memory Project where they drew 13 individualized portraits of underprivileged children from Sierra Leone. These portraits were hand delivered to them by the Memory Project. AP Studio Art & Design submitted two portfolios in the 2021-2022 school year, both of which passed.

MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12) continued.

To meet the needs of diverse learners, the **English Department's** teachers continue to develop and revise curriculum. Committees met, discussed, and implemented curriculum changes and additions for 9th grade and 11th grade. Two of our courses include a new model of co-teaching and one course introduced literature circles to honor student choice of reading. English teachers continue to deliver instruction through multiple platforms including Edpuzzle and Google products in Google classroom. Our students continue to excel through real world assessments and achievements: Students in Social Media and Communication, designed to increase social media literacy and communication, formed community connections and promoted local businesses. AP Seminar students explore issues from multiple perspectives, evaluate sources, form their own evidence-based arguments and present them. Jehann El-Bisi, independent filmmaker, spoke with American literature classes about Indigenous people's relationship with the environment. Kyle Belanger, a professor of media studies at Springfield College, sports newspaper and radio journalist and interviewer for the Springfield Basketball Hall of Fame, spoke with students in Minnechaug's Journalism class about journalism and college journalism programs. One Minnechaug graduate was hired for the summer by the Hampden and Wilbraham Times. Students in our Contemporary Issues course created podcasts and presented them at the senior assembly. The Scholastic Writing Silver Key was awarded to one of our students. The Smoke Signal and Emeralds were redesigned for the 21st century and published online for the fall of 2020: The Smoke Signal and Emeralds Virtual Art Center.

The **History and Social Science Department** concluded the first year of the new senior graduation requirement "Civics and American Identity." As part of this course, students reviewed the foundations of our government along with investigating cases in which rights have been challenged for marginalized populations. This course fulfilled the State-required offering of a civics project at the secondary level. Within this course, the state-directed, six-step required civic project is embedded which led to students to evaluate their environment (school, town, region, state etc.) and make an action to improve some entity. This led to such implementations as providing technology recycle bins found throughout the building. Within this course, the seniors held a "Meet the Candidates" Event. At this event, Select Board Candidates: Susan Bunnell and Jeffrey Farnsworth spoke, as well as School Committee candidates: Sean Kennedy, Michael Tirabassi and Joseph Lawless spoke. Students facilitated this event by being the moderators, the question creators and the time keepers. There was time for them to mingle at the end and speak to the candidates one-on-one afterwards. Through classroom reflection after the election, students self-reported a higher young voter turnout than previous years. In other news, we continue to have guest speakers from the community visit classes and show students how what they are learning in the classroom affects, or plays a role in their life post-Minnechaug. Wilbraham Police Officer, Dan Menard visited our Criminal Justice class and Dr. Chris Hakala, Cognitive Psychology Professor and Director of The Center of Excellence in Teaching, Learning, and Scholarship at Springfield College spoke to the AP Psychology class. Our clubs returned to in-person. Mock Law is participating in competitions against schools throughout the Commonwealth and continues to access an alumni attorney coach. Model Congress will be part of a competition at American International College at the end of March. Model United Nations Club will also be attending two conferences in March.

Minnechaug Regional High School's **Information and Research Commons (IRC)** continues to support student and educator learning, individual curiosity, and a drive for reading, writing, research, media, technology and digital competencies. MRHS is staffed by a professional licensed school library teacher dedicated to building reading, writing, research, digital, media, and computer literacy competencies within the school community. Students freely use the IRC during before and after school hours as well as with individual classes. Educator collaborative opportunities include curriculum design support, evaluating and implementing instructional technology, course design guidance and distance learning solutions.

Having a licensed school library teacher MRHS students and staff benefit from direct access to Massachusetts State-funded resources that include over 30 Gale/ Infotrac and Proquest databases, over 18,000 SORA eBooks and audiobooks, over 90 different language courses in Transparent Language and Peterson's Test Preparation. The MRHS budget supplements the State funded resources with Swank, Oxford English Dictionary, Proquest Central, Ebsco Academic Search Ultimate, Science Direct, HeinOnline, and four Infobase databases.

Print materials are available to Minnechaug students and staff. Titles are selected to focus on curriculum support, student and educator requests, and offerings for individual self-learning. The IRC web page includes video tutorials, pathfinders, and other resources intended to support Minnechaug student learning and understanding. The IRC is proud to host the Student IRC Community Committee, a group of students who represent the student body when making important IRC and summer reading decisions. In Spring 2023 the group hopes to launch the MRHS podcast/videocast room that reports on MRHS news.

The **Mathematics Department** continued with curriculum revisions in all math courses. Adjustments to pacing and curriculum topics were ongoing to help fill curriculum gaps resulting from the pandemic. New lesson plans were developed throughout all courses to focus on the mathematical practice standards and to make connections to new curricular topics while aiding in the development of critical thinking and problem-solving skills. A new Geometry textbook was purchased for all College Prep and Honors Geometry students with this new textbook being more closely aligned to the Massachusetts state math standards compared to the previous outdated textbooks. Geometry teachers worked diligently to design the pacing and lesson plans to accompany the new textbook. The math department regularly used data to drive curriculum revisions and identify areas of strength and future areas for growth. Special attention was given to the MCAS math Grade 10 data in order to better align the math curriculum and content to the newly administered MCAS next-generation exam. Students in Algebra 1, Geometry and Algebra 2 classes were given opportunities during class to answer questions on the computer through programs such as IXL and Edulastic in order to help students become more familiar with submitting their responses for a computerized exam.

In the AP math courses and the Business Personal Finance course, projects were assigned to encourage students to draw real-world connections to the concepts taught. A representative from LUSO federal credit union made a presentation to the Business Personal Finance class regarding banking, finances and fraud. Students in AP Statistics and College Prep Statistics designed a study related to a topic of personal interest and then analyzed and presented their findings using statistical procedures. Students demonstrated their strong math foundations in various ways with many students successfully passing AP exams in AB Calculus, BC Calculus, and AP Statistics.

MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12) continued.

For both AB and BC Calculus, 100% of Minnechaug students received a passing score of 3 or higher compared to the 55.6% and 76.9% global passing rates respectively. AP Statistics students had a 36.8% passing rate compared to the 60.4% global passing rate.

The Mathletes team has been able to recruit several new members even though the team has not been able to compete against local schools in person due to the local competitions being paused since the pandemic. During Mathletes meetings, the team members work on SAT test questions along with solving other challenging math problems similar to those in typical Mathletes competitions. In the spring of 2022, the department welcomed a student teacher from Springfield College and this student gained experience designing lessons for our Algebra 1 and Algebra 2 classes. A few Minnechaug students have been given the opportunity to assist in math classes with one student completing an internship in a Concepts Algebra 2 class and another student serving as a teaching assistant in a College Prep Pre-Calculus class after succeeding completing the BC Calculus curriculum. All math courses use Google Classroom as a means to provide students with access to notes and homework assignments and this technology has enhanced the communication between teacher and student. The commitment of the entire department to work extra hours and to uphold high standards for teaching and learning continued at an unparalleled level.

The **Physical Education/Health Department** continued to promote overall health and wellness by providing a socially inclusive environment and introducing the necessary skills to maintain personal and community health. The department continued to revise curriculum in all areas to promote physical activity but remain vigilant to student and staff safety concerns. In response to the increasing concerns surrounding mental health, the physical education staff took part in the school-wide professional development focused on Youth Mental Health First Aid. Lifelines: A Suicide Prevention Program was also provided for all students in grade 9. In order to highlight students going above and beyond class expectations each month, the Physical Education Student of the Month Program was utilized. The Adventure Programming unit was reintroduced to the curriculum after a 3-year break due to the Covid-19 pandemic, and all students in grade 10 were able to experience the ropes course. The physical education staff collaborated to review and update the water safety and lifesaving curriculum to prepare for its reintroduction to the curriculum in the 2022-2023 school year. The department continued the Physical Education Leadership Program in which numerous 11th and 12th grade students were able to assist teachers in 9th and 10th grade classes. The department also continued its seamless working relationships with local colleges and universities to mentor students in their pre-practicum and practicum experiences.

The **School Counseling Center (Guidance Department)** continued offering a variety of programs to serve students and parents in a proactive manner. Some of the community outreach services include: workshops on writing college essays, College Financial Aid Night, College Night for juniors and their parents, Career Fair for students and parents, College Fair, orientation program for 8th grade students and parents, and reception for transfer students. The SAT Reasoning and Subject tests, PSAT, ASVAB and AP exams were all administered at Minnechaug. The Internship Program for seniors continued as one of the strongest in Massachusetts, with almost 70 Minnechaug students working at their job placement every day for an entire semester. The School-to-Career Specialist and School Counselors (Guidance) work with students on relevant topics in Developmental Guidance classes such as: transition to high school, four-day career readiness program, college readiness and financial planning through the Credit for Life program. Every student uses the on-line platform Naviance throughout high school to help with the process of deciding future plans and college research. School Counselors and Adjustment Counselors meet individually with students to assist in developing course schedules, make career and college choices, and deal with personal issues and concerns. All Counselors are members of our Student/Teacher Assistance Team (S/TAT), which is an early academic intervention program.

The **Science Department** highlights include the return of a robust lab intensive classroom environment now that we have reached the Post-Covid classroom conditions. Emphasis is placed on continuing to increase science literacy skills to enable students to develop a deeper understanding of scientific concepts, allow students to engage in scientific reasoning, manipulate equipment, record data, analyze results and discuss their findings. The AP Physics 1 students had great success with 76.9% of the Minnechaug AP Physics 1 students scoring a 3 or higher, which was well above the state average of 45.9% and the global average of 43.3%. Minnechaug's AP Biology students had success with 96.2% of them scoring a 3 or higher which was above the state average of 74.0% and the global average of 67.8%. Minnechaug's AP Environmental Science (APES) students also had great success with 90.9% of them scoring a 3 or higher, which was significantly higher than the state average of 57.7% and the global average of 53.8%. The science department was also lucky enough to have a guest speaker, Kathryn (Abbott) Manocchia, a 2008 Minnechaug graduate, and now a Pathology Assistant and the Supervisor of Path Autopsies at the University of Rochester Medical Center. She will be speaking to Forensic Science classes, as well as students in Anatomy and Physiology about her role at the hospital, as well as how to determine the manner, cause and mechanism of death. She will include a discussion of pathology in general, the differences between a hospital autopsy and a forensic autopsy, and microscopy of various organs. She will dissect an animal heart and kidney to demonstrate the techniques used in an autopsy.

The **Student Activities Department** continued to offer over 50 co-curricular student activity programs with participants gaining experience in fundraising, community service, and academic competitions with State and National awards. Students raised over \$7,000 to donate to local and national charities, provided many hours of community service, held food and clothing drives, provided tutoring and were awarded over \$3,000 in scholarships. New clubs were developed based on students' interests.

Some highlights of the various clubs available to students include:

Above the Influence Club continued its work in the community raising awareness around healthy life decisions. The club raised \$2500 for the Partnership to End Addiction at their annual walk. The club was awarded \$1500 for their video at the Stop the Swerve Event. They also held many drives throughout the year to donate to local programs such as the Providence Behavioral Health Hospital and Lorraine's Soup Kitchen. The group created photo collages for the Holyoke Soldiers' Home and for Domestic Violence Awareness Day. The ATI Club held food and clothing drives and raised money for charities.

Art Club continued to grow and members created various forms of art to share and display throughout the school. The club also held a throw-a-thon in the clay room and created installation art for the art show.

The American Cancer Society has its inaugural year at Minnechaug. This group created cards for cancer patients at a local hospital.

MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12) continued.

The Canine Club once again held in-person events and concluded its year with the annual Dog Show. Their holiday drive for a local animal shelter was a success.

Celebrate Life wrote letters to residents at a local nursing home and held their annual diaper drive for a local charity.

Chess Club held weekly games and continued to hold virtual competitions with other schools.

Color Guard performed at the Big E and the Holyoke St. Patrick's Day and Hampden Memorial Day parades.

Drama performed "*She kills Monsters*" in April and had an audience size that was larger than it has been in the past six years.

Diversity and Culture Club met throughout the year and presented at a conference. They also had meaningful discussions with the school's Equity, Diversity and Inclusion (EDI) Committee and the School Committee. The club also created an Advisory lesson on micro aggressions.

French Club decorated the Foreign Language hallway for Mardi Gras, visited a museum virtually, and made presentations on famous French people.

Gay-Straight Alliance (GSA) created a LGBTQ+ history month mural and created a Pride Month advisory lesson. They hosted a movie night with other local GSAs and held a fundraiser at the end of the year.

The Jazz Ensemble performed in three concerts over the school year.

Key Club held a couple fundraisers for local charities and held a Halloween event outside for local children.

Mathletes participated in five virtual competitions.

Mock Law participated in three virtual competitions against schools across Massachusetts.

Model Congress met throughout the year and participated in AIC's Congress in April.

Model UN participated in two competitions during the school year.

National Honor Society inducted 61 new members in November, including 3 seniors and 58 juniors. NHS filled 85 requests for tutors and ran or assisted in 11 activities. Some highlights include assisting with 2 elections, running the crafting area of a brunch at the Basketball Hall of Fame as part of a fundraiser for the Ronald McDonald House, assisting with three different craft fairs held at local churches, and decorating and donating our first themed tree at the Festival of Lights as part of a charity for the Springfield Boys and Girls Club.

The School Store assisted and sold items at the Open House.

The Spanish Club raised over \$900 for artisans in Nicaragua and Guatemala and created holiday cards for a local women's shelter. They created a mural for Hispanic Heritage Month. They made Alebrijes - Mexican folk-art sculptures of fantastical creatures and sold handmade worry dolls and wooden animals. In December they Partnered with Alianza (formerly Womenshelter/compañeras) in Holyoke, MA.

Student Council received State recognition for its continued commitment to school spirit, leadership, and student voice. The group also earned two positions on the MASC State Board. Minnechaug once again received the National Student Council Gold Council of Excellence Award. Student Council also continued its good work with building school and community spirit through their events, such as the 1st day of School Assembly, Build a Scarecrow, Spirit Week, Homecoming, Mini-Chaug, and Winter Semi-Formal.

Teens Helping Teens created a Veteran's Day Advisory lesson and held a winter clothing drive. The club also held a fundraiser to support the Patricia Hogan Scholarship and created "Summer Fun" bags for students at a local elementary school.

Video Game Club continued to meet weekly to compete with each other.

World Care Club continued its work encouraging our school community to be more aware of how we can protect our Earth. The club presented on lunchroom plastics and completed a community campus clean-up.

Yearbook was in full swing this year and sold out of the yearbooks ordered. They were visible throughout the year at lunches, school dances and had many candid and photobooth opportunities for students to be included in the yearbook in various ways.

The **World Language Department** continued to implement a standards-based proficiency curriculum for its students in response to the newly adopted Massachusetts World Language Framework. A new proficiency-based series was purchased with World Language Department funds to create the conditions for the implementation of communicative lesson design. Curricular units were revised and world language teachers continue to revise, refine and implement curricula on an annual basis. Three teachers in the department attended the ACTFL National Convention in Boston in November and the department remains active in professional development activities for world language teachers via their local Collaborative and the state organization, MaFLA. In May 2022 five students earned the *State Seal of Biliteracy* with two students achieving the *Seal with Distinction*. The Department received funding from the Wilbraham Hampden Academic Trust and the Wilbraham Cultural Council to help celebrate National Foreign Language Week in March. This grant funded a musical and dance presentation with performers from Trio Candela and Gaia Roots who performed Caribbean and Latin American musical traditions and integrated student volunteers into their performance.

The World Language Department continues to offer an International Club, French Club, and Spanish Club as a way to provide additional opportunities for our students to engage in different languages and to introduce them to different aspects of the culture through activities, food, arts, and entertainment in an environment outside of the classroom.

THORNTON W. BURGESS MIDDLE SCHOOL
Health, Safety and Student Support

CENTER FOR HEALTH AND SAFETY 2022
Gina S. Kahn, Ed.D., Director – Hampden-Wilbraham
Partners for Youth Coalition



From our home base at Thornton W. Burgess, the HWRSD **Center for Health and Safety** is privileged to continue our work at the crossroads of our District's priorities related to school safety, school climate, substance misuse prevention, behavioral health, and the ever-present concern for our students' physical and social-emotional well-being.

After our lengthy focus on COVID-related safety measures, we were able to resume many of the activities that had been launched through a School Violence Prevention (SVPP) grant from the Department of Justice's COPS Office, and return our attention to reviewing safety protocols and updating supplies and resources that continue to build our capacity for strong Emergency Operations Management. We are on track to complete our SVPP action plan by September, 2023.

Our Mental Health Awareness Training (MHAT) project also ramped up activities in 2022, our first full year of funding from Substance Abuse and Mental Health Services Administration (SAMHSA). Through these resources, we have been able to increase our pool of certified Youth Mental Health First Aid Trainers and have conducted several trainings for community members and school personnel. This included the training of all Minnechaug staff in November, and plans underway to bring this important course to our Middle School staff before the end of the current school year. We have also been fortunate to engage in a collaboration with the Mental Health Association of Springfield, enabling the District to offer clinical support services to students within the school day. Altogether, these efforts enhance the MHAT program's mission to improve community-wide capabilities to recognize and respond to the mental health needs of our students, to reduce stigma around help-seeking, and to increase supports that promote positive mental health.

Our Drug Free Communities Coalition shares this emphasis, through the lens of youth substance misuse prevention. Our Hampden-Wilbraham Partners for Youth (HWP4Y), a collaboration of community members and organizations working to promote physical health, mental health and safety for all Hampden-Wilbraham students, continued to support a wide range of activities to increase community awareness and promote the norms of safe and healthy decision making for our young people. Under the dynamic leadership of our new Coordinator, Bree Berneche, the Coalition was also able to resume in-person monthly meetings, update our website and establish an active social media presence, making information and resources more easily accessible to parents, students and all members of the community. Of special note, in October we learned that the Coalition had been selected to receive a complete grant from the Center for Substance Abuse Prevention (CSAP) -- Sober Truth on Preventing Underage Drinking Act (STOP Act) 2022. This new, four-year grant will allow us to work with all sectors of the community to consider and address the factors that contribute to youth alcohol use, and as with many of our other initiatives, work proactively on ways that we, as a community, can strengthen those all-important protective factors that keep our students safe and well. Recognizing that we are stronger together, we invite community members to www.HWP4Y.org to learn more about the Coalition and how to become involved.

SCHOOL HEALTH SERVICES

Kiara Fryer, RN, BSN, NCSN Nurse Leader (July 2021-August 2022)
Jennifer Puhalski, RN, BSN, NCSN Director of Health Services (As of September 2022)

The HWRSD School Health Services department's school nurses play a vital role in supporting a District priority of improving student learning and achievement. School Nurses support this goal in their daily work as they assist in the efforts to keep all students and staff safe, healthy and ready to learn. They provide a collaborative approach to learning and health and work closely with staff in their buildings to achieve this goal. Our DESE (and Nationally Certified) licensed School Nurses, in each school building, administer comprehensive school health services to all students, promote health and safety, intervene with actual and potential health problems, provide case management services, dispense first aid and emergency care, manage students with complex health needs, monitor immunization compliance, coordination of care for students with concussions, oversee communicable disease surveillance, perform mandated health screenings and offer health counseling and education.

For the school year ending in June 2022, there were 47,946 student health encounters for nursing services. With a calculated return-to-class rate of 89%, nursing care interventions assist students to remain in school. Although this return-to-class rate is somewhat higher than in previous years, it is reflective of stricter COVID-19 guidelines for dismissal of ill students. School nurses carry out daily procedures for student assessment and treatment, such as blood glucose testing and monitoring, carbohydrate/insulin calculation, medication administration, auscultation of lungs, catheterizations, vital sign measurements, and scoliosis brace care. The school nurses were able to return to performing the state mandated health screenings that were put on hold the last few years due to COVID-19 and remote learning. These include vision, hearing, and height/weight (BMI). Additionally, Universal Screening, Brief Intervention and Referral to Treatment (SBIRT) was conducted for 7th and 9th graders.

The nurses continue to serve a greater role in community health as necessitated by the pandemic that includes disaster preparedness and infection control. They continue to monitor the updated guidance and regulations from the CDC, Massachusetts Department of Public Health, The Department of Elementary and Secondary Education and Massachusetts Interscholastic Athletic Association. This has also involved a more active involvement with our Local Board of Health and town Public Health Nurse. The voices of our School Nurses are informed, important and continually expanding in planning for ongoing and emerging school health and safety protocols.

SCHOOL HEALTH SERVICES continued.

The District continued to receive Comprehensive School Health Services (CSHS) Grant funds which provided additional support to students through the services of a Nurse Care Coordinator. The Coordinator assisted the school healthcare team with case management of students with complex medical needs and assistance with chronic absenteeism. In addition, the Coordinator helped the School Nurses with COVID investigations. The CSHS funds also paid for per-diem nurse hours so our nurses could attend important student meetings and collaborate with school personnel.



Our District’s School Physician, local pediatrician Amy Kasper, M.D., F.A.A.P., continued to be a strong partner with her valuable consultation and input to guide our health and safety protocols, as well as health-related decision making.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT), several wellness programs were offered to HWRSD employees including incentivized health promotion programs, exercise and relaxation programs, rewards for completing health screenings and access to smoking cessation support. We also continued our partnership with the Wilbraham CVS pharmacist to provide an on-site flu clinic for District employees.

STUDENT SERVICES

Gina M. Roy, Director of Student Services

The Student Services Department, located within the Thornton W. Burgess Building, is responsible for the coordination of special education and socio-emotional support services for the Hampden-Wilbraham School District. The goal of the Student Services Department is to support each student in building the necessary skills to function effectively in both the school and community environments. In addition to special education teachers and paraprofessionals, Student Services utilizes the expertise of school psychologists, speech/language pathologists, school counselors, physical therapists, occupational therapists, vision and hearing specialists, behavior specialists and several consultants specializing in various areas of educational and socio-emotional programming.

Interventions for our students begin with general education teachers who provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT), which is composed of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions provided do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability that requires the provision of more specialized services for the student to make effective educational progress. As needed, specialized instruction, support services, and/or specific therapies may be recommended and provided to the student in the least restrictive environment determined.

The District continues to develop and support special education programs within our schools to meet the unique needs of our learners. In addition to our Transition Classroom for 18-22-year olds at Thornton W. Burgess, the district has numerous specialized programs in schools to support student growth.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE

“A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens’ expectations for the education of the community’s youth. It also has an obligation to determine and assess citizens’ desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility.” *(Source: Massachusetts Association of School Committees)*

<u>Members through June 2022</u>	<u>Members as of July 2022</u>
Michal Boudreau, Chair	Michal Boudreau, Chair
William Bontempi	William Bontempi
Sherrill Caruana	Sherrill Caruana
Sean Kennedy	Sean Kennedy
Patrick Kiernan	Patrick Kiernan
Lisa Murray	Lisa Murray
Maura Ryan	Maura Ryan

RETIREMENTS FROM HWRSD

On the occasion of their retirement, the District gratefully acknowledges the following employees for their many years of service to the children, families and staff of the Hampden-Wilbraham Regional School District:

Employee	Position	Location
Judith Bono	Speech Teacher	Stony Hill
Lynn Byrnes	Educational Team Leader	Wilbraham Middle
Rosemarie Dillion	IT Support Technician	District
Albert G. Ganem, Jr.	Superintendent	District
Kay Guilbault	Administrative Assistant	Wilbraham Middle
Elizabeth Kranz	Preschool Teacher	Mile Tree
Lee Laferriere-Bates	Paraprofessional	Stony Hill
Edna Lavoie	Administrative Assistant	Minnechaug
Suzanne Lynch	Special Education Teacher	Minnechaug
Dwayne Lyons	Custodian	Mile Tree
JoAnn Mack	Paraprofessional	Soule Road
Cheryl Markham	Food Service Lead Supervisor	Green Meadows
Maryann Musiak	Paraprofessional	Soule Road
Diane Rodriguez	Music Teacher	Green Meadows
Dianne White	School Psychologist	Wilbraham Middle

This group of dedicated retirees provided a total of **279 years** of service to the Hampden-Wilbraham Regional School District!

SCHOOL COUNCILS

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Green Meadows Elementary School	Soule Road Elementary School	Minnechaug Regional High School	Stony Hill Elementary School
Sharon Moberg, Principal	Mistie Parsons, Principal	Stephen Hale, Principal	Monique Dangleis, Principal
Rachel Adams	Christine Casagrande	Ryan Atkins '24	Laura Britton
Rebecca Czach		Ava Conors '24	Savanna Feeney
Jessie Donovan		Lea Fitzgerald	Meagan Michel
Kathleen Lanzoni		Aaron Gasteyer '25	Chris Ryan
Melanie Patterson		Kristen Hicklen	Becky Young
Mile Tree Elementary School	Special Education Parent Advisory	Chris Plasse	
Allison Petit, Principal	Kristina Guerin	Keith Poulin	Wilbraham Middle School
Leslie Barone	Joyce Leckey	Trina Roberts	John Derosia, Principal
Meg Cyr	Corine Roberts	Meghan Roy	Jake Hulseberg
Rachel Mae Kellner		Nicki Smith	Kathryn Manuel
Erin Kiernan		Alison Stone	
Megan Lenahan		Tracy Trial	
Sarah Shecrallah		Joanne White	

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY
Central Office
 John A. Provost, Ed.D. Superintendent of Schools
 Aaron Osborne, Assistant Superintendent of Finance, Operations & Human Resources
 Lisa O. Curtin, Director of Curriculum, Instruction & Professional Learning
 621 Main Street, Wilbraham, MA 01095 – (413) 596-3884

Health, Safety and Student Support
 Gina M. Roy, Director of Student Services
 85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950

Gina S. Kahn, Ed.D., Director, Hampden-Wilbraham Partners for Youth Coalition
 Jennifer Puhalski, RN, BSN, NCSN, Nurse Leader
 85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060

Green Meadows Elementary School (Grades PreK – 8)
 Sharon L. Moberg, Principal
 38 North Road, Hampden, MA 01036 – (413) 566-3263

Mile Tree Elementary School (Grades Pre-K – 1)
 Allison Petit, Principal
 625 Main Street, Wilbraham, MA 01095 – (413) 596-6921

Minnechaug Regional High School (Grades 9 – 12)
 Stephen M. Hale, Principal
 621 Main Street, Wilbraham, MA 01095 – (413) 596-9011

Soule Road Elementary School (Grades 4 – 5)
 Mistie Parsons, Principal
 300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311

Stony Hill School (Grades 2 – 3)
 Monique C. Dangleis, Principal
 675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950

Wilbraham Middle School (Grades 6 – 8)
 John Derosia, Principal
 466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061

Visit the District’s website @ www.hwrsd.org



www.wilbraham-ma.gov