

Exhibit D

Article 18, Exhibit D - Parliamentary Procedure for Financial Matters

PARLIAMENTARY PROCEDURE TO BE FOLLOWED WITH RESPECT TO ADOPTION OF BUDGET (ARTICLE 20) AND OTHER APPROPRIATIONS

1. All motions to appropriate funds not recommended by the Finance Committee, increase an appropriation recommended by the Finance Committee, or change the method of funding from the recommendation of the Finance Committee under any article considered at this Annual Town Meeting shall be made in writing, signed by the proponent, and shall be delivered to the Moderator after said motion has been seconded, and shall, if said motion proposes to appropriate funds in excess of the Finance Committee's recommendation, or decrease funding from fees or other sources of revenue which has been recommended by the Finance Committee, specify the specific available fund or the specific portion of the town budget which shall be reduced in an amount sufficient to fund said appropriation, increased appropriation or reduced funding under consideration.
2. In connection with the discussions of said motion, it shall be appropriate for the Town Meeting to consider the effect which an appropriation increase or reduction in the portion of the town budget proposed by said article would have upon the town.
3. After said written motion has been discussed, a tentative vote shall then be taken by the Town Meeting which shall not, however, be binding upon the Town Meeting. If said motion receives a majority of those voting, it shall be retained for final consideration and vote by the Town Meeting at the conclusion of the initial presentation of all proposed appropriation increases or decreases under Article 20. If said motion fails to receive a majority of those voting in said tentative vote, it shall not be subject to further consideration by said Town Meeting.
4. At the conclusion of the presentation of Article 20, before consideration of the main motions with respect to Article 20 all of those written motions relating to appropriations, increases or decreases in appropriations or decreases in funding from fees or other sources of revenue which have received a tentative majority vote shall then be presented by the Moderator for final consideration after the Finance Committee has analyzed said written motions and has prepared a summary showing the cumulative effect that the adoption of said written motions would have upon the proposed appropriations under Article 20. Said written motions shall be considered in the order in which they were presented but no motions not previously presented for tentative vote shall be considered unless requested by two-thirds vote of the Town Meeting.
5. The Finance Committee shall certify to the Moderator prior to the commencement of discussion on Article 20, upon request, the amount available for appropriation by said Town Meeting, taking into account appropriations already made and appropriations recommended by the Finance Committee which have not yet been voted upon. No motion shall be considered which attempts to appropriate an amount in excess of that which the Finance Committee certifies to be available for appropriation under the provisions of Chapter 580 of the Acts of 1980, as amended (Proposition 2½).