

**FORM C**  
**WILBRAHAM PLANNING BOARD**  
**Application for Approval of Definitive Plan**

<b>Applicant:</b>				
Name:				
Address:				
Phone:		Email:		
<b>Property Owner:</b>				
Name:				
Address:				
Phone:		Email:		
<b>Surveyor/Plan Preparer:</b>				
Name:				
Company Name:				
Address:				
Phone:		Email:		
<b>Property &amp; Plan Information</b>				
Property Address:				
Deed Reference: (Book/Page)				
Assessor's Parcel #(s):				
Zoning District:				
Plan Title:				
Plan Date:				
Proposed Street Name(s):				
Number of Lots:		Total Acres:		
Number/Type of Housing Units:				
Source of Water/Sewer:	<input type="checkbox"/> Private Well	<input type="checkbox"/> Town water	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Town sewer

**Check one of the following (and fill in where appropriate):**

- A preliminary plan of the proposed subdivision has not been submitted to the Board.
- A preliminary plan of the proposed subdivision, to which the accompanying plan conforms, was approved by the Board on \_\_\_\_\_.
- A preliminary plan of the proposed subdivision was approved by the Board on \_\_\_\_\_, with modifications, which modifications have been incorporated in the accompanying plan.
- A preliminary plan of the proposed subdivision was disapproved by the Board on \_\_\_\_\_.

The undersigned submits the accompanying Definitive Plan for approval as a subdivision under the Subdivision Control and the Town of Wilbraham Subdivision Regulations.

Signatures:			
Owner:			
Printed Name		Date:	
Signature of Applicant (if other than Owner)			
Printed Name:		Date:	

**Application Checklist**

Use this checklist to ensure you have provided all required information. See Town of Wilbraham Subdivision Regulations for details (§4.4.1 & §4.4.2). 8 paper copies are required except where noted.

- Application Form C
- Written list of waiver requests
- Fees – see below. Checks must be made out to the Town of Wilbraham
- Certified Abutters List (abutters within 300 feet) – **1 copy**
- Stamped envelopes for abutters, applicant, owner, and engineer
- Plans (**8 copies**: 2-full-size & 6- 11"x17" or 12" x 18") – see §4.4.2 (Plan Requirements and Contents)
- Engineer’s Report (**2 paper copies**)
- .pdf copy of **all required submittals** except checks (submit on USB drive with paper copies or email to Planning Office staff at [planning@wilbraham-ma.gov](mailto:planning@wilbraham-ma.gov) PRIOR to submittal)

**Definitive Plan Fees adopted May 2025:**

Conventional Definitive Subdivision Plan (if a Preliminary Plan was filed)	\$2,150, plus \$215 for each lot over 10*
Conventional Definitive Subdivision Plan (if a Preliminary Plan was filed)	\$3,225, plus \$215 for each lot over 10*
Flexible Definitive Subdivision Plan	\$2,150, plus \$215 for each lot over 10*

\* plus cost to publish public hearing notice