

Town of Wilbraham

2024 Annual Town Report



TOWN OF WILBRAHAM 2024 ANNUAL TOWN REPORT

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Cover photo: Wilbraham Senior Center
Submitted by Paula Dubord

The Annual Town Report is available in a digital format at www.wilbraham-ma.gov or upon request.

**Please direct your request to:
The Select Board's Office
240 Springfield Street
Wilbraham, MA 01095
(413) 596-2800 ext. 222**

In Memoriam

Joseph Surprenant, Fire Chief
Thomas Sullivan, Treasurer/Collector
Carol Eaton, Assessor's office
Lawrence Henault, Police Dept.
Joanne DeGray, Accountant
Wayne Wrubel, IT Dept.
Ronald Maiuri, Firefighter
Merrie Kaye, Parks & Rec. Dept.
Bob Quintin, Finance & Capital Comm.
Michael Mannix, Finance Committee
James E. Moore, Planning Board



Gazebo Park photo submitted by Chris Keefe

Employee Recognition

During 2024, the following employees celebrated milestone anniversaries with the Town:

30 Year Anniversaries

Kevin LaPlante, DPW, Heavy Equipment Operator
Dennis Dumais, DPW, Heavy Equipment Operator
Lynne Frederick, Assistant Treasurer

20 Year Anniversaries

Melissa Graves, Building/Conservation, Administrative Assistant
Dena Grochmal, Engineering, Engineer/GIS Coordinator

10 Year Anniversaries

John Fitzgerald, Fire Department, Firefighter/EMT
Sean Casella, Police Department, Police Officer
Annie Murphy, Central Dispatch, Dispatcher
Ronald Dobosz, Recreation, Parks and Recreation Foreman
Rachel Hapgood, Library, Teen Services Librarian

Human Resources

During Calendar Year 2024, the Town experienced a number of staffing changes. Four long term employees retired after many years of commendable service to the Town, including the Children's Librarian, the Town Clerk, the Deputy Fire Chief and the Assistant Town Collector. Seventeen separations included two police officers, three public works employees, four dispatchers, four library employees, one public access television program assistant, one gym supervisor and the director of Veterans Services, and one long term employee passed away unexpectedly in July. During the year we filled thirty three positions, we hired eleven full and part time emergency dispatchers, one firefighter/EMT, two police officers, four library employees, seven DPW employees, two for the information technology department, one for public access television, three administrative positions at town hall and one program assistant for the new Senior Center. In addition, we processed a record number of promotions: one in the police department, two in the fire department, three in central dispatch, three in library, and two in the department of public works.

As of December 31, 2024, the Town (not including school employees) had a staff of 173 regular full and part time employees. 87 employees, or 50%, were subject to a Collective Bargaining Agreement. In addition, the Town processed 105 temporary and seasonal Parks and Recreation hires and 45 election workers.

During 2024 the Veterans and Senior Property Tax Work Off Program selected 44 participants from a pool of 58 applicants for 44 positions. The participants completed a total of 3,924.33 hours of service between January 1, and November 30, 2024, for a total FY 2025 property tax abatement of \$58,864.95.

Labor Relations

The Town under the leadership of Town Administrator Nick Breault as Chief Negotiator for the Select Board, completed the negotiations and developed new integrated contract documents for the United Public Service Employees Union (UPSEU) and the International Union of Operating Engineers (IUOE), which are effective from July 1, 2024 until June 30, 2027. The Police and Fire Contracts are effective from July 1, 2023 until June 30, 2026. All contracts are available on the town's website at www.wilbraham-ma.gov.

Workers Compensation and Injury-on-Duty

The Town is diligently implementing a Health and Safety Program to meet the requirements of the approved Massachusetts OSHA plan which applies only to state and municipal government workers and became effective on August 18, 2022. The safety of Town employees and the prevention of work related injury and illness is a top priority and requires ongoing training, inspections, and evaluations. Town employees are covered by Workers Compensation Insurance for work related injury and illness. Uniformed Police Officers and Firefighters are protected under MGL Chapter 41 Sections 100 and 111F, which require Massachusetts Municipalities to indemnify officers and firefighters for medical bills and time lost due to Injury-on-Duty. The Town carries Accident Insurance for Police and Fire to cover some of these expenses. During 2024, three Police Officers and four Firefighters filed injury reports for work related injuries, and three public works employees, one library employee and one parks and recreation employee filed Workers Compensation claims.

Personnel Advisory Board

The Personnel Advisory Board, appointed by and advisory to the Select Board on matters related to Personnel Policy for non-union and non-elected employees, met on April 2, October 22, November 12 and December 10, 2024. We welcomed our newest member, Mr. James Olsen, Director of Human Resources and Personnel Data Management at Worcester Public Schools, at our October 22 meeting, and re-elected Amelia Holstrom, Esq., a Partner at Skoler, Abbott & Presser, as Chair. Miriam Siegel, Senior Vice President of Human Resources at Country Bank, and Frank Ludwig, retired Federal Personnel Administrator, continued their service and at the time of this report there was one vacancy on the five member board.

The Board thoroughly reviewed and approved a Social Media Policy and forwarded it to the Select Board for approval at the end of 2024. The Personnel Advisory Board is working on reviewing and amending other Personnel Board Policies. Their meetings are posted and open to the public and the Chair thanks the members for their continued volunteer donation of time and talent and encourage residents who are interested in serving on this Board to submit a letter of interest to the Select Board.

Respectfully submitted,
Amelia Holstrom, Chair

Safety Committee

The Safety Committee consists of the major department directors, including the Town Administrator, Public Works Director, Public Works Superintendent, Fire Chief, Police Chief, Parks and Recreation Director, Library Director, IT Director, Senior Center Director, Facilities Director and Human Resources Coordinator. The Committee met on January 10, July 10, and November 13, 2024.

Group Health Insurance Benefits

Wilbraham is a member community of the Scantic Valley Regional Health Trust, a joint purchasing group which includes the Towns of Wilbraham, East Longmeadow, Longmeadow, and Hampden, the Hampden Wilbraham Regional School District as well as the Pioneer Valley Educational Collaborative. Meeting Agenda's and Minutes of the Board meetings are available on their website at www.scantichealth.org.

The Town pays 68% of the premiums for active employees and 60% of the premiums for retirees (a minimum contribution of 50% is required by law and is paid for the Blue Care Elect plan). All plans the Town of Wilbraham offers its employees and retirees are still non-deductible plans.

Dental Insurance rates remained the same for the seventh year in a row at \$52.52/month for the individual and \$153.32/month for a family plan (the Town makes no contribution to dental insurance).

The Town introduced a new Vision and Hearing Aid plan at 100% employee cost during open enrollment with an effective date of July 1, 2024. The premiums vary depending on enrollment options between \$6.08 per month for an individual, to \$16.71 per month for a family of 3 or more.

PREMIUM RATES JULY 1, 2024

Health Insurance - (EE 32% - ER 68% except PPO EE 50% - ER 50%)

Blue Care Elect Preferred (PPO)				
	Total	Employer Share	Employee Share	Bi-Weekly Deduction
Individual	\$1,586.00	\$793.00	\$793.00	\$396.50
Family	\$3,451.00	\$1,725.50	\$1,725.50	\$862.75
Network Blue N.E. (HMO)				
	Total	Employer Share	Employee Share	Bi-Weekly Deduction
Individual	\$930.00	\$632.40	\$297.60	\$148.80
Family	\$2,302.00	\$1,565.36	\$736.64	\$368.32
HNE (HMO)				
	Total	Employer Share	Employee Share	Bi-Weekly Deduction
Individual	\$853.00	\$580.04	\$272.96	\$136.48
Double	\$1,732.00	\$1,177.76	\$554.24	\$277.12
Family	\$2,333.00	\$1,586.44	\$746.56	\$373.28
Harvard Pilgrim (formerly Tufts)				
	Total	Employer Share	Employee Share	Bi-Weekly Deduction
Individual	\$941.00	\$639.88	\$301.12	\$150.56
Family	\$2,352.00	\$1,599.36	\$752.64	\$376.32
Vision Plan (Includes Hearing Aid Benefit)– 100% employee paid				
BCBS VISION 20/20				
	Total monthly			Bi-Weekly Deduction
Individual	\$6.08	\$3.04		\$3.04
Employee + spouse	\$10.33	\$5.17		\$5.17
Employee +1 or more children (no spouse)	\$10.64	\$5.32		\$5.32
Family (employee plus spouse and 1 or more children)	\$16.71	\$8.36		\$8.36
Dental Insurance - 100% employee paid				
BCBS Dental Blue				
	Total monthly		Bi-Weekly Deduction	
Individual	\$52.52		\$26.26	
Family	\$153.32		\$76.66	
Life Insurance - EE 50% - ER 50%				
Boston Mutual Life Insurance				
Basic & AD&D	Total monthly	Employer Share	Employee Share	
\$5,000	\$3.10	\$1.55	\$1.55	

Wilbraham Tid-Bit Facts

Settled: 1731

Incorporated: 1763

Population: 14,948

Area: 22 Square Miles

County: Hampden County

Bound by: Hampden, Monson,
Palmer, Ludlow, Springfield &
East Longmeadow

Registered Voters: 11,754

Residential Parcels: 5,291

FY25 Tax Rate: \$17.88

Bond Rating: Standard &
Poor's AA+

Form of Government: Open
Meeting, Select Board & Town
Administrator

History: Town of Wilbraham
was a locale formally known as
the *Outward Commons*, which
was a part of the City of
Springfield.

Enrollment across all plans was as follows as of
December 2024:

	Individual	Double	Family
Blue Care Elect	1		
Blue Care Elect – Retirees	1		1
Network Blue	23		27
Network Blue – Retirees	6		9
Medex	35		
Managed Blue for Seniors	3		
HNE	28	6	21
HNE – Retirees	13	4	1
HNE MedPlus	20		
HNE Secure Freedom	3		
Harvard Pilgrim HMO	1		1
Tufts Senior	8		
TOTALS	142	10	60

If you would like to receive emergency or urgent information notifications from the Town of Wilbraham, you may go to the Town's website:
www.wilbraham-ma.gov
and click "Get Connected" on the main page.

Directors/Department Directory

Director	Department	Phone #
Derek Geser, Town Accountant	Accounting	596-2800 ext. 210
	Ambulance, Non-emergency business	596-2273
Christopher Keefe, Principal Assessor	Assessors	596-2800 ext. 209
	Board of Appeals (Zoning)	596-2800 ext. 204
Finn McCool, Health Director VACANCY, Health Inspector Annette Gordon, MPH, RN, Public Health Nurse	Eastern Hampden Shared Health Services	413-726-8517 413-565-4154
John Walsh, Bldg. Inspector/Zoning Off. Samuel Boyd, Facilities & Maintenance Supervisor	Building Department Appointments (Plumbing & Gas) Inspection Appointments (Electrical) Facilities & Maintenance	596-2800 ext. 204 ext. 228 ext. 229 ext. 136
Rachel Peto, Admin. Asst for Building and Conservation	Conservation	596-2800 ext. 204
Paul Morrissey, Animal Control Officer	Dog Officer / Animal Control	413-599-1253
Tonya Capparello., DPW Director William Sperrazza, Supt. of DPW Operations	Engineering Dept./Dept. of Public Works	596-2800 ext. 208
Michael Andrews, Fire Chief	Fire Department, Non-Emergency business	596-3122
Herta Dane, Human Resource Coordinator	Human Resources	596-2800 ext.222
Nathan DeLong, IT Director	IT Department	596-2800 ext. 240
Karen Ball, Library Director	Library	596-6141
Heather Kmelius, Parking Clerk	Parking Department	596-2800 ext. 222
Bryan Litz, Parks & Recreation Director	Parks & Recreation Department 2025 Community Garden Management Coach Information	596-2816 596-2402
Michelle Buck, Planning Director	Planning & Community Develop. Dept.	596-2800 ext. 203
Edward Lennon, Police Chief Anthony Gentile, Regional Communications Director	Police Department Non-Emergency Business/ Regional Emergency Communications Center Dispatch	596-3837
Anthony Aube, Executive Director	Public Access Television	599-0940
Nick Breault, Town Administrator	Select Board/Town Administrator	596-2800 ext. 222
Paula Dubord, Director of Elder Affairs	Senior Center/Dept. of Elder Affairs	596-8379
Barbara Hancock, Asst. Town Administrator of Budgeting & Finance/Treasurer/Collector	Tax Collector/Treasurer	596-2800 ext.206; ext. 207
Deborah Brennan, Town Clerk	Town Clerk	596-2800 ext. 200
	Trash Bags & Recycling	596-2800 ext. 206
David Graziano, Tree Warden	Tree Services	(413) 246-7345
Patrick Renna, Director of Veterans' Affairs	Dept. of Veterans Affairs	596-8379
Vincent Pafumi, Supt. of Water Dept.	Water Division	596-2800 ext. 302

*Current as of print date in April 2025.

2024 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

<p>ADA Coordinator John Walsh 2025</p> <p>Advisor to the Board of Health VACANCY</p> <p>Advisory Board of Health Loralee Nelson 2025 Tim O'Neil 2025 Catherine Jurgens 2025 Francis Barbaro 2025 Teri Brand 2025 Ed Lennon 2025 Dr. Thomas S. Gould 2025</p> <p>Agricultural Commission Robert Merrill 2027 Daniel Fernandes 2026 Brian Cunningham 2027 (resigned 2/2025) VACANCY (2)</p> <p>Alternate Building Inspector Wendell Hulbert 2025</p> <p>Alternate Burial Agent Katherine Robinson 2027</p> <p>Alternate Electrical Inspector Paul Shepardson 2024</p> <p>Alter. Plumbing & Gas Inspector Heath Dion 2025</p> <p>Alter. PVPC Joint Transportation Board Dena Grochmal 2025</p> <p>Ambulance Oversight Committee Heather Mullen 2026 Thomas Hurley 2027 John Rigney 2025 John T. Leibel 2026 Bethany Ondrick 2025</p> <p>Animal Inspector Paul Morrissey 2025</p> <p>Animal Control Officer Paul Morrissey 2025</p> <p>Assistant Collector Janet Costa (retired Nov. 2024) Laura Miller</p> <p>Asst. Dir. of Parks & Recreation Erin Carroll</p> <p>Assistant Town Accountant Krystine Viess</p> <p>Assistant Town Clerk Katherine Robinson</p> <p>Assistant Treasurer Lynne Frederick</p> <p>Board of Assessors John M. Wesolowski 2026 Roger J. Roberge, II 2025 Lawrence G. LaBarbera 2027</p> <p>Board of Fire Commissioners Edward T. Rigney, Jr. 2025 Carolyn Brennan 2027 David Ervin 2026</p> <p>Library Trustees Karen Grycel 2027 Cheryl Wesolowski 2026 Marjorie Williams 2025</p>	<p>Amelia Holstrom 2026 Christine M. Goonan 2025 Barbara Galanek 2027 Linda Dagradi 2026 (resigned 2024)</p> <p>Board of Registrars Thomas Reavey 2025 Frank Mikuszewski Jr. 2026 William Fogarty 2027</p> <p>Broadband Committee Biff Simpson 2027 Thomas Newton 2027 Mathew Nelson 2027 Felix Zayas 2027 Austin Reed 2027</p> <p>Acting Building Commissioner/ Zoning Officer John Walsh</p> <p>Burial Agent Deborah Brennan 2027 Carole Tardif 2024 (retired)</p> <p>Bylaw Study Committee David Sanders 2024 Ed Lennon 2024 Joe Lawless 2024 Christine Goonan 2024 Stephen Holstrom 2024 Carole Tardif 2024 (ex officio)</p> <p>Cable TV Advisory Committee Sandra Belcastro 2026 Ed McCorkindale 2027 Janet Vitkus 2026 Robert Tourville 2027</p> <p>Capital Planning Committee Nicholas P. Manolakis 2025 Paul Kukulka 2026 James Rooney 2027 Jeff Farnsworth (FinCom appt) 2027 Joseph Lawless (FinCom appt). 2025</p> <p>Cemetery Commissioners David F. Bourcier 2025 Todd M. Magill 2027 Donald Bourcier 2026</p> <p>Chief Procurement Officer Nick Breault 2025</p> <p>Commission on Disability Maureen James 2025 Olivia Feehan 2027 Diane DaSilva 2026 Barbara Harrington 2027 Amelia Holstrom 2026 Deborah Cook 2025 Kate Green 2025 Kelley Paige 2025 Karen Romano 2027</p> <p>Community Preservation Cmte. Dave Proto 2027 Stoughton L. Smead 2026 Marianne Moner 2025 Gordon E. Allen 2026 James Burke 2027 Tracey Plantier 2026 David Trebbe 2026</p>	<p>Stanley Soja 2025 Roberta Albano 2026 Judi Theocles 2025</p> <p>Conservation Commission Christopher J. Brown 2025 Robert McMaster 2026 Stoughton L. Smead 2025 Alice Colman 2027 James Murphy 2027 James Coletta 2026 VACANCY</p> <p>Conservation Commission Associate VACANCY</p> <p>Constable Chief Edward Lennon 2024 VACANCY</p> <p>Council on Aging Mary Dumala 2027 Katherine Krupka 2024 Theresa Munn 2026 Diane Weston 2025 Ellen O'Brien 2026 Charles J. Marsman 2026 David Carlson 2025</p> <p>Deputy Fire Chief Mathew Walch Peter Nothe (retired)</p> <p>Deputy Sealer of Weights and Measures Gary Petzold 2025</p> <p>Dir. of Public Works/Town Engineer Tonya Capparello 2025</p> <p>Director of Elder Affairs Dept. Paula Dubord 2025</p> <p>Director of Veterans Affairs Dept. Jered Sasen 2024 (resigned)</p> <p>Director of Regional Communications Anthony Gentile</p> <p>Director Highway Division , DPW William Sperrazza</p> <p>Director of Info. & Technology Dept. Nathan DeLong</p> <p>Director of Wilbraham Public Library Karen Ball 2026</p> <p>Director of Planning & Community Development Dept. Michelle Buck</p> <p>Director of Parks & Rec. Dept. Bryan Litz 2025</p> <p>Electrical Inspector Edward Poulin 2025</p> <p>Emergency Management Director Michael Andrews</p> <p>Executive Director of Wilbraham Public Access Television Anthony Aube</p> <p>Facilities & Grounds Maint. Superv. Samuel Boyd</p> <p>Fence Viewer Francis C. Barbaro 2025 David A. Sanders 2025</p>
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2024 Appointed Positions/Boards/Committees

(The year listed post-name is the year the volunteers' term expires; No year listed indicates an indefinite term.)

<p>Finance Committee Michael Mazzuca 2026 Kevin Corridan 2025 Kevin Hanks 2025 Todd Schneider 2027 Jeff Farnsworth 2027 Joseph Lawless 2026 Patrick Kiernan 2027 Jennifer Leydon 2026 Xiomara Alban DeLobato 2025</p> <p>Fire Chief Michael Andrews 2025</p> <p>Forest Warden Michael Andrews</p> <p>Health Director Finn McCool</p> <p>Health Inspector VACANCY Anthony Albano (resigned)</p> <p>Historical Commission Charles Bennett 2025 Roberta Albano 2026 Bill Steele 2024 Peter Ablondi 2025 Thaddeus Malysz 2025 VACANCY (2)</p> <p>HWRSD School Committee Michael Tirabassi 2026 Sean F. Kennedy 2025 Timothy T. Collins 2027 Sherrill Caruana 2026 Lisa Murray 2027 Richard Rediker (Hampden) 2026 Michal Boudreau (Hampden) 2027</p> <p>Municipal Records Officer Anthony Aube Bryan Litz Nick Breault Karen Ball Jered Sasen (resigned) Nathan DeLong Paula Dubord Barbara Hancock Deborah Brennan Ed Lennon Michael E. Andrews Tonya Capparello John Walsh Michelle Buck Derek Geser Christopher Keefe</p> <p>National Grid-Single Point of Contact for Emergencies Michael Andrews 2025</p> <p>Local Community Mitigation Advisory Cmte. Judith Theocles 2025</p> <p>Local Emergency Planning Committee Nathan DeLong 2025 Anthony Gentile 2025 Tonya Capparello 2025</p>	<p>Ed Lennon 2025 Mat Walch 2025 Michael Andrews 2025</p> <p style="text-align: center;">Moderator Jane Clark 2027</p> <p>Open Space and Recreation Committee Joseph Calabrese 2025 Len Surdyka 2027 Jonathan Taylor 2027 Edward McCorkindale 2027 William Shepard 2027 Steve Lawson 2027 Tracey Plantier 2026 Judith Theocles 2026 Susan Burk 2026 Chris McCarthy 2025 William Michels 2025 Michelle Jacques 2025 Marianne Moner 2025 (resigned 2024)</p> <p style="text-align: center;">Parking Clerk Heather Kmelius 2025</p> <p style="text-align: center;">Personnel Board Miriam Siegel 2026 Franklin Ludwig 2027 Amelia Holstrom 2025 James Olson 2027 Marylou Fabbo 2025 (resigned)</p> <p style="text-align: center;">Pest Control Officer David Graziano 2025</p> <p style="text-align: center;">Planning Board Tracey Plantier 2025 John P. McCloskey 2026 James J. Rooney 2027 John Luttrell, Jr. 2028 Bradley Gregory 2029</p> <p style="text-align: center;">Planning Board — Associate Seat Bruce Williams 2026</p> <p>Playground and Recreation Commission Marc Atkin 2027 David Trebbe 2026 Jonathan Stogner 2026 Olivia D'Amour 2025 Paul Cambo Jr. 2025 Megan Lenahan 2025 Brian Hoar 2026</p> <p>Plumbing and Gas Inspector Gerald Nichols 2025</p> <p style="text-align: center;">Police Chief Ed Lennon 2025</p> <p style="text-align: center;">Poundkeeper Paul Morrissey 2025</p> <p style="text-align: center;">Principal Assessor Christopher Keefe 2025</p> <p style="text-align: center;">Public Health Nurse Annette Gordon, MPH, RN</p> <p>PVPC Alternate Commissioner Tracey Plantier 2025</p> <p style="text-align: center;">PVPC Commissioner John H. Luttrell, Jr. 2025</p>	<p>PVPC Joint Transportation Board Tonya Capparello 2025</p> <p>PVPC Joint Transportation Board - Alternate Dena Grochmal 2025</p> <p style="text-align: center;">PVTA Advisory Board Paula Dubord 2025</p> <p>PVTA Advisory Board—Alternate Susan C. Bunnell 2025</p> <p>Recreation Program Coordinator Daniel Beauregard</p> <p style="text-align: center;">Scantic Valley Health Trust Barbara Hancock 2025</p> <p>Scantic Valley Health Trust - Alternate Nick Breault 2025</p> <p style="text-align: center;">Sealer of Weights and Measures Susan Petzold 2025</p> <p style="text-align: center;">Select Board Susan C. Bunnell 2025 Michael A. Squindo 2026 Marc Ducey 2027</p> <p>Senior Center Building Committee Linda Cooper Paula Dubord George Fontaine Ken Furst Karl Jurgen Jason Kahn Dennis Lopata Theodore Sowa Diane Weston</p> <p>Solid Waste Advisory Committee James Emerson 2025 James Murphy 2025 Ed Rau Jr. 2025 Jeffrey Smith 2025 Kenneth J. Wagner 2025</p> <p style="text-align: center;">Stormwater Committee Dena Grochmal 2025 Tonya Capparello 2025 William Sperrazza 2025 John Walsh 2025 Michelle Buck 2025</p> <p>Sustainable Budget Committee John McCloskey 2025 Xiomara Alban DeLobato 2025 Marc Ducey 2025</p> <p style="text-align: center;">Tax Title Custodian Barbara Hancock 2025</p> <p style="text-align: center;">Town Accountant Derek Geser 2027</p> <p style="text-align: center;">Town Administrator Nick Breault 2027</p> <p style="text-align: center;">Town Archivist James J. Rooney 2025</p> <p style="text-align: center;">Town Clerk Deborah Brennan 2027</p>
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**2024 Appointed
Positions/Boards/
Committees**

Town Council

Brian Winner 2025
Mead, Talerman & Costa, LLC
Attorneys at Law

Traffic Safety Team

William Sperrazza
Nick Breault
Tonya Capparello

**Treasurer/Collector/Asst. Town Admin. of
Finance & Budgeting**

Barbara Hancock

Tree Warden

David A. Graziano 2025

Veterans' Graves Officer

Jered Sasen 2024
Shelley Mutti 2025

Water Commissioner

James B. Dunbar 2027
Rik Alvarez 2025
Doug Hutcheson 2026

Water Superintendent—Water Division
Vincent Pafumi

Wilbraham Cultural Council

Marvina Lowry-Brook 2026
Karen Grycel 2027
Patricia Halberg 2027
Jane Clark 2027
Jennifer Powell 2025
Aurora Pierangelo Frias 2025
Jennifer Iverson 2027
Anna Gregory 2026
Sarah Caress 2026

**Wilbraham Economic
Development Committee**

Brian Easler 2025
David A. Sanders 2024
Christal Russo 2025
Jeff Smith 2025
Michael Mazzuca 2025
Tony Colapietro 2025
Heidi Pafumi 2025

Wilbraham Housing Authority

James S. Burke 2028
Peter N. Manolakis 2025
Karen Walker 2026

Kathy Ann Krawczyk (*State appt. seat*)
Ann Duke 2027 (*SB appt. seat*)

Wilbraham Nature and Cultural Council
Susan Bunnell 2025

Zoning Board of Appeals

Edward E. Kivari 2027
Mark J. Albano 2025
Charles A. Pelouze 2026

Zoning Board of Appeals Associate Seats

Jamil Eyvazzadeh 2026
Sarah Fila 2025

**2024 Federal &
State Delegation**

GOVERNOR

Maura Healey (D)
Office of the Governor
State House, Rm. 280
Boston, MA 02133
Phone: 1-888-870-7770
1-617-725-4005
1-413-784-1200 Springfield
1-202-624-7713 Washington
E-mail: goffice@state.ma.us

U.S. SENATOR

Elizabeth Warren (D)
2400 John F. Kennedy Bldg.
15 New Sudbury St.
Boston, MA 02203
Phone: 1-617-565-3170
309 Hart
Senate Office Bldg.
Washington, DC 20510
Phone: 1-202-224-4543
1550 Main St., Suite 406
Springfield, MA 01103
Phone: 413-788-2690

U.S. SENATOR

Edward J. Markey (D)
975 JFK Federal Building
15 New Sudbury St
Boston, MA 02203
Phone: 1-617-565-8519
255 Dirksen Senate Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742
1550 Main Street, 4th floor
Springfield, MA 01103
Phone: 413-785-4610

CONGRESSMAN – 1ST CONG. DIST.

Richard E. Neal (D)
300 State St., Suite 200
Springfield, MA 01105
Phone: 413-785-0325
372 Cannon House Office Building
Washington, DC 20515
Phone: 1-202-225-5601

**REPRESENTATIVE IN GEN. COURT
12th HAMPDEN DISTRICT**

Angelo J. Puppolo, Jr.
State House,
24 Beacon St., Room 122
Boston, MA 02133-1054
Phone: 1-617-722-2006
Email: angelo.puppolo@mahouse.gov
2341 Boston Rd., Suite 204
Wilbraham, MA 01095
413-596-4333
Email: repangelopuppolo@aol.com

**STATE SENATOR-1ST HAMPDEN/
Jake Oliveira (D)**
24 Beacon St. Room 416B
Boston, MA 02133
Phone: 1-617-722-1291
Email: jacoboliveira@mastate.gov
Local Staff Number 413-722-2000

**2024 Elected Officials
(as of May 18, 2024)**

**SELECT BOARD &
BOARD OF HEALTH**

Susan C. Bunnell (U) 2025
Michael A. Squindo (U) 2026
Marc E. Ducey (U) 2027

TOWN CLERK

Deborah M. Brennan (U) 2027

MODERATOR

Jane E. Clark (D) 2027

ASSESSORS

Roger J. Roberge II (R) 2025
John M. Wesolowski (R) 2026
Lawrence G. LaBarbera (R) 2027

REGIONAL SCHOOL COMMITTEE

Sean F. Kennedy (D) 2025
Sherrill Caruana (D) 2026
Michael V. Tirabassi (U) 2026
Lisa A. Murray (D) 2027
Timothy T. Collins (D) 2027

CEMETERY COMMISSIONERS

Donald Bourcier (R) 2026
David F. Bourcier (R) 2025
Todd M. Magill (U) 2027

WATER COMMISSIONERS

James B. Dunbar (R) 2027
Rik Alvarez (D) 2025
Douglas Hutcheson (U) 2026

LIBRARY TRUSTEES

Karen M. Grycel (D) 2027
Cheryl A. Weslowski (R) 2026
Marjorie Williams (D) 2025
Christine M. Goonan (D) 2025
Linda Maria Dagradi (D) 2026
Barbara J. Galanek (D) 2027

PLANNING BOARD

James J. Rooney (R) 2027
John H. Luttrell, Jr. (U) 2028
Bradley Gregory (U) 2029
Tracey Plantier (D) 2025
John P. McCloskey (D) 2026

**WILBRAHAM HOUSING
AUTHORITY**

Ann Duke (D) - SB appt. 2027 tenant
Peter N. Manolakis (R) 2025
James S. Burke (R) 2028
Karen L. Walker (D) 2026
Kathy Ann Krawczyk (R) State Appt. 2023

Administration

2024 ANNUAL TOWN ELECTION MAY 18, 2024

Total Registered Voters ---	11,711	Voted by Precinct	Total Registered
Total Vote Cast -----	1,710	Precinct A – 448	2951
% Voted -----	14.60%	Precinct B – 376	2901
		Precinct C – 420	2859
		Precinct D – 504	3000

Bruer Pond photo submitted by Chris Keefe



SELECT BOARD – 3 YRS.	
Marc E. Ducey	1381*
CLERK – 3 YRS.	
Deborah M. Brennan	1384*
MODERATOR – 3YRS.	
Jane E. Clark	1404*
ASSESSOR – 3 YRS.	
Lawrence G. LaBarbera	1332*
REG. SCHOOL COMMITTEE – 3 YRS.	
Lisa A. Murray	1213*
Timothy T. Collins	944*
D. John McCarthy	573
CEMETERY COMMISSIONER – 3 YRS.	
Todd M. Magill	1324*
WATER COMMISSIONER – 3 YRS	
James B. Dunbar	1325*
LIBRARY TRUSTEE – 3 YRS	
Karen M. Grycel	1314*
Barbara J. Galanek	996*
PLANNING BOARD – 5 YRS	
Bradley Gregory	900*
Mary E. McCarthy	720
*Denotes winner	

2024 Democratic Town Committee

Executive Officers

Christine Goonan, Chairperson
 Thomas Hidalgo, Vice Chair
 Terri Landeck, Secretary
 Bruce Williams, Treasurer

Members

Rik Alvarez	Sherrill Caruana
Jane Clark	Charles Clark
Alice Colman	Timothy Collins
Xiomara Delobato	William Fogarty
Barbara Galanek	Mandell Greene
Ivan Gothner	Karen Grycel
Christopher Hakala	Maria Torres
Sean Kennedy	Megan Dubord
Sharon Kipetz	Carole Tardif
Dagmar Mechem	Hughes Tardif
Jim Murphy	Robert Tourville
Marjorie Pessolano	Ann Tousignant
Karen Rucks Walker	Marjorie Williams
Thomas Laware, Jr	Abby Steiner

Lifetime Member
Gale Candaras

2024 Republican Town Committee

Executive Officers

Tracey Farnsworth, Chairperson
 Michael Mazzuca, Vice Chairperson
 John Luttrell Jr., Treasurer
 David Sanders, Secretary

Members

Edith Julie Baker	Christina Beckel
William Bontempi	Barbara Bourcier
Donald Bourcier	James Burke
Michael Dane	Jeff Farnsworth
Theresa Goodrich	George Gordon
Brenden Hammerle	Richard Howell
James Jurgens	Elfriede Kenney
Kathy Krawczyk	Joseph Lawless
Peter Manolakis	Michael Mazzuca
JP McGrath	Deborah Reavey
Thomas Reavey	George Reich
James Rooney	Marcie Sanders
Aaron Shepard	Robert Sullivan
Marshall Moriarty	

Associate Members

David Goodrich Elizabeth Sallade

Percent Turnout for March 5, 2024 Presidential Primary					
	PCT A	PCT B	PCT C	PCT D	TOTALS
Total Registered Voters	2928	2880	2832	2980	11620
Public Counter on	851	732	787	859	3229
Turnout %	29.1%	25.4%	27.8%	28.8%	27.8%

Presidential Primary Official Results: DEMOCRAT

Presidential	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Dean Phillips	4	12	7	8	5	8	13	6	63
Joseph R. Biden	143	203	109	157	102	148	142	165	1169
Marianne Williamson	9	7	7	4	9	6	5	8	55
No Preference	14	11	11	21	11	4	19	5	96
Write-in	4	4	3	3	8	2	2	7	33
Blank	1	4	1	3	3	0	3	3	18
Total Ballots Cast	416		334		306		378		1434

State Committee Man	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Bruce S Adams, Jr	126	180	105	165	100	142	129	140	1087
Write-in	3	4	1	2	1	1	1	4	17
Blank	46	57	32	29	37	25	54	50	330
Total Ballots Cast	416		334		306		378		1434

State Committee	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Marygail B. Cokinias	133	186	103	168	102	147	148	152	1139
Write-in	1	1	1	1	3	1	2	5	15
Blank	41	54	34	27	33	20	34	37	280
Total Ballots Cast	416		334		306		378		1434

Presidential Primary Official Results: DEMOCRAT

Town Committee	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Linda Dagradi	103	165	78	140	87	121	112	134	940
Ann E. Tousignant	109	168	87	144	91	130	117	135	981
Christine M Goonan	118	171	86	142	83	121	119	131	971
Jane E. Clark	107	166	78	136	85	122	106	119	919
Bruce A. Williams	102	156	77	136	78	120	100	114	883
Marjorie A. Williams	107	157	81	136	82	121	102	115	901
Timothy T Collins	108	165	80	138	83	121	108	131	934
Terri J Landeck	102	162	72	133	81	117	102	116	885
Karen M. Grycel	100	158	77	135	86	120	110	127	913
Richard H. Ryan	104	163	76	138	81	117	105	123	907
Sherrill L. Caruana	113	170	97	148	99	128	121	141	1017
Marjorie Pessolano	106	164	79	135	94	123	112	136	949
William Fogarty	106	172	80	140	89	125	105	132	949
Charles Clark	101	154	70	138	81	117	99	117	877
Thomas Hildago	109	160	74	133	80	117	106	117	896
Maria Torres	113	160	79	138	83	119	107	121	920
Carole Tardif	104	165	81	136	89	130	116	128	949
Hughes Tardif	100	162	74	134	82	119	103	121	895
Rik Alvarez	101	157	73	138	79	114	106	123	891
Karen L Walker	106	156	75	137	81	119	103	118	895
James J Murphy	108	158	75	134	84	120	101	119	899
Dagmar Mechem	107	158	71	134	81	116	104	118	889
Robert Tourville	100	160	74	130	79	121	101	120	885
Sharon Kipetz	106	157	73	131	82	119	103	116	887
Mandell Greene	105	160	70	130	78	115	98	116	872
Sean Kennedy	115	162	80	141	87	121	107	122	935
Xiomara Delobato	106	158	74	134	87	120	104	118	901
ivan Gothner	100	156	71	132	80	118	99	118	874
Barbara Galanek	109	160	76	138	84	117	100	117	901
Megan Dubord	109	166	82	137	85	121	110	126	936
Alice L. Colman	103	163	80	137	86	119	102	119	909
Abby L Steiner	107	160	75	137	83	119	107	121	909
Christopher Hakala	100	165	76	140	85	117	112	122	917
Write-in	0	0	0	2	0	2	4	2	10
Blank	2631	3101	2279	2348	2055	1914	2889	2737	19954
Total votes Cast	14560		11690		10710		13190		50150

Presidential Primary Official Results: REPUBLICAN

Presidential	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Chris Christie	2	0	1	3	1	6	2	0	15
Ryan Binkley	0	1	0	0	0	0	0	0	1
Vivek Ramaswamy	2	1	1	0	1	0	1	0	6
Asa Hutchinson	0	0	0	0	1	0	1	0	2
Donald Trump	173	88	205	52	229	62	223	59	1091
Ron DeSantis	4	5	1	1	1	0	2	3	17
Nikki Haley	78	70	68	50	108	53	107	68	602
No preference	1	4	1	1	3	6	6	4	26
Write-in	0	0	0	4	0	3	0	0	7
Blank	0	1	0	1	0	1	0	0	3
Total Ballots Cast	430		389		475		476		1770

State Committee Man	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Sidney M. Starks	160	106	172	59	213	72	228	76	1086
Write-in	1	2	3	2	5	0	6	3	22
Blank	99	62	102	51	126	59	108	55	662
Total Ballots Cast	430		389		475		476		1770

State Committee Woman	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Virginia E. Neill	161	105	168	58	209	73	224	81	1079
Write-in	1	2	0	2	3	0	4	3	15
Blank	98	63	109	52	132	58	114	50	676
Total Ballots Cast	430		389		475		476		1770

Presidential Primary Official Results: REPUBLICAN

Town Committee	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
David Sanders	134	99	128	43	175	77	158	74	888
Robert Sullivan, Jr.	106	99	108	50	138	71	131	68	771
Deborah Reavey	103	92	112	45	145	73	142	70	782
Thomas Reavey	100	90	106	46	141	70	149	70	772
Richard Howell	105	105	116	44	143	69	137	73	792
Jeff Farnsworth	117	98	130	50	155	80	157	72	859
James Burke	104	99	107	44	131	68	127	64	744
Tracey Farnsworth	116	90	115	47	157	77	144	65	811
Michael Mazzuca	111	99	108	43	141	75	151	67	795
Donald Boucier	114	101	115	45	148	75	140	70	808
Barbara Boucier	107	94	107	45	138	72	131	70	764
Mary McCarthy	101	90	105	44	137	72	135	69	753
D. John McCarthy	99	93	105	45	140	70	133	66	751
Elfriede Kenney	96	88	101	41	136	69	122	61	714
Christina Beckel	108	91	109	43	141	78	129	66	765
John McGrath	99	92	114	46	142	72	153	64	782
Eric J Blair	98	87	106	42	133	74	133	68	741
Michael Dane	109	93	113	43	152	74	136	64	784
Marcie Sanders	110	95	108	44	140	76	132	64	769
James Rooney	113	95	118	44	135	70	141	62	778
Edith Baker	105	93	105	43	133	72	126	62	739
William Bontempi	129	98	121	47	163	78	161	74	871
Aaron J Shepard	99	91	105	42	128	67	125	64	721
Carmela Blair	104	86	111	42	141	76	137	70	767
Kathy Krawczyk	101	91	107	40	140	77	129	67	752
George L Reich	105	92	103	40	138	71	128	62	739
Theresa Goodrich	118	91	127	50	157	79	145	73	840
E. George Gordon	107	99	108	43	131	73	125	65	751
Joseph Lawless	125	95	128	47	153	74	154	67	843
Write-in	1	2	1	2	6	1	8	2	23
Blank	5950	3222	6448	2630	7850	2455	7951	2737	39243
Total Ballots Cast	15044		13615		16593		16660		61912

Presidential Primary Official Results: LIBERTARIAN

March 5, 2024

Presidential	PCT A		PCT B		PCT C		PCT D		S
	PRCT	EV	PRCT	EV	PRCT	EV	PRCT	EV	
Jacob Hornberger	0	0	1	0	0	0	0	1	2
Michael Rectenwald	0	0	1	0	0	0	0	0	1
Chase Oliver	0	0	1	1	0	2	0	0	4
Michael Maat	0	1	0	0	0	0	0	0	1
Lars Mapstead	0	0	0	0	1	1	0	0	2
No Preference	1	1	2	3	0	1	0	4	12
Write-in	1	1	0						

WILBRAHAM ANNUAL TOWN MEETING MINUTES

Monday, June 3, 2024

Total Registered Voter Attendance: 181

I, Deborah M. Brennan, duly appointed and qualified Clerk of the Town of Wilbraham hereby verify that the following votes were taken at the Annual Town Meeting held on Monday, June 3, 2024 at Minnechaug Regional High School, 621 Main St., with 181 registered voters in attendance. Meeting was called to order by the Moderator, Jane E. Clark at 6:31 p.m.

In respect of tradition, the names of those town employees and town committee members deceased since our last meeting were Warren J. Rothschild, Thomas P. Sullivan, Robert Page, Robert Quintin, JoAnne DeGray and James E. Moore. A moment of silence was held in their honor.

The Pledge of Allegiance was then recited by all. Moderator Clark noted that Town Clerk Deborah Brennan confirmed all protocols of posting were met, and abstained from reading the call of the meeting.

Consent Agenda A (articles marked *) - Finance Committee Recommends:

Voted that the Town accept and approve the following motions as presented in the anticipated motions handout from consent Agenda A, Articles 1 through 15.

***ARTICLE 1. Hearing Reports (consent agenda A).** Voted that the town accept the reports of all officers and committees as printed in the 2023 Annual Town Report.

***ARTICLE 2. Choosing Miscellaneous Officials (consent agenda A).** Voted that the following persons be elected to the indicated offices for the ensuing year: Poundkeeper, Paul Morrissey; Surveyor of Lumber, David Ervin; Measurer of Wood and Charcoal, David Ervin; Weigher of Grain, David Ervin; Field Driver, Paul Morrissey.

***ARTICLE 3. Water Enterprise Fund Budget (consent agenda A).** Voted that the following sums be appropriated for the Water Enterprise Fund: Salaries, \$588,519, Expenses, \$1,167,170, and that \$1,835,000 be raised as follows: \$1,785,000 from Water Department receipts, and \$50,000 from Other Dept. Receivables for Fiscal Year 2025 operating expenses including \$79,311 be transferred to the General Fund to cover indirect costs appropriated in the General Fund.

***ARTICLE 4. Water Enterprise Fund Reserve Fund (consent agenda A).** Voted that the Town appropriate from water receipts the sum of \$100,000 for a Fiscal Year 2025 Water Enterprise Reserve Fund.

***ARTICLE 5. Wastewater Enterprise Fund Budget (consent agenda A).** Voted that the following sums be appropriated for the Fiscal Year 2025 Wastewater Enterprise Fund: Salaries, \$330,439; Expenses, \$761,575 and that \$1,133,285 be raised as follows: \$825,000 from Wastewater Department receipts, \$308,285 from Other Dept. Receipts, including \$41,271 be transferred to the General Fund to cover indirect costs appropriated in the General Fund.

***ARTICLE 6. Wastewater Enterprise Fund Reserve Fund (consent agenda A).** Voted that the Town appropriate from wastewater receipts the sum of \$50,000 for a Fiscal Year 2025 Wastewater Enterprise Reserve Fund.

***ARTICLE 7. Solid Waste Enterprise Fund Budget (consent agenda A).** Voted that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, \$164,953; Expenses, \$205,945, and that \$384,200 be raised as follows: \$337,400 from Solid Waste Enterprise Fund receipts, \$46,800 from Other Dept Receipts, including \$13,302 be transferred to the General Fund to cover indirect costs appropriated in the General Fund.

***ARTICLE 8. Solid Waste Enterprise Fund Reserve Fund (consent agenda A).** Voted that the Town appropriate from Solid Waste Enterprise Reserve Fund receipts the sum of \$10,000 for a Fiscal Year 2025 Reserve Fund.

***ARTICLE 9. Receipts Reserved for Appropriation for Ambulance (consent agenda A).** Voted to appropriate \$1,261,300 from Receipts Reserved for Appropriation for Fiscal Year 2025 Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

***ARTICLE 10. Receipts Reserved for Appropriation for Cemeteries (consent agenda A).** Voted to appropriate \$20,000 from Receipts Reserved for Appropriation for Fiscal Year 2025 Cemeteries to Cemetery operating expenses, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

***ARTICLE 11. Receipts Reserved for Appropriation for Wilbraham Public Access Television (consent agenda A).** Voted to appropriate \$186,407 from the PEG Access and Cable Related Fund for Appropriation for Fiscal Year 2025 for Wilbraham Public Access Television, pursuant to Section 53F ¾ of Chapter 44 of the Massachusetts General Laws.

***ARTICLE 12. Appropriations for Ambulance Depreciation Account (consent agenda A).** Voted to appropriate \$130,000 from Fiscal Year 2025 Receipts

Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

***ARTICLE 13. Authorization to Dispose of Surplus Equipment (consent agenda A).** Voted that the Town authorize the Select Board on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

***ARTICLE 14. Departmental Revolving Funds (consent agenda A).** Voted that the Town fix the maximum amount that may be spent during Fiscal year FY2025 beginning on July 1, 2024 for the revolving funds established in Town By-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E ½, the Town of Wilbraham shall authorize the following Revolving Funds: Council on Aging, \$20,000; Compost Bins, \$5,000; Cemetery, \$20,000; and Community Garden, \$6,000.

***ARTICLE 15. Authorization to Enter into Lease/Purchase Agreements (consent agenda A).** Voted to authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase. Articles 1 through 15 passed by majority, so declared the Moderator

ARTICLE 16. Funding Transfers FY 2024: MOVE NO ACTION

ARTICLE 17. Parliamentary Procedures. Voted that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 17, Exhibit A," on file with the Town Clerk.

Motion passed by majority, so declared the Moderator

ARTICLE 18. Compensation for Elected Town Officials. Voted to fix the compensation for elected Town Officers for fiscal year July 1, 2024 to June 30, 2025, as follows: Assessors, \$4,357 per year, chairman, \$4,764 per year; Town Clerk, \$102,630 per year (all fees revert to the Town treasury); Moderator, \$250 Annual Town Meeting, \$50 Special Town Meeting; Select Board, \$5,742 per year, chairman \$6,698 per year; Water Commissioners, \$150 per year; Cemetery Commission-

ers, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal; all other Town officers elected other than by official ballot, fees only, fixed by General Laws.

Motion passed by majority, so declared the Moderator

ARTICLE 19. Budget Appropriations

Voted to amend line item 300 by increasing the budget from 28,750,000 to 28,790,000.

Motion to amend passed, so declared the Moderator

Voted to accept the report of the Finance Committee and voted to raise and appropriate \$51,866,021, as amended, and appropriate from Free Cash \$600,194, for a total of \$52,466,215 to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2025 (July 1, 2024 to June 30, 2025) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of those budgets and expenditures which will be voted on separately in subsequent Articles.

Motion as amended passed, so declared the Moderator

Department Number	Account Name	FY25 Budget	FY25 Budget
		ATM Warrant	VOTED
122 Total	Selectmen / Town Administrator	817,163	817,163
123 Total	Technology Efficiency Projects	50,000	50,000
131 Total	Reserve Fund	450,000	450,000
135 Total	Accounting	282,773	282,773
141 Total	Assessors	279,045	279,045
145 Total	Treasurer/Collector	420,387	420,387
151 Total	Legal	165,000	165,000
155 Total	Technology	598,410	598,410
161 Total	Town Clerk	177,712	177,712
162 Total	Town Meeting	70,669	70,669
163 Total	Registrars	18,730	18,730
171 Total	Conservation Commission	20,678	20,678
175 Total	Planning	134,159	134,159
191 Total	Facility Maint	600,048	600,048
192 Total	Town Properties	352,929	352,929
193 Total	General Insurance	910,000	910,000
194 Total	Group Insurance	2,258,720	2,258,720
196 Total	Town Report	3,000	3,000
197 Total	Surety Bonds	1,800	1,800
198 Total	Pensions	3,143,691	3,143,691
199 Total	Town Office	78,238	78,238
210 Total	Police Department	2,967,455	2,967,455
220 Total	Fire Department	2,582,506	2,582,506
225 Total	Public Safety Communications	22,000	22,000
226 Total	Central Dispatch	363,302	363,302

240 Total	Inspectors	192,940	192,940
244 Total	Sealer of Weights & Measurements	11,235	11,235
291 Total	Civil Defense	12,100	12,100
292 Total	Animal Inspector	41,780	41,780
294 Total	Tree Warden	83,941	83,941
296 Total	Insect Control	10,097	10,097
300 Total	HWRSD Assessment	28,750,000	28,790,000
301 Total	HWRSD Debt	1,419,563	1,419,563
410 Total	Engineering	323,884	323,884
420 Total	Highway Department	2,003,360	2,003,360
491 Total	Cemetery	33,164	33,164
512 Total	Board of Health	60,000	60,000
541 Total	Council on Aging	244,523	244,523
543 Total	Veterans Services	183,303	183,303
610 Total	Library	782,318	782,318
630 Total	Recreation	524,604	524,604
690 Total	Public Access TV	32,000	32,000
691 Total	Historical Commission	300	300
710 Total	Long Term Debt	564,000	564,000
750 Total	Interest on Debt	384,688	384,688
990 Total	Interfund Transfers	-	-
Grand Total	General Fund Grand Total	52,426,215	52,466,215

ARTICLE 20. Capital Projects from Free Cash. Voted that the Town appropriate from available funds (Free Cash 2023), \$563,850 to fund the following Projects in Fiscal Year 2025:

DEPARTMENT	PROJECT	AMOUNT	DEPT. TOTAL
Facilities	Memorial School Roof	\$ 110,000	\$ 110,000
Highway	Pickup 450 Pickup 450	\$ 124,000 \$ 124,000	\$ 248,000
IT	Backup Server & Ransomware System	\$ 68,850	\$ 68,850
Police	Tazers	\$ 46,000	\$ 46,000
Recreation	Exmark Zero Turn Mower Chev 3500 HD	\$ 21,000 \$ 70,000	\$ 91,000

Motion passed unanimously, so declared the Moderator

ARTICLE 21. Capital Project for Minnechaug Regional High School. Voted that the Town appropriate from available funds (Free Cash 2023), \$181,721 to fund the following Projects in Fiscal Year 2025:

DEPARTMENT	PROJECT	AMOUNT
MRHS CAPITAL PROJECTS	WIRELESS ACCESS POINTS	\$181,721

Motion passed by majority, so declared the Moderator

ARTICLE 22. Appropriate Unexpended Funds for CCTV Cameras in Town Hall. Voted that the Town appropriate any unexpended funds in the amount of \$21,480.27 appropriated under Article 20 at the 2022 Annual Town Meeting for “IT Department – CCTV – Town Site Specific (\$135,000)” for the purpose of adding CCTV cameras to the town hall and for upgrades and maintenance to the town’s municipal CCTV camera system.

Motion passed unanimously, so declared the Moderator

ARTICLE 23. Authorize Borrowing to Purchase a Fire Engine. Voted that the Town borrow a sum of money, \$984,000, for the purchase of a Fire Engine including the payment of costs incidental or related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow \$984,000 and to issue bonds or notes therefore pursuant to Chapter 44 of the General Laws or any other enabling authority.

Motion passed by declared 2/3 majority, so declared the Moderator

ARTICLE 24. Other Post-Employment Benefits Liability Trust Fund. The Town voted to appropriate and transfer from available funds (Free Cash, water receipts, wastewater receipts, solid waste receipts, receipts reserved for appropriation for ambulance) \$277,100 to be placed into the Other Post-Employment Benefits (OPEB) Liability Trust Fund, established under the provisions of Massachusetts General Laws Chapter 32B, Section 20; as follows:

FUND	SOURCE	AMOUNT
General Fund	Free Cash	\$250,000
Water Enterprise Fund	Water receipts	\$ 15,000
Wastewater Enterprise Fund	Wastewater receipts	\$ 5,000
Solid Waste Enterprise Fund	Solid waste receipts	\$ 2,600
Receipts Reserved for Appropriation for Ambulance	Receipts reserved for appropriation for ambulance	\$ 4,500

Motion passed by majority, so declared the Moderator

ARTICLE 25. Stabilization Fund: Voted to transfer \$440,000 from Free Cash and \$260,000 from appropriations to be added to the Capital Stabilization Fund.

Motion passed by majority, so declared the Moderator

ARTICLE 26. Water Enterprise Retained Earnings. Voted to appropriate \$353,127 from the Water Enterprise Retained Earnings account to fund: \$203,127 for the Fiscal Year 2025 Water Enterprise Operational Budget; \$50,000 for the Asset Management Plan; \$50,000 to fund a Generator; and \$50,000 to fund Water Meter Replacements.

Motion passed unanimously, so declared the Moderator

ARTICLE 27. Waste Water Enterprise Retained Earnings. Voted to appropriate \$183,734 from the Waste Water Enterprise Retained Earnings account to fund the Fiscal Year 2025 Waste Water Enterprise Operational Budget.

Motion passed by majority, so declared the Moderator

ARTICLE 28. Solid Waste Enterprise Retained Earnings. Voted to appropriate \$56,880 from the Solid Waste Enterprise Retained Earnings account to fund the Fiscal Year 2025 Solid Waste Department’s Operational Budget.

Motion passed by majority, so declared the Moderator

ARTICLE 29. Wilbraham Drinking Water Asset Management Plan Project. Voted to appropriate the sum of \$250,000 for the Wilbraham Drinking Water Asset Management Plan Project which is on the Massachusetts 2024 Drinking Water State Revolving Fund Asset Management Planning Project List. The total project cost of \$250,000 is comprised of a \$150,000 reimbursable grant (60% of the total project cost) which the Town will be reimbursed by MassDEP and the Massachusetts Clean Water Trust. The balance of the project will be comprised of in-kind services provided by Town valued at \$50,000 and a cash contribution from the Water Enterprise fund valued at \$50,000.

Motion passed unanimously, so declared the Moderator

ARTICLE 30. Municipal Electricity Aggregation. Voted to authorize the Select Board to research, develop, and participate in a contract, or contracts, which may exceed three years, to aggregate the electricity load of the residents and businesses in the Town, and for other related services, independently, or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation.

Motion passed unanimously, so declared the Moderator

ARTICLE 31. Zoning By-Law Amendment – Housekeeping/Corrective Amendments

(Multiple Sections). The Town voted to amend the Wilbraham Zoning By-Law by revising multiple sections as set forth in a document entitled "Exhibit B: Zoning Amendment— Housekeeping/Corrective Amendments" on file with the Town Clerk. (2/3rd Vote Required)

Motion passed by declared 2/3 majority, so declared the Moderator

ARTICLE 32. Zoning By-Law Amendment – Regulation of Battery Energy Storage Systems. The Town voted to amend the Wilbraham Zoning By-Law Regulation of Battery Energy Storage Systems Sections 1.3, 3.4, and 10.7 and add a new Section 10.9, as set forth in a document entitled " Exhibit C: Zoning Amendment— Regulation of Battery Energy Storage Systems" on file with the Town Clerk. (2/3rd Vote Required)

Motion passed by declared 2/3 majority, so declared the Moderator

ARTICLE 33. Acceptance of Deeds: MOVE NO ACTION ANTICIPATED

ARTICLE 34. Acquisition of 20V Bellows Road. The Town voted to accept as a gift or otherwise acquire, the land located at 20V Bellows Road, Wilbraham, Massachusetts and as shown Parcel A on a Plan of Land entitled “The Preserve at Bellows Wilbraham, Massachusetts”, dated February 1995 and recorded in in the Hampden County Registry of Deeds in Plan Book 297, Page 25, containing 339.4 square feet, for general municipal purposes, to be under the care, custody and control of the Select Board, and to authorize the Select Board to negotiate and execute any and all documents necessary to effectuate same.

Motion passed by majority, so declared the Moderator

ARTICLE 35. Community Preservation Program Budget. The Town voted to appropriate or reserve from the Community Preservation annual revenues and fund balance in the amounts recommended by the Community Preservation Committee for committee administrative and operating costs, community preservation projects and other expenses in Fiscal Year 2025, as printed in Article 35 of this Warrant, with each item to be considered a separate appropriation.

Motion passed by majority, so declared the Moderator

ARTICLE 36. CPA Project for Pickle Ball Courts Lighting and Seating. Voted to appropriate and transfer \$165,000 from the FY2025 Community Preservation Undesignated Fund Balance to provide lighting and seating at the Pickle Ball courts at Memorial School.

Motion failed by majority, so declared the Moderator

ARTICLE 37. CPA Project for Renovation of Spec Pond Pinney Pavilion. Voted to appropriate and transfer \$49,300 from the FY2025 Community Preservation Undesignated Fund Balance to provide renovations to the Spec Pond Pinney Pavilion.

Motion passed by majority, so declared the Moderator

ARTICLE 38. CPA Project for Replacement of First Church Organized Marker. Voted to appropriate and transfer \$6,900 from the FY2025 Community Preservation Historical Preservation Fund Balance to replace the First Church Organized Marker.

Motion passed by majority, so declared the Moderator

ARTICLE 39. CPA Project for Sawmill Pond All-Persons Trail and Scenic Lookout. Voted to appropriate and transfer \$95,000 from the FY2025 Community Preservation Undesignated Fund Balance to create a Sawmill Pond All-Persons Trail and Scenic Lookout.

Motion passed by majority, so declared the Moderator

ARTICLE 40. CPA Project for a Pavilion at the Thayer Brook Conservation Area. Voted to appropriate and transfer \$22,000 from the FY2025 Community Preservation Undesignated Fund Balance for a Pavilion at the Thayer Brook Conservation Area.

Motion passed by majority, so declared the Moderator

ARTICLE 41. CPA Project for Window Replacements at Three Wilbraham Housing Authority Family Duplexes. Voted to appropriate and transfer \$128,396 from the FY2025 Community Preservation Housing Fund Balance for Window Replacements at three Wilbraham Housing Authority Family Duplexes.

Motion passed by majority, so declared the Moderator

ARTICLE 42. Approve the Lease of a Part of 540 Stony Hill Road for the Installation and Operation of a Mobile Communications Tower. Voted to authorize the Select Board to enter into a Lease Agreement with a qualified firm as determined by the Select Board, to install and operate a Mobile Communications Tower on a part of Town-owned property located at 540 Stony Hill Road.

Motion passed by majority, so declared the Moderator

Consent Agenda B (Articles 43-56, marked by*) Voted that the Town accept and approve the following motions as presented in the anticipated motions handout from Consent Agenda B, Article 43 through Article 56.

***ARTICLE 43. General By-law Amendment—Repair or Construction of Highways (consent agenda B).** The Town voted amend the General By-laws by amending the current Section 616 “Repair or Construction of Highways” by-law fine amount by increasing it from \$50 to \$300 as presented in Article 43 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 44. General By-law Amendment— Door to Door Sales (consent agenda B).** The Town voted to amend the General By-laws by amending the current Section 640 “Door to Door Sales-Part ‘e’” as presented in Article 44 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 45. General By-law Amendment—Fire Hydrants (consent agenda B).** Voted to amend the General By-laws by deleting the current Section 617 “Fire Hydrants” with language as presented in Article 45 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 46. General By-law Amendment—Permitting of Ice Cream Truck Vendors (consent agenda B).** Voted to amend the General By-laws by adding language to Section VI as presented in Article 46 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 47. General By-law Amendment—Impure Water on Town Property (consent agenda B).** Voted to amend the General By-laws by deleting in its entirety the current Section 606 “Impure Water on Town Property” and replacing it with the language as presented in Article 47 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 48. General By-law Amendment—Section 635, Litter (consent agenda B).** Voted to amend the General By-laws by amending the language to of Section 635, Litter - by deleting the violations section in its entirety and inserting in its place the language as presented in Article 48 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 49. General By-law Amendment—Tree Belts in Right of Way (consent agenda B).** Voted to amend the General By-law by deleting in its entirety the current Section 612 “Tree Belts in the Right of Way” and replacing it with the language as presented in Article 49 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 50. General By-law Amendment— Unlawful Transportation or Possession of Alcohol (consent agenda B).** Voted to amend the General By-law by adding language to Section VI: “Unlawful Transportation or Possession of Alcohol” as presented in Article 50 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 51. General By-law Amendment— Change All Instances of Board of Selectmen to Select Board (consent agenda B).** Voted to amend the General By-law by deleting all instances of “Board of Selectmen” in the General by-law and replacing each instance with “Select Board”.

***ARTICLE 52. General By-law Amendment— Definitions, Section 102 (consent agenda B).** Voted to amend the General By-law by amending the current Section 102 “Definitions” as presented in Article 52 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 53. General By-law Amendment— By-Law Study Committee (consent agenda B).** Voted to amend the General By-law by amending the current Section 515 “Bylaw Study Committee” as presented in Article 53 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 54. General By-law Amendment— Section 604.1, Definitions, Owner or Keeper (consent agenda B).** Voted to amend the General By-law amending the current Section 604.1, “Definitions: Owner or Keeper,” as presented in Article 54 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 55. General By-law Amendment— Section 604.7 (d), Definitions, Impoundment; Release; Disposition of Dogs (consent agenda B).** Voted to amend the General By-law amending the current Section 604.7 (d.), “Definitions: Impoundment; Release; Disposition of Dogs,” as presented in Article 55 in the Warrant, and that the reading of the Article be waived.

***ARTICLE 56. General By-law Amendment—Sidewalk Snow (consent agenda B).** Voted to amend the General By-law deleting the current Section 611 “Sidewalk Snow”, and replacing it with language as presented in Article 56 in the Warrant, and that the reading of the Article be waived.

Motions for articles 43-56 passed by majority, so declared the Moderator

ARTICLE 57. Home Rule Petition—An Act Providing for the Appointment and Removal Authority of the Town Administrator of the Town of Wilbraham for Employees Other than those Sworn Officers of the Wilbraham Police Department and Wilbraham Fire Department Appointed by the Select Board, and Department Heads Appointed by the Select Board and Boards and Commissions So Authorized by General Law or By-Law.

Voted to authorize the Select Board to petition the General Court for special Home Rule legislation under the Home Rule Amendment to the Massachusetts Constitution or take any other action thereon, for Special Legislation to be entitled, “An Act Providing for the Appointment and Removal Authority of the Town Administrator of the Town of Wilbraham for Employees Other than those Sworn Officers of the Wilbraham Police Department and Wilbraham Fire Department Appointed by the Select Board, and Department Heads Appointed by the Select Board, and Department Heads Appointed by Boards and Commissions So Authorized by General Law or By-Law” with language as presented in Article 57 in the Warrant, and that the reading of the Article be waived.

Motion passed by majority, so declared the Moderator

Select Board Chairman Bunnell made a motion to adjourn, and it was so voted at 8:33 p.m.

A true copy,

Attest:

Deborah M. Brennan,
Town Clerk



ANDREA JOY CAMPBELL
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

September 5, 2024

Deborah Brennan, Town Clerk
Town of Wilbraham
240 Springfield Street
Wilbraham, MA 01095

**Re: Wilbraham Annual Town Meeting of June 3, 2024 -- Case # 11474
Warrant Articles # 31 and 32 (Zoning)
Warrant Articles # 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, and 56 (General)**

Dear Ms. Brennan:

Articles 31, 32, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, and 56 - We approve Articles 31, 32, and 43 through 56 from the June 3, 2024 Wilbraham Annual Town Meeting. Our comments regarding Articles 32 and 46 are provided below.

Article 32 - Under Article 32 the Town voted to amend several sections of the zoning by-laws to regulate Battery Energy Storage Systems (BESS).

We approve these amendments because they are consistent with the solar protections in G.L. c. 40A, § 3, as analyzed by the Supreme Judicial Court in Tracer Lane II Realty, LLC v. City of Waltham, 489 Mass. 775, 779, 781 (2022) (to evaluate the validity of a solar by-law under Section 3, a court will “balance the interest that the ordinance or bylaw advances and the impact on the protected use” while keeping in mind that Section 3’s solar energy provision “was enacted to help promote solar energy generation throughout the Commonwealth.”) By statute BESS qualify as “solar energy systems” and “structures that facilitate the collection of solar energy” and are protected by G.L. c. 40A, § 3. General Laws Chapter 164, Section 1, defines “energy storage system” as “a commercially available technology that is capable of absorbing energy, storing it for a period of time and thereafter dispatching the energy.” See also NextSun Energy LLC v. Fernandes, No. 19 MISC 000230 (RBF), 2023 WL 3317259, at *14 (Mass. Land Ct. May 9, 2023), amended, No. 19 MISC 000230 (RBF), 2023 WL 4156740 (Mass. Land Ct. June 23, 2023), judgment entered, No. 19 MISC 000230 (RBF), 2023 WL 4145901 (Mass. Land Ct. June 23, 2023) (finding that battery energy storage system is entitled to Section 3 solar protections).

In this decision we summarize the by-law amendments; discuss the Attorney General’s limited standard of review of town by-laws under G.L. c. 40, § 32; and then explain why, under that limited standard of review, we approve the by-law provisions adopted under Article 32.

I. Summary of Article 32

Under Article 32 the Town amended several sections of the zoning by-laws to regulate BESS. The Town amended Section 1.3, “Definitions,” to insert new definitions, including a definition for “Battery Energy Storage System,” that classifies a BESS as either a Tier 1, Tier 2, or Tier 3 system, in relevant part as follows:

- Tier 1 BESS have an aggregate energy capacity equal to 20kWh and greater and whose purpose is to store energy from residential solar energy systems if in a room or enclosed area consisting of only a single energy storage system technology;
- Tier 2 are interconnected to utility distribution lines and have an aggregate energy capacity greater than 20 kWh but less or equal to 10 Megawatts; and
- Tier 3 BESS are interconnected to high voltage transmission lines and have an aggregate energy capacity greater than 10 Megawatts.

Under Article 32 the Town also amended Section 3.4, "Table One: Schedule of Use Regulations," to insert a new subsection 3.4.3.8 to allow BESS co-located with on-site solar generation in the Residence 34 (R34), Residence 40 (R40), Residence 60 (R60), and General Business (GB) Districts by special permit (PB); in the Industrial, Professional Office Park and General Business (IPG) District as of right with site plan approval (SPA) and to prohibit this use in the remaining zoning districts (subsection 3.4.3.8); and to insert a new subsection 3.4.3.9 that allows a "Stand Alone (Not Associated with On-Site Solar Generation)" BESS by special permit in the GB and IPG Districts and prohibits this use in the remaining nine zoning districts. Further, the Town amended a number of provisions in Section 10.7, "Large-Scale Ground-Mounted Solar Energy Systems," as follows: (1) insert a new subsection 10.7.5.L relating to noise studies; (2) amend Section 10.7.6.G, "Appurtenant Structures," to insert reference to co-located BESS; and (3) amend Section 10.7.10, "Construction and Monitoring," related to an as-built plan.

Finally, the Town amended the zoning by-laws to insert a new Section 10.9, "Battery Energy Storage Systems," to impose siting and general requirements on BESS. Section 10.9.4 imposes requirements related to a special permit application, including requiring that the application contain an emergency operations plan; procedures related to inspection and testing; and emergency procedures. Section 10.9.5 imposes design, safety and site standards including requirements related to vegetation and tree-cutting. Section 10.9.6 addresses the required special permit criteria. The by-law also includes provisions related to modifications, waivers and enforcement. Sections 10.9.7 – 10.9.11.

II. Attorney General's Standard of Review of Zoning By-laws

Our review of Article 32 is governed by G.L. c. 40, § 32. Under G.L. c. 40, § 32, the Attorney General has a "limited power of disapproval," and "[i]t is fundamental that every presumption is to be made in favor of the validity of municipal by-laws." Amherst v. Attorney General, 398 Mass. 793, 795-96 (1986) (requiring inconsistency with state law or the constitution for the Attorney General to disapprove a by-law). The Attorney General does not review the policy arguments for or against the enactment. Id. at 798-99 ("Neither we nor the Attorney General may comment on the wisdom of the town's by-law.") Rather, to disapprove a by-law (or any portion thereof), the Attorney General must cite an inconsistency between the by-law and the state Constitution or laws. Id. at 796. "As a general proposition the cases dealing with the repugnancy or inconsistency of local regulations with State statutes have given considerable latitude to municipalities, requiring a sharp conflict between the local and State provisions before the local regulation has been held invalid." Bloom v. Worcester, 363 Mass. 136, 154 (1973).

Article 32 as amendments to the Town's zoning by-laws, must be accorded deference. W.R. Grace & Co. v. Cambridge City Council, 56 Mass. App. Ct. 559, 566 (2002). When reviewing zoning by-laws for consistency with the Constitution or laws of the Commonwealth, the Attorney General's standard of review is equivalent to that of a court. "[T]he proper focus of review of a zoning enactment is whether it violates State law or constitutional provisions, is arbitrary or unreasonable, or is substantially unrelated to the public health, safety or general welfare." Durand v. IDC Bellingham, LLC, 440 Mass. 45, 57 (2003). A municipality has no power to adopt a zoning by-law that is "inconsistent with the constitution or laws enacted by the [Legislature]." Home Rule Amendment, Mass. Const. amend. art. 2, § 6.

III. Zoning Protection Granted to Solar Installations and Structures that Facilitate the Collection of Solar Energy by G.L. c. 40A § 3

Solar energy facilities and related structures have been protected under Section 3 for almost 40 years, since 1985 when the Legislature passed a statute codifying "the policy of the commonwealth to encourage the use of solar energy." St. 1985, c. 637, § 7, 8. Id. § 2. Section 3's solar provision grants zoning protections to solar energy systems and the building of structures that facilitate the collection of solar energy as follows:

No zoning . . . bylaw shall prohibit or unreasonably regulate the installation of solar energy systems or the building of structures that facilitate the collection of solar energy, except where necessary to protect the public health, safety or welfare.

In adopting Section 3, the Legislature determined that certain land uses are so important to the public good that the Legislature has found it necessary "to take away" some measure of municipalities' "power to limit the use of land" within their borders. Attorney General v. Dover, 327 Mass. 601, 604 (1950) (discussing predecessor to G.L. c. 40A, § 3); see Cnty. Comm'rs of Bristol v. Conservation Comm'n of Dartmouth, 380 Mass. 706, 713 (1980) (noting that Zoning Act as a whole, and G.L. c. 40A, § 3, specifically, aim to ensure that zoning "facilitate[s] the provision of public requirements"). To that end, the provisions of Section 3 "strike a balance between preventing local discrimination against" a set of enumerated land uses while "honoring legitimate municipal concerns that typically find expression in local zoning laws." Trustees of Tufts Coll. v. City of Medford, 415 Mass. 753, 757 (1993). Over the years, the Legislature has added to the list of protected uses, employing different language—and in some cases different methods—to limit municipal discretion to restrict those uses.

In codifying solar energy and related structures as a protected use under Section 3, the Legislature determined that "neighborhood hostility" or contrary local "preferences" should not dictate whether solar energy systems and related structures are constructed in sufficient quantity to meet the public need. See Newbury Junior Coll. v. Brookline, 19 Mass. App. Ct. 197, 205, 207-08 (1985) (discussing educational-use provision of Section 3); see also Petrucci v. Bd. of Appeals, 45 Mass. App. Ct. 818, 822 (1998) (explaining, in context of childcare provision, that Legislature's "manifest intent" when establishing Section 3 protected use is "to broaden . . . opportunities for establishing" that use). Indeed, the fundamental purpose of Section 3 is to "facilitate the provision of public requirements" that may be locally disfavored. Cty. Comm'rs of Bristol, 380 Mass. at 713.

The Supreme Judicial Court reaffirmed this principle in Tracer Lane II. In ruling that Section 3's protections required Waltham to allow an access road to be built in a residential district for linkage to a solar project in Lexington, the Court explicitly noted that "large-scale systems, not ancillary to any residential or commercial use, are key to promoting solar energy in the Commonwealth." Id. at 782 (citing Executive Office of Energy and Environmental Affairs, Massachusetts 2050 Decarbonization Roadmap, at 4, 59 n.43 (Dec. 2020) ("the amount of solar power needed by 2050 exceeds the full technical potential in the Commonwealth for rooftop solar, indicating that substantial deployment of ground-mounted solar is needed under any circumstance in order to achieve [n]et [z]ero [greenhouse gas emissions by 2050]"). The Court explained that whether a by-law facially violates Section 3's prohibition against unreasonable regulation of solar systems and related structures will turn in part on whether the by-law promotes rather than restricts this legislative goal. Id. at 781. While municipalities do have some "flexibility" to reasonably limit where certain forms of solar energy may be sited, the validity of any restriction ultimately entails "balanc[ing] the interest that the . . . bylaw advances" against "the impact on the protected [solar] use." Id. at 781-82.

By statute ESS qualify as "solar energy systems" and "structures that facilitate the collection of solar energy" and are protected by G.L. c. 40A, § 3. General Laws Chapter 164, Section 1, defines "energy storage system" as "a commercially available technology that is capable of absorbing energy, storing it for a period of time and thereafter dispatching the energy."¹ See also NextSun Energy LLC v. Fernandes, No. 19 MISC 000230 (RBF), 2023 WL 3317259, at *14 (Mass. Land Ct. May 9, 2023), amended, No. 19 MISC 000230 (RBF), 2023

¹ We note that the development of energy storage systems is critical to the promotion of solar and other clean energy uses. On August 9, 2018, An Act to Advance Clean Energy, Chapter 227 of the Acts of 2018 ("Act"), was signed into law by Governor Baker. Section 20 of the Act established a 1,000 MWh energy storage target to be achieved by December 31, 2025. The Act also required DOER to set targets for electric companies to procure energy dispatched from battery energy storage systems. <https://www.mass.gov/info-details/csi-goals-storage-target> (last visited September 3, 2024).

WL 4156740 (Mass. Land Ct. June 23, 2023), judgment entered, No. 19 MISC 000230 (RBF), 2023 WL 4145901 (Mass. Land Ct. June 23, 2023) (finding that battery energy storage system is entitled to Section 3 solar protections).

IV. Article 32 Must be Applied Consistent with G.L. c. 40A, § 3

We cannot determine that the by-law provisions adopted under Article 32 violate G.L. c. 40A, § 3 and we therefore approve them. However, we offer the following comments to the Town to ensure that the by-law provisions are applied consistent with the protections granted to solar uses and related structures in G.L. c. 40A, § 3.

The by-law imposes several requirements on BESS including special permit and site plan requirements. See Sections 3.4.3.8 and 3.4.3.9. In addition, the by-law distinguishes between BESS connected to solar and "stand alone" BESS and imposes additional limitations on the locations where "stand alone" BESS may be sited that are not imposed on BESS connected to solar. See Section 3.4.3.9. We additionally note that although the by-law categories BESS as Tier 1, Tier 2 or Tier 3, the by-law appears to impose requirements only on Tier 2 and Tier 3 BESS.² Section 10.9.3.A.

Further, the by-law imposes several requirements, including an emergency operation plan and various emergency procedures. Section 10.9.4.C. The by-law also requires areas within 10 feet of each side of the BESS to be cleared of "combustible vegetation and other combustible growth" and limits clearing of vegetation to only "what is necessary for construction, operation and maintenance." Section 10.9.5.B. And the by-law requires screening and buffers to protect against "adverse visual impacts;" integration into existing landscape; and requires that the proposed use not be "unduly detrimental" to the health, safety, or welfare of the community. Section 10.9.6. Lastly, the by-law requires BESS to meet the same standards as large-scale ground-mounted solar installations including the design requirements and performance standards in Section 10.7.7; construction and monitoring and operation and maintenance standards in Section 10.7.10 and 10.7.11 and decommissioning requirements in Section 10.7.13.

Based on our standard of review, we cannot conclude that these provisions conflict with Section 3. However, if these provisions are used to deny a BESS, or otherwise applied in ways that make it impracticable or uneconomical to build solar energy systems and related structures, such application would run a serious risk of violating G.L. c. 40A, § 3. As the court stated in PLH LLC v. Town of Ware, No. 18 MISC 000648 (GHP), 2019 WL 7201712, at *3 (Mass. Land Ct. Dec. 24, 2019), aff'd, 102 Mass. App. Ct. 1103 (2022), "the review of the municipality conducted under the bylaw's special permit provisions must be limited and narrowly applied in a way that is not unreasonable, is not designed or employed to prohibit the use or the operation of the protected use, and exists where necessary to protect the health, safety or welfare." The Town should consult further with Town Counsel on this issue.

² Further, the Table of Use does not reference the various Tiers. See Sections 3.4.3.8 and 3.4.3.9. The Town should consult with Town Counsel to determine if any amendment to the Table of Use or Section 10.9 is needed at a future Town Meeting to clarify the regulations as it relates to the various BESS Tiers.

Finally, Section 3.4.8.9 allow a BESS "not associated with on-site solar generation" by special permit (PB) only in the GB and IPG Districts and prohibits this use in all other zoning districts. We approve these portions of the by-law because we cannot conclude that they conflict with Section 3. However, given the by-law's extensive siting regulations and limitations, it is not clear whether there is sufficient land in the Town to accommodate a "stand alone" BESS. If the by-law's provisions are used to deny a BESS, or otherwise applied in ways that make it impracticable or uneconomical to build solar energy systems and related structures such as BESS, such application would run a serious risk of violating G.L. c. 40A, § 3. See Tracer Lane II, 489 Mass. at 781 (Waltham's prohibition on solar energy systems in all but one to two percent of its land area violates the solar energy provisions of G.L. c. 40A, § 3.) The Town should consult further with Town Counsel on this issue.

V. Conclusion

We approve Article 32 because, on the record before us, we cannot conclude that the by-law amounts to an unreasonable regulation of solar facilities and related structures (including BESS) in conflict with Section 3. However, if Article 32 is used to deny a BESS, or otherwise applied in ways that make it impracticable or uneconomical to build BESS, such application would run a serious risk of violating G.L. c. 40A, § 3. See Tracer Lane II, 489 Mass. at 775. The Town should consult with Town Council with any questions.

Article 46 – Under Article 46 the Town voted to amend the general by-laws to add a new Section 642, “Permitting of Ice Cream Truck Vendors.” The new Section 642 is adopted pursuant to 520 CMR 15.00 *et seq.*, pertaining to permitting of ice cream truck vendors. We offer the following comments for the Town’s consideration.

A. Section F – Fees

Section F provides that the police department will charge an administrative fee of \$50.00 for the investigation of each permit “pursuant to Massachusetts General Law Chapter 6 Section 172B ½.” General Laws Chapter 6, Section 172B ½, requires that \$30 of the \$50 fee “shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund and the remainder of the fee may be retained by the licensing authority for costs associated with the administration of the system.” The Town should consult with Town Council with any questions on the application of this provision.

B. Section H – Fingerprint Requirements

Section H provides that the Chief of Police, or his designee, shall conduct an investigation including “performing state and national criminal history records check as authorized by Massachusetts General Laws, Chapter 6 Section 172B ½.” In order for a municipality to conduct state and national criminal history record checks pursuant to G.L. c. 6, § 172B ½, the municipality must comply not only with the requirements of G.L. c. 6, § 172B ½, but also with the procedures required by the Federal Bureau of Investigation (“FBI”). The Executive Office of Public Safety and Security (“EOPSS”) has issued an Informational Bulletin which explains the requirements for town by-laws and the procedures for obtaining criminal histories. The Informational Bulletin can be found here: https://www.mass.gov/doc/municipal-civil-fingerprinting-bulletin/download?_ga=2.115691462.1588319617.1657896501-951842872.1621620055

According to the EOPSS Bulletin, the FBI will not allow a municipality to access the national criminal history records database unless the municipality has a by-law in place which satisfies several requirements, as outlined in the EOPSS Bulletin. See EOPSS Informational Bulletin, p.2. It appears that the “Permitting of Ice Cream Truck Vendors” by-law does not comply with all of the FBI’s requirements, including the requirements that the by-law authorize the use of FBI records to conduct state and national criminal history records checks, and the requirement that the by-law clearly state that the FBI criminal history will not be disseminated to unauthorized entities. The EOPSS Bulletin also contains detailed information about other requirements the Town must comply with in order to implement the criminal history check system. These include the requirement that the by-law must be forwarded to the State Identification Section of the Massachusetts State Police (SIS) and copied to the Massachusetts Department of Criminal Justice Information Services Office of the General Counsel (DCJIS OGC) to coordinate approval by the FBI Access Integrity Unit (AIU). The Town should consult with Town Council regarding these requirements if the Town wishes to gain access to the national criminal history records information.

C. Sections I and L - Revocation of a Permit

Sections I and L authorize revocation of a permit under certain circumstances including “for just cause” and for a violation of the by-law. The by-law provides for a right to appeal to the Select Board in the event of a revocation of a permit. However, the by-law is silent as to any notice and hearing rights prior to the revocation of a permit as well as the procedure for an appeal hearing before the Select Board. The Town should consult closely with Town Council to determine whether any amendments to the by-law are needed to address these issues. In addition, the Town may wish to consult with Town Council prior to revoking a permit to ensure that any required due process has been satisfied.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute.

Very truly yours,
ANDREA JOY CAMPBELL
ATTORNEY GENERAL

Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418

cc: Town Counsel Brian J. Winner



ANDREA JOY CAMPBELL
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

September 25, 2024

Deborah Brennan, Town Clerk
Town of Wilbraham
240 Springfield Street
Wilbraham, MA 01095

**Re: Wilbraham Annual Town Meeting of June 3, 2024 – Case # 11474
Warrant Articles # 31 and 32 (Zoning)
Warrant Articles # 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, and 56 (General)**

**** SUPPLEMENTAL DECISION ****

Dear Ms. Brennan:

On June 8, 2024, this Office received the by-law amendments adopted at the June 3, 2024 Wilbraham Annual Town Meeting, including Article 44 amending the Town’s general by-laws regarding application fees for a door-to-door solicitation permit. On September 5, 2024, we issued our decision to the Town approving Articles 31, 32, and 43 through 56. For the reasons provided below, this decision supplements our previous decision of September 5, 2024 regarding Article 44.

Recently, the Town Clerk informed us that what was originally submitted as the certified vote under Article 44 (and the text that we approved), did not accurately reflect the text voted by Town Meeting for this Article. On September 13, 2024, the Town Clerk provided us with a corrected certified vote for Article 44.¹ Having reviewed this re-submission, we approve Article 44.

¹ Under Article 44 the Town amended its general by-laws, Section 640, “Door to Door Sales,” Part (c), “Application and Fee,” to delete the fee of \$25 and add new text authorizing the Board of Selectmen to set the application fee but limiting the fee to no more than \$50. The certified vote originally submitted added the new text but did not delete the text establishing the fee as \$25.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute.

Very truly yours,
ANDREA JOY CAMPBELL
ATTORNEY GENERAL

Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418

cc: Town Counsel Brian J. Winner

Wilbraham State Primary Official Results

Wilbraham State Primary Official Results: DEMOCRAT

Wilbraham State Primary Official Results: REPUBLICAN

September 3, 2024

(AP= Advanced Processing)

September 3, 2024

(AP= Advanced Processing)

Senator in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Elizabeth Ann Warren	71	264	38	228	47	178	71	242	1139
Write-in	0	1	0	0	2	0	0	1	4
Blank	2	23	4	8	2	12	14	17	82
Total Ballots Cast	361		278		241		345		1225

Representative in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Richard E. Neal	68	264	38	225	47	182	76	241	1141
Write-in	0	1	0	0	1	2	0	1	5
Blank	5	23	4	11	3	6	9	18	79
Total Ballots Cast	361		278		241		345		1225

Councillor	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Tara J. Jacobs	59	250	35	208	44	172	67	233	1068
Write-in	0	0	2	0	0	0	0	1	3
Blank	14	38	5	28	7	18	18	26	154
Total Ballots Cast	361		278		241		345		1225

Senator in General Court	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Jacob R. Oliveira	64	270	38	222	48	177	79	246	1144
Write-in	0	1	0	0	0	0	0	1	2
Blank	9	17	4	14	3	13	6	13	79
Total votes Cast	361		278		241		345		1225

Representative in General	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Angelo J. Puppolo, Jr.	67	272	39	227	48	184	81	242	1160
Write-in	0	0	0	0	0	0	2	1	3
Blank	6	16	3	9	3	6	2	17	62
Total votes Cast	361		278		241		345		1225

Clerk of Courts	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Laura S. Gentile	62	262	40	223	47	177	71	234	1116
Write-in	0	0	0	0	0	0	0	0	0
Blank	11	26	2	13	4	13	14	26	109
Total votes Cast	361		278		241		345		1225

Register of Deeds	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Cheryl Coakley-Rivera	65	267	41	220	47	183	75	240	1138
Write-in	0	0	0	0	0	0	0	0	0
Blank	8	21	1	16	4	7	10	20	87
Total votes Cast	361		278		241		345		1225

Senator in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	1	1	0	0	0	3
Blank	0	0	0	1	0	1	2	0	4
Total Ballots Cast	1		2		2		2		7

Representative in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	1	0	0	3
Blank	0	0	0	2	0	0	2	0	4
Total Ballots Cast	1		2		2		2		7

Councillor	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	0	0	0	0
Blank	0	0	0	2	0	1	2	0	0
Total Ballots Cast	1		2		2		2		7

Senator in General Court	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	1	0	0	3
Blank	0	0	0	2	0	0	2	0	4
Total Ballots Cast	1		2		2		2		7

Representative in General	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	1	0	0	3
Blank	0	0	0	2	0	0	2	0	4
Total Ballots Cast	1		2		2		2		7

Clerk of Courts	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	1	0	0	3
Blank	0	0	0	2	0	0	2	0	4
Total Ballots Cast	1		2		2		2		7

Register of Deeds	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	1	0	0	3
Blank	0	0	0	2	0	0	2	0	4
Total Ballots Cast	1		2		2		2		7

Senator in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Robert J. Antonellis	7	22	9	8	19	15	19	11	110
Ian Cain	2	10	1	9	1	5	6	10	44
John Deaton	68	66	41	60	60	71	77	56	499
Write-in	0	1	0	1	0	0	0	0	2
Blank	0	3	0	0	0	1	1	0	5
Total Ballots Cast	179		129		172		180		660

Representative in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	0	4	1	7	2	1	1	16
Blank	77	102	47	77	73	90	102	76	644
Total Ballots Cast	179		129		172		180		660

Councillor	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	0	2	0	4	1	1	1	9
Blank	77	102	49	78	76	91	102	76	651
Total Ballots Cast	179		129		172		180		660

Senator in General Court	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	0	3	1	4	2	1	0	11
Blank	77	102	48	77	76	90	102	77	649
Total Ballots Cast	179		129		172		180		660

Representative in General	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	0	3	1	4	1	1	1	11
Blank	77	102	48	77	76	91	102	76	649
Total Ballots Cast	179		129		172		180		660

Clerk of Courts	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	3	0	4	1	1	2	12
Blank	77	101	48	78	76	91	102	75	648
Total Ballots Cast	179		129		172		180		660

Register of Deeds	PCT A		PCT B		PCT C		PCT D		TOTAL
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	4	1	5	1	1	0	13
Blank	77	101	47	77	75	91	102	77	647
Total Ballots Cast	179		129		172		180		660

Wilbraham State Primary Official Results: LIBERTARIAN

September 3, 2024

Senator in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	1	1	0	0	0	3
Blank	0	0	0	1	0	1	2	0	4
Total Ballots Cast	1		2		2		2		7

Representative in Congress	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	1	0	0	3
Blank	0	0	0	2	0	0	2	0	4
Total Ballots Cast	1		2		2		2		7

Councillor	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Write-in	0	1	0	0	1	0	0	0	0
Blank	0	0	0	2	0	1	2	0	0
Total Ballots Cast	1		2		2		2		7

Senator in General Court	PCT A		PCT B		PCT C		PCT D		S
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	

State Election Official Results for Wilbraham

State Election Official Results for Wilbraham

Tuesday, November 5, 2024

AP=Advanced Processing

Election District	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Ayyadurai and Ellis	9	7	11	4	10	6	8	5	60
De La Cruz and Garcia	2	1	3	1	4	1	1	1	14
Harris and Walz	480	747	489	626	503	618	521	664	4648
Oliver and Ter Maat	4	8	10	3	9	9	15	2	60
Stein and Caballero-Roca	7	6	11	1	11	2	4	10	52
Trump and Vance	526	501	601	422	661	442	700	437	4290
Chisholm and Quarles	0				0				0
Desoteaux and Lyle	0				0				0
Sonski and Onak	0				0				0
West and Abdullah	0				0				0
Write-in	10	7	6	12	9	13	8	11	76
Blank	24	7	10	10	13	6	15	20	105
Total Ballots Cast	2346		2220		2317		2422		9305

Senator in Congress	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Elizabeth Ann Warren	465	724	474	591	471	596	473	619	4413
John Deaton	566	538	639	467	721	473	765	510	4679
Write-in	3	2	0	2	4	1	4	2	18
Blank	28	20	28	19	24	27	30	19	195
Total Ballots Cast	2346		2220		2317		2422		9305

Representative in Congress	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Richard E. Neal	570	789	630	667	595	658	651	714	5274
Nadia Donya Milleron	421	416	421	342	554	366	535	361	3416
Write-in	4	4	6	4	6	1	7	7	39
Blank	67	75	84	66	65	72	79	68	576
Total Ballots Cast	2346		2220		2317		2422		9305

Councillor	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Tara J. Jacobs	704	888	766	743	779	727	829	779	6215
Write-in	16	14	28	18	46	12	25	24	183
Blank	342	382	347	318	395	358	418	347	2907
Total Ballots Cast	2346		2220		2317		2422		9305

Senator in General Court	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Jacob R. Oliveira	738	943	797	779	810	777	875	840	6559
Write-in	14	15	20	19	44	8	19	21	160
Blank	310	326	324	281	366	312	378	289	2586
Total Ballots Cast	2346		2220		2317		2422		9305

Representative in General Court	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Angelo J. Puppola, Jr.	779	991	868	824	876	812	948	906	7004
Write-in	12	16	14	12	35	8	20	15	132
Blank	271	277	259	243	309	277	304	229	2169
Total Ballots Cast	2346		2220		2317		2422		9305

Clerk of Courts	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Laura S. Gentile	735	938	813	780	820	776	892	843	6597
Write-in	16	16	17	15	42	8	22	17	153
Blank	311	330	311	284	358	313	358	290	2555
Total Ballots Cast	2346		2220		2317		2422		9305

State Election Official Results for Wilbraham

Tuesday, November 5, 2024

AP=Advanced Processing

Register of Deeds	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Cheryl Coakley-Rivera	512	716	545	584	553	586	583	648	4727
Bob Collamore	413	435	437	391	515	381	505	371	3448
Write-in	2	1	3	1	5	0	6	2	20
Blank	135	132	156	103	147	130	178	129	1110
Total Ballots Cast	2346		2220		2317		2422		9305

Q1: State Auditor Authority to Audit Legislature	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Yes	669	826	727	694	800	732	848	730	6026
No	314	370	330	314	345	290	348	319	2630
Blank	79	88	84	71	75	75	76	101	649
Total Ballots Cast	2346		2220		2317		2422		9305

Q2: MCAS Testing Elimination for High School Diploma	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Yes	676	772	774	629	740	631	825	674	5721
No	366	459	345	415	459	428	427	440	3339
Blank	20	53	22	35	21	38	20	36	245
Total Ballots Cast	2346		2220		2317		2422		9305

Q3: Transportation Network Drivers Right to Form Unions	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Yes	491	583	485	545	534	525	484	508	4155
No	498	610	597	470	633	517	722	564	4611
Blank	73	91	59	64	53	55	66	78	539
Total Ballots Cast	2346		2220		2317		2422		9305

Q4: Persons Aged 21 or Older to Grow, Possess & Use Psychedelic Substances	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Yes	425	353	413	358	501	330	460	381	3221
No	603	870	695	670	693	726	781	714	5752
Blank	34	61	33	51	26	41	31	55	332
Total Ballots Cast	2346		2220		2317		2422		9305

Q5: Increase Minimum Wage for Tipped Workers	PCT A		PCT B		PCT C		PCT D		TOTALS
	PRCT	AP	PRCT	AP	PRCT	AP	PRCT	AP	
Yes	275	460	297	394	303	395	278	411	2813
No	757	764	812	630	888	661	956	692	6160
Blank	30	60	32	55	29	41	38	47	332
Total Ballots Cast	2346		2220		2317		2422		9305

Wilbraham Percent Turnout for November 5, 2024 State Election

	PCT A	PCT B	PCT C	PCT D	TOTALS
Total Registered Voters	3055	2986	2978	3076	12095
Voted Ballots	2346	2220	2317	2422	9305
Turnout %	76.8%	74.3%	77.8%	78.7%	76.9%

Percent Voter Turnout: 76.9%

Vote-By-Mail Voters: 35%
In-Person Early Voters: 24%
Election Day Voters: 41%

Information Technology Department

During 2024, much of the IT Department's time was utilized supporting the day-to-day technology needs of all Town municipal departments. The IT Department currently has 4 full time staff members (IT Director, Network Administrator, Public Safety Network Systems Support Analyst and a Helpdesk/Website Support Technician). Outside consultants were leveraged to provide the extra support when needed.

We would like to remember Wayne Wrubel, our previous Helpdesk/Website Support Technician who passed away unexpectedly in July of 2024. He was a very talented and valuable member of our team, as well as a friend to all that knew him. He will be missed and we will strive to carry on his legacy.

Many IT Department accomplishments are below:

- ◆ Supported all Town department printers, copiers, network devices, workstations, servers, software, video, phone, radio, security and other "IT-like" systems. IT staff priority is to ensure that all Town departments maintain continuity of business operations – especially those providing public facing services.
- ◆ Continued using open source virtualization technologies to virtualize more Town servers and workstations.
- ◆ Continued operation and maintenance of wireless technology in Town buildings. Many Town buildings and properties support free wi-fi access.
- ◆ Continued maintenance and operation of the municipal building-to-building (WAN/VPN) network using fiber optic backbone paired with free and open software firewalls.
- ◆ Continued battery backup (UPS) installation, upgrades and battery maintenance in all facilities.
- ◆ Continued working with surrounding municipal and regional IT Directors and the State to plan framework for future regionalization, mutual aid, grant application, training, cyber security and other group efforts.
- ◆ Continued maintenance, upgrades and content coordination for the Town website (<http://wilbraham-ma.gov>) and other linked Internet technologies (Facebook, Twitter/X, Connect [reverse 911], and others).
- ◆ Continued performing memory, hard drive and component upgrades, cleanings and other maintenance to extend the useful lifespan of Town computers and network devices. Continued migrating end of life applications and operating systems to current versions.
- ◆ Continued e-waste removal from Town facilities and departments for proper repurposing or eco-friendly recycling.
- ◆ Continued operation and monitoring of MBI fiber circuits for Town Hall and Fire HQ buildings.
- ◆ Continued usage of cloud/SaaS services for some departments and evaluation of feasibility and cost effectiveness of migrating other internally hosted systems to these services.
- ◆ Continued maintenance and improvements of the IT building located at 16 Main Street. The facility serves as IT and Facilities staff offices and meeting space, technology inventory and archival storage, and offsite disaster recovery storage for existing data rooms located in other town buildings.
- ◆ Hired a new 911 grant funded staff position called Public Safety Network Systems Support Analyst. This role is dedicated to supporting the WRECC and associated technologies within member public safety agency facilities.
- ◆ Hired a replacement Helpdesk/Website Support Technician staff member.
- ◆ Worked with the Town Clerk's office to migrate their dog (and other) licensing systems to a cloud based system with online payment capabilities.
- ◆ Worked with the Senior Center Building Committee to complete the technology procurement, coordination and integration into the new Senior Center building. Moved the Senior Center staff technology from the old facility into the new one.
- ◆ Purchased and installed a Pure Flash Array for the WRECC (911 grant funded). Migrated VM servers off of legacy hybrid SSD/HD storage onto modern flash storage which resulted in significant performance and data safety boost.
- ◆ Worked with Public Access to integrate new TV's and associated screen casting technology in the Library Brooks Room.
- ◆ Worked with the Police Department to implement a new "smart" taser rack in their armory room.
- ◆ Worked with the WRECC and Belchertown IT department to perform initial onboarding of dispatch functions for Belchertown.

Select Board Liaison Assignments 2024-2025

Susan C. Bunnell, Chair

Broadband Committee
Solid Waste Advisory Committee
Engineering Dept./DPW
Scantic Valley Health Trust
Planning Board
Assessor's Office
Building Department
Traffic Safety Team
Public Library
Local Emergency Planning Committee
Playground & Recreation Commission
Wilbraham Nature and Cultural Council
Wilbraham Economic Development Cmte.

Michael A. Squindo, Vice Chair

Finance Committee
Fire Department
Police Department
Water Commission
Sewer Advisory Board
Council on Aging
Open Space and Recreation Committee
Wilbraham Cultural Council
Capital Planning Committee
Treasurer/Collector's Office
Dept. of Veterans' Affairs
Commission on Disability
Advisory Board of Health
Accounting Office
Town Clerk's Office
Hampden-Wilbraham Partners 4 Youth

Marc Ducey, Clerk

HWRSD School Committee
HWRSD Planning Committee
Cable TV Advisory Committee
Public Access TV Committee
Country Club of Wilbraham
Zoning Board of Appeals
Conservation Commission
Historical Commission
Cemetery Commission
Personnel Board
Community Preservation Committee
Sealer of Weights and Measures
IT Department



**Wilbraham Select Board
joined by the
Wilbraham Cultural Council**

Photo courtesy of Nick Breault

Select Board

Greetings to the Citizens of the Wilbraham:

The Wilbraham Select Board is pleased to present to you its 2024 Annual Report. Wilbraham is a vibrant, dynamic community. The people who serve in your local government strive every day to support and enhance this vibrancy and dynamism. The Select Board members consider it an honor and a privilege to lead this effort on behalf of all Citizens.

Susan C. Bunnell and Michael A. Squindo continued their terms on the Select Board in 2024. Theresa J. Goodrich decided not to run for a second term and left the Board in May. Terry served on the Select Board with diligence and integrity, and always with the best intentions for the Town. Marc Ducey was elected to the Select Board in May. This was the start of Marc's first term as a Select Board member, but he has served his community in many roles over the years including as a member of the School Committee, Finance Committee, and several ad-hoc committees. After the election the Select Board reorganized as follows: Susan C. Bunnell was voted Chair; Michael A. Squindo was voted Vice Chair; and Marc Ducey was voted Clerk.

2024 was a notable year for Town government. The new Senior Center opened in April. This 15,000 square foot structure, more than a decade in the making, is nestled between Town Hall and the Country Club of Wilbraham. It was an instant hit with Wilbraham's Seniors. The Wilbraham Regional Emergency Communications Center, formerly known as Central Dispatch, expanded its service area from Wilbraham and Hampden, by adding Belchertown in June. This expansion, funded in large part by the state's 9-1-1 grant, improved the efficiency of the cost and delivery of dispatch services for all three of its member communities. The Town added new outdoor Pickleball Courts to its roster of recreational offerings with their grand opening in October. Wilbraham is now among the ranks of the communities that has a dedicated facility to the "fastest growing sport in America."

The Select Board re-established a tradition of establishing goals for the Board in 2024. Among the goals the Select Board set to achieve in FY25, and their status as of the publishing of this Annual Report, were:

- Approve and implement Financial Policies: **Financial Policies Approved November 25**
- Form a new committee to review municipal building utilization: **Building Utilization Review Committee established December 2**
- Provide the Finance Committee with

goals and priorities: **Ongoing During Budget Season**

- Present a Municipal Aggregation Program to Town Meeting: **Pending, Annual Town Meeting/Special Town Meeting, 2025**
- Review the appointment process for boards and committees and write a document to establish the process: **Pending**
- Review the roles of the Select Board: analyze pros and cons of expansion to five members; and for divesting the duties of the Board of Health and placing them with the Advisory Board of Health/or making that the Board of Health, elected or appointed; and to review overall roles of the Select Board as the Sewer Commission, etc.: **Pending**

The Select Board took action on many other policies and tasks in 2024. The Board approved Mobile Food Truck regulations. These regulations set the terms and conditions for mobile food trucks on a single event, or on an annual basis. The Select Board initiated the Ascertainment Process to renew the Cable Television Franchise Agreement with Charter/Spectrum. The Town's present Ten-Year Franchise Agreement with Charter/Spectrum is scheduled to expire in April, 2027. An Ascertainment Hearing was held on October 28 allowing the public to offer comments to the Select Board as the Franchise Awarding Authority. The Select Board negotiated and executed new three-year collective bargaining agreements with the UPSEU Local 424M and IUOE Local 98. The Select Board committed the remainder of the Town's \$4,390,602 of ARPA Funds in 2024. Here is an accounting of the ARPA Funds:

ARPA Funds Expended by December 31, 2024		
Project Description	Total Project Expenditure	ARPA Funds Remaining
ARPA Funds Awarded to Wilbraham	\$ 4,390,642.46	\$ 4,390,642.46
Sewer Lines for Senior Center Design	\$ 40,000.00	\$ 4,350,642.46
MRHS Network Switches	\$ 228,473.44	\$ 4,122,169.02
Rec Complex at Memorial RFP	\$ 98,172.50	\$ 4,023,996.52
Broadband Open Access Partner RFP	\$ 986.38	\$ 4,023,010.14
Senior Center General Contractor	\$ 1,804,151.00	\$ 2,218,859.14
Senior Center/Town Hall Sewer Line	\$ 319,188.50	\$ 1,899,670.64
Senior Center General Contractor	\$ 385,000.00	\$ 1,514,670.64
Ambulance Purchase	\$ 294,293.18	\$ 1,220,377.46
WMEDC Eatsfld. Mall Business Relocation	\$ 15,000.00	\$ 1,205,377.46
Broadband Project	\$ 102,644.53	\$ 1,102,732.93
FY25 Paving	\$ 450,000.00	\$ 652,732.93
COVID Test Purchase	\$ 8,816.00	\$ 643,916.93
CARES Act Non-Reimbursements	\$ 124,578.63	\$ 519,338.30
ARPA Funds Allocated by December 31, 2024 to be Expended by December 31, 2026		
Project Description	END FY 25 BALANCE	Allocated to Expend
Economic Development Parking Study	\$ 50,000.00	
Broadband Project	\$ 97,706.82	
Fire Engine Purchase	\$ 319,136.00	
Police Rifles Purchase	\$ 22,500.00	
COVID ARPA Disbursement Account	\$ 29,995.48	
Total	\$ 519,338.30	\$ 519,338.30
ARPA Closed Project Expenditures	\$ 3,871,394.16	
ARPA Ongoing Project Balances	\$ 519,338.30	
ARPA Project Total	\$ 4,390,642.46	
ARPA Amount Awarded	\$ 4,390,642.46	
ARPA Award Unaccounted For	\$ \$0.00	

The Select Board usually meets weekly on Monday evenings, often with an Executive Session at 6:00 p.m., and an Open Session at 7:00 p.m. Meetings are generally held bi-weekly during the summer months. Meeting agendas are posted a minimum of 48 hours prior to scheduled meetings. The Select Board met forty-four times in 2024.

Finally, the Select Board extends its sincere appreciation to all the volunteers who serve as members on Town Boards, Committees and Commissions, and to our municipal employees for their exceptional and dedicated service.

Select Board Susan C. Bunnell, Chair Michael A. Squindo, Vice Chair Marc Ducey, Clerk	Town Administrator Nick Breault Administrative Assistant to the Town Administrator & the Select Board Heather Kmelius
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2024 Permits & Licenses Issued by the Select Board/Board of Health
Annual Food Establishment Permit & Annual Food Truck licenses (All types)
Common Victualer License
Milk & Cream License
Annual Caterer's License
Annual Entertainment License (Sundays)
Annual Entertainment License (Mondays-Saturdays)
Tobacco Licenses
Tanning Facilities
Auto – Class I
Auto – Class II
Roller Skating Rinks
Juke Boxes
Pool Tables
Amusement Devises
Motel, Cabins
Pasteurization
Frozen Dessert (Wholesale Mfg and Small Business Mfg Retail)
Pawnbrokers/Junk & Secondhand Dealers
New and increased Licenses for Above & Underground Storage of Flammable & Combustible Liquids, Flammable Gases and Solids
Annual Liquor Licenses (Sec.15,Sec.12, Sec. 19)
Temporary Food Establishment Permit
Temporary Entertainment License (1 Event, incl. Sundays)
Section 14: Special Alcohol License (1 day license & Special - Educational)
Seasonal Food Establishment Permit
Seasonal & Annual Operation of Swimming Pool License
Seasonal Camp License
*Fees for non-profit and town entities are waived by the SB/BoH upon request.

Finance

Capital Planning Committee

The Capital Planning Committee is a five-person committee, three appointed by the Select Board and two appointed by the Finance Committee. We report to the Select Board. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the town by maintaining a ten-year Capital Plan. We update the plan every year. These plans are formulated by speaking to department managers of the town and evaluating their capital projects. Projects are things such as maintenance of town buildings, (including all school buildings, except Minnechaug,) vehicle/fleet management, and equipment purchases that are more than \$10,000.

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by town departments, on-site meetings, tours of the facilities, input from citizens, and requests from the Select Board. We present the Capital Plan for review at the annual budget hearing and Town Meeting.

Looking at FY 2025 (Past Year) the town approved \$563,850 in capital projects that were funded from free cash. By not borrowing for these projects, the town will save money on future interest payments.

Looking at FY 2026 (coming year) the committee anticipates a borrowing recommendation of \$500,000 for vehicles and equipment and \$500,000 for the remodeling of public buildings. The committee will be talking to department managers and the school staff at public meetings to better solidify final recommendations for Town Meeting. They will also review different funding methods including the use of free cash and borrowing of funds to finance.

Our committee is assisted by four very helpful town employees who attend most meetings. Town Treasurer/Collector Barbara Hancock is a key resource for formulating a capital strategy, preparing online scenarios and helping with risk assessment. Town Accountant Derek Geser provides exceptional administrative support, research, and project work. Building Inspector John Walsh and Facilities & Maintenance Supervisor Sam Boyd are great resources, monitoring and reporting about the status of ongoing projects. Their expertise in the construction area is extremely valuable.

Capital Planning Committee

- Nicholas Manolakis, Chairman
- Paul Kukulka, Vice Chairman
- Jim Rooney
- Joe Lawless
- Jeffrey Farnsworth

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year Chairman Roger J. Roberge II and Board Member John M. Wesowski congratulated Lawrence G. LaBarbera on his re-election.

The daily functions of the Assessors' Office are managed by Principal Assessor Christopher Keefe, Assistant Administrator Maryann Wilkinson, and Senior Administrative Clerk Deanna Lavigne. The office values 6,176 parcels of real estate worth approximately \$3 billion; additionally, the office processes over 200 exemptions for senior citizens, blind citizens, and disabled veterans each year.

Following three straight years in which property values rose approximately 32% in total, analysis of calendar 2023 data indicated Assessors were once again faced with a rapidly appreciating real estate market in 2024. A review of recent market sales, vacancy rates, rents and capitalization rates revealed that the assessors were once again behind actual real estate market values, necessitating increases in property values across all classes in order to bring the assessments up to full and fair value for FY2025. All of the revaluation work was completed in-house except the valuation of utility properties, which were valued by a professional consultant. For fiscal year 2025, the value of all non-tax-exempt real and personal property in Wilbraham amounts to \$2,647,489,561; this is an over 7.6% increase from FY2024 where the total taxable value was \$2,459,372,764. The average single-family home is now worth \$444,500 and the average annual tax bill is \$7,948 for FY2025. New construction, remodeling and additions ("New Growth") amounted to over \$29 million in value, which added \$548,488 in brand new tax dollars for FY2025. The Massachusetts Department of Revenue approved the tax rate for fiscal year 2025 at \$17.88 which is down from last year's rate of \$18.50 per thousand.

In addition, the Board of Assessors levied nearly \$2.8 million in Motor Vehicle Excise tax on 17,323 vehicles during calendar 2024, and \$540,000 in Community Preservation Act surcharges. In total, over 86% of the general fund revenues for the town originated in the Assessors' Office last year.

To all of our residents who took the time to fill out our annual forms and information requests, we extend our appreciation – your efforts help ensure fair & equitable assessments, and the continued smooth operation of our office.

Wilbraham Board of Assessors

Chairman Roger J. Roberge II
 Lawrence G. LaBarbera
 John M. Wesolowski

Wilbraham Assessors' Office

Christopher Keefe RMA, Principal Assessor
 Maryann Wilkinson MAA, Assistant Administrator
 Deanna Lavigne, Senior Administrative Clerk

MASSACHUSETTS DEPARTMENT OF REVENUE	Wilbraham				
DIVISION OF LOCAL SERVICES	TOWN				
BUREAU OF ACCOUNTS					
TAX RATE RECAPITULATION					
Fiscal Year 2025					
<hr/>					
I. TAX RATE SUMMARY					
la. Total amount to be raised (from page 2, IIe)	\$ 61,478,329.88				
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	14,141,216.53				
lc. Tax Levy (Ia minus Ib)	\$ 47,337,113.35				
ld. Distribution of Tax Rates and levies					
<hr/>					
CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	89.1577	42,204,681.51	2,360,439,588.00	17.88	42,204,659.83
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	6.4578	3,056,936.11	170,970,823.00	17.88	3,056,958.32
Net of Exempt					
Industrial	1.4016	663,476.98	37,106,800.00	17.88	663,469.58
SUBTOTAL	97.0171		2,568,517,211.00		45,925,087.73
Personal	2.9829	1,412,018.75	78,972,350.00	17.88	1,412,025.62
TOTAL	100.0000		2,647,489,561.00		47,337,113.35
MUST EQUAL 1C					
Signatures					
Assessors					
Roger J Roberge, Assessor , Wilbraham , ckeefe@wilbraham-ma.gov 413-596-2800 11/14/2024 2:48 PM					
Comment:					
Lawrence G. La Barbera, Assessor , Wilbraham , ckeefe@wilbraham-ma.gov 413-596-2800 11/14/2024 3:41 PM					
Comment:					
Christopher Keefe, Principal Assessor , Wilbraham , ckeefe@wilbraham-ma.gov 413-596-2800 11/15/2024 8:58 AM					
Comment:					
Documents					
No documents have been uploaded.					
Do Not Write Below This Line --- For Department of Revenue Use Only					
<hr/>					
Reviewed By:		Amy Handfield			
Date:		12/03/2024			
Approved:		Jared Curtis			
Director of Accounts:		Deborah A. Wagner			

Deborah A. Wagner

TAX RATE RECAPITULATION
Fiscal Year 2025

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		<u>60,267,759.00</u>
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Retained Earnings Deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	44,047.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	<u>421,350.53</u>	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other : FUND BALANCE DEFICITS	241,681.10	
TOTAL Ilb (Total lines 1 through 10)		<u>707,078.63</u>
Ilc. State and county cherry sheet charges (C.S. 1-EC)		131,056.00
Ild. Allowance for abatements and exemptions (overlay)		372,436.25
Ile. Total amount to be raised (Total Ila through Ild)		<u>61,478,329.88</u>

III. Estimated receipts and other revenue sources

Illa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	2,013,035.00	
2. Massachusetts school building authority payments	0.00	
TOTAL Illa		<u>2,013,035.00</u>
Illb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	<u>3,431,209.00</u>	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	<u>4,128,826.00</u>	
4. Community Preservation Funds (See Schedule A-4)	<u>930,174.53</u>	
TOTAL Illb		<u>8,490,209.53</u>
Illc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	<u>2,035,765.00</u>	
2. Other available funds (page 4, col (d))	<u>1,602,207.00</u>	
TOTAL Illc		<u>3,637,972.00</u>
Illd. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2024	0.00	
1b. Free cash..appropriated on or after July 1, 2024	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL Illd		<u>0.00</u>
Ilie. Total estimated receipts and other revenue sources		<u>14,141,216.53</u>
(Total Illa through Illd)		

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		<u>61,478,329.88</u>
b. Total estimated receipts and other revenue sources (from Illc)	<u>14,141,216.53</u>	
c. Total real and personal property tax levy (from Ic)	<u>47,337,113.35</u>	
d. Total receipts from all sources (total IVb plus IVc)		<u>61,478,329.88</u>

TAX RATE RECAPITULATION

Fiscal Year 2025

LOCAL RECEIPTS NOT ALLOCATED *

	Receipt Type Description	(a) Actual Receipts Fiscal 2024	(b) Estimated Receipts Fiscal 2025	Percentage Change
==>	1. MOTOR VEHICLE EXCISE	2,369,050.00	2,300,000.00	-2.91
	2. OTHER EXCISE			
==>	a.Meals	0.00	0.00	0.00
==>	b.Room	22,583.00	20,000.00	-11.44
==>	c.Other	874.00	786.00	-10.07
==>	d.Cannabis	0.00	0.00	0.00
==>	3. PENALTIES AND INTEREST ON TAXES AND EXCISES	221,254.00	200,000.00	-9.61
==>	4. PAYMENTS IN LIEU OF TAXES	2,513.00	2,500.00	-0.52
	5. CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
	6. CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
	7. CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8. CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00	0.00
	9. OTHER CHARGES FOR SERVICES	7,183.00	7,000.00	-2.55
	10. FEES	132,976.00	128,000.00	-3.74
	a.Cannabis Impact Fee	0.00	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
	11. RENTALS	5,800.00	5,000.00	-13.79
	12. DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13. DEPARTMENTAL REVENUE - LIBRARIES	2,158.00	2,000.00	-7.32
	14. DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00	0.00
	15. DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
	16. OTHER DEPARTMENTAL REVENUE	75,095.00	60,000.00	-20.10
	17. LICENSES AND PERMITS			
	a.Building Permits	210,493.00	200,000.00	-4.98
	b.Other licenses and permits	154,634.00	150,000.00	-3.00
	18. SPECIAL ASSESSMENTS	0.00	0.00	0.00
==>	19. FINES AND FORFEITS	9,969.00	8,700.00	-12.73
==>	20. INVESTMENT INCOME	708,206.00	325,000.00	-54.11
==>	21. MEDICAID REIMBURSEMENT	0.00	0.00	0.00
==>	22. MISCELLANEOUS RECURRING	0.00	22,223.00	100.00
	23. MISCELLANEOUS NON-RECURRING	625,469.01	0.00	-100.00
	24. Totals	4,548,257.01	3,431,209.00	-24.56

Signatures

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Derek Geser, Town Accountant, Wilbraham, dgeser@wilbraham-ma.gov 413-596-2800 | 11/7/2024 2:23 PM

Comment:

Documents

No documents have been uploaded.

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.

==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2025 estimated receipts to FY 2024 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF). The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

TAX RATE RECAPITULATION

Fiscal Year 2025

City/Town Council or Town Meeting Dates	FY*	APPROPRIATIONS							AUTHORIZATIONS	
		(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	MEMO ONLY	
									(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
06/03/2024	2025	52,466,215.00	51,866,021.00	600,194.00	0.00	0.00	0.00	0.00	51,000.00	984,000.00
06/03/2024	2025	563,850.00	0.00	563,850.00	0.00	0.00	0.00	0.00	0.00	0.00
06/03/2024	2025	181,721.00	0.00	181,721.00	0.00	0.00	0.00	0.00	0.00	0.00
06/03/2024	2025	950,000.00	260,000.00	690,000.00	0.00	0.00	0.00	0.00	0.00	0.00
06/03/2024	2025	3,994,942.00	0.00	0.00	0.00	0.00	3,994,942.00	0.00	0.00	0.00
06/03/2024	2025	508,824.00	0.00	0.00	0.00	0.00	0.00	508,824.00	0.00	0.00
06/03/2024	2025	1,602,207.00	0.00	0.00	1,602,207.00	0.00	0.00	0.00	0.00	0.00
	Total	60,267,759.00	52,126,021.00	2,035,765.00	1,602,207.00	0.00	3,994,942.00	508,824.00		

* Enter the fiscal year to which the appropriation relates.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk	Signatures
I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.	
Deborah Brennan, Town Clerk, Wilbraham, dbrennan@wilbraham-ma.gov 413-596-2800 11/4/2024 3:19 PM	
Comment: Yes	

Documents
No documents have been uploaded.

Finance Committee

Nine members from our community are appointed by the Select Board to advise and make recommendations to town meeting on the annual budget and other areas of finance. Each member serves as a liaison to one or more departments. The liaison's role is to meet with department heads and learn more about the specific needs of that department and convey those to the full committee.

The budget preparation season begins in the fall and the committee begins meeting on a weekly basis in January until early April to review budget requests, meet collectively with department heads, and then prioritize requests with available funds.

Wilbraham continues to be in a good financial position. At the end of FY2024, The Town's free cash was certified at \$4.1M. The Annual Town Meeting in May of 2023, appropriated \$465,000 of free cash into the Stabilization Funds bringing the total to just over \$2.8M. The Reserve Fund, which can only be used for extraordinary and unforeseen expenses, had a balance of \$300,000, from which \$13,000 was expended to fund various unforeseen expenses. We continue to make contributions into the Other Post Employment Benefit Trust Fund to reduce unfunded liability.

The Finance Committee has been able to accomplish this while keeping taxes below the maximum allowable tax levy. In FY2024, the town's maximum allowable tax levy was \$46,599,735. The town appropriated \$45,549,894, which is \$1,049,841 under the levy limit

The Finance Committee would like to thank Derek Geser, our Town Accountant, Krystine Viess, our Assistant Town Accountant and Barbara Hancock, our Assistant Town Administrator Budget and Finance/Town Treasurer/Town Collector. Their knowledge, expertise, and diligence has been invaluable to the Finance Committee's work; they are responsible for maintaining Wilbraham's strong financial position.

Respectfully submitted by

Todd Schneider, Chair
Kevin Corridan
Jeff Farnsworth
Joe Lawless
Mike Mazzuca

Kevin Hanks, Vice Chair
Xiomara Alban DeLobato
Patrick Kiernan
Jennifer Leydon

Town Accountant

The Accounting Department's main responsibility is maintaining the financial records of the town. We insure the "books" are in balance at the end of each month and ready for closing at the end of the fiscal year. The Accounting Department provides the Department of Revenue, Division of Local Services with the information they need to, in turn, provide the town with a "free cash" figure at year-end. The term "Free Cash" is also referred to as unappropriated fund balance and is a factor in every budget cycle. The "free cash" calculation includes surplus revenue, unexpended appropriations, balance from prior year free cash not appropriated and outstanding property taxes. The free cash figure for FY2024 was \$4,125,286 and will be available for appropriation in FY2025 at a Special Town Meeting or FY2026, at the May/June 2025 Town Meeting. The town's policy is non-recurring revenues should only be used in support of non-recurring expenses or to build reserves.

The DOR also processes Retained Earnings for the town's Enterprise Funds. The Retained Earnings certified at the end of FY2024 were; Water \$744,025, Wastewater \$436,744 and Solid Waste \$178,380. The Enterprise Funds may appropriate the retained earnings at the Annual Town Meeting for their future budget purposes if they choose.

Every year the Town of Wilbraham will have an independent audit of the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information.

The Annual Financial Statements prepared by Marcum and the latest statements are available in the Accounting Department.

Assistant Town Accountant Kryz Viess is responsible for processing the bi-weekly payroll, which includes maintaining all payroll related databases for earnings, deductions and employee maintenance files based upon the current union contracts & personnel policies. Kryz also reconciles the monthly cash accounts with the Treasurer's Office and takes the minutes for the Finance Committee and the Capital Planning Committee meetings.

Our new Staff Accountant, Kimberly McKay is a great addition to our financial team. The Staff Accountant position is that position which deals with most departments paying bills. This position is essential in classifying expenses properly, as this position processes over 6,000 bills in a fiscal year. While this is more than 50% of the job, this position also gets all financial reports out to department heads, maintains an accurate Vendor database, records employee attendance along with assisting the town accountant with other projects as needed.

In closing, I would like to thank the Select Board for its ongoing support and all of our department directors for their continued cooperation.

Respectfully submitted by Derek Geser, Town Accountant

Combined Balance Sheet - All Fund Types and Account Groups								
as of June 30, 2024								
(Unaudited)								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Account	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
ASSETS								
Cash and cash equivalents	8,452,321.77	7,068,586.00	159,919.48	2,864,877.26		7,984,140.03		26,529,844.54
Investments								0.00
Receivables:								
Personal property taxes	69,830.67							69,830.67
Real estate taxes	655,621.94							655,621.94
Allowance for abatements and exemptions	(453,036.49)							(453,036.49)
Tax liens	355,551.78	3,526.77		1,605.22				360,683.77
Deferred taxes								0.00
Motor vehicle excise	200,786.31							200,786.31
Other excises								0.00
User fees				197,562.36				197,562.36
Utility liens added to taxes				21,546.34				21,546.34
Departmental	5,002.16	58,424.13		1,040,010.96				1,103,437.25
Special assessments	31,018.47			0.00				31,018.47
Due from other governments	54,710.93							54,710.93
Other receivables		857,319.60						857,319.60
Foreclosures/Possessions	122,102.85							122,102.85
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds			7,200,000.00				5,545,767.00	12,745,767.00
Amounts to be provided - vacation/sick leave							1,328,317.06	1,328,317.06
Total Assets	9,493,910.39	7,987,856.50	7,359,919.48	4,125,602.14	0.00	7,984,140.03	6,874,084.06	43,825,512.60
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	220,518.76	123,616.09	278,446.29	49,897.95		6,635.73		679,114.82
Accounts payable						2,240.00		2,240.00
Accrued payroll	347,860.09	94,231.49		35,243.42				477,335.00
Withholdings								0.00
Accrued claims payable								0.00
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities								0.00
Deferred revenue:								
Real and personal property taxes	272,416.12							272,416.12
Tax liens	355,551.78	3,526.77		1,605.22				360,683.77
Deferred taxes								0.00
Foreclosures/Possessions	122,102.85							122,102.85
Motor vehicle excise	200,786.31							200,786.31
Other excises								0.00
User fees				197,562.36				197,562.36
Utility liens added to taxes				21,546.34				21,546.34
Departmental	5,002.16	58,424.13		1,040,010.96				63,426.29
Special assessments	31,018.47							1,071,029.43
Due from other governments	54,710.93							54,710.93
Other receivables		857,319.60						857,319.60
Deposits receivable								0.00
Prepaid taxes/fees	25,173.47	306.32						25,479.79
Tailings								0.00
IBNR								0.00
Agency Funds						213,662.76		213,662.76
Notes payable			7,200,000.00					7,200,000.00
Bonds payable							5,545,767.00	5,545,767.00
Vacation and sick leave liability							1,328,317.06	1,328,317.06
Total Liabilities	1,635,140.94	1,137,424.40	7,478,446.29	1,345,866.25	0.00	222,538.49	6,874,084.06	18,693,500.43

	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Account	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Fund Types	Groups	(Memorandum Only)
						Trust and Agency	Long-term Debt	
Fund Equity:								
Reserved for encumbrances	431,921.27	2,553,327.35		105,000.00				3,090,248.62
Reserved for expenditures	2,014,765.00	2,436,356.44	85,340.94	593,741.00				5,130,203.38
Reserved for continuing appropriations	531,559.52			49,041.37		7,761,601.54		8,342,202.43
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service	60,519.25			648,564.05				709,083.30
Reserved for premiums								0.00
Reserved for working deposit		810,179.38						810,179.38
Undesignated fund balance	4,820,004.41	1,050,568.93	(203,867.75)					5,666,705.59
Unreserved retained earnings				1,383,389.47				1,383,389.47
Investment in capital assets								0.00
Total Fund Equity	7,858,769.45	6,850,432.10	(118,526.81)	2,779,735.89	0.00	7,761,601.54	0.00	25,132,012.17
Total Liabilities and Fund Equity	9,493,910.39	7,987,856.50	7,359,919.48	4,125,602.14	0.00	7,984,140.03	6,874,084.06	43,825,512.60
PROOF BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PROOF FUND BALANCE DETAIL								
AGREES TO THE BALANCE SHEET	0.00	0.00	0.00	0.00	0.00	0.00		
PROOF RECEIVABLES DETAIL								
AGREES TO THE BALANCE SHEET		0.00	0.00	0.00	0.00	0.00		

(revised 04/24/2024)

Town of Wilbraham, MASSACHUSETTS
General Fund Appropriation Control Analysis & Budget to Actual Analysis
as of 06/30/2024
(Unaudited)

Account Name	FY-24 Budget per ATM	Reclasses	FY-24 Amended Budget	EXPENSES	Encumbrances	RFT	Available Balance
Selectmen / Town Administrator - WAGES	1,122,628	(684,973.00)	437,655.00	387,586.67	22,661.62	-	27,406.71
Selectmen / Town Administrator - EXPENSES	86,700	-	86,700.00	58,217.21	-	-	28,482.79
Selectmen / Town Administrator	1,209,328	(684,973.00)	524,355.00	445,803.88	22,661.62	-	55,889.50
Technology Efecincy Projects	50,000	-	50,000.00	40,722.15	9,277.85	-	-
Reserve Fund	300,000	-	287,000.00	-	-	(13,000.00)	287,000.00
Accounting - WAGES	200,028	17,626.00	217,654.00	214,681.66	-	-	2,972.34
Accounting - EXPENSES	45,275	-	58,275.00	48,443.90	9,800.00	13,000.00	31.10
Accounting	245,303	17,626.00	275,929.00	263,125.56	9,800.00	13,000.00	3,003.44
Assessors - WAGES	229,465	9,715.00	239,180.00	230,103.26	-	-	9,076.74
Assessors - EXPENSES	33,350	-	33,350.00	28,514.49	-	-	4,835.51
Assessors	262,815	9,715.00	272,530.00	258,617.75	-	-	13,912.25
Treas / Coll - WAGES	278,844	24,436.00	303,280.00	300,226.26	-	-	3,053.74
Treas / Coll - EXPENSES	64,950	-	64,950.00	43,040.16	-	-	21,909.84
Treasurer/Collector	343,794	24,436.00	368,230.00	343,266.42	-	-	24,963.58
Legal	150,000	-	150,000.00	145,811.22	4,100.00	-	88.78
Technology - WAGES	283,224	14,470	297,694	295,462.51	-	-	2,231.49
Technology - EXPENSES	283,110	-	283,110.00	234,436.51	48,600.00	-	73.49
Technology	566,334	14,470.00	580,804.00	529,899.02	48,600.00	-	2,304.98
Town Clerk - WAGES	156,848	19,057.00	175,905.00	175,905.00	-	-	-
Town Clerk - EXPENSES	5,570	-	5,570.00	4,918.73	-	-	651.27
Town Clerk	162,418	19,057.00	181,475.00	180,823.73	-	-	651.27
Elections - WAGES	29,733	-	29,733.00	16,457.75	-	-	13,275.25
Elections - EXPENSES	23,200	-	23,200.00	19,205.94	-	-	3,994.06
Elections	52,933	-	52,933.00	35,663.69	-	-	17,269.31
Registrars - WAGES	4,900	-	4,900.00	1,090.00	-	-	3,810.00
Registrars - EXPENSES	12,140	-	12,140.00	11,798.99	-	-	341.01
Registrars	17,040	-	17,040.00	12,888.99	-	-	4,151.01
Conservation Commission - EXPENSES	21,114	-	21,114.00	9,944.97	10,916.37	-	252.66
Conservation Commission	21,114	-	21,114.00	9,944.97	10,916.37	-	252.66
Planning - WAGES	123,449	4,501.00	127,950.00	125,259.38	-	-	2,690.62
Planning - EXPENSES	6,682	-	6,682.00	4,884.38	-	-	1,797.62
Planning	130,131	4,501.00	134,632.00	130,143.76	-	-	4,488.24
Facility Maint - WAGES	82,422	5,191.00	87,613.00	86,944.00	-	-	669.00

Account Name	FY-24 Budget per ATM	Reclasses	FY-24 Amended Budget	EXPENSES	Encumbrances	RFT	Available Balance
Facility Maint - EXPENSES	433,654	-	433,654.00	432,819.21	830.00	-	4.79
Facility Maint	516,076	5,191.00	521,267.00	519,763.21	830.00	-	673.79
Town Properties - EXPENSES	398,523	-	398,523.00	311,293.75	46,948.69	-	40,280.56
Town Properties	398,523	-	398,523.00	311,293.75	46,948.69	-	40,280.56
General Insurance - EXPENSES	692,650	-	692,650.00	616,082.94	-	-	76,567.06
General Insurance	692,650	-	692,650.00	616,082.94	-	-	76,567.06
Group Insurance - EXPENSES	2,172,000	-	2,172,000.00	1,670,768.45	-	-	501,231.55
Group Insurance	2,172,000	-	2,172,000.00	1,670,768.45	-	-	501,231.55
Town Report	3,000	-	3,000.00	1,493.00	-	-	1,507.00
Surety Bonds	1,800	-	1,800.00	1,690.00	-	-	110.00
Pensions	2,868,578	-	2,868,578.00	2,868,578.00	-	-	-
Town Office - EXPENSES	83,238	-	83,238.00	41,743.02	3,000.00	-	38,494.98
Town Office	83,238	-	83,238.00	41,743.02	3,000.00	-	38,494.98
Police Department - WAGES	2,488,185	199,421.00	2,687,606.00	2,503,546.12	-	-	184,059.88
Police Department - EXPENSES	421,075	-	421,075.00	385,431.03	5,000.00	-	30,643.97
Police Department	2,909,260	199,421.00	3,108,681.00	2,888,977.15	5,000.00	-	214,703.85
Fire Department - WAGES	2,169,443	248,785.00	2,418,228.00	2,226,947.69	-	-	191,280.31
Fire Department - EXPENSES	201,640	-	201,640.00	178,609.02	23,030.00	-	0.98
Fire Department	2,371,083	248,785.00	2,619,868.00	2,405,556.71	23,030.00	-	191,281.29
Public Safety Communications	22,000	-	22,000.00	-	-	-	22,000.00
Central Dispatch - WAGES	394,739	2,500.00	397,239.00	396,518.62	-	-	720.38
Central Dispatch - EXPENSES	38,302	-	38,302.00	36,722.08	-	-	1,579.92
Central Dispatch	433,041	2,500.00	435,541.00	433,240.70	-	-	2,300.30
Inspectors - WAGES	161,333	13,138.00	174,471.00	174,340.79	-	-	130.21
Inspectors - EXPENSES	7,600	-	7,600.00	4,981.78	358.27	-	2,259.95
Inspectors	168,933	13,138.00	182,071.00	179,322.57	358.27	-	2,390.16
Wts & Meas. - WAGES	7,280	263.00	7,543.00	7,484.62	-	-	58.38
Wts & Meas. - EXPENSES	3,692	-	3,692.00	797.10	-	-	2,894.90
Sealer of Weights & Measurements	10,972	263.00	11,235.00	8,281.72	-	-	2,953.28
Civil Defense	12,100	-	12,100.00	11,772.00	-	-	328.00
Dog Officer - WAGES	31,730	1,356.00	33,086.00	33,085.56	-	-	0.44
Dog Officer - EXPENSES	8,900	-	8,900.00	7,021.61	-	-	1,878.39
Dog Officer	40,630	1,356.00	41,986.00	40,107.17	-	-	1,878.83
Tree Warden - WAGES	11,736	405.00	12,141.00	12,048.40	-	-	92.60
Tree Warden - EXPENSES	141,800	-	141,800.00	100,111.05	41,688.95	-	-
Tree Warden	153,536	405.00	153,941.00	112,159.45	41,688.95	-	92.60
Insect Ctrl - WAGES	3,311	136.00	3,447.00	3,419.78	-	-	27.22
Insect Ctrl - EXPENSES	6,659	-	6,659.00	-	-	-	6,659.00
Insect Control	9,970	136.00	10,106.00	3,419.78	-	-	6,686.22
HWRSD Assessment	27,694,710	-	27,694,710.00	27,694,710.00	-	-	-
HWRSD Debt	1,424,513	-	1,424,513.00	1,388,376.23	-	-	36,136.77
Engineering - WAGES	218,472	28,972.00	247,444.00	236,689.91	-	-	10,754.09
Engineering - EXPENSES	72,329	-	72,329.00	31,835.20	20,000.00	-	20,493.80
Engineering	290,801	28,972.00	319,773.00	268,525.11	20,000.00	-	31,247.89
Highway - WAGES	813,138	3,745.00	816,883.00	616,919.06	-	-	199,963.94
Highway - EXPENSES	967,125	-	967,125.00	795,017.33	172,100.00	-	7.67
Highway Department	1,780,263	3,745.00	1,784,008.00	1,411,936.39	172,100.00	-	199,971.61
Cemetery	33,164	-	33,164.00	27,583.68	-	-	5,580.32
Board of Health	134,530	-	134,530.00	31,334.19	-	-	103,195.81
COA - WAGES	152,596	22,751.00	175,347.00	175,346.43	-	-	0.57
COA - EXPENSES	37,409	-	37,409.00	19,786.13	13,609.52	-	4,013.35
Council on Aging	190,005	22,751.00	212,756.00	195,132.56	13,609.52	-	4,013.92
Veterans Services - WAGES	71,516	10,276.00	81,792.00	78,138.25	-	-	3,653.75
Veterans Services - EXPENSES	108,300	-	108,300.00	77,462.86	-	-	30,837.14
Veterans Services	179,816	10,276.00	190,092.00	155,601.11	-	-	34,490.89
Library - WAGES	578,191	27,596.00	605,787.00	545,739.06	-	-	60,047.94
Library - EXPENSES	196,998	-	196,998.00	195,220.80	-	-	1,777.20
Library	775,189	27,596.00	802,785.00	740,959.86	-	-	61,825.14
Recreation - WAGES	407,443	22,597.00	430,040.00	425,834.94	-	-	4,205.06
Recreation - EXPENSES	82,280	-	82,280.00	82,254.38	-	-	25.62

Recreation	489,723	22,597.00	512,320.00	508,089.32	-	-	4,230.68
Public Access TV	20,000	8,036	28,036.00	28,036.00	-	-	-
Historical Commission	300	-	300.00	8.73	-	-	291.27
Long Term Debt	836,000	-	836,000.00	832,000.00	-	-	4,000.00
Interest on Debt	388,524	-	388,524.00	385,610.97	-	-	2,913.03
Interfund Transfers	500,000	-	500,000.00	500,000.00	-	-	-
General Fund Grand Total	51,116,138.00	-	51,116,138.00	48,678,864.91	431,921.27	-	2,005,351.82
Account Name	FY-24 Budget per ATM	Reclasses	FY-24 Amended	EXPENSES		RFT	
Waste Water - WAGES	316,578.00	-	316,578.00			-	-
Waste Water - EXPENSES	1,043,736.00	-	1,043,736.00	881,118.10	50,000.00	-	52,617.90
Waste Water Enterprise Fund	1,360,314.00	-	1,360,314.00	1,137,045.49	50,000.00	-	113,268.51
Water - WAGES	545,515.00	-	545,515.00	470,652.51	-	-	74,862.49
Water - EXPENSES	1,617,721.00	-	1,617,721.00	1,465,174.75	40,000.00	-	112,546.25
Water Enterprise Fund	2,163,236.00	-	2,163,236.00	1,935,827.26	40,000.00	-	187,408.74
Solid Waste - WAGES	173,813.00	-	173,813.00	143,089.65	-	-	30,723.35
Solid Waste - EXPENSES	286,880.00	-	286,880.00	232,506.16	15,000.00	-	39,373.84
Solid Waste Enterprise Fund	460,693.00	-	460,693.00	375,595.81	15,000.00	-	70,097.19
Enterprise Funds Grand Total	3,984,243.00	-	3,984,243.00	3,448,468.56	105,000.00	-	370,774.44

TOWN OF WILBRAHAM 01095			PLANNING		
Employee Compensation			Buck, Michelle	Town Planner	\$ 97,980.86
Gross Salary: Fiscal Year 2024			Burnham, Heidi	Planning And Zoning	\$ 52,211.08
Figures provided by Accounting Department as Required by Town Bylaw Section 422					
Name	Title	Gross Salary	INSPECTORS		
SELECT BOARD'S OFFICE			Walsh Jr., John	Town Building Inspector	\$ 90,062.94
Breault, Nick	Town Administrator	\$ 163,376.68		Administrative	
Dane, Herta	Human Resources Coordinator	\$ 91,475.37	Graves, Melissa	Assistant/Conservation	\$ 59,258.12
Kmelius, Heather	Admin Assistant to the Town Administrator/Select Board	\$ 73,697.40	Poulin, Edward	Electrical Inspector	\$ 33,080.00
Grassetti, Sara	PT Office & Human Resources Clerk	\$ 31,819.97	Nichols, Gerald	Plumbing & Gas	\$ 18,800.00
Goodrich, Theresa	Select Board Chair	\$ 6,320.42	Shepardson, Paul	Alt Electrical Inspector	\$ 560.00
Bunnell, Susan	Select Board Chair	\$ 5,521.50	Dion, Heath	Alt Plumbing & Gas	\$ 120.00
Squindo, Michael	Select Board member	\$ 4,404.63	TOWN PROPERTIES		
Brennan, Carolyn	Select Board member	\$ 841.75	Boyd, Samuel	Facilities Maintenance Manager	\$ 87,830.26
ACCOUNTING			SEALER WGTGS & MEAS.		
Geser, Derek	Town Accountant	\$ 96,441.70	Petzold, Susan	Sealer of Wgts and Measures	\$ 7,474.61
Viess, Krystine	Assistant Town Accountant	\$ 71,305.04	DOG OFFICER		
Mckay, Kimberly	Staff Accountant	\$ 45,040.48	Morrissey, Paul	Animal Control Officer	\$ 32,600.65
ASSESSORS			TREE WARDEN/INSECT CONTROL		
Keefe, Christopher	Principal Assessor	\$ 91,943.73	Graziano, David	Tree Warden/Insect Control	\$ 15,447.49
Wilkinson, Maryann	Asst. Administrator	\$ 63,975.32	ENGINEERING		
Lavigne, Deanna	Administrative Assistant Clerk	\$ 46,770.58	Capparello, Tonya	DPW Director	\$ 148,511.61
Labarbera, Lawrence	Assessor (Chairman)	\$ 4,536.65	Sperrazza, William	for Public Works	\$ 99,387.98
Roberge II, Roger	Assessor	\$ 4,189.25	Grochmal, Dena	Engineer/GIS Coordinator	\$ 87,534.94
Wesolowski, John	Assessor	\$ 4,233.10	Lynskey, Joseph	Engineering	\$ 35,325.84
COLLECTOR/TREASURER			Reed, Jay	Engineering	\$ 9,642.30
Hancock, Barbara	Assistant Town Administrator in Budget & Finance/Collector/Treasurer	\$ 111,093.37	Walch, Deborah	Administrative Assistant	\$ 42,089.50
Frederick, Lynne	Assistant Collector	\$ 72,819.70	Grasso, Annette	Engineering Clerk	\$ 38,406.26
Costa, Janet	Assistant Treasurer	\$ 70,457.30	HIGHWAY		
Delisle, Amy	Collection/Customer Service Assistant	\$ 49,733.79	Grise, Timothy	Highway Foremean	\$ 85,173.37
INFORMATION TECHNOLOGY			Colon, Efrain	Mechanic	\$ 80,096.17
Delong, Nathan	Information Technology Director	\$ 110,295.71	Jenkins, Edward	Assistant Mechanic	\$ 57,127.71
Sternala, John	Network Administrator	\$ 97,170.81	Rollins, Joseph	Heavy Equipment Operator	\$ 3,127.20
Wrubel, Wayne	IT Support/WEB Tech	\$ 88,070.86	WATER DEPT		
TOWN CLERK			Pafumi, Vincent	Water Superintendent	\$ 99,888.01
Tardif, Carole	Town Clerk - (Retired)	\$ 94,592.50	Duquette, Lionel	Water Foreman	\$ 103,215.64
Brennan, Deborah	Clerk (Elected)	\$ 78,973.60	Laplante, Kevin	Water Service Worker	\$ 67,775.65
Robinson, Katherine	Assistant Town Clerk	\$ 3,222.40	Garceau, Anthony	Water Service Worker	\$ 68,199.28
			Cotto, Kelvin	Water Service Worker	\$ 6,313.26
			Ladue, Jeff	Water Service Worker	\$ 61,511.81
			Cutler Jr, Douglas	Water Service Worker	\$ 69,276.56
			Alvarez, Jose	Water Commissioner	\$ 150.00
			Dunbar, James	Water Commissioner, Chairman	\$ 150.00
			Hutcheson, Douglas	Water Commissioner	\$ 150.00

WASTE WATER DEPT		
Butler, Gary	Waste Water Foreman	\$ 102,121.58
Ferrier, Andrew	Waste Water Technician	\$ 81,690.74
SOLID WASTE DEPT		
Dumais, Dennis	Heavy Equipment Operator	\$ 68,453.91
Harrington, Paul	Attendant	\$ 11,790.52
COUNCIL ON AGING		
Dubord, Paula	Director of Elder Affairs	\$ 95,832.67
Harrington, Barbara	Social Services Coordinator	\$ 69,892.13
Curtis, Jennifer	Activities & Volunteer Coordinator	\$ 50,412.60
Schmutte, Gregory	Part-Time Van Driver/Custodian	\$ 10,632.73
VETERANS		
Sasen, Jered	Director of Veterans Services	\$ 70,520.86
LIBRARY		
Ball, Karen	Library Director	\$ 99,241.92
Bell, Mary	Assistant Library Director	\$ 75,755.81
Hapgood, Rachel	Librarian	\$ 61,739.17
Kane, Heidi	Children's Librarian	\$ 57,159.66
Getchell, Susan	Borrower's Services Assistant	\$ 49,974.78
Witham, Suzanne	Borrower's Services Assistant	\$ 46,846.05
Tousignant, Ann	Borrower's Services Assistant	\$ 1,319.35
Maller, Glenn	Library Page	\$ 11,901.62
Symington, Timothy	Adult Services Librarian	\$ 2,787.94
Smythe, Rachel	Assistance Children's Librarian	\$ 19,384.21
Lang, Emilie	Adult Services Librarian	\$ 48,186.21
Hageman, Jaime	Children's Librarian	\$ 34,612.02
Schmidt, Judith	Borrower's Services Assistant	\$ 15,854.25
O'Connor, Madeline	Part Time	\$ 11,634.31
Berezin, Lisa	Borrower's Services Assistant	\$ 5,891.81
Montgomery, Deborah	Part Time	\$ 5,602.60
Julian, Danielle	Part Time	\$ 1,281.88
RECREATION		
Litz, Bryan	Recreation Director	\$ 98,741.87
Dobosz, Ronald	Groundskeeper/Foreman	\$ 84,704.81
Carroll, Erin	Assistant Parks And	\$ 73,925.06
Robinson, Jason	Groundskeeper/HEO	\$ 63,864.46
Colkos, Taylor	Groundskeeper	\$ 51,184.70
Beauregard, Daniel	Recreation Program Coordinator	\$ 45,766.35
Rust, Andrea	Recreation Clerk	\$ 18,414.76
PUBLIC ACCESS		
Aube, Anthony	Executive Director WPA	\$ 91,668.77
Buchanan, Jennifer	Coordinator	\$ 16,820.82
Cameron, Alejandro	Coordinator	\$ 3,245.48
All salary is based on the fiscal year		
Figures provided by the Accting Dept		

TOWN OF WILBRAHAM 01095		
Employee Compensation		
Gross Salary: Fiscal Year 2024		
Figures provided by Accounting Department as Required by Town Bylaw Section 422		
FIRE DEPARTMENT		
Name	Title	Gross Salary
Andrews, Michael	Fire Chief	\$ 139,580.97
Nothe, Peter	Deputy Fire Chief	\$ 111,442.01
Corliss, Daniel	Captain	\$ 118,085.91
Mullen, Joshua	Captain	\$ 133,196.09
Arventos, Anthony	Captain	\$ 171,697.47
Brown, Kevin	Captain	\$ 167,269.94
Walch, Mathew	Captain	\$ 107,505.49
Rekos, Paul	Firefighter/Emt	\$ 12,559.75
Savoie, Taran	Firefighter/Emt	\$ 76,810.92
Beane, Devan	Firefighter/Emt	\$ 18,266.37
Flynn, Scott	Firefighter/Emt	\$ 78,916.60
Dimitropolis, Jason	Firefighter/Emt	\$ 137,403.51
Farrow, Patrick	Firefighter/Emt	\$ 110,836.92
George, Dane	Firefighter/Emt	\$ 115,320.56
Houghton, Christopher	Firefighter/Emt	\$ 110,450.00
Kristek, Jeffrey	Firefighter/Emt	\$ 129,955.61
Nothe, Andrew	Firefighter/Emt	\$ 115,760.34
Royce, James	Firefighter/Emt	\$ 97,325.51
Senegal, Justin	Firefighter/Emt	\$ 102,081.70
Witek, Jeffrey	Firefighter/Emt	\$ 120,979.94
Fitzgerald, John	Firefighter/Emt	\$ 125,625.76
Merrill, Derrick	Firefighter/Emt	\$ 120,510.08
Sterling, Matthew	Firefighter/Emt	\$ 89,056.11
Hodges, Alan	Firefighter/Emt	\$ 94,963.89
Morse, Colin	Firefighter/Emt	\$ 92,369.89
Shaw, Owen	Firefighter/Emt	\$ 79,431.42
* O'Donnell, Nichole	Firefighter/Emt	\$ 74,250.22
Grimes, Ian	Firefighter/Emt	\$ 71,547.84
* Grimes, Evan	Firefighter/Emt	\$ 50,331.69
Grimard, Lynn	Administrative Support	\$ 1,181.25
Mccaffrey, Lena	Administrative Assistant	\$ 63,143.23
Torres, Melissa	Ambulance Billing	\$ 7,018.82
* Paid by Ambulance Fund		

TOWN OF WILBRAHAM 01095		
Employee Compensation		
Gross Salary: Fiscal Year 2024		
Figures provided by Accounting Department as Required by Town Bylaw Section 422		
CENTRAL DISPATCH		
Name	Title	Gross Salary
Gentile Jr, Anthony E	Dispatch Supervisor	\$ 94,721.80
Hatch, Linda J	Dispatcher	\$ 90,686.69
Kibbe, Brian M	Dispatcher	\$ 80,189.14
Murphy, Annie E	Dispatcher	\$ 87,838.58
Hastings Jr, Jeffrey T	Dispatcher	\$ 77,651.57
Danek, Johnathan J	Dispatcher	\$ 104,103.96
Squires, David H	Dispatcher	\$ 8,049.94
Clark, David K	Dispatcher	\$ 16,419.32

Name	Title	Gross Salary
Dimascola, Brent	Dispatcher	\$ 35,742.33
Green, Kelsey L	Dispatcher	\$ 68,253.66
Gerry, Jacquelyn I	Dispatcher	\$ 10,845.42
Manseau, Alexandra K	Dispatcher	\$ 2,398.99
Dunham, Jordan E.	Dispatcher	\$ 1,061.50
Chabot, Brandon P	Dispatcher	\$ 795.73
Feliz-Carroll, Yoselyn	Dispatcher	\$ 24,077.26
Howland, Katherine	Dispatcher	\$ 5,935.57
Kennedy, Jessica	Dispatcher	\$ 5,659.96
Romano, Sabrina	Dispatcher	\$ 4,451.10
Butler, Nicole	Dispatcher	\$ 3,087.70
Brown, Juliet	Dispatcher	\$ 799.96
Wawrzonek, Haylie	Dispatcher	\$ 514.58
Lafamme, Brianna	Dispatcher	\$ 350.85

TOWN OF WILBRAHAM 01095		
Employee Compensation		
Gross Salary: Fiscal Year 2024		
Figures provided by Accounting Department as		
Required by Town Bylaw Section 422		
POLICE DEPARTMENT		
Name	Title	Gross Salary
Lennon, Edward	Police Chief	\$ 151,213.02
Arventos, Christopher	Police Captain	\$ 148,929.77
Baldwin, Shawn	Police Captain	\$ 145,515.51
Noyes, Brent	Police Sergeant	\$ 126,761.05
Moore, Charles	Police Sergeant	\$ 121,914.14
Strong, Brian	Police Sergeant	\$ 120,413.58
Ford, Sean	Police Sergeant	\$ 105,674.11
Casella, Sean	Police Officer	\$ 90,935.36
Cygan, Michael	Police Officer	\$ 107,542.89
Florindo, Aderico	Police Officer	\$ 92,436.15
Gagner, James	Police Officer	\$ 104,678.87
Korzec, Thomas	Police Officer	\$ 32,972.16
Korzec, Thomas	Police Officer	\$ 50,038.64
Harris, Mark	Police Officer	\$ 62,842.61
Wall, Justin	Police Officer	\$ 107,850.48
Glenn, Steven	Police Officer	\$ 95,445.16
Ryan, Daniel	Police Officer	\$ 86,930.95
Shlosser, Mark	Police Officer	\$ 80,459.32
Osborn, Karl	Police Officer	\$ 94,545.02
Perry II, John	Police Officer	\$ 134,583.50
Lewis II, John	Police Officer	\$ 112,043.97
Martowski, Chad	Police Officer	\$ 85,673.60
Tassone, Brittani	Police Officer	\$ 114,991.25
Prosperi, Cameron	Police Officer	\$ 111,402.02
Pfaff, Taylor	Police Officer	\$ 100,546.34
Alves, Tyler	Police Officer	\$ 86,160.00
Alberici, Jack	Police Officer	\$ 82,550.48
Kalin, Kyle	Police Officer	\$ 81,254.47
Venancio, Kyle	Police Officer	\$ 77,951.00
Paradis, Mark	Police Officer	\$ 24,148.18
Rich II, Lawrence	Police Officer	\$ 19,060.16
Johnston, Vincent	Police Officer	\$ 14,519.67
Gildea, Maria	Administrative Assistant	\$ 57,474.73

Treasurer/Collector's Office

The Collector / Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 Cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and the Finance Committee, and represent Wilbraham as a voting-member of the Scantic Valley Regional Health Trust and the Hampden County Regional Retirement System.

An increasing number of residents are taking advantage of paying their tax bill online, especially residents who are out of town when bills are due, or for out-of-town family members trying to assist a Wilbraham resident.

TOWN OF WILBRAHAM		
BANK BALANCES AS OF JUNE 30, 2024		
CITIZENS	PAYROLL ACCOUNT	50,449.83
CITIZENS	RECREATION DEPARTMENT	11,288.74
CITIZENS	GENERAL FUND	5,538.52
MMDT	CONSERVATION	15,595.77
MMDT	GENERAL	1,542,242.32
MMDT	CRANE PARK MEMORIAL FUND	4,334.09
MONSON SAVING BANK	GENERAL FUND	977,525.31
MONSON SAVING BANK	GENERAL FUND/NEW RATE	10,796,940.92
NEWBURYPORT BANK MM	GENERAL FUND	2,079,907.00
PEOPLES SAVING BANK	GENERAL FUND	287,859.80
PEOPLES SAVING BANK	DEBT CARD ACCOUNT	3,000.00
PEOPLES SAVING BANK	DEA ASSET FUND	5,021.24
PEOPLES SAVING BANK	POLICE DRUG FUND	75,838.58
PEOPLES SAVING BANK	CEMETERY TRUST	22,178.24
MONSON SAVING BANK	CULTURAL COUNCIL	6,809.92
UNIBANK	GENERAL FUND	401,985.83
UNITED BANK	TREASURER ON LINE PMTS	28,887.72
UNITED BANK	RECREATION ONLINE	165,262.34
TOTAL BANK ACCOUNTS		16,480,666.17
INVESTED FUND BALANCES*		
*totals include year-end unrealized	O.P.E.B. LIABILITY TRUST FUND	4,885,141.31
	STABILIZATION ACCOUNT	1,635,997.80
	CAPITAL STABILIZATION ACCOUNT	1,054,555.86
	CPA	2,416,727.97
	CEMETERY TRUST:	
	Bliss	2,448.03
	Perpetual Care	45,137.15
		10,040,008.12
Petty Cash	Recreation	1,000.00
	Library	200.00
	Sr Center	200.00
		1,400.00
Peoples Trust Funds		
	5712 Chloe Bliss Stebbins	1,763.36
	5720 Chloe Bliss Stebbins-Library	102.39
	5803 Peak Road	1,380.11
	5829 Soldier's Monument	1,410.88
	5837 Tercentary	1,451.52
	5910 Deacon Warriner	846.95
	5978 School Lot	815.04
		7,770.25
	TOTAL	26,529,844.54

With that in mind, we have been enhancing our online offerings.

Online Transactions – Select Online Payments from the home page of the town's website Wilbraham-ma.gov

- **DRC Annual Vehicle Stickers**
- **Bulky, TV/Freon, and Mattress passes**
- **Taxes – Real Estate, Personal Property, Excise**
- **Utility Bills**

In addition to making your tax payment, you can:

- **View and/or Print** a copy of your tax bill (current & previous)
- Opt to receive a **Text or Email Alert** when new bills are available for payment online
- Opt to set up **Autopay** for future bills

Payments made through our website online are posted as paid on the same day the payment was made. Online service fees are as low as 50¢ when you pay using your bank routing/checking account. If you would like more information about any of these services, feel free to give our office a call.

In addition to conducting transactions online, residents **may pay in-person** at the Collector's Office (Monday – Friday 8:30am – 4:30pm) or **leave payments in the drop-box** near the rear entrance at the Town Hall, which is available 24/7.

The FY24 Debt Report reflects interest only on the Senior Center borrowing. Our initial short-term borrowing was issued in April of 2023, renewed in April of 2024 and will be renewed as long-term debt in March 2025. We are monitoring interest rates and hoping for the most favorable market conditions when the March bid is released.

Please feel free to contact me, stop by, or call me at 596-2800 x 130 if you have a question.

Respectfully submitted, Barbara Hancock, CMMC, CMMT
Collector / Treasurer

Collection Totals FY24

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total by Type by Yr	Total Type		
2024 RE	7,702,158.86	2,595,068.92	2,033,301.27	7,687,904.63	2,161,155.53	2,046,655.83	3,655,784.34	7,724,891.45	384,596.21	4,253,385.16	6,627,713.18	293,988.80	43,494,604.18			
2023 RE	-27,455.36	28,689.76	19,273.36	17,812.91	7,470.74	28,347.82	12,670.65	19,937.12	22,098.63	15,391.01	12,944.32	10,357.18	167,538.14			
2022 RE	25,867.35	5,951.58	12,655.97	11,232.04	3,109.22	12,915.30	4,179.27	8,027.63	8,442.58	10,567.71	38,595.71	2,534.40	144,078.76			
2021 RE	782.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,490.56	0.00	5,272.80			
2020 RE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,811,493.88		
2024 CPA	88,150.54	29,219.32	2,392.53	85,705.62	24,339.59	2,413.04	44,957.71	91,757.92	4,395.89	50,413.40	77,016.06	3,532.99	504,294.61			
2023 CPA	-266.09	258.51	204.96	110.96	85.95	308.17	121.52	169.74	206.75	180.86	134.86	128.13	1,644.32			
2022 CPA	253.09	58.70	157.55	98.89	13.35	147.06	17.05	86.87	84.60	65.52	322.12	15.43	1,320.23			
2021 CPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2020 CPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	507,259.16		
	88,137.54	29,536.53	2,755.04	85,915.47	24,438.89	2,868.27	45,096.28	92,014.53	4,687.24	50,659.78	77,473.04	3,676.55				
Combine CPA Int	122.68	32.27	76.32	38.77	38.49	96.65	83.13	251.70	74.50	77.63	168.22	188.85		1,249.21		
2024 PP	325,763.32	47,333.23	1,821.54	244,529.82	7,008.94	681.08	209,412.72	201,794.28	5,305.98	226,324.27	19,405.85	409.85	1,289,790.88			
2023 PP	457.91	20.41	0.00	0.00	943.07	56.01	0.00	0.00	0.00	0.00	0.00	0.00	1,477.40			
2022 PP	0.00	0.00	0.00	0.00	715.12	77.74	0.00	0.00	0.00	0.00	0.00	584.94	1,377.80			
2021 PP	0	0	0	0	0	0	0	6,790.06	0	0	0	160.27	6,950.33			
														1,299,596.41		
2024 MV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	753,476.06	1,007,742.60	252,589.03	219,116.90	136,127.69	2,369,052.28			
2023 MV	30,477.98	41,484.59	93,259.43	59,356.04	31,011.16	32,135.92	23,024.82	13,464.05	14,204.03	2,680.01	7,725.68	4,772.01	353,595.72			
2022 MV	2,105.19	1,785.16	2,494.08	1,224.69	1,869.65	760.40	1,143.68	998.94	1,259.59	1,165.97	775.38	1,500.03	17,082.76			
2021 MV	932.57	606.34	129.04	70.90	288.87	466.89	95.79	0.00	90.64	135.42	539.37	99.82	3,455.65			
2020 MV	250.49	0.00	155.48	0.00	0.00	130.29	0.00	0.00	0.00	40.52	155.63	106.13	838.54			
														2,744,024.95		
Previously Abated	191.56	27.50	168.75	111.88	52.50	22.82	0.00	90.00	0.00	0.00	0.00	0.00	665.01			
TT	44,139.50	102.97	2,706.50	28,696.99	0.00	0.00	3,665.16	203.43	2,825.30	247.66	10,881.02	0.00	93,468.53			
TT TreInt	966.74	420.69	923.53	1,857.06	0.00	0.00	1,334.84	183.41	377.71	153.15	3,429.31	750.00	10,396.44	103,864.97		
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total by Type by Yr	Total Type		
2024 Water	0.00	0.00	0.00	2,576.09	543,888.05	535,471.54	117,983.45	17,322.19	5,373.41	5,670.72	439,487.63	171,228.68	1,839,001.76			
2023 Water	25,226.35	7,075.03	3,722.38	3,173.74	15,811.08	-3,412.07	0.00	0.00	0.00	98.88	0.00	255.44	51,950.83			
2022 Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,890,952.59		
2024 W Lien	0.00	0.00	0.00	0.00	0.00	845.66	10,687.89	4,751.31	2,362.03	1,649.75	3,566.21	434.21	24,297.06			
2023 W Lien	620.34	0.00	0.00	526.99	90.85	0.00	502.40	0.00	255.17	0.00	0.00	0.00	1,995.75			
2022 W Lien	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,292.81		
2024 Sewer	0.00	0.00	0.00	1,038.19	231,879.76	211,019.19	30,714.96	8,329.68	1,821.94	5,017.50	340,038.32	47,939.96	877,799.50			
2023 Sewer	5,100.99	1,858.03	1,497.32	197.15	1,318.22	2,844.50	90.68	27.92	0.00	0.00	0.00	0.00	12,934.81	890,733.96		
2022 Sewer		-0.35		0.00									-0.35			
2024 S Lien	0.00	0.00	0.00	0.00	0.00	311.16	64.43	4,560.43	98.97	1,694.36	2,741.73	0.00	9,471.08			
2023 S Lien	346.36	0.00	0.00	66.40	0.00	0.00	433.53	0.00	1,385.69	0.00	0.00	0.00	2,231.98			
2022 S Lien	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2021 S Lien	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,703.06		
Fire Service	0.00	0.00	0.00	0.00	1,901.11	300.00	100.00	0.00	0.00	0.00	2,400.00	100.00	4,801.11	4,801.11		
2024 Bettmt	1,362.50	1,090.00	102,482.04	0.00	0.00	0.00	3,542.50	70,356.57	357.18	18,516.00	34,198.75	1,635.00	233,540.54			
2024 Bettmt Int	478.18	382.54	25,671.96	0.00	0.00	1,291.20	1,062.75	5,640.75	163.50	5,447.20	24,931.14	490.50	65,559.72	299,100.26		
*Does Not include Int and demand fees.														51,591,072.37		
Year	Description	July	Aug	Sept	Oct	Nov	Dec	Jan	February	March	April	May	June	Subtotals		
2023	DRC Sticker	1,280.00	1,680.00	126,960.00	43,880.00	6,940.00	3,680.00	800.00	1,280.00	5,600.00	1,960.00	1,920.00	420.00	196,400.00		
2023	DRC 2nd Sticker	80.00	60.00	5,060.00	1,910.00	250.00	210.00	110.00	140.00	110.00	40.00	60.00	70.00	8,100.00		
2023	MLC	825.00	375.00	850.00	454.00	700.00	525.00	425.00	475.00	550.00	675.00	350.00	825.00	7,029.00		
2023	Bags	11,401.25	11,988.75	14,704.25	17,558.25	6,896.25	12,225.25	16,505.75	11,732.75	10,325.00	13,493.00	18,466.00	8,098.00	153,394.50		
2023	Bulky	1,090.00	1,090.00	990.00	880.00	834.25	1,290.00	740.00	960.00	650.00	1,030.00	1,095.00	735.00	11,384.25		
2023	TV Freon Comp	900.00	825.00	1,825.00	825.00	710.00	475.00	600.00	500.00	575.00	550.00	800.00	825.00	9,410.00		
2023	SW Postage	0.00	1.20	117.00	58.00	4.00	5.00	5.00	4.00	7.00	3.00	5.00	0.00	209.20		
2023	Farm Animal	0.00	0.00	97.79	344.02	141.16	219.05	0.00	0.00	0.00	0.00	0.00	105.49	907.51		
2023	Tree Tapping	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00		
2023	MLP	2,400.00	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,512.75	0.00	0.00	5,032.75		
		17,976.25	16,139.95	150,604.04	65,909.27	16,475.66	19,629.30	19,185.75	15,091.75	17,817.00	20,263.75	22,696.00	11,078.49	Misc	392,867.21	
														51,983,939.58		
	RE Int	112,201.10		4,555.00	5,369.20	145.00	14,190.37	44,906.00	44,611.89	725.00	6,505.91	19,434.12	3,717.46	6,904.74	Int & Fees	263,265.79
															52,247,205.37	

Economic Development Committee

The Wilbraham Economic Development Committee (EDC) is a seven-member board appointed by the Wilbraham Select Board. The EDC is a volunteer board that has been established to advocate on behalf of the town of Wilbraham for responsible growth in the business and residential communities through the following measures:

- ◆ Leverage local and state assets to assist and inform prospective businesses and residents
- ◆ Work with local municipal departments to educate the committee, identify and diminish barriers benchmark against other successful communities in the Commonwealth perform outreach to respective chambers of commerce

The mission statement for the committee is as follows: To increase the economic vitality of Wilbraham, by engaging stakeholders in the community, through the creation and realization of a cohesive vision that considers residents, visitors, and commercial enterprises.

The EDC held (8) meetings in 2024. Two EDC members resigned from the committee in 2024: David Sanders, and Todd Schneider. Two new volunteers were appointed to the EDC by the Wilbraham Select Board: Heidi Pafumi, and Tony Colapietro. Meetings are typically held on the third Monday of the month at 5:00 PM at Wilbraham Town Hall, 240 Springfield Street, Wilbraham, MA 01095.

Appointed Members	Term	Active/Resigned
Michael Mazzuca, Chairman	2025	Active
Jeffrey Smith, Vice Chair/Clerk	2025	Active
Christal Russo	2025	Active
Brian Easler	2025	Active
Tony Colapietro	2025	Active
Heidi Pafumi	2025	Active
David Sanders	2024	Resigned 2024
Todd Schneider	2024	Resigned 2024

Public Works

The Department of Public Works consists of five divisions (Engineering, Highway, Wastewater, Water and Solid Waste) with 27 employees and a budget exceeding \$8,000,000.

Engineering Division:

The Engineering Division oversees all the DPW divisions and provides public works related administrative and technical support to Town departments, committees and boards. Service requests can be made in person, via phone, email or through the Town website.

In addition to receiving and coordinating the resolution of thousands of service requests, personnel also provided support for trench permits, septic system installations, Title V inspections, bids and contracts, water and sewer billing, commitments, abatements, water meter and radio reader installations, closing adjustments, backflow billing, sump pump inspections, construction inspection, storm-water/water/sewer permits, excavation permits and water/sewer/drainage mark out requests.

Engineering personnel worked collaboratively with the other DPW divisions and contractors on a variety of projects. Listed below are some of the highlights for the year.

- Assisted Planning Board with the update of Subdivision Regulations
- Updated the Wilbraham Water Regulations
- Road Resurfacing and Related Work Project (\$850,000 spring 2024)(\$1,600,000 summer 2024):
(See Highway Division Paving List)
- Design of the sidewalk from Old Farm to Boston Rd
- Geographic Information System (GIS) - DPW continues to use modern technology to assist with field operations using applications with iPads. Examples include stormwater outfall inspection, I&I inspection, catch basin cleaning, wastewater manhole and pipe inspection, pipe jetting, pump station inspection and maintenance, hydrant flushing, backflow testing, cross connection inspection, etc.
- Key junction manholes were inspected for illicit discharge
- Environmental Protection Agency (EPA) Phase II Stormwater Regulation Compliance- Annual stormwater report, GIS documented catch basin cleaning, outfall inventory inspection, detention basin inspection, illicit discharge and elimination investigation, construction activity inspection and enforcement
- Oversee and monitor five DPW budgets including Wastewater, Solid Waste and Water Enterprise Funds
- Grease trap pumping permit and inspection program
- Site Plan review for Planning Board, Conservation Commission and Zoning Board of Appeals
- Stormwater permit review and inspection for commercial and residential properties
- Private way temporary repair requests
- Municibid auction of DPW surplus equipment
- Prepare bid documents for annual bids; Line Painting, Materials, Crack Sealing, Road Resurfacing, On-Call Tree Removal and Trimming, Water and Wastewater Instrumentation and Mechanical Projects
- Obtained \$176,854 Community Block Funding Grant program to design improvements at Stony Hill Rd and Springfield St intersection.
- Completed Municipal Vulnerability Preparedness culvert inspection grant (\$60,000). Fifty (50) culvert inspections performed, evaluated and ranked. Culverts were ranked according to integrity, age, and potential for problems.
- Received \$160,000 Lead and Copper Service Line Inventory Grant. Completed the Lead and Copper Service Line Inventory and submitted the results to DEP. There were no lead lines found throughout the Town water services.
- Received a \$150,000 Water Asset Management Grant, project to kick off in 2025.
- Received a \$100,000 Small Bridge Repair Design Grant, currently waiting for the designer assignment from MassDOT.
- Received \$9,990 grant from MIIA to evaluate the wastewater pumps stations
- Trash Hauler Enforcement
- Received Solid Waste Recycling Dividends Fund and Mattress Grant for the DRC.
- DRC and Post Closure Landfill Compliance Inspections and Reports
- 120 Old Boston Rd (Western Recycling) Transfer Station Host Community compliance
- OSHA Compliance and Training-Representative on State Health and Safety Advisory Board
- Participated in Heavy Duty Omnibus and Advanced Clean Truck Hearing
- Town Traffic Safety Team member
- Town Health and Safety Team Member
- Design review for Boston Road Reconstruction Project

Other Division Tasks	
Drainlayer (Sewer Installer) Licenses	10
Pavement Cut	128
Stormwater Permits and Inspections	32
Septage Hauler Licenses	10
Septic System Installer Licenses	25
Water Installer Licenses	13
Trash Hauler Licenses	6
Water and Sewer Semi-Annual Billing	3573
Closing Adjustments	120
Second Meter Semi-annual	53
Backflow Bills	59
Sanitary Sewer Connection Permits	23
Water Service Connection Permits	29
Grease Trap Inspections	64

Engineering Division Employees

Debbie Walch, Administrative Assistant
Annette Grasso, Administrative Assistant
Dena Grochmal, Engineer/GIS Coordinator
William Sperrazza, Superintendent of Operations
Tonya L. Capparello P.E., DPW Director/Town Engineer

Highway Division:

The Highway Division is responsible for maintaining 125+/- miles of roads. Typical work assignments include:

- Pavement markings, painting crosswalks and stop lines
- Tree and brush trimming, along with weed control, around guard rail systems
- Roadside mowing
- Repairing road trenches and pothole patching
- Loam and seeding for road projects
- Plow damage repair
- Catch basin cleaning and inspection reports
- Culvert cleaning
- Street sweeping
- Drainage repair and installation (catch basin & pipe)
- Detention basin maintenance
- Equipment repair and maintenance
- Sidewalk maintenance and construction
- Snow and ice removal operations
- Sign making, installation and maintenance
- Storm cleanup

Highway Division Employees:

Tim Grise-Highway Foreman
 Efrain Colon-Lead Mechanic
 Ed Jenkins-Assistant Mechanic
 Joseph Rollins-Heavy Equipment Operator 2
 Michael Rollet-Heavy Equipment Operator 2
 *Doug Cutler-Heavy Equipment Operator 1 (transferred to Water Division November 2024)
 Kody Girouard-Equipment Operator 1 (promoted in Spring of 2024)
 Scott Williams-Skilled Worker (new hire July 2024)
 Nick Lachapelle-Heavy Equipment Operator 1 (new hire August 2024)
 Branden Mead-Heavy Equipment Operator 1 (new hire November 2024)
 Vacant-Heavy Equipment Operator 1
 Vacant Position, DPW Skilled Worker ½ Highway & ½ Waste Water

In order to complete these tasks, the division has approximately 55 various pieces of equipment. There is one Lead Mechanic and an Assistant Mechanic responsible for maintenance and repair of vehicles and equipment from multiple departments.

The Highway Division purchased and received two new trucks to replace old trucks:

- 2 Ford F550 dump trucks with plows and salters

With funding remaining after the completion of the Cottage Ave Bridge repair project in 2023, the Highway Division was able to utilize remaining funds to pave roads in the spring of 2024 and continued paving with FY 25 budgeted funds during the summer and fall months. The following list of roads were paved in 2024.

Paved Spring 2024	Description
Brooklawn Dr	Shim
Brooklawn Dr	Mill/level/pave
Brookside Dr (Colonial Dr to South Colonial Rd)	Level/Overlay
Brookside Rd (Brookside Dr to Springfield St)	Level/Overlay
Circle Dr	Mill/Pave
Colonial Rd (Springfield St to E. Colonial Rd)	Level/Overlay
Cooley Dr	Mill/Pave
East Colonial Rd	Mill/Pave
Ely Rd (dead end)	Level/Overlay
Ely Rd (Highview to Ridge)	Top
Highview Cir	Top
Northwood Rd	Mill/Pave
Ridge Rd (Mountain to Ely)	Mill/pave
South Colonial Dr	Mill/Pave
Surrey Ln	Overlay
Woodsley Rd	Mill/Pave
Sunset Rock Rd	Level/Overlay

Rds Paved Summer 2024	Description
Bittersweet Ln	Mill Pave
Burleigh Rd (Main St to Town Line)	Level/Overlay
Chapel St	Mill Pave
Echo Hill Rd	Level/Overlay
Hitchcock Rd (Stony Hill Rd-Overlook)	Mill/Pave
Inwood Dr	Overlay
Lake/Hillcrest Rd	Level/Overlay
Maiden Ln	Level/Overlay
Monson Rd Glendale Rd to Hollow Rd	Overlay
Overlook Dr from #8 to cul-de-sac	Mill/Pave
Post Office Park	Mill/Pave
Pleasant View Rd	Mill/Pave
Red Gap Rd	Overlay
Stirrup Ln	Overlay
Valley View Dr	Overlay
Westwood Dr	Overlay
Hilltop Park	Overlay
Algonquin Dr 100'	Shim

In conjunction with the paving program, the Highway Division also contracted to crack seal Tinkham Rd, Stony Hill Rd and Hitchcock Rd.

- ◆ The Highway Division utilizes yard waste from the DRC to convert to compost and topsoil which is used for tree belt repairs and jobsite restoration after DPW projects.
- ◆ 17/19 Brookside Circle: Replaced 240' of damaged and blocked drainage pipe between the properties and made drainage outfall improvements to mitigate road flooding and icing in the winter.
- ◆ Area of 767-784 Ridge Rd: Installed 360' of 12" drainage pipe and 2 catch basin to address runoff issues and winter icing.
- ◆ Area of 520 Ridge Rd at Ely Rd: Installed 120' of 12" perforated drainage pipe to mitigate flooding on roadway.
- ◆ Area of 344 Mountain Rd: Installed underdrainage system to pick up excessive ground water which caused icing issues in the winter.
- ◆ Area of 1223 Stony Hill Rd: Installed 100' of 12" perforated drainage pipe to mitigate flooding.

The Highway Division provided support to other departments;

- ◆ Assisted Tree Warden with removing and disposing of trees as well as cleaning up stump grindings and restoring tree belts
- ◆ Scheduled and inspected crack sealing of Police Station, Fire Station and Wilbraham Public Access
- ◆ Installed 340’ of electrical conduit for flag pole lighting at Glendale Cemetery.
- ◆ Graded access road to Fountain Park.

Wastewater Division

The Waste Water Division is an enterprise fund with two (2) full-time employees and one (1) half-time employee. Division personnel are responsible for maintaining 36 miles of sewer mains, ten (10) pump stations and 849 manholes. The Town’s waste water is pumped to and treated at the Springfield Regional Wastewater Treatment Plant. In 2024, the annual flow of waste water pumped 149 million gallons.

During 2024 the list of duties performed by the Wilbraham Wastewater Division included, but were not limited to the following:

- Daily inspection of all pump stations. IPads were used to track all inspections and uploaded to the GIS system
- 24 hour on-call response to power outages, pump failures and other pump station problems.
- Preventative maintenance on pump stations and other system appurtenances
- System components repaired, replaced, or upgraded as part of constant preventative maintenance program.
- Sewer and drainage manhole inspections and cleaning
- Twelve (12) sewer manholes repaired in-house and six (6) by a contractor to remove I&I
- Safety training
- Pulling, cleaning, and testing of pumps
- Crane truck inspection and maintenance
- Quarterly sampling which resulted in improved results due to thorough maintenance in the collection system
- Quarterly air release valve inspections
- Dye testing
- Cross country easement maintenance
- Sewer mark outs
- Grease trap inspections (64) at food service establishments and other commercial sites
- Seventeen (17) new sewer connections were installed, with two (2) sewer disconnects.
- Interior and exterior maintenance of facilities
- Maintenance of equipment and vehicles including the Jetvac truck
- Perform snow and ice removal operations for the Town
- Emergency response to storm events (wind, flooding, etc.)
- Assist Highway Division with catch basin cleaning for stormwater management
- Assist other DPW divisions with projects utilizing special Wastewater equipment

Wastewater Rates:	
Residential rate:	\$4.60 per 100 cubic feet
Commercial rate:	\$5.50 per 100 cubic feet
Minimum Residential Charge:	\$69.00
Minimum Commercial:	\$82.50
Maximum Residential Charge:	\$552.00
Flat rate:	\$303.60

Waste Water Division Employees:
Gary Butler, Foreman
Andrew Ferrier, Wastewater Technician
<i>Vacant Position, DPW Skilled Worker ½ Highway & ½ Waste Water</i>

As part of a Massachusetts Department of Environmental Protection Inflow and Infiltration (I&I) removal mandate, an extensive inspection and investigation of the waste water system has continued. I&I consist of unwanted rainwater or groundwater entering the Town’s waste water system usually generated from illicit connections or compromised infrastructure. Wastewater personnel inspected sewer manholes for weeping or suspicious flow. The Town’s robotic sewer camera was utilized to camera 57 sections of sewer pipe (10,500’ 1,000’ of drainage pipe). 500+/- sewer manholes were inspected. A list of SMH repairs was created from the inspection reports and scheduled for repair work. I&I potential problems areas have been flagged for further evaluation. The Wastewater Department also assist the Highway Department performing camera inspection and jetting of stormwater pipes. A reminder to all residents that have sump pumps or any source of rainwater/groundwater connected to the sanitary sewer system is illegal and has the potential to create backups and overflows within the system. The Town’s Wastewater Regulations allow for fines and strict enforcement if an illegal connection is located.

Residents should not dump grease or oil down the drain. Grease and oil will solidify in your own plumbing and sewer lateral, as well as the Town’s sewer lines. Clearing a grease blockage in your sewer line is expensive and can be avoided by the simple practice of putting grease in the trash and not down the drain.

Water Division

During 2024 the list of duties performed by the Wilbraham Water Division included, but were not limited to the following:

- ◇ Daily visual inspections and data logging of our four (4) pump stations
- ◇ Maintenance of the four (4) water booster stations
- ◇ Three (3) water main break/leaks occurred and was repaired by the W.W.D – Miller St (Ludlow), Ridgewood Dr & Brookdale Dr
- ◇ Six (6) new water services were installed
- ◇ Five (5) water service lines were repaired/replaced
- ◇ Fire hydrant flushing
- ◇ Two (2) fire hydrants were replaced
- ◇ In excess of one hundred (100) main line gate valves were cleaned and checked for operation and exercised.
- ◇ Six hundred (600) work orders of various tasks were completed

- ◇ Two hundred (200) testable backflow devices were tested at least once per MADEP regulation
- ◇ Cross Connection Surveys were performed in various businesses by WWD staff
- ◇ In excess of two hundred (200) water samples were taken for water quality analysis
- ◇ Three thousand three hundred (3,300+/-) water meters were read during March and then again in September
- ◇ Maintenance of vehicles and equipment was performed
- ◇ Water usage in 2024 was 414.18 million gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter, this represents 1.5% increase in consumption during 2024
- ◇ Continued MADEP mandated Cross Connection inspection of the water system
- ◇ Forty (40) miles of leak detection was performed by Grouf's Leak Detection services and internal staff

Lead & Copper Sampling was performed by the Wilbraham Water Division in Wilbraham & Ludlow at twenty two pre-approved DEP sampling locations, two of those located at the Wilbraham Middle School and Wilbraham & Monson Academy. All levels were within the MCL mandated by DEP.

The 2.1 Million Gallon Storage Tank located on Bartlett Ave. was pressure washed by the Wilbraham Water Division using the DPW's 50' Tracked Boom Lift.

Seven hundred feet of new 6" PVC 909 water main water was installed by the Wilbraham Water Division on Shady Lane with efforts of replacing aging infrastructure. In addition to the new the water main installation, a new fire hydrant was installed to increase fire protection at the end of Shady Lane.

With the help of key Water Division personnel, the Miller St Corrosion Control Facility located in Ludlow operated without any problems in 2024. The pressure reducing valve was serviced and cleaned for adequate operation and flow/pressure control. The sodium silicate injection pumps were maintained and stayed on-line 100% of the time.

Documents submitted to MADEP in 2024 included water quality result forms, weekly chlorine residuals, water pressure and pH charts, the Annual Statistical Report, and the Consumer Confidence Report (which were also mailed to every customer). Monthly state forms are sent to MADEP documenting water usage and sodium silicate injections to the water.

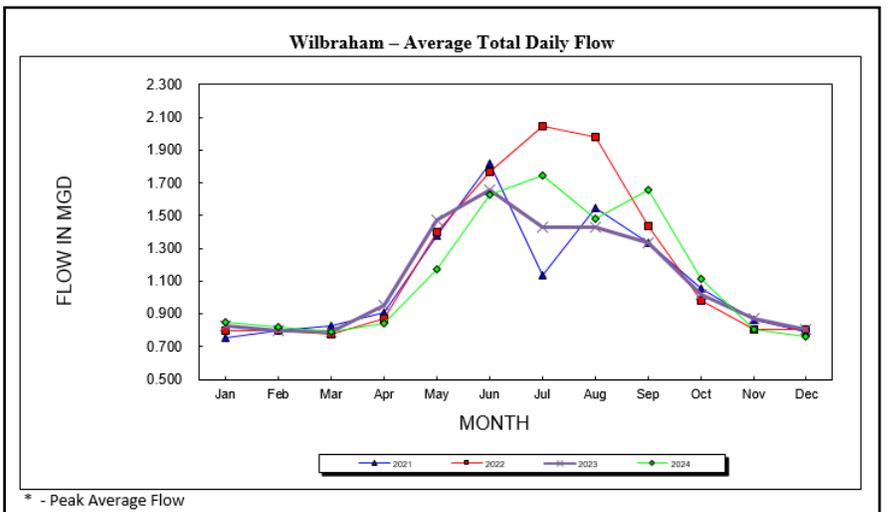
Water Division Employees:

- Vinnie Pafumi -Water Superintendent
- Lionel Duquette - Foreman
- Kevin LaPlante – Heavy Equipment Operator/Water Service Worker
- Anthony Garceau - Heavy Equipment Operator
- Doug Cutler – Heavy Equipment Operator

Water Commissioners met monthly to discuss topics including but not limited to MADEP compliance requirements, MWRA, water billing, budget, rates, and infrastructure and capital projects. The Water Commissioners also review Wastewater business and provide recommendation to the Select Board, Acting as the Sewer Commissioners.

Many thanks to the Commissioners for their support.

- Water Commissioners: James B. Dunbar, Chairman
- Rik Alvarez
- Douglas Hutcheson



	2022	2022	2024
Month	Flow (MGD)	Flow (MGD)	Flow (MGD)
Jan	0.796	0.825	0.846
Feb	0.794	0.800	0.816
Mar	0.777	0.787	0.788
Apr	0.868	0.949	0.840
May	1.396	1.472	1.170
Jun	1.768	1.659*	1.624
Jul	2.047*	1.428	1.744*
Aug	1.981	1.431	1.479
Sep	1.436	1.337	1.658
Oct	0.981	1.020	1.110
Nov	0.804	0.872	0.802
Dec	0.806	0.807	0.760

Water Rates remain the same since 10/1/14:

Cubic Feet (CF) (7.48 gallons per cubic foot)

Water Rates

- 0-10,000 CF \$4.12/100 CF.
- 10,001-20,000 CF \$4.32 /100 CF.
- 20,001 CF- and up \$4.52/100 CF.
- Minimum Bill 0-1,500 CF. \$61.80
- Commercial Flat Rate \$4.12/100 CF.

PWS ID - 1339000

Solid Waste –Disposal and Recycling Center (DRC)

The DRC is a municipal solid waste transfer station and recycling center supported by an enterprise fund. A portion of the facility is used to compost and make loam for the Town’s tree belt restoration. The facility is staffed by one full-time employee and one part-time employee. Approximately 1,768 annual permits were purchased. Mandated third party inspections and permits were completed. Recycling market continues to be unpredictable making budgeting challenging. Recycling is promoted by the Town and personnel at the facility to help reduce solid waste volumes and disposal costs.

The facility offers a location to recycle yard waste, paper, plastic, bottles, cans, glass, e-waste, fluorescent bulbs, TVs, styrofoam (block foam only), metal, textiles, books, empty propane tanks, furniture, carpets, tires, mattresses, etc.

The DRC collected approximately 696 tons of household trash and 378 tons of recyclables. Trash and general recyclables were hauled to the transfer station operated by U.S.A. Waste and Recycling located at 120 Old Boston Rd.

The DRC received a grant for mattress recycling, a new recycling shed and disposal of hard to recycle materials.

DRC employees maintain the facility and equipment throughout the year. They are also a part of the DPW emergency response team for snow storms and other weather related emergencies including natural disasters.

Solid Waste - DRC Employees:

- Dennis Dumais, Heavy Equipment Operator
- Frank Pasteris, Recycling Attendant Part-Time
- Paul Harrington, Recycling Attendant Part-Time (Retired)

The DRC hours of operation:	
Wednesday and Friday:	7am – 3pm
Saturday:	7am – 5pm
Sunday:	12pm – 5pm
Closed: Monday, Tuesday, Thursday & Holidays that fall on scheduled open days unless otherwise posted	
Current DRC fees:	
Car Sticker Fee (under age 65):	\$130.00
Car Sticker Fee (age 65 and over):	\$110.00
Additional Car Sticker Fee:	\$30.00
Bag Fee 33 gal. Capacity:	\$3.00
Bag Fee 13 gal. Capacity:	\$2.00
Freon and TV Disposal Sticker Fee:	\$25.00
Bulky Waste Stickers (# required varies):	\$10.00
Landscaper Fee:	\$600.00
Mattress or Box Spring	\$60.00

Water Commissioners

The Wilbraham Board of Water Commissioners continued its work with the Town of Wilbraham’s Water Department who deliver a high quality, reliable and cost-effective supply of water to the Town of Wilbraham and its customers. The Water Division is an enterprise fund and is fully funded by the rates assessed to water users. No town tax dollars are involved in its operation or budget. Wilbraham’s water is provided by the Massachusetts Water Resource Authority (MWRA). The water originates at the Quabbin Reservoir and is piped to Wilbraham by way of the Chicopee Valley Aqueduct (CVA). The Board sets the water rates based on the water department’s budget, the MWRA’s assessment (cost to purchase water), infrastructure improvements and debt services for various water projects. The Board of Water Commissioners along with the Water Department have strived to manage budgets and costs resulting in no need for a rate increase in 2024, and has not raised water rates since 2014. The three members of the elected Water Commission are Chairman James Dunbar, Rik Alvarez and Doug Hutcheson. The Board of Water Commissioners meets monthly, typically on the second Thursday or Friday of the month at 8:45am.

Solid Waste Advisory Committee

The Wilbraham Solid Waste Advisory Committee (SWAC) is a volunteer seven-member board appointed by the Select Board.

The mission statement for the committee is as follows: Act as liaison between taxpayers/residents and the following: Department of Public Works, Board of Health, Town Administrator, Select Board, and appropriate state and federal regulatory agencies to effectively research and manage the flow of solid waste and recycling materials into and out of the Town in a cost-effective manner. The Committee will strive to leverage the latest technologies available with the mindset of waste reduction and environmentally sound practices.

The committee was not active and held no meetings for 2024.

Appointed Members:

- James Emerson - Vice Chairman and Secretary
- Ken Wagner
- James Murphy
- Ed Rau
- Jeffrey A. Smith

Building & Land Use

Building Department

The Building Department is responsible for ensuring that buildings are constructed and repaired safely, and structures and land are used properly. The Department issues zoning, building, electrical, gas and plumbing permits that allow for the construction, reconstruction, repair, alteration and demolition of structures. The Building Department enforces the Commonwealth of Massachusetts Building Code and the Wilbraham By-Laws. The purpose of the Department is to ensure a safe public and private environment for the residents.

The Building Department would like to remind you that building permits are required for roofing, siding, replacement windows, decks, wood or pellet stoves, accessory buildings, swimming pools, renovations to existing spaces and new construction. If you are not sure whether your project will require a building permit, please call before you begin construction or demolition.

The Building Department issued 21 Certificate of Occupancy Permits in 2024: 13 Condominiums, Starbucks, Sugar Chalet Bakery, Route 20 Bar & Grille (outdoor dining) and 5 new single family homes. Roof-top solar installations continue to increase from 127 last year to 145 this year, 171 homes [up from last year] had insulation/weatherization completed while taking advantage of the MassSave Program.

John Walsh has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for 4 years and has proven to be a well-informed reliable resource for the town. John makes frequent contacts requiring perceptiveness and discretion with the general public, other town departments and boards, members of the building community and property owners.

John works cooperatively with builders, contractors and other members of the public while conducting inspections to ensure that residential homes, commercial buildings and construction sites comply with safety, structural and building code regulations. As the Zoning Enforcement Officer, John also responds to complaints about unregistered vehicles, unpermitted businesses in residential neighborhoods, signs prohibited in town and general land use violations.

Gerald Nichols, the Town Plumbing and Gas Inspector has been with us 5 years and Ed Poulin, the Town Electrical Inspector has been with us for 9 years; both work part-time for the town and continue to be a great asset to the Wilbraham Building Department. All the inspectors are generally out every day completing multiple inspections in all types of weather utilizing a tablet saving time coming and going from the office.

Administrative Assistants Melissa Graves and Heidi Burnham continued their work for the department in 2024. The Administrative Assistants for the Building Department are always willing to assist the public with inquiries ranging from inspections, permitting, zoning, planning and conservation questions.

<u>Building Permits issued –Residential/Commercial</u>		<u>Inspector: John J Walsh Jr</u>	
Permits Issued - 740	Fees collected - \$161,049	Inspections – 2000±	
<u>Plumbing/Gas Permits issued</u>		<u>Inspector: Gerald Nichols</u>	
Permits Issued - 409	Fees collected - \$35,070	Inspections – 500±	
<u>Electrical Permits issued</u>		<u>Inspector: Ed Poulin</u>	
Permits Issued - 543	Fees collected - \$59,085	Inspections – 900±	
<u>RESIDENTIAL/COMMERCIAL</u>	<u>NUMBER</u>	<u>FEES</u>	<u>EST. CONST. COST</u>
New Construction	27	\$ 57,638.40	\$ 11,966,000.00
Roof/Siding/Windows	198	\$ 13,915.00	\$ 3,376,433.56
Additions	8	\$ 5,082.56	\$ 724,941.46
Alterations/Renovations	91	\$ 31,406.36	\$ 4,444,386.32
Solar Panel Installation	145	\$ 32,404.00	\$ 5,096,575.23
Insulation	171	\$ 10,440.00	\$ 1,047,820.95
Decks	12	\$ 1,732.00	\$ 212,268.00
Accessory Buildings/Sheds	29	\$ 2,807.00	\$ 435,812.63
Swimming Pools	15	\$ 1,275.00	\$ 231,137.49
Sheet Metal	4	\$ 541.00	\$ 88,939.92
Demolitions	6	\$ 904.00	\$ 135,000.00
Wood/Pellet Stoves	13	\$ 960.00	\$ 82,420.84
Swimming Pool Demolition	1	\$ 50.00	\$ 14,860.00
Signs - Commercial	15	\$ 1,575.00	\$ 119,289.00
Temp Mobile Home	2	\$ 150.00	\$ 7,095.00
Tents	5	\$ 250.00	\$ 0.00
Other	7	\$ 710.00	\$ 168,493.00
Total	749	\$ 161,840.32	\$ 28,151,473.40

For any questions or concerns regarding construction, zoning, code enforcement, or inspections please contact the Building Department during business hours at (413) 596-2800 extension 204 or by sending an email via the links located on the departments webpage located on the Town’s website at www.wilbraham-ma.gov. Please provide 24 hour notice when scheduling inspections for Building, Wiring, Plumbing and Gas. If you are hiring a contractor to perform work on your home it is advisable to check references, licenses, and insurance before signing a contract.

John J. Walsh Jr., Building Inspector/Zoning Enforcement Officer

Melissa Graves, Administrative Assistant

Heidi Burnham, Administrative Assistant

Edward Poulin, Electrical Inspector

Gerald Nichols, Plumbing/Gas Inspector

Paul Shepardson, Alternate Electrical Inspector

Heath Dion, Alternate Plumbing/Gas Inspector

Wilbraham Community Garden

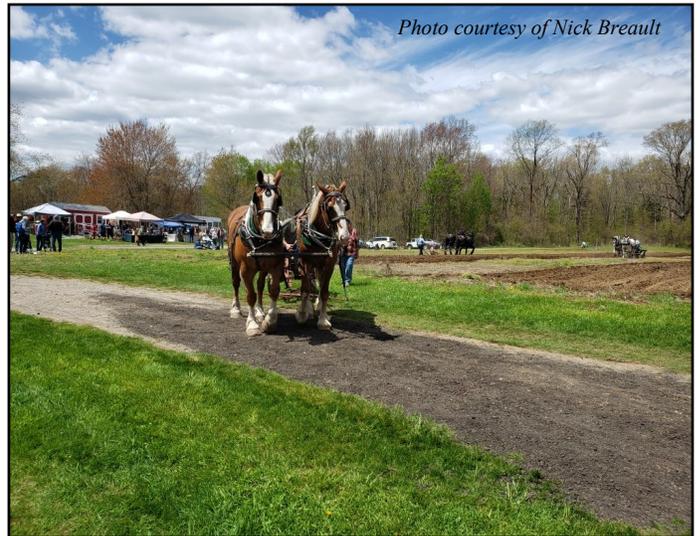
The Wilbraham Community Garden continues to thrive and grow, providing a valuable space for local residents to engage in gardening, connect with nature and foster a sense of community. As we look back at the year 2024, we reflect on the successes, challenges and initiatives that have shaped the gardens development. Our mission remains focused on creating an inclusive environment where people of all ages and backgrounds can learn, grow, and contribute to the beautification of our community. In this annual report, we highlight the gardens achievements, projects, partnerships and the future.

Having a garden plot in a Community Garden gives you the opportunity to make lifelong friends, get some exercise and be a part of a community organization. Our Community Garden has members that are Wilbraham residents as well as residents from Ludlow, Springfield, Monson and Hampden. In 2024, we saw a significant increase in inquiries about having a plot. We welcomed 12 new gardeners to our family which brings our total membership to over 80 including families, retirees, young professionals, and individuals looking to connect with others in the community. There are people that share plots, use a full plot and some that use several plots. By April, things are in full swing with the Annual Spring Meeting and Plow Day. The weather cooperated on May 4th as several teams of horses put on a good show to the 100’s of spectators that came to watch. We had several local craft vendors, food provided by Danas Grill and live musical entertainment by the MurphySz. Once the gardeners got the go ahead to start planting and preparing their plots, they really were excited. Over the years, the plots have become quite creative. There are plots with sitting areas, umbrellas, herb gardens, stone paths, family farm signs and all types of garden flags. During the summer, many of the gardeners donated their bountiful harvests to local food banks. Volunteers also tend to the many beautiful perennials that surround the greenhouse and the entry sign.

We had our Fall Picnic in October under sunny blue skies and the brand new pavilion that was an approved Community Preservation Project. The new pavilion is 12’ x 24’ and provides a shady comfortable place to sit and socialize. For those visitors that have mobility limitations, a ramp has been added to the pavilion for access. Attendees were requested to bring homemade delicious entrees and desserts made from at least one item from their garden. There was plenty of delicious food for everyone. They were also requested to bring items for donation to the Survival Center. Donations to the Survival Center this season exceeded 800 pounds of fresh vegetables and fruits. The food donation program has been a key part of the gardens impact to the community, ensuring that fresh, healthy produce is available to those who need it the most. A huge thank you goes out to the volunteers that deliver the produce as well as those who donate.

As we move into 2025, the Wilbraham Community Garden remains committed to its mission of fostering environmental stewardship, community engagement and infrastructure initiatives. We look forward to growing our community while providing a space for all to connect with nature, learn and grow together. Thank you all for your continued support of this important asset in Wilbraham and we look forward to another fruitful year ahead.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. Garden plots are approximately 25' x 50' and the annual rental cost is \$30.00 per plot. The annual fee pays for the mowing, tilling, portable toilet and the electric bill for the well. This Community Garden is 100% supported by the annual fees paid by the gardeners. The greenhouse is available to gardeners at any time. If you are interested in joining us at the Wilbraham Community Gardens or if you would like more information, you may contact 413-596-2816.



Conservation Commission Division

The Wilbraham Conservation Commission is dedicated to the preservation and responsible management of the town's natural resources. As a key body in promoting environmental stewardship, the Commission works tirelessly to protect the land, water and wildlife that make Wilbraham unique. In 2024, the Commission met 11 times to review and permit several projects under the Massachusetts Wetlands Protection Act and the Wilbraham Wetland Bylaw, ensuring that development and land use comply with environmental safeguards. The Commission's ongoing efforts to preserve the ecological integrity of Wilbraham's open spaces are vital to maintaining the health of local ecosystems. The work the Commission does is essential to preserving the beauty, biodiversity, and environmental health of the town. The Commission continues to manage and protect critical conservation lands, including overseeing the maintenance of trails, monitoring wildlife and addressing invasive plant species. The Conservation Commission once again approved by unanimous vote to allow deer hunting by bow only on 9 parcels of Conservation land. Hunters must apply for a permit through the Town Clerks office. The process typically begins midsummer and an average of 120 permits are issued.

Land Management Division

The Community Preservation project known as The Sawmill Pond Woodland All Persons Trail was approved at the annual town meeting in June. This new trail will provide a hard packed surface for explorers that have mobility limitations. The trail will also include a new viewing platform with a bench so people can enjoy the pond and all the animals that inhabit the area. The anticipated start date for construction of the trail will begin in the fall or winter of 2024.

The butterfly and bird habitat field off of Bennett Road is mowed annually to promote the return of Monarch Butterflies and several bird species. The annual mowing occurs in the late fall after the first frost typically. The annual mowing also keeps the invasive plant species from spreading any further.

The Conservation Commission generally meets on the second and fourth Mondays of each month at 6:00 PM in the Town Office Building. The agenda is posted at least 48 hours in advance at the Town Hall and on the Town website. Interested people are always welcome and encouraged to participate. At this time, the Commission is short one voting member and an Associate Member. If anyone is interested in joining the Conservation Commission, please send your information to the Select Board office.

Christopher Brown, Chairman Robert McMaster James Murphy
Stoughton Smead Alice Colman James Coletta
Melissa Graves, Administrative Assistant & Land Management Coordinator

Agricultural Commission

The Town of Wilbraham is a "Right to Farm Community." Wilbraham citizens overwhelmingly approved its "Right to Farm By-Law" at the 2007 Town Meeting.

Our by-law states "it is the policy of the Town of Wilbraham, a 'Right to Farm' community, to preserve, protect, and encourage the maintenance and improvement of agricultural land for the production of food and other agricultural products, and also for its natural, recreational and ecological value."

The Select Board appoints a five-member Agricultural commission (AgComm) to "represent the farming community, encourage the pursuit of agriculture, promote agriculture-based economic activities and preserve, revitalize and sustain the Town's agricultural businesses and lands."

In 2023 Green Acres Fruit Farm at 868 Main St was acquired by Dominic and Anthony Maloni of Rice's Fruit Farm. Green Acres is the oldest Agriculture Preservation Restricted (APR) property in the state, which was placed in APR in 1981. The Maloni's have been busy removing the old non-productive trees, clearing invasives and bringing the orchard back into production.

Fern Valley Farms is opening a new farm stand this May 2025 on the west side of Main Street between Tinkham Road and Church St. This farm stand will sell vegetables, meat, eggs, flowers and milk produced by Fern Valley Farms and Merrick Farms.

Fern Valley Farms welcomed pick-your-own customers during apple picking season, Sept-Nov. They continue to expand their offerings with a summer concert series, games and entertainment for children, hot-dogs, ice cream, burgers and beer.

Agricultural Commission
Brian Cunningham, Chairman
Robert Merrill
Dan Fernandes

The Wilbraham Farmers Market grew to 20 vendors, open Wednesdays from 2-6pm from June-August at Wilbraham United Church on Main St.

Thank you one and all--farmers and backyard gardeners alike--for your support of Wilbraham's agricultural endeavors.

Open Space & Recreation Committee

Changes: Marianne Moner resigned from the OSRPC in the spring because of the demands of her new job. We thank Marianne for creating our "Hike, Chat, Trim" initiative which produced many volunteers for us. She also directed several community events and created our logo. Michelle Jacques, who has worked on the trails with us and attended several meetings, has now joined us, taking Marianne's place. Also, P.J. Cambo joined the OSRPC as a liaison from the Recreation Committee.

New Kiosks and New Trail Marking:

The OSRPC received funding from the Community Preservation Act to install kiosks at all trails that do not have them and money to refurbish the kiosks that we currently have. All maps and trail information are also being updated. In addition, the grant includes money to re-paint trail blazes and install more helpful signage. By the end of December, all four new kiosks were installed and much of the painting was done. The other work is being done as weather permits. Our goal is to make all trails navigable and safe.

2024 Trail Issues: *January through March:* lack of snow kept trail use consistent and allowed trail volunteers to do early cutting back of invasive vegetation. Cold temperatures into March gave Open Space some relief as vegetation was slow to start up again. *April through July* brought storms, causing tree damage and water-related issues. This period was noted for "stick flicking" as trails were constantly covered with debris from storms. *August through September* was uncharacteristically dry, so we did trail clearing on an "as needed" basis. Vegetation started wilting early and leaves on some trees already started falling. *October through December:* Unusually warm weather and no rain for two months gave us time to complete kiosks and paint trail blazes.

Wilbraham Hiking Club: Thanks to Sue Burk's direction, the Wilbraham Hiking Club restarted regular guided hikes both in and out of Town. Hikes are of varying difficulty so there's something for anyone. All hikes are free. If interested, check out the details on the Open Space Facebook page, the Recreation Department Facebook page, the Team Reach app, or on the Hiking Club's web page on the Town's website.

Minnechaug Students/ Boy Scouts Trail

Work Help: 15 or so Minnechaug students and teachers braved the cold, wind, mud, and snow of March to help Open Space clear the Rice Nature Preserve Trail in one of the biggest turnouts that we've ever had. Open Space and Minnechaug were also in action clearing the Alton's Way Trail on another spring Saturday. In the fall, about 10 Boy Scouts and their leaders raked the leaves in the Sawmill and Oakland parking lots and cleared both trails. Without this kind of support, we couldn't keep up with the work. Thank you so much!

Middle School Girls Project: A big thanks to Olivia and Cheyenne, Wilbraham Middle School students, who choose to help Open Space for their Civics project. They attended one of our meetings and presented their plan. Then they carried it out by clearing, and adding planks to, a muddy area behind the middle school which will soon become part of a new Alton's Way Trail loop on newly acquired land.

Bike Trail Discussions: The OSRPC had a productive discussion with Town mountain bikers on the possibility of allowing bikes on the trails. The discussion centered on how to preserve our natural ecosystems from harm with the addition of bike traffic. Several articles and studies were looked at, and the bikers expressed a commitment to do whatever is necessary to maintain the treasured natural areas that we currently have. A Bike Conference was then held that brought together all pertinent parties (Conservation, Open Space, Minnechaug Land Trust, Recreation and area bikers) to tackle the issue. That meeting was positive, and the effort is ongoing.

One Book – One Community: Once again, Open Space worked together with the Hampden – Wilbraham One Book – One Community group to do another story walk on the Oakland Trail featuring the book picked for this year, *Colossus of Roads*. Thanks to Tracey Plantier for getting it done.

Help Needed: The OSRPC takes care of ten trail systems in Wilbraham. With the increase in storms, some trails require clearing of debris every few weeks. Trees have been falling at a much greater rate. As a result, Open Space members are sometimes out flat trying to keep up. Also,

trash issues and vandalism continue to plague us. Please be sure to take out what you bring in, and if possible, pick up, and remove, what you see. Graffiti and theft/damage to trail signs, benches, and blazes also continues to occur on some of the trails. If you see anything, please report it to us as soon as possible. Luckily, some volunteer groups and individuals helped us to keep up with these issues this year, but we need many more. Get some good exercise, enjoy nature and help keep your town beautiful. Please contact us at the email addresses on our website or Facebook page. We can put you on our trail work email list and notify you when we will be in action and explain how you can help.

Community Outreach: Our Facebook page continues to keep Town residents up to date on OSRPC activities and allows residents to interact with the OSRPC and get their questions answered. The OSRPC also has an Instagram page. Our webpage on the Town of Wilbraham site has a copy of the 2022 – 2028 Open Space and Recreation Plan, information about Open Space issues, and details about all Town trails. In addition, we periodically place several informational articles in the Wilbraham Times. In 2025, we will be rolling out a new survey. Please fill it out and help us to make our Town open space and recreation areas better.

The Open Space and Recreation Committee:

Joe Calabrese, Chair/ Jay Taylor, Trail Manager/ Len Surdyka, Recording Secretary/ C.J. McCarthy, Media Coordinator/ Tracey Plantier, Planning Board Liaison/ Steven Lawson, Minnechaug Land Trust Liaison/ Susan Burk, Hiking Club Coordinator/ Judith Theocles, CPC Liaison/ Bill Michels, Assist. Trail Manager/ Michelle Jacques, OSRPC Survey Manager/ Edward McCorkindale/ Bill Shepard

Mission Statement:
*Preserve significant open space
by investigating, educating,
planning and cooperating.*



**Left: The Open Space Committee meets at the Oakland Trail for its yearly “field trip.”
Right: One of several new kiosks is installed. This one at the Sawmill Pond Trail.**



Left: The Hiking Club in action on one of its numerous treks. Right: Wilbraham Middle School students clearing, and making safe, a portion of the new Alton’s Way Loop Trail.



Left: Very productive trail work days with Minnechaug students and Boy Scouts. Right: Mixing the paint to blaze the variously colored trail sections.

All Photos Courtesy of the Open Space & Recreation Committee



**Left: The beginning of a story hike done with the One Book – One Community group.
Right: Painting over graffiti – Please be on the watch for vandalism and notify Open Space.**

Planning Board

The Planning Board is responsible for overseeing land use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Commissioner/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town’s Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. The Board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals as required by the Town’s Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

During 2024, the Planning Board met fourteen times, scheduled twenty-five appointments and held sixteen public hearings addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2024.

PLANNING DIRECTOR PROJECTS:

- Continued work on comprehensive updates to the Subdivision Regulations; draft submitted to Planning Board 12/2024. Adoption of the updated Regulations is planned for 2025.
- Updated the Zoning By-Law with June 2024 amendments
- Prepared Zoning By-law amendments related to used car sales and accessory dwelling units (ADUs)
- Attended training on a variety of planning issues, including planning law, accessory dwelling units, housing, and ethics.

MEMBERSHIP & ORGANIZATION

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a three-year term. Members of the Planning Board proudly serve the community and receive no compensation.

Member James Moore ended his service to the Planning Board when he did not seek re-election at the May 18, 2024 election; he passed away on May 11, 2024 and will be greatly missed. At the annual Town election in May, Bradley Gregory was elected to serve on the Planning Board for a five-year term.

DEVELOPMENT ACTIVITY			
Special Permit & Site Plan Applications 2024			
Permit #	Location	Description	Status
SP23-12	5V Red Gap Road	Flexible Non-Sub (renewal of SP06-05)	Approved 2/21/2024
SP23-13	592 Ridge Road	Accessory Apartment	Approved 3/13/2024
SP24-01	6 Burt Lane	Sign Master Plan	Approved 3/13/2024
SPA24-01	404 Main Street	Wilbraham Monson Academy – Gill Chapel renovation & expanded parking area.	Approved 4/17/2024
SPA24-02	651 Main Street	Farm stand - Fern Valley Farm	Approved 7/10/2024
SP24-02	10V Federal Lane	A) Accessory Apartment B) Oversized accessory structure (barn/garage)	A) Accessory Apt. approved 9/25/2024 B) Barn approved 10/9/2024
SP24-03	11 Pinewoods Ave	Accessory Structure (garage)	Hearing closed 12/4/2024; decision pending
SP24-04	655 Ridge Road	Accessory ground-mounted solar	Hearing scheduled for 2/12/2025

Other Applications 2024		
Type of Application	# of applications	Description
Non-Subdivision (Approval Not Required) Plan*	5	Reconfiguration of lot lines and creation of 4 new building lots
Administrative Amendment of Special Permits	8	<ul style="list-style-type: none"> • 285 Three Rivers Rd (2/21/24, 4/3/24, 5/22/24) • 6 Burt Lane (3/13/24, 4/3/24) • Lia Toyota (5/22/24) • 2030 Boston Rd Sign Master Plan (9/25/24) • Cedar Ridge PURD (11/6/24)
Ridgeline and Hillside District Site Plan	5	<ul style="list-style-type: none"> • 580 Ridge Rd amendment (3/13/24) • 5V Ely Rd (4/3/24) • 15V Peak Road (5/22/24) • 454V Ridge Rd (6/12/24) • 524 Ridge Rd (9/25/2024)

* plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval.

There were no subdivision, scenic road, or road acceptance applications in 2024.

Projects Approved in Prior Years:

Construction continued at two residential projects during 2024: Cedar Ridge Estates and Gardens of Wilbraham. The status of commercial construction projects is summarized below:

Project Description	Status
2005 Boston Rd, Starbucks (SP23-01)	Construction completed
6 Burt Lane, Center Village (SP21-04)	Construction completed
285 Three Rivers Solar (SP18-06 and SP23-05)	Construction near completion

ZONING BY-LAW AMENDMENTS 2024

Date/Article #	Description
6/3/2024 Article 31	Housekeeping amendments (change Board of Selectmen to Select Board throughout the bylaw, amend definition of Child Care Facility to reflect current law, correct a cross-reference related to the Flood Plain Overlay District)
6/3/2024 Article 32	Regulation of Battery Energy Storage Systems (BESS)

The Planning Board reorganized by electing James Rooney as Chair, John McCloskey as Vice-Chair, and Tracey Plantier as Clerk. Bruce Williams continued his role as Associate Planning Board member. James Moore served as the Town's representative to the Pioneer Valley Planning Commission until his death; Jack Luttrell was elected to serve in this role in June 2024. Tracey Plantier continued to serve as the Planning Board's representative on the Community Preservation Act (CPA) Committee.

Planning & Community Development Director Michelle Buck and Administrative Assistant Heidi Burnham continued their work for the Board in 2024.

The Planning Board holds regularly scheduled meetings on Wednesdays at 5:30 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at <http://www.wilbraham-ma.gov>. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

- James Rooney, Chair
- John McCloskey, Vice-Chair
- Tracey Plantier, Clerk
- Bradley Gregory
- Jack H. Luttrell, Jr.
- Bruce Williams, Associate Member
- Michelle R. Buck, AICP, Planning Director
- Heidi Burnham, Administrative Assistant

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester's Zoning Bylaw and the Massachusetts Zoning Act (MGL Ch. 40A) and applications for comprehensive permits for low- and moderate-income housing authorized by MGL Chapter 40B.

The Zoning Board of Appeals is a five-member board appointed by the Select Board for staggered three-year terms consisting of three full members and two associate members. The Board works closely with and relies upon assistance from Planning Director Michelle Buck and Building Inspector/Zoning Enforcement Officer John Walsh.

- Respectfully submitted,
- Zoning Board of Appeals
- Edward Kivari, Jr., Chair
- Mark Albano
- Charles Pelouze
- Jamil Eyvazzadeh, Associate
- Sarah Fila, Associate

2024 ZBA Applications		
DESCRIPTION	ADDRESS	DECISION
Robert Ward (#23-09) Special Permit for retail in existing structure (The Guilty Grape)	6 Burt Lane	Approved 1/25/2024
Antigone Panidis (#24-01) Special permit for beauty shop in existing Structure (Antigone's Aesthetics)	380 Main Street	Approved 3/21/2024
Christopher Arillotta (#24-02) Special Permit to expand outdoor dining at an existing restaurant (The Local Table n Tap)	2039 Boston Road	Approved 3/21/2024
ASD Three Rivers MA Solar, LLC (#24-03) Special permit for earth removal at ground-mounted solar construction site.	285 Three Rivers Road	Approved 3/21/2024
Jessica Arcouette (#24-04) Special permit for dog grooming business in existing structure	2650 Boston Rd	Approved 6/20/2024
Jerome Gagliarducci (#24-05) Special Permit for Building Materials Yard	2417 Boston Rd	Approved 6/20/2024
Jeffrey James Soja (#24-06) Variance for side & rear setbacks and building coverage for garage	11 Pineywoods Ave	Approved 7/18/2024
Daniel Belanger (#24-07) Special Permit to expand existing restaurant (expansion of non-conforming structure)	2391 Boston Road	Approved 7/18/2024
Christopher Nascembeni (#24-08) Variance to allow less than required frontage	4V Mohawk Street & 181 Manchonis Road	Approved 12/19/2024
Bianca Syriac (#24-09) Special Permit to allow a Family Day Care Home	12 Stonegate Circle	Approved 11/21/2024

Public Safety

Fire Department, Emergency Medical Services & Emergency Management

Mission Statement of the Wilbraham Fire Department: Our mission is to minimize personal and community risk from fires, medical emergencies, and other threats to life and property through prompt emergency response, public education, and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management.

This past year the department answered over 3,600 emergency calls. The Fire Department is second to none in the services provided to the residents of Wilbraham. I want to commend the officers, firefighters, and administrative staff for their hard work throughout the year. I could not be more proud of them.

The Wilbraham Fire Department responds to more than just fires. This department is an all-hazards department that answers many types of calls for service. Fire suppression, emergency medical services, code enforcement, SAFE Education, various rescue services such as auto extrication, ice, and water rescue, and hazardous materials incidents are just some of the types of incidents that the department responds to.

The safety of our personnel is the administration's top priority. We continue to make upgrades to our equipment. We have a health and safety committee that meets regularly to address any needs of the members.

This year Deputy Chief Peter Nothe retired from the department after 37 years of service to Wilbraham. We wish him the best in retirement.

Mathew Walch was promoted to the rank of Deputy Chief and Patrick Farrow was promoted to the rank of Captain.

The department hired Nick Noto who comes to the department as a certified paramedic and already trained at the Mass Fire Academy. We wish him a long and rewarding career.

Training continues to be an essential part of our state of readiness in 2024. The members of the department completed over 3,500 hours of training to maintain and improve the proficiency of this department.

Sealers of Weights and Measures

The Sealers of Weights and Measures are appointed by the Select Board and certified by the State to assure the public that any product they purchase in the town by weight or measure, and products that are scanned for cost will be accurately priced. The weight and measure testing equipment used by the Sealers is required to be certified by the state every five years to provide the accuracy required by Massachusetts General Laws. All the test equipment is state of the art. Twenty-five businesses were visited during the year, and with re-testing there were 29 places of business inspections and random inspections of oil and propane trucks carried out. Many businesses were checked for unit pricing to be sure they met state requirements. The Sealers both attended two and a half days of State Association training to stay updated, refresh field skills, and maintain their State certification. The Sealers thank the town businesses for their co-operation during inspections. The following field testing was completed during inspections resulting in \$6115 collected from sealing fees.

Item	Category	Sealed
Scales	Under 100 pounds	55
	101-1000 pounds	5
	1001-5000 pounds	3
	Greater than 10,001 pounds	7
Liquid Meters	Gasoline	88
	Diesel	6
Unit Pricing	Scanners	87
Reverse Vending		4
Linear Measure		2

Seven devices were found to be inaccurate and, after adjustments were made, they were sealed. Several new businesses were given copies of the state laws and regulations in order to allow them to better serve the public.

Please contact your sealers if you have any questions or concerns about the above areas, cord wood, and any other products sold by weight or measure.

Susan Petzold, Sealer and Gary Petzold, Deputy Sealer

Several members have attended professional development programs that have been held in the area. Other training included the utilization of outside resources such as National Grid, Massachusetts Emergency Management, Friendly Ice Cream Corporation, and Eversource Gas.

We are very grateful for the partnerships that we have developed over the years and continue to develop as we move toward the future.

Emergency Management preparedness has been an ongoing process with updating Emergency Action Plans for National Grid, Eversource, and Massachusetts Water Resources Authority. Annual meetings with our community partners were held to discuss strategies for emergency management. This is valuable in helping to develop good working relationships prior to an emergency.

All members of the fire department continue to be updated on various levels of upgrade in regards to the National Incident Management System (NIMS) training. This training provides a consistent nationwide template to establish a model for federal, state, tribal, local governments, private sector, and non-governmental organizations to work together effectively and efficiently to prepare for, prevent, respond to, and recover from emergency incidents regardless of cause, size or complexity.

We have also renewed our contract with Blackboard Connect. This system allows authorized Town officials to create and rapidly disseminate time-sensitive messages to every home phone, business phone, cell phone (with text messages), and email address stored in the notification database. With this system, authorized officials can send thousands of messages in minutes. You can sign up now by going to the town website and clicking on the Blackboard Connect tab.

This year, we continued to receive SAFE and Senior grant funds from the Massachusetts Executive Office of Public Safety and Security. The SAFE program led by Captain Patrick Farrow and Firefighter Jeff Kristek provides students with first-hand knowledge of the dangers associated with fire and age-appropriate information on preventing and surviving fires that occur. The senior program was created with the support of the Legislature to offer funds to local communities in support of senior fire prevention training and is aimed at educating seniors, among the vulnerable populations at risk of fire-related deaths, on fire prevention, general home safety, and how to be better prepared in the event of a fire. We also started a new public outreach campaign where we tried to reach all senior and junior high school students and train them in CPR and other first aid. This has proven successful and will continue.

The department responded to over 3,600 emergency calls and there are no signs that emergency runs will slow down. Many times, an outside agency is called in to handle overlapping medical and other emergency calls. Over 50% of calls have overlap in which most cases require outside mutual aid.

Finally, I would like to thank the community, its leaders, voluntary boards, and firefighters, past and present, which have supported this department in so many ways. In addition, our community partners for working with us in keeping this community safe. It takes many people for this organization to be successful in meeting our obligations. We have accomplished this goal, and I am very proud of being a part of an organization that really cares about the community we serve.

Respectfully submitted,

Michael E. Andrews
Fire Chief / EMD

Board of Fire Commissioners:
Edward Rigney
Carolyn Brennan
David Ervin

Fire Department Roster	
Michael Andrews*	Fire Chief
Mathew Walch**	Deputy Fire Chief
Patrick Farrow **	Captain of Fire Prevention
Vacant / Not Filled	Captain of EMS & Training
Lena McCaffrey	Administrative Assistant
Melissa Torres	Ambulance Billing Clerk
Daniel Corliss**	Captain "D" Group
Josh Mullen**	Captain "A" Group
Kevin Brown **	Captain "C" Group
Anthony Arventos**	Captain "B" Group/Head Mechanic
Dane George **	Senior Private
James Royce **	Senior Private
Jason Dimitropolis **	Senior Private/Assistant Mechanic
Jeffrey Witek **	Senior Private
Patrick Farrow **	Private/EMS Coordinator
Chris Houghton **	Private
John Fitzgerald **	Private
Jeff Kristek **	Private
Andrew Nothe **	Private
Derrick Merrill**	Private
Scott Flynn**	Private
Taran Savoie*	Private
Justin Senecal**	Private
Josh Sterling**	Private
Alan Hodges**	Private
Owen Shaw**	Private
Colin Morse**	Private
Ian Grimes*	Private
Evan Grimes*	Private
Nichole O'Donnell*	Private
Nick Noto**	Private
EMT *	
Paramedic **	



Wilbraham Fire Department Medic 1 and Ladder 1 Photo courtesy of Wilbraham Fire Department

Ambulance Oversight Committee

The Ambulance Oversight Committee continues to work with the Fire Chief and the administrative staff to oversee the operation of the ambulance service. The committee's primary duty is reviewing and acting upon ambulance service fee abatements in accordance with well-established policy and protocol.

In addition, the ambulance fee schedule and structure are accessed in accordance with regulatory authority. Effective 1/1/25 the ambulance rates were increased to match the area average. Our purpose is to keep the ambulance service functional within the fire department.

It is important to note the town's ambulance service remains self-sufficient on a receipts-reserved basis and continues to serve the town extremely well. The ambulance service within the fire department transported 1,888 patients to hospitals in the local area. Of these transports, BSMC-Spfld was the destination 35% of the time, with BSMC-Wing at 51% and Mercy at 14%. The top five patient medical conditions are Traumatic Injury, Pain (non-specific), Other, Respiratory Distress, and Psychological.

We have a new ambulance on order but do to supply chain issues we are unsure of a delivery date at this time. This year we upgraded 1 of our heart monitors to the newest model and technology. We have submitted a grant to replace the remaining monitors.

The administrative staff continues to update ambulance policies that need to be done to reflect changes with State Regulations. These updated policies are merged with existing fire department policies so that references can be made from one document just by adding an additional EMS Section.

I would like to thank the many people who have made generous donations to the Ambulance Gift Fund in memory of a loved one. We have been benefactors of this generosity for many years, and we are very grateful.

Respectfully submitted on behalf of the AOC,

Fire Chief Michael E. Andrews

Ambulance Advisory Committee:

Tom Hurley
Heather Mullen
Bethany Ondrick

Central Dispatch

The Centralized Dispatch Center concept was put in place by the Town of Wilbraham's Police and Fire Departments in 1979. This model is still being replicated by other Communities and Regional Dispatch Centers. Components of mutual respect, professionalism, training and community provide the foundation for the very fine Public Safety response system in Wilbraham.

The staff of full time and part time Dispatchers have participated in several different training opportunities during the 2024 year.

In May of 2021 the Towns of Hampden and Wilbraham agreed to a Regional Dispatch system forming the Wilbraham Regional Emergency Communications Center (WRECC). In June of 2023 the Town of Belchertown joined the Wilbraham RECC. All emergency and non-emergency calls for the Towns of Hampden, Wilbraham and Belchertown are dispatched from the WRECC. Not only is this model more efficient, all communities are eligible for additional State 911 Grant Funding through the WRECC.

The Wilbraham Regional Emergency Communications Center processed 40,976 calls for service in our CAD (Computer Aided Dispatch) system. That is an increase of approximately 7.59% from 2024.

Several obstacles were overcome and we still were able to provide the highest level of service 24/7/365. I am very proud of my staff for not only maintaining the highest level of service but also being able to overcome all of the hurdles in their way during the year. I am honored to be part of an organization that truly cares about the communities we serve.

Respectfully submitted,
Anthony E Gentile Jr, Regional Communications Director

Deputy Director
Johnathan Danek

Full Time Dispatchers
Brian Kibbe
Annie Murphy
Kelsey Green
Jacquelyn Gerry
Brandon Chabot
Sabrina Romano
Yoselyn Feliz-Carrol
Cole Rigney
Nathan Higgins

Part Time Dispatchers
David Squires
Brent DiMascola
Jordan Dunham
Katherine Howland
Juliet Brown
Nicholas Amo
Samuel Spencer
Laura Donnelly
Hannah Rondeau
Emily Usher

Animal Control / Animal Inspector

During 2024, the town of Wilbraham licensed an astounding number of dogs, 2,571 to be exact. Thank You to those residents that complied. The town licensing period begins January 1 and expires December 31 of the same year. This is a yearly renewal and an additional fee will be applied after the month of April. To obtain a required Town dog license, you must deliver proof of up-to-date rabies vaccinations to the Town Clerk's office and pay the license fee.

Animal Control responded to 1,126 calls in 2024. These calls pertained to Town by-laws violations/complaints, stray animals, deceased or injured animals and various other wildlife and domestic calls. Residents are reminded to never approach, attempt to capture, or touch presumably sick or injured wildlife. Please call the Police Department or Animal Control for immediate assistance. Animal Control removed 144 deceased animals from the public roadways. All motorists are asked to use extra care when driving to avoid contact with wildlife.

As the Town's animal inspector, 18 quarantines were administered. These quarantines were a result of either an animal biting a human or another animal biting an animal. A total of 13 barn inspections were conducted, which encompassed the Town's 328 live stock animals.

Paul Morrissey
ACOAM Certified Animal
Control Officer
Town of Wilbraham Animal
Control / Animal Inspector



Photo courtesy of Melissa Graves

Parking Clerk

The Parking Clerk works collaboratively with the Wilbraham Police Department to enforce the Town’s parking by-laws. The Parking Clerk is responsible for collecting parking citation fees, issuing late fees, sending courtesy letters prompting citation payment and resolution, and processing unpaid parking citations with the Massachusetts Registry of Motor Vehicles (RMV) through the assistance of Arthur P. Jones and Associates. Parking citation fees range from \$15 to \$200, excluding late fees. A \$10 late fee is added to the original parking citation fee after 21 days of non-payment. After approximately forty one days of non-payment of the parking citation fee, the driver’s name and registration information is forwarded to the RMV to be “marked” as an attempt for the Town to collect the outstanding fees. The payment of the parking citation fee is enforced; whereas, the fees must be paid to the Town of Wilbraham before the RMV will conduct any business with the violator, such as renewing a driver’s license, registering a car, etc. The parking citation fee for handicapped parking offence violations is \$200 with a late fee of \$50 after 21 days of non-payment. All monies collected for this type of parking violation are allocated to the Commission on Disability to be utilized towards accessibility projects, etc.

Twenty-eight parking citations were issued in 2024. Twenty-four citations were paid in full, and five of those paid additional late fees. One citation was appealed, and the appeal was denied. One citation is pending payment at the time of this report, and one citation has been reported to Arthur P. Jones and Associates for non-payment of the citation. Two citations were voided as they were issued in error. Six written warnings were issued.

One parking citation from 2016 was resolved in 2024 through payment. The breakdown of parking violations related to parking citations issued and resolved in 2024 as presented.

2024 Collection of Parking Citation Fines		
# of Parking citations	Action Taken - Parking Citation	Fee Collected
18	Paid prior to late fee issued	\$345.00
5	Late fees issued	\$50.00
1	Parking citations sent to the RMV for "marking"	
1	Appealed citation - Denied.	\$200.00
1	Other parking citation payments resolved from prior years	\$60.00
	Total of fees Collected in 2024	\$655.00

2024 Breakdown of Parking Violations - 4 Citations with 5 types of violations and 0 towed vehicles			
Parking Violation #	Violation	Fine/Fee for Violation	# of Violations in 2024
1	Within a designated no parking zone	\$15.00	5
4	So as to obstruct a sidewalk	\$15.00	1
6	So as to obstruct a sidewalk	\$15.00	1
7	Over (1) foot from the curb or edge of the way	\$15.00	2
16	Within any grassed, lawn, landscaped, or maintained area on the grounds of any municipal or school building, park or playground,	\$15.00	2
19	Within a fire lane	\$15.00	1
20	On any street, highway or way for a period of time longer than one (1) hour between the hours of 1:00am and 7:00am of any day	\$15.00	1
22	On school district property without a current parking sticker or except as a business or social invite	\$15.00	11
24	Impeding traffic within a designated parade route	\$15.00	2
26	So as to obstruct or occupy a designated disabled Veterans or handicap ramp, cross hatch area (as defined by M.G.L. C. 40 s. 22a and/or 521 CMR, as amended from time to time) or parking without proper permit	\$200.00	1

Police Department

The Wilbraham Police Department is committed to providing responsive and high quality service to our community. We recognize that our employees are our most valuable resource and we strive to create a positive working environment. By maintaining high standards we are able to provide the best possible service.

In 2024, the police department welcomed two new officers. Officer Vincent Johnston joined us from the Saugus Police Department and Officer Taylor Beaudry joined us from the Westfield State University Police Department. Officers Kyle Kalin and Mark Harris left the police department to take positions at other agencies. Acting Sergeant Michael Cygan was promoted to Sergeant.

In January, the police department experienced an officer involved shooting. One Wilbraham Police Officer was shot and critically wounded after a subject fired at officers responding to a call at a residence.

The subject was also wounded during an exchange of gunfire with police. The officer continues to recover from their injuries. Although this event created a stressful period for the police department, the community came together to support the involved officers and their families. The police department would like to thank the various public officials, government entities, and the community for the outpouring of support our department received during this unfortunate event.

The police department responded to five opioid related overdose calls in which Narcan was used by police officers. Unfortunately, the police department investigated four opioid related overdose deaths in 2024. The police department continues to participate in the DART program in which specially trained officers follow-up with persons involved with substance abuse issues by referring them to emergency clinicians, recovery coaches, and counselors. The police department also continues to participate in the Crisis Intervention Team

(CIT) approach to mental health responses. All Wilbraham officers are trained in the 40 hour CIT mental health response certification as well as related advanced training.

In 2024 there were 46 reports of thefts from vehicles and 21 vehicles stolen. The majority of these events were due to unlocked vehicles or keys left inside. The police department highly discourages residents from leaving their keys in their vehicles. The police department also saw a 24% increase in the number of reported assaults.

The police department continues to adjust to meeting significant new state mandates regarding police officer licensing, standards, and training. The redirecting of resources to meet these mandates continues to be a challenge.

We look forward to serving the Town of Wilbraham in 2025. The Wilbraham Police Department would like to thank the residents and business owners of Wilbraham for their continued support.

2024 ANNUAL REPORT STATS

I. CRIMINAL COURT COMPLAINTS

PRIMARY ARRESTING OFFENSE

SEXUAL ASSAULT	5
ROBBERY	0
ASSAULT AGGRAVATED	9
ASSAULT SIMPLE	34
INTIMIDATION	0
ARSON	0
RESTRAINING ORDER VIOLATION	15
BURGLARY/BREAK & ENTER	8
SHOPLIFTING	46
THEFT FROM BUILDING	0
THEFT FROM MOTOR VEHICLE	0
ALL OTHER LARCENY	8
MOTOR VEHICLE THEFT	6
FALSE PRETENSES/SWINDLE	0
EMBEZZLEMENT	1
STOLEN PROPERTY OFFENSES	2
VANDALISM	2
DRUG/NARCOTIC VIOLATION	2
WEAPON LAW VIOLATION	1
BAD CHECKS	0
DISORDERLY CONDUCT	0
DRIVING UNDER THE INFLUENCE	16
PROTECTIVE CUSTODY	0
FAMILY OFFENSE/NON-VIOLENT	1
LIQUOR LAW VIOLATION	3
RUNAWAY	0
TRESPASS OF REAL PROPERTY	0
ALL OTHER OFFENSES	23
TRAFFIC/BY-LAW	144
TOTAL	326

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

A. Criminal	192
B. Motor Vehicle	134
C. Protective Custody	0
TOTAL	326

III. PERSONS ARRESTED OR CHARGED BY AGE

A. Adults	290
B. Juvenile	36
TOTAL	326

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

A. Criminal	
Adults	162
Juvenile	30
B. Motor Vehicle	
Adults	128
Juvenile	6
C. Protective Custody	
Adults	0
Juvenile	0
TOTAL	326

V. PERSONS ARRESTED OR CHARGED BY SEX

A. Adults Charged	
Male	220
Female	70
Non-Binary	0
B. Juvenile	
Male	20
Female	16
Non-Binary	0
C. Adults placed in protective custody	
Male	0
Female	0
Non-Binary	0
D. Juveniles placed in protective custody	
Male	0
Female	0
Non-Binary	0
TOTAL	326

VI. PERSONS INCARCERATED BY AGE/SEX

A. Adults	Males	92
	Females	23
B. Juveniles	Males	0
	Females	4
TOTAL		119

VII. UNIFORM TRAFFIC OFFENSES

	<u>Civil</u>	<u>Warning</u>
Violate RMV Rules/Regulation	0	30
Stop Sign/Red Lens Violation	1	192
Text Messaging	4	172
Improper Pass/Marked Lanes	8	64
Seatbelt	5	33
Town By-Law Violation	4	103
Passing School Bus	1	11
Speeding	28	634
Fail Inspect M/V	13	195
Defective Equipment	9	331
Unregistered Motor Vehicle	3	30
No License/Reg In Possession	5	27
All Other Moving Violations	4	34
Recreation Veh. Violation	0	0
TOTAL	85	1856

MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	85
B. Warnings	1856
C. Parking Violations	40
TOTAL	1981

VIII. NIBRS/UNIFORM CRIME REPORT

Forcible Rape	5
Robbery	1
Assaults	110
Burglary	10
Larceny-Theft	140
Motor Vehicle Theft	21
Arson	0
TOTAL	287

IX. VEHICLE ACCIDENTS

Fatal Accidents	2
Personal Injury Accidents	35
Property Damage Accidents	248
TOTAL	285

X. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	2
Persons Injured	56
TOTAL	58

XI. OTHER ACTIVITY—PUBLIC LOG

Call Incidents needing further invest	1113
Alarms Investigated	1053
Lost/Missing Persons	36
Suspicious Persons/Activity	617
Deaths Investigated	24
Harassment	80
Towed M.V.'s	252
Domestic Disturbances	160
Shoplifting Reports Filed	61
Theft From Vehicle Reports	46

XII. PERMITS ISSUED

Pistol Permits	407
F.I.D. Cards	18
Machine Gun Permits	1

XIII. FEES COLLECTED

Pistol Permit/F.I.D. Cards/Machine Gun		34,350.00
Commonwealth General Fund:	25,625.00	
Town of Wilbraham:	8,725.00	
Video/Report Requests		1,192.93
Solicitor Licenses		525.00
TOTAL		36,067.93

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2023	2024	% CHANGE
Criminal Homicide	0	2	
Rapes	7	5	-28%
Robbery	4	1	-75%
Assault	89	110	+24%
Burglary/Res/Bus	12	10	-16%
Larceny	141	140	0%
Auto Theft	18	21	+17%
Arson	1	0	0%
TOTAL	272	289	+6%

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2023	2024	% CHANGE
Written Complaints	1079	1143	+3%
Alarms Responded To	1133	1053	-7%
Protective Custody	2	0	
Criminal Arrests	190	192	+1%
Domestic Disturbance	162	160	-1%
M.V. Accidents-Fatals	0	2	
M.V. Accidents-Injury	30	35	+17%
Property Damage	271	248	-8%
M.V. Accidents-Total	301	285	-5%
Shoplifting	75	61	-18%

MOTOR VEHICLE VIOLATIONS CITED

	2023	2024	% CHANGE
Civil	169	85	-49%
Warnings	2193	1856	-15%
Arrest M/V	190	134	-29%
TOTAL	2552	2075	-18%

POLICE DEPARTMENT PERSONNEL

CHIEF	Edward C. Lennon
CAPTAINS	Shawn Baldwin Christopher Arventos
SERGEANTS	Brent Noyes Brian Strong Charles Moore Sean Ford Michael Cygan
PATROLMEN	Aderico P. Florindo - Investigator & Court Officer Justin R. Wall James E. Gagner Sean Casella - Investigator & Court Officer Daniel Ryan - School Resource Officer Steven Glenn Mark Shlosser John Perry, II Karl Osborn Mark Harris - Resigned John Lewis Chad Martowski Jack Alberici Tyler Alves Taylor Pfaff Brittani Tassone Cameron Prosperi Kyle Kalin - Resigned Kyle Venancio Vincent Johnston Taylor Beaudry
SPECIAL POLICE	Lawrence Rich Mark Paradis Thomas Korzec - Retired
ADMINISTRATIVE ASSISTANT	Maria Gildea

Health & Human Services

Cemetery Commissioners

The three town cemeteries—Adams, East Wilbraham, and Glendale—are invaluable treasures for the community. These sacred grounds not only provide a final resting place for our departed loved ones but also serve as open-air museums that offer a glimpse into the lives and stories of those who came before us. Preserving and maintaining these cherished spaces is vital, ensuring they remain places of peace, remembrance, and historical reflection.

They bridge the past, present, and future, connecting us to our heritage while serving the ongoing needs of the community. By honoring these spaces and keeping them in the best possible condition, we uphold the memories of those who have shaped our town and continue to provide a sanctuary for generations to come.

As Commissioner Donald Bourcier, my father, often said, "We are the voices of our constituents." This powerful statement reflects the profound duty of Cemetery Commissioners—to represent and honor those who have passed on. With this understanding, we approach our responsibilities with the utmost seriousness, ensuring these sacred spaces are preserved and respected for the memories and history they hold. The Wilbraham Cemetery Commission has long used a logo featuring the monument of Eunice Chapman, a poignant symbol of the town's history. Eunice, who died in Wilbraham on March 30, 1789, at the age of 17, was the daughter of Isaiah and Hazadiah (Soyer) Chapman from East Haddam, Connecticut. The Chapmans, who were Quakers, frequently traveled north through Wilbraham to attend religious services. During one such journey, Eunice tragically passed away and was buried in Glendale Cemetery, the closest burial ground. Later, her family returned with an elegant monument to honor her memory, crafted with love and care. The monument remains in excellent condition today, standing as a testament to the family's devotion. Eunice is the only Chapman buried in Wilbraham.



Gravestone of Eunice Chapman
(Photograph by D. Facey)

Cemetery Commission Responsibilities

The Wilbraham Cemetery Commission oversees the operation and maintenance of the town’s three cemeteries:

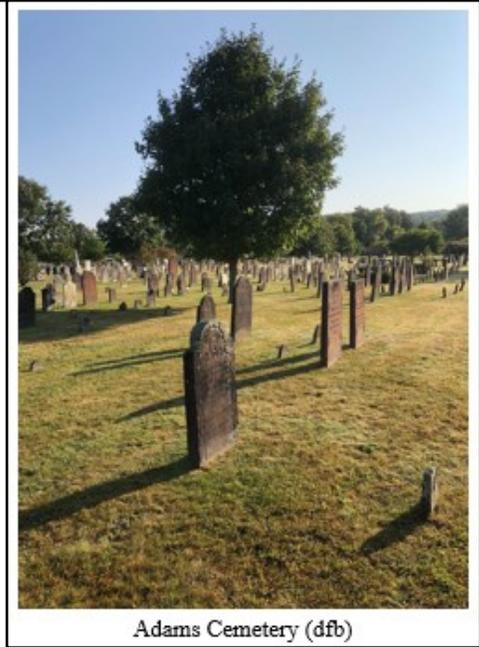
- ◆ **Adams Cemetery** (153 Tinkham Road)
- ◆ **East Wilbraham Cemetery** (3244 Boston Road)
- ◆ **Glendale Cemetery** (939 Glendale Road)

In 2024, there were 18 burials across these cemeteries: 5 full burials and 13 cremations, distributed as follows: Adams Cemetery (8), East Wilbraham Cemetery (7), and Glendale Cemetery (3). Following each burial, graves are freshly reseeded to maintain the cemeteries' pristine condition.

Some families are surprised to learn that many graves remain available despite the cemeteries’ long history—dating back to the 1700s. In addition to the existing spaces, the cemeteries have ample land reserved for future expansion:

- **Adams Cemetery:** 4.90 acres with additional land available for future use.
- **East Wilbraham Cemetery:** 2.88 acres, plus 6.93 acres donated in 1978 by S. Prestley Blake, co-founder of Friendly’s, extending westward and south to Boston Road.
- **Glendale Cemetery:** 2.24 acres, with an additional 1.19 acres in the north field available for expansion.

These resources ensure adequate burial space for generations to come.



Adams Cemetery (dfb)

Embracing the Digital Age

Adams Cemetery has unveiled a digital "Walking Tour" accessible through a QR code, allowing visitors to explore engaging stories about notable residents right from their mobile devices. This innovative feature now includes two new additions: *History of Adams Cemetery* and *What Lies Beneath Adams Cemetery*, both accessible via QR codes. These stories were developed in collaboration with *Wilbraham Historical Tidbits*, enriching the historical experience for visitors. Plans are already in motion to expand similar programs to East Wilbraham and Glendale Cemeteries, ensuring an enhanced and interactive experience across all locations.

We would like to take this opportunity to express our heartfelt gratitude to the residents of Wilbraham for their continued love and support. Your appreciation for the town’s cemeteries and their significance inspires us to carry out our responsibilities with dedication and care.

We also extend our sincere thanks to the various town departments and contractors who assist us in maintaining and improving these cherished spaces. In particular, we recognize Nate Lawson for his invaluable contributions to cemetery operations and Wilfred Renaud, our cemetery accountant, whose meticulous record-keeping and ongoing support ensure the smooth functioning of our work. Your efforts do not go unnoticed, and we are deeply grateful for all that you do.

Respectfully submitted,
 Commissioner David F. Bourcier, Chair
 Commissioner Donald R. Bourcier, Treasurer
 Commissioner Todd Magill, Clerk
 Wilfred R. Renaud, Cemetery Accountant

Senior Center Building Committee

March 18, 2024, the new Senior Center opened it’s doors to the public, after 14 years of hard work by 3 different committees. The Building Committee worked diligently with the architect, owner’s project manager and construction company to bring the building to fruition. Countless meetings were held, budgets were adjusted and the committee is proud of the completed project.

- Wilbraham Senior Center Building Committee*
 George Fontaine, Chair
 Linda Cooper
 Paula Dubord
 Ken Furst
 Karl Jurgen
 Jason Kahn
 Dennis Lopata
 Ted Sowa
 Diane Weston

Senior Center / Council on Aging

After 14 years of hard work, the town opened the new Senior Center at 250 Springfield Street on March 18, 2024. The following statistics shows the growth that has occurred:

	3/18/23-1/21/24		3/18/24-1/21/25	
	Duplicated	Unduplicated	Duplicated	Unduplicated
Community Education	197	92	445	288
Cultural Event	7	7	81	81
Fitness/Exercise	2754	52	10001	594
Health Screening	636	137	1385	280
Information Sharing	192	75	1015	371
Recreation	976	94	2193	287
Social Event	3344	281	9599	1344
TOTAL SIGN INS	8106	656	24719	1908

The center officially opened on March 18th with a ribbon cutting ceremony being held on April 20th. Many new programs and activities have taken place, including a noontime meal served 3 days a week. Our fitness programs and social activities are the most popular amongst our seniors. A memory café started, a bocce league was formed and the café with beverages and pastries is always bustling with activity. Many of our activities and programs are being generously sponsored by the Friends of Wilbraham Seniors, thanks to their fund-raising efforts.

A new staff member joined our team. Paige Mullins is our new part time program assistant, working 19 hours a week. She joins Jen Finnigan, Activities/Volunteer Coordinator, Barbara Harrington, Social Services Coordinator, Greg Schmutte Van Driver and Paula Dubord, Director of Elder Affairs. Alisa Williams is our Meal Site Coordinator, employed through greater Springfield Senior Services, Inc. We added 8 Senior Tax work-off participants and 50 new volunteers to our roster of 230 volunteers.

The new facility would not be possible without the hard work by so many Wilbraham residents. The Needs Study Committee, the Feasibility Committee, the Building Committee, the Council on Aging Members, the Friends of Wilbraham Seniors, countless town departments, multiple Select Board members, and the support of others who saw the need and helped bring this to fruition. The Friends of Wilbraham Seniors Capital Fundraising Campaign raised an incredible \$921,245 as of 12/31/24. Of this amount, nearly \$700,000 was spent on, or allocated to the new senior center. Thank you to all who helped in the efforts.

Submitted by
Paula S Dubord,
Director of
Elder Affairs



Photo submitted by Paula Dubord



Photo submitted by Nick Breault



Eastern Hampden
Shared Public Health Services
· Hampden · Longmeadow · Monson · Wilbraham ·



Finn McCool
Health Director

The Eastern Hampden Shared Public Health Services (EHSPHS) continues to serve the communities of Hampden, Longmeadow, Monson, and Wilbraham. Established in 2021, this regional partnership supports local Boards of Health by providing essential public health services. EHSPHS enforces state health codes, offers technical assistance, and provides educational programs. The department serves a population of approximately 43,000 residents across 96 square miles in Hampden County.

As Health Director, I am pleased to present the 2024 annual report, outlining our department's achievements and continued commitment to public health.

EHSPHS remained focused on its core services, ensuring the delivery of public health programs that protect and support residents. This year, our inspectors conducted hundreds of health and safety inspections, maintaining high compliance levels across food establishments, rental properties, and public facilities. Vaccination programs saw steady participation, with an increase in outreach to homebound residents and underserved populations. Our public health education efforts expanded, with more community engagement opportunities aimed at increasing awareness of key health issues.

EHSPHS continued to enhance its established programs, ensuring their long-term success. Our food safety education program expanded, with more restaurant staff and food handlers receiving certification training. Senior wellness programs, designed to support older adults through health screenings and educational workshops, grew in response to high demand. By refining these initiatives, we ensured they remained accessible and effective for those who need them most.

Strong partnerships remained a key component of our success. EHSPHS worked closely with The Office of Local and Regional Health (DPH) to strengthen our outreach and expand services. Our septic system inspection and compliance program saw significant improvements, with streamlined permit-

ting processes and increased educational resources for homeowners. This collaborative approach helped us better serve our communities and maintain high public health standards. As we move into 2025, EHSPHS remains committed to maintaining and improving public health services. We will continue refining existing programs, strengthening community partnerships, and responding to emerging health concerns. Our focus will remain on providing effective, accessible services to protect and enhance the well-being of all residents.

I extend my appreciation to our dedicated staff, municipal leaders, and community partners for their ongoing support. EHSPHS will continue working to build a healthier, safer community for all.

Finn McCool, RS
Director of Public Health

Advisory Board of Health

The Advisory Board of Health (ABOH) met once in the calendar year 2024, on April 11, 2024.

Finn McCool, Health Services Director for the town under the shared service agreement for the delivery of public health services to the towns of Longmeadow, Wilbraham, Hampden and Monson attended to provide the board with an update on the delivery of public health services. He reports that the member towns are satisfied with the services that are being provided. There are four full time current health services roles, Health Director, Health Inspector, Public Health Coordinator, and Public Health Nurse. They are actively looking to hire part time staff to meet the public health needs of the 4 towns. Each town website has the public health contact information. Wilbraham residents may call the town for assistance with public health needs and then the information will be forwarded to the Health Services Director, Finn McCool for follow up.

The ABOH discussed the Opioid Settlement Funds to learn more about how Wilbraham has spent and will be prioritizing the use of these funds. Finn Mc Cool described the process and initiatives in Longmeadow and said he can inquire with our town administrator to determine how our town's priorities will be determined and how funds will be designated for use. This topic will be revisited at the next meeting.

The ABOH reviewed and discussed the Wilbraham Blighted Property Regulations. Chief Lennon, ABOH member reports there are a large number of problem properties. A few homes have been abandoned, may be in probate, and have not been maintained. The bylaw has been helpful to taking action on these properties but there still can be some complicating factors. Priorities for action are commercial properties and abandoned properties.

Chief Lennon describes a mental health support initiative that will be supported by a separate anticipated (June) grant funding. It includes a partnership to respond to mental health emergency calls between the police department and a mental health clinician. If there is no public safety emergency present, then the response will be handed off to the mental health clinician. The goal is to avoid unnecessary transports to the emergency room and to provide more comprehensive, targeted, support. The agency they will partner with is BHN.

The next ABOH meeting is anticipated to be held in the spring of 2025 unless the SB or Health Director request the support of the ABOH before then.

Commission on Disability

The Wilbraham Commission on Disability is the local representative of the State of Massachusetts Office on Disability. The Commission advises and assists town officials in ensuring compliance with federal and state disability laws. Members work with the town’s Building Inspector to survey public buildings and monitor compliance with the federal ADA requirements and the Massachusetts Architectural Access Board standards. The Commission reviews employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues for the disabled. Meetings are open to the public and the Commission provides information and consultation to citizens of Wilbraham with disabilities and their families as well as to Wilbraham businesses.

The Commission has seen fluctuation in its membership, which had been increased after undertaking efforts to recruit new volunteers. During 2024, the Commission has discussed ways to support the Town’s efforts to apply for an ADA Improvement Grant from the state, its continued efforts to offer a scholarship to local students, and ways to provide information and connect with the community through social media. Unfortunately, because of additional circumstances, its ability to hold meetings in the later part of 2024 due to a lack of quorum prevented further progress for those projects. The Commission remains committed to these efforts in 2025.

Commission Members:

- Maureen James, Chair
- Amelia Holstrom, Vice Chair
- Karen Romano, Secretary
- Jered Sasen
- Olivia Feehan
- Kelley Paige
- John Walsh, Town of Wilbraham
ADA Coordinator

Wilbraham Housing Authority

The Wilbraham Housing Authority (WHA) manages Elderly/Handicapped and Family Housing. There are two Elderly/Handicapped developments: Miles Morgan Court off of Main St. and the Pines on Stony Hill Road. The family units are scattered throughout Wilbraham.

The Wilbraham Housing Authority worked on various projects in 2024. A few of the items we have been focusing on are as follows:

The Pines:

One of the ADA Units at the Pines needs a complete renovation of the Bathroom.

We have a contractor working on design changes and repaving of the Parking Lot and Side Drive at the Pines.

Miles Morgan Court:

We have experienced multiple turnovers again. As we do this with our own staff, we have been quite busy.

We have completed the upgrade of the electrical to one of the buildings. The bathroom fans need replacement as does the Exterior lighting, both parking lot and porches.

Family Units:

The Bidding Process for Replacing Windows in some of the Family Houses has begun.

We have two family units in the process of turnovers and that takes manpower and money. One is a two bedroom, ADA unit and the other is a 3 bedroom ranch. We are vetting applicants for both.

The ***Wilbraham Housing Authority Board of Commissioners:*** Three Commissioners are elected to a five year term in Town Elections. The fourth member is to be a tenant appointed by the Town. The fifth commissioner is appointed by the Governor for a five year term. Board Meetings are held at the Pines Development on the second Tuesday of each month at 10:00 a.m.

- Peter Manolakis, Chairperson
- James Burke, Vice Chairperson
- Karen Walker, Treasurer
- Kathy Ann Krawczyk, State Appointee
- Ann Duke, Tenant Seat Appointed by the Town
- Jeanne Tryon, Executive Director

The Executive Office of Housing and Livable Communities is the regulatory agency for the WHA. Applications for housing are available on line at www.mass.gov/applyforpublichousing or at the WHA offices at 88 Stony Hill Road weekdays 8:30 a.m. to 12:30 p.m.

Veteran Services

As always, our Town’s Veterans Department has had another year full of services and benefits for our 698* (as of 1/27/25) Veterans and their families. The following are some of the major programs and events that our department was involved in throughout 2024.

HERO ACT Signed into Law

On August 8, 2024, Governor Healey signed into law An Act Honoring, Empowering, and Recognizing our Servicemembers and Veterans (HERO Act, Chapter 178 of the Acts of 2024). The HERO Act is the most comprehensive piece of Veteran legislation in Massachusetts history, reforming programs and services offered by the Executive Office of Veterans Services (EOVS) and other agencies within state government. The HERO Act created over 30 provisions, including spending, policy initiatives, tax credits, and statute changes, organized into four categories. Our local veterans are already reaping some of the benefits of these great initiatives and there will be more to come as these policies are put into effect in 2025.

Ceremonies

This year’s Memorial Day ceremony was held on Monday, May 27th, at 11:00 AM at the Crane Veteran Memorial Park. Our Veteran’s Day Ceremony was held on Monday, November 11th at 11:00 AM at the Crane Veteran Memorial Park. During the ceremony, Kathleen Kennedy was named our Town of Wilbraham, 2024 Veteran of the Year.

Veterans Benefits

As one of the very few communities in the state to have a fully accredited representative with the VA, we have not only been able to ensure that our Veterans Federal VA Claims, are properly submitted, but also able to appropriately appeal and advocate for the Veteran to the VA in all facets of the claim process if needed. The Town of Wilbraham currently has a total of 342 Veterans and Beneficiaries of Federal VA Benefits receiving a total of \$592,732.50, which equates to \$ 49,394.38 a month.

A Note from the Outgoing Director

As I reflect on my time serving as the Director of Veterans Services for the Town of Wilbraham, I am filled with immense gratitude for the opportunity to advocate for and assist our Veterans and their families over the past six years. It has been an honor to work alongside dedicated colleagues, community members, and local organizations to ensure our Veterans receive the benefits and recognition they have earned. While my tenure in this role has come to an end, I take great comfort in knowing that the department is in excellent hands with Patrick Renna as the new Veterans Service Officer. Patrick brings dedication, compassion, and a strong commitment to serving Wilbraham's Veteran community, and I have no doubt he will continue to build upon the foundation we have established. Thank you to the Town of Wilbraham for your unwavering support of our Veterans, and though I have moved on to a new role, I will always remain a part of this incredible community.

Sincerely, Jered Sasen

Director of Veterans Services (2018-2024)

A Note from the Incoming Director

I'm honored and excited to join the Wilbraham community as the new Director of Veterans Services. As a recently retired U.S. Air Force veteran with 24 years of service, I'm deeply committed to serving those who have served. My own experience navigating the benefits system, both in Massachusetts and through the VA, has given me firsthand understanding of the challenges veterans and their families face. I'm here to help with everything from navigating the VA system and applying for benefits to connecting veterans with local resources and support networks. In the coming months, I'm particularly focused on actively engaging with our veterans to collaborate on local veteran initiatives for the town.

I'm also grateful to Jered Sasen for his incredible service as the previous director. He has laid a great foundation, and I look forward to continuing his efforts and building on his successes. Jered has been incredibly helpful during this transition, and his passion for the program's continued success is clear.

During my first few weeks in this position, I've already had the privilege of meeting some of Wilbraham's veterans, and I look forward to connecting with and supporting many more. I've also completed several certifications to enhance my ability to serve our veteran community. I encourage all Wilbraham veterans to reach out – I'm eager to hear your stories and learn how I can best support you. Please don't hesitate to contact me at 413-596-8379 or prenna@wilbraham-ma.gov to schedule an appointment to discuss your specific needs.

Department of Veterans Services

Patrick G. Renna, Director of Veterans Services
Barbara Harrington, Administrative Assistant

Parks, Recreation & Culture

Atheneum Society of Wilbraham

The Atheneum Society of Wilbraham (ASW), also known as The Old Meeting House Museum, was founded in 1963 as a non-profit organization dedicated to preserving the rich history of Wilbraham. Our mission is to safeguard artifacts and memorabilia, share knowledge, and foster community engagement through education and outreach. We rely on the generous support of our members, whose dues, donations, and participation in activities sustain our operations. Membership is open to anyone with an interest in Wilbraham's history, whether from the town itself or neighboring communities.

Throughout 2024, the Atheneum Society of Wilbraham (ASW) presented a diverse array of programs from May through December, showcasing topics such as *Whalers from Wilbraham*, *Wilbraham Historical Tidbits*, *King Philip's War*, *The Museum's Collections*, and *United States Political Memorabilia*. Highlights of the year included the ever-popular Ice Cream Social in July, generously sponsored for the third consecutive year by Friendly's Ice Cream Corporation, and the festive Christmas Tree Festival, which delighted attendees with an impressive ice carving demonstration.

One of the highlights of 2024 was our enthusiastic participation in local and regional events, which offered invaluable opportunities to connect with a broader audience and share our deep passion for history. For the town's Veterans Day celebration, we opened the museum to feature a special exhibit showcasing military uniforms worn by local veterans, honoring their service and legacy. During the Wilbraham Hill Climb Event, we proudly displayed artifacts from the historic 1908 Wilbraham Hill Climb, celebrating this unique piece of automotive and town history. At the Peach Blossom Festival, we warmly welcomed visitors to explore our collections, inspiring a deeper appreciation for Wilbraham's rich heritage.

On August 17, we took part in the "History on the Go!" program as part of the "On the Road to Revolution" initiative, bringing history to life through an engaging and interactive format. These events not only highlighted Wilbraham's vibrant history but also strengthened our connection with the community, fostering a shared pride in our collective past.

For the second consecutive year, we have partnered with Wilbraham Candle Company, a dedicated supporter of the Old Meeting House Museum. Together, we have created a Historical Collection of candles, each one representing a unique aspect of Wilbraham's rich history. Notably, the "The Meeting House" candle was specially designed in honor of our organization. A percentage of the proceeds from the sale of these candles will be donated to support the continued efforts of the Old Meeting House Museum, helping us preserve and share Wilbraham's heritage.

It is with great pleasure that I report a positive development for our organization: we have gained more Trustees in recent years. Our Trustee level had been declining, which made running the organization more challenging. However, with this recent increase in numbers, we are now better equipped to fulfill our mission and continue serving the community. This success will play a crucial role in ensuring the strength and sustainability of our organization moving forward.

Significant upgrades have been made to the Old Meeting House Museum, including electrical and plumbing repairs. The vacancy of the apartment on the second floor this past summer provided an opportunity to refresh the paint and make necessary updates and repairs before the arrival of a new tenant. However, more extensive work is still needed on the exterior of both buildings. The Old Meeting House and Hearse House require exterior deleading and fresh paint, along with window repairs, glazing, restoration of window shutters, gutter repairs, and minor carpentry. Additionally, we are planning to replace the cedar shake roofs for both buildings in the near future. To help offset the cost of the exterior painting project, we are seeking donations of any monetary amount. These funds will be specifically directed to the town for the completion of this important work.

It is with great sadness that, in 2024, I report the passing of JoAnne DeGray, a valued Trustee and Treasurer of our organization. Many will remember JoAnne as our beloved Wilbraham Town Accountant for many years before her retirement. Her dedication, kindness, and commitment to the community made a lasting impact. JoAnne will be deeply missed by all who knew her.

Our museum gift shop is now accepting Venmo payments in addition to cash and checks, making it easier for visitors to make purchases. We are also working to expand our merchandise and introduce new styles of attire, helping to make our brand more recognizable. Exciting advancements in our mission are currently under discussion, and we look forward to sharing new updates and experiences in 2025. We are hopeful that the coming year will bring fresh opportunities for learning and enjoyment for our community.

We invite you to support the Atheneum Society of Wilbraham (ASW) by donating artifacts with a Wilbraham or local connection and a known history. We welcome a diverse range of items that reflect the historical fabric of our community. We also encourage individuals interested in becoming new members or Trustees to reach out for more information. Join us in preserving and sharing the rich history of Wilbraham. For more details, please visit us on Facebook and at our website: <https://wilbrahamatheneum.org/GetInvolved.htm>.

On behalf of the Trustees and myself, as President of the Atheneum Society of Wilbraham, I would like to take this opportunity to express our heartfelt gratitude to all our members, friends, and colleagues for their unwavering support and generosity. Without your contributions, we would not be able to carry out the important work we do. Your dedication helps us preserve and share the rich history of Wilbraham, and for that, we are truly thankful.

Respectively Submitted by
David F. Bourcier, President and Cemetery Commission Representative
Karen Geaghan, Vice President

Officers and Trustees

- Nick DeCondio, Secretary
- Lucy Peltier, Treasurer and Curator
- Patricia O'Brien, Corresponding Secretary
- Charlie Bennett, Trustee and Town Historical Commission Representative
- Marianne Wagner, Trustee
- Marty Lyman, Trustee
- Liz Pacosa-McEvoy, Trustee
- Lynne Ahern, Trustee
- Sandy Sanders, Trustee
- Lindsey Bourcier, Trustee
- Bob Capozzi, Trustee
- Charles Clark, Trustee
- Edna Colcord, Trustee
- Bradley Gregory, Trustee
- Jered Sasen, Trustee

Photos courtesy of the Old Meeting House



Karen Geaghan, Vice President; David Bourcier, President; Liz Pacosa-McEvoy, Trustee; and Nick DeCondio, Secretary.



The Hearse House



The Old Meeting House

Parks and Recreation Department

The Parks and Recreation Department programming continues to be a great way to encourage and supply opportunities for the youth and adults of Wilbraham to be active and grow as a community. Along with seasonal programming, special events including the Turkey Day Jamboree with over 100 teams and the Annual Easter Egg Hunt at Spec Pond were well attended. The Friends of Recreation Fishing Derby, 5K Falcon Trail Race, and first ever Celebrity Bartending Event were all excellent fundraising events and ways to give back to the town.

The Parks Department continued to maintain and upkeep Spec Pond Recreational Complex, Memorial Fields, Brainard Park and several other fields around town that are used for recreation sports and programs. The three full time Parks employees and one summer employee strive to provide the highest quality facilities all year long while making safety their highest priority. The staff at the Parks Department are Wilbraham residents and have extensive experience in grounds and facility management and continue to strive for excellence in their work.

The spring season brought an increase in numbers for the softball league and the baseball leagues continued to be a popular sport. Girls lacrosse had a busy season and the volleyball and the tennis programs have grown significantly. The ever growing Track and Field program was bursting at capacity for grades kindergarten through eighth.

Summer was once again bustling with activity, and the busiest time of the year for WPRD. Residents and visitors from other towns made full use of the facilities at Spec pond including the Pinney Pavilion, Spec Pond Beach, Amy's Sparkle Spray Park, and the playground. The pavilion was full every weekend, hosting over 60 reservations for parties, meetings, church events, nonprofit organizations, tournaments, sports teams, and special events throughout the summer months.

Spec Pond Day Camp Director Sophia Doboz lead over 600 kids attending camp over the course of six weeks. Spec Pond Beach and Amy's Sparkle Spray Park was led by Joe Robinson as the Head Waterfront Director. The enjoyable summer season was made possible with collective efforts of the hard working beach and camp staff. Additionally, the WPRD offered several one-week programming throughout the summer including Fenway Golf, Valley Blue Sox Baseball, Forge Athletics Baseball, ART Ventures, Circuit Labs, Incrediflix, Play-Well Lego, Gold Star Soccer, and many others. The Summer Basketball League at Spec for grades 3-8 had another successful year. We also saw the return of Spec Pond Fishing Derby hosted in conjunction with the Wilbraham Friends of Recreation and the MA Department of Fisheries & Wildlife.

The fall flew by with a flurry of organized sports including football, flag football, soccer, tennis, volleyball, cross country, and field hockey seasons. Memorial School was again utilized as a space for an assortment of activities with futsal, ART-ventures, the Stars of Tomorrow Dance Program, Babysitting Certification Course, and Pickleball lessons, tournaments, and daily open play. The pickleball community along with the WPRD celebrated the opening of the 6 outdoor pickleball courts at Memorial School.

Winter programming saw booming enrollment in both Suburban basketball and recreational basketball with over 650 players in grades K-12. Pickleball interest continued to grow in 2024 with full enrollment in lessons, clinics, and tournaments at Memorial School and the wrestling program increased in registrations. Additionally, the Rec Department offered several Pre-k programs including basketball as well as soccer, baseball, and Sport Explorers throughout the year.

The Recreation Department introduced several new programs in 2024 at Memorial School. Essential Canine hosted a Dog Obedience class for adults and their dogs. Songbirds Choir welcomed children ages 5 to 16 to sing together and learn a variety of songs over a six-week period. Shobukan Western Mass Martial Arts Academy offered an adult Martial Arts clinic.

The Parks and Recreation staff continued to strive to provide a level of excellence in all of our programs and facilities that serve our town. Director Bryan Litz entered his 24th year as the Director of WPRD and was supported by his Assistant Director Erin Carroll in her eighth year. Program Coordinator Dan Beauregard completed his first year and Andrea Rust completed her second year as the Administrative Clerk. The Parks Foreman Ron Dobosz completed his tenth year alongside Parks Employee Jason Robinson. The Parks Department full time staff member, Taylor Colkos, completed his first year. Our success to providing those we serve with a variety of quality options for recreation and community engagement could not be accomplished without the contributions of countless volunteers, the Recreation Commission, Friends of Recreation, and our dedicated coaches. We recognize and appreciate their time and service to both the Parks and Recreation Departments and the town.

The Playground and Recreation Commission saw the addition of Megan Lenahan to the seven-member volunteer board and consistently oversees the Department with a steady hand. We are thankful for their interest and dedication to serving the town.

The Department is thankful for the support of the Towns residents and proud of a very successful and active 2024.

Public Library

This year brought several changes with the library staff, with the retirement of Heidi Kane and part-time staff Rachel Smythe and Madeline O'Connor leaving for other opportunities. Jaime Hagemen was promoted to Children's Librarian and Judy Schmidt was promoted to the Borrower Services Coordinator position. We welcomed Lisa Berezin as our new part-time Assistant Children's Librarian and Willow Hearth as a full-time Borrower Services Assistant. Library trustees Charles Clark and Linda Dagradi left the board and Barbara Galanek and Amelia Holstrom were selected to fill the vacancies. The library completed the strategic planning process for the Massachusetts Board

of Library Commissioners for FY26-FY29 and will prioritize early literacy, recreational materials, consumer information, and improvements to the library's physical spaces and online presence over the next several years.

The building's flat roof was replaced, with repairs to the slate to occur in 2025. The landscaping was enhanced with the addition of three trees in the island of the back parking lot. A mini-split system was installed in the Cutler Room, making the heating and cooling of that staff workspace more efficient.

In the spring the C/W MARS network launched the Aspen Discovery tool to the online catalog. This new feature has made it easier for our patrons to connect with

both our physical collections as well as our streaming services, as noted in an over 50% increase in the use of the Hoopla collection. In the fall, the library launched a new event calendar and reservation system through the library's website. This new calendar will allow users to subscribe to regular notifications for specific types of programs, or by the intended audience.



Photo courtesy of Bert Perry

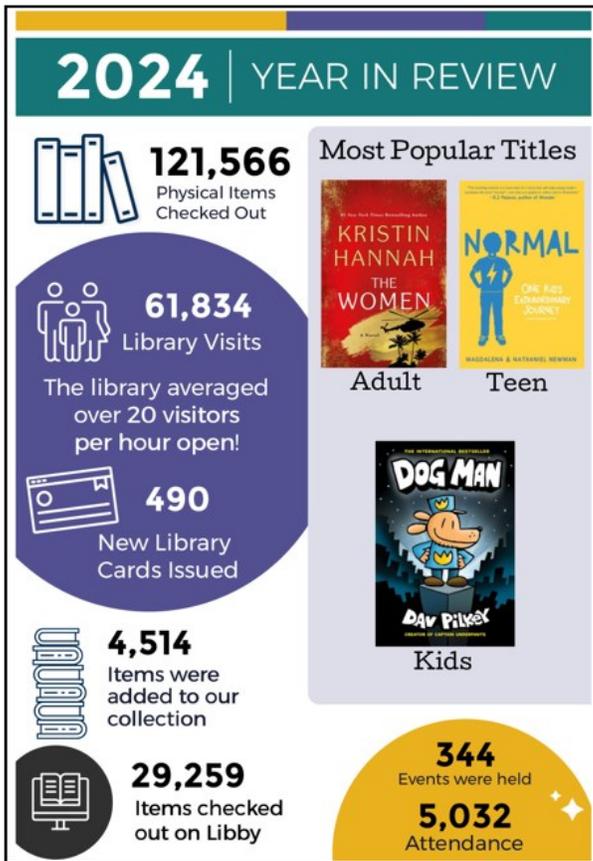
RECREATION COMMISSION

Brian Hoar - Chairman
 Jon Stogner - Secretary
 Mark Atkin
 Olivia D'Amour
 Dave Trebbe
 PJ Cambo
 Megan Lenahan

PARKS AND REC STAFF

Bryan Litz – Parks and Recreation Director
 Erin Carroll – Assistant Parks & Recreation Director
 Dan Beauregard – Program Coordinator
 Andrea Rust - Administrative Clerk
 Ron Dobosz – Parks Foreman
 Jason Robinson – Parks Employee
 Taylor Colkos – Parks Employee





Most Popular Titles



The library added several new items to our popular “Library of Things” collection – including outdoor games and Memory Kits that include resources and activities for adults with cognitive challenges and their caregivers. The youth department added several new STEM kits and received a donation of a train table for in-library use by toddlers and children by the Pathways for Parents organization.

Programs continue to be a major component of library services – ranging from storytimes and Kindergarten field trips, a new graphic novel book group for grades two to five, hands on craft programs for teens and adults, and the popular Great Decisions discussion series. The library hosted 344 programs for the year with 5,032 people attending.

We were fortunate to host an intern from Simmons University for a 60-hour project to assist in the cataloging of glass plate negatives from our local history collection. Additional preservation efforts included the purchase of a large cabinet to house maps and other oversized documents. More than 30 volunteers contributed over 1,000 hours – primarily reshelving materials, assisting with the preparation of the Make-and-Take Craft kits, and watering the plantings surrounding the building.



All photos courtesy of WPL

The library was supported throughout the year by the Friends of the Library, the Wilbraham Garden Club, the Wilbraham Cultural Council, the Wilbraham Women's Club, and the Junior Women's Club, as well as several local

businesses that offered support for our summer reading program.

The Board of Trustees and the library staff thank all the organizations and individuals who serve on library committees, manage programs and events, and volunteer their time on behalf of the library.

Respectfully submitted, Karen Ball, Library Director

Wilbraham Children’s Museum

It was an exciting, productive and busy year at the Wilbraham Children’s Museum. There have been exciting new things and some old community favorites that have happened and that we plan to continue through the year to come.

We had weekly playgroups offered 7 days a week at all different times of the day including morning, afternoon and an evening group. Our playgroups run January-June and September-December. Our evening group developed in the September session and has continued into our January session in 2025.

Our members have enjoyed a music group with Jon O’Niell. He ran multiple sessions throughout the year. The children really enjoy singing and dancing with Mr. Jon and we plan to continue to have Jon host a music group in 2025.

The museum had monthly Bedtime Story Times and an Alphabet Bingo game night. Bingo was a great success and we hosted a Road Sign Bingo in July, which was also a success. This new tradition has been carried into our fall session and we hope to continue this new game night for our little members.

April is always a fun month with our An-

nual April Calendar Raffle. We raised \$2,720 while supporting local businesses with their kind donations. The community enjoys being a part of the chance to win a prize daily and enjoy their prize deliveries from board members.

In the beginning of May the museum hosted our 2nd Annual Family Picnic at Spec Pond. Our members got to enjoy games, crafts, temporary tattoos, pizza, ice cream, dancing and bubbles. This tradition has become one that our members enjoy and is a lot of fun for all. We also held our Annual Town Wide Tag Sale Mother’s Day weekend. We had 32 participants and raised \$320. We look forward to having our Town Wide Tag Sale in 2025.

Spring of 2024 brought something big and exciting to the Wilbraham Children’s Museum. The installation of our new play structure was completed along with our playground becoming completely fenced in. This new play structure brought in some excited community members. This new structure has 2 slides, stepping stones and musical drums. We had monkey bars installed and new sand put into our sandbox. Our playground has received a lot of positive feedback from the community on our playground updates.

WCM had a game set up at the town’s Peach Festival Father’s Day weekend in June. That Saturday board members took turns running a key game, which children and adults enjoyed. Everyone who tried to unlock the door got a prize, but if the correct key was picked then the winner got a bigger prize. We enjoyed supporting the Peach Festival and hope we can be a vendor again.

Throughout the summer WCM was a vendor at the Wilbraham Farmers Market. We got to meet and see community members in person. We provided information about our membership, playgroups and events.

In August, WCM hosted a luau themed Registration Fair where we welcomed returning and new members. The community got to enjoy the playground, donuts, coffee and snacks. They got to see what WCM has to offer including a new grandparents playgroup on Wednesday mornings. This playgroup filled up very fast and is planned to be continued in 2025.

Playgroups started after Labor Day in September with almost every playgroup filled.

Our Annual Trunk or Treat at Fern Valley Farms was a huge success. We sold out within a couple of weeks selling 600 tick-

ets and raising \$4,316 for WCM. We had 35 trunks ranging from local businesses, the girl scouts and community members. It was a beautiful day and people got to enjoy not only the Trunk or Treat, but everything Fern Valley Farms has to offer including the farm itself, Batch Ice Cream, Fieldcrest and the delicious food. We are so thankful for Fern Valley Farms and everything they have to offer, the trunks and everyone who supported our event. We hope to host our Trunk or Treat there again.

November brought our community's little turkeys down to the Minnechaug track for our 7th Annual Turkey Toddle. Children 10 and under got to race in age organized heat races with their yellow 2024 toddle t-shirts that was included with their ticket. Each participant also received a goodie bag with a turkey headband and a craft along with a medal at the end of the heat races. The Polish National Credit Union sponsored our event and Big Turkey from PNCU came to run pre-race stretches and race. This event raised \$1,890 for WCM.

The Corner Studio held Holiday Mini Sessions for WCM members during the beginning of December. Our members had the chance to capture moments with their family and they shared these pictures with their friends and family. Also, in December WCM had a tree in the children's room at the Old Meeting House for their Festival of Trees. Our little members made handprint ornaments for the Christmas tree and they got to take those ornaments home.

Santa and Mrs. Claus made a visit for our members only Annual Cookies and Cocoa with Santa on the Saturday evening of our annual 3-night Holiday Light Trail in mid-December. Mr. and Mrs. Claus had some hot chocolate and yummy cookies ready for the children along with a present for each child. Members got to take pictures with the big man and there was holiday memories made.

We are thankful for the support of the community and local businesses. We would like to thank the St. Mary's Faith Formation Confirmation class for assisting with helping clean up our playground. We would also like to thank the Polish National Credit Union for your continued Support for WCM and our activities.

2024 has been a great year for the Wilbraham Children's Museum. We hope 2025 will be just as exciting. We have some new plans along with continuing community loved traditions in the next year to come.

Submitted by, Amanda Docherty, Volunteer President

Wilbraham Children's Museum Board

- Amanda Docherty, President
- Shannon Schmitt, Vice President
- Christine Frazier, Treasurer
- Nicole Kane, Secretary
- Michelle Sklaver, Playgroup & Membership Coordinator
- Brianna Kipetz, Marketing Coordinator
- Jacqui Falardeau, Events Coordinator
- Diane Briner, Birthday Coordinator

Historical Commission

During 2024 the Historical Commission met 10 times during 2024. The Wilbraham Historical Commission was notified on March 27, 2024 by the Massachusetts Historical Commission Memorial School built in 1950 with modifications in 1953 and a compatible addition in 1961 retains integrity and meets criteria in the State Inventory and National Register at the local level. The preparation for the National Register nomination generally takes two years. The Select Board voted to pause the Memorial School National Register nomination process at the June 24 meeting. The Select Board recommended a committee be formed and appointed to study planning and possible repurposed use of unused and historic town buildings.

On May 1, 2024, The Historical Commission unveiled the memorial marker for the first location of the Old Meeting House built in 1748 in Wilbraham. The Meeting House was located on Wigwam Hill and served settlers for worship. The new engraved Vermont granite marker is located on Tinkham Road next to a stone wall west of the 1347 Tinkham Road. The original old marker will be moved to the gardens at the Wilbraham Athenium Society Meeting House.

NEPM donated brass plate markers for the historical wall gallery of old Wilbraham photos displayed in the conference meeting room at the Town Hall.

The Wilbraham Historical Commission's current historic preservation project include updating burial ground inventory of the four town cemeteries. The State Historical Resource listing and National Registry nomination is the pathway required for updated research and recognition of historical town cemeteries. Inventory, Historical Preservation, and recognition of the town's four cemeteries will provide connectivity to Wilbraham's cultural history and traditions of our ancestors. The Four Town Cemeteries include:

- East Wilbraham Cemetery
- Glendale Cemetery
- Adams Cemetery
- Woodland Dell Cemetery

Wilbraham Public Access

Wilbraham Public Access (WPA) provides locally produced programs for the benefit of all Wilbraham residents. We deliver our programs through Charter's cable television system on channels 191, 192 and 193. A daily programming schedule can be found on the Town website. We also deliver Video On Demand programming online. Please visit the Town website to view our local content. www.wilbraham-ma.gov/vod

At WPA, training is extremely important as we are primarily an organization comprised of dedicated volunteers. Wilbraham Public Access enthusiastically worked on projects with our local Library, Fire Department, Police Department, Senior Center, Veteran Agent and more to deliver positive experiences for our citizens. Our dedicated and enthusiastic volunteers produced a variety of new content for the community on a regular basis and we are extremely thankful to them for their efforts. WPA has recorded and broadcasted over 200 productions.

In 2024, Anthony Aube, Director of Wilbraham Public Access also joined other local PEG stations in the area to cross train our employees and expand employee skill sets. Our department feels that this was an excellent way to further develop employee/volunteer skills while keeping our training budget level with no increases.



Executive Director Aube would like to extend his deepest and heartfelt appreciation to the many volunteers who serve on the Town's Cable and Public Access Committees, to the numerous volunteers whose dedicated service to WPA and make it possible to deliver a reliable and a high quality TV station for the residents, to the Friends of Wilbraham Public Access and to Alejandro Cameron for his faithful contributions. He would also like to extend his appreciation to Nathan DeLong, IT Director, and the IT Department's staff for all their supportive help at WPA in 2024.

Anthony Aube, Executive Director
Alejandro Cameron, Production Coordinator

Production Photo: Volunteer
 Bob Tourville

Wilbraham Cultural Council

In 2024, the Wilbraham Cultural Council, with funding provided by the MA Cultural Council, was privileged to award grants to some of the following groups and individuals: Pathways for Parents (Nature Bound Workshop), MRHS Drama Club, International Week @ WMS, Bad News Jazz and Blues Orchestra, Blues Brothers, Hofbrauhaus, Oakland Stroke, Wilbraham Choral Society (Men's Glee Club, Annual Winter Concert), Old Post Road Orchestra, Wilbraham United Players, Tamarack Hollow Nature and Cultural Center, Sarah Clay & the StarCats, Gregory Maichack presenting Painting Seascapes, Matt York presenting Johnny Cash, The Power of the Protest Song, and Kids & Tween Programs (folk art, henna, candle making, metalsmithing, painting) at the Wilbraham Public Library.

Our dedicated group of volunteers consisted of continuing members Anna Gregory, Karen Grycel, Marvinia Lowry-Brook, Aurora Pierangelo, Jennifer Powell, and new members Sarah Babbs-Caress, Patti Hallberg, Jen Iverson and bringing our total to 9. We are meeting monthly to review applicants, award grants, plan marketing and press opportunities and generate recruitment strategies for additional members. Monthly meetings also include the review of the latest data from our online survey, and ongoing discussion of our goals and priorities.

Noelle Hisgen, Minnechaug senior and our WCC intern, has been a valuable asset, offering her expertise in social media in getting the word out and connecting us more closely with the high school theater program.

Our members seek to engage with our grantees by attending events and volunteering. In 2025, we continue to seek community input to help determine our annual priorities, seek out appropriate individuals and groups to increase our applicant pool, and search for additional venues to host our sponsored presentations.

Please scan the following QR code to take part in our community survey.



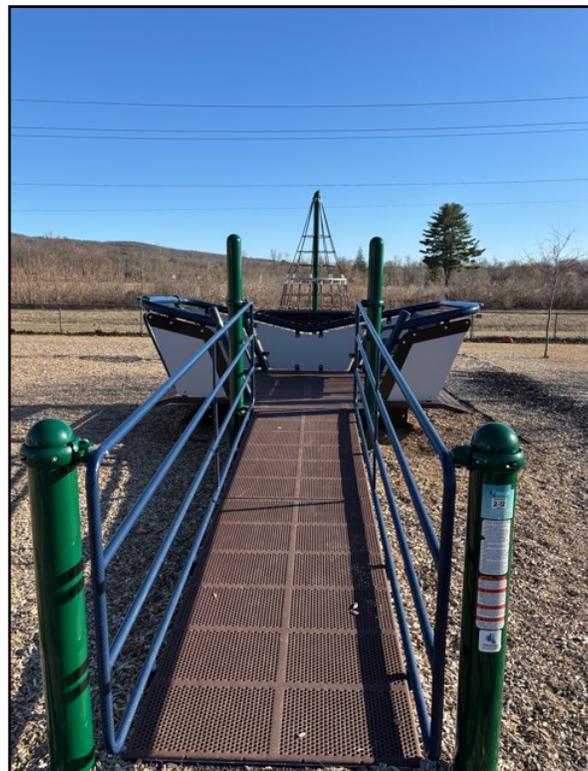
Submitted by:
Jane E. Clark
WCC Chair

Community Preservation Committee

The Community Preservation Act (CPA) was adopted in Wilbraham in 2004 by Annual Town Meeting and ballot vote. Wilbraham voters approved a 1.5% real estate tax surcharge which is matched annually by the State of Massachusetts at varying percentages. In 2024, the total state match that CPA communities received was 18%. CPA allows for the funding of community projects for open space, historic preservation, affordable housing and outdoor recreation. Projects are first reviewed by the Community Preservation Committee (CPC) to ensure that they meet the requirements for the Act then voted on by the CPC and those projects receiving a favorable vote are placed on the Warrant for the Annual Town Meeting in May. Registered voters that attend Annual Town Meeting determine which proposed projects get approved for funding. The Community Preservation Committee consists of nine members appointed by the following groups – Select Board (three appointees) and one representative from the Conservation Commission, Historical Commission, Housing Authority, Open Space and Recreation Plan Committee, Planning Board, and the Playground and Recreation Commission.

There was a total of 7 project applications received in January 2024. The committee reviewed the projects and voted to approve 6 projects to advance to Annual Town Meeting. These projects were Town records preservation, Spec Pond Pinney Pavilion renovations, First Church Organized Historic Marker replacement, Sawmill Pond All Person Accessible Trail, Pavilion for Thayer Brook Conservation Area, and Window Replacement at Three Wilbraham Housing Authority Family Duplexes.

One project was not approved by voters, Pickleball Courts lighting and seating. Thank you to all those who participate in making Wilbraham a great community to live in. The committee looks forward to working with you to continue to move Wilbraham forward and preserve and improve our community together.



Community Preservation Committee Members

- Tracey Plantier, Chair, Planning Board Representative
- Roberta Albano, Historical Commission Representative
- Gordon Allen, Select Board Appointee
- Jim Burke, Housing Authority Representative
- David Proto, Select Board Appointee
- Stoughton Smead, Conservation Commission Representative
- Stan Soja, Select Board Appointee
- Judith Theocles, Open Space and Recreation Plan Committee Representative
- David Trebbe, Playground and Recreation Commission

Photo courtesy of the Community Preservation Committee

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

School Committee Goals

COMMUNICATION GOAL:

I. The School Committee members will utilize effective communication systems that will allow stakeholders to feel heard and be informed.

EDUCATION GOAL:

I. In order to adhere to the standards and educational excellence, maximize the learning and growth of all students, a priority of the School Committee will be:

- To support the Superintendent and his administration as they implement the Strategic Plan.
- To support district's efforts to assess and monitor at all levels of academic and social/emotional growth in all grade levels to ensure equitable educational opportunities for all district students.
- Work with Town Governments and residents to ensure the District responds strategically to declining enrollment and rising costs.
- Support the district's efforts to implement a systematic and cyclical process of curriculum renewal and development at all grades and in all disciplines through funding on-going, targeted professional development.

FISCAL RESPONSIBILITY GOAL:

I. Manage district resources responsibly by identifying and securing district resources to support the educational objectives of the district.

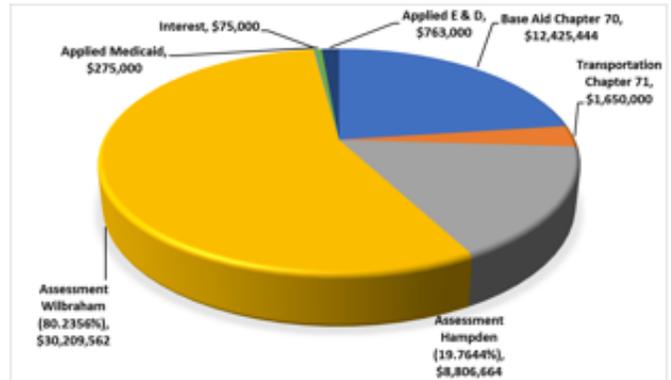
STUDENT AND STAFF HEALTH AND SAFETY GOAL:

I. To encourage and support safe and healthy environments for all students, district personnel, and families that are conducive to learning, the Committee will:

- Encourage the active involvement of the HWRSD School Committee with the Partners for Youth Coalition—at least one member per year will serve as liaison to the Coalition and attend monthly meetings reporting back to the committee.
- Leverage local, state, and national grant funds to provide students with positive behavioral supports and interventions, safe social and emotional learning climates and healthy, secure learning facilities.
- Oversee the effective implementation of federal safe and healthy schools grant to ensure alignment with the district budgetary and educational goals.

2024-2025 Operating Budget \$54,204,670

Base Aid Chapter 70	\$12,425,444
Transportation Chapter 71	\$1,650,000
Assessment Hampden (19.7644%)	\$8,806,664
Assessment Wilbraham (80.2356%)	\$30,209,562
Interest	\$75,000
Applied Medicaid	\$275,000
Applied E & D	\$763,000



Our District

School Accountability Information

Green Meadows School	Title I
Mile Tree School	Title I
Minnechaug Regional High School	Non-Title I
Soule Road School	Title I
Stony Hill School	Non-Title I

Our Schools

Elementary Schools	3
K-8 Schools	1
Middle Schools	1
High Schools	1
Total Square Feet	701,839
	42.08

2024 Next Generation MCAS Test Results

	Math	ELA	Science
District Grades 3-8	43	41	54
State Grades 3-8	39	41	42
District Grade 10	69	70	66
State Grade 10	57	48	49

Percentage of Students Meeting or Exceeding Expectations

Performance/Student Data

NEASC District Accreditation
Academically Acceptable

Total Enrollment on October 1, 2023: 2,881

Enrollment by Grade (2024-25)														Total		
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total
Green Meadows Elementary	36	30	40	34	56	40	49	0	0	0	0	0	0	0	0	265
Mile Tree Elementary	40	148	161	0	0	0	0	0	0	0	0	0	0	0	0	356
Minerva Regional High	0	0	0	0	0	0	0	0	0	0	249	232	261	241	7	990
Snake Road	0	0	0	0	0	150	171	0	0	0	0	0	0	0	0	321
Stony Hill School	0	0	0	162	155	0	0	0	0	0	0	0	0	0	0	317
Wilbraham Middle	0	0	0	0	0	0	0	200	194	219	0	0	0	0	0	613
District	82	178	201	196	211	190	220	200	194	219	249	232	261	241	7	2,881

Nutrition Services

Lunch Price- 0 (universal free meals)

Average complete Lunches: 1705

Average Meal Equivalent: 657

Average Total Meals: 2362

Geographical Information

Hampden 19.65 Sq. Miles
 Population (2020) 4,966
 FY24 Tax Rate \$15.09
 Wilbraham 22.43 Sq. Miles
 Population (2018) 14,613
 FY24 Tax Rate \$18.50

Regional Transportation

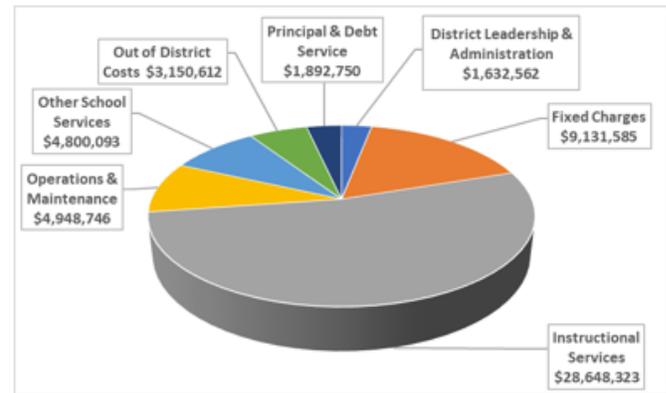
Number of Buses Running Daily 44
 Cost per Bus Regular Transportation \$68,825
 Cost per Bus Special Education Transportation \$78,064

FY24 Federal Grants Spent
 FY24 State Grants Spent

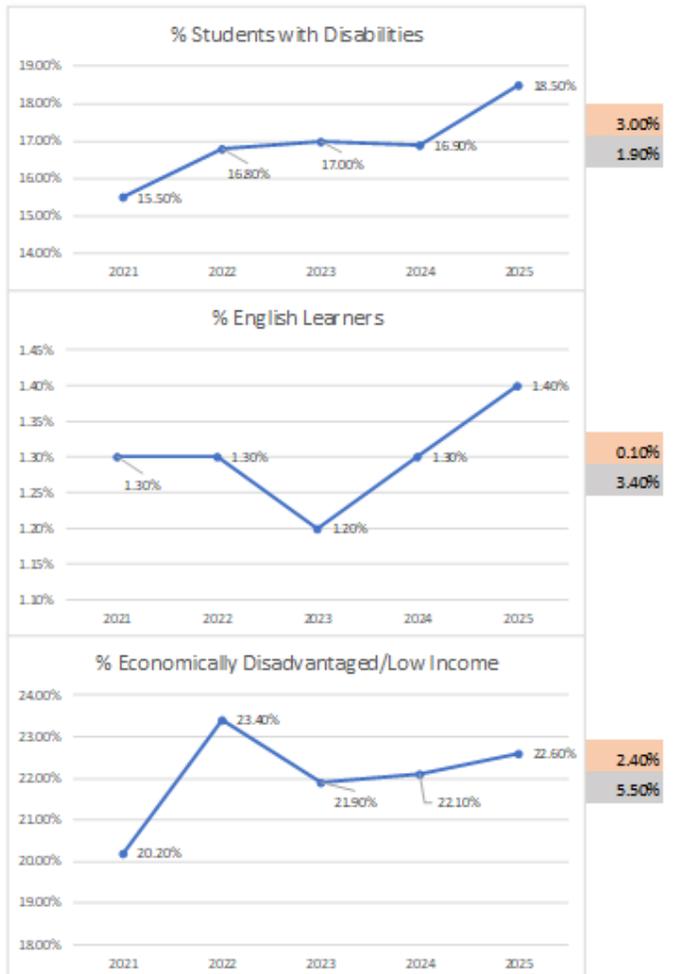
\$2,673,533
 \$829,931

FY25 Budget

\$54,204,671



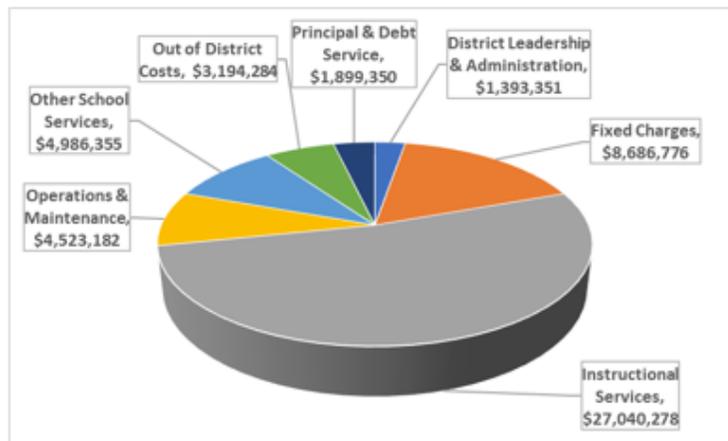
Key Economic Drivers:



Financial/Basic Data

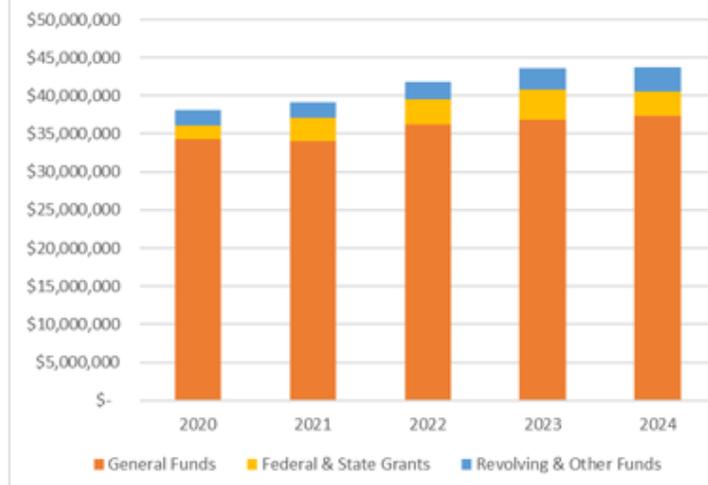
FY24 Expenditures

\$51,723,576



Expenditures by Source of Funds

13.7% increase FY20-FY24



District Change Over 5 Years (Orange) State Change Over 5 Years (Grey)

Debt Service Schedules

School Building Project:

- \$18,835,000 – Minnechaug Regional High School (Re-Bonded \$22 Million Bond October 2017) \$1,264,963
- \$7,025,000 – Minnechaug Regional High School (Re-Bonded \$7,025 Million Bond October 2021) \$335,250
- \$5,030,000 – Minnechaug Regional High School \$292,538

Sewer Betterment:

- \$1,351,600 – Hampden-Wilbraham RS \$84,474

Total FY25 Debt Service Amount \$1,977,225

Enrollment by Race/Ethnicity (2024-2025)

Race	% of District	% of State
African American	4.0	10.2
Asian	2.3	7.5
Hispanic	10.1	25.9
Native American	0.2	0.2
White	79.0	51.5
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	4.3	4.6

2023 Per Pupil Costs Breakdown:

Cost Category	Hampden-Wilbraham	STATE TOTALS
Administration	\$ 615.89	\$ 703.64
Instructional Leadership	\$ 929.39	\$ 1,349.75
Teachers	\$ 6,365.93	\$ 7,658.77
Other Teaching Services	\$ 1,920.68	\$ 1,799.72
Professional Development	\$ 217.64	\$ 291.93
Materials, Equipment and Technology	\$ 291.10	\$ 886.45
Guidance, Counseling and Testing	\$ 719.69	\$ 710.20
Pupil Services	\$ 2,252.21	\$ 2,206.59
Operations and Maintenance	\$ 1,617.02	\$ 1,706.76
Insurance, Retirement, Other	\$ 3,268.34	\$ 3,453.62
Total In-District Expenditures	\$ 18,197.88	\$ 20,767.41
Total Out-of-District Expenditures	\$ 678.17	\$ 609.99
Total Expenditures	\$ 18,876.05	\$ 21,377.40

Additional Academic Facts

2023 Number of Graduates 222
% Continuing Education 82.6%

2023-2024 Employees

Total Number of Employees	637
Administrative	17
Custodial/Maintenance	26
Food Service	30
Independent	39
Nurses	8
Paraprofessionals	101
Teachers, Counselors, ETLs, Psychologists, Therapists	258
Clerical	16
Other	142

Teacher Salary (BA Step 1)	\$50,646
Teacher Salary (M +30 Step 1)	\$60,678
Teacher Retention Rate	89.0%

2023-24 Teacher Data (DESE):	District:	State:
Total # of Teachers	202.6	77,630.3
% Teachers Licensed in Assignment	99.5	97.1
% Experienced Teachers	94.2	80.8
Student/Teacher Ratio	14.0 to 1	11.8 to 1

Our Students - Source: Department of Education

Enrollment by Gender (2024-25)

	% District	% State
Male	51.75%	51.34%
Female	48.08%	48.49%
Non-Binary	0.17%	0.17%
Total	100.0%	100%

FROM THE SUPERINTENDENT

John A. Provost, Ed.D., Superintendent of Schools

Transparency builds trust. Sometimes that means defining the words we use and explaining why we think they are important. This may be most important when a word can have multiple or contested meanings. “Equity” is one such word, and we have adopted the following Vision of Equity Statement to clarify what it means to us and why we think it is a worthy aspiration:

In our school community, we commit to creating a supportive and inclusive environment where everyone belongs. We work hard to remove any barriers that make learning harder for some students. We also stand up against racism, bullying, and all forms of othering. Our goal is for every person to feel safe and respected at school so they can learn and grow. Together, we celebrate our differences and provide everyone the opportunity to succeed.

I will begin my annual report by taking a closer look at the components of this statement.

In our school community, we commit to creating a supportive and inclusive environment where everyone belongs. The core of this commitment involves honoring the inherent dignity of each person, especially people whose opinions or ways of being in the world differ from our own. It means valuing and appreciating people simply because they are people.

We work hard to remove any barriers that make learning harder for some students. Psychologists tell us there are multiple types of intelligence. Schools can be places where some forms of intelligence are valued more than others. When that happens, schools create barriers that make learning harder for some students. Removing barriers for students requires us to appreciate and amplify the unique strengths that each student brings to the learning process.

Our goal is for every person to feel safe and respected at school so they can learn and grow. This involves both the physical and psychological safety of students and staff. It means not only that we take steps to mitigate the risk of physical injury but also that we intervene to lessen the harms that come from bullying, harassment, and exclusion.

Together, we celebrate our differences and provide everyone the opportunity to succeed. We expect all kinds of students to succeed at the highest levels. The commitments and actions described in the previous sections describe strategy for providing legitimate opportunities for everyone to succeed.

The following reports from other school and district administrators provide more detail about how we are working to achieve this vision. Belonging, respect, and student success are at the heart of our work. I thank the community for providing support and encouragement for our staff and students as we pursue this vision.

ANNUAL FINANCIAL REPORT

Douglas Slaughter, Assistant Superintendent for Finance, Operations and Human Resources

The Hampden-Wilbraham Regional School District annual budget is intended to support the *Strategic Plan* goals by ensuring that the District remains focused on the safety and wellbeing of all stakeholders while maintaining our commitment to educational excellence for all learners through multiple means while embracing technology and 21st Century instructional frameworks. The following are the guiding principles for the budget development process:

- To sustain the District’s vision and commitment to excellence;
- To prioritize strategies and programs with proven cost effectiveness;
- To develop manageable and affordable assessments to the towns of Hampden and Wilbraham;
- To clearly communicate to all stakeholders;
- To allocate funds strategically to create an aligned system;
- To sustain school safety and wellbeing; and
- To manage student class sizes

The District continues to endeavor to meet these goals while being challenged by many initiatives and mandates, the majority of which are unfunded and proscriptive in nature. The pace and costs associated with these obligations is challenging in the best of economic times. In 2024, the district was further burdened by the impact of continued significant inflation.

Insurances, other than Health Insurance, goods and services for the maintenance of our buildings, utilities, mandated transportation costs, and software costs are a few examples of where inflation exerted noticeable pressure on our FY2024 budget. Additionally, after the state’s Operational Services Division (OSD) approved a 14% increase to private out-of-district special education tuition last year they increased the rates by an additional 4.69% for FY2025. This will continue to exert significant pressure on our budgets in the coming years.

As with many school districts in the Commonwealth, we have several aging buildings that will need significant Capital investment over the coming years. Working with the Towns of Wilbraham and Hampden to develop Capital plans that meet the needs of our students while simultaneously fitting into the broader Capital needs and financial capacities of the Towns will be important. A critical component to this is to seek funding sources other than just local property tax revenues. The Massachusetts School Building Authority (MSBA) programs as well as E-Rate funding (for technology) are two examples of funding programs that the district will pursue.

Over the past three budget years, the School Committee has used Excess & Deficiency balances to support the needs of students and meet parameters set forth by the towns as the district worked its way out of the COVID pandemic. The district utilized \$950,000 in FY2023, \$1,050,000 in FY 2024, and has budgeted \$763,000 in FY 2025 from its Excess & Deficiency funds to do so. The district now is proposing the use of \$1,000,000 in E&D to support the upcoming FY 2026 budget. Excess & Deficiency funds, like the Towns’ Reserve Funds (Free Cash and Stabilization), are non-recurring funds. As a result, they must be managed carefully and cannot be relied upon to support the school budget to the same extent as it is projected for FY2026.

GREEN MEADOWS SCHOOL (Grades PreK – 5)

Sharon L. Moberg, Principal

Green Meadows School proudly educates 290 students from preschool through grade five. Our mission is to collaborate with families and the broader community to create a safe, nurturing, and inclusive environment where every child’s unique needs are met, enabling them to achieve their full potential. By embracing a shared vision, we are dedicated to cultivating a respectful, engaging, and challenging learning atmosphere that fosters interpersonal communication, teamwork, and a growth mindset.



The school community kicks off each year with the Back-to-School Playground Party, a cherished tradition that brings students, families, and staff together to reconnect before the academic year begins. The arts remain an essential part of life at Green Meadows. The beloved Strings and Friends music program continues to inspire students to learn, practice, and perform. The Green Meadows Singers include third, fourth, and fifth graders who rehearse weekly for special performances throughout the year. Our school band grows stronger every year, and the Drama Club is excitedly preparing for their production of *The Wizard of Oz Jr.* The Parent Teacher Organization (PTO) has an exciting lineup of events planned, including spirit weeks, school dances, and field trips, ensuring students enjoy a vibrant and enriching school experience.

Maintaining a positive school climate is a top priority at Green Meadows School. Social-emotional learning (SEL) is at the heart of our practices, supported by the Responsive Classroom approach and Positive Behavior Interventions and Supports (PBIS). Through Morning Meetings, students engage in activities that promote community, cooperation, responsibility, empathy, and self-control. Recognitions such as “Green Meadows Grams” celebrate students who exemplify these values. This year’s school theme, “*Be The One: Individually We Are One Drop, Together We Are an Ocean,*” underscores the importance of inclusion, connection, and belonging. Students are regularly acknowledged for their efforts to “Be The One” who fosters kindness and inclusivity. On designated days, staff and students proudly wear their *Be the One* shirts to reinforce this message of unity.

With SEL as the foundation, students are well-prepared to excel academically. Our talented educators are committed to delivering high-quality, engaging instruction that challenges learners while supporting their individual growth. The Amplify CKLA literacy program, rooted in the science of reading, and Illustrative Math's problem-based curriculum are instrumental in developing students' critical thinking and problem-solving skills. Teachers use a blend of direct instruction, group activities, and individualized support to meet the state standards across all content areas. Staff leverage classroom observations, along with district and state assessments, to customize instruction and address the unique learning needs of students.



Testing and Measuring Kinetic Energy, photo courtesy of Jessica Barrett

Technology continues to enhance learning at Green Meadows. Students in grades 1-5 benefit from 1:1 Chromebook access, while kindergarteners utilize iPads from the school library. The library collection continues to expand, offering a wide range of diverse and culturally responsive texts, new literacy resources, and decodable books to support students' reading development.

MILE TREE ELEMENTARY SCHOOL (Grades PK – 1)

Allison Petit, Principal

The mission of Mile Tree School is to educate our 355 students in an inclusive and safe environment that empowers all students to achieve success. Through a rich, rigorous curriculum, every student is challenged to think critically and creatively.

Every morning begins with pledging the flag and our school wide expectations: I am kind. I am responsible. I am safe. We are Mile Tree! All students echo these statements back in unison each morning at the start of the school day. Each school day begins with a Morning Meeting implemented using the Responsive Classroom model and focusing on building community and developing positive social interactions. Students are able to work together to earn pieces of their classroom Hooty Puzzles as well as individual Hooty Tickets that build understanding of expected behavior and celebration of hard work. Some of the celebrations over the year include extra recess, pajama day, bringing a stuffed animal to school, and a glow dance party. The school-based Climate Team has worked to develop these tiered interventions based in the Positive Behavioral Interventions & Supports (PBIS) model.

Classroom teachers provide Second Step curriculum to all students on a weekly basis. This allows for all students to access an evidence based social-emotional learning curriculum that promotes social-emotional development, safety and well-being for all students. Our schedule continues to include opportunities for students to rotate through physical education, art, music and science through the related arts programs offered at Mile Tree. Students access tier I literacy and math instruction through the Amplify CKLA and Illustrative Math programs as well as through the digital platforms Amplify BOOST and Imagine Math.

Development and implementation of a daily WINN (What I Need Now) block has been the focus in meeting all student learning needs. Teaching teams have learned the importance of research-based literacy and mathematics instruction and how to use data to determine tier II learning goals for students. Universal Screening and Diagnostic Assessment tools have been used to gather data about students' strengths and areas for growth. Through professional learning opportunities, teachers are learning about the targeted interventions and enrichments that will maximize student growth for all learners, to be delivered during the WINN each day.

Parents, families, and the community continue to support Mile Tree through ongoing volunteering as well as through the Mile Tree PTO. The Wilbraham Fire Department provided students with a Fire Safety presentation. Our PTO will host two Book Fairs, the Pumpernickel Puppets, Springfield Museums Mobile Planetarium, Teacher Appreciation Week, and a Holiday Night celebration. The Mile Tree PTO continues to support by providing volunteers as well as financial support through classroom materials, books, and teacher gifts. Field trip costs are covered entirely by the Mile Tree PTO fundraising efforts, allowing all students to participate at no additional cost to families.



Photo courtesy of HWRS D



Fire Safety presented by the Wilbraham Fire Department. Photo courtesy of Mile Tree School.



The Pumpernickel Puppet Show brought to Mile Tree courtesy of the Mile Tree PTO. Photo courtesy of Mile Tree School.

STONY HILL ELEMENTARY SCHOOL (Grades 2 – 3)

Monique C. Dangleis, Principal

At Stony Hill Elementary School, our mission is to foster a safe, nurturing, and inclusive learning environment where every child can thrive academically, socially, and emotionally. Our core values of academic excellence, community involvement, innovation, and inclusivity drive all of the decisions that we make on behalf of our students. Our highly qualified educators work diligently to nurture our students' passion for learning and their determination to succeed. Stony Hill School is a place to grow, reach your potential, and discover the joy of learning.

Our talented and dedicated staff works hard to create learning environments that engage students in meaningful tasks that support their individual needs and challenge them to grow. We use high quality standards-based instructional materials in English Language Arts and Mathematics. Amplify CKLA, our literacy program, is grounded in the Science of Reading and promotes growth in all facets of literacy. Our math program, Illustrative Math, is a problem-based curriculum that fosters problem solving skills, reasoning, and critical thinking. All students participate in Tier I instruction, then during scheduled blocks, students receive Tier II or Tier III data-driven intervention for targeted instruction based on individual needs. Enhanced technology has played an integral part in the implementation of 21st Century thinking and learning at Stony Hill. All students use 1:1 Chromebooks to access programs that align with our curriculum. Our school library offers books that support our literacy units of study and include diverse and culturally responsive texts.



Photo courtesy of HWRS D

We place great value on creating and maintaining a positive school climate and are keenly aware of the impact it has on student achievement. As a Responsive Classroom school, we structure our academic and social-emotional instruction using routines and activities that build classroom community, self-efficacy, and lead to a safe, nurturing, and respectful learning environment. The five Social-Emotional Competencies of Cooperation, Assertion, Responsibility, Empathy, and Self-Control underscore our instruction and form the foundation of our program. Students learn that they are more successful, both academically and socially, when they demonstrate these traits.

Some community and school-based events that we cherish include our Popsicles on the Playground Party before school begins in the fall. Around Thanksgiving we hold an outdoor community service event called the Stony Hill Story Stroll-Help Fill the Fridge. This food drive is enhanced by a literary adventure where parents and children stroll around the school grounds to read the pages of a wonderful book called Maddi's Fridge. Over the chilly winter months we hold a sock drive for local shelters and culminate the drive with a Sock Hop dance party. Later in the spring, we have a program called Math Matters. Community members from all career paths come into school to explain how math matters in their work. This helps students see the real-life applications of the math they are learning in school. Our students enjoy many field trips and exciting assemblies that enhance our curricular topics. We believe that providing diverse learning experiences contributes to a well-rounded and joyful educational experience.

Stony Hill School has earned the distinction of being recognized as one of the U.S. News & World Report's Best Massachusetts Elementary Schools for 2025! This accomplishment is attributed to our excellent staff, determined young learners, and our supportive families. By establishing a positive environment, building strong relationships, and maintaining high academic expectations, students learn that struggles and mistakes are part of the learning process. With the solid foundation and safe environment that we provide at Stony Hill School, students thrive and discover their love for learning.



Photo courtesy of Stony Hill

SOULE ROAD ELEMENTARY SCHOOL (Grades 4 – 5)
Mistie Parsons, Principal

Soule Road was full of positivity in 2024. Students and staff continued to build a collaborative and supportive climate, working towards the idea that all students are seen, heard and valued. We also joined the district in launching MTSS 1.0, which included clear efforts for intervening on academic need early. We also saw many student talents, in and out of the classroom.

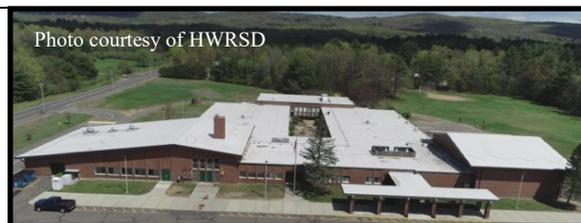
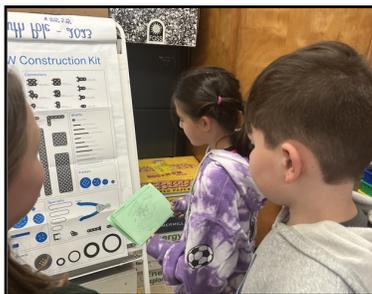


Photo courtesy of HWRSD

Throughout the spring, we continued our work around bullying prevention, completing the Second Step lessons about bullying, as well as incorporating lessons around harassment. Using the lessons from last year, we worked to streamline our common texts with students around character values, creating a scope and sequence that aligns our assemblies, core texts and Second Step materials. Again this October, student leaders greeted each other using the tenants of the "It Starts with Hello" campaign. As a result, we are seeing use of common language, growth in our students' socio-emotional skill development and a kind and giving climate! Moreover, our student-led assemblies continue to be beautiful times of community.

We continue to focus on implementation of our core Tier One curricula, Amplify CKLA and Illustrative Mathematics. In addition, through the MTSS 1.0 efforts, we are implementing consistent Tier Two interventions, for literacy and math. This fall, following NCTM (National Council of Teachers of Mathematics) guidance, we initiated math priming, which focuses on creating access points during intervention for Tier One instruction and are seeing early positive results. We now have enrichment opportunities for both contents, as well, in which students complete novel studies and work with robotics. We will continue to learn together as we refine our efforts.



Students work together to design engineering projects in Science.
 Photo courtesy of Soule Road School

As we grow in our academic programming, our students shine outside of the classroom, too! We are building off the success of our Science Showcase by hosting another! Last year's top performers went to Boston to present in May and we anticipate the same this year. We have another large band group and again, celebrated our artistic talent in December with a joint band/chorus concert. We also hosted Art and Talent shows in the spring (in partnership with the PTO). We are continually grateful for all the hard work and dedication of all members of our community - parents, students and staff and look forward to a great year in 2025!



Our new library, funded through the WHAT Foundation opened in January, allowing increased access to reading activities. *Photo courtesy of Soule Road School*

WILBRAHAM MIDDLE SCHOOL (Grades 6 – 8)

John Derosia, Principal

Wilbraham Middle School (WMS) is a collaborative community dedicated to providing a safe and supportive environment where all 611 students can reach their full academic, social, and emotional potential. Our school motto and social contract is: "Work hard, Make good choices, and Stay positive."

For the 2024-2025 school year, we have adjusted our schedule to provide additional support in social-emotional learning (SEL), academics, and enrichment. A new morning "WIN" (What I Need) block will provide targeted support for students identified through screening data as needing academic or SEL intervention, or exposure to enrichment opportunities. This initiative is a key component of our Multi-Tiered Systems of Support (MTSS) framework. We are continuously exploring ways to strengthen student connections and improve our school climate and culture to foster a safer and more inclusive learning environment.

Our multi-year school improvement goals focus on three key areas: safety, social-emotional learning, and academic growth. Regarding safety, we will maintain our focus on safety drills and preparedness, utilizing annual safety audits to identify areas for improvement. We have also enhanced our mediation program and established a student leadership team to amplify student voice in school direction. Our academic goals include continued participation in the district-wide curriculum review and adoption of highly-rated, evidence-based resources for ELA and Mathematics. We are also implementing Project Lead the Way modules in a three-year plan for our computer science and STEM courses.

Connecting and communicating with students and families, including empowering student voice, remains a vital part of our learning plan for the 2024-2025 school year. We have updated our school-wide schedules to allow teachers dedicated time for positive phone calls home and relationship building with families and students. Our school climate team has developed school-wide events and challenges to encourage student and staff participation in fostering a positive school climate. Our PBIS (Positive Behavioral Interventions and Supports) approach rewards positive behavior through "Eagle Bucks," which students can redeem for a variety of choices. Popular after-school "Mini-Sessions" cater to student interests and further promote positive engagement and a positive view of the WMS experience.

WMS, in partnership with our district, is committed to vertical alignment in our curriculum. Our 6th and 7th grade math courses now utilize Illustrative Math, aligning with our elementary schools. We have also aligned our 6th grade ELA curriculum with sending schools, using Amplify reading resources, and have continued our curricular review of science courses in grades 6-8. At WMS, students learn with a team of teachers specializing in English language arts, social studies, math, science, and, in grade 8, a foreign language. We prioritize building a strong school culture that fosters strong connections between the school, students, and their families. We believe that student growth is enhanced through tools such as student/parent portals, conferences, school/family events, open houses, and weekly parent notifications, all of which support a collaborative relationship with all WMS stakeholders.



MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12)

Stephen M. Hale, Principal

Minnechaug Regional High School continued to excel in the academic, social, and physical education of its 989 students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect."

The major goals of the School Improvement Plan developed by the School Council are: Executing the NEASC Self Study and Accreditation process, Identifying MCAS improvement areas and implementing preparation options for both school-wide growth and for targeted students, supporting the social-emotional needs of students by investigating methods to increase student voice and autonomy, and continuing our staff professional learning around the issues of equity, diversity and inclusion.

The following reports from the various departments highlight just some of the many commendable activities at Minnechaug Regional High School:

Applied Arts Department We are thrilled to announce that our Wood Technology program has its new saw mill up and running. This machine has enabled us to use a state-of-the-art electric saw mill. This means real-world experience for our students. Students can now learn the entire process of milling lumber, from log to finished product. Sustainable Practices: We're partnering with local tree companies who generously donate logs for our program. Enhanced Learning: This hands-on experience will give our students valuable skills for future careers in woodworking and construction. This new addition to our workshop not only enhances our curriculum but also teaches students about sustainability and resource management. It's a win-win for Wood Technology class and the environment! In the coming weeks, we'll be showcasing some of the projects our students create using the lumber they've milled themselves. Keep an eye out for their impressive work!

Business Department This year's business classes expanded their workings with Minnechaug athletics offering live streaming of some winter and spring sporting events. The Marketing and Management class held another successful Car Show with the help of a new title sponsor, Balise Auto. The funds raised from this were able to help purchase a new video camera and drone which will enhance further livestream and marketing opportunities. We also purchased a partnership with Global Brigades where future students will get the chance to work with micro entrepreneurs in developing countries



Computer Science This year the AP Computer Science Principles course completed Amazon's [Alexa Hour of AI](#). Allowing students to code their own Alexa Skills using MIT App Inventor Block Based Code. Students used App Inventor to create simple commands for Alexa: teaching it to say certain phrases and creating a random fact generator all while learning how voice AI works from experts.

Music Department The Music Department had another great year filled with a variety of performances and experiences including: our 3 standard concerts and honors recital, the Choral Showcase (a collaborative concert with bands from Enfield, Brockton, W. Springfield and WMS) and MICCA (where the band earned a silver medal, improving over last year). As well as public performances at Toys for Joy, the Springfield Christmas Tree Lighting and our annual performances for graduation. Minnechaug hosted both Senior and Junior festivals for the MMEA Western District in January and March respectively. Twenty Minnechaug band students participated in the UMass Honor Band Festival where they had the opportunity to work with a living composer, Nicole Piuono. The band gave its annual performance at the Big E and put on a Halftime Show for homecoming entitled, "Pop Hits by Decade". In addition to the Big E, the band was present for all Veterans Day and Memorial Day ceremonies for Hampden and Wilbraham. Lastly, the Music Department as a whole took a field trip to New York City, where students toured the Museum of Modern Art and took in a Broadway matinee performance of "Wicked".

Fine Arts Department The Fine Arts Department continued on with some traditions of the annual Fall and Spring Fine Arts Show in conjunction with the Music Department. During our Spring Semester we acknowledged students who received our department specific "Vision of the Graduate" art awards along with granting two seniors Scantic River Artisans scholarships. Communicating Through Art drew portraits of children from orphanages in Colombia; we raised almost \$200 for the nonprofit to send along with our portraits. These portraits act as a Memory and connection for the child they're drawing. Students in the AP Studio Art & Design course successfully completed 10 portfolios, averaging above both state and global performance on the respective portfolio types. The AP Studio Art & Design Course each submitted their work to be judged in the annual Scholastic Art & Writing Awards. Of these, two students earned Gold Key awards, which is the top award at the state level; those two works were then judged nationally. In Clay 1 & Clay 2, students worked on creating ceramic poppies for our Memorial Day Poppy display. Students made over 200 red poppies that were displayed in the outside courtyard to honor those who served. Tom Collins was a guest artist who worked with students creating Portrait Bas Reliefs. He spent a full week with the students demonstrating, working with each student, and sharing his professional expertise. Lastly, we took our upper-level art classes to Mass MOCA in North Adams. Students engaged in conversations with docents on a tour of the museum's contemporary work and openly explored the exhibits and sketched the works that spoke to them.

English Department To meet the needs of diverse learners, teachers continue to develop and revise curriculum for equity, diversity and inclusion. Committees met, discussed, revised or implemented curriculum changes and additions for ninth - eleventh grade. Tier-two interventions, the co-teaching model, was expanded in 2024 and English interventionists began working with students from grades 9-12. Ninth graders continue to develop skills as readers in our literature circles which honors student choice of books; teachers maintain high expectations for all learners. English teachers continue to deliver instruction through multiple platforms including Edpuzzle and Google products in Google classroom, but have turned back to paper and pen writing and writing-on-demand assignments as well. Our students excel through real world assessments and achievements. Some highlights include: AP Seminar students continue to explore issues from multiple perspectives, evaluate sources, form their own evidence-based arguments and present them. In junior and senior courses, students civically engaged, wrote to authentic audiences on social issues. Four students are enrolled in AP Research, a course in deep exploration of an academic topic, problem, or individual interest; students will deliver their research findings to audiences by the end of the course in 2025. One grade 11 student is acting as a teacher assistant in a freshman class. Students in Journalism continue to be published in the student newspaper and beyond. Students in American literature went to see the *Crucible* at the Hanover theater. Students from grades 9-12 participated in classroom contests for the national program, Poetry Out Loud 2024; 14 classroom winners recited poems in front of an audience of about 200 students and faculty during the school day. Students continue to submit art and writing to the literary and art magazine, *Emeralds*. Last year the magazine went back into print, not having been published since 2019. 60 pieces of student artwork and writing were published. The Alliance for Young Writers, Scholastic Writing awarded a Gold key to one student for her flash fiction. Her fiction was, then, judged at the national level and the student received a Gold medal.

History and Social Science Department At Minnechaug, we strive to incorporate our Vision of the Graduate (CHAUG) in every department. In the History/Social Science Department, we challenge students to engage deeply with complex historical events, honor diverse perspectives, adapt to new information, understand the intricacies of human societies, and grow as informed, engaged citizens. The mantra "We are CHAUG" reflects not only our pride but also our commitment to integrating these values into everything we do. This year, the History/Social Science Department accomplished the following:

- **Enriching Experiences:** Students explored history and culture through the Newport Field Trip and a visit to the American Heritage Museum.
- **Community Connections:** Guest speakers Dr. Chris Hakala, Dr. Sara Whitcomb, and Officer Dan Ryan brought real-world perspectives into the psychology and government classrooms.
- **Special Events:** Members of our department organized the Veterans Day Assembly and facilitated a school-wide Election Advisory, fostering civic awareness.
- **Student Teacher Collaboration:** Our department welcomed three student teachers from Springfield College and Western New England University, enhancing classroom dynamics and mentorship opportunities.
- **Mock Law Program:** Students engaged in hands-on legal simulations, developing critical thinking and public speaking skills. Our department colleague is a member of the Massachusetts Bar Mock Trial Committee and contributed to the development of this year's case. Our students are now preparing for the January competition.

These accomplishments demonstrate how we bring the CHAUG vision to life, equipping students with the skills, values, and confidence to succeed beyond the classroom.

Information and Research Commons (IRC) Minnechaug Regional High School's IRC supports student and educator learning, individual curiosity, and a drive for reading, writing, research, media, technology, and digital competencies. MRHS is staffed by a professional licensed school library teacher dedicated to building reading, writing, research, digital, media, and computer literacy competencies within the school community. Students freely use the IRC before, during, and after school hours. Educators collaborate with MRHS's librarian to develop curriculum opportunities that teach, support, and grow student and staff information, digital, computer, and media literacy skills that meet the challenges of a changing environment. Having a librarian MRHS students and staff benefit from direct access to Massachusetts State-funded resources including over 30 Gale/Infotrac and Proquest databases, SORA eBooks and audiobooks, Transparent Language courses, and Peterson's Test Preparation. These database and digital book collections are valued at over \$80,000. The district budget supports the database purchases of: Oxford English Dictionary, Proquest Central, Ebsco Academic Search Ultimate, Science Direct, HeinOnline, Teen Health and Wellness, Financial Literacy, and Infobase databases. New to the IRC is Salem Press's career collection of reference material offered in print and digital format. The budget also provides for regularly adding to the book collections. Titles are selected with a focus on curriculum support, and student learning needs and interests. Student and educator requests are regularly sought. The IRC web page includes video tutorials, links to our resources, and cultural pathfinders to support curiosity and self-learning.

The Mathematics Department The Mathematics Department continues to implement a new classroom model called building thinking classrooms in math classes. This method involves students working in random groups at vertical surfaces to investigate math concepts and communicate about their findings. At the start of this school year, all math classes began with non-curricular thinking tasks and then moved into curricular tasks. The frequency of this new approach varies by course and teacher but will continue to be a focus for the entire department in coming years.

The district math curriculum council which was created two years ago in order to vertically align math education throughout K-12 had two Minnechaug math teacher representatives, Kristen Miracle and Elizabeth Webber. These math teachers have acquired knowledge regarding the progression of math skills in earlier grades and have been able to communicate this important information back to the entire Minnechaug math department. This knowledge has aided the continuation of curriculum revisions in math courses. New lesson plans continue to be developed to focus on the mathematical practice standards and to make connections to new curricular topics while aiding in the development of critical thinking and problem-solving skills. This year an Algebra 1 curriculum council was formed in order to select a new Algebra 1 curriculum that will be used both in the 8th grade and at Minnechaug for all students taking Algebra 1. Four high school teachers, Geraldine Fimognari, Jen Frisk, Kristen Miracle and Nicole Pelkey are part of this Algebra 1 curriculum council and they will be actively involved in researching curriculum materials and piloting materials in order to select a new Algebra 1 curriculum.

To support all students, math teachers provide extra help after school, and on any given Tuesday or Thursday afternoon several students can be seen taking advantage of this opportunity to enhance their understanding. In addition to these regularly scheduled extra help days, many math teachers also provide extra help before school, during lunch or after school on additional days to ensure students have every opportunity to be successful. As a tier 2 support, an intervention block has been added each semester in which a veteran math teacher works with students during their math block to reinforce concepts. This provides aid for students who are having difficulty fully understanding the concepts or for students who were absent and missed instruction. This has been an effective way to assist students during the school day with additional math support. To enhance the communication between teachers and students, all math courses use Google Classroom as a means to provide students with access to notes and homework assignments.

The math department regularly uses data to drive curriculum revisions and identify areas of strength as well as future areas for growth. Special attention was given to the MCAS math Grade 10 data in order to better align the math curriculum and content to the MCAS next-generation exam. Curriculum packets related to number sense, Algebra, Geometry and Statistics are reviewed with all sophomore classes in order to help students become more familiar with MCAS type questions. Students are also given opportunities during class to answer questions on the computer in order to help students become more familiar with submitting their responses for a computerized exam. This extra MCAS attention in sophomore math courses resulted in an improvement in the Grade 10 MCAS math scores in May 2024.

In the AP math courses and the Personal Finance course, projects were assigned to encourage students to draw real-world connections to the concepts taught. Students in AP Statistics and College Prep Statistics designed a study related to a topic of personal interest and then analyzed and presented their findings using statistical procedures. Students demonstrated their strong math foundations in various ways with many students successfully passing AP exams in AP Precalculus, AB Calculus, BC Calculus, and AP Statistics. This year was the first time students took the AP Precalculus exam as this course was newly added to the department offerings and 100% of the students who took the AP exam in Precalculus received a passing score of 3 or higher compared to the 75.6% global passing rate. For both AB and BC Calculus, 100% of Minnechaug students received a passing score of 3 or higher compared to the 64.4% and 80.9% global passing rates respectively. Students receive AP credit in college for taking various advanced math courses at Minnechaug.

The math department has been committed to recognizing students who consistently model the Vision of the Graduate in their math classes. These students have demonstrated the core values of Challenge, Honor, Adapt, Understand and Grow and were acknowledged for their positive impact in the classroom. Beginning in September, each math teacher selected a student from each of their classes to be recognized as student of the month. These students were rewarded with a certificate and had their names displayed in a display case in the math hallway along with being acknowledged in the family newsletter. Geraldine Fimognari was chosen by the student council as the Minnechaug Teacher of the Year for 2024. The commitment of the entire math department to work extra hours and to uphold high standards for teaching and learning continues at an unparalleled level.

The Physical Education/Health Department continued to promote overall health and wellness by providing a socially inclusive environment and introducing the necessary skills to maintain personal and community health. The department completed work on developing the vision of the graduate and continued to research new K-12 health education curriculums to align with the updated Massachusetts State Frameworks. All junior and senior students in second semester Physical Education received instruction in Hands Only CPR, AED and Narcan by the Wilbraham Fire Department and District Nurses. The Physical Education staff enhanced the senior

field day experience by running multiple ropes course elements. All students participated in the Army National Guard (Guard Fit Program) In response to the increasing concerns surrounding mental health, the physical education staff provided Lifelines: A Suicide Prevention Program which was delivered to all students in grade 9,11 and 12. In order to highlight students going above and beyond class expectations each month, the Physical Education Student of the Month Program which highlights our core values was utilized. The Adventure Programming unit was delivered to all students in grade 10 who were able to experience the ropes course. The department also continued its seamless working relationships with local colleges and universities to mentor students in their pre-practicum and practicum experiences.

Minnechaug Athletics I am excited to share the remarkable achievements of Minnechaug Athletics during the 2023-2024 school year. Our student-athletes and coaches have demonstrated exceptional dedication and talent, leading to outstanding results across various sports. Over the past school year, twenty-seven out of our twenty-eight varsity athletic teams qualified for state tournament play. Our programs showcased their prowess by capturing seven league titles in Field Hockey, Girls Soccer, Golf, Girls Swim, Girls Basketball, Wrestling, and Baseball. Additionally, we celebrated two Western Mass Championships in Field Hockey and Boys Lacrosse. The biggest highlights come with the glory of state championships by capturing the Division-2 state championship in Wrestling, and three individual state champions—two in Wrestling and one in Boys Diving. Beyond their athletic achievements, our student-athletes have excelled academically, paving the way for many to continue their sports careers at the collegiate level. This dual success is a testament to their hard work and the supportive environment we foster here at Minnechaug. We would like to express our gratitude for the unwavering support from the Hampden and Wilbraham communities. Your encouragement plays a vital role in our athletes' success. We invite you to join us at our events to witness firsthand the spirit and talent that define Minnechaug Athletics. WE ARE CHAUG!

The **School Counseling Center (Guidance Department)** continued offering a variety of programs to serve students and parents in a proactive manner. Some of the community outreach services include: College Information Night for juniors and their parents and caregivers, Career Fair for students, a College Fair for juniors and seniors with 90 institutions represented. The department holds an orientation program for 8th grade students, parents and caregivers, a College Information Night for seniors and their parents and caregivers, and an ice cream social for students new to the district. The SAT, PSAT, ASVAB and AP exams were all administered at Minnechaug. The Internship Program for seniors continued as one of the strongest in Massachusetts, with almost 70 Minnechaug students working at their job placement every day for an entire semester. The School-to-Career Specialist and School Counselors work with students on relevant topics in Developmental Guidance classes such as: transition to high school, a four-day career readiness program, college readiness and financial planning through the Credit for Life program. Every student uses the on-line platform Naviance throughout high school to help with the process of deciding future plans and college research. School Counselors and Adjustment Counselors meet individually with students to assist in developing course schedules, make career and college choices, and deal with personal issues and concerns. All Counselors are members of our Student/Teacher Assistance Team (S/TAT), which is an early academic intervention program and oversees 504 plans for students on their caseloads as well as other academic and emotional social accommodations.

The **Science Department** highlights include, 83.3% of Minnechaug's AP Chemistry students scored a 3 or higher. This outscored the state average of 82.8% and the global average of 75.7%. AP Biology students had success with 97.6 % of them scoring a 3 or higher which was above the state average of 74.3% and the global average of 68.3%. Minnechaug's AP Environmental Science (APES) students also had great success with 80.6% of them scoring a 3 or higher, which was significantly higher than the state average of 60.2% and the global average of 54.1%. In AP Physics C, 83.3% of the students scored a 3 or higher, which is above the state average of 76.5%. In the Spring of 2024, Mrs. Zanetti's Honors Anatomy & Physiology class visited Mrs. Binger and Mr. Taylor's 6th grade science classes to teach lessons on the Human Body. Each lab group planned an interactive lesson for one of the organ systems to teach to the younger students such as blood slime and Q-tip skeletons. Both age groups benefited and will continue the tradition each year. Mrs. Hicklen from the science department and Dr. Benedetti from the world language department led 16 students to Costa Rica for a STEM based/language immersion, ecotourism trip. Students participated in many learning opportunities with the coffee, chocolate, and pineapple plantations, and also the sustainable energy with the manmade Lake Arenal for hydropower, saw sloths and toucans among many flora and fauna, and also the bubbling hot sulfuric acid pools at the national park.

The **Student Activities Department** continued to offer over 50 co-curricular student activity programs with participants gaining experience in fundraising, community service, and academic competitions with State and National awards. Students raised over \$7,000 to donate to local and national charities, provided many hours of community service, held food and clothing drives, provided tutoring and were awarded over \$3,000 in scholarships. New clubs were developed and approved based on students' interests. Some highlights of the various clubs available to students include:

Above the Influence Club The ATI club participated in several awareness campaigns including: The Good To Go Drive, Wear Purple to support anti-bullying, Hampden Recreational Fall Festival, The Hampden Police Department Safety Night Out Event, the HW4PY Chaugtober Football Fest and the Holyoke Soldiers' Home Ice Cream Social. The club also volunteered at the ATI carwash and babysat at the Town Hall.

Art and Clay Club During the 2023-24 school year, the Art Club evolved into the Art & Clay Club, aiming to provide more opportunities for students interested in exploring three-dimensional projects. Throughout the year, we engaged in a variety of creative endeavors, including Bob Ross-style paintings, origami, clay ornaments, coil bowls, rock painting and many other activities. This transition helped us foster a vibrant community of creative students dedicated to enhancing their artistic skills and experimenting with new materials.

The American Cancer Society This club has raised over \$3,000 in the past year to support research and the fight against cancer. We have held two Miracle Minutes in which all donations collected went directly to the American Cancer Society. The club has volunteered at the Run for Ryan Doyle 5k race for the past two years. This race is in honor of a former Minnechaug student who passed away from cancer. We have also partnered with athletic teams to hold fundraisers such as bake sales in which proceeds support the American Cancer Society. Students in the club have created holiday cards for patients at the D'Amour Cancer Center and Baystate hospital. We also held raffle basket fundraisers in which all donations went to the American Cancer Society.

The Asian Culture Club Here are some of the highlights from one of our newer clubs: The club decorated the main hallway with

Lunar New Year Decorations, created a piece of fine art of a dragon to represent the Year of the Dragon, highlighted remarkable Asian Women for Women's History Month and remarkable Asian Americans for AAPI Heritage Month during our morning announcements, hosted a Dine-Out to support the Mandarin Restaurant, a local Chinese restaurant in Wilbraham and plan to host an end of the year cultural celebration within the club. We also support and influence each other by sharing traditions from various Asian countries.

The Canine Club The biggest highlight of the first three months was the Key Club Halloween event. We had close to 300 children come and have fun before Halloween, having them play games and trick-or-treat with the high schoolers. It was a blast. In December, Canine Club will be having its Christmas for Canine's supply drive.

Color Guard The Color Guard attended and performed at every home Varsity Football game alongside the Marching Band. We also performed in the Big E Parade and Memorial Day Parades.

Educators of the Future Students experience aspects of education to make an informed possible career choice. Members meet at least once a month. Club activities include discussing the grade level, content, or support goals for becoming an educator & determining possible connections & experiences that relate to what each student wants to do; and participating in activities that surround the government aspects of teaching. Attend a school committee meeting and interview a DESE BOE member. Members may attend local lectures, activities, social events, and other opportunities that support or display the nature of education. We will also read and reflect on education resources and examine scholarship opportunities for teaching. The club will also have conversations around equity, and diversity, including, and belonging conversations as they relate to educators and the profession of education.

Emeralds Art & Literary Magazine Last year we brought the magazine back into print for the first time since 2018. Members were able to publish 60 pieces of student artwork and writing in the magazine. We sold out of the 45 copies that we had printed. We submitted the magazine to the National Council of Teachers of English Magazine Awards, and should hear back in early 2025. Our club numbers have grown from 6 to 12 this year, with a strong group of both upper and underclassmen

Falcon Friends has begun implementing lunch buddies and has started helping with the Coffee Cart. This year we held our annual welcome back hot cocoa and cookie event and we hosted our first Friendsgiving gathering.

French Club decorated the Foreign Language hallway for Mardi Gras, visited a museum virtually, and made presentations on famous French people.

The Future Business Leaders of America We had a successful 2023-2024 school year. The year included learning from free curriculums from the FBLA national office. The highlights for the year included another high finish in the FBLA Stock market challenge where we competed against high schools and colleges around the country. We also attended the National Fall Leadership Conference in Providence, Rhode Island where the officers got a chance to showcase their skills and learn from other young leaders.

Gay-Straight Alliance (GSA) The GSA held multiple community-building movie nights, some of which in collaboration with the Students of Color Alliance club. We also observed Trans Day of Remembrance and Queer History Month. During June (Pride Month) the Minnechaug GSA hosted schools from across Western MA in the Western Regional GSA meeting which took place in the Minnechaug auditorium. This event is coordinated by the Safe Schools Program through DESE and endeavors to build community, empower student voices in on-campus advocacy and build leadership skills in our students.

Information Research Commons Community Council Students provide decision-making guidance for library services and create original media that informs, engages, and encourages the CHAUG community to grow in order to further understand the world.

The Jazz Ensemble We saw another year of steady growth with the ensembles having full instrumentation in every section for the first time since we came back from the pandemic. Students were able to play a wide variety of music and due to the high number of experienced members, were able to play more challenging selections as well. The ensembles performed admirably at all 3 concert events over the course of the school year. Our goal for 2024-2025 is to continue to expand membership and push the limits of what repertoire the ensembles can play.

Key Club In 2024 we have over 100 members. We have volunteered at numerous community events such as: OPRO winter and spring concerts, Wilbraham Parks and Rec department annual Easter Egg Hunt, Falcon Trail Race and assisting in running of the recreational basketball tryouts. It was our second year helping PV Financial with "Slide into Summer" the last day of school event held at Spec Pond. We partnered with Kiwanis again this year to provide 5 Thanksgiving meals to families in need. This year we also hosted our 10th Key Club Trick or Treat Night. This community event had over 350 youth from the community come to trick or treat with our Key Club members. We were able to make a donation to Unicef with the ticket sales.

Mathletes Mathletes has started up again and 4 freshmen have joined the team of students who enjoy solving math problems. The Western Massachusetts Mathematics League has not held competitions in 2 years, but we are hoping to remedy that! 10-15 students meet each Tuesday to play chess after school. Several afternoons are spent practicing and once a month there is a competition where players are assigned who they will be playing. Competitions with other schools are being planned for the Spring.

The Military Community Club Gathered information from the community in order to create our Hall of Heroes hallway in honor of Veterans Day. The hallway displayed the pictures and names of current and former military service members of our community. We also organized the Veterans Day double assembly for the school. The assembly served to educate students on the importance of the holiday through visuals and its guest speaker Jered Sasen, who until recently was Wilbraham's Director of Veterans Services. On December 14, the club will volunteer at the Massachusetts Veterans Memorial Cemetery in Agawam for National Wreaths Across America day.

Mock Law Mrs. Pitcher, the Mock Law advisor served on the Mass Bar's Mock Trial Committee and worked on developing our case all summer. The students are now working on the case and looking forward to competition in January.

Model Congress is planning on attending the Westfield State Model Congress competition in March.

Model UN attended the Model UN conference at St. John's Prep in October. We're looking forward to several other competitions coming up in the spring.

National Honor Society NHS members assisted in the *Buddy Walk* on October 5th at Stanley Park in Westfield put on by the Down Syndrome Resource Group. NHS members volunteered at the *RD26 5k Run/1 Mile Walk* to help raise money for the RD26 Foundation which offers scholarships and also backpacks to cancer patients containing items to help them find comfort throughout their treatments and hospitalizations. NHS Officers organized a *Thanksgiving Food Drive* and members donated food items to be given to Lorraine's Soup Kitchen. NHS members have helped the Wilbraham Town Clerk set up for *elections* both in September and the Presidential Election in November. They also were stationed at check in tables assisting voters identify their correct precinct. NHS

members provided *childcare at a recent Hampden Town meeting* so that parents of young children could listen to the meeting and vote on important issues like the Senior Center. NHS members are helping out at the *Falcon Youth Swim Club meets*. Students will be assisting with the *Holiday Night at Mile Tree* on 12/6 in which K and 1st graders will be celebrating 6 different winter holidays including Christmas, Diwali, Kwanzaa, Hanukkah, and Eid Al-Fitr. NHS members are currently donating items to fulfill the *holiday wishlist for a child in foster care* through The Center for Human Development in Springfield. Students are volunteering Saturday, 12/7 at the *Teddy Bear Tea* for children put on by the Max's restaurant group in Hartford, CT. All proceeds benefit the *Connecticut Children's Medical Center*. NHS members are volunteering at the *Festival of Trees* Saturday, 12/14 at the MassMutual Center; all proceeds benefit the *Springfield Boys and Girls Club*. NHS members are volunteering at the *Wilbraham United Church Holly Fair* Dec 13th and 14th, at the *Polish National Alliance Lodge Children's Christmas party* in Chicopee on Sat, Dec 14th and a group of NHS members did *trailwork* to help clean up a conservation area near Winterberry Drive in Wilbraham. Additionally, NHS members volunteered at the *Hampden Fall Fest* and helped out at the *Minnechaug Holiday Craft Fair* on Saturday, Nov 23rd. A group of 9 students formed a committee to look at current *NHS bylaws* which had not been updated since prior to covid. We met on 4 occasions and looked at each article and section. Five additional transfer students were accepted and inducted into NHS at our March officers meeting.

Performing and Visual Arts Society PAVAS saw a slight increase in membership this year! Behind the scenes, students learned to be more proficient on the light and sound boards, change lamps and refocus the light fixtures to ensure consistent lighting coverage all over the stage. Students provided technical support for various school and community events including but not limited to: all school concerts (MRHS & WMS), various assemblies, the Spring Drama production, Western MA Senior & Junior Districts Music Festivals and various dance recitals booked by studios in the greater Wilbraham community. Now that students are comfortable with the light board, our goal for 2024-2025 is to work together to program different lighting "scenes" into the board that could provide more diverse lighting options to suit the variety of events/needs in the auditorium.

The School Store The school store provides Minnechaug gear for the community and promotes the spirit of Minnechaug. We are run by student volunteers who take time out of their days to work and learn a bit about how to run a small business.

The Ski and Snowboard Club We took six trips after school to Wachusett Mountain in Princeton, Massachusetts during the winter of 2024. There were 45 student members in the club with 3 teachers who volunteered their time as chaperones. All participants really enjoyed it.

The Spanish Club Students in the Minnechaug Spanish Club have been very busy integrating hispanic culture into the Minnechaug community! There are two meetings each month with club members and on the staggering weeks, there are meetings with the "mesa de directores". For each all-member meeting we try to have a special activity related to hispanic culture locally and around the world. Each year there are 6 events that we have made a tradition: Hispanic Heritage Month decorating, Day of the Dead decorating and teacher dress up challenge, Gracias Grams sales, Alianza Christmas cards, Alianza toiletry drive and Pulsera Project (this has been done alone and with the International Club).

The Student Council received State recognition for its continued commitment to school spirit, leadership, and student voice. Many of our members are on special committees such as the Climate Team, the School Improvement Team and the DA Advisory Team. The group also earned two positions on the MASC State Board. Minnechaug once again received the National Student Council Gold Council of Excellence Award. Student Council also continued its good work with building school and community spirit through their events, such as the first day of School Assembly, Build a Scarecrow, Spirit Week, Homecoming, and Mini-Chaug. The Student Council hosted a Toy for Joy Drive collecting over 225 new toys for children in need and donated them to the Sheriff Department's Toy for Joy Drive.

Teens Helping Teens Here are some highlights from 2024: *Gone but Not Forgotten* was a Distracted Driving event held in April 2024 where Teens Helping Teens members wear shirts to represent those killed in car accidents and one THT member spoke at the assembly regarding the dangers of distracted driving. *Summer Fun Drive- May 2024* Items such as bubbles, chalk, water toys, games, etc. were collected and organized into appropriately 200 gift bags which were donated to students at a Springfield elementary school. *Halloween Fundraiser- October 2024* The club sold keychains, earrings, stuffed animals and candy corn crocheted crafts to raise money to support local families in need over the holidays. *Veterans Day Presentation- November 2024* Club made a slideshow to highlight family members of current students and staff who are serving or have served in the military. *Cold Weather Drive- November 2024* The club held a cold weather drive where several boxes of new hats, gloves, fuzzy socks and other winter items were collected and given to local foster children in need. In addition 100 fleece scarves were made by the club members and given to the foster children. *Holiday Wish List- December 2024* The club sponsored a foster child and fulfilled an entire list of holiday gifts for this child. The club members purchased the smaller items and the larger items were purchased using some of the money raised from the Halloween fundraiser.

Video Game Club is a dedicated community of people who all have one thing in common: we love gaming together! VGC is a non-competitive and fun social club where people who enjoy all kinds of games, anime, and all things nerd culture, come together to celebrate the things we love and forge new connections. We meet every Thursday after school in A204. Bring your favorite games, a friend, or just bring yourself!

The Women in STEM Club has planned its first event - a winter slime activity! STEM members will explain some of the properties of slime and lead student guests in making their own slime.

World Care Club continues to meet and discuss new ways to bring greater environmental awareness to the school community and beyond. The members planted flowers outside the school, designed a presentation to display in the cafeteria in regards to the harmful effects of plastics, as well as community clean-ups. We are hoping to work with the town of Wilbraham in the upcoming year to work on a plastic bag ban that one of our former students started as one of their school projects.

Yearbook The theme for the 2023-2024 Falcon yearbook was "Through the Decades", taking inspiration from the visual forms and styles of the 70's, 80's, 90's and 2000's! Our overall focus for the theme was on how time passes and memories are made.

World Language Department The past year has been marked by significant achievements in curriculum development, professional collaboration and learning, student accomplishments, and community engagement. These efforts underscore the importance and relevance of world languages in today’s interconnected world.

Grant-Funded Initiatives

The Minnechaug Regional High School (MRHS) World Language Department was awarded a grant titled “Proficiency in Languages Other Than English,” which supported several key activities:

- *Inter-District Collaboration and Professional Learning:* A Professional Learning Group (PLG) was established under the leadership of Dr. Teresa Benedetti (MRHS) and Jennifer Faulkner of East Longmeadow HS to study the book *Common Ground*. This initiative brought together world language teachers from MRHS and East Longmeadow High School to engage in a summer book study. These discussions fostered a shared understanding of best practices in world language education.
- *Curriculum Development:* The grant also funded curriculum working groups within the department. These groups focused on refining and enhancing curricular units to align with proficiency-based learning models. Teachers continued to implement strategies that help students engage with and comprehend a language other than their own. These efforts include:
 - Facilitating comprehensibility in the target language.
 - Guiding learners through interpreting authentic resources.
 - Designing oral interpersonal communication tasks.
 - Planning with the backward design model.
 - Teaching grammar conceptually and within context.
- *Seal of Biliteracy Testing* The grant supported proficiency testing for students in Spanish and French. The Massachusetts Seal of Biliteracy recognizes students who achieve an Intermediate High level of proficiency in English and another world language. English proficiency is demonstrated through MCAS scores, while the AAPPL test, administered by the American Council on the Teaching of Foreign Languages, measures proficiency in a second language. Last year, 11 seniors in the class of 2024 earned the Seal of Biliteracy in English and Spanish, with two juniors also earning the award early. This was the highest number of students achieving the Seal of Biliteracy since MRHS began to participate in this program.

Student Engagement and Professional Contributions

- *Participation in the MAFLA Conference:* Ten students attended the Massachusetts Foreign Language Association (MAFLA) Conference at the Springfield Sheraton, participating in a panel discussion titled “When Students Become Our Teachers.” During this session, students shared insights on effective language learning methods, helping educators statewide to understand the students’ preferences related to teaching strategies and student learning. Their contribution to professional development was both impactful and commendable.
- *World Language Week Performance:* The department hosted a performance by the Gaia Roots Caribbean drumming group, funded by a WHAT grant. This interactive event, held during World Language Week in March, allowed students to experience the rich musical traditions of West Africa and the Caribbean. Students had the unique opportunity to participate in a percussion performance using authentic instruments.

Extracurricular and Community-Based Activities

The MRHS World Language Department sponsors three vibrant student organizations: the French Club, Spanish Club, and International Club. These clubs provide opportunities for students to explore cultural diversity and engage in meaningful community activities. One highlight of these collaborations is the annual Kids’ International Day of Fun. This event welcomes K-3 students to MRHS for activity-based learning stations in languages other than English. The event has been a resounding success, fostering early interest in world languages and cultural understanding. Through these initiatives, the MRHS World Language Department continues to promote linguistic and cultural appreciation, and prepare learners for success in a global society.

THORNTON W. BURGESS MIDDLE SCHOOL

Health, Safety and Student Support

CENTER FOR HEALTH AND SAFETY 2024

Brianna Berneche, Director – Hampden-Wilbraham Partners for Youth Coalition & Grants Manager, Center for Health & Safety

Jackie Hafner, Community Engagement & Communications Coordinator – Hampden-Wilbraham Partners for Youth Coalition



We will be moving from Thornton W. Burgess to our new home base at Green Meadows Elementary School, the HWRSD **Center for Health and Safety** is privileged to continue our work at the crossroads of our District’s priorities related to school safety, substance use prevention, mental health, and the ever-present concern for our students’ physical and social-emotional well-being.

The HWRSD Center for Health and Safety continues to implement and sustain many of the activities that had been launched through the School Violence Prevention (SVPP) grant from the Department of Justice’s COPS Office and the Students, Teachers, and Officers Preventing (STOP) School Violence Program from the Office of Grants and Research (OGR), a state agency that is part of the Executive Office of Public Safety and Security (EOPSS). We continuously review safety protocols and update supplies and resources that continue to build our capacity for strong Emergency Operations Management. Our district-level Safety and Emergency Advisory Team (SEAT), established initially in 2003, meets monthly and engages school and community partners in the work of maintaining a comprehensive, multi-disciplinary all-hazards emergency planning process, including annual safety/vulnerability assessments. Its mission is to identify health, safety, and security concerns that impact the school environment, and generate best-practice recommendations that increase safety assets and reduce vulnerabilities and emphasize policies, practices, and strategies that promote the safety and wellbeing of the District’s students and staff.

Our Mental Health Awareness Training (MHAT) project had another successful year in 2024 as we completed our third year of funding from Substance Abuse and Mental Health Services Administration (SAMHSA). Through these resources, we have been able to increase our pool of certified Youth Mental Health First Aid Trainers and have conducted several trainings for community members and school personnel. We have also been fortunate to engage in a collaboration with the Mental Health Association of Springfield and the Behavioral Health Network, enabling the District to offer clinical support services to students within the school day. We have also continued utilizing the Community Resource Pantry that we established in year one of this project, and it continues to expand every year. This pantry has continued through Amazon’s non-profit donation program as well as donations from community members. We are able to offer some tangible basic assistance to families in the form of emergency food supplies, personal care, school supplies, and even some clothing. Our Family & Community Outreach Coordinator has built meaningful connections with community members and HWRSD families in need through this service. Being able to offer assistance with basic needs is often an important step in opening the door to other forms of support, so we are happy to continue offering this assistance to District families. Altogether, these efforts enhance the MHAT program’s mission to improve community-wide capabilities to recognize and respond to the mental health needs of our students, to reduce stigma around help-seeking, and to increase supports that promote positive mental health.

Our Drug Free Communities Coalition shares this emphasis, through the lens of youth substance misuse prevention. Our Hampden-Wilbraham Partners for Youth (HWP4Y) Coalition, a collaboration of community members and organizations working to promote physical health, mental health, and safety for all Hampden-Wilbraham students, continues to support a wide range of activities to increase community awareness and promote the norms of safe and healthy decision making for our young people. The Coalition hosts in-person monthly meetings and provides easily accessible resources to parents, students, and all members of the community via in-person events, webinars, newsletters, our website, social media pages, and more. The Youth Risk Behavior Survey (YRBS), supported by the aforementioned grant funds, is administered to students grades 7-12 and enables us to better understand and help educate our students and their families about emerging health issues and concerns. The YRBS also provides indicators that help evaluate progress being made in our various prevention efforts and shines light on any additional areas of concern.



In October of 2022, the Coalition received a competitive grant from the Center for Substance Abuse Prevention (CSAP) -- Sober Truth on Preventing Underage Drinking Act (STOP Act). This four-year grant, where we just completed a successful second year of funding, allows us to work with all sectors of the community to address the factors that contribute to youth alcohol use, and as with many of our other initiatives, work proactively on ways that we, as a community, can strengthen those all-important protective factors that keep our students safe and well. For example, our “Think Twice Campaign” encourages community members to do just that – think twice before purchasing alcohol for minors. Our hope is that seeing the campaign signs and stickers will remind patrons that we all have a role in prevention efforts and keeping our youth safe and healthy. Agreeing to partner with the HWP4Y Coalition and joining the *Think Twice Campaign* will demonstrate your contribution and support to protect the youth in our community and prevent underage drinking. As our partner, businesses are advertised on our website, social media pages, and local newspapers. We currently have 10 stores and counting onboard with the campaign!



Prevention efforts take a variety of shapes and approaches as we work to reach all community members. Our “Most Valuable Person” Campaign highlights members of our community who go above and beyond for youth of all ages. Everyone has the ability to make a positive impact on the lives of young people, and we strive to empower youth and honor those who do the same, by nominating and recognizing community members for being an MVP (Most Valuable Person) in someone’s life. In addition to empowering community members, one of our primary goals is to empower youth and increase student leadership opportunities. This past year, we started a Student Ambassador Program. These students table at lunches, sporting events, and community events to provide information and spread awareness of substance use and mental health resources. We also host the student-run “*Dear Someone*” podcast, which aims to provide guidance, comfort, and bits of comedic relief to students navigating through the highs and lows of adolescence. We recognize the value of peer relationships and connections and feel these opportunities are a great vessel for fostering connections and reducing stigma for students and families. All of this is made possible by our current grant-funding, the CDC’s Drug-Free Communities federal program. The Coalition funding is coming to an end in July of 2025, so we are working diligently to secure additional, sustainable funding, as our services and supports continue to be needed for students and families. Information about these initiatives and more can be found on our website or by reaching out to us via email or social media. Recognizing that we are stronger together, we invite community members to www.HWP4Y.org or email bberneche@hwrzd.org to learn more about the Coalition.



School Health Services

Jennifer Puhalski, RN, BSN, NCSN Director of Health Services

The mission of the HWRSD School Health Services is to encourage the growth, development and educational achievements of all students by supporting their health and well-being in a safe environment. Optimal student health is fundamental to academic achievement. HWRSD nurses strive to collaborate with public and private agencies and health care providers to ensure quality, compassionate nursing services that are effective, culturally appropriate, and responsive to the diverse needs of students and the school community.

The HWRSD School Health Services department’s school nurses play a vital role in supporting a District priority of improving student learning and achievement. School Nurses support this goal in their daily work as they assist in the efforts to keep all students and staff safe, healthy and ready to learn.

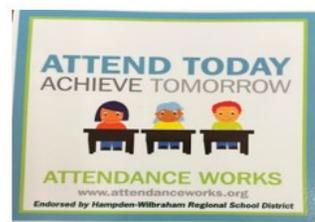
They provide a collaborative approach to learning and health and work closely with staff in their buildings to achieve this goal. Our DESE (and Nationally Certified)-licensed School Nurses, in each school building, administer comprehensive school health services to all students, promote health and safety, intervene with actual and potential health problems, provide case management services, dispense first aid and emergency care, manage students with complex health needs, dispense daily prescribed medications, monitor immunization compliance, coordinate care for students with concussions, oversee communicable disease surveillance, perform mandated health screenings and offer health counseling and education. Due to the diverse health needs of our student population, the school health offices experience a high volume of activity.

For the 2023-2024 school year, the school nurses had 45,356 health encounters with students and 17,534 medication/treatment administration visits. 98% of the student population were seen in a school health office at least once during the 2023-2024 school year. With a calculated return-to-class rate of 91.3%, nursing care interventions assist students to remain in school.

School nurses carry out daily procedures for student assessment and treatment, such as blood glucose testing and monitoring, carbohydrate/insulin calculation, medication administration, auscultation of lungs, catheterizations, gastrostomy tube feedings, vital sign measurements, and scoliosis brace care. The school nurses performed the state mandated health screenings that include vision, hearing, and height/weight (BMI). Additionally, Universal Screening, Brief Intervention and Referral to Treatment (SBIRT) screening was conducted for 7th and 9th graders. We are grateful for our substitute nurses who not only help with the mandated screenings but also provide needed nursing coverage for our many school field trips and for school nurse absences.

Dr Amy Kasper, M.D., F.A.A.P has been our School Physician since 2020. The District remains deeply grateful for her invaluable contributions and our ongoing partnership. Her expert consultation and guidance are instrumental in shaping health and safety protocols and informing health-related decisions. Dr. Kasper also annually approves all over-the-counter (OTC) and emergency medication orders for the district. She is an active participant and contributor to our district Wellness Committee.

The District continues to receive Comprehensive School Health Services (CSHS) Grant funds which provide additional support to students and families through the services of our Nurse Care Coordinator, Amy LoMascolo. The Coordinator assists the school healthcare team with case management of students with complex medical needs and assistance with chronic absenteeism. There is an increased focus on absenteeism in the district and the Nurse Care Coordinator is part of our district Attendance Team that takes an active role in these efforts. Related to attendance awareness, the CSHS grant was used to purchase attendance banners for each school and window stickers for the school buses that highlight the district's focus on supporting attendance. The CSHS funds also paid for per-diem sub nurse hours so our nurses could attend important student meetings and collaborate with school personnel. Grant funding was used to pay for continuing education provided by Boston Children's Hospital and Northeastern University School Health Academy on various current health topics. Additionally, the grant helped with purchasing new and updated audiometer equipment for two schools and an electronic exam bed for one of our health offices. We were also able to purchase smaller emergency "Go Bags" and supplies for each health office to enable nurses to respond quickly to emergent situations in their buildings.



The Wilbraham Fire Department's Fire and Life Safety Education team, in collaboration with the nursing staff from the Hampden-Wilbraham Regional School District, conducted informative health information sessions at Minnechaug Regional High School for students. These sessions covered hands-only CPR, AED awareness, and the usage of nasal Narcan. A total of 200 11th and 12th-grade students participated in these sessions. The plan is to conduct these trainings biannually with Minnechaug Juniors and Seniors. We were able to continue the annual Stop the Bleed training for all new/incoming staff in the district during New Employee Orientation in partnership with Baystate's Health Injury Prevention Coordinator. Stop the Bleed refreshers were also offered by the nurses to current staff in each school. Heartsaver CPR/AED training remains available to all staff.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT), wellness programs were offered to HWRSD employees including incentivized health promotion programs, exercise and relaxation programs, rewards for completing health screenings and access to smoking cessation support. We also continued our partnership with the Big Y pharmacist to provide an on-site flu clinic for District employees in both Hampden and Wilbraham. We were pleased to reinstate the Employee Health and Benefit Fair for all current and retired HWRSD employees. This successful event marked the first such gathering since the COVID-19 pandemic began.

STUDENT SERVICES

Joshua Dickson, Director of Student Services

During the 2024-2025 school year, the Student Services Department provided support services to approximately 534 students with Individualized Education Programs (IEP) both in district schools, as well as in out-of-district school placements. Additionally, there were approximately 208 students with 504 Accommodation Plans in grades K-12. Supports provided through the Student Services Department are aligned with the regulations of applicable laws including, but not limited to, 603 CMR 28.00, the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA).

Our mandate and goal is to educate students in the least restrictive environment (LRE). To accomplish this, our special education services exist along a continuum that is individualized for each student to provide access to our school's curriculum. In the 2024-2025 school year, approximately 57% of our students with disabilities had IEPs that called for services in a full inclusion environment, 22.5% in a partial inclusion environment, and 7.8% in a substantially separate environment. Additionally, 4.3% of students received their special education services in an out of district placement, hospital, or home placement. The remaining students received services through our Early Childhood classrooms and/or through drop-in special education services.

During the 2024-2025 school year, our students from ages three through twenty-two (or graduation in some cases) have received a wide range of special education services, depending on their individualized disability related needs. Services provided include direct

instruction and support in academic areas such as reading, writing, or math, as well as in other areas such as executive functioning, activities of daily living, social skills, self-regulation, and skills that will help students transition to adulthood. Students have also received an array of related services, which include speech and language therapy, occupational therapy, physical therapy, vision therapy, mobility training, supports for students with hearing impairments, school counseling, augmentative alternative communication (AAC) consultation, assistive technology (AT) consultation, and behavioral interventions.

Over the course of the past six months, the Office of Student Services has been focused on transitioning to the Department of Elementary and Secondary Education (DESE)'s new Individualized Education Program (IEP) format. This has included substantial training for both special education faculty and related service providers, as well as initial training for our general education staff, administrators, and caregivers. Through this process, we have been working diligently to improve the specificity of our students' IEPs to ensure that they meet their academic and social-emotional needs. We have challenged each other to think outside of the box and outside of past practices to ensure that the time our students are in the general education classroom is both meaningful and beneficial. We are expanding our ability to provide explicit instruction in both academic and social-emotional skills within all of our schools. The hope is that by increasing the type of services available within our schools, even more students will be able to be served in their home communities.

We continue to see rising numbers of students with high academic, social-emotional, medical, and behavioral needs. As a district we continue to recognize that we need to shift and adapt based on the changing needs of our students. The ultimate goal of our district is to allow students with significant behavioral needs, learning needs, and needs relating to Autism, or cognitive impairments to receive appropriate supports within their home schools, and we will continue to build internal capacity that allows this to occur.

This year we have focused our attention on conducting an inventory of current interventions in the areas of English-Language Arts, mathematics, and social-emotional learning. More specifically, to identify what curricula and intervention tools we have available in-district, to determine what student profiles research has shown benefits most from the given tool, and to develop a guide for faculty and staff that allows them to select an appropriate intervention tool for the students with whom they serve. As part of this process, we will assess our current internal capacity and determine where to focus our professional development efforts for the upcoming school year.

The Student Services department has continued to maintain strong partnerships with community-based organizations, such as Positive Behavior Supports and Berkshire Health Network, which helps foster strong community connections for our students. Additionally, we have made connections with new community-based organizations including Tate Behavioral and the Field Center who have allowed us to improve the services that are available within our schools. These services have included assistive technology consultation, augmentative alternative communication consultation, and behavioral supports.

This year the Student Services department has also focused on increasing our students' access to assistive technology tools both in school and at home. This includes the purchase of school-wide licenses to Learning Ally for Wilbraham Middle School and Minnechaug Regional High School, as well as increased licenses of the Read&Write for Google extension (e.g., speech-to-text, text-to-speech, word prediction, study tools, etc.). Furthermore, we have provided students access to Bookshare, which is a text-to-speech (read aloud) service for students with print disabilities. With the support of our Technology Department, tools that used to be rare or unique are now commonplace and part of the general education classroom and are readily accessible for our students.

Our integrated preschool program continues to thrive at both Green Meadows Elementary and Mile Tree Elementary. As of January 2025, we currently provide half-day programming to approximately 82 students, in four integrated classrooms. The integrated preschool model provides all students the opportunity to develop and strengthen their foundational academic and social skills. Our preschool curriculum is aligned to the Massachusetts Curriculum Frameworks, as well as Massachusetts Standards for Preschool Social and Emotional Learning and Approaches to Play and Learning.

In preparing the 2025-2026 budget, the Student Services Office will be gathering information from a variety of stakeholders including caregivers of special education students, faculty, staff, students, and administration through an electronic budget survey.

The Student Services Office will continue to partner with families and the entire education community to provide a wide range of effective and meaningful services and to guide our students along their path to independent and connected adult lives. Looking to the 2025-2026 school year, our department is committed to identify and implement consistent academic, social-emotional, and social-skills curricula for students in preschool through grade 12. Lastly, we continue to seek parents who are interested in joining the Special Education Parent Advisory Council (SEPAC). If you have interest in becoming involved with our SEPAC, please reach out to our office via phone at 413-279-3836 or via email at jdickson@hwrnsd.org.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE

“A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens’ expectations for the education of the community’s youth. It also has an obligation to determine and assess citizens’ desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility.”

(Source: Massachusetts Association of School Committees)

<u>Members through June 2024</u>	<u>Members as of July 2024</u>
Michal Boudreau, Chair	Michal Boudreau, Chair
William Bontempi	Sherrill Caruana
Sherrill Caruana	Timothy Collins
Sean Kennedy	Sean Kennedy
Lisa Murray	Lisa Murray
Richard Rediker	Richard Rediker
Michael Tirabassi	Michael Tirabassi

RETIREMENTS FROM HWRSD

On the occasion of their retirement, the District gratefully acknowledges the following employees for their many years of service to the children, families and staff of the Hampden-Wilbraham Regional School District:

Employee	Position	Location
Jennifer Caine	Preschool Teacher	Green Meadows
Patricia Colkos	Kindergarten Teacher	Mile Tree
Marybeth DeForest	Music Teacher	Wilbraham Middle
Linda DeMarey	Science Teacher	Soule Road
Nancy DePaoli	Food Service	Mile Tree
Stacy Dwyer	English/ Language Arts Teacher	Wilbraham Middle
Shannon Frederick	Nurse	Minnechaug
Cynthia Harrington	Paraprofessional	Wilbraham Middle
Jeanne Kennedy	Spanish Teacher	Minnechaug
Kathryn Kogut	Administrative Assistant	Mile Tree
Karen Ledger	Food Service	Stony Hill
Kim Pascale	Food Service	Stony Hill
Dorothy Parrish	Administrative Assistant	District
Liane Pennington	Special Education Teacher	Wilbraham Middle
Keith Poulin	Director of Guidance	Minnechaug
Veronica (Roni) Mendoza	Executive Assistant	District
Patricia Regan	Reading Specialist Teacher	Mile Tree
Olinda Robinson	Treasurer	District
Kenneth Thomas	Custodian	Green Meadows
Stanley Sadakierski	Math Teacher	Minnechaug
Jeanne Stone	Administrative Assistant	Special Education

This group of dedicated retirees provided a total of **442 years** of service to the Hampden-Wilbraham Regional School District!

SCHOOL COUNCILS

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Green Meadows Elementary School	Soule Road Elementary School
Sharon Moberg, Principal	Mistie Parsons, Principal
Rebecca Czach	Christine Casagrande, teacher
Kate Pepoon	Kristin McCoy, teacher
Jessica Jones	Isabella Adkins, teacher
Kate Rumpalik	Jill Yarkey, parent
Mile Tree Elementary School	Special Education Parent Advisory
Allison Petit, Principal	Kristina Guerin
Tiffany Mitchell	Joyce Leckey
Katie Gomez	Tara Roberts
Katie Olson	Karen Romano
Minnechaug Regional High School	Stony Hill Elementary School
Stephen Hale, Principal	Monique Dangleis, Principal
Nicole Smith, Assistant Principal	Laura Britton
Trina Roberts, Assistant Principal	Savanna Feeney
Joanne White, Assistant Principal	Meagan Michel
Renee Considine, Dir. of Guidance	Chris Ryan
Casey Moriarty	Becky Young
Brett Castellano	
Alison Stone	
Abigail Camire	Wilbraham Middle School
Joseph Comes	John Derosia, Principal
William LaPalm	Jake Hulseberg, Assistant Principal
Leah Lomascolo	Kathryn Manuel, Assistant Principal
Kei Williams	Kelly O'Brien
	Angela Coffey
	Dacia Hoskanson
	Melissa Meunier

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY

Central Office

John A. Provost, Ed.D., Superintendent of Schools
Dr. Douglas Slaughter, Assistant Superintendent of Finance, Operations & Human Resources
Lisa O. Curtin, Director of Curriculum, Instruction & Professional Learning
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884

Health, Safety and Student Support

Joshua Dickson, Director of Student Services
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950

Brianna Berneche, Director, Hampden-Wilbraham Partners for Youth Coalition
Grants Manager, Health & Safety

Jennifer Puhalski, RN, BSN, NCSN, Director of Health Services
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060

Green Meadows Elementary School (Grades PreK – 8)

Sharon L. Moberg, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263

Mile Tree Elementary School (Grades Pre-K – 1)

Allison Petit, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921

Minnechaug Regional High School (Grades 9 – 12)

Stephen M. Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011

Soule Road Elementary School (Grades 4 – 5)

Mistie Parsons, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311

Stony Hill School (Grades 2 – 3)

Monique C. Dangleis, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950

Wilbraham Middle School (Grades 6 – 8)

John Derosia, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061

Visit the District's website @ www.hwrsd.org

www.wilbraham-ma.gov

