

# Rov S. Brown Architects

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**Reroofing of Gymnasium  
Memorial School  
310 Main Street  
Wilbraham, MA 01095  
Project # 25-03-01  
Addendum #3  
05.21.2025**

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- A. This addendum shall amend and supplement the information in the Bid Documents.
- B. Bidders shall agree to be bound by the following terms and conditions.

**Items:**

1. The bid is hereby postponed until Friday 05.23.2025 at 2:00 pm at the same location, because three of the four pages of the reference form were missing from the specification book.
2. All four pages of the reference form are attached below.

**End of Addendum**

**Reference Form**

1. Bidder's Name: \_\_\_\_\_  
Bidder's Phone: \_\_\_\_\_ Bidder's Email: \_\_\_\_\_
  
2. Project Title (bidding on): \_\_\_\_\_  
\_\_\_\_\_
  
3. The undersigned offers the following information as evidence of his qualifications to perform the work as bid according to all the requirements of the Plans and Specifications:
  - A. Have been in business under present name for \_\_\_\_\_ years.
  
  - B. Have ever failed to complete work awarded (if yes, provide project information and explanation on separate sheet)? \_\_\_\_\_
  
4. List minimum of **five (5) recent projects** with names and contact information of the Architect or Engineer, as well as the Owner on which you served as a contractor for work of similar character as required for the above named building.  
**Email addresses are mandatory.**
  - A. Project Title (description): \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Project Date of Completion: \_\_\_\_\_  
Project Construction Cost (amount of contract): \_\_\_\_\_  
  
Architect/Engineer:  
Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
  
Owner:  
Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

B. Project Title (description): \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Project Date of Completion: \_\_\_\_\_  
Project Construction Cost (amount of contract): \_\_\_\_\_

Architect/Engineer:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Owner:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

C. Project Title (description): \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Project Date of Completion: \_\_\_\_\_  
Project Construction Cost (amount of contract): \_\_\_\_\_

Architect/Engineer:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Owner:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

D. Project Title (description): \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Project Date of Completion: \_\_\_\_\_  
Project Construction Cost (amount of contract): \_\_\_\_\_

Architect/Engineer:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Owner:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

E. Project Title (description): \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Project Date of Completion: \_\_\_\_\_  
Project Construction Cost (amount of contract): \_\_\_\_\_

Architect/Engineer:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Owner:

Name/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

5. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that he will comply fully with all laws and regulations applicable to awards of subcontracts subject to Chapter 30 Section 39M.

Date: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

*Note: This reference form must bear the written signature of the Bidder. If the Bidder is a partnership, the proposal must be signed by a partner. If the bidder is a corporation, the proposal must be signed by a duly authorized officer or agent of such corporation.*