



Mobile Food Truck Permit Application

Town of Wilbraham
Board of Health

OFFICE USE ONLY		
Permit Type	Annual	Temporary
2024 Permit #	A-	T-
Date(s) of Permit		
Date Approved		
Date Paid		
Total Fee	\$	Paid <input type="checkbox"/>

Name of Business _____ Date _____

Name of Owner _____ Phone # _____

Address of Owner _____

Name of Operator (If Different from Owner) _____ Phone # _____

Address of Operator _____

Mailing Address (If Different) _____

Email _____

Location of available toilet and handwashing facilities _____

Locations (Establishment/Event Names) _____ Days and times parked in town _____

Name of food sources/suppliers _____

FOR VENDORS WHO HANDLE TIME/TEMPERATURE CONTROL FOR SAFETY FOODS, CURRENT COPIES OF THE FOOD SAFETY MANAGER CERTIFICATION AND THE FOOD ALLERGEN AWARENESS CERTIFICATION MUST BE INCLUDED OR LICENSE WILL NOT BE ISSUED.

Name of Certified Food Safety Manager(s) _____ Expiration Date _____

Name of Food Allergen Awareness Certificate Holder(s) _____ Expiration Date _____

105 CMR 590.002(C): At least one Food Safety Manager is required for all Food Establishments which handle Time/Temperature Control for Safety Foods
MGL Ch. 140 Sec. 6B: At least one Food Safety Manager must obtain Food Allergen Awareness Certification

Check which type of Mobile Food Establishment Permit applies:

Annual Mobile Food Truck (\$200)

Temporary Mobile Food Truck (\$25per event)

TOTAL FEE INCLUDED: \$ _____

(Check made payable to The Town of Wilbraham. No Refunds; No Transfers; No Pro-Rating)

By signing below, I hereby certify that I am an owner or authorized representative of the above business and all of the information provided is true. I agree to comply with the regulations set forth in 105 CMR 590.000 State Food Code. I agree to allow the Wilbraham Health Department or its agents access to the establishment and to provide all required information. I agree to pay all appropriate fees at the time of application submittal.

FEDERAL ID OR SOCIAL SECURITY NUMBER

SIGNATURE OF APPLICANT

ADDITIONAL DOCUMENTS REQUIRED

Depending on the type of Mobile Food Establishment being applied for, copies of the following documents must be provided along with this application: *

- Driver's license of operator
- Vehicle registration
- Hawkers and Peddlers License
- Menu
- Food Safety Manager Certification if handling Time/Temperature Control for Safety Foods
- Food Allergen Awareness Certification if handling Time/Temperature Control for Safety Foods
- Documentation of affiliation with a fixed, licensed Food Service Establishment (Commissary Kitchen) or Food Processing Plant
- A set of photographs documenting the inside and outside of the mobile food unit
- Fire Protection Documents (Fire Suppression System; Fire Extinguishers; Hood Cleaning Certification; etc. See Fire Inspections Checklist.)

 An inspection must be scheduled with the Health Department prior to operation.

* If necessary, the Health Department may request more information than what is listed above.